



*Hanover Park*<sup>USA</sup>  
America's Global Village

# ANNUAL FISCAL YEAR BUDGET

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January 1 -  
December 31, 2025

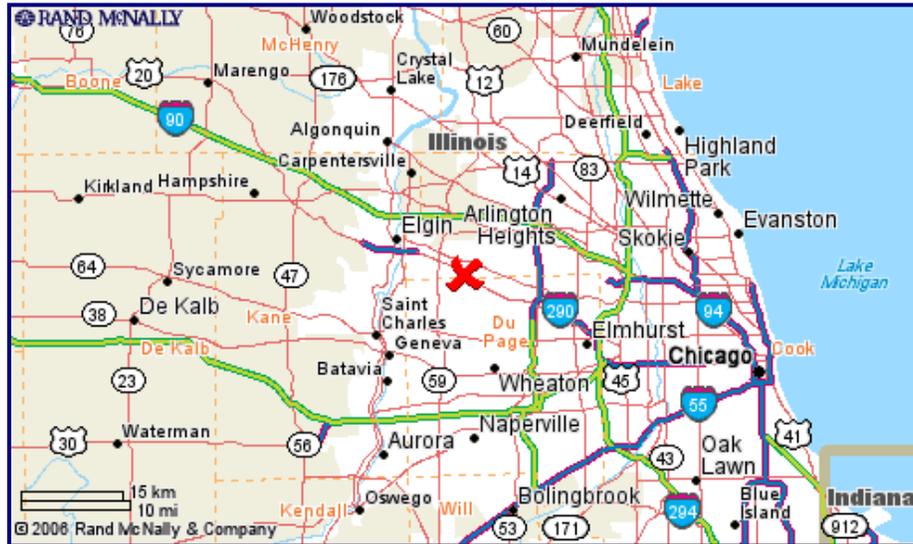
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## VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2020 Census is 37,470.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. Numerous large employers are located in three municipal business parks which generate significant sales tax revenue.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work, live and do business in.

# Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

## Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2025. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

## Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

## Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Motor Fuel Tax Fund, Road and Bridge Fund, Special Service Area 3, 4 & 5 Funds, MWRD Fields Fund, State Restricted Fund, Federal Restricted Fund, Foreign Fire Insurance Fund, National Opioid Settlement Fund, and Tax Increment Financing Funds 3, 4 and 5.
-  The Debt Service Fund report general obligation indebtedness. Bond schedule is also listed.
-  The Capital Projects tab presents the Special Service Area 6 and General Capital Funds.
-  The Enterprise Funds tab reports the Water and Sewer, and Municipal Commuter Parking Lot Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund and the IT Equipment Replacement Fund, which accounts for the purchase of all Village vehicles and technology.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

## Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current and five-year schedules of capital projects. Current year projects are listed in Tables I, and II.

## Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.

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# Village of Hanover Park

## Principal Officials

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### Mailing Address

2121 W. Lake Street  
Hanover Park, IL 60133

Phone (630) 823-5600

Fax (630) 823-5786

TDD (630) 823-5479

Web Site: [www.HPIL.org](http://www.HPIL.org)

## Village President and Board of Trustees

Rodney S. Craig, Village President  
Kristy Merrill, Village Clerk

### Trustees

Herb Porter  
Yasmeen Bankole  
Bob Prigge  
Lisa Gutierrez  
Troy Albuck  
Jon Kunkel

## Executive Office

(630) 823-5608

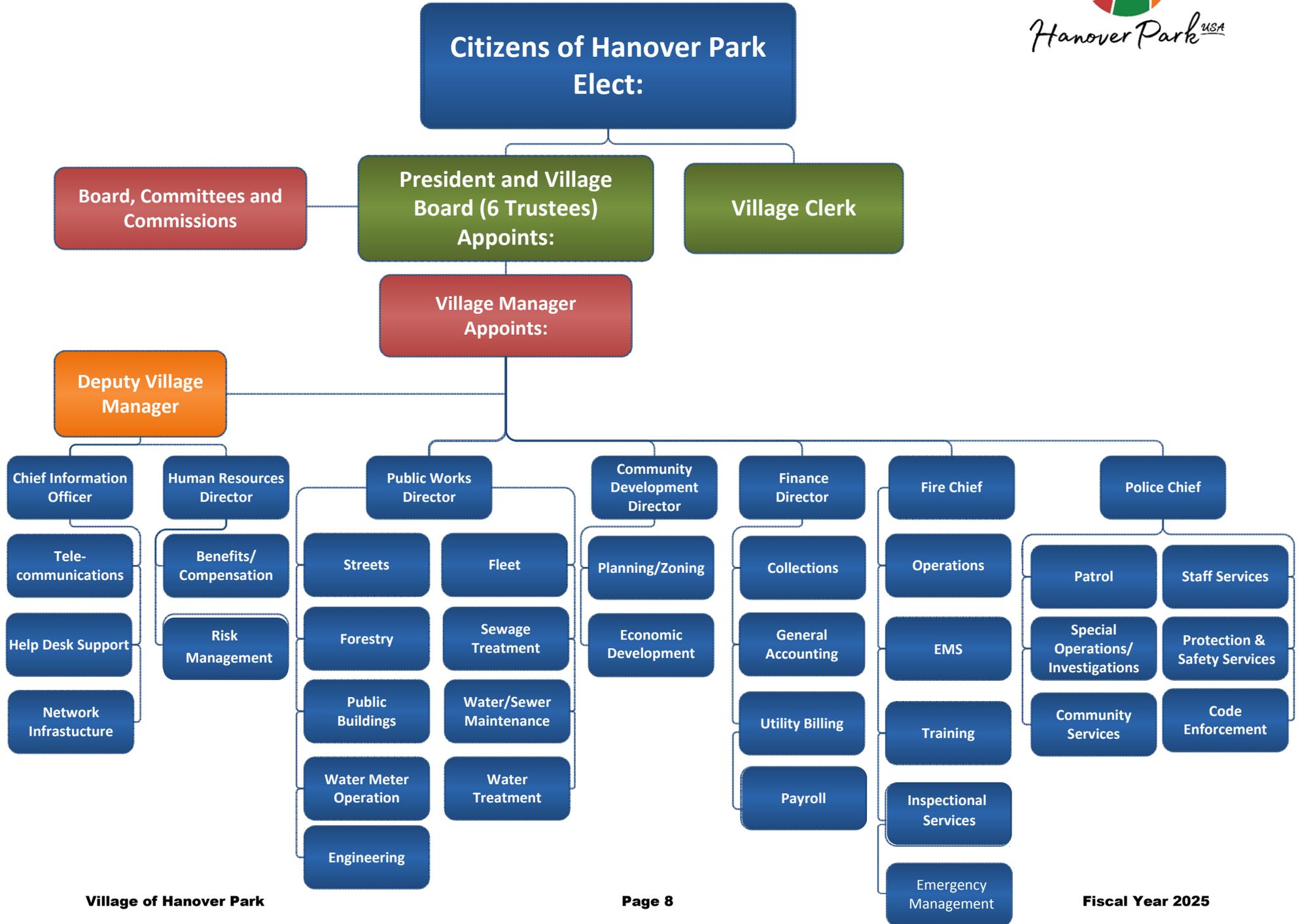
Juliana Maller, Village Manager ([jmaller@hpil.org](mailto:jmaller@hpil.org))

Courtney Sage, Deputy Village Manager ([csage@hpil.org](mailto:csage@hpil.org))

## Village Departments

Eric Fors, Fire Chief	(630) 823-5801	<a href="mailto:efors@hpil.org">efors@hpil.org</a>
Jed Gerstein, Chief Information Officer	(630) 823-5670	<a href="mailto:jgerstein@hpil.org">jgerstein@hpil.org</a>
Shubhra Govind, Community & Economic Development Director	(630) 823-5781	<a href="mailto:sgovind@hpil.org">sgovind@hpil.org</a>
Barry Kurcz, Human Resources Director	(630) 823-5661	<a href="mailto:bkurcz@hpil.org">bkurcz@hpil.org</a>
Andy Johnson, Police Chief	(630) 823-5501	<a href="mailto:ajohnson@hpil.org">ajohnson@hpil.org</a>
T. J. Moore, Public Works Director	(630) 823-5701	<a href="mailto:tjmoore@hpil.org">tjmoore@hpil.org</a>
Remy Navarrete, Finance Director	(630) 823-5788	<a href="mailto:rnavarrete@hpil.org">rnavarrete@hpil.org</a>

# Village of Hanover Park – Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Hanover Park  
Illinois**

For the Fiscal Year Beginning

**January 01, 2024**

*Christopher P. Morrill*

Executive Director



## ***Village of Hanover Park Fiscal Year 2025 Budget Message***

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

I am pleased to present the Village of Hanover Park's 2025 Proposed Annual Budget. This budget document is a fiscal plan that is responsive to the needs of the citizens and business community of Hanover Park and reflects the goals of the Village Board. The budget provides projected revenues and expenditures for the January 1, 2025, through December 31, 2025, Fiscal Year. It is designed to provide a comprehensive overview of Village activities during the next twelve months. This balanced budget is \$90,722,044 and represents a 12.14% decrease from last calendar year's budget.

Even with the challenges of increased pension obligations and an overall increase in costs from both the operational and capital improvement side, the Village has maintained its strong financial position. This is due to the Village Board's leadership and responsible budget planning and decisions, and the Village's practice of delivering effective and efficient services.

Despite challenges, the Village has positioned itself to remain fiscally sound and responsible.

The 2025 budget maintains our conservative approach, while recommending funding for projects, operations and personnel that continue to advance the Village's mission and the Village Board's Strategic Plan Goals. These priorities (adopted on May 05, 2022) serve as the foundation for this annual budget.

This **2025 Proposed Budget** includes:

- **0%** increase in the property tax levy over the prior year's tax levy. This will be the 9<sup>th</sup> year with no increase.
- **\$18M** in capital improvements (streets, water main replacement, sewer force main improvement, Vehicle & IT replacements, etc.) The Village will submit an application for an IEPA loan of **\$5.8M** to fund the water main replacement project for 2025.
- **\$31M** unassigned Operating Account. The Village has maintained a 40% Fund Balance goal for years, in alignment with the board's financial policies that aim to preserve the Village's financial strength.

The budget is presented in a format recognized by the Government Finance Officers Association (GFOA) for the Distinguished Budget Presentation Award. The Village has obtained the award for the last thirty-five (35) years. The budget is a policy document, financial plan, operations guide, and communication device.

## *Strategic Goals*

On May 05, 2022, the Village Board adopted the Village's Comprehensive Strategic Plan. During the strategic planning process, the Village Board and administrative leadership team reached consensus to retain the five key strategic goal areas developed during previous strategic planning efforts. The strategic goals areas are: 1) Financial Health, 2) Focused Economic Development & Redevelopment, 3) Maintain & Enhance Infrastructure, 4) Community Image & identity and 5) Effective Governance. The Calendar Year 2025 budget is designed to allow for the progression toward the accomplishment of these strategic goals. Over the course of implementation of the Plan, updates and status reports will be provided to show our progress.

## *Village Budget Challenges*

The budget provides a fiscal plan to provide municipal services to our residents. To maintain a positive operating position, expenditures were analyzed on a line-item basis. Expenditure patterns were examined to determine where expenditures could be reduced. Several internal and external environmental factors that pose challenges were also considered. They include the following:

- **Pension Liabilities** – Municipalities across the state must continue to address the funding of pension liabilities. Recent changes in pension laws allow municipalities additional time, now until 2040 to fund 90% of their respective pension obligations. The Village continues to fund the pension obligation to be 100% funded targeted over a layered amortization period of 14 years.
  - Pension benefits are funded by a combination of employer contributions, employee contributions, and investment earning on those contributions. When there is a gap between the assets available to fund benefits, and the assets needed to fund benefits, the Village must make up the difference. The Village made changes to ensure the required funding levels for the public safety pensions is met by 2038.
  - In 2016, the Village changed the actuarial assumptions by lowering the investment rate of return from 7.25% to 7.00% for both the Police and Fire Pensions which is still currently being used.
  - For the 2025 Budget, 14.82% of the Village's General Fund goes towards paying for public safety pension benefits through levying the amount needed for funding on the Property Tax Levy.
  - The Village has continued to fund its annual obligation year after year; however, over the last eight years the levy requirement has increased by 77.80% (from \$2,300,432 to \$4,090,238) on the Police Pension side and 64.88% (from \$1,380,568 to \$2,276,342) on the Fire Pension side. This is an unsustainable model not only for Hanover Park, but for all Illinois municipalities.

- **Local Economy** – We are facing budgetary challenges due to rising costs, a situation that is likely to persist in future fiscal years. We are committed to closely monitoring both revenue and expenditures levels on an ongoing basis. To effectively navigate these challenges, it is essential to prioritize our resources and align revenues with expenditures to ensure efficient operations.
- **Funding of Significant Capital Improvements** – The Village is facing an ongoing challenge to prioritize and address all its funding needs, especially capital improvements. The need for maintenance of our municipal infrastructure, including streets and water and sewer systems, remains constant to avoid costly failures in the future.

Capital Infrastructure Overview	
Infrastructure	Cost of investment
84 miles of streets	\$520K per mile to replace
122 miles of water mains	\$2.6M per mile to replace
134 miles of storm sewers	\$1.8M per mile to replace
93 miles of sanitary	\$1.4M per mile to replace
155 miles of sidewalk	\$270K per mile to replace

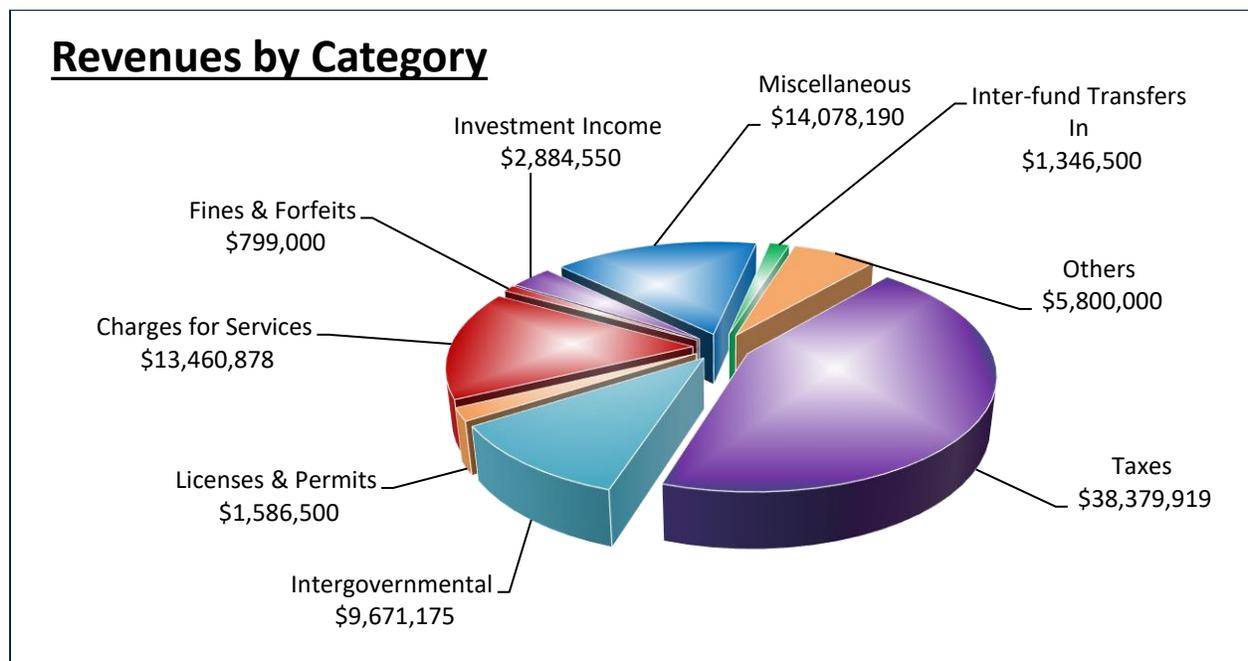
- **Service Requirements of the Community** – While general price increases do not lead to a decrease in demand for Village services, various weather conditions can significantly impact service delivery. For example, a wet summer may result in lower water sales, while harsh winter conditions raise costs for snow and ice control. Freeze-thaw cycles can also lead to additional water main breaks. As our residents face challenging circumstances, the demand for police services and property maintenance often rise.

### *Budget Recap*

The Village has taken several steps to ensure its fiscal stability; including, but not limited to department restructuring and introduction of new technologies to improve efficiencies; identification of new revenues; and necessary reduction or postponement of expenses. These steps better position the Village to meet the new economic realities of today and continue the Village on the path of long-term fiscal strength. The FY2025 Budget continues to be a conservative financial plan intended to hold the line on expenditures, maintaining the Village’s fiscal stability, and provides for excellence in the delivery of Village services.

**Overview of Total Revenues** - Total revenues for all funds excluding transfers in the FY2025 budget are \$86,660,212, which is an \$6,836,417 or 7.31% decrease from the FY2024 budget figures.

Changes in Revenues by Category				
Revenues /All Funds	Budget FY 2024	Budget FY 2025	Increase/ Decrease Amount	Increase/ Decrease Percent
Taxes	\$41,581,232	\$38,379,919	(\$3,201,313)	-7.70%
Intergovernmental	12,187,730	9,671,175	(2,516,555)	-20.65%
Licenses & Permits	1,444,325	1,586,500	142,175	9.84%
Charges for Services	13,412,364	13,460,878	48,514	0.36%
Fines & Forfeits	741,200	799,000	57,800	7.80%
Investment Income	2,882,450	2,884,550	2,100	0.07%
Miscellaneous	16,247,328	14,078,190	(2,169,138)	-13.35%
Inter-fund Transfers In	5,495,000	1,346,500	(4,148,500)	-75.50%
Others	5,000,000	5,800,000	800,000	100.00%
<b>Total</b>	<b>\$98,991,629</b>	<b>\$88,006,712</b>	<b>(\$10,984,917)</b>	<b>-11.10%</b>
Less: Transfer In	(5,495,000)	(1,346,500)	4,148,500	-75.50%
<b>Total Excluding Transfer In</b>	<b>\$93,496,629</b>	<b>\$86,660,212</b>	<b>(\$6,836,417)</b>	<b>-7.31%</b>



The Village of Hanover Park appropriations are supported by several sources. The primary revenue categories are Taxes, Intergovernmental, Licenses and Permits, Charges for Services, Fines and Forfeits, Investment Income, Miscellaneous, other revenues, and Transfers.

- **Taxes** –the total amount \$38,379,919 for FY2025, reflecting a decrease of \$3,501,313, or 8.42% compared to FY2024. This category encompasses several sources: Property Tax Levy increased by \$22,502 for Special Service Areas (SSAs). Electric and Natural Gas Use Tax decreased by \$81,000 influenced by consumer usage patterns and temperature fluctuations. Sales and Home Rule Sales Tax decreased by \$3,720,415 due to not meeting the budgeted amount in FY2024, as well as businesses sales returning to pre-pandemic levels. Use Tax decreased by \$100,000 due to inflation. Food and Beverage Tax increased by \$300,000 based on recent data trends. Hotel/Motel Tax increased by \$5,000 also due to data trend. Gasoline Tax increased by \$369,000 due to proposed rate increased from \$0.02 cents to \$0.05 cents per US gallon effective January 1, 2025, and Video Gaming Tax increased by \$3,600 to align with data trends.
- **Intergovernmental** – the total amount of \$9,671,175 for FY2025. This is a \$2,516,555 or 20.65% decrease from FY2024. There are several sources which comprise this category: Personal Property Replacement decreased by \$137,500 based on data trend. Motor Fuel Tax allotment increased by \$100,000 due to actual revenue received from prior years. National Opioid \$23,730 new source of revenue from a multi-state settlement against prescription opioid distributors, manufacturer, for misleading marketing, and distribution practices. State Grants decreased by \$2,516,250, majority of the Grants were related to project that will be completed in FY2024. Other Government Grant increased by \$3,500 due to Accreditation and two (2) Policer officer training certifications. Drug Forfeiture decreased \$5,000. Sex Offender decreased by \$35, Police Program increased \$10,000 for reimbursement from highway safety program, and Expenditure fire increased by \$5,000 based on data trend.
- **Licenses and Permits** – amount of \$1,586,500 for FY2025. This is a \$142,175 or 9.84% increase from FY2024. There are several sources which comprise the licenses and permits category, such as liquor licenses increased by \$10,240 due to increase in liquor license applications, contractor licenses decreased by \$3,000 based on data trend and projected projects, vendor/solicitor increased by \$400 based on data trend, tobacco licenses increased by \$1,375 based on data trend, penalties on licenses decreased by \$4,100 (business licenses and rental licenses penalties) based on data trend, rental licenses (Single family) decreased by \$4,100 based on data trend, building permits increased by \$179,000 based on Church and Lake projects in 2025, sign permits decreased by \$100 based on data trend and projected projects, video gaming terminals increased by \$12,000 based on anticipated business growth, land use development increased by \$1,000 due to a projected development coming in 2025, cable franchise fee decreased by \$62,000 based on actual data trend, and solid waste franchise fees increased by \$10,000 due to rate increased based on contract agreement.

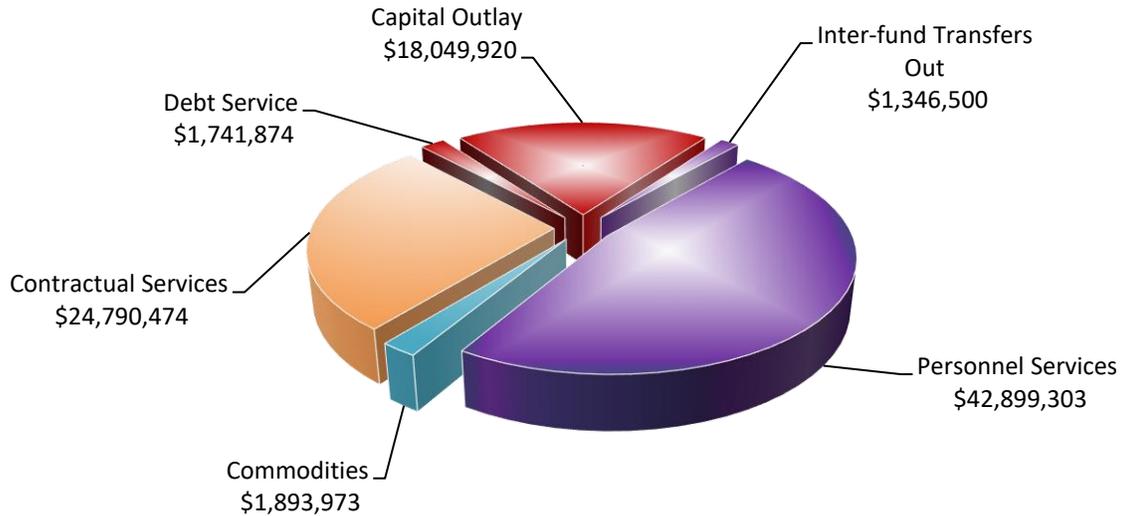
- **Charges for Services** – amount of \$13,460,878 for FY2025. This is a \$48,514 or 0.36% increase from FY2024. This category consists of many revenue sources, the largest of which relates to Water & Sewer Sales, increased by \$38,532 due to water and sewer rate structure changes, an increase of 4.50% for water and sewer rate effective January 1, 2025 with a yearly increase of 4.50% through January 1, 2027, to fund the aging infrastructure of water and sewer lines, tap on fees increased by \$22,714, and water meters increased by \$6,687 due to Church and Lake project in 2025, leachate treatment fees decreased by \$53,908 sending less sewage to be billed, rental income increased by \$9,739 due to yearly increase in contract agreement. Plan review inspectional services, engineering and reinspection increased by \$14,400 based on Church and Lake project in 2025, parking lot permit fees increased by \$9,250 due to slowly increasing number of Metra riders and switching to pay-by-plate daily fees, immobilization fees increased by \$600 due to data trend (vehicles that got barnacle), ADT fees increased by \$500 based on data trend (fire alarm renewals).
- **Fines and Forfeits** – amount of \$799,000 for FY2025. This is a \$57,800 or 7.80% increase from FY2024. This category consists of traffic fines – Cook and DuPage increased by \$22,000 due to prosecution of Driving under the Influence (DUI) and local ordinance transfer to DuPage County, ordinance violations increased by \$35,800 based on data trend.
- **Investment Income** – amount of \$2,884,550 for FY2025. This is a \$2,100 or 0.07% increase from FY2024. Most of the investments are related to the Police and Fire Pension investment portfolio. Money Market rates, Certificate of Deposits (CD), and Treasury Bills are trending higher than expected (4.00% to upper 5.00%) from 6 months to 24 months.
- **Miscellaneous** - amount of \$14,078,190 for FY2025. This is a \$2,169,138 or 13.35% decrease from FY2024. This category consists of Infrastructure service charge (Cook and DuPage) increased by \$262,483 due to re-structure of service charges, a yearly increase of 8.00% effective January 1, 2025 through January 1, 2027 to fund the aging water main infrastructure which has exceeded its life expectancy, police and fire employer contributions increased by \$329,663 due to actuarial report funding requirement to meet the goal of 100% funded in year 2038, employee contributions to police and fire pension increased by \$68,570 due to yearly salary increase effective May 1<sup>st</sup> of every year, Illinois Law Enforcement Training and Standards Board (ILETSB) decreased by \$24,104 due to the completion of new officers training in 2024. Reimbursed miscellaneous expenses decreased by \$2,674,048 due to share of Village of Schaumburg for West Branch stabilization project (Anne Fox) estimated completion 2024, miscellaneous income decreased by \$100 for façade grand application, corporate partnership program increased by \$1,400 based on in-kind donation from businesses, funding for the Village replacement fund Central Equipment increased by \$50,456 adjustment made to increase the funding based on increasing cost to purchase vehicles, equipment, and I.T. Equipment decreased by \$190,365 to purchase technologies due to some technologies that are fully funded but no longer needed such as, disaster recovery system CISCO hyperflex, and central equipment Water and Sewer increased by \$6,907 based on projected repair and maintenance of Water and Sewer vehicle and equipment.

