



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Kristy Merrill

Trustees
Troy Albuck
Yasmeen Bankole
Jenni Broccolino
Liza Gutierrez
Jon Kunkel
Herb Porter

Interim Village Manager
Courtney Sage

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

**Thursday, May 7, 2026
7:00 p.m.**

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Broccolino, Albuck, Gutiérrez, Porter, Kunkel

ABSENT: Trustee(s): Bankole

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Interim Village Manager Sage, and Department Heads.

2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

Recital of the Pledge of Allegiance to the United States of America.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Gutierrez and seconded by Trustee Kunkel to accept the agenda.

Roll Call:

AYES: Albuck, Gutierrez, Porter, Kunkel, Broccolino

NAYS: None

ABSENT: Bankole

ABSTENTION: None

Motion carried.

4. PRESENTATIONS

- a. Proclamation – US Special Olympics Unified Cheer National Team-2026 ICU Word Championship Gold Medalists
President Craig read the proclamation and presented to the athletes and coaches.
- b. Swearing In – Police Officer Taylor Wolf
Officer Wolf was sworn in and congratulated by all.
- c. Presentation – Lifesaving Award – Officer Luis Mendoza
Officer Mendoza was presented with the Lifesaving Award and congratulated by all.
- d. Presentation – Lifesaving Award – Officers Carissa Cruz and Michal Ogara
Officers Cruz and Ogara were presented with the Lifesaving Award and congratulated by all.
- e. Proclamation – Jewish American Heritage Month
President Craig read the Proclamation out loud and presented the Proclamation to Village Attorney Bernard Paul.
- f. Proclamation – National Public Works Week read the Proclamation out loud and presented it to Director of Public Works, T.J. Moore.
- g. Trustee Porter spoke to National Day of Prayer on May 7, 2026.

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes

None

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig spoke to his recent visit to Springfield, where he and several Mayors met with legislators regarding Governor Pritzker's proposal that would remove local zoning authority. He noted that each community relies heavily on its own zoning to maintain its character. He further stated that he recognizes the need for affordable housing, but that Hanover Park already has more than 57 percent affordable units. He closed by speaking to the Partners for Our Community Center and thanked Trustee Gutierrez for her dedication and commitment to our community.

7. Motion by Trustee Kunkel and seconded by Trustee Gutierrez to approve Consent Agenda by Omnibus vote.

Roll Call:

AYES: Gutiérrez, Porter, Kunkel, Broccolino, Albuck
NAYS: None
ABSENT: Bankole
ABSTENTION: None

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 7-A.1
(C.A.) Motion to approve the minutes of the regular Board meeting of April 2, 2026.

- 7-A.2
(C.A.) Motion to approve the minutes of the regular Board meeting of April 16, 2026.

- 7-A.3
(C.A.) Motion to approve the cancellation of the regular Village Board meeting of June 4, 2026.

- 7-A.4
(C.A.) Motion to approve the cancellation of the regular Village Board meeting of July 2, 2026.

- 7-A.5
(C.A.) Motion to approve the St. Ansgar Church's request for a special event and to waive event costs associated with services rendered for the special event of April 3, 2026, in an amount not to exceed \$2,835.41.

