



Village of Hanover Park Administration

Municipal Building
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benítez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, June 6, 2019
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:02 p.m.

Roll Call:

PRESENT: Trustees: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez

ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Deputy Village Manager Webb and Department Heads.
Village Manager Maller was absent.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance was led by the Hanover Park Little League young players.

President Craig asked for a moment of silence in memory of D Day, the soldiers who fought in the World War II and those who lost their lives that day.

President Craig presented the Play Ball Proclamation

3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kemper to accept the agenda.

Trustee Porter and Trustee López Benítez asked that agenda item 6-A.1 be pulled from consent agenda.

Trustee López Benítez asked that items 6-A.4 and 6-A.6 be pulled from consent agenda.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None

ABSENT: None
ABSTENTION: None

Motion carried.

4. PRESENTATIONS

a. Proclamation – Play Ball

President Craig asked to move the reading of the proclamation right after the Pledge of Allegiance.

5. TOWNHALL SESSION

Business Owner Esther Pina spoke to the Notice to Vacate her business premises at 6602 Barrington Road by July 31, 2019. She requested an extension to vacate the unit by 45 days after July 31st, 2019. President Craig responded that the Village will consider her request and will be in touch with her once their decision is made.

Resident Alfredo Munoz spoke to the soil grading alterations in new development which is flooding his property. President Craig noted that he will address the issue with public works. He also asked Public Works Director Moore to meet with Mr. Munoz now to discuss further and indicated that he would make a personal visit.

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes.

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig spoke to the end of the school year and his recent visit to Einstein Elementary for the pie throwing contest and to Elsie C. Johnson Elementary School where they earned the Ecology Flag from the SCARCE organization.

President Craig spoke to the 2020 Census and the recent meeting he had with Village Clerk Corral Sepúlveda and Deputy Village Manager Webb. He stressed the importance of a correct count so that representation and funding is accurately received in our community.

President Craig noted that Argonne National Labs asked him to speak on our solar initiatives. He noted that Hanover Park is being recognized for our environmental initiatives and that about fifty-five to sixty of our residents have or are transitioning to solar. He thanked staff for their efforts in this process. He noted that we should all be proud of our environmental initiatives.

President Craig noted that the Apiary Open House event went well and that the Environmental Committee has a couple of new members joining the committee.

Motion by Trustee Roberts and seconded by Trustee Kemper to approve the remaining Consent Agenda items, 6-A.2, 6-A.3, 6.A.5 and 6-A.7 through 6-A.14, by Omnibus vote.

Roll Call:

AYES: Shahjahan, Prigge, Porter, Kemper, López Benítez, Roberts
NAYS: None
ABSENT: None
ABSTENTION: None

No objections.

Motion carried.

All items marked with (C.A) are considered routine and thus are on the Consent Agenda.