- **Inter-fund Transfer In** – amount of \$1,346,500 for FY2025. This is a \$4,148,500 or 75.50% decrease from FY2024. Road and Bridge and MWRD decreased by \$4,700,000 by using the fund balance, no transfer from General Fund was taken. Water and Sewer decreased by \$15,000 for document scanning completed in 2024. Capital Project increased by \$566,500 for funding other improvements to the village owned properties.
- **Others** – amount of \$5,800,000 for FY2025. This is a \$800,000 or 16.00% increase from FY2024. This is the anticipated Illinois Environmental Protection Agency (IEPA) Loan to fund the water main replacement project for 2025. It is the 2<sup>nd</sup> year of the 5-year project that requires us every year to apply for the IEPA loan minimum \$5,000,000 each year with a total loan of \$25,000,000 at the end of 2028.

**Overview of Total Expenditures** - Total expenditures for all funds excluding transfers in the FY2025 budget are \$89,375,544, which is an \$8,386,153 or 8.58% decrease from the FY2024 budget figures.

Changes in Expenditures by Category				
Appropriations/All Funds	Budget FY 2024	Budget FY 2025	Increase/ Decrease Amount	Increase/ Decrease Percent
Personnel Services	\$40,811,271	\$42,899,303	\$2,088,032	5.12%
Commodities	1,846,354	1,893,973	47,619	2.58%
Contractual Services	24,958,310	24,790,474	(167,836)	-0.67%
Debt Service	1,440,600	1,741,874	301,274	20.91%
Capital Outlay	28,705,162	18,049,920	(10,655,242)	-37.12%
Inter-fund Transfers Out	5,495,000	1,346,500	(4,148,500)	-75.50%
<b>Total</b>	<b>\$103,256,697</b>	<b>\$90,722,044</b>	<b>(\$12,534,653)</b>	<b>-12.14%</b>
Less: Transfer Out	(5,495,000)	(1,346,500)	4,148,500	75.50%
<b>Total Excluding Transfer Out</b>	<b>\$97,761,697</b>	<b>\$89,375,544</b>	<b>(\$8,386,153)</b>	<b>-8.58%</b>

**Expenditures by Category**



- Personnel Services** – amount of \$42,899,303 for FY2025. This is a \$2,088,032 or 5.12% increase from FY2024. The increases are due to compensation in the form of general wages, overtime, taxes, pension funding for non-union (IMRF) and public safety per the actuarial suggested annual funding requirement, health insurance premiums, police, and fire retirees’ pensions to 3% compounded every year.
- Commodities** – amount of \$1,893,973 for FY2025. This is a \$47,619 or 2.58% increase from FY2024. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as 1 thumb attachment to backhoe, 2 Honda generators, V-blade and snow blower for bobcat snow machine, 2 glide scope go, replacement of 2 pagers, 3 wave radio App3, offset the increases with gasoline & lube due to lower prices compared to prior years, one-time expense GPS equipment purchased in 2024.
- Contractual** – amount of \$24,789,998 for FY2025. This is a \$168,312 or 0.67% decrease from FY2024. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as FOIA software subscription, cyber security, Motorola LPR, photography, local.gov software, Longmeadow ground storage tank washout & inspection, strategic plan, payment to Illinois Department of Revenue (IDOR) of misallocation of taxes (overpayment), trimming of 1,600 mature trees, and vetting services, offset the increases with tax incentive estimated tax incentive due to contract agreement changes yearly, Hartman tower rehab and Evergreen tower warranty completed in 2024. IT Equipment due some equipment already funded but will no longer be needed, legal services GASB 96 implementations completed in 2024.

- **Debt Service** – amount of \$1,741,874 for FY2025. This is a \$301,274 or 20.91% increase from FY2024. On February 24, 2020, the Village refunded/refinanced the 2011, 2010 and 2010 GO Bonds saving the Village \$2M for the period of 10 years by issuing the 2020 GO Refunding Bond. The Debt service payments are based on debt schedules determined at the time of debt issuance, and estimated IEPA loan for water main project in 2025.
- **Capital Outlay** – amount of \$18,049,920 for FY2025. This is a \$10,655,242 or 37.12% decrease from FY2024. Capital outlay purchases are typically one-time needs that cause the expenditure total to fluctuate year to year. Completed projects such as Fire station #16 construction and West Branch stabilization project Anne Fox completed in 2024. Village departments have replacement cycles for most of their capital outlay needs (i.e., vehicles and I.T. Equipment).
- **Inter-fund Transfers Out** – amount of \$1,346,500 for FY2025. This is a \$4,148,500 or 75.50% decrease from FY2024. Road and Bridge and MWRD decreased by \$4,700,000 by using the fund balance, no transfer from General Fund was taken. Capital Project increased by \$551,500 for funding other improvements to the village owned properties.

### *General Fund*

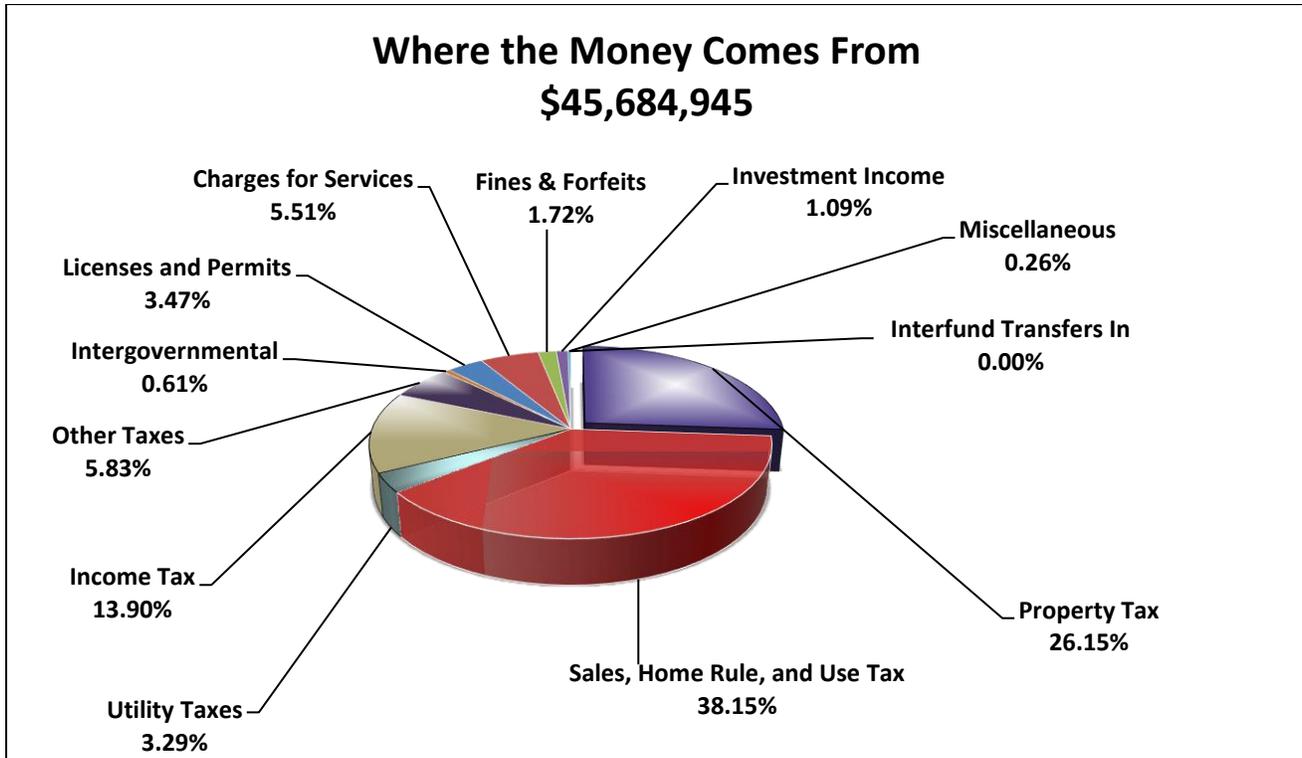
The General Fund is the principal operating fund and includes allocations for Police, Fire, Public Works, Community Development, Engineering, Finance, Information Technology and Administrative Departments. It represents 51.49% of total expenditure and provides most of the municipal services.

The budgeted FY2025 General Fund operating revenues total \$45,684,945, which is \$3,503,512 or 7.12% less than the FY2024 Budget. The budgeted FY2025 General Fund operating expenditures total \$46,711,571, which is \$2,475,088 or 5.03% less than the FY2024 Budget. The funding for Vehicle Maintenance and Replacement of \$1,948,493 will be taken from the fund balance. With that, a projected surplus of \$921,867 for FY2025 will be added back to the fund balance.

Following the General Fund tab in this Budget Document are graphs showing historical revenues and expenditures. Presented below is a chart identifying total General Fund financial information:

## Where does our revenue come from?

The following chart shows where the Village's General Fund revenues come from:



General Fund revenue is budgeted at \$45,684,945 for FY2025 This is an \$3,503,512 or 7.12% decrease compared to FY2024 budget.

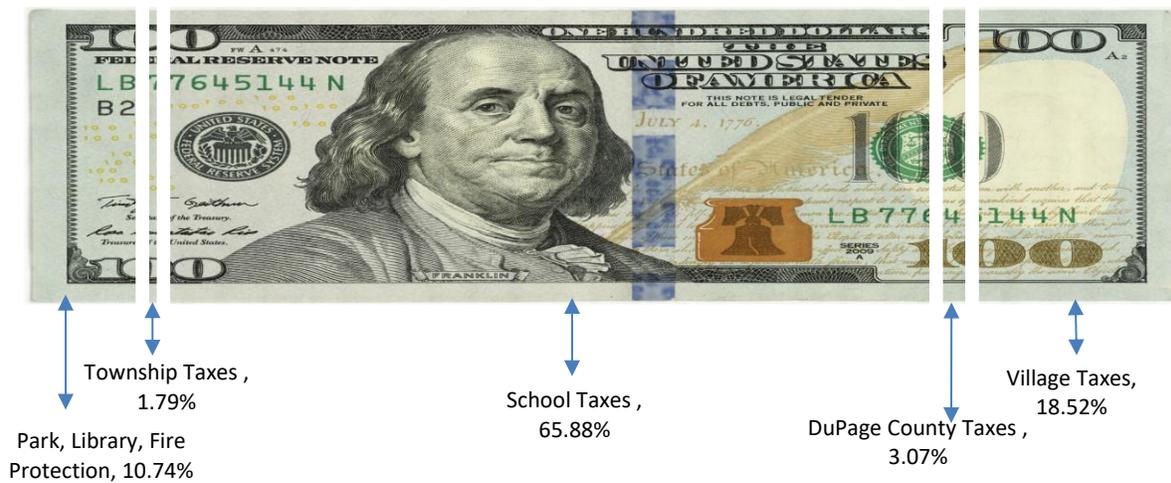
General Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2024	Budget FY 2025	Increase/ Decrease Amount	Increase/ Decrease Percent
Property Tax	\$11,943,096	\$11,946,896	\$3,800	0.03%
Sale, Home Rule, Use Taxes	21,250,000	17,429,585	(3,820,415)	-17.98%
Utility Taxes	1,586,000	1,505,000	(81,000)	-5.11%
Other Taxes	2,356,500	2,665,100	308,600	13.10%
Income Tax	6,350,000	6,350,000	-	0.00%
Intergovernmental	402,180	280,680	(121,500)	-30.21%
Licenses & Permits	1,444,325	1,586,500	142,175	9.84%
Charges for Services	2,491,655	2,516,894	25,239	1.01%
Fines & Fees	726,200	784,000	57,800	7.96%
Investment Income	500,000	500,000	-	0.00%
Miscellaneous	138,501	120,290	(18,211)	-13.15%
Inter-fund Transfers In	-	-	-	0.00%
<b>Total</b>	<b>\$49,188,457</b>	<b>\$45,684,945</b>	<b>(\$3,503,512)</b>	<b>-7.12%</b>

- Property Tax** – accounts for 26.15% of the FY2025 compared to 24.28% in FY2024 of General Fund revenues budgeted (Note: The Village Board goal is to maintain the reliance on property tax below 30%). The Village’s 2024 overall tax levy to be collected in FY2025 is \$13,383,696 which is the same amount compared to the prior year’s tax levy, or a 0% increase over the prior year (Corporate and Debt Service). \$1,436,800 is assigned to pay the 2020 GO Refunding Bond while \$11,946,896 is assigned to General Fund operating. The breakdown of the corporate levy is \$6,696,243 levied to pay for the Village’s portion of Police and Fire Pension contributions and the remaining \$5,250,653 will be applied to General Fund operating expenditures. The amount of \$11,946,896 for FY2025 is a \$3,800 or 0.03% increase from FY2024, due to decrease in funding for debt schedule payment and the goal to not increase the property tax, therefore the decrease from debt schedule payment will be added from tax levy portion of General Corporate fund. We will meet the budgeted amount for FY2024.

### Where do your Property Taxes Go?

The Village of Hanover Park is located within two counties; Cook and DuPage. Property taxes paid by Hanover Park residents go to multiple taxing bodies. A property owner’s tax bill includes taxes that are paid to numerous taxing jurisdictions that support various public functions. The **DuPage County** 2023 tax bill (paid in 2024) presented in detail below, which is representative of an average bill for a property owner in **Bloomindale, Wayne Township, and Bloomindale Fire Protection**, includes taxes that support eleven to thirteen different jurisdictions.

Property taxes paid by Hanover Park residents in **DuPage County** go to multiple taxing bodies. For every dollar of property tax paid by a resident of Hanover Park, **18.52%** goes to the Village. The Village of Hanover Park property tax levy as shown in this document represents the portion of total property taxes paid by residents.



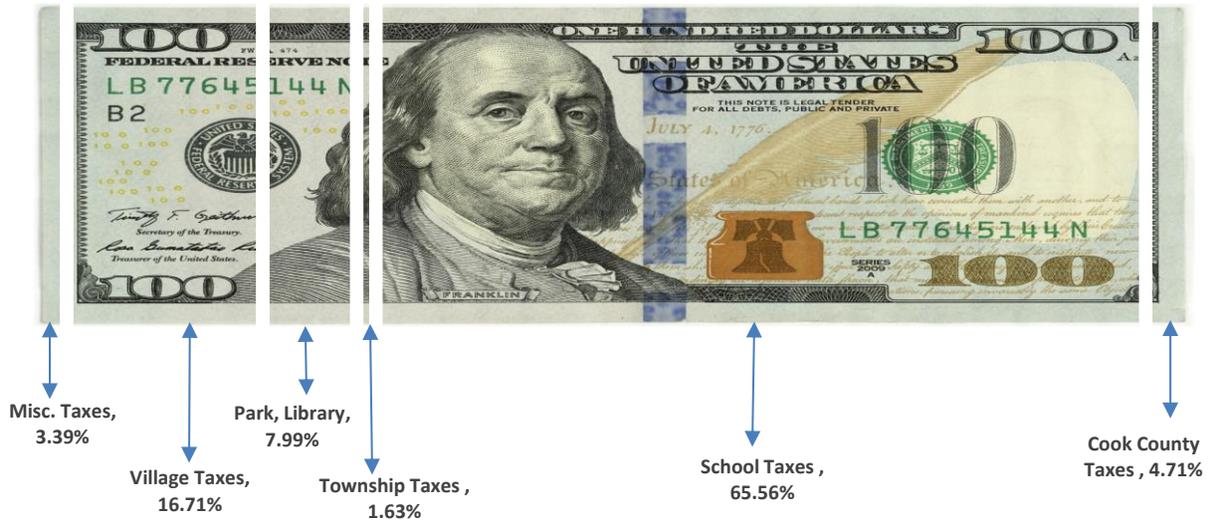
Bloomindale Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	111.10	0.1079	1.24%
DuPage County Health Department	40.57	0.0394	0.45%
DuPage County Forest Preserve District	110.80	0.1076	1.23%
DuPage Airport	13.59	0.0132	0.15%
Bloomindale Township	59.10	0.0574	0.66%
Mental Health Facility	22.14	0.0215	0.25%
Bloomindale Township Road Department	79.18	0.0769	0.88%
<b>Village of Hanover Park</b>	<b>1,663.99</b>	<b>1.6160</b>	<b>18.52%</b>
Hanover Park Park District	461.72	0.4484	5.14%
Poplar Creek Public Library District	503.52	0.4890	5.60%
Grade School District 20	3,602.71	3.4988	40.10%
High School District 108	2,119.22	2.0581	23.59%
College of DuPage 502	196.36	0.1907	2.19%
<b>TOTAL</b>	<b>8,984.02</b>	<b>8.7249</b>	<b>100.00%</b>

Wayne Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	106.80	0.1079	1.25%
DuPage County Health Department	39.00	0.0394	0.46%
DuPage County Forest Preserve District	106.50	0.1076	1.25%
DuPage Airport	13.07	0.0132	0.15%
Wayne Township	87.50	0.0884	1.03%
Wayne Township Road	70.47	0.0712	0.83%
<b>Village of Hanover Park</b>	<b>1,599.52</b>	<b>1.6160</b>	<b>18.77%</b>
Bartlett Park District	540.53	0.5461	6.34%
Poplar Creek Public Library District	484.01	0.4890	5.68%
Community College District 509	394.44	0.3985	4.63%
School District 46	5,080.26	5.1326	59.61%
<b>TOTAL</b>	<b>8,522.10</b>	<b>8.6099</b>	<b>100.00%</b>

Bloomindale Fire Protection District			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
County of DuPage	2,189.11	0.1079	1.23%
DuPage County Health Department	799.36	0.0394	0.45%
DuPage County Forest Preserve District	2,183.02	0.1076	1.22%
DuPage Airport	267.81	0.0132	0.15%
Bloomindale Fire	13,733.15	0.6769	7.69%
Bloomindale Township	1,164.55	0.0574	0.65%
Mental Health Facility	436.20	0.0215	0.24%
Bloomindale Township Road Department	1,560.17	0.0769	0.87%
<b>Village of Hanover Park</b>	<b>12,434.70</b>	<b>0.6129</b>	<b>6.96%</b>
Hanover Park Park District	9,097.27	0.4484	5.09%
Grade School District 93	86,249.63	4.2512	48.30%
College DuPage 502	3,868.98	0.1907	2.17%
High School District 87	44,585.57	2.1976	24.97%
<b>TOTAL</b>	<b>178,569.52</b>	<b>8.8016</b>	<b>100.00%</b>

The **Cook County** 2023 tax bill (paid in 2024) presented in detail below, which is representative of an average bill for a property owner in **Schaumburg and Hanover Township**, includes taxes that support sixteen different jurisdictions.

Property taxes paid by Hanover Park residents in **Cook County** go to multiple taxing bodies. For every dollar of property tax paid by a resident of Hanover Park, **16.71%** goes to the Village. The Village of Hanover Park property tax levy as shown in this document represents the portion of total property taxes paid by residents.



Schaumburg Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
NW Mosquito Abatement	8.05	0.010	0.10%
Water Reclamation District	277.68	0.345	3.30%
School District 54	2,974.76	3.696	35.32%
Palatine Township High School 211	2,214.17	2.751	26.29%
Harper Community College District 512	332.41	0.413	3.95%
<b>Village of Hanover Park</b>	<b>1,407.70</b>	<b>1.749</b>	<b>16.71%</b>
Hanover Park Park District	416.11	0.517	4.94%
Schaumburg Township Public Library District	256.75	0.319	3.05%
Town Schaumburg	74.05	0.092	0.88%
Schaumburg Mental Health	28.97	0.036	0.34%
General Assistance Schaumburg	12.07	0.015	0.14%
Road and Bridge Schaumburg	22.54	0.028	0.27%
Cook County Forest Preserve District	60.36	0.075	0.72%
Consolidated Elections	25.76	0.032	0.31%
County of Cook	136.83	0.170	1.62%
Cook County Public Safety	111.88	0.139	1.33%
Cook County Health Facilities	61.97	0.077	0.74%
<b>TOTAL</b>	<b>8,422.06</b>	<b>10.464</b>	<b>100.00%</b>

Hanover Township			
Taxing Jurisdiction	Tax Amount	Tax Rate	Percent of Tax Bill
Mosquito Abatement	6.54	0.010	0.10%
Water Reclamation District	225.66	0.345	3.28%
Elgin Community College District 509	294.99	0.451	4.29%
School District 46	3,949.33	6.038	57.43%
<b>Village of Hanover Park</b>	<b>1,143.99</b>	<b>1.749</b>	<b>16.64%</b>
Hanover Park Park District	338.16	0.517	4.92%
Poplar Creek Public Library District	344.05	0.526	5.00%
Town of Hanover	157.63	0.241	2.29%
General Assistance Hanover	12.43	0.019	0.18%
Road & Bridge Hanover	43.82	0.067	0.64%
Comm Mental Health District	37.28	0.057	0.54%
Cook County Forest Preserve District	49.06	0.075	0.71%
Consolidated Elections	20.93	0.032	0.30%
County of Cook	111.19	0.170	1.62%
Cook County Public Safety	90.92	0.139	1.32%
Cook County Health Facilities	50.36	0.077	0.73%
<b>TOTAL</b>	<b>6,876.34</b>	<b>10.513</b>	<b>100.00%</b>

- General Sales Tax** – effective July 1, 2021, the sales tax rate for Cook County is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Effective July 1, 2021, the sales tax rate for DuPage County is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and the Hanover Park Home Rule (1.00%). The State Rate is further divided, with 5.25% going to the State and the other 1.00% being distributed to the Village. It is this 1.00% that represents General Sales Tax (Local Share of State Tax). The amount of \$8,045,612 for FY2025 is a \$1,829,388 or 18.53% decrease from FY2024. We will not meet the budgeted amount for FY2024 based on current year projections. For FY2025, staff budgeted more conservatively due to businesses returning to pre-pandemic levels.
- Home Rule Sales Tax** - the Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 0.75% effective July 2013. In December 2020, the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate bringing the new rate to 1.00% effective July 1, 2021. Home Rule Sales Tax does not apply to the sale of vehicles or qualifying food and drugs. The amount of \$7,983,973 for FY2025 is a \$1,891,027 or 19.15% decrease from FY2024, the decrease is due to revenue projection lower than budgeted amount for FY2024, for FY2025 we budgeted more conservatively due to businesses back to normal (before COVID). The Village is fortunate that our basic sales tax remains stable. We will not meet the budgeted amount for FY2024.
- Local Use Tax** - based on purchases made outside one’s state of residence on taxable items that will be used, stored, or consumed in one’s state of residence and on which no tax was collected in the state of purchase. The amount of \$1,400,000 for FY2025 is a decrease of \$100,000 or 6.67% from FY2024 based on data trend. We will not meet the budgeted amount for FY2024. We do not expect

this revenue to increase in the future and instead expect it to go down due to the changes in the state law regarding the “Leveling the playing Field for Illinois Retail Act” which changed the retailer’s occupation tax (ROT) collection requirements for remote sellers from Illinois buyers. This act requires both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer’s destination, effective January 1, 2021. This means Local Use Tax will decrease but General Sales and Home Rule Sales will increase. This revenue is based on purchases made outside one’s state of residence on taxable items that will be used, stored, or consumed in one’s state of residence and on which no tax was collected in the state of purchase.

