



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
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hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benítez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, September 5, 2019
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:02 p.m.

Roll Call:

PRESENT: Trustees: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan

ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Village Manager Maller and Department Heads.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kemper to accept the remaining items on the consent agenda.

Trustee Shahjahan asked that agenda item 6-A.7 be removed from the consent agenda.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan

NAYS: None

ABSENT: None

ABSTENTION: None

Motion carried.

4. PRESENTATIONS

- a. Recognition – Fire Chief Craig Haigh, Alan Brunacini Fire Service Executive Safety Award (Presented 8-7-19 by International Association of Fire Chiefs)

Fire Chief Haigh was recognized as a recipient of the Alan Brunacini Executive Safety Award from the International Association of Fire Chiefs Safety, Health and Survival Section. Fire Chief Haigh was thanked for his dedication towards the health and safety of firefighters.

- b. Village Clerk Corral Sepúlveda introduced the first Youth Ambassador Program student intern Sumayyah Hussain and provided a summary of the grant received from the Secretary of State Office. She noted that Sumayyah will be reaching out to our immigrant community leaders and to identify ten trusted voices in the immigrant community who will then be encouraged to engage in our committees and commissions here in Hanover Park. That the goal is to encourage our youth and immigrant community to learn about and participate in local government.

Village Clerk Corral Sepúlveda noted that a second ambassador will be on board soon to assist Sumayyah.

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes

None

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig thanked the Cultural Inclusion and Diversity Committee for their outreach efforts in engaging the four townships.

President Craig noted that the Historic Committee will be working with Poplar Creek Library to update our village history.

Motion by Trustee Roberts and seconded by Trustee Kemper to approve Consent Agenda by Omnibus vote.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan
NAYS: None
ABSENT: None
ABSTENTION: None

No objections.

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

6-A.1 (C.A.) Move to approve the minutes of the regular Board meeting of July 18, 2019.

6-A.2 (C.A.) Move to approve the minutes of the regular Board meeting of August 1, 2019.

6-A.3 (C.A.) Move to approve the renewal of Microsoft Office 365 Enterprise Agreement with Insight Public Sector in the amount of \$51,428.00 annually and authorize the Village Manager to execute the necessary documents.

- 6-A.4 (C.A.)** Motion to approve a St. Ansgar Church's request for a special event and to waive parade costs associated with services rendered for the special event of September 14, 2019 in an amount not to exceed \$7,888.00.
- 6-A.5 (C.A.)** Motion to pass an Ordinance amending ordinances numbered O-01-16, O-01-17, and O-01-18 adopted May 3, 2001, including amending the area (Exhibit A), the map of the area (Exhibit B) both attached to all three Ordinances, and the Redevelopment Project and Plan (Exhibit C) attached to Ordinance no. O-01-17 for the Village of Hanover Park Village Center – TIF #3 Financing District, adding additional parcels to the project area and other related matters concerning redevelopment and also extending the life of said Tax Increment Financing District by twelve years beyond its original termination date.
- 6-A.6 (C.A.)** Motion to approve a contract with Brad Taylor Inc. for contractual tree trimming for an amount not to exceed \$79,406 and authorize the Village Manager to execute the necessary documents.
- 6-A.7** Motion by Trustee Prigge and seconded by Trustee Shahjahan to approve the policy on the issuance of correspondence by Elected Officials on Village letterhead.

Trustee Shahjahan opened the discussion as to whether it is correct, proper or necessary for staff to review and/or question content of correspondence by trustees on Village letterhead.

Village Manager Maller noted that the Board policy on use of Village letterhead is not for her office to amend or dictate the content of the correspondence but to have a copy on file since it is on official Village letterhead which is considered the voice and brand of the Village.

Trustee Porter asked if it would be possible to have letterhead from the desk of each trustee for use to send congratulatory letters or letters advocating for a resident.

Village Manager Maller suggested that there could be a letterhead with all the trustee names and that the signature of the individual trustee would identify who it was from. Trustee Porter noted that that would imply that the letter was in accordance with all the trustees and not only from an individual trustee.

Trustee Shahjahan noted that there is standard policy under the Open Meetings Act in place that covers municipal elected officials regarding correspondence that is adhered to by all municipalities and that it would make for a unique procedure to have an internal policy as well.