- 7-A.6
(C.A.)** Motion to consent to the Village President's reappointment of:
- A & A Music and Art Academy as a regular member and Valexity Technologies as an auxiliary member to the Economic Development Committee for terms ending on April 30, 2029;
 - Jazsmin Lopez as a regular member on the Cultural Inclusion and Diversity Committee for a term ending on April 30, 2029;
 - Thomas Clark as regular member on the Development Commission for a term ending on April 30, 2029;
 - Patrick Maher and Nicole Pizza as regular members on the Environmental Committee for terms ending on April 30, 2029;
 - Herb Porter as a regular member on the Sister Cities Committee for a term to expire on April 30, 2029;
 - Sherry Craig as a regular member/Chair to the Special Events Committee for a term ending on April 30, 2029; and
 - Jim Kemper as a regular member/Chair, and Troy Albuck, Erika Griesemer and John Mayeux as regular members on the Veterans Committee for terms to expire on April 30, 2029.
- 7-A.7
(C.A.)** Motion to authorize the DACRA software maintenance payment with DACRA Tech LLC for \$36,463.28 and authorize the Interim Village Manager to execute the necessary documents.
- 7-A.8
(C.A.)** Motion to pass a Resolution authorizing a License Agreement for the placement of a fence on Metra owned property in Hanover Park.
- 7-A.9
(C.A.)** Motion to approve a contract with Advanced Landscaping, LLC. for contractual tree trimming and removal for an amount not to exceed \$123,950.00 and authorize the Interim Village Manager to execute the necessary documents.
- 7-A.10
(C.A.)** Motion to approve the proposal from Artlow Systems for Fire Station 15 Garage Floor Rehabilitation Project in the amount of \$208,562.07 and authorize the Interim Village Manager to execute the necessary documents.
- 7-A.11
(C.A.)** Motion to approve the Memorandum of Understanding for a 911 system interface request between the Emergency Telephone System Board of DuPage County and the Village of Hanover Park Police and authorize the Police Chief to execute the necessary documents.
- 7-A.12** Motion by Trustee Albuck and second by Trustee Kunkel to pass an Ordinance authorizing a Second Amendment to the FY2026 Budget of the Village of Hanover Park. *A two-thirds vote of the corporate authority is needed.*
 Question fielded and answered.
 Roll Call:
 AYES: Porter, Kunkel, Broccolino, Albuck, Gutiérrez, Craig
 NAYS: None
 ABSENT: Bankole
 ABSTENTION: None
- Motion carried.
- 7-A.13** Motion by Trustee Kunkel and second by Trustee Gutierrez to waive competitive bidding and authorize the Interim Village Manager to accept the proposals from Airy's, Inc. to repair a water main break and install a fire hydrant in the amount from \$54,213.44, but not to exceed \$71,036.97, and authorize the Interim Village Manager to execute the necessary documents. *A two-thirds vote of the corporate authority is required.*
- No discussion.
- Roll Call:
 AYES: Kunkel, Broccolino, Albuck, Gutiérrez, Porter, Craig
 NAYS: None
 ABSENT: Bankole
 ABSTENTION: None

Motion carried.

- 7-A.14** Motion by Trustee Albuck and second by Trustee Kunkel to approve Warrant 5/7/2026 in the amount of \$925,785.67.

No discussion.

Roll Call:

AYES: Broccolino, Albuck, Gutiérrez, Porter, Kunkel
NAYS: None
ABSENT: Bankole
ABSTENTION: None

Expenditure Authorized.

- 7-A.15** Motion by Trustee Broccolino and second by Trustee Albuck to approve Warrant Paid in Advance (4/10/2026-4/29/2026) in the amount of \$1,787,707.22.

No discussion.

Roll Call:

AYES: Broccolino, Albuck, Gutiérrez, Porter, Kunkel
NAYS: None
ABSENT: Bankole
ABSTENTION: None

Expenditure Authorized.

- 7-A.16** Motion by Trustee Gutierrez and second by Trustee Albuck to approve March 2026 P-Cards in the amount of \$24,689.97.

No discussion.

Roll Call:

AYES: Albuck, Gutiérrez, Porter, Kunkel, Broccolino
NAYS: None
ABSENT: Bankole
ABSTENTION: None

Expenditure Authorized.

8. INTERIM VILLAGE MANAGER'S REPORT – COURTNEY SAGE

Monthly Treasurer's Report – March 2026

Interim Village Manager Sage announced that the Arlington Drive Bridge is now open and provided a short video of the construction.

Village President Craig noted that he forgot to say something during his report and took a moment to thank Trustee Broccolino for going with him to Springfield to meet with legislators regarding the governor's Build Act efforts.

9. VILLAGE CLERK'S REPORT – KRISTY MERRILL

Village Clerk Merrill spoke to the upcoming Memorial Day event on May 25, 2026, at 10:00am at Village Hall, and noted that the first Movie in the Park to be featured this year is National Treasure on June 19, 2026, at East Harbor Park and gave thanks to the Historical Committee who will be joining the event.

10. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

11. VILLAGE TRUSTEES REPORTS

11-A. JENNI BROCCOLINO

Trustee Broccolino announced that the Environmental Committee will host the Apiary Open House on June 6, 2026, from 1:00 p.m. to 4:00 p.m. at 2500 Army Trail Road. She encouraged residents to attend, learn about honeybees, explore opportunities for beekeeping in the Village, and purchase local honey. She added that the Committee plans to distribute 250 trees to be planted throughout the Village in recognition of America's 250th anniversary. Trustee Broccolino also thanked the President Craig for inviting her to accompany him on the recent trip to Springfield, noting that she had a wonderful experience engaging with senators and representatives in support of municipal initiatives.