- **Utility Taxes - Telecommunications Tax** - through the Simplified Municipal Telecommunications Tax, Hanover Park imposes a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones, and any other telecommunication devices. The amount of \$250,000 for FY2025 is the same amount as FY2024. We are not expecting this revenue to increase in the future and instead expect it to continue to go down due to 1) more customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages being switched from a fee per call or text to include unlimited talk (including free long distance) and text packages. We will meet the budgeted amount for FY2024.
- **Utility Taxes – Natural Gas Use Tax** – the Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm effective January 1, 2018. This resulted in an increase in revenue. The amount of \$385,000 for FY2025 is a decrease of \$31,000 or 7.45% from FY2024. Revenues received from these taxes are generated based on actual usage and largely dependent on fluctuations in temperatures and population. We will not meet the budgeted amount for FY2024.
- **Utility Taxes - Electricity Tax** - the Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. The amount of \$870,000 for FY2025 is a decrease of \$50,000 or 5.43% from FY2024. Revenues received from these taxes are generated based on actual usage and largely depend on fluctuations in temperature and population. We will not meet the budgeted amount for FY2024.
- **Other Taxes - Cannabis Use Tax** – this is a state excise tax on all adult-use cannabis sales, a portion of which is allocated to local governments based on population. The amount of \$60,000 for FY2025 is the same amount as FY2024. This is a new source of revenue effective January 1, 2020. These funds must be used to fund crime prevention programs, training, and interdiction efforts, including detection, enforcement, and prevention efforts, relating to the illegal cannabis market, and driving under the influence of cannabis. We will meet the budgeted amount for FY2024.
- **Other Taxes - Video Gaming Tax** – net terminal income (NTI) is defined as the money put into a video gaming terminal (VGT) minus the credits paid to the player. The state receives 30% of the NTI generated from each licensed VGT. Of the state’s portion, five percent goes to the local municipality

where the licensed VGT operates. Of the remaining 70 percent of the NTI, Scientific Games receives 0.8513% (0.7275% until 07/22/2018) as compensation for building and maintaining the central communication system (CCS). The remaining income is divided equally (by law, an even 50/50 split) between the terminal operator (who owns/leases and places the VGTs in locations) and the licensed locations. In 2022 video gaming tax revenue was moved from MWRD to General Fund. The General Fund will transfer the amount needed for maintenance and to improve the MWRD sport complex on an annual basis. The amount of \$234,600 for FY2025 is an increase of \$3,600 or 1.56% from FY2024, based on data trends. We will meet the budgeted amount for FY2024.

- **Other Taxes** – such as Real Estate Transfer Tax, amount of \$500,000 for FY2025 is the same amount as FY2024. We will meet the budgeted amount for FY2024, this is based on purchase of property triggered by availability of properties; Hotel/Motel Tax budgeted amount of \$55,000 for FY2025 is a \$5,000 or 10.00% increase from FY2024, based on data trend. We will meet the budgeted amount for FY2024; Food and Beverage Tax budgeted amount of \$1,800,000 for FY2025 is a \$300,000 or 20.00% increase from FY2024 based on revenue history collected in prior years. We will meet the budgeted amount for FY2024; and Auto Rental Tax budgeted amount of \$15,500 for FY2025 is the same amount as FY2024 based on data trend. We will meet the budgeted amount for FY2024.
- **Income Tax** - the Village receives a portion of the total State Income Tax receipts on a per-capita basis. On July 1, 2020, Local Government Distribute Fund (LGDF) funded 100% compared with 95% before July 2020. The amount of \$6,350,000 for FY2025 is the same amount as FY2024 based on actual revenue trends. We will not meet the budgeted amount for FY2024.
- **Intergovernmental** – such as Personal Property Replacement amount of \$150,000 for FY2025 is a decrease of \$140,000 or 48.28% from FY2024 based on data trend. We will not meet the budgeted amount for FY2024; State Grant amount for \$50,000 for FY2025 for ILETSB body-worn camera and data storage. We will meet the budgeted amount for FY2024; Other Government Grants amount for \$5,200 for FY2025 is a \$3,500 or 205.88% increase from FY2024 due to the mental wellness screening for PD received in FY2024, this request is the IRMA accreditation and 2 PD training certification. We will meet the budgeted amount for FY2024; DuPage City Mowing Reimbursement amount for \$20,030 for FY2025 is the same amount as FY2024. We will meet the budgeted amount for FY2024; ILEAS Reimbursement amount for \$450 is the same amount as FY2024. We will not meet the budgeted amount for FY2024; and Police Programs amount for \$35,000 for FY2025 is an increase of \$10,000 or 40.00% from FY2024 for reimbursement of highway safety program and police department hire back services. We will meet the budgeted amount for FY2024; Expenditure Fire amount for \$20,000 for FY2025 is an increase of \$5,000 or 33.33% from FY2024 for fire rescue recovery cost. We will meet the budgeted amount for FY2024.
- **Licenses and Permits** – amount of \$1,586,500 for FY2025. This is a \$142,175 or 9.84% increase from FY2024. There are several sources which comprise the licenses and permits category such as business licenses amount of \$63,000 is the same amount as FY2024. We will meet the budgeted amount for FY2024; liquor licenses increased by \$10,000 due to increase in businesses applying for liquor

licenses. We will meet the budgeted amount for FY2024, contractor licenses decreased by \$3,000 based on data trend and projected projects. We will not meet the budgeted amount for FY2024; tobacco licenses increased by \$1,375 based on businesses applying for tobacco licenses as well as based on data history. We will meet the budgeted amount for FY2024; penalties on licenses decreased by \$2,400 (business licenses and rental licenses penalties) businesses paid their licenses on time. We will not meet the budgeted amount for FY2024; rental licenses (Single family) decreased by \$4,100 based on data trend. We will not meet the budgeted amount for FY2024; building permit increased by \$179,000 based on the anticipated Church and Lake project to build approximately 30 townhomes in FY2025. We will not meet the budgeted amount for FY2024; sign permits decreased by \$100 based on data trend and projected projects. We will not meet the budgeted amount for FY2024; video gaming terminals increased by \$12,000 due to anticipation of businesses coming in 2025. We will meet the budgeted amount for FY2024; land use development increased by \$1,000 based on data trend and projected projects. We will meet the budgeted amount for FY2024; cable franchise fee decreased by \$62,000 based on actual data trend. We will not meet the budgeted amount for FY2024; and solid waste franchise fees increased by \$10,000 due to rate increase based on contract agreement. We will meet the budgeted amount for FY2024. The Vendor Solicitor amount for \$400 which we will meet the budgeted amount for FY2024; and Muti-family licenses amount for \$98,100 for FY2025 are the same amount as FY2024. We will meet the budgeted amount for FY2024.

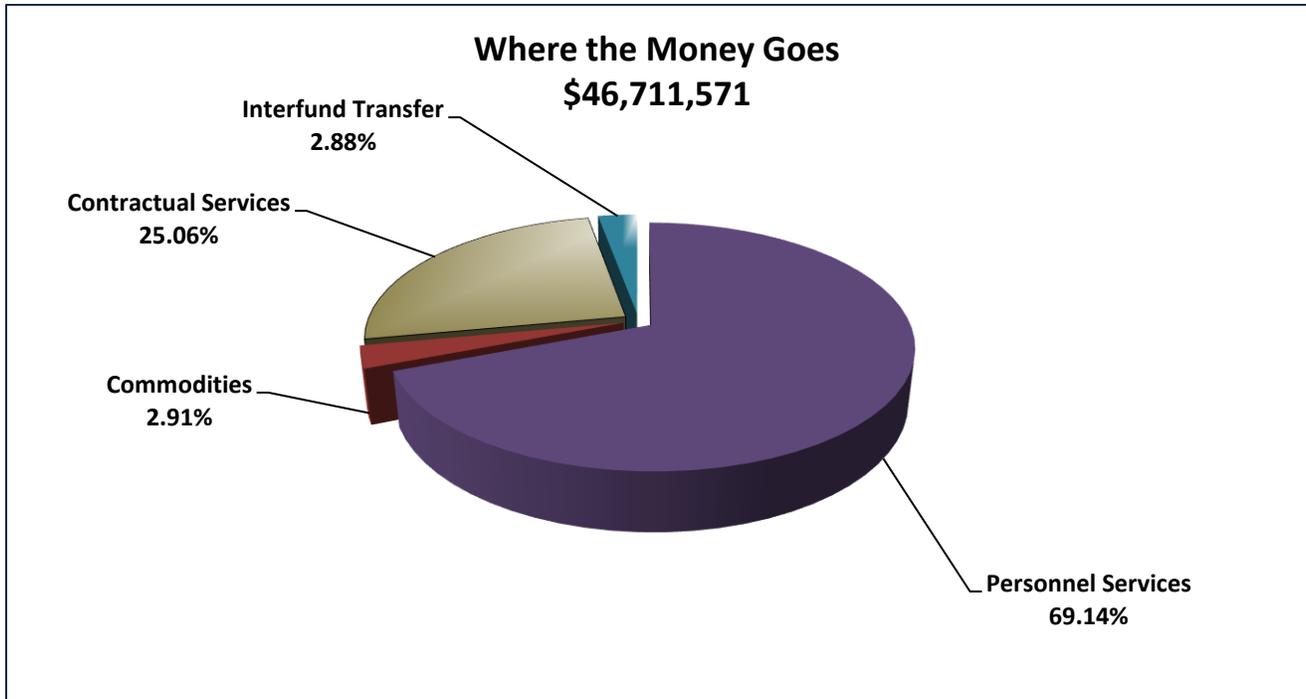
- **Charges for Services** – The amount of \$2,516,894 for FY2025 is a \$25,239 or 1.01% increase from FY2024. Ambulance fees amount of \$1,000,000 is the same amount as FY2024. We will meet the budgeted amount for FY2024; Immobilization fee amount of \$3,000 an increase of \$600 or 25.00% from FY2024 a device used by parking enforcement to resolve a parking violation. We will meet the budgeted amount for FY2024; Ground Emergency Medical Transportation (GEMT) amount for \$500,000 is a voluntary program that allows publicly owned or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment. We will not meet the budgeted amount for FY2024; Plan review – engineering fee decrease of \$5,000 due to in-house review outsource to 3<sup>rd</sup> party company; plan review inspectional services increase by \$19,000 or 23.75% due to anticipated Church and Lake Townhomes project. We will not meet the budgeted amount for FY2024; building reinspection fee increase by \$400 or 133.33% based on projected project. We will meet the budgeted amount for FY2024; vehicle impounds amount of \$450,000 is the same amount as FY2024. We will not meet the budgeted amount for FY2024; Cardiopulmonary Resuscitation (CPR) amount of \$4,500 is the same amount as FY2024. We will not meet the budgeted amount for FY2024; ADT fees increased by \$500 renewal of fire alarm and based on data trend. We will meet the budgeted amount for FY2024; Overweight Vehicle fees amount of \$24,000 is the same amount as FY2024 based on data trend. We will not meet the budgeted amount for FY2024; and Foreclosure Registration Fee amount of \$50,000 is the same amount as FY2024. We will not meet the budgeted amount for FY2024; and rental fee increase of \$9.739 due to contract agreement increases. We will meet the budgeted amount for FY2024; and printed materials amount of \$6,000 is the same amount as FY2024.

- **Fines and Forfeits** – The amount of \$784,000 for FY2025. This is a \$57,800 or 7.96% increase from FY2024. This category consists of traffic fines – Cook increased by \$2,000 a share of traffic fine in Cook County. We will not meet the budgeted amount for FY2024; traffic fine – DuPage increased by \$20,000 cases such as ordinance violations, prosecution of Driving under the Influence (DUI) moved to DuPage in 2019. We will meet the budgeted amount for FY2024; ordinance violations increased by \$35,800 based on data trend. We will meet the budgeted amount for FY2024; Police False Alarm fines amount of \$1,000 budgeted the same amount as FY2024 and we will not meet the budgeted amount for FY2024; Fire False alarm fines amount of \$3,000 budgeted the same amount as FY2024 and we will meet the budgeted amount for FY2024; Kennel fines amount of \$1,000 budgeted the same amount as FY2024 and we will meet the budgeted amount for FY2024.
- **Investment Income** (money market, Treasury Bills, and CD's) – The amount of \$500,00 for FY2025 is the same amount as FY2024. This is a conservative budget amount due to anticipated Federal fund rate cut in the coming year. Money Market rates, Certificate of Deposits (CD), and Treasury Bills are trending higher than expected (4.50 % to upper 5.00%) from 6 months to 24 months. We will meet the budgeted amount for FY2024.
- **Miscellaneous** The amount of \$120,290 for FY2025 is \$18,211 or 13.15% decrease from FY2024. Revenues from this category fluctuate from year to year. The Illinois Law Enforcement Training and Standards Board (ILETSB) decreased by \$24,104 because it is anticipated only one (1) police officer will attend. We will not meet the budgeted amount in FY2024; Expenditures miscellaneous amount for \$40,000 same amount as FY2024 such as Intergovernmental Risk Management Agency (IRMA) claim reimbursement checks, lawn cut fees, reimbursement from other expenses charged to other taxing bodies. We will meet the budgeted amount for FY2024; OJP Bullet Proof Vest Grant amount for \$3,713 same amount as FY2024 based on data trend, or number of new Police Officers. We will not meet the budgeted amount for FY2024; miscellaneous income amount of \$46,000 same amount as FY2024 revenues that do not fit into other categories (late fees, NFS fees, lien payments, escrow confiscation, judgement payment, confiscated permit bonds). We exceeded the budgeted amount for FY2024; corporate partnership program increased by \$1,400 is in-kind donation from businesses who participated in this program. We will meet the budgeted amount for FY2024; and central equipment funding for vehicle maintenance increased by \$4,493 based on estimated repairs by Fleet Services in Public Works. We will meet the budgeted amount for FY2024.

The budgeted FY2025 General Fund operating expenditures total \$46,711,571, which is \$2,475,088 or 5.03% less than the FY2024 Budget. The decrease is primarily attributed to fund transfers to capital improvements and other funds which offset the increase from personnel wages and benefits, commodities and contractual services.

### Where does our money go?

The following chart shows where the Village’s General Fund money goes:



General Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2024	Budget FY 2025	Increase/ Decrease Amount	Increase/ Decrease Percent
Personnel Services	\$30,927,506	\$32,308,330	\$1,380,824	4.46%
Commodities	1,333,968	1,360,107	26,139	1.96%
Contractual Services	11,445,185	11,696,634	251,449	2.20%
Inter-fund Transfer Out	5,480,000	1,346,500	(4,133,500)	-75.43%
<b>Total</b>	<b>\$49,186,659</b>	<b>\$46,711,571</b>	<b>(\$2,475,088)</b>	<b>-5.03%</b>

- **Personnel Services** – The amount of \$32,298,330 for FY2025 is a \$1,370,824 or 4.43% increase from FY2024. The increases are due to compensation in the form of general wages, overtime, taxes, pension funding for non-union (IMRF) and public safety per the actuarial suggested annual funding requirement), health insurance premiums based on projected increase in July 2025. We will be under budget in FY2024 for personnel services classification.
- **Commodities** – The amount of \$1,360,107 for FY2025 is a \$26,139 or 1.96% increase from FY2024. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as replacement of 2 pagers, 3 wave radio App3, 2 glide scope go, 1 thumb attachment to backhoe, 2 Honda generators, V-blade and snow blower for bobcat snow machine, offset the increases with gasoline & lube due to lower prices compared to prior years, and GPS equipment. We will be under budget in FY2024 for commodities classification.
- **Contractual Services** – The amount of \$11,706,634 for FY2025 is a \$26,449 or 2.28% increase from FY2024. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as FOIA software subscription, cyber security, Motorola LPR, photography, local.gov software, strategic plan, payment to Illinois Department of Revenue (IDOR) of misallocation of taxes (overpayment), trimming of 1,600 mature trees, and vetting services, offset the increases with telephone service cost reduction, tax incentive due to contract agreement changes yearly, IT funding (FY2025 only) due to funded equipment no longer needed to be paid for new equipment request in FY2025. We will be under budget in FY2024 for contractual services classification.
- **Inter-Fund Transfer Out** – The amount of \$1,346,500 for FY2025 is a \$4,133,500 or 75.43% decrease from FY2024. Road and Bridge and MWRD decreased by \$4,700,000 by using the fund balance, no transfer from General Fund was taken. Capital Project increased by \$566,500 for funding other improvements to the village owned properties. We will be on budget in FY2024 for transfer-out classification.

**Motor Fuel Tax Fund (MFT)** – projected \$50,000 surplus for FY2025. The projected fund balance is \$1,164,446 or 72.78% of FY2025 expenditures. Used for street resurfacing and preventative maintenance program. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. On June 2, 2019, the Illinois General Assembly passed legislation that would increase the State's MFT by 19 cents per gallon on gasoline. Municipalities receive a portion of these new revenues.

- Revenues budgeted at \$1,650,000 in FY2025 an increase of \$100,000 or 6.45% from FY2024 due to MFT allotment and interest income projection. We will exceed the budgeted amount in FY2024.

- Expenditures are budgeted at \$1,600,000 in FY2025 for the 2025 street resurfacing and preventative maintenance program a decrease of \$388,985 or 19.56% from FY2024 due to the final Rebuild Illinois Bond remaining Grant funding used in FY2024 program. We will be on budget in FY2024.

**Road & Bridge Fund** – projected \$4,480,850 deficit for FY2025. We will utilize the fund balance to offset the deficit. With the ending fund balance of \$559,062 or 9.34% of FY2025 expenditures. Used for street and bridge maintenance and reconstruction projects.

- Revenues budgeted at \$1,503,750 for FY2025 a decrease of \$4,240,750 or 73.82% from FY2024 due to no transfer from General fund occurring in FY2025, invest in Cook Grant, DCEO grant for Turnberry resurfacing \$500K, offset by the increase on gasoline tax due to amending the rate of \$0.02 cents per US gallon to \$0.05 cents per US gallon which will bring an estimated additional revenue of \$300,000 effective January 1, 2025. We will be under budget in FY2024.
- Expenditures are budgeted at \$5,984,600 in FY2025, a decrease of \$646,900 or 9.75% from FY2024 due to some projects completed in FY2024. Most of the increase is driven by wholesale prices of US goods and services. Engineering services for Lake Street multi-use path phase 2&3, Schick Road resurfacing phase 2&3, Center Ave. sidewalk (Maple to Laurel) phase 2, County Farm trail phase 2&3, improvement other than building decreases like road resurfacing and reconstruction, offset the increase for new project like Lake Street multi-used path, Schick Road resurfacing. We will be under budget in FY2024.

**Special Service Area #3** – projected \$301 surplus for FY2025. The fund balance is \$26,689 or 111.81% of FY2025 expenditures (the fund balance is assigned to SSA#3 improvements). Used for scavenger, public improvements and snow removal services for multifamily housing units located on Astor Avenue.

- Revenues budgeted at \$24,172 for FY2025 an increase of \$1,044 or 4.51% from FY2024 due to increase in levy request for FY2025. We will meet the budgeted amount in FY2024.
- Expenditures are budgeted at \$23,871 in FY2025 an increase of \$679 or 2.93% from FY2024 for refuse and snow removal services, due to rate increases on a yearly basis. We will be under budget in FY2024.

**Special Service Area #4** – projected \$200 surplus for FY2025. The fund balance is \$29,525 or 78.45% of FY2025 expenditures (the fund balance is assigned to SSA#4 improvements). Used for scavenger, public improvements and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lane.

- Revenues budgeted at \$37,834 for FY2025 an increase of \$1,792 or 4.97% from FY2024 due to increase in levy request for FY2025. We will meet the budgeted amount in FY2024.

- Expenditures are budgeted at \$37,634 in FY2025 an increase of \$1,792 or 5.00% from FY2024 for refuse and snow removal services, due to rate increases on a yearly basis. We will be under budget in FY2024.

**Special Service Area #5** – projected \$167,018 deficit for FY2025. We will utilize the fund balance to offset the deficit. With the ending fund balance of \$159,061 or 27.38% of FY2025 expenditures (the fund balance is assigned to SSA#5 improvements). Used for scavenger, and public improvements for multifamily housing units located on Greenbrook/Tanglewood.

- Revenues budgeted at \$413,982 for FY2025 an increase of \$19,666 or 4.99% from FY2024 due to increase in levy request for FY2025. We will exceed the budgeted amount in FY2024.
- Expenditures are budgeted at \$581,000 in FY2025 an increase of \$187,684 or 47.72% from FY2024 due to requested improvement in FY2025. Equipment rental for \$157,648 for refuse services rate increase on a yearly basis. Improvements other than building for \$423,352 increase in general maintenance of the drive aisles, alleys, and parking area. Includes resurfacing, patching, crack sealing, seal coating, and pavement marking. We will be under budget in FY2024.

**Metropolitan Water Reclamation District (MWRD)** - projected \$154,150 deficit for FY2025. We will utilize the fund balance to offset the deficit. With the ending fund balance of \$71,207 or 45.90% of FY2025 expenditures. Used for maintenance and improvement of the MWRD Fields.

- Revenues budgeted at \$1,000 for FY2025 a decrease of \$200,000 or 99.50% from FY2024, due to no transfer from General fund occurring in FY2025. We will meet the budgeted amount in FY2024.
- Expenditures are budgeted at \$155,150 in FY2025, a decrease of \$10,750 or 6.48% from FY2024. Building decrease of \$107,750 project such as ball field repair phase 1, planting 75 trees, trash enclosures and the mural completed in FY2024. Offset the project for this year with bleachers, picnic tables, and other miscellaneous improvements. We will be on budget in FY2024.

**State Restricted Fund** - projected \$77,267 deficit for FY2025. We will utilize the fund balance to offset the deficit. With the ending fund balance of \$163,507 or 147.59% of FY2025 expenditures. Used for law enforcement expenses related to assets seizures. It is the result of a sharing agreement with the State of Illinois. This fund can only be spent on approved items directly related to police enforcement activities such as DUI seizures, drug seizures, and sex offender fees.

- Revenues budgeted at \$33,515 for FY2025 a decrease of \$5,035 or 13.06% from FY2024 for drug forfeiture and sex offender fee based on data trend. We will be under budget in FY2024.
- Expenditures are budgeted at \$110,782 in FY2025 an increase of \$64,075 or 137.19% from FY2024. Expenses in this fund are \$50,000 for a vehicle for task force officer, \$27,000 for new police canine, \$13,000 for forensic workstation, cellphone analysis tools, covert fund, Be On the

Lookout (BOL) mouthpieces, training and certification, digital evidence system, DUI supplies and testing, phlebotomist device, and Radar. We will be under budget in FY2024.

**Federal Restricted Fund** - projected \$600 surplus for FY2025. The fund balance is \$4,514 or 902.80% of FY2025 expenditures. Used for law enforcement expenses related to assets seizures. It is the result of the equitable sharing agreement with the Department of Justice (DOJ). This fund can only be spent on approved items directly related to police enforcement activities like drug seizures associated with department cooperating in enforcement activities with federal law enforcement agencies.

- Revenues budgeted at \$1,100 for FY2025, same amount as FY2024. We will be under budget in FY2024.
- Expenditures are budgeted at \$500 in FY2025, same amount as FY2024. We will be under budget in FY2024.

**Foreign Fire Insurance Tax Fund** - projected \$2,500 surplus for FY2025. The fund balance is \$258,533 or 646.33% of FY2025 expenditures. The expenses are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of the Fire Department members, per statute.

- Revenues budgeted at \$42,500 for FY2025, same amount as FY2024. We will not meet the budgeted amount in FY2024.
- Expenditures are budgeted at \$40,000 in FY2025, same amount as FY2024. Placeholder amount restricted to fire department needs with the approval of the Foreign Fire Insurance Tax Board.

**National Opioid Settlement Fund** - This is a new fund. The fund balance is \$67,501 or 283.26% of FY2025 expenditures. The Illinois Attorney General, along with attorney generals for numerous other states and numerous local government units, have initiated investigations and engaged in litigation against prescription opioid distributors, manufacturers, and dispensers to seek recovery for their unfair and deceptive practices in the marketing, sale, and distribution of these drugs. These efforts led to numerous national multistate settlement agreements with various participants in the prescription opioid market. As a result of these efforts, Illinois expects to receive more than \$1.3 billion in settlement monies by 2038 under the currently finalized settlements, to be used in all parts of the state to abate the opioid crisis.

- Revenues budgeted at \$23,830 for FY2025. Estimated settlement and investment income.
- Expenditures are budgeted at \$23,830 for FY2025. For first responder to mitigate the opioid crisis a placeholder of provision of wellness and support services and others who experience secondary trauma associated with opioid related emergency events.

**General Capital Project Fund** - projected \$851,204 surplus for FY2025. The Fund Balance is \$445,346 or 76.15% of FY2025 expenditures. Accounts for improvement of Village facilities, infrastructure, streets, and maintenance.

- Revenues budgeted at \$1,436,012 for FY2025 a decrease of \$4,455,548 or 75.63% from FY2024 such as State grants for \$2,300,000 including \$1,312,923 Grant GIGO - IEPA, and \$987,077 Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) grant (West Branch Stabilization Anne Fox) completed in FY2024, reimbursement from Village of Schaumburg for their portion of the West Branch Stabilization Anne Fox project started in FY2023 will be completed in FY2024. Offset the increase of transfer from General Fund for the improvement project for FY2025. We will meet the budgeted amount in FY2024.
- Expenditures budgeted at \$584,808 for FY2025, a decrease of \$10,145,986 or 94.55% from FY2024. Decreases due to fire station #16 construction, the West Branch Stabilization Anne Fox project, various Village building parking lot resurfacing, and other projects completed in FY2024. Capital outlay projects such as PD garage door, floor drain in butler garage, VH halon system replacement, planting 75 new parkway trees, and other equipment are typically one-time needs that cause the expenditure total to fluctuate year to year. We will meet the budget in FY2024.