Village Manager Maller noted that the standing original internal policy states that the correspondence be approved by the Village Manager. She notes that it is not her recommendation that the revised policy include that request.

The question was put to Village Clerk Corral Sepúlveda, by Trustee Porter as to how the Clerk's Office would comply with a FOIA request involving a Trustee. Village Clerk Corral Sepúlveda noted that all copies of correspondence by elected officials is kept by those individual officials, as required by State Law. When a FOIA request is received by the Clerk's Office the request for records is forwarded to the individual elected officials. It is requested that they then provide to the Clerk's Office copies of the records, if any exist. The Clerk's Office then reviews the records, and if necessary, she makes redactions in accordance with the Freedom of Information Act. She further noted that all elected officials are, by law, required to maintain all records of correspondence but that they are not required to file such records with the Clerk's Office or any other entity. She noted that officials are required to save all forms of correspondence, letters, emails etc., as all records are considered public records.

President Craig asked Village Manager Maller to provide letterhead examples for the Board to review and decide at a future time.

Discussion regarding pulling the item from the agenda or tabling the item.

Motion by Trustee Prigge and seconded by Trustee Kemper to table agenda item 6-A.7.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan, Craig

NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

Discussion on confusion regarding the motion made by Trustee Prigge.

Motion by Trustee Prigge and seconded by Trustee Kemper to rescind previous action.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

Motion by Trustee Porter and seconded by Trustee Prigge to remove agenda item 6-A.7 from the agenda.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.8** Motion by Trustee Roberts and seconded by Trustee Kemper to waive competitive bidding and approve the purchase of 42 desktop computers Dell, Inc in the amount of \$44,694.22. *A two-thirds vote of the corporate authority is required.*

No questions

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan, Craig
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.9** Motion by Trustee Roberts and seconded by Trustee Kemper to pass an Ordinance Authorizing a seventh amendment to the FY 2019 Budget of the Village of Hanover Park. *A two-thirds vote of the corporate authority is needed.*

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan, Craig
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.10** Motion by Trustee Roberts and seconded by Trustee Kemper to award a contract for the 2019 Water Improvements & Resurfacing Countryside Drive & Orchard Lane project to Schroeder Asphalt Services, Inc.

in an amount not to exceed \$930,588.52. Further, authorize the Village Manager to expend a contingency amount not to exceed \$40,000, for a total of \$970,588.52, for possible change orders for additional work, and authorize the Village Manager to execute the necessary documents.

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.11** Motion by Trustee Roberts and seconded by Trustee Kemper to approve authorization of payment of the estimated total construction costs to ComEd, in the amount of up to \$2,070,625, for the construction of overhead utility line burial along Ontarioville Road and Devon Avenue, from County Farm Road to the west end of Ontarioville Park and authorize the Village Manager to execute the necessary documents.

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.12** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 9/05/2019 in the amount of \$1,078,993.26.

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

- 6-A.13** Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (8/06/19-8/29/19) in the amount of \$1,296,396.76.

No questions.

Roll Call:

AYES: Prigge, Roberts, Porter, Kemper, López Benítez, Shahjahan
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER

- a. July Treasurer's Report

Village Manager Maller spoke to the July Treasure's Report and noted that she was available to answer any questions.

No questions.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

Village Clerk Corral Sepúlveda spoke to the recent shootings in El Paso and Midland, Texas.

She noted that the individual responsible for the massacre in El Paso claimed that he did it because of what he considered to be the Hispanic invasion of Texas and he felt he had to do something about it. El Paso and Midland are special places to her. She was born in Midland, Texas and El Paso is a city frequented by family and herself when visiting relatives along the border. She notes that they could have been victims.

Village Clerk Corral Sepúlveda shared a personal experience. She noted that she was born in Midland, Texas. A daughter of immigrant parents who were undocumented and that she was considered by some to be an anchor baby. A born in the United States Citizen, but to undocumented immigrant parents. She noted that although the term carries negativity, she is claiming it and being proud that she is anchored and raised in Hanover Park and hometown proud. She noted that she is proudly anchored to our country and equally proudly anchored to her Mexican heritage and immigrant roots. She noted that the contributions of individuals sharing her heritage have helped to make our country great.

