



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Troy Albuck
Yasmeen Bankole
Jenni Broccolino
Liza Gutierrez
Jon Kunkel
Herb Porter

Interim Village Manager
Courtney Sage

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

**Thursday, February 5, 2026
7:00 p.m.**

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:02 p.m.

Roll Call:

PRESENT: Trustees: Albuck, Gutiérrez, Porter, Kunkel, Bankole

ABSENT: Trustee(s): Broccolino

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Interim Village Manager Sage and Department Heads.

2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

Recital of the Pledge of Allegiance to the United States of America.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Gutierrez and second by Trustee Albuck to accept the agenda.

Trustee Albuck asked that agenda item 7-A.17 be removed from consent agenda.

Roll Call:

AYES: Gutiérrez, Porter, Kunkel, Bankole, Albuck

NAYS: None

ABSENT: Broccolino

ABSTENTION: None

Motion carried.

4. PRESENTATIONS

- a. Swearing In – Full-Time Firefighter/Paramedic Uriel Ugalde
Firefighter Uriel Ugalde was sworn in and congratulated by all.
- b. Proclamation – Black History Month
President Craig read the proclamation out loud. Trustee Porter and Trustee Bankole accepted the proclamation on behalf of the Sister Cities Committee.

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes

None

6. EXECUTIVE SESSION

- a. Section 2(c)(1) – Personnel – The appointment and employment of a specific individual and termination.

Motion by Trustee Kunkel and second by Trustee Gutierrez to relocate Executive Session up in the agenda from the end of the meeting to now and then return to open meeting.

Roll Call:

AYES: Porter, Kunkel, Bankole, Albuck, Gutierrez
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

Motion by Trustee Kunkel and second by Trustee Albuck to enter into Executive Session per Section 2(c)(1) - Personnel – The appointment and employment of a specific individual and the dismissal of a specific individual.

Roll Call:

AYES: Porter, Kunkel, Bankole, Albuck, Gutierrez
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

Time: 7:15 p.m.

Returned to open meeting at 8:13 p.m.

Roll Call:

AYES: Porter, Kunkel, Bankole, Albuck, Gutierrez
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

7. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig spoke to the Statement of Economic Interests due date and to the use of AI within the municipality noting that it is necessary to implement guiding principles and an AI Use Policy. He spoke to HB

3110 in connection to Crime Free Housing and his upcoming visit to one of the legislative sponsors of the bill. He stated that he joined several Mayors in signing the Oklahoma City Declaration and the Mayors Compact to Combat Hate and Extremism. He noted that he was honored to accept the 2025 Hire Vets Medallion Award for the sixth consecutive year from the Department of Labor and thanked staff for supporting this initiative. Also, during the US Conference of Mayors, he noted that he joined several mayors, the Illinois Municipal League and the Mayors Caucus in support for the return of the ten percent funding of LGDF. He spoke to a recent meeting he had with the Water Council and their efforts for congressional support of State programs and closed by speaking to the North Suburban Cook County Mayoral Homelessness Roundtable event, stating that Director of Community and Economic Development Govind attended the event on his behalf.

8. Motion by Trustee Kunkel and seconded by Trustee Albuck to approve the Consent Agenda by Omnibus vote.

Trustee Albuck requested the removal of agenda item 8-A.17 from the Consent Agenda.

Roll Call:

AYES: Kunkel, Bankole, Albuck, Gutiérrez, Porter
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these matters. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 8-A.1
(C.A.)** Motion to approve the minutes of the Board Workshop of November 14, 2025.
- 8-A.2
(C.A.)** Motion to approve the minutes of the Board Workshop of December 4, 2025.
- 8-A.3
(C.A.)** Motion to approve the minutes of the regular Board meeting of December 4, 2025.
- 8-A.4
(C.A.)** Motion to approve the minutes of the regular Board meeting of December 18, 2025.
- 8-A.5
(C.A.)** Motion to approve the minutes of the Board Workshop of January 15, 2026.
- 8-A.6
(C.A.)** Motion to approve the minutes of the regular Board meeting of January 15, 2026.
- 8-A.7
(C.A.)** Motion to pass a Resolution authorizing the continued participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and authorizing the Interim Village Manager or her designee to approve contracts with the most favorable electricity provider for the Village.
- 8-A.8
(C.A.)** Motion to approve an amendment to the purchase order with H&H Electric Company, Inc. for the annual contract for streetlight maintenance and increase the \$175,000 purchase order by \$34,000.00 to \$209,000.
- 8-A.9
(C.A.)** Motion to pass a Resolution authorizing the execution of an agreement between Clarke Environmental Mosquito Management, Inc. and the Village of Hanover Park for mosquito abatement services in Wayne Township and authorize the Village President to execute the necessary documents.