Engineering	\$ -
Buildings	\$ 160,700
Improvement other than Buildings	\$ 100,000
Furniture & Fixture	\$ -
Office Equipment	\$ -
Other Equipment	\$ 324,108
<b>Total</b>	<b><u><u>\$ 584,808</u></u></b>

**Tax Increment Financing #3** - projected \$272,750 surplus for FY2025. The fund balance is \$18,914,029 or 1,202.91% of FY2025 expenditures. Used for improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This TIF#3 was originally set to expire in 2024. On September 5, 2019, the Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. TIF #3 will now expire on December 31, 2036.

- Revenues budgeted at \$1,845,100 a decrease of \$100 or 0.01% from FY2024 due to façade application fee projection for FY2025. We will meet the budgeted amount in FY2024.
- Expenditures budgeted at \$1,572,350 for FY2025 an increase of \$1,572,250 or 57.22% from FY2024. Decrease placeholder for legal, and engineering services, building and improvement other than building project. Increase placeholder for land, subscription for Choose DuPage, planting soil and materials for the Village Center. We will not meet the budgeted amount in FY2024.

**Tax Increment Financing #4** - projected \$178,100 surplus for FY2025. The fund balance is \$2,463,961 or 1,066.65% of FY2025 expenditures. Used for improvements in the TIF Redevelopment District located at Barrington Road and Irving Park Road. This TIF#4 will expire on December 31, 2028.

- Revenues budgeted at \$409,100, same amount as FY2024. We will meet the budgeted amount in FY2024.
- Expenditures budgeted at \$231,000 for FY2025, an increase of \$11,469 or 5.22% from FY2024. A placeholder for consulting (streetscape design), legal, redevelopment agreement and façade grant incentive, and a decrease due to completion of 1311 Irving Park Road parking lot project in FY2024. We will not meet the budgeted amount in FY2024.

**Tax Increment Financing #5** - projected \$197,900 deficit for FY2025. We will utilize the fund balance to offset the deficit. With the ending fund balance of \$450,005 or 140.63% of FY2025 expenditures. Used for improvements in the TIF Redevelopment District around the intersection of Irving Park and Wise Road. This TIF#5 will expire on December 31, 2036.

- Revenues budgeted at \$122,100, same amount as FY2024. We will meet the budgeted amount in FY2024.
- Expenditures budgeted at \$320,000 for FY2025 an increase of \$150,000 or 88.24% from FY2024 due to façade improvement funding increase. A placeholder for consulting, legal, redevelopment agreement and façade grant incentive. We will not meet the budgeted amount in FY2024.

**2020 General Obligation Refunding Bond** - projected \$4,000 surplus for FY2025. The fund balance is \$645,926 or 44.92% of FY2025 expenditures.

- Revenues budgeted at \$1,441,800 a decrease of \$3,800 or 0.26% from FY2024. Revenues are tax levy of \$1,436,800 levying the debt payment due in FY2025. We will meet the budgeted amount in FY2024.
- Expenditures budgeted at \$1,437,800 a decrease of \$3,800 from FY2024 due to scheduled debt payment and paying agent fees. We will meet the budgeted amount in FY2024.

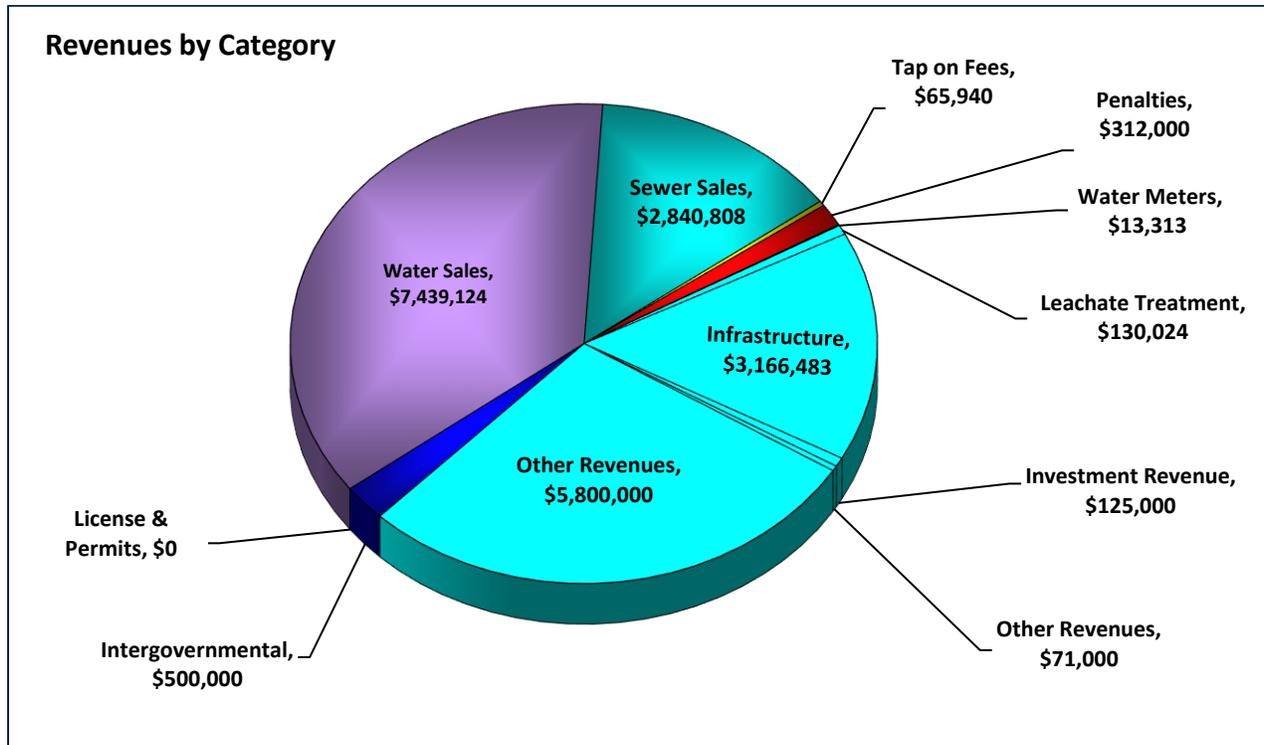
**Water & Sewer Fund** - projected \$29,752 surplus for FY2025. The funding for vehicle maintenance and replacement of \$384,582 will be taken directly from fund balance. The ending fund balance is \$8,253,113 or 39.64% of FY2025 expenditures. A yearly water & sewer rate increase of 4.50%, and restructure of infrastructure service charges increase of 8.00% starting January 1, 2024 through January 1, 2027. The Village hired a consultant to do a Water & Sewer Rate Study to provide recommendations for upcoming tough financial challenges and to maintain the aging infrastructure. Also hired a professional engineer to create the planning documents for a low-interest loan with the Illinois Environmental Protection Agency (IEPA) to replace Village water main which exceeds service life of 50 years. Expenses for FY2025 are for day-to-day operations of the fund, electrical upgrade at Schick Road pumping station, fire hydrant mounted hydrant markers, water main replacement funding by IEPA loan, IRMA fall hazard remediation, emergency pump replacement, oxidation ditch optimization & Chem-P removal, STP process pump replacement, UV disinfection system construction, clarified rehabilitation, sludge handling design, manhole rehabilitation, Jefferson forcemain replacement, sewer rehabilitation, manhole sealing.

- The Water and Sewer Fund is a self-supporting enterprise fund where revenues generated through water and sewer rates cover the expenses related to operation of utilities. The water rate for Cook and DuPage is \$10.67 per thousand gallons and the sewer rate for Cook is \$2.36 and for DuPage it is \$6.36 effective January 1, 2025, a 4.5% increase from last year's rate.
- The Village water customer base includes approximately 11,000 accounts billed monthly; the consumption of water is reported by actual meter reads on the property.

### Where does the revenue come from?

The following chart shows where the Water & Sewer Fund revenues come from:

Water & Sewer Fund - Revenues by Category				
Revenues /All Funds	Budget FY 2024	Budget FY 2025	Increase/Decrease Amount	Increase/Decrease Percent
Intergovernmental	\$600,000	\$500,000	(\$100,000)	-16.67%
Licenses and Permits	-	-	-	0.00%
Water Sales	7,355,800	7,439,124	83,324	1.13%
Sewer Sales	2,885,600	2,840,808	(44,792)	-1.55%
Tap-On Fees	43,226	65,940	22,714	52.55%
Penalties	312,000	312,000	-	0.00%
Water Meters	6,626	13,313	6,687	100.92%
Leachate Treatment	183,932	130,024	(53,908)	-29.31%
Infrastructure Fee	2,904,000	3,166,483	262,483	9.04%
Investment Income	125,000	125,000	-	0.00%
Miscellaneous	38,000	71,000	33,000	86.84%
Others	5,000,000	5,800,000	800,000	100.00%
<b>Total</b>	<b>\$19,454,184</b>	<b>\$20,463,692</b>	<b>\$1,009,508</b>	<b>5.19%</b>



- Intergovernmental** – the amount of \$500,000 for FY2025, a decrease of \$100,000 or 16.67% from FY2024 for UV system Build American Grant. The decrease was the UV disinfection system construction started in FY2024 which will continue until FY2025. We will not meet the budgeted amount in FY2024.
- Water Sales – Cook & DuPage** – the amount of \$7,439,124 for FY2025 an increase of \$83,324 or 1.13% from FY2024. Due to the water rate increase of 4.50% from \$10.21 to \$10.67 effective January 1, 2025 to fund the water and sewer operating expenses and aging infrastructure. The water sales are entirely dependent on water consumed, with weather playing a key role, especially during the summertime. We will not meet the budgeted amount in FY2024.
- Sewer Sales – Cook & DuPage** – the amount of \$2,840,808 for FY2025, a decrease of \$44,792 or 1.55% from FY2024. A sewer rate increase of 4.50% from \$2.26 to \$2.36 (Cook rate) and \$6.08 to \$6.36 (DuPage rate) effective January 1, 2025 to fund the water and sewer operating expenses and aging infrastructure. The sewer sales are entirely dependent on water consumed, with weather playing a key role. We will not meet the budgeted amount in FY2024.
- Tap-On Fees Water & Sewer – Cook & DuPage** – the amount of \$65,940 for FY2025 an increase of \$22,714 or 64.81% from FY2024. These are fees for any new or replacement taps being made on a water/sewer main. Anticipation of Church and Lake approximately 30 townhomes to be build. We will not meet the budgeted amount in FY2024.

- **Penalties** – the amount of 312,000 for FY2025, is the same amount as FY2024. These are the late fee charges of 10% (after due date 21<sup>st</sup> of each month) and the termination fee of \$50.00. We will meet the budgeted amount in FY2024.
- **Water Meters – Cook & DuPage** – the amount of 13,313 for FY2025, an increase of \$6,687 or 100.92% from FY2024. Fees for different sizes of water meters installed for new construction or replacement of old meters due to neglect. Anticipation of Church and Lake approximately 30 townhomes to be built. We will meet the budgeted amount in FY2024.
- **Leachate Treatment** - the amount of \$130,024 for FY2025, a decrease of \$53,908 or 29.31% from FY2024. This is an Intergovernmental Agreement with the Forest Preserve District to transport leachate (landfill) to Hanover Park Sewage Treatment Plant. The decrease is due to them sending less sewage to be billed.
- **Investment Income** – the amount of \$125,000 for FY2025 is the same amount as FY2024. This is a conservative budget amount due to anticipated Federal fund rate cut in the coming year. Money Market rates, Certificate of Deposits (CD), and Treasury Bills are trending higher than expected (4.50 % to upper 5.00%) from 6 months to 24 months. We will meet the budgeted amount for FY2024.
- **Infrastructure Service Charges** – the amount of \$3,166,483 for FY2025, an increase of \$262,483 or 9.04% from FY2024. Due to restructuring of infrastructure service charges, and an increase of 8.00% from last year’s rate effective January 1, 2025 to fund the aging water main infrastructure which has exceeded its life expectancy. From all meter sizes a discounted rate for seniors, disabled and low-income residents to a fixed scaled meter rate based off meter size, see below. We will meet the budgeted amount for FY2024.

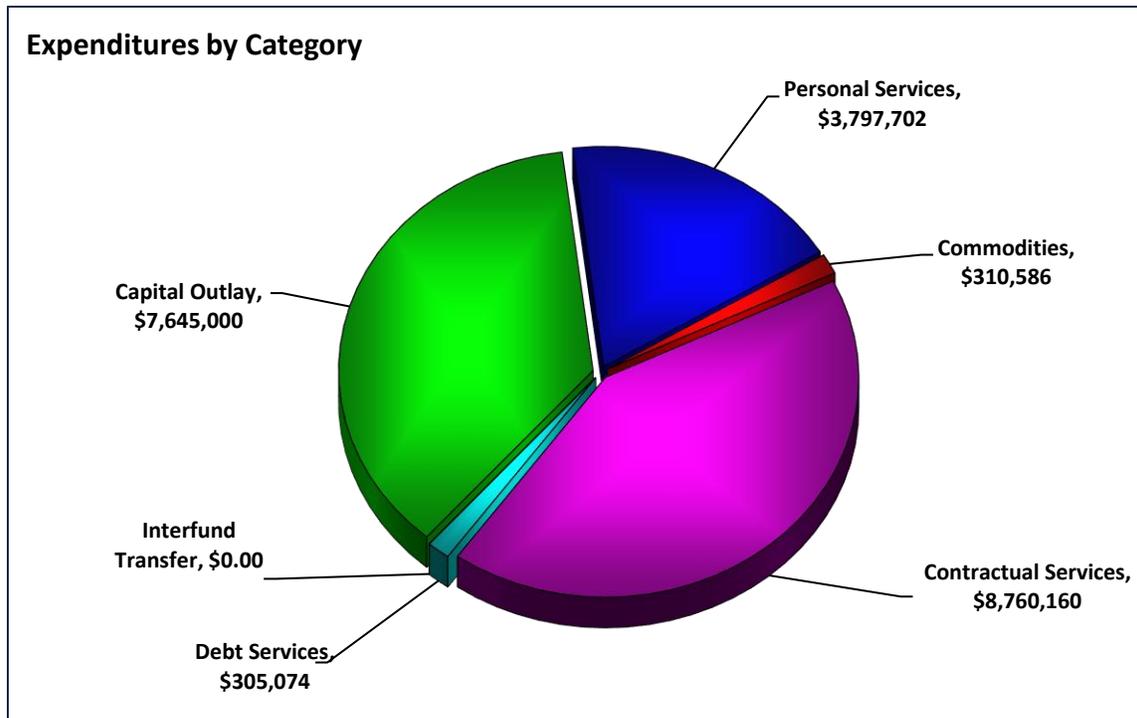
Infrastructure Service Charges	FY2026
Discounter 3/4-inch meter and less	\$ 8.50
3/4-inch meter and less	\$ 25.17
1-inch meter	\$ 44.80
1.5-inch meter	\$ 100.68
2-inch meter	\$ 178.95
3-inch meter	\$ 402.70
4-inch meter	\$ 715.81

- **Miscellaneous Revenues** – The amount of \$71,000 for FY2024, an increase of \$33,000 or 86.84% from FY2024. These are the NSF fees charged, after hour service fee (turn water-on), and the Streamwood chargeback from Westview Center. The increase is for the Bartlett interconnect cost reimbursement. We will meet the budgeted amount in FY2024.

- Other Revenues** – The amount of \$5,800,000 for FY2025, an increase of \$800,000 or 16.00% from FY2024. This is the anticipated Illinois Environmental Protection Agency (IEPA) Loan to fund the water main replacement project for 2025. It is a 5-year project started in FY2024, that means every year we will apply for the IEPA loan at a minimum of \$5,000,000 each year with a total loan of \$25,000,000 at the end of 2028.

### Where does our money go?

The following chart shows where the Water & Sewer Fund money goes:



Water & Sewer Fund - Expenditures by Category				
Appropriations/All Funds	Budget FY 2024	Budget FY 2025	Increase/Decrease Amount	Increase/Decrease Percent
Personnel Services	\$3,690,453	\$3,797,702	\$ 107,249	2.91%
Commodities	292,792	310,586	17,794	6.08%
Contractual Services	8,631,743	8,760,160	128,417	1.49%
Debt Service	-	305,074	305,074	100.00%
Inter-fund Transfer Out	15,000	-	(15,000)	-100.00%
Capital Outlay	7,463,256	7,645,000	181,744	2.44%
<b>Total</b>	<b>\$20,093,244</b>	<b>\$20,818,522</b>	<b>\$725,278</b>	<b>3.61%</b>

- **Personnel Services** – The amount of \$3,797,702 for FY2025 is an increase of \$107,249 or 2.91% from FY2024. The increases are due to compensation in the form of general wages, overtime, taxes, pension funding for non-union (IMRF). We will not meet the budgeted amount in FY2024 for personnel services classification.
- **Commodities** – The amount of \$310,586 for FY2025 is an increase of \$17,794 or 6.08% from FY2024. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as subsurface locator batteries, Wachs diamond wire blades. We will not meet the budgeted amount in FY2024 for commodities classification.
- **Contractual Services** – The amount of \$8,760,160 for FY2025, an increase of \$128,417 or 1.49% from FY2024. Most of the increases are driven by wholesale prices of US goods and services, and some new items added to this budget such as Longmeadow ground storage tank washout and inspection, Hartman exterior soft wash, electrical upgrade Well #5, Bartlett interconnect, offset the increases with telephone service cost reduction, Hartman tower rehabilitation and Evergreen tower warranty, water smart initial setup, GASB 96 implementation completed in FY2024. We will not meet the budgeted amount in FY2024 for contractual services classification.
- **Debt Service** – amount of \$305,074 for FY2025. This is an estimated IEPA loan for water main project in 2025.
- **Capital Outlay** – The amount of \$7,645,000 for FY2025 an increase of \$181,744 or 2.44% from FY2024. Projects such as IRMA fall hazard remediation, emergency pump replacement, oxidation ditch optimization & Chem-P removal, STP process pump replacement, UV disinfection system construction, clarified rehabilitation, sludge handling design, manhole rehabilitation, Jefferson forcemain replacement, sewer rehabilitation, manhole sealing. We will not meet the budgeted amount in FY2024 for capital outlay classification.

**Municipal Commuter Lot Fund** - projected \$230,285 deficit for FY2025. We will utilize the fund balance to offset the deficit. With the ending fund balance of \$76,949 or 20.58% of FY2025 expenditures. This fund continues to struggle due to lack of parking activity. While there are positive signs of recovery, it is anticipated that returning to pre-COVID parking levels will take time. Staff will conduct reviews of the fund's performance to monitor trends and financial health closely.

The Board already approved a \$1,300,000 advance loan from General Fund in FY2021 \$300,000, FY2022 \$800,000 and FY2023 \$200,000 advance loan to pay for the day-to-day expenses. Expenses for FY2025 are for day-to-day operations and improvements such as, landscaping refresh.

Managing 1,399 commuter parking spaces at the Hanover Park train station. As of June 1, 2024 the lot has transitioned to a pay-by-plate system for daily parking fees set at \$1.75. Notably, monthly and yearly parking permits have been eliminated, reflecting a shift in operational strategy following the impacts of COVID-19.

- Revenues total \$143,675 for FY2025 an increase of \$7,250 or 5.31% from FY2024. We will meet the budgeted amount in FY2024.
- Expenditures total \$373,960 for FY2025, a decrease of \$86,722 or 18.82% from FY2024. Decrease due to completion of landscaping replacement, and Metra lot conversion to pay-by-plate in FY2024, office supplies and postage due to elimination of monthly and yearly parking permits. Offset the increase in personnel, natural gas and electricity expenses. We will not meet the budgeted amount in FY2024.

**Central Equipment Fund** - projected \$360,825 deficit for FY2025. We will utilize the fund balance to offset the deficit. With the ending fund balance of \$8,765,930 or 313.75% of FY2025 expenditures. Vehicle and equipment items necessary within the Police, Fire and Public Works divisions, such as police squad and accessories, ambulance, (3) dump truck, pickup trucks, (2) utility Cart, Asphalt Roller, Polar Trac, and Stage Trailer. Accounts for the funds annually set aside for the timely replacement of vehicles that meet the current business operational needs. Annual department Charges for Services, are calculated amounts based on the accumulated reserve needs per asset, proceeds from the Sale of Assets, transfer to General Fund and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by the department. Charges for Services will be expensed in the department operating budget and recorded as revenue in the Central Equipment Fund.

- Revenues total \$2,433,075 for FY2025, an increase of \$52,870 or 2.22% increase from FY2024. We will meet the budgeted amount in FY2024.
- Expenditures total \$1,573,900 for the replacement of vehicles that have been fully funded through Charges for Services in previous years. We will meet the budgeted amount in FY2024, and depreciation expenses of \$1,220,000 (**depreciation does not result in the outflow of cash**).

**IT Equipment Replacement Fund** - projected \$34,197 surplus for FY2025. The fund balance is \$1,507,266 or 316.75% of FY2025 expenditures. Expenses such as Wi-Fi access point replacement, video security camera replacement, in-car ticket printer replacement, MDT for police and fire, PC replacement, PD Video Evidence redaction/performance add on subscription, and PD video evidence system including body cam subscription (year 4). Accounts for the funds annually set aside for the timely replacement of equipment that meets the current business operation. Annual department Charges for Services and are calculated based on the accumulated reserve needed per asset, proceeds from the Sale of Assets, GF & W&S transfers, and Interest Income. The accumulated reserve needs are based on the determined life of an asset and replacement value. Charges for Services are budgeted by the I.T. department. Charges for Services will be expensed in the department operating budget and recorded as revenue in I.T. Equipment Fund.

- Revenues total \$510,057 for FY2025 a decrease of \$190,365 or 27.18% from FY2024. The decrease in General Fund funding due to funded equipment no longer needed. The funds will be used to pay for the new equipment such as video security replacement. We will meet the budgeted amount in FY2024.

- Expenditures total \$475,860 and this is for the replacement of (5) in-car ticket printer, FD (4) In-squad Mobile Data Terminal (MDT), PD (8), scheduled PC replacement, PD Video Evidence redaction/performance add on subscription, and PD video evidence system including body cam subscription (year 4). New in FY2025 Wi-Fi access point, video security camera. We will not meet the budgeted amount in FY2024.

**Police Pension Fund** - projected \$1,664,298 surplus for FY2025. The net position is \$51,143,458 or 1,128.58% of FY2025 expenditures. Expenses are for retirees' pension payment with 3% compounded increase every year, investment fees, pension service administration (PSA), and other miscellaneous expenses. As of December 31, 2023, the Police Pension Fund was funded at 60.69%.

The Village's sworn police employees participate in the Police Pension Employee's Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and PPERS participants are obligated to fund all PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels, and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels.

- Revenues budgeted at \$6,195,944 in FY2025 an increase of \$320,566 or 5.46% from FY2024. Increase from Village contribution (increase by \$283,567 or 6.93% compared to FY2024), and employee contribution (9.9100% of salary). We will meet the budgeted amount in FY2024.
- Expenditures are budgeted at \$4,531,646 an increase of \$633,046 or 16.24% from FY2024. Due to retirees' pension increase yearly of 3.00% and other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees). We will exceed the budgeted amount in FY2024.

**Firefighters Pension Fund** - projected \$1,282,269 surplus for FY2025. The net position is \$30,758,749 or 1,332.55% of FY2025 expenditures. Expenses are for retirees' pension payment with 3% compounded increase every year, investment fees, pension service administration (PSA), and other miscellaneous expenses. As of December 31, 2023, the Firefighters' Pension Fund was funded at 66.15%.

The Village's firefighters participate in the Firefighters' Pension. The pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of the two Village President appointees, two elected fire employees, and one elected pension beneficiary. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels, and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels.

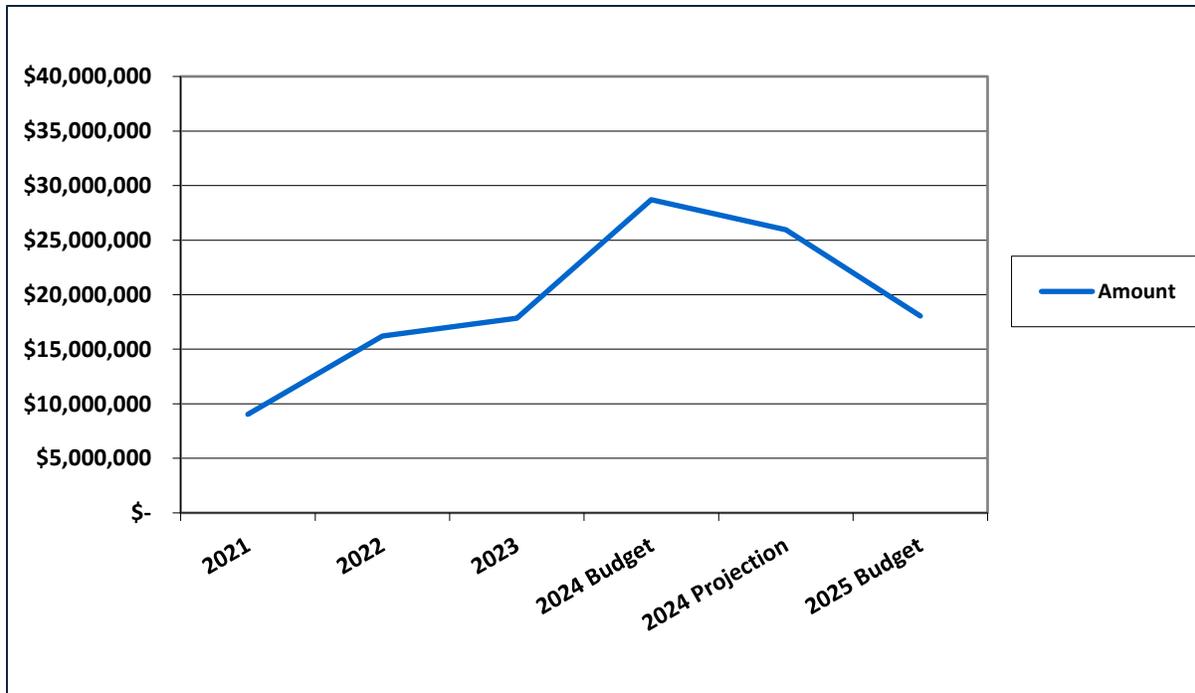
- Revenues budgeted at \$3,589,529, an increase of \$77,667 or 2.21% from FY2024. Increase from Village contribution (increase by \$46,096 or 2.03% compared to FY2024), and employee contribution (9.4550% of salary). We will meet the budgeted amount in FY2024.