- 6-A.2 (C.A.)** Motion to pass an Ordinance amending a portion of Chapter 110-6.2.2 Off-Street Parking, Handicapped Parking, of the Municipal Code of the Village of Hanover Park, as amended, by adopting the State of Illinois minimum standards.
- 6-A.3 (C.A.)** Motion to pass an Ordinance adopting by reference as the codes for the Village of Hanover Park the 2018 International Code Council, Inc. series of codes, the 2017 national electrical code and other codes as listed and amended, including the reorganization and codification of various Municipal Code sections related to the construction and maintenance of buildings, structures and other uses.
- 6-A.5 (C.A.)** Motion to award a contract for the 2019 resurfacing of various streets to Brother's Asphalt Paving, Inc. in an amount not to exceed \$842,458.51. Further, authorize the Village Manager to expend a contingency amount not to exceed \$20,000, for a total of \$862,458.51, for possible change orders for additional work, and authorize the Village Manager to execute the necessary documents.
- 6-A.7 (C.A.)** Motion to pass a Resolution to accept the DuPage County Procurement Services Division Bid for fuel purchasing using Gas Depot as a provider.
- 6-A.8 (C.A.)** Motion to approve the proposal from The Lakota Group for consulting services related to the design of a new typical gateway sign in the amount not to exceed \$20,150 and to authorize the Village Manager to execute the necessary documents.
- 6-A.9 (C.A.)** Motion to approve the proposal from SPACECO, Inc. for consulting services related to the engineering and permitting of six new gateway signs in the amount not to exceed \$36,000 and to authorize the Village Manager to execute the necessary documents.
- 6-A.10 (C.A.)** Motion to award a contract for the 2019 roadway reconstruction and water main improvements project to A Lamp Concrete Contractors, Inc. in an amount not to exceed \$1,618,410.00. Further, authorize the Village Manager to expend a contingency amount not to exceed \$20,000, for a total of \$1,638,410.00, for possible change orders for additional work, and authorize the Village Manager to execute the necessary documents.
- 6-A.11 (C.A.)** Motion to accept Additional Services Agreement from the Lakota Group for the Planning and Landscape Design Services for the Ontarioville Historic District in the amount of \$36,700 and authorize the Village Manager to execute all necessary documents.
- 6-A.12 (C.A.)** Motion to accept the attached proposal from RJN Group for professional engineering services related to the MWRD Priority Area Sanitary Sewer Evaluation and additional services in an amount not to exceed \$61,400. Further, authorize the Village Manager to expend a contingency amount of up to \$6,140, for a total of \$67,540, and authorize the Village Manager to execute the necessary documents.
- 6-A.13 (C.A.)** Motion to approve an amended Resolution for Improvement, Request for Expenditure/Authorization of MFT Funds, and award a contract for the 2019 MFT Reconstruction Program to A-Lamp Concrete Contractors, Inc. in an amount not to exceed \$570,225.86. Further, authorize the Village Manager to expend a contingency amount not to exceed \$20,000, for a total of \$590,225.86, for possible change orders for additional work, and authorize the Village Manager to execute the necessary documents.
- 6-A.14 (C.A.)** Motion to pass a resolution extending the Village of Hanover Park Banking Services agreement with Hanover Park Community Bank, a Branch of Barrington Bank and Trust Company N.A.
- 6-A.1** Motion by Trustee Kemper and seconded by Trustee Shahjahan to approve the minutes of the regular Board meeting of May 2, 2019.

Motion by Trustee López Benítez and seconded by Trustee Shahjahan to amend the minutes to include the reason for Trustee López Benítez's vote to abstain during the Board meeting of May 2, 2019, agenda item 10-A.2; to pass a Resolution authorizing the execution of a second amendment to a Redevelopment Agreement concerning property located at 900 Irving Park Road, was because she felt that she did not have enough information on the project to vote in the affirmative and not because she had a conflict with the project itself.

Roll Call:

AYES: Shahjahan, Roberts, Porter, Kemper, López Benítez
NAYS: Prigge
ABSENT: None
ABSTENTION: None

Motion to amend the minutes of May 2, 2019 to reflect the reason for vote to abstain by Trustee López Benítez is carried.

Trustee Porter noted he wanted to amend the minutes in summary instead of verbatim format because it goes against tradition since he had been on the board. He noted the verbatim dictation can add to cumbersome board meetings that would be very lengthy and hard to follow.

Trustee Porter made a motion to return to the summary minutes rather than verbatim.

President Craig clarified the motion to be that the minutes be returned to the Clerk.

Trustee Kemper seconded the motion.

President Craig asked for discussion from the Board and Trustee Shahjahan asked for clarification on verbatim versus summary formatting of minutes.

President Craig responded that we don't do verbatim minutes that we do summary minutes. He noted that in the past Trustees have requested that their address to the Board be done in verbatim format, Trustee Porter being the most recent to make that request, and that President Craig will acknowledge such a request at that time.

President Craig pointed out that the rules of the board needed to be returned to the Rules of Order whereas the Clerk needed to provide the Board a draft copy of the minutes before it is published in the agenda packet.

Village Clerk Corral Sepúlveda attempted to speak to the initial point of discussion. President Craig interrupted noting that he had not called on her as he was having the discussion with the Board.

Clerk Corral Sepúlveda noted that the minutes are transcribed by the Clerk. President Craig replied that they are transcribed and that he was asking that the Clerk follow the rules. Clerk Corral Sepúlveda affirmed that the rules were being followed.