11-B. TROY ALBUCK

No report.

11-C. LIZA GUTIERREZ

Trustee Gutierrez provided updates regarding activity at the POC building at 1515 Lake Street, noting that the facility now hosts six nonprofit organizations. She highlighted Hopeful Beginnings, which offers free maternal support services for new and experienced mothers, including assistance for postpartum concerns, adoption-related needs, and infant loss. Trustee Gutierrez also recognized Greater Family Health, a nonprofit medical provider that offers services at low cost, as well as the Women, Infants, and Children (WIC) program. She thanked Trustee Porter for his efforts in bringing CEDA services to the location as well. She thanked the President Craig for his continued support and for inviting her to attend the Mardi Gras-themed Alive Center event. She expressed her hope that the Alive Center would expand its service days in the Village, as the current schedule of two days per week is insufficient to meet community needs. Trustee Gutierrez also thanked HR Director Kurcz for his consistent support with the Cultural Inclusion and Diversity Committee events. She reported that the Historical Committee will be present at the upcoming Juneteenth event. She provided an update on the historic cemetery on Greenbrook, which contains the graves of early Hanover Park families. She noted that many markers are deteriorating, and that some graves are unmarked. She described her outreach efforts to the church responsible for the cemetery, including attempts to assist in pursuing grant funding for fencing and preservation, but stated that no action has been taken. She asked staff to review whether the Village has any ordinances or preservation tools that may apply to historic cemeteries, noting that this site falls outside the Ontario area protections. She requested that staff email her any relevant information or options to support preservation efforts. She concluded by noting that the historical display in the boardroom had recently been updated with a new image of the signing of the Declaration of Independence and wished everyone a Happy Mother's Day, including a special greeting to her mother, Elizabeth, in Puerto Rico.

11-D. HERB PORTER

Trustee Porter thanked the Public Works Department for the recent sidewalk installation on Center Avenue, noting that the project had been several years in development. He stated that the majority of residents are pleased with the appearance and quality of the work. He then reported that the SNAP program ended during the first weekend of May, resulting in a sudden and significant increase in the number of residents seeking food assistance. He noted that local food pantries, including the Astor Avenue pantry managed by the township, are experiencing heightened demand. He encouraged residents to donate non-perishable food items when able, emphasizing that even small contributions can make a meaningful difference. Trustee Porter added that CEDA is working on emergency measures to support those most affected, and he will attend an upcoming board meeting to obtain additional information. Trustee Porter also reminded residents that the Partners for Our Community (POC) continues to collect clothing items for families who must prioritize essential needs such as groceries over shoes, seasonal clothing, and other necessities. He encouraged the community to assist one another during this challenging period. Trustee Porter closed by inviting the community to attend the Juneteenth Celebration on June 19, 2026, at the Sports Complex at

noon. He noted that the event will feature entertainment, games, music, and food.

11-E. JON KUNKEL

Trustee Kunkel announced that free mammograms will be available through the Partners for Our Community organization on the following dates: June 2, July 7, August 4, September 1, October 6, and November 3. A mobile screening van will be stationed in front of the POC on each of those dates and services will be available to all residents. He also noted that the Village experienced exceptionally heavy rainfall during the prior month, exceeding 200 percent of normal levels. With the arrival of spring construction season, he reminded residents to drive carefully as work zones become more frequent.

11-F. YASMEEN BANKOLE

Absent.

12. EXECUTIVE SESSION

Motion by Trustee Kunkel and second by Trustee Albuck to enter into Executive Session under the following sections.

- a. Section 2(c)(12) – Settlement of claims and matters related to claims, loss, or risk management
- b. Section 2(c)(11) – Litigation & Probable Litigation

Roll Call:

AYES: Broccolino, Albuck, Gutiérrez, Porter, Kunkel
NAYS: None
ABSENT: Bankole
ABSTENTION: None

Motion carried.

13. ADJOURNMENT

Motion by Trustee Kunkel and seconded by Trustee Albuck to adjourn.

Voice vote:

All Ayes.

Upon voice vote, motion carried: Meeting adjourned at 8:14 P.M.

Recorded and transcribed Kristy Merrill, Village Clerk

Minutes approved by President and Board of Trustees on this: 21st day of May 2026.