- Expenditures budgeted at \$2,308,260 a decrease of \$27,439 or 1.17% from FY2024. The decrease mainly related to over-estimate the retiree’s budget in FY2024, it will offset the increase on other contractual services (i.e. Lauterbach & Amen accounting firm, Legal service, and investment fees).

The Police and Fire Pension Fund current annual funding by the Village meets statutory requirements. It requires both funds to be 100% funding target over a layered amortization period of 14 years, which is verified by an annual actuarial analysis of each fund.

### Capital Improvement Program (CIP)

The chart below records the pattern of the Village’s Capital Improvement Program Budget (all funds) over the past five years. As indicated, this program fluctuates from year to year, depending upon the needs identified for a given fiscal year, routine improvements are also part of this program. Additionally, funds are budgeted from the Village’s Enterprise funds to account for capital improvements to the water and sewer funds and the commuter parking lot.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Amount	\$ 9,034,036	\$ 16,221,014	\$ 17,845,742	\$ 28,705,162	\$ 25,939,231	\$ 18,049,920

**Land-** projects in the capital budget include a place holder for TIF#3 future redevelopment projects.

**Building improvements** - projects in the capital budget include Public Work floor drains in Butler garage, Police Department garage door replacement, IRMA fall hazard remediation, Village Hall halon system replacement.

**Improvements other than Buildings** - projects in the capital budget include street resurfacing and reconstruction program and preventative maintenance, Arlington bridge reconstruction, bike path construction, County Farm Road trail, Irving Park Road lighting & safety (Astor-Barrington), Lake Street Multi-Use path, new streetlights, Schick Road resurfacing, Turnberry resurfacing, drives, alleys, parking area maintenance, bleachers for the ball field, picnic tables at the ball field, (75) parkway trees replacement, West Branch Stabilization DuPage river stabilization, Façade Improvement grant (TIF's), lighting tree events, Ontarioville Downtown improvements, Landscaping refresh/replacement, and miscellaneous improvements.

**Office Equipment** - projects in the capital budget include In-car ticket printer replacement, Fire and Police Department Mobile Data Terminal (MDT) replacements, Police Department video evidence system including body-cam year 4 subscription, Police Department video evidence redaction/performance add-on subscription, scheduled personal computer (PC) replacements, video security camera replacement, and Wi-Fi access point replacement.

**Other Equipment** - projects in the capital budget include Police canine, automatic cardiac defibrillator, autopulse CPR units, DuComm second facility police portion of the cost (paid in full in 2030), firefighter protective gear (12) sets, gas masks, plasma cutter & cart, protective vests and equipment, severe weather alerting siren, Starcom APX next radios (PD), technical rescue equipment, electrical upgrade at Schick Road pump station, fire hydrant mounted hydrant markers, emergency pump, (2) utility cart, asphalt roller, new stage trailer, and Polar Trac, .

**Vehicles** - projects in the capital budget will be replacing (4) police Utility SUV's and accessories, (1) task force officer vehicle, replace (1) pick-up truck, (1) ambulance, and (3) dump trucks.

**Water and Sewer** - projects in the capital budget include water main replacement, clarifier rehabilitation, Oxidation ditch bearing & gear box repair, Oxidation ditch with optimization & Chem-P removal, sludge handling design, STP process pump replacement, UV disinfection system construction, Jefferson force main replacement, manhole rehabilitation, manhole sealing, and sewer rehab.

A summary and individual item details of the Village's CIP can be found in the Capital Improvement section of this budget.

### Reserves

The Village’s written policy is to maintain a minimum total unassigned fund balance of 25% of annual operating expenditures. In the 2014 Strategic Plan, the Village set a fund balance goal of 40% to be maintained as a minimum. A reserve balance at this level gives the Village the ability to maintain current operations during down economic cycles and address unexpected emergencies. The main difference between the total fund balance and the total unassigned fund balance is that the total fund balance includes advances the General Fund has made to Commuter Parking Lot Fund (non-spendable portion). Once these funds begin to repay the General Fund, the total unassigned fund balance will be closer to total fund balance. At the end of FY2025, the unassigned fund balance is projected to be 66.54%. Even though the unassigned fund balance exceeds the goal of 40%, the deficit of the Commuter Parking Lot Fund restricts the availability of General Fund balances. The fund balance is a critical component that allows the Village to maintain its current bond rating, as well as address any unexpected changes in the economy or other unanticipated expenditures. The Village will continue to plan for maintaining the unassigned fund balance at or above these recommended levels.

GENERAL FUND	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget
Beginning Fund Balance	28,859,877	37,492,852	36,768,165	33,754,676	33,754,676	32,146,438
Operating Revenues	48,755,016	52,991,020	48,295,351	49,188,457	45,911,627	45,684,945
Transfer In	30,000	30,000	-	-	-	-
Total Revenues	48,785,016	53,021,020	48,295,351	49,188,457	45,911,627	45,684,945
Expenditures	37,748,671	41,309,187	39,908,840	43,706,659	42,039,865	45,365,071
Transfer Out	2,403,370	12,436,520	11,400,000	5,480,000	5,480,000	1,346,500
Total Expenditures	40,152,041	53,745,707	51,308,840	49,186,659	47,519,865	46,711,571
Net Surplus (Deficit)	8,632,975	(724,687)	(3,013,489)	1,798	(1,608,238)	(1,026,626)
<b>Total Ending Fund Balance</b>	<b>37,492,852</b>	<b>36,768,165</b>	<b>33,754,676</b>	<b>33,756,474</b>	<b>32,146,438</b>	<b>31,119,812</b>
Less: Fund Balance Commitments:						
Nonspendable:						
Inventory, Prepaid, Advances	33,231	55,174	37,833	37,833	37,833	37,833
<b>Total Unassigned Fund Balance</b>	<b>37,459,621</b>	<b>36,712,991</b>	<b>33,716,843</b>	<b>33,718,641</b>	<b>32,108,605</b>	<b>31,081,979</b>
<b>Unassigned Fund Balance</b> as a % of Total Expenditures	93.29%	68.31%	65.71%	68.55%	67.57%	66.54%
<b>Fund Balance</b> as a % of Total Expenditures	93.38%	68.41%	65.79%	68.63%	67.65%	66.62%

## ***Fiscal Policy and Debt Policy***

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All Village reserves meet or are greater than prescribed by policies.

The Village's debt policy includes provisions discouraging the use of debt financing to fund current operations.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing, and financial reporting requirements.

## ***New Programs & Budget Highlights***

- *TIF #3 Village Center/TOD RFQ for Development:* Following the TIF 3 amendment to extend the life of the TIF for an additional 12 years and adding the south commuter lot parcels, an RFQ was released to enable the redevelopment of the South Commuter Lot. The Village is also coordinating with METRA and RTA to enable the redevelopment of the south commuter lot. Staff is now working with a developer who is proposing a multi-family multi-story residential development for the site, with amenities.
- *Village Center Zoning District:* In 2022, the Village Board approved Ord. O-22-25 creating a new chapter in the Zoning Code for the Village Center. Ordinance O-22-28 was adopted rezoning various properties within the Village Center Area to new zoning districts. All new development proposals are being evaluated using the new code to implement the Village Center Transit Oriented Development Plan. So far, two projects have been reviewed under the new code: a 80 unit luxury townhome development and a daycare, both north of Lake Street. Both were well received by elected and appointed officials, indicating that the new code is achieving the design objectives for the Village Center.
- *Façade Improvement Grant Program:* The Village approved Ordinance O-22-17 establishing a Façade Improvement Grant Program to encourage Business & Property Owners of commercial properties located within the Village's three TIF districts to improve and revitalize the exterior of their buildings and properties visible from the public right-of-way. In 2023, an amendment was approved to allow for greater Village participation for funding improvements to multi-unit shopping centers. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a maximum of \$25,000 for single-tenant building and up to \$100,000 for muti-unit shopping centers, following approval of an application. Applications were approved and improvements have been made to buildings in each of the TIF Districts.

- *DuPage Integrated Justice Information System (Records Management) 6<sup>th</sup> year costs:* The Police Department is participating in the DuPage County-wide records management and computer aided dispatch (CAD) system replacement. The system was switched over in June 2019 and allows for the integration and information sharing among participating agencies and DuPage County government. Each participating agency pays their share of the total project cost. \$100,000 represents the sixth year's costs of the system to the police department.
- *New DuComm Facility 7<sup>th</sup> Year Costs:* The Police and Fire Departments are participating with other DuComm member agencies to pay the construction costs of the DuPage Communications new facility. The \$35,000 cost represents the police department's portion for FY2025. The police department plans to pay its share each year in one annual payment. The estimated total amount for the PD portion of the second facility project is \$571,309. Fire Department share is paid quarterly, budgeted for \$3,614 in FY2025.
- *Infrastructure:* In 2025, the Village will be investing \$4,450,000 into the resurfacing and reconstruction of Village streets. Of that, \$500,000 is from state capital grants, \$700,000 from the state Surface Transportation Fund, and another \$1,600,000 is from state Motor Fuel Taxes. The Arlington Drive Bridge replacement project has been let through the state and has been awarded to Martam Construction in the amount of \$2,262,439.76. The Village has budgeted \$440,000 as the Village's share for the project in 2025. The state bridge replacement fund will cover approximately 80% of the costs. Additionally, the Village is working to improve bicycle and pedestrian facilities by funding the engineering and construction of the County Farm Road Trail and the Lake Street Multi-Use Path projects. The construction of these projects will total approximately \$3,300,000, with the state Surface Transportation Fund paying for approximately 70%. Additionally, the engineering design of the Center Avenue Sidewalk is expected to be completed in 2025. The Village will be starting the second year of the five-year watermain replacement program plan. In 2025, the Village will be investing \$5,200,000 for the replacement of the watermain. Also, with the help of federal funding sponsored by Rep. Krishnamoorthi, the Village will be completing the replacement of the UV disinfection system at the wastewater treatment plant.
- *Police Canine:* The Police Department's current apprehension canine has been in service since 2016. The canine will be retired in early 2025 due to age and length of service. The Village is investing \$27,000 in FY2025 to replace the retiring canine. A Police canine is beneficial in the recovery of narcotics, the apprehension of fleeing suspects of serious crime, the locating of missing or endangered persons, and assisting area agencies as needed. The budget cost includes a replacement canine, training for the canine and handler, and new supply costs.
- *Strategic Plan:* As part of FY2025 budget, the Village intends to revise the current Strategic Plan. Initially developed in 2022, the plan outlined various goals and objectives to be achieved by the conclusion of FY2024. The updated plan will define the Village strategic priorities and objectives, serving as a roadmap for the next three years after completion. Additionally, this update plan will incorporate a new community survey.

- *Citizen Police Academy:* In effort to continue promoting strong community relationships, the Hanover Park Police Department took steps toward developing a Citizen Police Academy in 2024. A 10-week program was implemented, with courses created in-house for various police-related topics. The courses created allowed participants to learn about the various divisions of the police department, gain insight into law enforcement tactics, procedures, and decision-making processes, participate in scenario-based exercises, and interact directly with members of the police department to foster open dialogue and mutual understanding. In June 2024, the department began accepting applications for the academy. In September 2024, the program began with 20 participants. In November 2024, the inaugural class graduated with a total of 13 participants completing the entire curriculum.
- *Comprehensive Plan Update:* Our last official Comprehensive Plan was done in 2010. While several updates have been made to part of the Comprehensive Plan (such as the Village Center/TOD, the land use map, etc.) – it is time to update/prepare the Comprehensive Plan to guide development over the next 10+ years. Staff issued an RFP to work with consultant, received 6 proposals, interviewed 3, and have made a recommendation to the Village Board to approve an agreement. The entire process will take about 15 months, including data collection, feedback from stakeholders, visioning, laying out goals and objectives, and an implementation section.

### ***Budget Program Updates***

- *Business Seminars, Webinars and Events:* Held several events for our local businesses related to networking, marketing, financial, branding, social media strategies, etc. to help our businesses grow. Coordinated one-on-one help/info sessions in partnership with regional agencies to assist businesses applying for several grants, including Cook County’s 2023 Source Grow Grant, Next Level Northwest, Village’s Façade Improvement Grant, etc. with the new Economic Development Coordinator position, staff has had more capacity to host events, conduct outreach, and assist our businesses.
- *Irving Park Corridor:* Staff continues working on implementing the recommendations outlined in the sub-area recommendations of the 2010 Comprehensive Plan as well as those in the 2012 Irving Park Road Corridor study. Several new businesses opened on Irving Park Road. Connected restauranters to available spaces, such as in the Westview Shopping Center and others along Irving Park Road. Assisting and encouraging eligible property owners in the TIF districts to apply for the Façade Improvement Grant. Over the life of TIF #4, most of the structures have undergone either redevelopment or significant façade improvements. Several new family-oriented restaurants have opened, which was a major objective.

- *TIF #5:* Verandah Senior Housing is under construction; Nine of the 12 buildings (42 of the approved 55 townhome units) have been completed or are finalizing construction. One Wise Road, off Farmstead Rd., a new development for 20 townhomes has completed construction, and all the units have been sold most at prices significantly higher than initial projections. New businesses moved into the Olde Salem shopping center, and the owner is working with staff on a new façade grant, taking advantage of the expansion of the grant for shopping centers. Staff is recruiting development for vacant land and buildings. Staff worked with the new owners of the Olde Salem Shopping Center and the Orchard shopping center as they make improvements using the Façade grants.
- *Part 1 Crime:* The Police Department has maintained a 5-year average of the rate of Part I crime in the Village. Part I Crime is the benchmark used by the FBI as they determine crime rates throughout the United States. For historical perspective, in 2013 the Village recorded 386 Part I crimes compared to 246 for 2023. This represents a drop of more than 36%. It is important to note that of the 246 total Part I crimes in 2023 nearly 80% of those incidents were crimes against property, rather than violent crimes. This budget continues to provide funding necessary to help maintain these low Part I Crime Statistics.
- *Community Policing:* The Police Department continues to emphasize the role of community policing in its overall service delivery and crime control strategy. Participation in the Police and Citizens Connected community outreach program continues to grow, with the Police Department's main Facebook page having reached over 13,000 followers. Members of the Department interact with residents via social media channels which has led to positive public relations encounters as well as helping solve crimes. Tips from the public shared with the Department via social media have led to

arrests and the recovery of property in several instances. The Police Department continues to host quarterly area meetings for residents and maintains an anonymous forum where crime tips can be sent. Members of the Department participate in a variety of Village events and functions, including Kids at Hope, the COPS Day Picnic as well as many other events. Quarterly Area Response Team (ART) Meetings were streamed live via Facebook, allowing access to police department information to a much greater number than are physically able to attend the meetings. The live-streamed videos are archived on the page and can be viewed by residents at their own convenience. During the year, at least one of the meetings is held at a location within the Village to encourage more residents to attend. The Police Department remains committed to providing responsive, professional, and community-focused policing services to the Village.

## ***Volunteer Programs***

### **Citizens Emergency Response Team (CERT):**

The CERT Program is a Federal Emergency Management Agency program that educates citizens about hazards they face in their community and trains them in life saving skills. The citizens are trained to assist emergency services in disaster situations which would otherwise overwhelm community emergency resources. Training topics include disaster preparedness, fire suppression, basic disaster medical operations, light search and rescue, disaster psychology, team organization and terrorism.

### **Fire Corps:**

Fire Corps is a volunteer organization operating as part of the Fire Department. Their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs.

### **Fire Department Chaplain Program:**

Chaplain provides intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplain is trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplain regularly responds to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplain is part of the MABAS disaster response team and have been deployed both within the state and nationally.

### **Employee Team Building Committee:**

The Employee Team Building Committee was established in 2023. The committee's purpose is to help build and foster relationships between employees in all Village departments. The committee does this by organizing appreciation and teambuilding events throughout the year in a mindful and meaningful way.

### **Environmental Committee:**

The Environmental Committee has been in existence since the Fall of 2008. In 2011, they started a community apiary open house which is held each year, weather permitting. The Committee was instrumental in making electronic recycling part of the residential refuse program and continues to look for opportunities to advocate for a healthy respect for the environment in the community. In 2025 the committee will take over the Arbor Day ceremony.

### Veterans Committee:

The Veteran's Committee was established in 2008. In 2012, the Village dedicated the new Veteran's Memorial in front of Village Hall on Veteran's Day. The Committee was instrumental in overseeing the completion of this project. The Committee maintains an honor roll list which contains the names of residents and employees of the Village who have served this country. They also continue to collect supplies for soldiers who are serving overseas and continue to host annual Memorial Day and Veterans Day events. In 2014, they launched a fundraising effort to purchase a military dog sculpture, which was installed on the plaza at the 2017 Memorial Day Event, and in 2022 oversaw the purchase and installation of 100 American flags on 4 holidays. The Committee continues to advocate for those in the Community that have served.

### Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

### Economic Development Committee:

The purpose of the Economic Development Committee is to work with Village Staff and existing and prospective businesses to strengthen the Village's business community and encourage economic development in the Village. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback on the impact of economic development activities and regulations on businesses. The committee facilitates formal and informal networking opportunities at various Village events and meetings with representatives of the business community. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, businesses growth, and address general concerns of the business community. The Committee, to retain existing businesses, supports the Chambers of Commerce events and activities designed to assist village businesses. Members also maintain good communications with the business community.

### Special Event Committee:

The purpose of the Special Events Committee is to: To promote Village cultural festivals, concerts, special events, and other activities in Hanover Park; to sponsor cultural activities, concerts and/or special events in the name of the Village; to recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; and to complete such projects as are assigned by the Village President and Board of Trustees.

### Sister Cities Committee:

Membership in the Hanover Park Sister Cities Committee is established through appointment by the Village President. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second was established in 2010 with Valparaiso, Zacatecas, Mexico. In 2016, the Village of Hanover Park's Sister Cities Committee was awarded the Sister Cities International's 2016 Best Overall Program Award. This award recognizes a sister city program that demonstrated outstanding accomplishments the previous year. All three cities hold membership in Sister Cities International, which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

### Development Commission:

The Development Commission conducts public hearings on petitions for zoning variations, special uses, planned unit developments, re-zonings (zoning map amendments), text amendments, comprehensive plan amendments, and reviews proposed developments and subdivisions in a timely and professional manner, and provides recommendations to the Village Board. All petitions are considered in a fair and equitable manner in accordance with the established standards and ordinances. The Development Commission also provides long-term policy direction to the Village Board in conjunction with the Comprehensive Plan. They review and provide input on Comprehensive Plan updates, Zoning Ordinance updates and special community plans such as the Village Center Plan and Irving Park Corridor Plan. In 2024, the Commission held a public hearing and made recommendations regarding several subdivisions as well as text amendments related to substandard commercial lots and temporary uses.

## ***Labor & Employee Relations***

The Village of Hanover Park has six labor unions which require collective bargaining. The labor contract for MAP (Civilians) is currently in effect until April 30, 2026. MAP (Police Officers) and MAP (Sergeants) expired April 30, 2024, and are currently being negotiated. IAFF (Full time Firefighters) is currently in effect until April 30, 2027. SEIU (Part time Firefighters) labor contract is in effect until April 30, 2025, and Teamsters Local 700 (Public Works) contracts is in effect until April 30, 2026.

## ***Bond Rating***

The Village's outstanding bond rating is AA from Standard and Poor. This rating is considered to be highly creditable. Standard and Poor has initiated new rating criteria which have generally improved municipal ratings. The rating was most recently updated during the refinancing of the General Obligation Refunding Bonds Series 2020 during Fiscal Year 2020, the Village maintained the rating of AA.

### *Acknowledgements*

I would like to express my appreciation to the Village Board for providing leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of Finance Director Remy Navarrete and Executive Assistant Sue Krauser. Their collective contributions were essential to the development of this financial plan and are truly appreciated.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am confident the Village will continue to maintain its sound financial condition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Juliana A. Maller', written in a cursive style.

Juliana A. Maller  
Village Manager

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## VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

### Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,470 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of “The Golden Corridor,” so-named because of its phenomenal rate of growth. This corridor stretches northwest from O’Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

### History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park’s population growth during the 1970’s. The Village’s population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census was 37,973. The 2020 census shows a slight decline to 37,470.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 206 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex was built in 1975 and has undergone renovations over the past few years. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A \$7.24 million headquarter Fire Station was completed in July 2006. The \$19 million Police Department headquarters was completed in February 2012. In December, 2011 the Village purchased a \$2.8 million shopping center located on the west side of Barrington Road north of Lake Street. The Hanover Square shopping center was sold at the end of 2023. In 2017, the Village began updating sections of Village Hall. This renovation was completed in 2018 with the \$1,778,678.25 project of a new lobby, Finance and Inspectional Services counter, seating and updated landscaping. The 2024 Budget included funds to construct a replacement of Fire Station #16 on Schick Road, which has now been completed.

### Village Services

#### *Police Protection*

The Village of Hanover Park is served by 49 sworn full-time police officers and 34 civilian personnel. The Village has a fleet of 16 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

#### *Fire Protection*

There are two fire stations located in Hanover Park staffed by 27 sworn full-time firefighters and up to 25 part-time firefighters. Firefighters are supplemented by one volunteer Chaplain and 14 volunteer Fire Corps Members. The department holds an ISO Class 2 fire protection rating. Additionally, the department manages the Village’s Inspectional Services Division staffed by a Chief of Inspections, a plan reviewer/project coordinator, two inspectors, a contract health sanitarian and contract plumbing inspector and a full and two part-time permit coordinators. The Inspectional Services Office (ISO) has an ISO Class 3 rating for residential and a Class 4 rating for commercial.

*Public Works*

A total of 49 full-time and 3 part-time Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant and trim Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair potholes; provide water service, sewage treatment, and maintain over 220 miles of storm and sanitary sewers; and maintain the Village’s fleet of 162 vehicles.

Statistics regarding the water utility include:

Population Served	37,470	
JAWA Lake Michigan Supplied	889,585	Kilo Gal.
Village Supplied	0	Kilo Gal.
Total Distribution Pumpage	889,585	Kilo Gal.
Daily Average Pumpage	2437.2	Kilo Gal.
Miles of Water Mains	122.55	
Number of Metered Customers	10,889	

**Building Statistics**

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365
2011	1,050	10,569,184
2012	1,124	10,477,085
2013	1,102	15,637,308
2014	1,175	18,234,634
2015	1,372	16,636,099
2016	1,950	16,450,000
2017	1,966	22,090,540
2018	2,045	23,000,000
2019	2,980	19,851,467
2020	1,902	16,935,711
2021	1,700	36,706,651
2022	1,951	55,715,657
2023	1,753	45,072,273
2024	1,692	29,815,673

**Non-Village Services**

*Park District and Library Services*

The Hanover Park Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

*Township Services*

Hanover Park is divided between four Townships. The Townships offer emergency food and housing assistance, provide services to senior citizens and the disabled, help counsel youth and mental health services. They also issue hunting and fishing licenses (Hanover and Schaumburg Townships) and offer notary services.