Clerk Corral Sepúlveda indicated that Clerk's Office provides the draft to the Board before there is a motion and before they are released to the public in their final form. President Craig stated that that is not happening because he did not see any minutes before they were published in the agenda packet. Discussion ensued.

Clerk Corral Sepúlveda requested that President Craig read the rule in the Rules of Order. President Craig read the rule from page 17: "The Village Clerk shall distribute a draft of the minutes to every member of the Corporate Authorities." Discussion ensued.

Clerk Corral Sepúlveda encouraged the Board to read the rules and noted that the minutes in the agenda packet were being submitted in draft form for the Board to review, with the opportunity to amend and then vote to approve the transcription to be published to the public. President Craig noted his disagreement. Discussion ensued.

President Craig told the Clerk to follow the rules as he dictated. Clerk Corral Sepúlveda indicated that she would not, as the rules were being followed.

President Craig asked Clerk Corral Sepúlveda if she was done. Clerk Corral Sepúlveda stated that she was not and attempted to speak to the original concern of the minutes being drafted in summary versus verbatim form. However, she was interrupted by President Craig.

Clerk Corral Sepúlveda addressed President Craig and asked that President Craig show her the respect of being a ten-year Clerk.

President Craig noted that he is going back to the Rules and that he expects her to follow them and demanded that she better listen. Clerk Corral Sepúlveda noted that she is listening to him and that she does not appreciate his condescending nature of his tone, and noted he was being disrespectful.

President Craig noted that he expects a draft to go to the Board members before they are published. Clerk Corral Sepúlveda noted that the Rules will be followed.

Clerk Corral Sepúlveda then referred to Trustee Porter's concern on the verbatim versus summary transcription of the minutes. Village Attorney Paul interrupted to ask if there was a motion, what the motion was, and if there was a second to that motion. Clerk Corral Sepúlveda answered in the affirmative and noted that the motion was to return the minutes to the Clerk.

Trustee Porter made motion to call the question.

President Craig asked for the roll call vote.

Trustee López Benítez and Trustee Shahjahan noted their confusion and asked if they would still be able to ask questions. Clerk Corral Sepúlveda explained that the motion to call the question meant an end of discussion. At Trustee Porter's request Village Clerk restated the motion was to return the minutes to the Clerk.

Mayor Craig suggested that Trustee Shahjahan pass on responding with her vote at that moment. Clerk Corral Sepúlveda asked Village Attorney Paul if that was permitted under the rules and he confirmed that it was not. Village Clerk Corral called the roll in order.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper
NAYS: Shahjahan, López Benítez
ABSENT: None
ABSTENTION: None

Motion to return the minutes to the Clerk carried.

6-A.4 Motion by Trustee Shahjahan and seconded by Trustee Kemper to approve the first year of a three-year contract with Acres Group for the snow removal at the Astor Avenue and Mark Thomas Lane apartments parking lots for an amount not to exceed \$14,195 and authorize the Village Manager to execute the necessary documents.

Trustee López Benítez addressed Public Works Director Moore as to our previous experience working with the Acres Group and in particular asked as to how the public works staff evaluates the quality of this company's work in order to endorse a particular company and also asked as to the satisfaction of the residents in regard to the work of the Acres Group.

Public Works Director Moore spoke to her questions and noted that we provide a unique service in SSA #3, Astor Avenue, and SSA # 4, the Mark Thomas Lane apartment complex parking lot, in that we provide snow removal and trash pick-up. He summarized the bid process and how the resident is charged for this service by way of a surcharge on their property tax that is levied and paid to the Village, which in turn pays the contractor. Public Works Director Moore also made known that prior to implementation of this process there were concerns about the lack of acceptable snow and trash maintenance at these locations and that the SSA was established to ensure high quality snow removal and garbage removal.

Public Works Director Moore noted that the vendor is evaluated on the response time of the vendor, thoroughness and cleanup of the vendor, the quickness and quality of their response when they are notified that there is an area that needs improvement, billing accuracy and timeliness, and how quickly they react to communication from us. Complaints and compliments are also considered. Although a survey has not been performed, a PW supervisor does make site visits. He noted that the vendor has performed satisfactorily.