She noted that Trustee Porter faced the same atrocities as his daughter was hiding in a coat closet in the auditorium during the shooting at Northern Illinois University. She noted that Trustee Shahjahan faces the same atrocities as her father's childhood friend was also a victim of a racist shooter. Village Clerk Corral Sepúlveda noted that her cousin was in the shopping center in El Paso that day.

Village Clerk Corral Sepúlveda noted that many people were affected by this event and that she would like to remember the victims of that day by saying their names:

She read the following names of the victims:

Jordan Anchondo	Andre Anchondo	Arturo Benavidez	Javier Rodriguez
Sara Esther Regalado Moriel	Adolfo Cerros Hernandez	Gloria Irma Marquez	Maria Eugenia Legarreta Rothe
Ivan Manzano	Juan de Dios Velazquez Chairez	David Johnson	Leonardo Campos Jr.
Maribel Camos (Loya)	Angelina Silva Englisbee	Maria Flores	Raul Flores
Jorge Calvillo Garcia	Alexander Gerhard Hoffman	Luis Alfonso Juarez	Elsa Mendoza de la Mora
Margie Reckard	Teresa Sanchez		

Village Clerk Corral Sepúlveda noted that the work that the Cultural Inclusion and Diversity Committee is doing very powerful work and thanks Trustee Shahjahan for all her efforts to serve the immigrant members of our community.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS

10-A. BOB PRIGGE

No report.

10-B. RICK ROBERTS

Trustee Roberts spoke to the upcoming Veterans Committee meeting and the Veterans event.

10-C. HERB PORTER

Trustee Porter spoke to his invitation to speak at the upcoming annual Martin Luther King breakfast in Hoffman Estates in 2020.

Trustee Porter wanted to correct something that he said in a previous Board meeting. He noted that he did not want to downplay the amount of anxiety and concern felt by immigrants in our community about immigration policy in Hanover Park. He noted that an employer recently spoke to him about losing four of his employees due to the fear they have of raids on businesses and be taken away. Trustee Porter noted that this may not be an isolated case but instead a harsh reality and that we need to be sensitive to employers and residents alike. That the fact remains whether they are documented or undocumented, they are still a part of our community and that as elected officials they need to be responsive to their needs and concerns. He recalled a young man who spoke during a townhall session that touched him and made him reflect that the words made by those on the Dias and how they may be taken by others. He noted that he would like to correct the record by stating that he does acknowledge the anxiety and fears of those in our community.

Trustee Porter expressed sincere sympathies to Village Clerk Corral Sepúlveda for the suffering she and her family have experienced as immigrants.

Trustee Porter spoke to the need for gun law legislation and encourages all to reach out to their legislators regarding the subject.

10-D. JAMES KEMPER

Trustee Kemper congratulated the Cultural Inclusion and Diversity Committee on their last event.

Trustee Kemper invited all to the St. Ansgar celebration on September 14, 2019.

10-E. FANNY LÓPEZ BENÍTEZ

Trustee López Benítez spoke to her collaboration with the Historic Committee and their efforts to change the date and time of the committee meetings.

Trustee López Benítez thanked Trustee Shahjahan and Village Clerk Corral Sepúlveda for their work on the Cultural Inclusion and Diversity Committee.

10-F. SHARMIN SHAHJAHAN

Trustee Shahjahan spoke to the recent stakeholders meeting on the Cultural Inclusion and Diversity Committee. She noted that one of the needs for the seniors in our community is transportation. She noted that each township provides transportation solutions within their districts and that although our boundaries touch all four townships it is only on tiny portions within each township leaving huge areas unaffected. The challenge now is figuring ways of bridging those gaps.

Trustee Shahjahan spoke to ideas that legislators or their representatives spoke to and noted that those ideas are being explored.

Trustee Shahjahan thanked HR Director Kurcz and Public Works Director Moore for their support and to their staff for their assistance in the coordination of the event.

Trustee Shahjahan reminded all of the Recycling Event that will be taking place on Saturday, September 21, 2019 at the Metra parking lot starting at 9:00 a.m. to 1:00 p.m.

11. EXECUTIVE SESSION

Cancelled.

12. ADJOURNMENT

Motion by Trustee Kemper and seconded by Trustee Prigge to adjourn.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 7:59 P.M.

Recorded and Transcribed by Eira L. Corral Sepúlveda Village Clerk
Minutes approved by President and Board of Trustees on this: 3rd day of October 2019.