Water and Sewer Charges (Effective 1/1/2025)		
Water Rate	\$10.67	Per 1,000 gallons of water Used
Infrastructure Service Charge Monthly bill		
Under the Fixed Scaled Meter rate structure →		Discounted ¾-inch meter and less-----\$ 7.87 ¾-inch meter and less-----\$ 23.30 1-inch meter-----\$ 41.48 1.5-inch meter-----\$ 93.22 2-inch meter-----\$165.70 3-inch meter-----\$372.87 4-inch meter-----\$662.78
Sewer Rate		
Cook County	\$2.36	Per 1,000 gallons of water used
DuPage County	\$6.36	Per 1,000 gallons of water used

**Demographics <sup>(1)</sup>**

**Socio-Economic Data (per 2020 census)**

Population: 37,470 (2020 Census)  
 Per Capita Income: \$22,643  
 Median Household Income: \$63,649  
 Total Employment: 19,669  
 Unemployment Rate: 8.9%  
 Median Value of Owner-Occupied Homes: \$219,400  
 Total Housing Units: 11,483  
 Total Households: 11,019  
 Home Ownership Rate: 80.2%  
 Housing Units in multi-unit structures: 18.2%  
 Persons Per Household: 3.43

**Age, Female and Male Distribution**

Subject	Number	Percent
Male	19,176	50.5
Female	18,797	49.5
Under 5 years	3,000	7.9
Under 18 years	11,164	29.4
Ages 19 to 64 years	21,493	56.6
Age 65 and Older	2,316	6.1

Year	Population	% increase over previous census
1960	451	---
1970	11,735	2,502%
1980	28,850	146%
1990	32,895	14%
1994	35,579	8%
2000	38,278	7%
2010	37,973	-1%
2020	37,470	-1%

**Population Characteristics**

	1994		2000		2010		2020	
	Total	%	Total	%	Total	%	Total	%
White:	29,894	84.0%	26,077	68.1%	14,423	38.0%	12,589	33.6%
Hispanic/Latino: (per 2020 Census)					14,532	38.2%	14,800	39.5%
Asian/Pacific Islander:	3,314	9.3%	4,580	12.0%	5,711	15.0%	6,145	16.4%
African/American:	1,689	4.7%	2,348	6.1%	2,509	6.6%	2,960	7.9%
American Indian/Eskimo:	121	.3%	109	.3%	62	.2%	224	.6%
Other:	561	1.6%	5,164	13.5%	736	2.0%	752	2.0%
Total:	35,579		38,278		37,973		37,470	
Hispanic Origin (Includes all races):		15.4%		26.7%		38.2%		

**VILLAGE OF HANOVER PARK  
FINANCIAL MANAGEMENT POLICIES****INTRODUCTION**

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

**BUDGET POLICIES**

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues. The use of reserves to finance current operating expenditures should be avoided.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

**CAPITAL IMPROVEMENT POLICIES**

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

## INVESTMENT POLICIES

The Village Board approves a separate Investment Policy which provides guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

## CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

## DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

### Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2023 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$65.6 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

### Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

**REVENUE POLICIES**

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

**RESERVE AND FUND BALANCE POLICIES**

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to ensure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund and IT Replacement Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will ensure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

**ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES**

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981  
 Revised: February 20, 2003  
 Revised: May 03, 2012 – Reserve and Fund Balance Policies

**BASIS FOR BUDGETING**

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses.
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to ensure that adequate funds are set aside for future capital replacements.

### BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2025 Budget calendar is included in this exhibit. A budget instruction manual was prepared and distributed to everyone participating in the budget process on June 18, 2024. Budget kick-Off meeting held on June 19, 2024.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Deputy Village Manager, Finance Director, Assistant Finance Director, and Executive Assistant, review departmental submittals. The Finance Director projects General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager on August 09, 2024.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. At the Village Board Workshops on October 3<sup>rd</sup> staff presented the Capital Budget. On October 23<sup>rd</sup>, and November 7, 2024, the proposed budget was presented to the Village Board and public to solicit comments and input. Following public input and Board direction, a final budget document is assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments are reviewed and, if possible, improvements are incorporated into the final document.

The final budget was placed on file for public review on November 25, 2024, and a Budget Public Hearing was conducted on December 05, 2024. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on December 05, 2024.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 94-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from January 1, 2025, through December 31, 2025.

# FISCAL YEAR 2025 BUDGET CALENDAR

2024

## June

- 18 Distribute Budget Instruction Manual.
- 19 Budget Kick-Off Meeting.

## July

- 19 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop "final" budgets.

## AUGUST

- 09 All department, committee and commission budgets are to be submitted to the Village Manager's Office by 4:30 p.m.

## AUGUST- SEPTEMBER

- 19-06 Budget Team review with Department Heads.

## OCTOBER

- 03 Present preliminary FY2025 Capital Budget to Village President and Board of Trustees at Board Workshop.
- 23 FY2025 Budget - Village President and Board of Trustees at Board Workshop.

## NOVEMBER

- 07 FY2025 Budget - Village President and Board of Trustees at Board Workshop.
- 07 Resolution estimating the 2024 Tax Levy in compliance with the Truth in Taxation Law.
- 07 Notice of Public Inspection and Public Hearing Notice for FY2025 Annual Budget.
- 25 Put FY2025 Budget on file/website for public review (10 days before Budget Hearing).

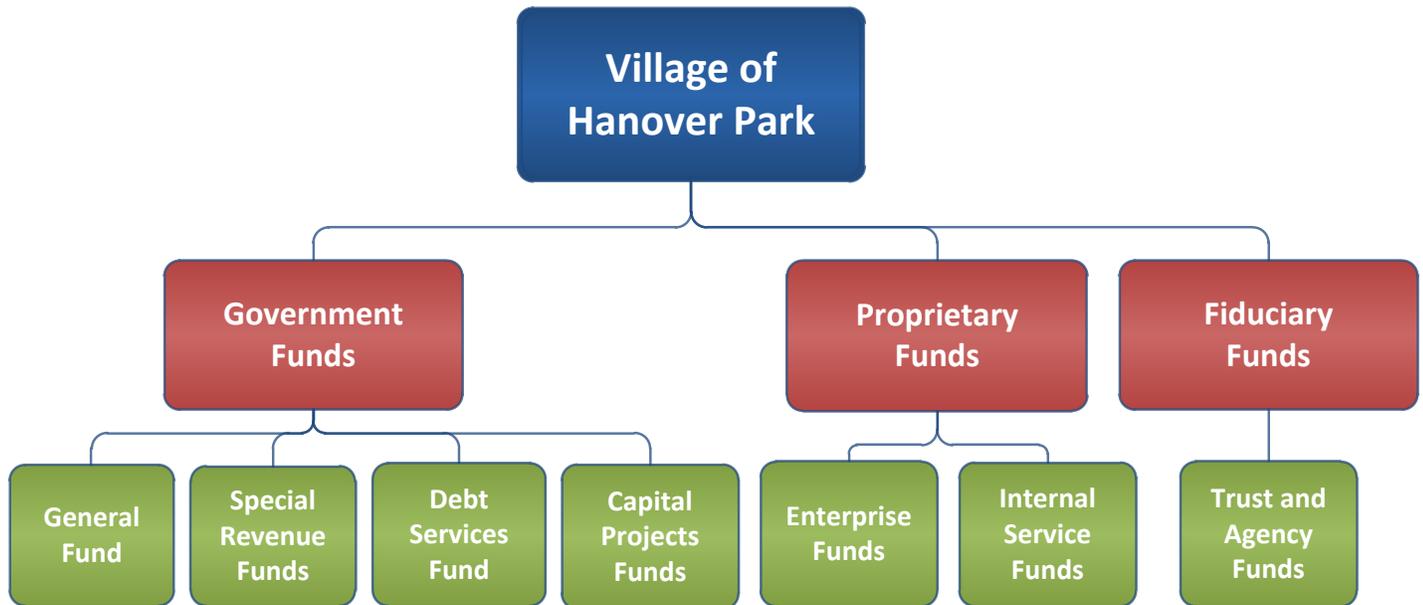
## DECEMBER

- 05 7:00 p.m. Budget Public Hearing on FY2025 Budget.
- 05 7:00 p.m. Board Meeting - Pass Budget Ordinance adopting FY2025 Budget and 2024 Tax Levy.

## JANUARY

- 01 Start of Fiscal Year 2025.

# FUND STRUCTURE AND DESCRIPTION OF FUNDS



**Governmental Fund** – focus is on determination of the financial position and changes in the financial position (sources, uses, and fund balances).

**Proprietary Fund** – focus is on business-type activities that recover the full cost of providing services through fees and charges.

The following major funds are budgeted:

Governmental Funds

General Fund, Motor Fuel Tax, Tax Increment Financing #3

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). A description of all of the Village’s funds are as follows:

## GOVERNMENTAL FUNDS

### General Fund

The General Fund is the main operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. The Village's General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department

### Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

#### **Motor Fuel Tax Fund**

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

#### **Road and Bridge Fund**

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Townships Personal Property Replacement Tax (PPRT), and annual Road & Bridge property tax levy.

#### **Special Service Area #3 Fund**

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

#### **Special Service Area #4 Fund**

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

**Special Service Area #5 Fund**

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

**Special Service Area #6 Fund**

The Special Service Area #6 Fund accounts for the financing of public improvements, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes. Paid in full April 30, 2020.

**(Metropolitan Water Reclamation District) MWRD Fields Special Revenue Fund**

The MWRD Fields Special Revenue Fund accounts for the revenues and expenditures for the maintenance of the MWRD Fields that were acquired in a 39-year lease agreement with the district. Financing is provided from the Village's share of gaming tax revenue and the annual sale of gaming terminal licenses.

**State Restricted Fund**

The State Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation are DUI seizure fees; Drug Seizure fees; Sex Offender Fees.

**Federal Restricted Fund**

The Federal Restricted Fund accounts for the revenues and expenditures associated with police activities that require the funds generated by those activities to be accounted for in a special revenue fund that can only be spent on approved items directly related to police enforcement activities. Examples of activities that require this type of segregation currently are Drug Seizure fees associated with the department cooperating in enforcement activities with federal law enforcement agencies.

**Foreign Fire Insurance Tax Fund**

The Foreign Fire Insurance Tax Fund accounts for the revenues and expenditures restricted for the fire department purposes. Financing provided by foreign fire insurance tax proceeds.

**National Opioid Settlement Fund**

The Illinois Attorney General, along with attorneys general for numerous other states and numerous local government units, have initiated investigations and engaged in litigation against prescription opioid distributors, manufacturers, and dispensers to seek recovery for their unfair and deceptive practices in the marketing, sale, and distribution of these drugs. These efforts led to numerous national multistate settlement agreements with various participants in the prescription opioid market. As a result of these efforts, Illinois expects to receive more than \$1.3 billion in settlement monies by 2038 under the currently finalized settlements, to be used in all parts of the state to abate the opioid crisis.

**Tax Increment Finance Area #3 Fund**

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area located at Barrington Road and Lake Street. TIF District #3 was created in 2001 and would have expired in 2024. On September 5, 2019 the Board approved the extension of TIF# 3 by twelve years beyond its original termination date of 2024. TIF #3 will expire in 2036. Revenues include incremental property taxes from the TIF #3 District.

**Tax Increment Finance District #4 Fund**

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. TIF District #4 was created in 2005 and will expire in 2028. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #4 District.

**Tax Increment Finance Area #5 Fund**

The Tax Increment Finance (TIF) District #5 Fund accounts for the financing of improvements in the Irving Park Road west of Wise Road Tax Increment Financing Redevelopment Project Area. TIF District #5 was created in 2013 and will expire in 2036. Initial funding was provided by an advance from the General Fund. Revenues include incremental property taxes from the TIF #5 District.

**Debt Service Funds**

Debt Service Funds are used to account for the accumulation of resources, and the payment of, general long-term debt principal, interest, and related costs.

**General Obligation Refunding Bonds Series of 2020**

The General Obligation Refunding Bond Series of 2020 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2011, 2010 and 2010A. Financing is provided by property tax revenues. Proceeds of the 2011 debt were used to refund the 2004 debt, and the 2004 debt was used for the construction of a new fire station #15 and other capital improvements. Proceeds of the 2010 and 2010A debt were used for the construction of a new police station. Scheduled to be paid off 12/01/2030.

**Capital Projects Funds**

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or projects (other than those financed by the Enterprise funds).

**General Capital Projects Fund**

The General Capital Projects Fund accounts for the improvement of the Village's infrastructure. Financing is provided by transfers from other Village funds (General and Water/Sewer).

## PROPRIETARY FUNDS

### Enterprise Funds

Enterprise Funds are used to account for the financing of self-supporting activities of governmental units that render services on a user charge basis to the general public. The intent of an Enterprise Fund is to earn sufficient profit to ensure the fund's continued existence without reliance on general tax revenues.

#### **Water and Sewer Fund**

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

#### **Municipal Commuter Parking Lot Fund**

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

### Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments on a cost reimbursement basis.

#### **Central Equipment Fund**

The Central Equipment Fund used to account for the replacement of large, expensive and longer lasting equipment of the Village. This fund primarily accounts for replacement equipment and vehicles for police, fire, public works and other Village departments. Annualized funding helps alleviate the unpredictability of high-cost items affecting future year's budget. Financing is provided through transfers from the General and Water and Sewer Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

**I.T. Equipment Replacement Fund**

The I.T. Equipment Replacement Fund was a newly created fund in the 2015 budget and provides computer equipment throughout the Village. The fund is used to maintain and upgrade the Village's information networks. Financing will be provided through transfers from the General and Water and Sewer Funds. This fund will be reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

**FIDUCIARY FUNDS****Trust and Agency Funds**

Trust and Agency funds are used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. ***Pension Trust Funds*** – used to report resources that are required to be held in trust for the members and beneficiaries of defined contribution plans. ***Agency Funds*** – used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individual, private organization, or other governments.

**Police Pension Fund**

The Police Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate of 9.91% as mandated by the state statute and by the Village as determined by an independent actuary.

**Firefighters Pension Fund**

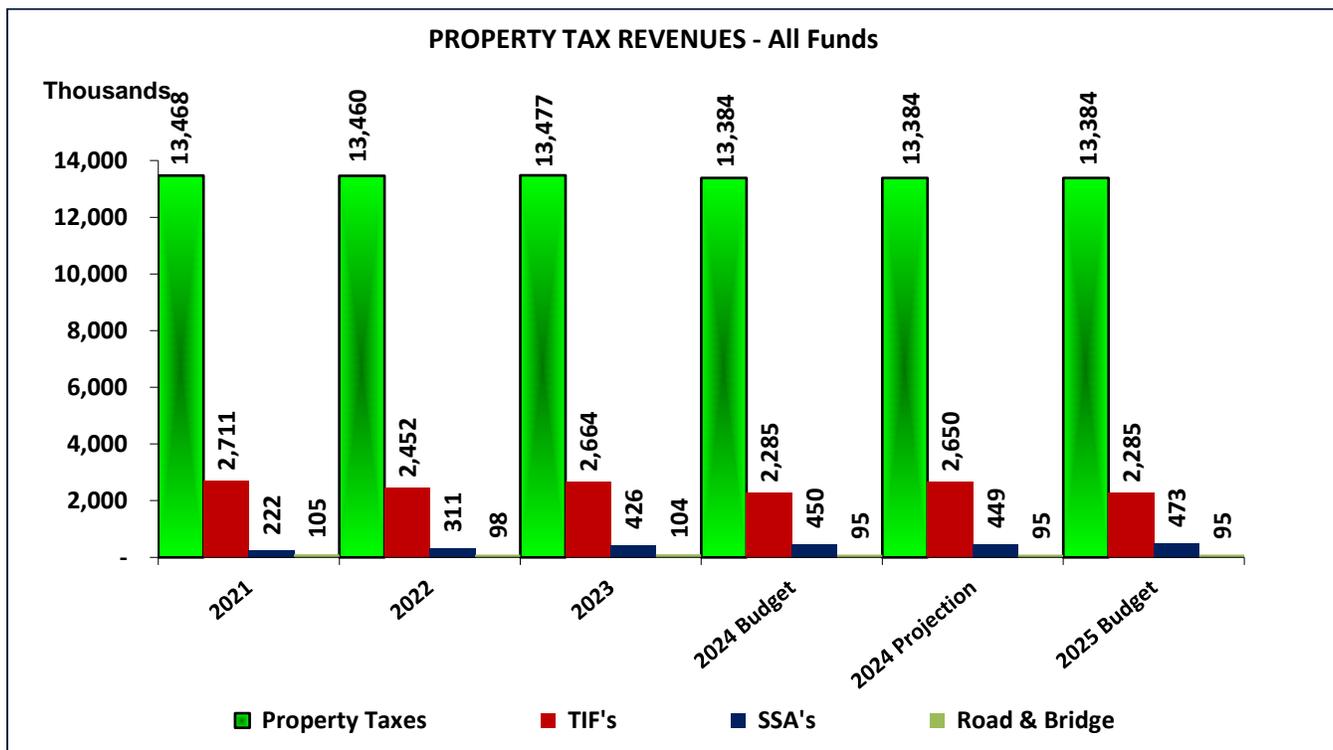
The Firefighters Pension Fund accounts for the accumulation of resources to pay pension costs. Resources are contributed by sworn firefighter members at a fixed rate of 9.455% as mandated by the state statute and by the Village as determined by an independent actuary.

## REVENUE TRENDS AND PROJECTIONS

### Property Taxes

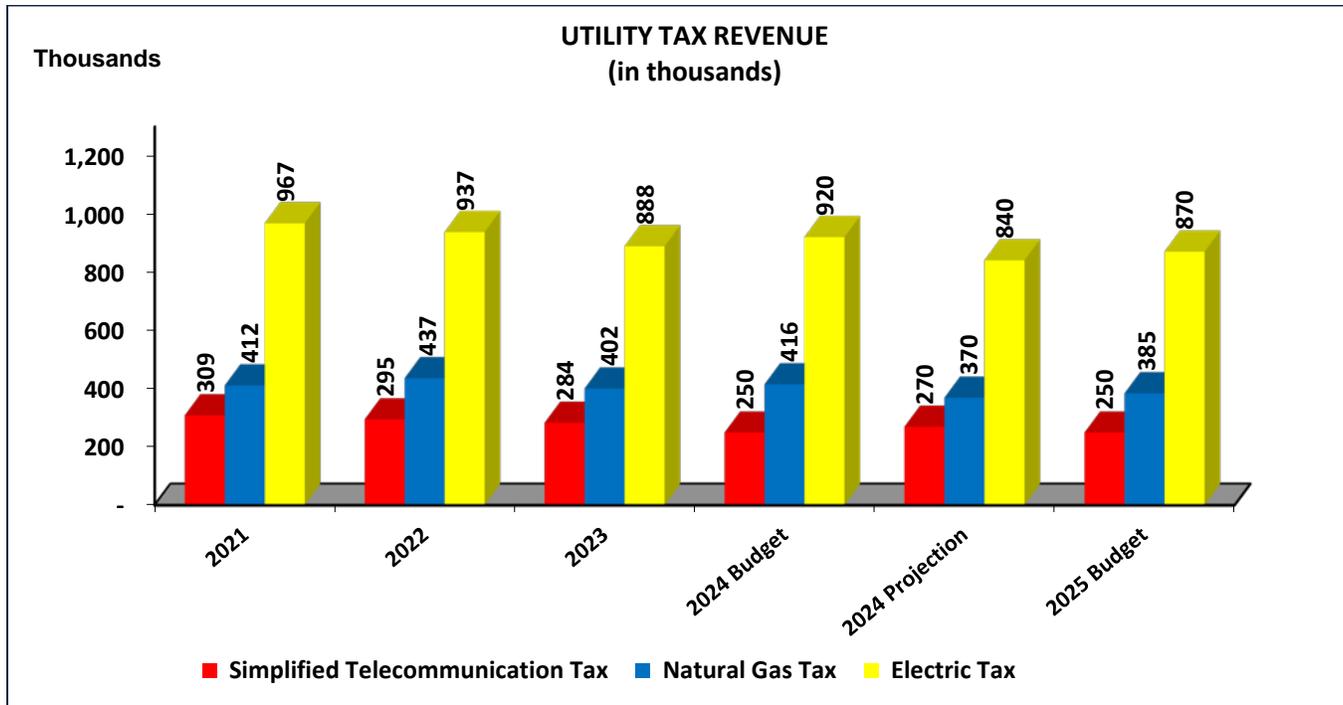
The Village of Hanover Park is located within two counties; DuPage and Cook. Property taxes are assessed on all properties within the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies. Property taxes are one of the Village’s single largest sources of revenue. Property taxes including tax revenues for special service areas and tax increment districts account for 18.45% of total revenues for the Village. For General Fund, property taxes account for 26.15% of the total revenue. This exceeds the Village Board goal to reduce the reliance on property tax to a maximum of 30.00%.

The Village Board has attempted to limit property tax increases with an emphasis on trying to reduce the impact on the average taxpayer. Attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. The FY2025 proposed budget does not include a property tax increase (Corporate and Debt Service, this will be the ninth year of no property tax levy increase).



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Property Tax	13,467,947	13,459,556	13,477,414	13,383,696	13,383,696	13,383,696
TIF's	2,710,547	2,452,272	2,664,466	2,285,000	2,650,000	2,285,000
SSA's	222,335	311,131	426,145	450,036	449,000	472,538
Road & Bridge	104,980	98,252	103,625	95,000	95,000	95,000
<b>TOTAL</b>	<b>16,505,809</b>	<b>16,321,211</b>	<b>16,671,650</b>	<b>16,213,732</b>	<b>16,577,696</b>	<b>16,236,234</b>

The FY2025 budget of \$16,236,234 an increase of \$22,502 or 0.14% from the FY2024 budget. In FY2024, total property tax revenues are projected to increase by \$363,964 or 2.24% compared to FY2024 budget due to Tax Increment Financing (TIF's) EAV increase in Cook County. The proposed FY2025 property tax (2024 tax levy) for Corporate and Debt Service is a zero percent (0.0%) increase. This is the (9) ninth year that the Village has not increased property taxes. Compared to FY2024 budget, the Tax Increment Financing (TIF's) and the Road and Bridge budget are budgeted the same amount as FY2025. The Special Services Areas (SSA's) increased by \$22,502 or 5.00% due to garbage services, concrete and asphalt repair, common ground improvement, and snow removal contract increasing every year. Additional information and graphs regarding property taxes, equalized assessed values and actual tax rate are contained in Exhibit H.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Telecomm	309,300	295,421	283,702	250,000	270,000	250,000
Natural Gas Tax	412,239	437,122	401,597	416,000	370,000	385,000
Electric Tax	967,357	937,296	888,391	920,000	840,000	870,000
<b>TOTAL</b>	<b>1,688,896</b>	<b>1,669,839</b>	<b>1,573,690</b>	<b>1,586,000</b>	<b>1,480,000</b>	<b>1,505,000</b>

**Utility Taxes – Telecommunication Tax**

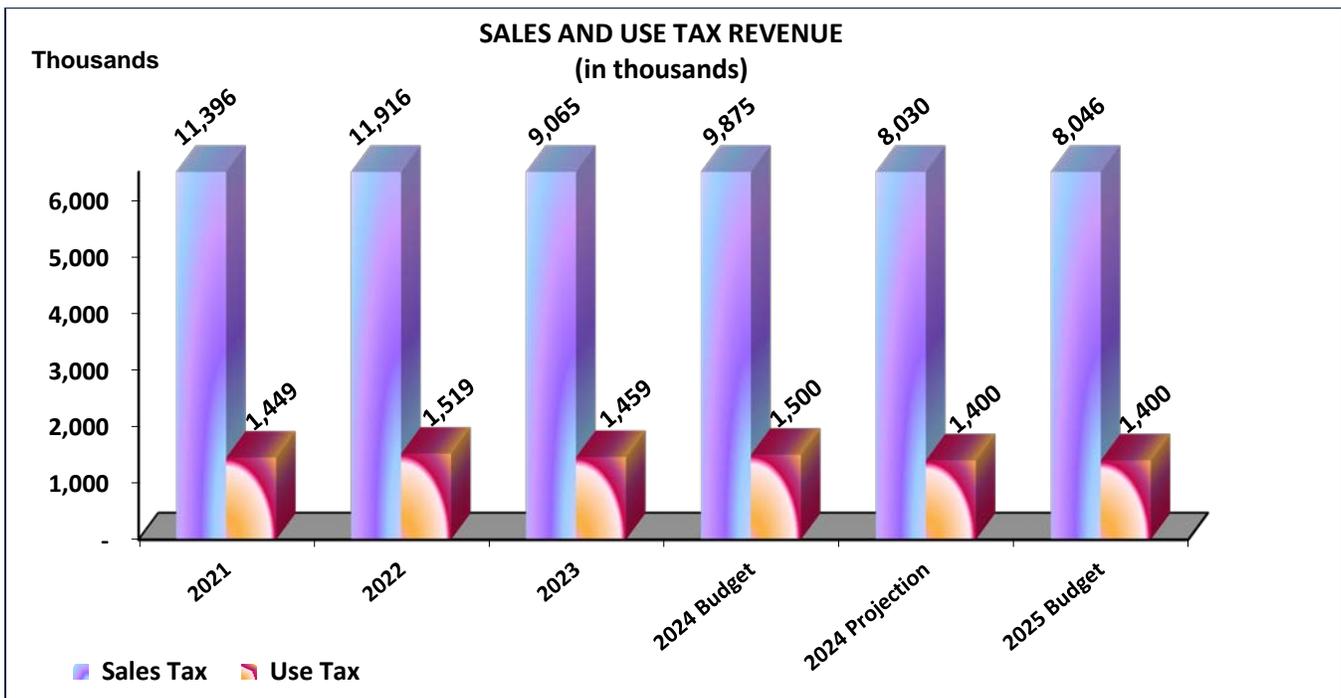
Through the Simplified Municipal Telecommunications Tax, Hanover Park imposed a 6.0% tax on telecommunication services. This tax is collected and distributed by the State and is imposed on voice lines, cellular phones and any other telecommunication devices. The FY2025 budget of \$250,000 is the same budgeted amount as FY2024. In FY2024, revenue is projected to increase by \$20,000 or 8.00% compared to FY2024 budget. The FY2024 projection is a decrease of \$13,702 or 4.83% compared to FY2023 actual. We are not expecting this revenue to increase in the future but instead continue to decrease due to 1) customers cancelling their landlines; 2) only calls and texts are taxable as data packages are not subject to the tax; and 3) trends in cell phone packages switched from unlimited data and a fee per call or text to include unlimited talk (including free long distance) and text packages.