- 8-A.10 (C.A.)** Motion to authorize a purchase order with Ferguson Waterworks in the amount of \$31,098.24 for the purchase of the Annual Neptune 360 Software Hosting Fee and authorize the Interim Village Manager to execute the necessary documents.
- 8-A.11 (C.A.)** Motion to approve the Master Services Agreement from Rubino Engineering, Inc. for material testing for the Village's 2026 projects in the amount not to exceed \$65,000 and to authorize the Interim Village Manager to execute the necessary documents.
- 8-A.12 (C.A.)** Motion to authorize a purchase order to Mohawk Lifts, LLC for two (2) 2026 16,000 lb. Mobile Column Lifts, in the amount of \$35,088, and authorize the Interim Village Manager to execute the necessary documents.
- 8-A.13 (C.A.)** Motion to authorize a purchase order with Henderson Products for a 2026 Liquid Application System, in the amount of \$27,272, and authorize the Interim Village Manager to execute the necessary documents.
- 8-A.14 (C.A.)** Motion to authorize a purchase order to ABC Mechanical in the amount of \$27,112.33 for the rebuild of a Return Activated Sludge Pump at STP and authorize the Interim Village Manager to execute the necessary documents.
- 8-A.15 (C.A.)** Motion to approve the proposal from Trane in an amount to not exceed \$374,600.00 for the replacement of the Police Department boilers and authorize the Interim Village Manager to execute the necessary documents.
- 8-A.16 (C.A.)** Motion to accept Development Commission Findings of Fact and pass an Ordinance amending balcony and measuring regulations of Article IX. – Village Center (VC) Zoning Districts of Chapter 110 of the Hanover Park Comprehensive Zoning Ordinance.
- 8-A.18 (C.A.)** Motion to pass a Resolution approving a final PLAT of Morningside Subdivision, a re-subdivision of Lots 19-25 (inclusive) in Block 23 in Grant Highway Subdivision and Lot 1 in Virons Subdivision, Cook County, Illinois (commonly known as 2020 West Lake Street).
- 8-A.19 (C.A.)** Motion to approve the subscription agreement with Sentinel Technologies for Broadcom VMware Cloud Foundation Licensing in the amount of \$86,880 and authorize the Interim Village Manager to execute the necessary documents.
- 8-A.20 (C.A.)** Motion to waive competitive bidding and approve a blanket purchase order to Ray O'Herron, Inc., in the amount of \$59,600 for the purchase of police department uniforms and authorize the Interim Village Manager to execute the necessary documents.
- 8-A.17** Move to accept Development Commission Findings of Fact and pass an Ordinance amending Section 6.6 Accessory Uses and Structures of Chapter 110 of the Hanover Park Comprehensive Zoning Ordinance concerning electrical vehicle charging stations as accessory uses and structures in non-residential districts.

Motion by Trustee Albuck and second by Trustee Gutierrez to remove agenda item 8-A.17 from the agenda and send back to the Development Commission for further review and consideration.

Discussion: Tom Clark, on behalf of the Development Commission, noted that the Development Commission held three lengthy discussions during their meetings regarding the electrical vehicle charging stations, their concern of nonconformance, landscaping requirements, the number of charging stations, and the text amendment. He noted that all related aspects and concerns were thoroughly discussed before holding a public hearing. He noted that the Development Commission voted unanimously for this passage and that its incorporation would align us with what neighboring communities have done.

Village Attorney Paul spoke to his concerns, noting that the ordinance would allow the EV units in areas that do not have an adequate amount of parking and may cause further nonconformity and legal concerns.

Director of Community and Economic Development Govind provided further clarification explaining that there is a section in the municipal code that states that the installation of EV chargers may not increase non-conformity and that both the site plan and the landscape plan would require further review and consideration which may actually result in the improvement of the properties. She noted that the Development

Commission felt that as long as there are four or less EV charging spaces that it would not reduce the number of total parking spaces.

Village Attorney Paul noted that the ordinance does not speak to nonconformity definitively and could imply that they can add EV chargers without adhering to the section of the code prohibiting any increase of nonconformity.

Motion by Trustee Albuck and second by Trustee Gutierrez to call the question.

Roll Call:

AYES: Kunkel, Albuck, Gutiérrez, Craig
NAYS: Bankole, Porter
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

- 8-A.21** Motion by Trustee Porter and second by Trustee Bankole to pass an Ordinance amending Chapter 94, Taxation, of the Municipal Code of the Village of Hanover Park, by adding a Streaming Amusement Tax.

Discussion ensued regarding the addition of a new tax, the proposed draft ordinance, concerns regarding cable service fees and streaming tax fees being charged to families that have both cable and streaming services. It was noted that the cable service tax revenue has decreased through the years and that the addition of a streaming service tax is an effort to recoup the lost cable service tax revenue. It was noted that while the Village maintains integrity in not raising property taxes, there have been increases in other taxes, which is believed to be unfair to residents. It was also noted that a streaming services tax is a discretionary funds tax and not like a grocery tax or a motor fuel tax which taxes necessities, that 5% tax would be imposed on each individual streaming service option and that the revenue from the streaming tax would be used to maintain the services that the Village provides at the current standard.

