



**Village of Hanover Park
Administration**

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig
Village Clerk
Eira L. Corral Sepulveda
Trustees
James Kemper
Fanny Y. López Benítez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan
Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK
HISTORIC COMMITTEE
REGULAR MEETING

2121 W Lake Street, Room 214, Hanover Park, IL

Tuesday, September 24, 2019

6:00 p.m.

AGENDA

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. PRESENTATIONS/REPORTS:
 - 3-a. Farewell & Thank you to Nikki Russ
4. TOWNHALL SESSION:

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes per speaker.
5. APPROVAL OF MINUTES:
 - 5-a. Request to approve the Minutes from Tuesday, July 23, 2019.
 - 5-b. Request to approve the Minutes from Tuesday, August 27, 2019.
6. ACTION ITEMS:
 - 6-a. Approval of the criteria for the Heritage Plaque Program.
 - 6-b. Approval of the criteria for the Arbor Day Plaque Program.
 - 6-c. Change of meeting day/time due to scheduling conflicts.
7. OLD BUSINESS (NON-ACTION ITEMS):
 - 7-a. Wall of Mayors Project (7 Total) – update from Member Walther/Member Griesemer
 - 7-b. Historic Preservation of Photographs – update from Member Walther/Member Griesemer
 - 7-c. Historic Preservation & Organizing of Documents/Items of Historical Significance – update from Staff Liaison Pini and Member Nord
8. NEW BUSINESS (NON-ACTION ITEMS):
 - 8-a. Board Liaison Update
 - 8-b. Staff Liaison Update
9. ADJOURNMENT



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VILLAGE OF HANOVER PARK HISTORIC COMMITTEE

REGULAR MEETING
2121 W Lake Street, Room 214, Hanover Park, IL

Tuesday, July 23, 2019
6:00 p.m.

MEETING MINUTES

1. CALL TO ORDER – ROLL CALL

Member Russ called the meeting to order at 6:05 p.m.

PRESENT: Members: Erika Griesemer, Jon Kunkel, Nikki Russ, Irene Walther

ABSENT: Members: Trustee Fanny López Benitez, Ruth Carlson, Austin Nord

VILLAGE STAFF: Community & Economic Development Director Shubhra Govind, Officer Kevin Pini

PRESENT:

GUESTS: None

2. ACCEPTANCE OF AGENDA

Member Walther made a motion to approve the agenda for July 23, 2019 with the addition of 8-d to **review the Committee's 2019 accomplishments, 2020 Goals and the 2020 Budget** which was seconded by Member Russ.

Voice Vote. All Ayes.

Motion Passes.

3. PRESENTATIONS / REPORTS: None

4. APPROVAL OF MINUTES

Member Russ made a motion to approve the Minutes from May 28, 2019 which was seconded by Member Walther.

Voice Vote. All Ayes.

Motion Passes.

5. ACTION ITEMS:

5-a. None.

Historic Committee Minutes – June 25, 2019

America's Global Village



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6. TOWNHALL SESSION: None
 7. OLD BUSINESS (NON-ACTION ITEMS):
 - 7-a. Wall of Mayors Project (15 Total) – Ongoing Member Erika Griesemer is taking up the project.
 - 7-b. Historic Preservation scanning photographs – Chairperson Walther advised the scanning is ongoing
 - 7-c. Cemeteries – Chairperson Kunkel is looking to begin the task of cleaning the headstones at the cemetery on Greenbrook Blvd. Member Russ suggested we reach out to DuPage Habitat for Humanity which is doing work in the area.
 8. NEW BUSINESS (NON-ACTION ITEMS):
 - 8-a. Historic Preservation & Organization of Documents/Items of Historical Significance.
 - 8-b. Board Liaison Update: None
 - 8-c. Staff Liaison Update: Requested members request any needed preservation supplies as the Committee continues the work of organizing the photos and documentation. Member Nord was **recognized for the extra time he has been volunteering coming in and continuing the Committee's** preservation efforts in his free time.
 - 8-d. 2019 Accomplishments
 - The Committee has made significant progress in Identifying photos and papers of significance to Hanover Park, identifying duplicates, and organizing materials into broad themes.
 - Scanned historic photographs.
 - Purchased shelving and acid free products to use in organization and preservation techniques.
 - Two plaques awarded and installed at Arbor Day.
 - Bronze Plaque was purchased to honor longtime resident Bob Reis in the Historic District.
- 2020 Goals
1. Heritage Property/Site Plaques. The Historic Committee will honor eclectic and historic properties within the Village with a Heritage Plaque program. The Committee will establish criteria, policies and process for the Heritage Plaque program, to help recognize qualified properties in the community. Two such plaques will be awarded in **2020. Evaluate coordination with Hanover Township's Plaque program as well. (First through fourth quarters)**
 2. Inventory Sears Catalogue homes built in Hanover Park.
 3. Arbor Day/Individual & Organization Plaques. The Historic Committee will continue to honor individuals/organizations within the Village with the Heritage Plaque program. The Committee will establish criteria and policies for the Heritage Plaque program, to help recognize those that have made an impact in the community. Two such plaques will be awarded in 2020 on Arbor Day. (First through fourth quarters)



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4. Digitize historic documents including slides, tapes and various other media.