**Utility Taxes – Natural Gas Tax**

The Village Board adopted the Gas Use Tax on April 25, 2002 and collections began on June 1, 2002. On November 16, 2017, the Village Board amended the code to increase the rate per therm from \$0.015 cents to \$0.03 cents per therm that went into effect January 1, 2018. Natural Gas Tax is a fee charged to residents and businesses for the purchase of natural gas. It is calculated on the total amount of therms transported through the Nicor distribution system. The FY2025 budget of \$385,000 is a decrease of \$31,000 or 7.45% from FY2024. In FY2024, revenue is projected to decrease by \$46,000 or 11.06% compared to FY2024 budget. The FY2024 projection is a decrease of \$31,597 or 7.87% compared to FY2023 actual. Revenue received from this tax is generated based on actual usage and largely depends on fluctuations on high/low weather patterns.

**Utility Taxes – Electric Tax**

The Village tax on electricity is based upon established rates per kilowatt-hours used or consumed in a month. The FY2025 budget of \$870,000 is a decrease of \$50,000 or \$5.43% from FY2024. In FY2024, revenue is projected to decrease by \$80,000 or 8.70% compared to FY2024 budget. The FY2024 projection is a decrease of \$48,391 or 5.45% compared to FY2023 actual. Revenue received from these taxes is generated based on actual usage and largely depends on fluctuations in temperature and population.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Sales Tax</b>	11,395,783	11,915,838	9,064,576	9,875,000	8,030,000	8,045,612
<b>Use Tax</b>	1,448,845	1,518,590	1,458,521	1,500,000	1,400,000	1,400,000
<b>TOTAL</b>	12,844,628	13,434,427	10,523,098	11,375,000	9,430,000	9,445,612

**General Sales Tax**

Effective July 1, 2021, the current general merchandise sales tax rate in Hanover Park (**Cook County**) is 10.00%. This is a combination of rates for the State of Illinois (6.25%), the Cook County Home Rule (1.75%), the Regional Transportation Authority (1.00%) and the Hanover Park Home Rule (1.00%). Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

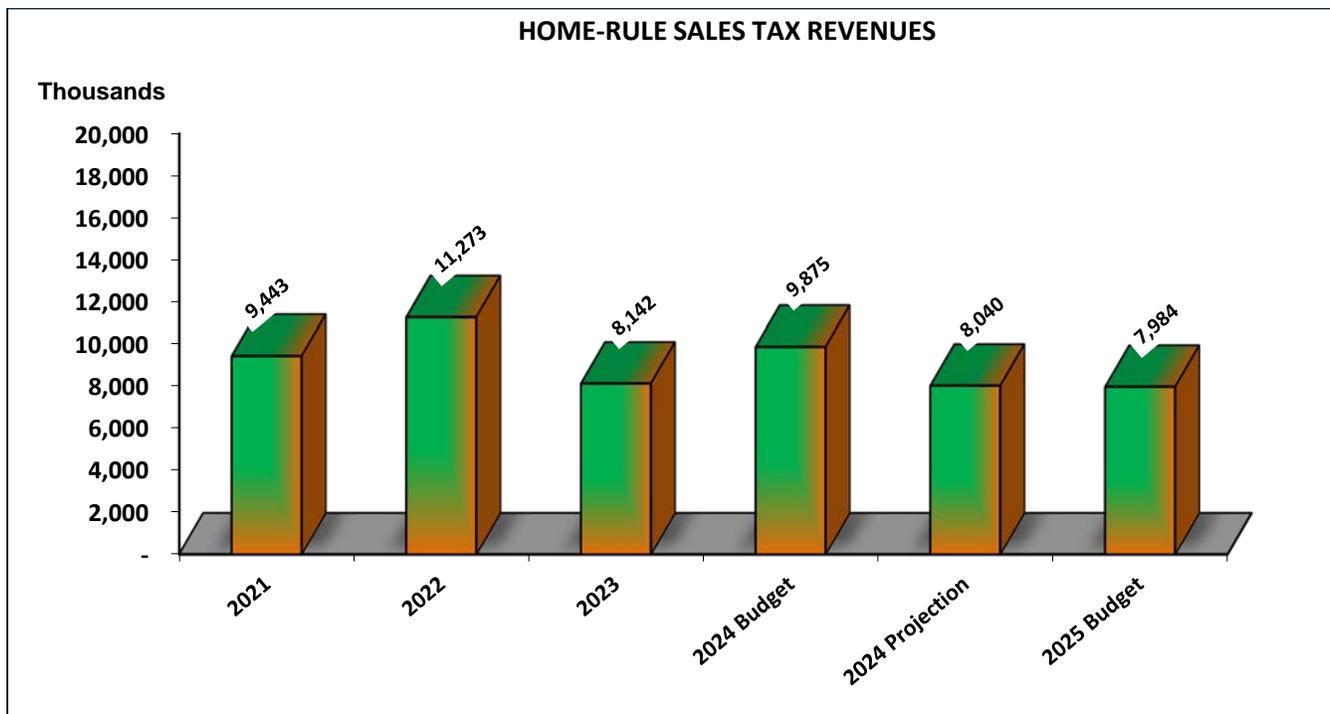
Effective July 1, 2021, the sales tax rate in Hanover Park (**DuPage County**) is 8.00%. This is a combination of rates for the State of Illinois (6.25%), the Regional Transportation Authority (0.75%) and Hanover Park Home Rule (1.00%). The State Rate is further divided with 5.25% going to the State and the other 1.00% being distributed to the Village. Home Rule Sales Tax increased by 0.25% effective July 1, 2021, from 0.75% to 1.00%.

Effective January 1, 2021, the “Leveling the Playing Field for Illinois Retail Act” changes how remote seller (i.e. seller with no physical presence in Illinois) must collect retailer’s Occupation Tax (ROT) from Illinois buyers. **How exactly is the playing field leveled?** Until January 2021, retailers with no physical presence in Illinois were only required to collect Illinois use tax, while retailers with physical presence in Illinois were required to collect retailer’s occupation tax (ROT), otherwise known as Illinois’ version of sales tax. In many cases, the retailer with Illinois physical presence ended up collecting more in sales taxes on a transaction than a retailer with no presence in Illinois. This act claims to level the playing field by requiring both in-state and remote retailers to collect Illinois ROT based on the sales tax rate at the buyer’s destination.

It is this 1.00% that represents General Sales Tax. The local and state economy drives this revenue. The FY2025 budget of \$8,045,612 is a decrease of \$1,829,388 or 18.53% from FY2024. In FY2024, revenue is projected to decrease by \$1,845,000 or 18.68% compared to FY2024 budget. The FY2024 projection is a decrease of \$1,034,576 or 11.41% compared to FY2023 actual. The decrease attributed to businesses back to normal (before COVID) and impacted by steady growth of the economy as well as changes in state law regarding online purchases.

#### **State Use Tax**

Sales tax that you as the purchaser owe on the items that you buy for use in Illinois. If the seller does not collect at least 6.25 percent (6.25%) sales tax, you must pay the difference to the Illinois Department of Revenue. The most common purchases on which the seller does not collect Illinois Use Tax are those made via the internet from a mail order catalog, or purchases made when traveling outside Illinois. The Village receives a portion of the total State Use Tax receipts on a per-capita basis. The FY2025 budget of \$1,400,000 is a decrease of \$100,000 or 6.67% from FY2024. In FY2024, revenue is projected to decrease by \$100,000 or 667% compared to FY2024 budget. The FY2024 projection is a decrease of \$58,521 or 4.01% compared to FY2023 actual. This revenue source will go down due to changes of state law regarding online purchases known as “Leveling the Playing Field for Illinois Retail Act” which took effect January 1, 2021. That means Use Tax will decrease while Basic Sales and Home Rule Sales Taxes increase.

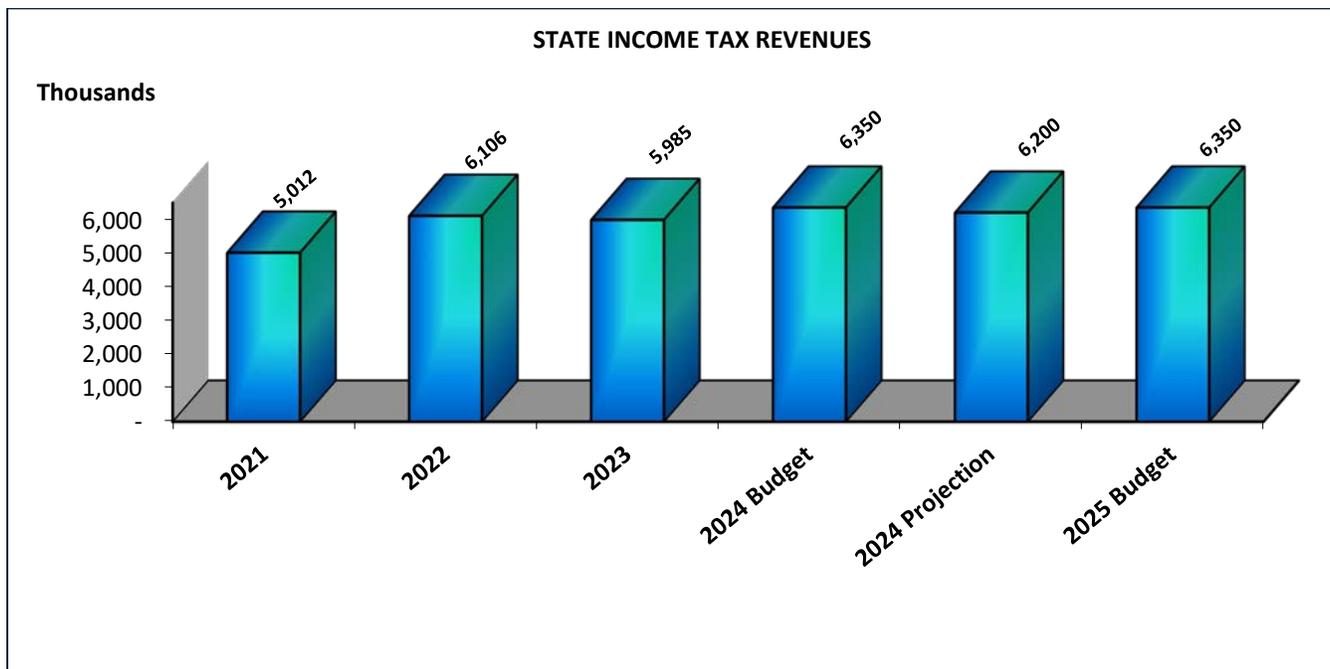


Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Home Rule	9,443,282	11,273,479	8,142,028	9,875,000	8,040,000	7,983,973
TOTAL	9,443,282	11,273,479	8,142,028	9,875,000	8,040,000	7,983,973

**Home-Rule Sales Tax Revenues**

The Village implemented a Home Rule Sales Tax in 1994 at a rate of 0.50%. In March 2013 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 0.75% effective July 2013. In December 2020 the Village Board approved a 0.25% increase in the Home Rule Sales Tax rate, bringing the new rate to 1.00% effective July 1, 2021.

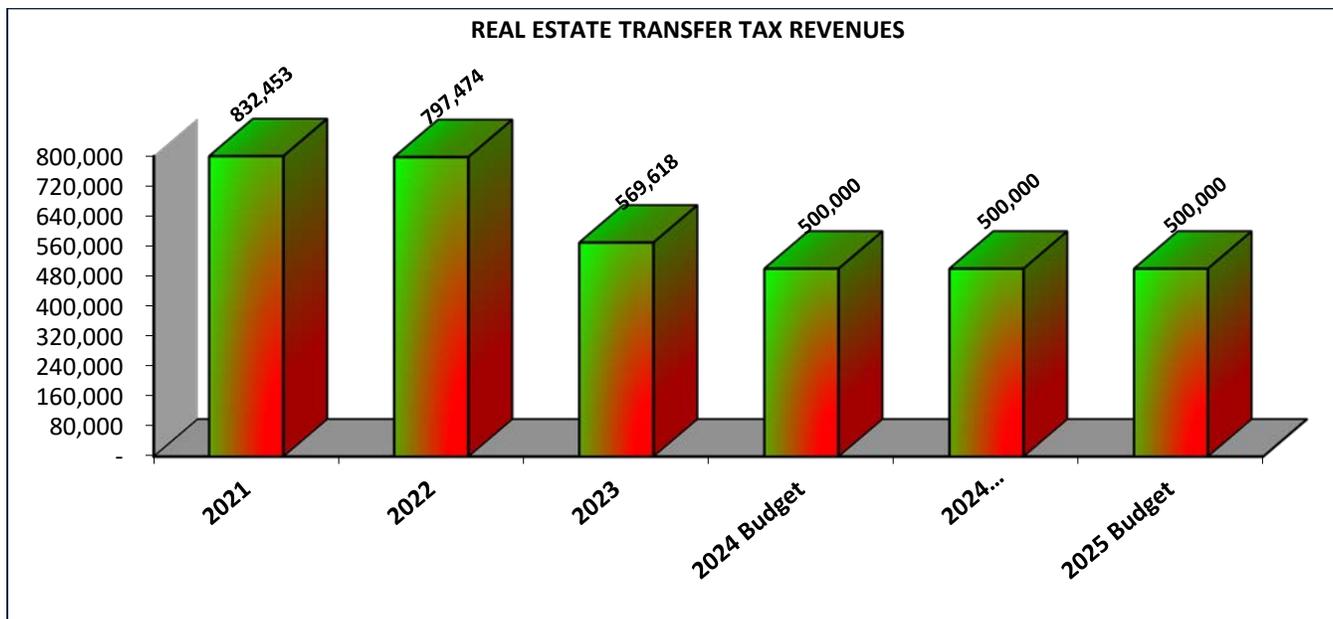
Home Rule Sales Tax does not apply to the sale of vehicles, qualifying food and drugs and registered/titled property purchases (i.e. vehicles). It is often less than the local share of the retailer’s occupation tax (i.e. General Sales Tax). The FY2025 budget of \$7,983,973 is a decrease of \$1,891,27 or 19.15% from FY2024. In FY2024, revenue is projected to decrease by \$1,835,000 or 18.58% compared to FY2024 budget. The FY2024 projection is a decrease of \$102,028 or 1.25% compared to FY2023 actual. The decrease attributed to businesses back to normal (before COVID) and impacted by steady growth of the economy as well as changes in state law regarding online purchases.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Income Tax	5,012,020	6,105,635	5,984,685	6,350,000	6,200,000	6,350,000
TOTAL	5,012,020	6,105,635	5,984,685	6,350,000	6,200,000	6,350,000

**State Income Tax Revenues.**

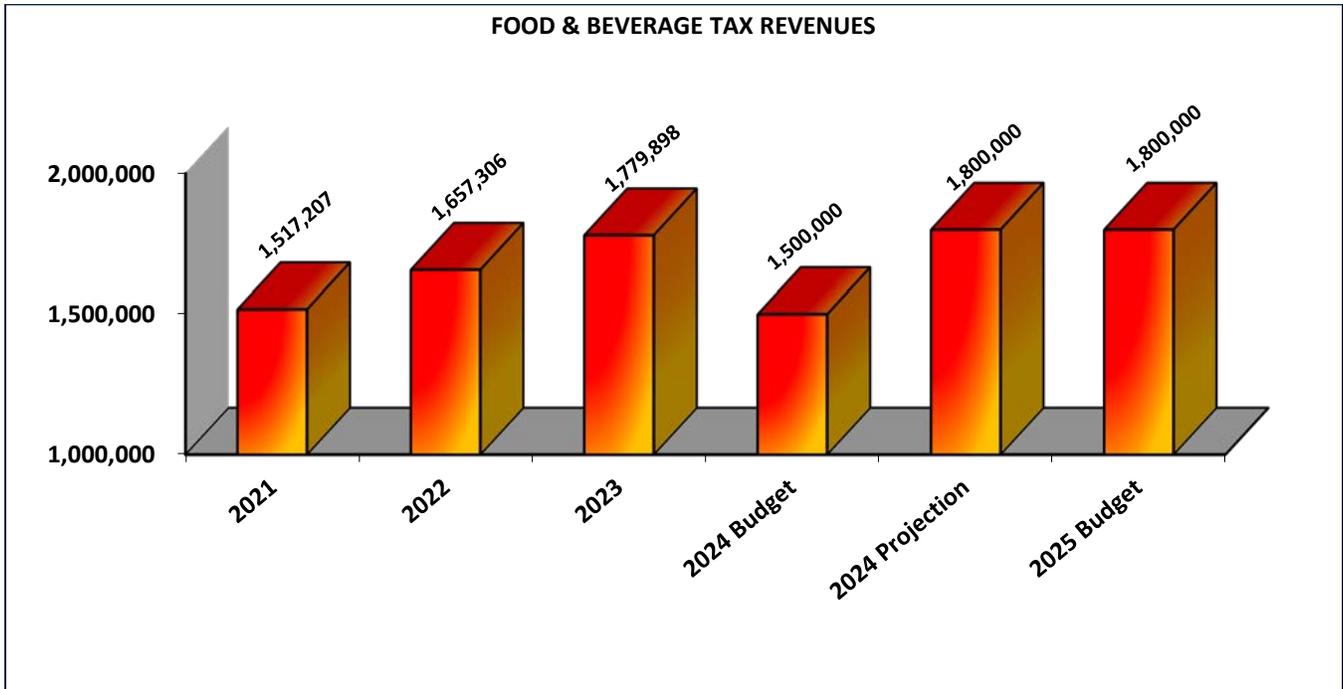
The Village receives a portion of the total State Income Tax receipts on a per-capita basis. Effective July 1, 2017, the State of Illinois adopted in their budget a one-time 10% reduction in local income tax distribution. On July 1, 2020, Local Government Distribute Fund (LGDF) funded 100% compared with 95% before July 2020. The FY2025 budget of \$6,350,000 is the same amount as FY2024. In FY2024, revenue is projected to decrease by \$150,000 or 2.36% compared to FY2024. The FY2024 projection is an increase of \$215,315 or 3.60% compared to FY2023 actual. The increase was based on actual revenue trend.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Real Estate Tax	832,453	797,474	569,618	500,000	500,000	500,000
TOTAL	832,453	797,474	569,618	500,000	500,000	500,000

**Real Estate Transfer Tax**

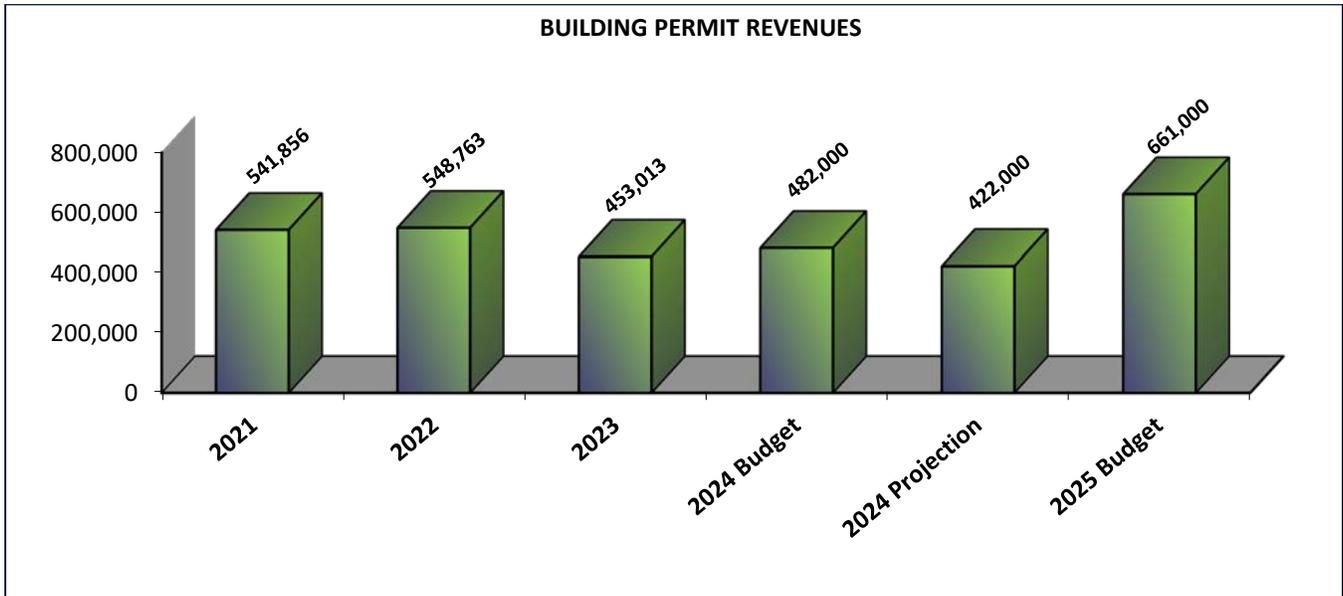
The Village’s real estate transfer tax is \$1.50 per \$500 of sales price. This tax was instituted in FY1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax was intended to fund the majority of the 2002 debt payments through FY2012. Once the Bonds were paid off, all real estate transfer tax revenues began flowing to the General Fund. A benefit of this tax is that the Village can collect unpaid accounts receivable balances for water and sewer services and parking tickets prior to issuance of a transfer stamp. All outstanding amounts must be paid in full before the real estate transfer tax stamp can be issued. This revenue is linked directly to housing sales. The FY2025 budget of \$500,000 is the same amount as FY2024. In FY2024, revenue is projected to receive the budgeted amount of \$500,000. The FY2024 projection is a decrease of \$69,618 or 12.22% compared to FY2023 actual. Any major changes in the economy as well as mortgage interest rates can have a substantial impact on home sales and the real estate transfer taxes received by the Village.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>F&amp;B Tax</b>	1,517,207	1,657,306	1,779,898	1,500,000	1,800,000	1,800,000
<b>TOTAL</b>	1,517,207	1,657,306	1,779,898	1,500,000	1,800,000	1,800,000

**Food and Beverage Tax Revenues**

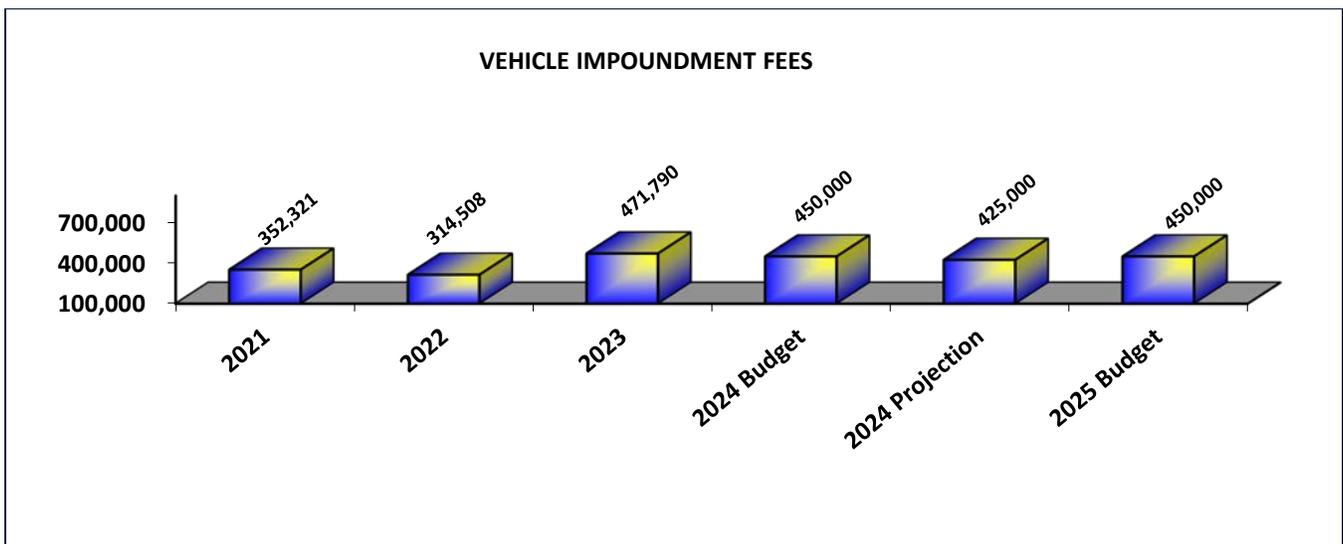
This is a 3% tax on the sale of retail food and alcoholic beverages prepared for immediate consumption. This tax is remitted to the Village monthly and directly deposited into the General Fund. The Village imposed a three percent (3.00%) tax on prepared food and beverages in 1986. With opening and closing of restaurants and stores, small fluctuations have since occurred. The FY2025 budget of \$1,800,000 is an increase of \$300,000 or 20.00% from FY2024. In FY2024, revenue is projected to increase by \$300,000 or 20.00% compared to FY2024 budget. The FY2024 projection is an increase of \$20,102 or 1.13% compared to FY2023 actual. The increase was based on actual revenue trend.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Building Permit	541,856	548,763	453,013	482,000	422,000	661,000
<b>TOTAL</b>	541,856	548,763	453,013	482,000	422,000	661,000

**Building Permit Revenue**

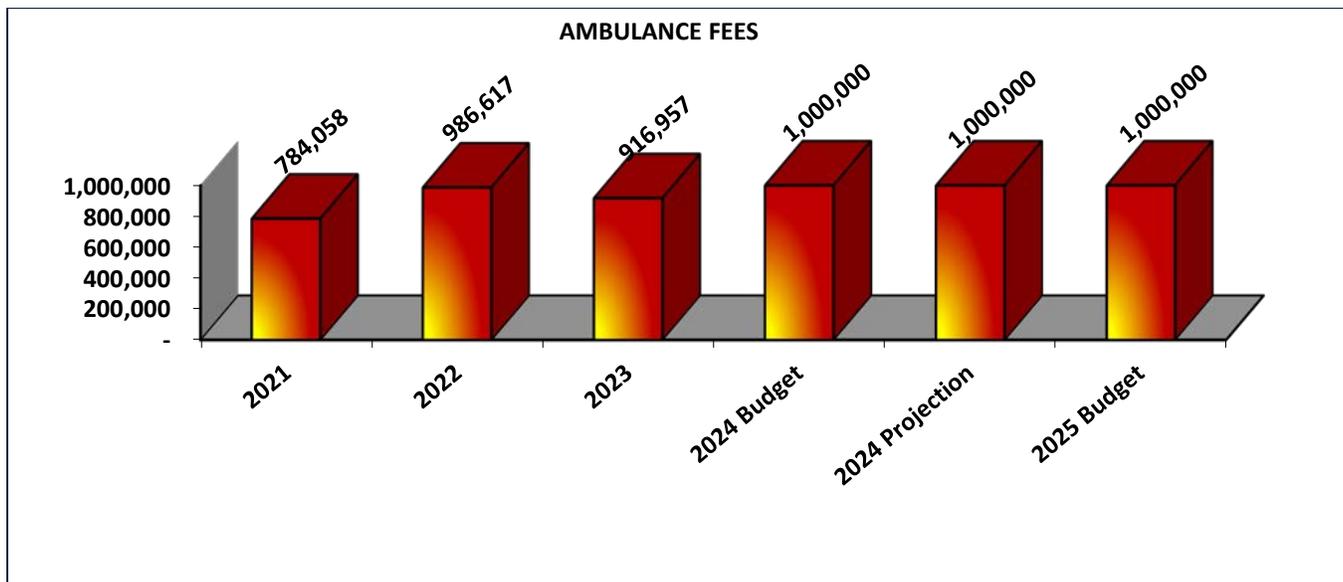
Building Permits must be purchased prior to construction. Permit fees vary depending upon the nature of the construction. Building permit revenues are directly tied to economic growth and development within the Village. The FY2025 budget of \$661,000 is an increase of \$179,000 or 37.14% from FY2024 based on the anticipated Church and Lake townhome project in FY2025. In FY2024, revenue is projected to decrease by \$60,000 or 12.45% compared to FY2024 budget. The FY2024 projection is a decrease of \$31,013 or 6.85% compared to FY2023 actual.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Impound Fee	352,321	314,508	471,790	450,000	425,000	450,000
<b>TOTAL</b>	352,321	314,508	471,790	450,000	425,000	450,000

**Vehicle Impoundment Fees**

The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver's license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. The FY2025 budget of \$450,000 is the same amount as FY2024. In FY2024, revenue is projected to decrease by \$25,000 or 5.56% compared to FY2024 budget. The FY2024 projection is a decrease of \$46,790 or 9.92% compared to FY2023 actual.

