



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benitez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD WORKSHOP SPECIAL MEETING Municipal Building: 2121 Lake Street Hanover Park, IL 60133

Thursday, January 16, 2020
5:30 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 6:05 p.m.

Roll Call:

PRESENT: Trustees: Prigge, López Benítez, Roberts, Shahjahan

ABSENT: Trustee(s) None

Quorum established.

ALSO PRESENT: Village Attorney Paul, Village Manager Juliana Maller and Department Heads

ABSENT:

2. ACCEPTANCE OF AGENDA

3. DISCUSSION ITEMS

a. Vehicle Immobilization and Collections Process

Village Manager Maller provided status of the Barnacle System and asked the Board for direction for implementation date of system so that the Village outreach efforts through print and social media can commence.

Questions fielded and answered.

Trustee López Benítez inquired information on payment plans. Village Manger Maller to provide the Board with the information.

Trustee Porter noted that the information for residents to establish a payment plan to be provided by MCOA and the Village needs to be established. He spoke to a recent incident of confusion for a resident. Trustee Porter suggested that a process be developed and implemented on the payment plans and that both MCOA and Village staff be made aware of its implementation and become familiar with the plans so that residents do not get lost in the process.

Village Manager Maller noted that the guidelines for MCOA is fifty percent down of what is owed and then the resident can make payments until the debt is paid in full. She noted that if a MCOA payment plan is not doable for a resident then MCOA will contact the Village to establish a working payment plan for the resident.

Discussion regarding Barnacle system ensued to the implementation and roll-out process, timeline for letter notices, number of tickets accumulated, parking issues, debt accrued, payment plan communication, drivers license suspension, Village role in escalation and enforcement policy, payment over-time process, and no amnesty process.

Trustee Porter noted that letters to ticket holders regarding license suspensions went out prior to this meeting and prior to Board direction. He inquired on why the letters were sent out when the discussion for policy and procedure had not yet been determined by the Board. He noted that those letters should not have gone out prior to the Board concluding their discussions and arriving at a consensus. Staff should have waited until the Board was able to provide direction in keeping with the will of the Board regarding hardship situations.

Village Manager Maller noted that the letters were sent out as part of our process as outlined in Village Code and Ordinances and that the Board had been notified through the information about the Barnacle system processing and the new collection agency MCOA and the payment plans.

Village Clerk Corral Sepúlveda asked Village Manager Maller as to the letter content. Village Manager Maller noted that the letter informed the ticket holder of 10 tickets or more, that the Secretary of State will be notified and receive the violators information and that their license may be suspended by the Secretary of State due to the non-payment of the violations accrued.

Discussion regarding the need to be responsive to the resident's parking needs.

Questions fielded and answered.

Board members noted that the concern was not focused on the implementation of Barnacle program, but rather the rollout of the program and communication to residents. There was a consensus by the Board to move forward with the Barnacle System implementation.

Discussion.

Manager Maller confirmed that language would be added to communications for residents to understand the process and opportunities to make payment plans and that these documents would be translated.

Additionally, it was noted that future workshops would be scheduled to discuss parking issues and payment plans for other debts, such as water billing.

4. ADJOURNMENT

Motion by Trustee Roberts and seconded by Trustee Kemper to adjourn.

Voice vote:

All Ayes.

Motion carried.

Meeting adjourned at 6:55 p.m.

Recorded and Transcribed by: Eira L. Corral Sepúlveda, Village Clerk
Minutes approved by President and Board of Trustees on this 5th day of March 2020.