



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benítez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, August 15, 2019
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:00 p.m.

Roll Call:

PRESENT: Trustees: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge

ABSENT: Trustee(s):

Clerk: Corral Sepúlveda

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Village Manager Maller and Department Heads.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Kemper and seconded by Trustee Prigge to accept the agenda.

Roll Call:

AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge

NAYS: None

ABSENT: None

ABSTENTION: None

Motion carried.

4. PRESENTATIONS

- a. Recognition – Part-Time Firefighters Frank Defino, Darrion Roszkowiak, Juan Vilchis and John Whalen
- b. Recognition – Fire Chief Craig Haigh, Alan Brunacini Fire Service Executive Safety Award (Presented 8-7-19 by International Association of Fire Chiefs)

Recognition for Fire Chief Craig Haigh deferred to next Board meeting.

- c. Presentation – Fiscal Year 2018 Annual Financial Report (Tom Siwicki, Sikich LLP)

Mr. Siwicki, representative of Sikich LLP provided summary of the financial report, about but not limited to the; independent auditor reports, governmental auditing standards, the OPEB change in #75 a post-employment benefit plan, decrease in NET Position, the general fund, pension fund changes, new schedule end of year balance, trend analysis, internal controls and internal improvements. The internal improvement recommendation Mr. Siwicki spoke to was identifying that our current process has a single person entering new hires into the system and then running payroll. His recommendation is to have the delegation of duties be performed by two individuals and not only one individual.

Village Manager Maller noted that steps to segregate the functions Mr. Siwicki spoke to have been met and that additional control measures have been implemented. She noted that there had never been an instance of improper use by HR staff but at the recommendation of Mr. Siwicki all the proper controls are now in place for prevention purposes.

Mr. Siwicki summarized General Fund balance, IMRF Plan, Police Department pension fund, Fire pension fund. He noted that it is the 28th consecutive year that the Village has received a Certificate of Achievement for Excellence in Financial Reporting.

Questions fielded and answered.

President Craig noted that our State legislators have formed a committee including Governor Pritzker, Fire, Police, IML and several other entities looking at a pension initiative and that an opinion may be reached by the next veto session.

No further questions.

5. TOWNHALL SESSION

Resident Gabriel Alvarado spoke to the immigration issue and requested the adoption of a Welcoming City Ordinance by the Board. He noted that comments made at a previous Board meeting were not accurate. He noted that some members of the Board expressed their thoughts on the issue and that he was present tonight to let them know that there is an immigration issue and that is why he was before the Board this evening to request the adoption of an Ordinance to address those concerns.

Mr. Gabriel Alvarado spoke in English and in Spanish to accommodate all the members of the audience.

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig spoke to the upcoming IML Conference. He noted that the Municipal League is a wonderful source for information and provides opportunities for building of relationships with other communities and an exchange of ideas. He also noted that he sits on the IML Board and that he has recently been nominated to sit on the Executive Board of the IML organization.

President Craig spoke to the Wednesday Night Live music event and thanked staff for their efforts. He mentioned that the event was well attended and that he has received wonderful feedback from the community.

President Craig noted that the September 11th, 9-11 event, will be observed at Fire Station #1 again this year.

President Craig spoke to the recently held liquor hearing noting that the trial lasted two hours.

Motion by Trustee Roberts and seconded by Trustee Kemper to approve Consent Agenda by Omnibus vote.

Roll Call:

AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge
NAYS: None
ABSENT: None
ABSTENTION: None

No objections.

Motion carried.

All items marked with (C.A.) are considered routine and thus are on the Consent Agenda.

6-A.1 (C.A.) Motion to approve a policy permitting the Scouts BSA to install American flags in the Village rights-of-way on five specific days per year.

6-A.2 Motion by Trustee Roberts and seconded by Trustee Kemper to approve the Amendment One Professional Services Agreement for the continued use of SAFEbuilt Illinois, LLC as the sole source vendor to provide plumbing inspectors and other services as needed and authorize the Village Manager to execute the attached amendment to the original services agreement. *A two-thirds vote of the corporate authority is required.*

Trustee Kemper removed himself from this vote due to conflict of interest. He sat in the audience.

Trustee Shahjahan asked if this contract had gone out to Bid.

Village Manager Maller noted that this is a Professional Services Agreement and that it does not go out to bid. She asked Deputy Fire Chief Fors for further explanation.

Deputy Fire Chief Fors noted that this project went out for Request for Proposal in 2016 and that SAFEbuilt came in with the lowest rates. Since then re-negotiation of the terms of the agreement had been agreed on that time working with SAFEbuilt and during the course of the last three years there has only been a 5% increase in their rates, and he noted that SAFEbuilt still remains to be the most cost-effective option to date.

