



# Village of Hanover Park Administration

Municipal Building  
2121 West Lake Street, Hanover Park, IL 60133  
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hpi.org

**Village President**  
Rodney S. Craig

**Village Clerk**  
Eira Corral Sepúlveda

**Trustees**  
James Kemper  
Jon Kunkel  
Herb Porter  
Bob Prigge  
Rick Roberts  
Sharmin Shahjahan

**Village Manager**  
Juliana A. Maller

## VILLAGE OF HANOVER PARK CULTURAL INCLUSION AND DIVERSITY COMMITTEE/COMMISSION

### REGULAR MEETING

Village Hall – Room 123  
2121 Lake Street  
Hanover Park, IL 60133

Tuesday, April 16, 2019  
6:15 p.m.

### MEETING MINUTES

#### 1. CALL TO ORDER – ROLL CALL

Took place at 6:22 p.m.

**PRESENT:**      **Committee Members:** Sharmin Shahjahan, Eira L. Corral Sepúlveda, Ray Alvarez, Grace Khan

**ABSENT:**      **Committee Members:** James Kemper, Debra McDonald, Victoria Akinde

**OTHER:**      Nikki Russ, Barry Kurcz (Staff Liaison)

#### 2. ACCEPTANCE OF AGENDA

Eira L. Corral Sepúlveda motioned to accept the agenda:

Voice Vote:

Sharmin Shahjahan accepted

Ray Alvarez seconded the acceptance

All Ayes

Motion carried

#### 3. PRESENTATIONS/ REPORTS:

**3-a.** None Scheduled.

#### 4. APPROVAL OF MINUTES:

Approval of March 19, 2019 Meeting Minutes

Eira L. Corral Sepúlveda motioned to approve the minutes:

Voice Vote:  
Grace Khan accepted  
Sharmin Shahjahan seconded the acceptance  
All Ayes  
Motion Carried

**5. ACTION ITEMS**

**5-a. MLK Build Up Day Preparations**

Eira lead discussion which included determining which CIDC members plan on being in attendance. A recap was provided that explained there will be 9 projects which included small exterior repairs, raking, trimming and spreading mulch. Nikki Russ shared that shirts were purchased for over \$1000 and explained that volunteers would receive a purple one while staff and village representatives would receive an orange one.

Staff Liaison provided an update as to what food is to be provided the morning of the event, including 6 dozen donuts (some plain), coffee, decaf, orange juice, and water. Donuts, coffee, and decaf to be purchased at Country Donuts. Direction was given to purchase only two boxes of regular coffee and one decaf. Orange juice and 210 bottles of water to be purchased at Sam's Club. Nikki shared that there is a need to purchase plates, cups and utensils which Staff Liaison agreed to purchase. Trustee Shahjahan confirmed she would place the order for Faizaans and Nikki confirmed she would place the order for Caputos and Olde Salem. Confirmed CIDC event budget was \$600 total.

Discussed outreach strategy and went through the CIDC mailing list to divide up personal outreach. Last names starting with A-G=Eira/H-L=Grace/M-R=Ray/S-Z=Sharmin. Confirmed that e-mail blast with link to sign up would be sent out next morning and personal phone outreach phone calls would be made Monday morning as a follow up. Confirmed all Media outreach including enews, facebook, press release, electronic signage, and cable news. Agreed to include MLK Build Up recap in May.

**6. TOWNHALL SESSION:**

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes per speaker.

No members of the public attended.

**7. OLD BUSINESS (NON-ACTION ITEMS):**

Discussed moving Stakeholders meeting to June 10th, 11th, or 18<sup>th</sup>. Time would still be 6-8pm.

**8. NEW BUSINESS (NON-ACTION ITEMS):**

8-a. None Scheduled

**9. ADJOURNMENT**

The meeting adjourned at 6:57 pm, a motion was made by Eira L. Corral Sepúlveda, accepted by Sharmin Shahjahan and seconded by Grace Khan.

Voice Vote:

All Ayes

Motion Carried