



Village of Hanover Park Administration

Municipal Building
2121 West Lake Street, Hanover Park, IL 60133
630-823-5600 tel 630-823-5786 fax

hpil.org

Village President
Rodney S. Craig

Village Clerk
Eira L. Corral Sepúlveda

Trustees
James Kemper
Fanny Y. López Benítez
Herb Porter
Bob Prigge
Rick Roberts
Sharmin Shahjahan

Village Manager
Juliana A. Maller

VILLAGE OF HANOVER PARK

VILLAGE BOARD REGULAR MEETING 2121 Lake Street, Hanover Park, IL 60133

Thursday, October 3, 2019
7:00 p.m.

MINUTES

1. CALL TO ORDER – ROLL CALL

Village President Craig called the meeting to order at 7:03 p.m.

Roll Call:

PRESENT: Trustees: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez

ABSENT: Trustee(s): None

Quorum established.

ALSO PRESENT: Attorney Bernie Paul, Village Manager Maller and Department Heads.

2. PLEDGE OF ALLEGIANCE

Recital of the Pledge of Allegiance.

3. ACCEPTANCE OF AGENDA

Motion by Trustee Roberts and seconded by Trustee Kemper to accept the items on the consent agenda.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez

NAYS: None

ABSENT: None

ABSTENTION: None

Motion carried.

4. PRESENTATIONS

- a. Swearing In – New Police Officers Paul Margis and Spencer Much

5. TOWNHALL SESSION

Persons wishing to address the public body must register prior to Call to Order. Please note that public comment is limited to 5 minutes

None

6. VILLAGE PRESIDENT REPORT – RODNEY S. CRAIG

President Craig spoke to various issues including Cannabis, the Motor Fuel Tax and the upcoming Veto Session.

Motion by Trustee Roberts and seconded by Trustee Shahjahan to approve Consent Agenda by Omnibus vote.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
 NAYS: None
 ABSENT: None
 ABSTENTION: None

No objections.

Motion carried.

All matters listed under Consent Agenda are considered to be routine by the Village Board and will be enacted by one motion in the form listed above. There will be no further discussion of these items. If discussion is desired, that item will be removed from Consent Agenda and will be considered separately.

- 6-A.1 (C.A.)** Motion to approve the minutes of the regular Board meeting of August 15, 2019.
- 6-A.2 (C.A.)** Motion to approve the minutes of the regular Board meeting of September 5, 2019.
- 6-A.3 (C.A.)** Motion to approve the Franchise Agreement with Flood Brothers Disposal for commercial scavenger service for a term ending on June 30, 2020 and authorize the Village President to execute the necessary documents.
- 6-A.4 (C.A.)** Motion to award a contract for the resurfacing of parking lot at the Metra Commuter Station, to A Lamp Concrete Contractors, Inc. in an amount not to exceed \$153,241.35 and authorize the Village Manager to execute the necessary documents.
- 6-A.5 (C.A.)** Motion to approve the payment to Cartegraph for software support, maintenance and hosting in the amount of \$30,849.50 and authorize the Village Manager to execute the necessary documents.
- 6-A.6 (C.A.)** Motion to approve a contract with Michels Pipe Services for Sanitary Sewer Relining in the amount of \$90,257 and authorize the Village Manager to executive the necessary documents.
- 6-A.7 (C.A.)** Motion to pass a Resolution authorizing a Master Pole Attachment Agreement between the Village of Hanover Park, Illinois, and SMSA Limited Partnership d/b/a Verizon Wireless.
- 6-A.8 (C.A.)** Motion to authorize out-of-state travel for Trustee Porter to attend the National League of Cities City Summit Conference November 20-23, 2019 in San Antonio, Texas.
- 6-A.9 (C.A.)** Motion to pass an Ordinance increasing the number of Class E liquor licenses (Taqueria Los 2-Brothers Inc) in the Village of Hanover Park.
- 6-A.10** Motion by Trustee Kemper and seconded by Trustee Roberts to approve the policy on the issuance of correspondence by Elected Officials on Village letterhead.

Village Manager Maller noted that the policy had not changed but that drafts had been provided.

Discussion regarding the requirement to have communications approved by the board and submitting correspondence to staff.

Trustee Porter noted that it was unreasonable to expect to have communications approved by the board. Several Trustees concurred.

Discussion in relation to the requirement of submitting the correspondence to staff to ensure compliance with the Freedom of Information Act. Village Clerk Corral Sepúlveda noted that the Freedom of Information Act required all elected officials to provide records of communications and correspondence to the FOIA officer when a FOIA request had been submitted. It was noted that Elected Officials were currently responsible for maintaining records of all correspondence. Discussion regarding individuals keeping records of correspondence in their One Drive file.

Discussion by board members regarding the format of the letterhead and eliminating the names of all of the elected officials on the right hand column, but having the logo and the name of the individual elected official remain on the letterhead.