Trustee López Benítez asked about the quality of service and for the purpose of informing the public read from her notes as to how vendors are inspected and evaluated by staff. It was noted that there have been no complaints from the community in relation to this company.

No further questions.

Roll Call:

AYES: Roberts, Porter, López Benítez, Shahjahan, Prigge, Craig
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

6-A.3 Motion by Trustee Roberts and seconded by Trustee Kemper to pass an Ordinance Authorizing the Sixth Amendment to the Fiscal Year 2019 Budget of the Village of Hanover Park. *A two-thirds vote of the corporate authority is needed.*

No questions.

Roll Call:
AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge, Craig
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.4** Motion by Trustee Roberts and seconded by Trustee Kemper to award a contract for the Ontarioville Town Center ComEd, Comcast and AT&T Private Service Relocation contract to Utility Dynamics Corporation in an amount of \$171,700. Further, authorize the Village Manager to expend a contingency amount not to exceed 10% (\$17,170), for a total of \$188,870, for possible change orders for additional work, and authorize the Village Manager to execute the necessary documents.

No questions.

Roll Call:
AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.5** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 8/15/2019 in the amount of \$456,602.42.

No questions

Roll Call:
AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.6** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (7/25/19-8/06/19) in the amount of \$680,314.15.

No questions.

Roll Call:
AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.7** Motion by Trustee Roberts and seconded by Trustee Shahjahan to approve June 2019 P-Cards in the amount of \$13,869.81.

No questions.

Roll Call:

AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

8. VILLAGE MANAGER'S REPORT – JULIANA MALLER

No report.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

No report.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS

10-A. RICK ROBERTS

No report.

10-B. HERB PORTER

Trustee Porter spoke to his recent attendance to a forum regarding childhood trauma and childhood experiences and the adverse effect it has on children and/or adults. He noted that U46 is moving forward with the implementation of the program and training of staff. He noted that he will forward any information relating to providing this training for our police department to Police Chief Menough and Village Manager Maller for review.

President Craig noted that he too had attended and was informed of the project and efforts. He added that he is in favor of providing that training to our police department.

Trustee Porter spoke to the upcoming U46 sponsored Explorer 2019 Career Expo Event which will be held at the Sears Center on Tuesday, September 10th for parents and September 11th for students. He encouraged all to attend and provided the following contact information for those who are interested:
Website: align4edu.org and phone: 224.227.7534.

10-C. JAMES KEMPER

Trustee Kemper spoke to the upcoming St. Ansgar Independence Day Parade and the preparation for the event that has been taking place. The event will take place on September 14, 2019.

10-D. FANNY LÓPEZ BENÍTEZ

Trustee López Benítez spoke to her recent meeting with the Director from the Education and Work Center where she learned about all the programs and services that they provide.

Trustee López Benítez thanked the residents that attended tonight's Board meeting in English and in Spanish to accommodate all in attendance.

Trustee López Benítez spoke to the recent shooting in El Paso, Texas and noted that she does not condone acts of violence, hate crimes or racial targeting. She noted that if anyone needs help coping with these tragedies, or knows of someone who does, to please call the Disaster Assistance line at 800.985.5990 or

text: talk with us at 266746 to access crisis counselors.

10-E. SHARMIN SHAHJAHAN

Trustee Shahjahan thanked police staff for their assistance in helping our children as they return to their school routines.

Trustee Shahjahan noted the upcoming CIDC Subcommittee will be holding a meeting on August 27, 2019 from 5:30 p.m. to 8:00 p.m. and invited all elders/seniors to attend.

Trustee Shahjahan noted that shootings events that take place in other communities also have an impact on the mental health of our community.

Trustee Shahjahan noted that the Environmental Committee is hosting a recycling event on September 21, 2019 at the commuter lot.

10-F. BOB PRIGGE

Trustee Prigge spoke to the return to school and asked that we all be mindful of our driving.

12. EXECUTIVE SESSION

Motion by Trustee Roberts and seconded by Trustee Prigge to enter Executive Session, per the sections below, and not return to Open meeting

- a. Section 2(c)(8) – Security procedures, the use of personnel and equipment to respond to an actual, a threatened, or a reasonable potential danger to the safety of employees, staff, the public or public property.

Roll Call:

AYES: Roberts, Porter, Kemper, López Benítez, Shahjahan, Prigge
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

13. ADJOURNMENT

Motion by Trustee Kemper and seconded by Trustee Shahjahan to adjourn.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 8:11 P.M.

Recorded and Transcribed by Tish Clark, Deputy Village Clerk
Minutes approved by President and Board of Trustees on this: 3rd day of October 2019.