



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Troy Albuck
Yasmeen Bankole
Jenni Broccolino
Liza Gutierrez
Jon Kunkel
Herb Porter

Interim Village Manager
Courtney Sage

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, April 2, 2026
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Gutiérrez, Kunkel, Broccolino, Albuck

ABSENT: Trustee(s): Porter, Bankole

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Interim Village Manager Sage, and Department Heads.

2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

Recital of the Pledge of Allegiance to the United States of America.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Kunkel and seconded by Trustee Gutierrez to accept the agenda.

Roll Call:

AYES: Kunkel, Broccolino, Albuck, Gutierrez

NAYS: None

ABSENT: Porter, Bankole

ABSTENTION: None

Motion carried.

4. PRESENTATIONS

- a. Swearing In – Full-time Firefighter/EMT Dimitar Hristov

Trustee Bankole was recognized at 7:05 p.m.

Firefighter/EMT Dimitar Hristov was sworn in and congratulated by all.

- b. Proclamation – National Public Safety Telecommunications Week
President Craig read the proclamation out loud and presented it to Tracy Severnson from DUCOMM
- c. Proclamation – Child Abuse Prevention Month
President Craig read the proclamation out loud and presented it to Kate Schultz from the Children's Advocacy Organization
- d. Proclamation – Sexual Assault Awareness Month
President Craig read the proclamation out loud and presented it to Leslie Nathan from the Community Crisis Center
- e. Proclamation – Autism Awareness Month
President Craig read the proclamation out loud.
- f. Proclamation – Sikh Heritage Proclamation
President Craig read the proclamation out loud.

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes

Resident Hank Romero spoke to several topics, including but not limited to current wages, career choices, the American Legion, and gun ownership.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

Village President Craig provided an update on several ongoing items and recent activities. The following is an outline of his report.

- **Village Manager Recruitment**
President Craig reported that the Village is on schedule with the timeline for the Village Manager position announcement, which has been posted, and that the draft recruitment profile due to the Board on April 6th is also on track.
- **Intergovernmental Correspondence and Legislative Updates**
He shared a multi-council of governments' letter addressed to the Governor with the Board, along with a breakdown of the BUILD legislation for review.
- **Budget-Related Editorial**
He referenced a March 12th Chicago Tribune editorial regarding municipal concerns over the Governor's proposed budget and noted that municipalities and mayors are coordinating efforts to address shared concerns.
- **April Activities**
He provided a list of scheduled April activities and thanked the Board for their continued participation in community events.
- **DuPage Clerks Association Event**
He noted that several Board members recently attended the DuPage Clerks meeting, where Village Clerk Kristy Merrill was recognized for sponsoring the event at Raki Restaurant. He commended the restaurant and highlighted its exceptional food.
- **Move With the Mayor – Fox School**
He spoke to his recent participation in a "Move with the Mayor" program with third-grade students at Fox School, noting that additional schools may participate in the future. He also noted that he and Trustee Porter are planning a bike ride along the upcoming new path and extended an invitation to the Board.

- **Retirement Recognition – Ted Pini**
He noted that the Village celebrated the retirement of Ted Pini, who served the Village as a Parking Enforcement Officer for ten years in a part-time capacity.
- **Doggy Eggstravaganza Event**
He noted that the event was well attended and enjoyed by residents and their pets. He thanked the Special Events Committee, Village staff, Committee Board Member Mary Kay Prusnick, and Trustee John Kunkel for their assistance in the coordination of the event.
- **Alignment for Collaboration Education Event – ECC**
He spoke to his recent attendance at an event at Elgin Community College where 600 seniors from multiple high school districts met with local businesses for jobs, internships, and post-graduation opportunities.

Following the report, President Craig requested a motion for a vote on the items listed under the Consent Agenda.

7. Motion by Trustee Kunkel and seconded by Trustee Gutierrez to approve Consent Agenda by Omnibus vote.

Trustee Bankole asked that agenda item 7-A.2 be removed from the consent agenda.

Roll Call:

AYES:	Bankole, Broccolino, Albuck, Gutierrez, Kunkel
NAYS:	None
ABSENT:	Porter
ABSTENTION:	None

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 7-A.1
(C.A.)** Motion to approve the minutes of the Board Workshop of March 5, 2026.

- 7-A.3
(C.A.)** Motion to pass a Resolution authorizing an Intergovernmental Agreement between the County of DuPage and the Village of Hanover Park for mowing along county roads and rights of way and authorize the Village President to execute the necessary documents.