Public Works Director Moore noted that the Acres Group has proven to be a reliable and responsive vendor.

No further discussion.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.6** Motion by Trustee Roberts and seconded by Trustee Kemper to approve a new three-year contract with D & D Maintenance for snow removal from the Village cul-de-sacs for an amount not to exceed \$90,000 and authorize the Village Manager to execute the necessary documents.

Trustee López Benítez requested clarification on the 19% cost increase for this service.

PW Director noted Public Works Director Moore noted that a spike in fee schedules the year following a bad winter is not uncommon and that this particular vendor holds his pricing during the course of three years. However, the Board could accept only a one-year contract. It was noted that historically the amount is not above what the village has paid, there have been years when the Village has paid more. It was noted that pricing is volatile for this service and impacted by several factors. Noted sometimes there is a spike with an increase in gas has happened or is anticipated. Furthermore, it was indicated that there was no reason to believe that the pricing may be different if the Village bid out the contract as a one year agreement, and in fact, it may dissuade vendors from submitting a competitive bid.

No further discussion.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.15** Motion by Trustee Roberts and seconded by Trustee Kemper to pass an Ordinance Authorizing the Third Amendment to the Fiscal Year 2019 Budget of the Village of Hanover Park. *A two-thirds vote of the corporate authority is needed.*

No questions.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez,
President Craig
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.16** Motion by Trustee Roberts and seconded by Trustee Kemper to accept the attached proposal from HR Green, Inc. for professional engineering services related to the Phase I Engineering Study for a proposed multi-use trail along County Farm Road, from Greenbrook Blvd. to the Metra Station, in an amount not to exceed \$79,985. Further, authorize the Village Manager to expend a contingency amount of up to \$7,999, for a total of \$87,984, and authorize the Village Manager to execute the necessary documents.

No questions.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.17** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 6/06/2019 in the amount of \$718,731.30.

No questions.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.18** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (5/10/19-5/30/19) in the amount of \$961,329.84.

No questions.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

No report.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

Clerk Corral Sepúlveda thanked the public works staff for their efforts in the Touch-A-Truck event and acknowledged the American Public Works Association (APWA) campaign to recognize Public Workers as first responders. She noted that Public Workers play a pivotal role in being the first to respond in the event of an emergency. In fact, their response is often first to even the Police and Fire Departments, as they often make way for public safety vehicles to move through areas affected by disaster.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS

10-A. SHARMIN SHAHJAHAN

Trustee Shahjahan spoke to the Touch-A-Truck event and congratulated all who participated in putting the event together.

Trustee Shahjahan spoke to the recent Apiary Open House event and hopes to expand the outreach for the event moving forward.

Trustee Shahjahan assured that the Apiary is sustainable when asked by Trustee Porter. President Craig noted that investment in the Apiary may be needed.

10-B. BOB PRIGGE

Trustee Prigge spoke to the upcoming quarterly JAWA meeting and noted that Schaumburg President Al Larson is no longer presiding as President and that the President of Mount Prospect will be presiding instead.

Trustee Prigge thanked Clerk Corral Sepúlveda for inviting the Cub Scouts to the Touch-A-Truck event. He noted that food sales were good due to returning staff from public works, fire and police departments.

Trustee Prigge noted that the Boomers will be handing out Al Larson Bobble Heads to the first one thousand people at the ballpark this coming Saturday.

Trustee Prigge spoke to the Flags over Hanover Park program where flags throughout the Village community will be displayed during holidays. Trustee Prigge noted that he hopes all coordination of the event will be complete in time for Flag Day this year.

10-C. RICK ROBERTS

Trustee Roberts spoke to the recent Memorial Day celebration and thanked Public Works Director Moore and his staff for their efforts in coordinating the event. He noted that he ordered four hundred flags and thinks that he may need to increase the order next year.

Trustee Roberts spoke to the Touch-A-Truck event and commended Clerk Corral Sepúlveda for her efforts and thanked all who participated in the event. Clerk Corral Sepúlveda noted she was glad to hear that the change of location for the Veteran's Committee table did not affect their outreach activities.

10-D. Trustee Porter commended Trustee Roberts and the Veteran's Committee and all the supporting departmental staff for their efforts coordinating the Memorial Day event.