Motion by Trustee Porter and seconded by Trustee Roberts to amend the policy and to eliminate the requirement to submit correspondence to the board for approval or to staff to file, to follow the template on page 83 with the elimination of all names of elected officials on the right column, and to file correspondence in the individual elected officials One Drive folder.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
 NAYS: None
 ABSENT: None
 ABSTENTION: None

Motion to amend carried.

Motion by Trustee Shahjahan and seconded by Trustee Roberts to delete policy sub header.

Discussion.

Motion withdrawn by Trustee Shahjahan and Trustee Roberts.

Motion by Trustee Shahjahan to amend the policy.
 No second.

Motion to table by Trustee Roberts and seconded by Trustee Porter

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
 NAYS: None
 ABSENT: None
 ABSTENTION: None

Motion to table carried.

6-A.11 Motion by Trustee Roberts and seconded by Trustee Kemper to waive competitive bidding and approve the purchase of two pumps for the Savannah Lift Station for an amount not to exceed \$24,758.40 and authorize the Village Manager to execute the necessary documents. *A two-thirds vote of the corporate authority is required.*

No questions.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez, Craig
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

6-A.12 Motion by Trustee Roberts and seconded by Trustee Kemper to accept the quotation from VP Mechanical in an amount not to exceed \$24,500 for the Fire Station 1 boiler replacement and authorize the Village Manager to execute the necessary documents. *A two-thirds vote of the corporate authority is required.*

No questions.

Roll Call:
AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez, Craig
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

6-A.13 Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant 10/03/2019 in the amount of \$487,260.56.

No questions.

Roll Call:
AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

6-A.14 Motion by Trustee Roberts and seconded by Trustee Kemper to approve Warrant Paid in Advance (8/29/19-9/26/19) in the amount of \$2,435,384.34.

No questions.

Roll Call:
AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

6-A.15 Motion by Trustee Roberts and seconded by Trustee Kemper to approve July 2019 P-Cards in the amount of \$21,919.54.

No questions.

Roll Call:
AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
NAYS: None
ABSENT: None
ABSTENTION: None

Motion carried.

7. VILLAGE MANAGER'S REPORT – JULIANA MALLER**a. August 2019 Treasurer's Report**

Village Manager Maller spoke to the August Treasurer's Report and noted that she was available to answer any questions.

No questions.

8. VILLAGE CLERK'S REPORT – EIRA L. CORRAL SEPÚLVEDA

Village Clerk Corral Sepúlveda spoke to Commissioner Kevin Morrison's recognition of several Hanover Park Hispanic Leaders and the event he held at the Hanover Park Police Headquarters Community Room.

9. CORPORATION COUNSEL'S REPORT – BERNARD Z. PAUL

No report.

10. VILLAGE TRUSTEES REPORTS**10-A. SHARMIN SHAHJAHAN**

Trustee Shahjahan spoke to the Recycling Event and invited all to the October 26 River Clean Up event. Noted that the CIDC subcommittee continued in making progress in its equity review of policies and ordinance. Gave thanks for the efforts of the Special Events Committee in the Corks and Crafts event.

Discussion regarding the future option to once again take electronics at the Recycling Event. It was noted that it had become increasingly difficult as the market of recycling electronics had shifted and it was no longer economically viable to offer the service for free.

10-B. BOB PRIGGE

Trustee Prigge spoke the Corks and Crafts event and thanked all for their efforts.

10-C. RICK ROBERTS

Trustee Roberts spoke to the efforts to confirming a Chaplain for the Veteran's Day event.

10-D. HERB PORTER

Trustee Porter spoke to his attendance to the Greenbrook HOA meeting and also thanked all for their support of the Corks and Crafts event.

10-E. JAMES KEMPER

Trustee Kemper spoke to CERTs efforts in providing traffic control for the Corks and Crafts event.

10-F. FANNY LÓPEZ BENÍTEZ

Trustee López Benítez spoke to outreach to librarians to partner in her efforts of communicating to residents the impact of the public charge policy of the Trump administration. Trustee Shahjahan echoed the concern of eligible residents not enrolling due to confusion and fear. Clerk Corral Sepúlveda requested that staff provide information on the Village website and Facebook page.

11. EXECUTIVE SESSION

Motion by Trustee Kemper and seconded by Trustee Prigge to go into Executive Session per the Sections below and not return to open session.

- a. Section 2(c)(1) – Personnel
- b. Section 2(c)(11) – Pending or Probable Litigation
- c. Section 2(c)(12) – Review or discussion of claims, loss, risk management or communications from or with respect to an intergovernmental risk management association of which the Village is a member
- d. Section 2(c)(21) – Review of Executive Session Minutes

No objections.

Roll Call:

AYES: Shahjahan, Prigge, Roberts, Porter, Kemper, López Benítez
 NAYS: None
 ABSENT: None
 ABSTENTION: None

Motion carried.

12. ADJOURNMENT

Motion by Trustee Kemper and seconded by Trustee Roberts to adjourn.

Voice vote:

All Ayes.

Motion carried: Meeting adjourned at 8:47 P.M.

Recorded and Transcribed by Eira L. Corral Sepúlveda Village Clerk
 Minutes approved by President and Board of Trustees on this: 7th day of November 2019.