- 7-A.4
(C.A.)** Motion to approve the proposal from Graybar for professional Arc Flash engineering analysis and labeling services in the amount of \$38,400.00 and authorize the Interim Village Manager to execute the necessary documents.

- 7-A.2** Motion by Trustee Gutierrez and second by Trustee Albuck to approve the third year of a three-year agreement with Alpha Building Maintenance for Contractual Cleaning in the amount of \$70,930.80 and authorize the Interim Village Manager to execute the necessary documents.

Discussion:

Trustee Bankole raised concerns regarding the annual renewal of the Village's three-year agreement with Alpha Building Maintenance, originally approved in 2024 following a waiver of competitive bidding. She noted that for several years she has requested accurate and updated documentation, including certifications and the company's business license in order to verify materials previously submitted by the contractor. She also stated that earlier in the day she again requested copies of certifications and/or business licensing documents previously provided to the Village; however, she did not believe the Board had received them. She expressed concern about the recurring difficulty in obtaining such information in a timely manner.

Interim Village Manager Sage responded that the materials submitted in 2024 were available and could be provided and clarified that the earlier email response may have been misunderstood, as staff interpreted the

Trustee's request as seeking *new* certifications rather than copies of prior documents. She confirmed that she would distribute the 2024 materials to the full Board.

Interim Village Manager Sage further explained that, regarding the State of Illinois business license, that staff annually verifies the status through the State's public online database but does not maintain a physical copy in their file. She indicated they could request a physical copy from the contractor if the Board so desires.

Trustee Bankole emphasized the importance of having complete and accessible documentation whenever the Board is asked to approve or renew a contract, especially in cases where competitive bidding has been waived. She cited a past instance in which the contractor submitted expired certifications and noted that such documentation is necessary to ensure the Village is engaging in good-faith contracting with qualified vendors. Interim Village Manager Sage noted that the Board will receive the requested documentation today via email and that moving forward, for both new bids and multi-year agreements, the full set of relevant documentation will be provided to the Board in advance of any vote.

No further discussion.

Roll Call:

AYES: Bankole, Broccolino, Albuck, Gutierrez, Kunkel
NAYS: None
ABSENT: Porter
ABSTENTION: None

Motion carried.

- 7-A.5** Motion by Trustee Gutierrez and second by Trustee Albuck to approve Warrant 4/2/2026 in the amount of \$2,359,111.01.

No discussion.

Roll Call:

AYES: Broccolino, Albuck, Gutiérrez, Kunkel, Bankole
NAYS: None
ABSENT: Porter
ABSTENTION: None

Motion carried.

- 7-A.6** Motion by Trustee Bankole and second by Trustee Gutierrez to approve Warrant Paid in Advance (3/13/2026-3/26/2026) in the amount of \$887,850.94.

No discussion.

Roll Call:

AYES: Albuck, Gutiérrez, Kunkel, Bankole, Broccolino
NAYS: None
ABSENT: Porter
ABSTENTION: None

Expenditure Authorized.

- 7-A.7** Motion by Trustee Gutierrez and second by Trustee Albuck to approve February 2026 P-Cards in the amount of \$28,155.78.

No discussion.

Roll Call:

AYES: Gutiérrez, Kunkel, Bankole, Broccolino, Albuck
NAYS: None
ABSENT: Porter
ABSTENTION: None

Expenditure Authorized.

8. INTERIM VILLAGE MANAGER'S REPORT – COURTNEY SAGE

No report.

9. VILLAGE CLERK'S REPORT – KRISTY MERRILL

Village Clerk Merrill thanked President Craig and the Board for attending the recent clerks' meeting. She stated that it was exciting to hear about the new developments with DuPage County Clerks being discussed and expressed appreciation for the strong turnout. She thanked the Special Events Committee and staff for organizing the recent Doggie Eggstravaganza event, noting that despite the chilly weather, it was a success. She announced that the Boys and Girls Club would be hosting its Great Futures Breakfast on April 23rd, that the event is free to attend, and she encouraged support for the Boys and Girls Club.

10. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

11. VILLAGE TRUSTEES REPORTS

11-A. LIZA GUTIERREZ

Trustee Gutierrez spoke to her recent attendance at a large gathering of service providers and community stakeholders held at the Alive Center. She noted that the featured speaker, the principal of Lake Park High School, delivered an excellent presentation and that representatives from multiple police departments, community organizations, and nonprofits participated in the discussion on ways to best support our local youth. She thanked staff, noting her appreciation for the newly prepared events calendar and announced that the Historic Committee will host another archiving event on April 11, 2026, from 10:00 a.m. to 12:00 p.m. and invited community members to sign up and assist with ongoing archival work. She spoke to the upcoming Cultural Inclusion & Diversity Committee event on April 13, 2026, from 5:30 p.m. to 7:30 p.m., and that the scheduled keynote speaker is Congresswomen Delia C. Ramirez and invites all to attend the event.

11-B. HERB PORTER

Absent.

11-C. JON KUNKEL

Trustee Kunkel spoke to the Local Government Distributive Fund (LGDF), noting that Governor Pritzker is seeking to reduce the rate from 6.47% to 6.23% and expressed concern that such a reduction would negatively affect the Village's budget.

11-D. YASMEEN BANKOLE

Trustee Bankole thanked President Craig for reading the Sikh Heritage Proclamation. She noted that in previous years, the requester, Mr. Rajender Singh, had been present to give remarks and present a cultural display. She suggested that the proclamation be read again at the next meeting to allow for proper recognition. President Craig stated he has no objection to reading it at the next Board meeting, and that he read the proclamation this evening because he was unsure whether the requester would attend this or the next meeting.

Trustee Bankole then reiterated a request regarding contract documentation, emphasizing that for any contract presented to the Board, whether a new proposal or part of a multi-year agreement, that all required information should be provided to the Board at the time of consideration. She explained that the Board cannot vote responsibly without complete information, such as business licenses and certifications. She stressed that vendors doing business with the Village should be able to easily provide such documentation, and that ensuring its availability protects the Village and supports informed decision-making. She further stated that this should be a standard practice and would greatly assist the Board when evaluating future contracts. She then asked whether this process could be formally adopted moving forward and Interim Village Manager Sage confirmed that, moving forward, relevant documentation, including original proposals and required supporting materials, will be included with contract items brought before the Board for approval and that this will apply to both new requests for proposals (RFPs) and renewals of multi-year agreements.

Trustee Bankole concluded her report by thanking Village Clerk Merrill for hosting the DuPage Clerks' meeting the previous evening. She also expressed appreciation for Raki Restaurant, noting it is a valued establishment within the Village and that she hopes the community continues to support it.

11-E. JENNI BROCCOLINO

Trustee Broccolino spoke to the upcoming Environmental Committee's annual River Sweep event on April 18, 2026, from 9:00 a.m. to 10:30 a.m., at 1130 East Lake Street, in the rear parking lot of the Time Out West Sports Pub. She noted that participants are advised to wear waterproof boots, gloves, and other appropriate clothing. She noted that registration is available online through the Conservation Foundation at conservationfoundation.org/sweep. She concluded her report by wishing everyone a happy Easter.

11-F. TROY ALBUCK

Trustee Albuck provided several updates. He reported that the Development Commission continues its detailed review of the Village's building ordinances to evaluate appearance standards and the practicality of requirements for future projects and that the Committee is also examining guidelines related to electric vehicle (EV) charging stations, which remain under active review. He thanked the Development Committee for its ongoing efforts. He further noted that the Village recently held Restaurant Week, which extended for ten days, and that he and his wife attempted to visit all participating establishments and were able to visit ten of them. He complimented several local restaurants, highlighting the quality of food at BBQLand, Briana's Pancake House, Chicago Pros, and Country Style Donuts. Additional mentions included Venezuelan and Mexican restaurants such as Ke Chido and La Michoacana Premium, noting that the ice cream, especially the butter pecan flavor, was good. He stated that although they did not get to all participating restaurants, they intend to finish the list. He identified Raki Restaurant, Renate's German Restaurant, and Staco'N Madre as particular standouts and encouraged residents to continue supporting local businesses by dining locally and purchasing gas in the Village to help retain revenue.

12. EXECUTIVE SESSION

None

13. ADJOURNMENT

Motion by Trustee Gutierrez and seconded by Trustee Albuck to adjourn.

Voice vote:

All Ayes.

Upon voice vote, motion carried:

Meeting adjourned at 7:25 p.m.

Recorded and transcribed Kristy Merrill, Village Clerk

Minutes approved by President and Board of Trustees on this: 7th day of May 2026.