Trustee Porter noted his recent attendance at a 2019 Summit for Building Capacity in the Suburbs sponsored by the DuPage Federation of Human Services. He noted that it was a very informative experience and highlighted, in particular, a presentation by PASO, West Suburban Action Project, which summarized the information that the organization Campaign For A Welcoming Illinois had provided.

Trustee Porter highlighted the following legislation from a three-page document listing several Acts that had been recently signed into law and titled the Campaign For A Welcoming Illinois. He noted that he would provide a copy of same to the Clerk.

- Keep Illinois Families Together Act (HB 1637) which Bars 287(g) agreements that deputize police to act as ICE agents (Villanueva/Harmon)
- Private Detention Facility Moratorium Act (HB 2040); Bars contracts with private prison companies for detention centers, including for-profit immigration jails (Cassidy/Peters)

- RISE Act (HB 2691): Provides access to financial aid for undocumented students, trans students, African American and other students disproportionately impacted by limitations on aid (Hernandez/Aquino)
- HB 836: Authorizes short-term guardianships for children whose parents are detained or deported (Gon-Gershowitz/Villivalam)
- HB 1553: Better enables abused, abandoned or neglected immigrant youths to seek state court orders needed to apply for Special Immigrant Juvenile Status (Gong-Gershowitz/Castro)
- HB 2176: Toughens requirements for persons who offer immigration assistance and penalties who violate those requirements (Villanueva/Martinez)
- SB 1290: Prohibits landlords from intimidating or retaliating against tenants by threatening to disclose or actually disclosing the tenants' immigration status (Castro/Gershowitz)

Trustee Porter also spoke to the Immigrant Services Line Item (ISLI) which was increased to \$6.5 million to increase services under the New Americans Initiative and the Immigrant Family Resource Project and to the Census funding which the General Assembly approved \$29 million to fund outreach for Census 2020 targeting immigrants and other hard-to-count communities.

Trustee Porter went on to read statistics on immigrant communities in DuPage, Lake, Kane, McHenry, Kendall, Will and suburban Cook County. He spoke to the statistics specific to DuPage County.

He spoke to the importance in maintaining contact with groups that are advocating for our immigrant communities and ensuring that immigrants are treated fairly under the law. He also noted that the other topic of interest was the proposed changes to public charge.

Board members requested that the information be shared with the Board. A discussion ensued on the need to have a workshop in the future for the Board to review further and also to provide information to the public to counteract misinformation, especially to have departments such as the Police Department communicate to the public their positions on the bills on how the new legislation will be followed.

Trustee Porter expressed the importance of maintaining trust, especially as we prepare for the Census in 2020. He noted that it was incumbent upon the Village as a global village to explain to the community and to the legislators the Village's position.

Trustee Porter spoke to the Relay for Life event and thanked all for their participation and contributions and encouraged all to attend, as well as participating in Movie at the Park.

10-E. JAMES KEMPER

Trustee Kemper noted that Trustee Porter's report was an excellent one and that he looks forward to finding out more moving forward.

10-F. FANNY LÓPEZ BENÍTEZ

Trustee López Benítez spoke to her first Historic Committee meeting and noted that it was nice meeting everyone there and that she looks forward to working with them.

Trustee López Benítez noted that she has concluded all the departmental orientation meetings and thanks staff for accommodating her schedule.

Trustee López Benítez spoke to her recent attendance at the Municipal League for Newly Elected Officials Workshop in Bloomingdale, and to her attendance to the Touch-A-Truck event and the Memorial Day Ceremony event. She thanked staff for their participation in the coordination of both Village events.

Trustee López Benítez spoke to the Relay for Life event and noted that June is Pride Month in solidarity with the LGBTQ community and the significance of the 1969 Stonewall Riots. She finished by wishing all a Happy Father's Day.

11. EXECUTIVE SESSION

None.

12. ADJOURNMENT

Motion by Trustee Roberts and seconded by Trustee Porter to adjourn.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 8:22 P.M.

Recorded and Transcribed by Eira L. Corral Sepúlveda, Village Clerk
Minutes approved by President and Board of Trustees on this: ____ day of July 2019.

DRAFT