Consensus for staff to provide the Board with additional information and alternative revenue opportunities and a contingency plan whereas cutting other areas of the budget can be applied.

Motion by Trustee Gutierrez and second by Trustee Albuck to table agenda item 8-A.21 and bring back at a later date.

Roll Call:

AYES: Kunkel, Bankole, Albuck, Gutiérrez, Porter
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

- 8-A.22** Motion by Trustee Albuck and second by Trustee Gutierrez to approve Warrant 2/5/2026 in the amount of \$1,101,029.92.

No discussion

Roll Call:

AYES: Bankole, Albuck, Gutierrez, Porter, Kunkel
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

- 8-A.23** Motion by Trustee Kunkel and second by Trustee Guitierrez to approve Warrant Paid in Advance (1/10/2026-1/29/2026) in the amount of \$1,416,633.89.

No discussion.

Roll Call:

AYES: Albuck, Gutiérrez, Porter, Kunkel, Bankole
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Expenditure Authorized.

- 8-A.24** Motion by Trustee Kunkel and second by Trustee Gutierrez to approve December 2025 P-Cards in the amount of \$32,439.69.

Roll Call:

AYES: Gutiérrez, Porter, Kunkel, Bankole, Albuck
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Expenditure Authorized.

- 8-A.25** Motion by Trustee Gutierrez and second by Trustee Kunkel to authorize the Village President to accept the 3-page proposal of Richard Escalante dated January 12, 2026, for consulting services for a fixed fee of \$7,500.

No discussion

Roll Call:

AYES: Bankole, Albuck, Gutiérrez, Porter, Kunkel
NAYS: None
ABSENT: Broccolino
ABSTENTION: None

Motion carried.

9. INTERIM VILLAGE MANAGER'S REPORT – COURTNEY SAGE

No report

10. VILLAGE CLERK'S REPORT – KRISTY MERRILL

Village Clerk Merrill spoke to the upcoming State of the Village Address on Wednesday, February 11, 2026, at 9:00 a.m. in room 214, to the upcoming Kids at Hope Day event on Saturday, March 14, 2026, from 10:00 a.m. to 1:00 p.m., and to the upcoming Doggie Eggstravaganza event on Saturday, March 28, 2026, from 2:00 p.m. to 3:00 p.m.

11. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

12. VILLAGE TRUSTEES REPORTS

12-A. JENNI BROCCOLINO

Absent

12-B. TROY ALBUCK

Trustee Albuck thanked the Development Commission for their hard work in connection to the drafting of ordinances.

12-C. LIZA GUTIERREZ

Trustee Gutierrez spoke to her recent interview by WGN News regarding immigration enforcement and to the new SNAP benefit requirement stating that as of February 1, 2026, all benefit recipients that do not have children under the age of fourteen in their household must volunteer eighty hours a month in order to continue to receive said funding. She noted that anyone requiring assistance during the upcoming tax season to contact the Hanover Township for assistance, and to the upcoming Cultural Inclusion and Diversity Committee event on April 13, 2026, with Congresswoman Delia Ramirez as keynote speaker. She spoke to the Historic Committee Coloring Book project and thanked Community Economic Development Director Govind for her drawing contribution to the project. She thanked Public Works Director Moore and his staff and for their hard work related to the numerous water main breaks we have had throughout the Village.

12-D. HERB PORTER

Trustee Porter noted that he favors consequential debates on important issues affecting our residents, and the importance of listening to our residents and their needs. He spoke to the upcoming Black History Event on Saturday, February 21, 2026, at My Celebration Party, located at 1190 Lake Street, from 9:00 a.m. to 12:00 p.m., and to his recent attendance at the Northwest Mayors Conference and the DuPage Mayors Legislative Dinner where tier two pensions were discussed.

12-E. JON KUNKEL

Trustee Kunkel also spoke to his attendance at the DuPage Mayors Legislative Dinner and to the Ribbon Cutting event for the Harper College Aviation Program at the Schaumburg Airport, to the upcoming Awards Recognition Dinner on February 12, 2026, the status of the Partners for Our Communities Center, and thanked our Police Department for the donations to their food pantry.

12-F. YASMEEN BANKOLE

Trustee Bankole spoke to the upcoming elections and noted that the Village is an official voting location in Cook County. She spoke to higher insurance costs, additional taxing revenues, where the monies are applied and asked staff to provide information that can be presented to our residents, in a shareable format, that is relatable to them and may help them understand the decisions of the Board. She spoke to her recent attendance at the DuPage County MLK Breakfast event and thanked Public Works staff for all their efforts.

13. ADJOURNMENT

Motion by Trustee Gutierrez and seconded by Trustee Kunkel to adjourn.

Voice vote:

All Ayes.

Upon voice vote, motion carried: Meeting adjourned at 8:24 p.m.

Recorded and transcribed Kristy Merrill, Village Clerk

Minutes approved by President and Board of Trustees on this: 5th day of March 2026