2020 Budget Review

- Keep the \$500 office supplies budget to allow for materials needed for **archiving/preserving items in the Committee's possession including documents and photos**
- Increase the materials & supplies budget to \$2,000 allow for (2) heritage plaques per year
- Increase consulting to \$500 to allow for digitization of slides, vhs tapes, and various other media
- Reduction in the membership/subscriptions to \$50 for either the Illinois Association of Historic Preservation Commissions or Landmarks Illinois

9. ADJOURNMENT

At 6:30 p.m. Member Russ made a motion to adjourn the meeting which was seconded by Member Nord.

Voice Vote. All Ayes.

Motion Passes.

Recorded and Transcribed by:

Kevin Pini, Staff Liaison
On this 25th day of June 2019

Jon Kunkel, Chairperson



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VILLAGE OF HANOVER PARK HISTORIC COMMITTEE

REGULAR MEETING
2121 W Lake Street, Room 212, Hanover Park, IL

Tuesday, August 27, 2019
6:00 p.m.

MEETING MINUTES

1. CALL TO ORDER – ROLL CALL

Member Russ called the meeting to order at 6:07 p.m.

PRESENT: Members: Erika Griesemer, Jon Kunkel, Austin Nord, Nikki Russ,
Irene Walther

ABSENT: Members: Ruth Carlson, Trustee Fanny Lòpez Benitez

VILLAGE STAFF: Community & Economic Development Director Shubhra
Govind, Officer Kevin Pini

PRESENT:

GUESTS: Kris Kenny, Deputy Director of Public Services, and Lisa
Mueller, Technical Services Assistant, with the Poplar
Creek Library District

2. ACCEPTANCE OF AGENDA

Member Russ made a motion to approve the Agenda for August 27, 2019 which was seconded by
Chairperson Kunkel.
Voice Vote. All Ayes.
Motion Passes.

3. PRESENTATIONS / REPORTS: None

4. APPROVAL OF MINUTES

Member Russ made a motion to approve the Minutes from May 28, 2019 which was seconded by
Member Walther.
Voice Vote. All Ayes.
Motion Passes.



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5. ACTION ITEMS:
 - 5-a. None.

6. TOWNHALL SESSION: Kris Kenny & Lisa Mueller discussed exploring a partnership with the Hanover Park Historic Committee that would open possibilities for grants to aide in digitization efforts. The Committee was open to further discussion and felt that this partnership would benefit not only both organizations but the community as a whole.

7. OLD BUSINESS (NON-ACTION ITEMS):
 - 7-a. Wall of Mayors Project (7 Total) – Member Griesemer and Member Walther had identified there were 7 past mayors rather than the previously mentioned 15 past mayors. They are still searching for photos suitable for enlargement. Project is ongoing.
 - 7-b. Historic Preservation scanning photographs has been paused and transitioned to organizing the photos. Project is ongoing.
 - 7-c. Cemeteries – No update.

8. NEW BUSINESS (NON-ACTION ITEMS):
 - 8-a. Heritage Property/Site Plaque Program. The heritage plaque program was discussed and recommendations for criteria were discussed and include:
 - Building/Property should meet at least (2) criteria below:
 - **Should have local/regional/national historic/architectural significance**
 - **Should be at least 75 years old**
 - **Built by a well-known architect/designer**
 - **Should have a significant figure attached to its history**
 - **Sears/Montgomery Ward/Woolworth Home (requirement for proof of authenticity)**
 - People
 - A plaque would be placed in a location determined by the Historic Committee
 - The person should be deceased and meet at least (1) other criteria:
 - Made a significant contribution to the community
 - Participated in/connected with significant historic event
 - 8-b. Arbor Day Individual/Organization Plaque Program. The Arbor Day Plaque Program was discussed, and the consensus was to use the same criteria for people that was discussed in the Heritage plaque program and include non-for-profit organizations that made a significant contribution to the community.
 - 8-c. Board Liaison Update: None
 - 8-d. Staff Liaison Update: A new shelving unit was installed in the photograph storage and scanning room (room 160). New shelving is scheduled to be installed in room 161 which will serve as a storage for documents and items with a historical significance.



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9. ADJOURNMENT

At 6:30 p.m. Member Russ made a motion to adjourn the meeting which was seconded by Member Nord.

Voice Vote. All Ayes.

Motion Passes.

Recorded and Transcribed by:

Kevin Pini, Staff Liaison
On this 27th day of August 2019

Jon Kunkel, Chairperson

DRAFT