



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpi.org

Village President
Rodney S. Craig

Village Clerk
Eira Corral Sepúlveda

Trustees
James Kemper
Jon Kunkel
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK CULTURAL INCLUSION AND DIVERSITY COMMITTEE/COMMISSION

REGULAR MEETING

Village Hall – Room 123
2121 Lake Street
Hanover Park, IL 60133

Tuesday, January 15, 2019
6:15 p.m.

MEETING MINUTES

1. CALL TO ORDER – ROLL CALL

Took place at 6:31 p.m.

PRESENT: **Committee Members:** Eira L. Corral Sepúlveda, Victoria Akinde, Sharmin Shahjahan, Grace Khan, Debra McDonald

ABSENT: **Committee Members:** Ray Alvarez, James Kemper

OTHER: **Guest:** Barry Kurcz

2. ACCEPTANCE OF AGENDA

Eira L. Corral Sepúlveda motioned to accept the agenda:

Voice Vote:

Debra McDonald accepted

Grace Khan seconded the acceptance

All Ayes

Motion carried

3. PRESENTATIONS/ REPORTS:

3-a. None Scheduled.

Sharmin Shahjahan added the following presentation during the meeting. On behalf of the Special Events Committee, she explained that for 2019, there will be 3 Concerts in the Park and she asked the CIDC Committee members for band suggestions. Sharmin requested that the CIDC members provide her with suggestions of bands or types of music that they think the community would like to hear. Eira L. Corral Sepúlveda

suggested the genre of Tamborazo. Eira stated the Federation of Sackataken Towns should be able to suggest Tamborazo bands.

4. APPROVAL OF MINUTES:

Approval of December 18, 2018 Meeting Minutes.

Eira L. Corral Sepúlveda motioned to approve the minutes:

Voice Vote:

Sharmin Shahjahan accepted

Grace Khan seconded the acceptance

All Ayes

Motion Carried

5. ACTION ITEMS

5-a. 2019 Calendar Review

Eira L. Corral Sepúlveda reviewed the events that will take place in 2019 and determined the dates that some of those events will take place. The events discussed were:

- MLK Build Up Day – set for April 27th from 8:00 a.m. – 1:30 p.m.
- Stakeholders Meeting – set for May 14th from 6:00 p.m. – 8:00 p.m.
- August Back to School Supply event – date is TBD, the school that the event is held at will set the date in the future
- November Leaders Reception – November 12th from 6:00 p.m. – 8:00 p.m.

It was discussed that Debra McDonald will take the lead on this event with Eira L. Corral Sepúlveda and Sharmin Shahjahan. It was explained to Debra that her responsibilities will be to have conversations with them about the topic ideas, plan the agenda, keep in touch with staff on e-mails to send out, and that talking to the speakers is the biggest task. The Leaders Reception will continue this year with the demographics and Policy series. Eira would like the topic of discussion this year to be the Asian and African American Community and would like to determine what the pressing issues in the African American community are and to determine what speakers will discuss. The topics of past presentations and the importance to have an intersect in the conversation were discussed.

5-b. Discussion of December Training titled “From Theory to Practice: Developing Agents of Change in Hanover Park”

The Committee discussed what each member took away and what the impact of the

presentation was for them. They also discussed what they would like to see done differently next time. Sharmin suggested that next time, the content is discussed over a full day.

5-c. MLK Build Up Day

- Date: Saturday, April 27, 2019
- Project leads: Grace Khan and Sharmin Shahjahan
- Outreach Strategy
 - Marketing: Flyer, Highlighter, Facebook, press release, signs, etc.
 - Partnerships: sponsors and volunteers
 - Communication: emails, calls, one on one
- Logistics
 - Donation
 - Food

The expectations of the project leads were discussed. The project leads are expected to be the point of contact for Habitat for Humanity and should loop in the staff and Eira on how things are going. Staff should provide support and Sharmin and the staff liaison need to look at last years flier and update it and put it in the Village Highlighter, as well as, advertise the event on Facebook, in a press release, in the Village e-news, etc. The Committee also discussed how to gain and find volunteers for the event.

5-d. Stakeholders Meeting Dates

- Project leads: Eira Corral Sepúlveda, Ray Alvarez, Victoria Akinde
- Date: May 14 or May 21
- Outreach Strategy
 - Marketing: Flyer, Highlighter, Facebook, press release, signs, etc.
 - Partnerships: sponsors and volunteers
 - Communication: emails, calls, one on one
- Logistics
 - Food
 - Materials

At this time, only the date and time of this event was decided and set. Further discussion and planning of this event will take place during the February meeting. This event was set for May 14th from 6:00 p.m. – 8:00 p.m.

6. TOWNHALL SESSION:

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes per speaker.

No one was present from the public to speak.

7. OLD BUSINESS (NON-ACTION ITEMS):

7-a. None Scheduled

The Committee members were reminded that on Thursday, January 17th, the Village Board will be presenting to them, the Daily Herald plaque and recognizing them for their commitment and dedication.

8. NEW BUSINESS (NON-ACTION ITEMS):

8-a. None Scheduled

9. ADJOURNMENT –

The meeting adjourned at 8:10 p.m., a motion was made by Eira L. Corral Sepúlveda, accepted by Sharmin Shahjahan and seconded by Debra McDonald.

Voice Vote:

All Ayes.

Motion Carried