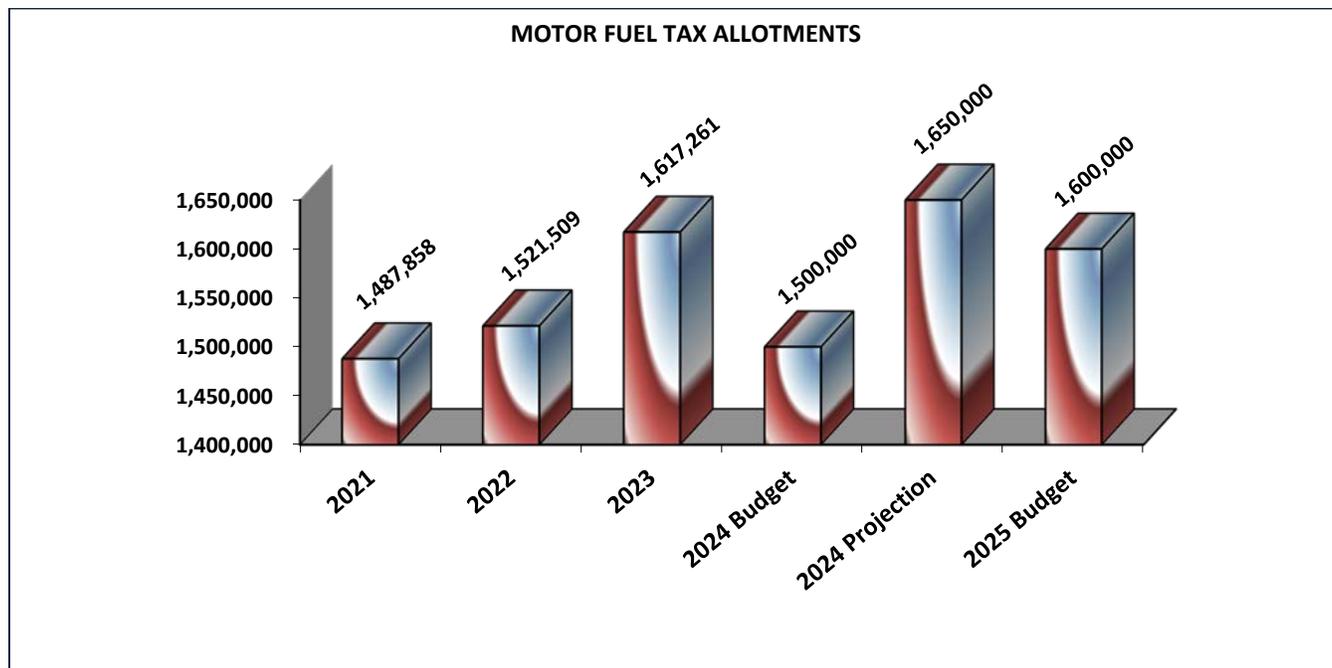


Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Ambulance Fee	784,058	986,617	916,957	1,000,000	1,000,000	1,000,000
<b>TOTAL</b>	784,058	986,617	916,957	1,000,000	1,000,000	1,000,000

**Ambulance Fees**

The Village charges a fee for ambulance transport to local hospitals to recoup a portion of the cost of providing this service. Ambulance fees are directly associated with Fire Department paramedic activities. Starting in FY2012, the Fire Department implemented non-emergency ambulance transfers through the Claremont rehabilitation center, as well as village wide. From FY2013 through FY2014, revenues gradually increased due to an increase in volume of calls for service. In FY2016 the Village passed an ordinance to increase fees for recovery for medical services effective January 1, 2016. It was increased so that it would be comparable with surrounding communities who provide the same services. On October 5, 2017, the Village board approved another rate increase based on a survey gathered by the Fire Department. On April 18, 2019, the Village Board approved another rate increase based on a survey gathered by the Fire Department. The FY2025 budget of \$1,000,000 is the same amount as

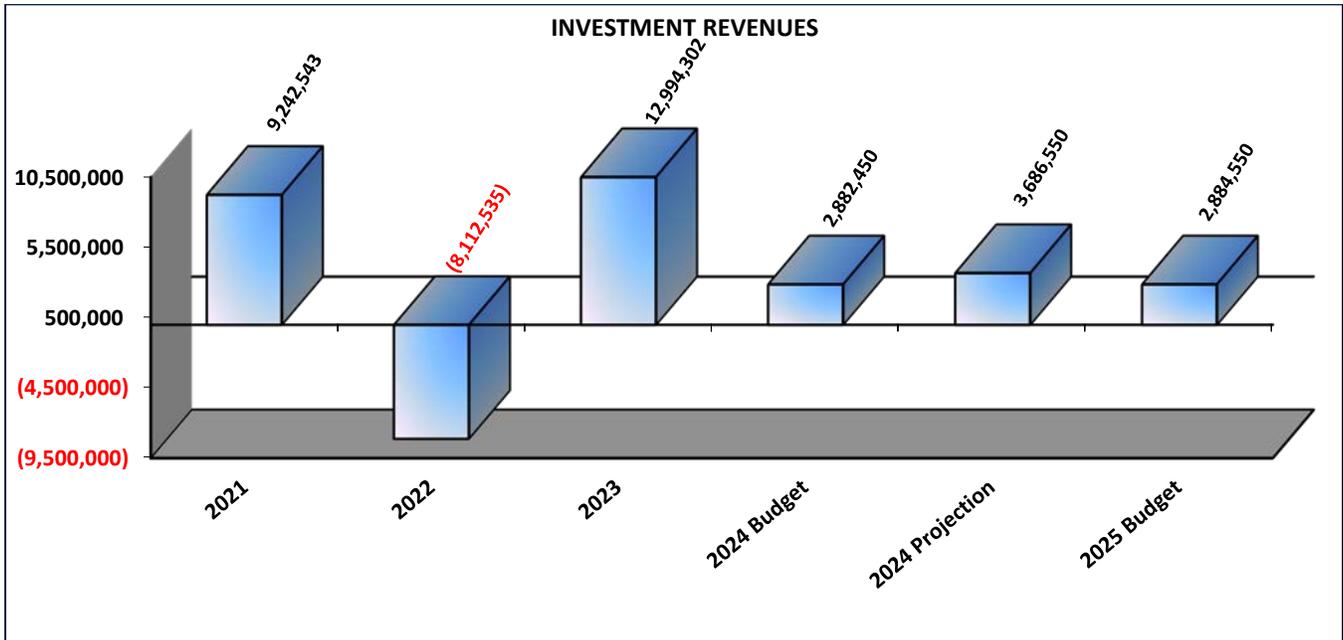
FY2024. In FY2024, revenue is projected to receive the budgeted amount of \$1,000,000. The FY2024 projection is an increase of \$83,043 or 9.06% compared to FY2023 actual. This revenue fluctuates from year to year depending on the call volume requesting ambulance services.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>MFT</b>	1,487,858	1,521,509	1,617,261	1,500,000	1,650,000	1,600,000
<b>TOTAL</b>	1,487,858	1,521,509	1,617,261	1,500,000	1,650,000	1,600,000

**Motor Fuel Tax**

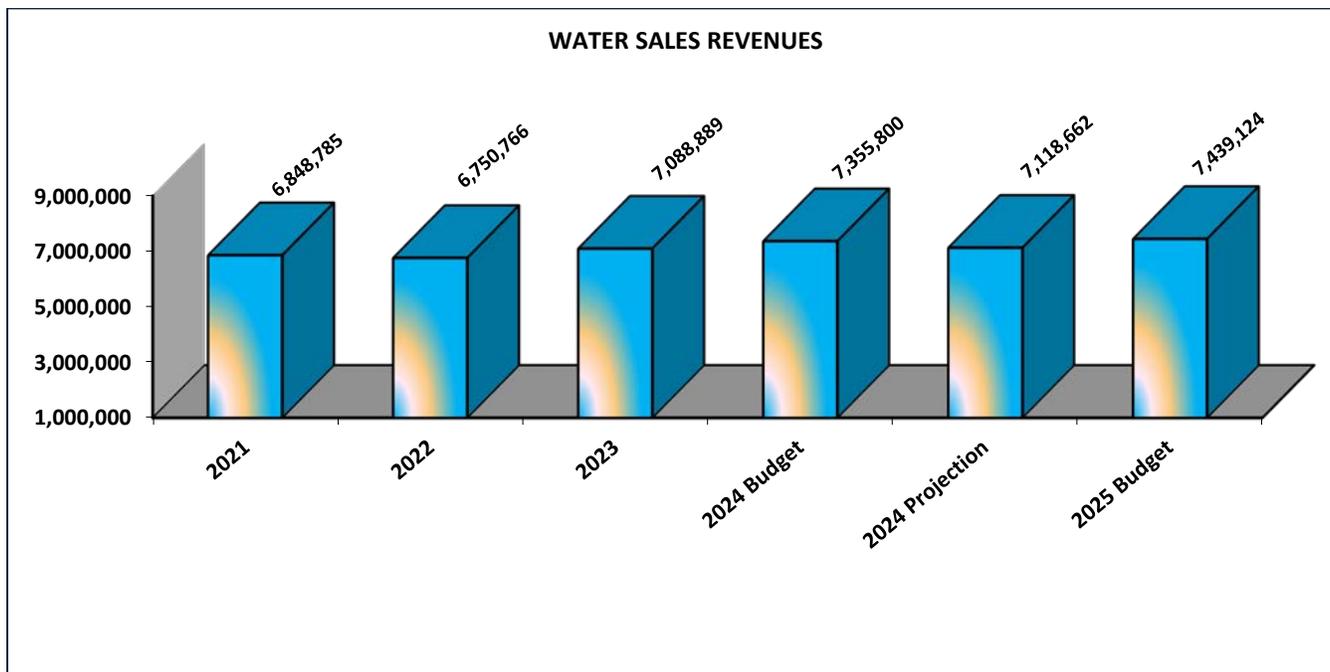
The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters in the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula. 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships. The money from this fund as directed by the State Law and can be utilized for the construction and maintenance of roads and related items. The FY2025 budget of \$1,600,000 is an increase of \$100,000 or 6.67% from FY2024. In FY2024, revenue is projected to increase by \$150,000 or 10.00% compared to FY2024 budget. The FY2024 projection is an increase of \$32,739 or 2.02% compared to FY2023 actual. The revenue fluctuates from year to year depending on the consumers’ fuel consumption.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Investment Inc.	9,242,543	(8,112,535)	12,994,302	2,882,450	3,686,550	2,884,550
<b>TOTAL</b>	9,242,543	(8,112,535)	12,994,302	2,882,450	3,686,550	2,884,550

**Investment Revenues**

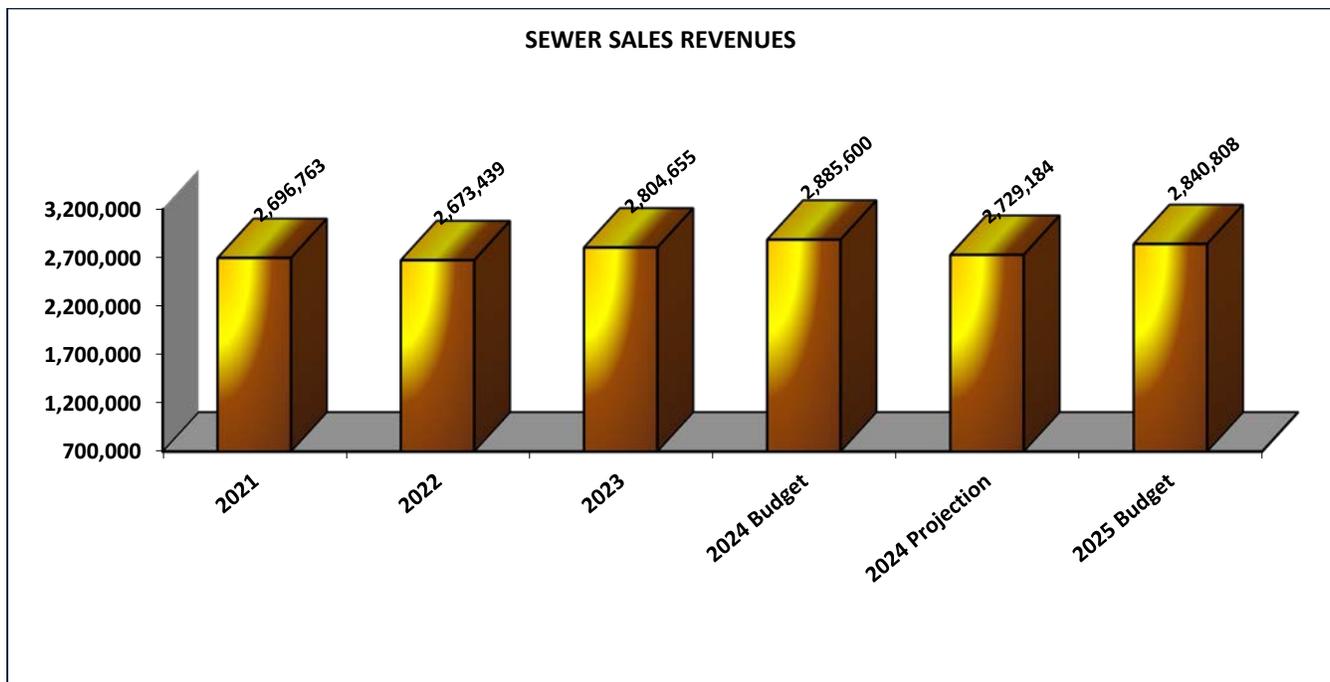
Investment revenues are an important source of funding for Village services. Investment revenues include interest and the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are the major contributor in this category. The Village invests through money market, certificate of deposits (CD), and treasury bills. The FY2025 budget of \$2,884,550 is an increase of \$2,100 or 0.07% from FY2024. In FY2024, revenue is projected to increase by \$804,100 or 27.90% compared to FY2024 budget. The FY2024 projection is a decrease of \$9,307,752 or 71.63% compared to FY2023 actual. It is a conservative estimate based on return of investment data and economic conditions.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Water Sales</b>	6,848,785	6,750,766	7,088,889	7,355,800	7,118,662	7,439,124
<b>TOTAL</b>	6,848,785	6,750,766	7,088,889	7,355,800	7,118,662	7,439,124

**Water Sales Revenues**

The Village’s water customer base includes approximately 11,000 customers, a combination of Cook County and DuPage County residents. Effective September 1, 2016 Customers are billed monthly. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. To forecast future costs of service and be able to provide the revenue to meet those costs, the Village must project and evaluate trends in water consumption and number of customers. The rate structure includes a Infrastructure Service Charge based on meter sizes and a consumption rate. A water & sewer rate increase and restructure of infrastructure service charges effective January 1, 2025 with a yearly increase of 4.50% (water and sewer rate) 8.00% (infrastructure service charge) through January 1, 2027. In 2022 the Village hired a consultant to do a Water & Sewer Rate Study to provide recommendations for upcoming tough financial challenges and to maintain the aging infrastructure that we are now experiencing. Also hired a professional engineer to create the planning documents for a low-interest loan with the Illinois Environmental Protection Agency (IEPA) to replace Village water main which exceeds service life of 50 years. The consumption of water is reported by actual meter reads on a property. The FY2025 budget of \$7,439,124 is an increase of \$83,324 or 1.13% from FY2024 due to water rate increase from \$10.21 to \$10.67 effective January 1, 2025. In FY2024, revenue is projected to decrease by \$237,138 or 3.22% compared to FY2024 budget. The FY2024 projection is an increase of \$29,773 or 0.42% compared to FY2023 actual. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, and appliances that conserve water.



Fiscal Year	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Sewer Sales	2,696,763	2,673,439	2,804,655	2,885,600	2,729,184	2,840,808
<b>TOTAL</b>	2,696,763	2,673,439	2,804,655	2,885,600	2,729,184	2,840,808

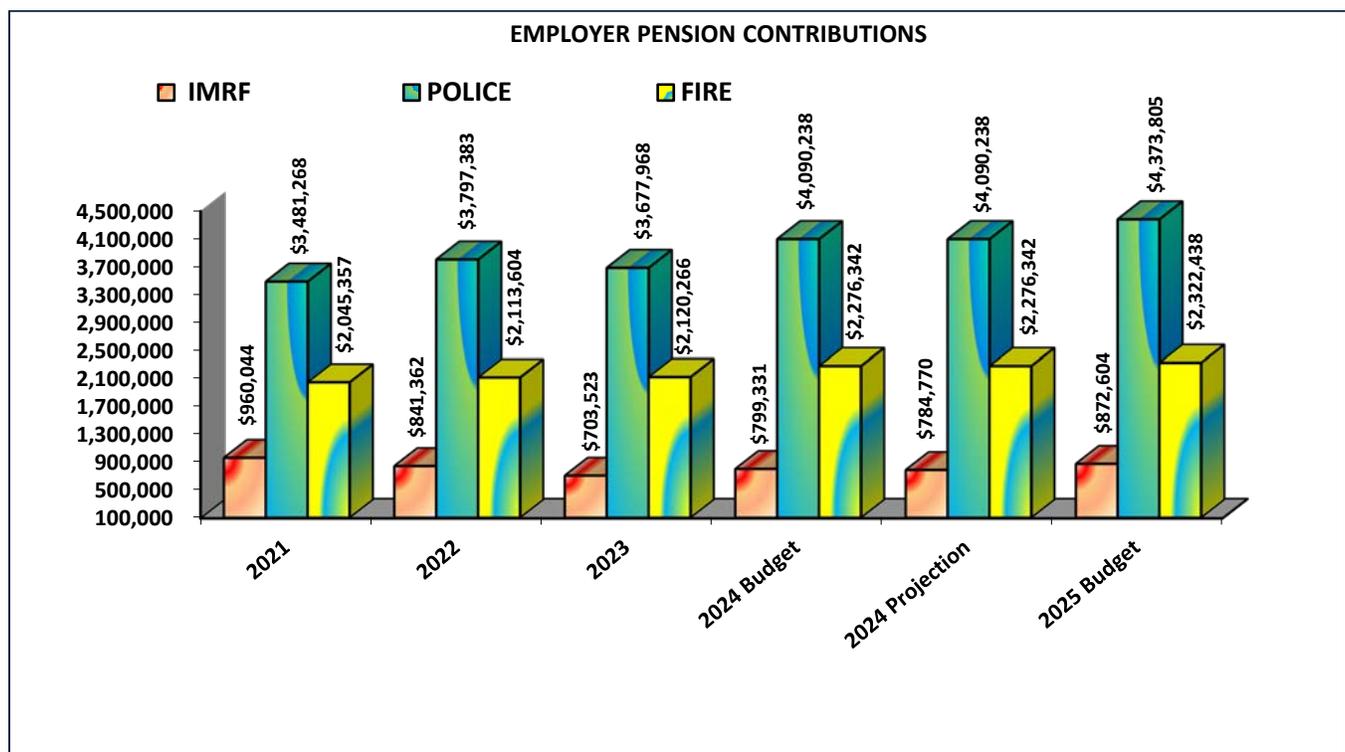
**Sewer Sales Revenues**

Sewer consumption is assumed to be the same as water consumption. Revenues are determined by the amount of water sold to individual homes and businesses. Sewer sales revenue has increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago’s treatment facilities, which recovers revenues through a property tax levy. DuPage County residents have their sewage treated by the Village’s wastewater treatment plant. A water & sewer rate increase and restructure of infrastructure service charges effective January 1, 2025 with a yearly increase of 4.50% (water and sewer rate) 8.00% (infrastructure service charge) through January 1, 2027. In 2022 the Village hired a consultant to do a Water & Sewer Rate Study to provide recommendations for upcoming tough financial challenges and to maintain the aging infrastructure that we are now experiencing. Also hired a professional engineer to create the planning documents for a low-interest loan with the Illinois Environmental Protection Agency (IEPA) to replace Village water main which exceeds service life of 50 years. The FY2025 budget of \$2,840,808 is a decrease of \$44,792 or 1.55% from FY2024 due to consumption projection even with a sewer rate increase effective January 1, 2025 from \$2.16 to \$2.36 for **Cook**, and \$6.08 to \$6.36 for **DuPage**, a 4.50% increase. In FY2024, revenue is projected to decrease by \$156,416 or 5.42% compared to FY2024 budget. The FY2024 projection is a decrease of \$75,471 or 2.69% compared to FY2023 actual. This revenue is entirely dependent on water consumed with weather playing a major role, especially during the summer, and appliances that conserve water.

**EXPENDITURE TRENDS AND PROJECTIONS**

**Personnel Services** – Regular salaries and overtime compensation, together with various benefits provided to employees make up the single largest expenditure item in the Village’s budget. Total Personnel Service expenditures are budgeted at \$42,899,303, approximately 47.29% of total Village FY2025 expenditures. The Village currently has six unionized labor groups that have collective bargaining agreements. Teamsters Local No. 714 represents the Public Works employees. The Police Department has three unions. The Police Patrol Officers, Police Sergeants and Police Civilian employees, each belong to a union with the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The part-time firefighters are represented by the Service Employees International Union (SEIU).

**Employer Pension Contributions** – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees. The Village is mandated by the State of Illinois to provide its employees with retirement pension benefits. The Village of Hanover Park tracks the IMRF, Police and Fire Pension Levy within the General Fund. The Police, Fire and IMRF Pensions are within the Corporate Levy. As of December 31, 2023, the Police Pension fund was funded at 60.69% and the Fire Pension fund was funded at 66.15%. The IMRF Pension actuarial funded ratio as of December 31, 2023, was 91.95%.



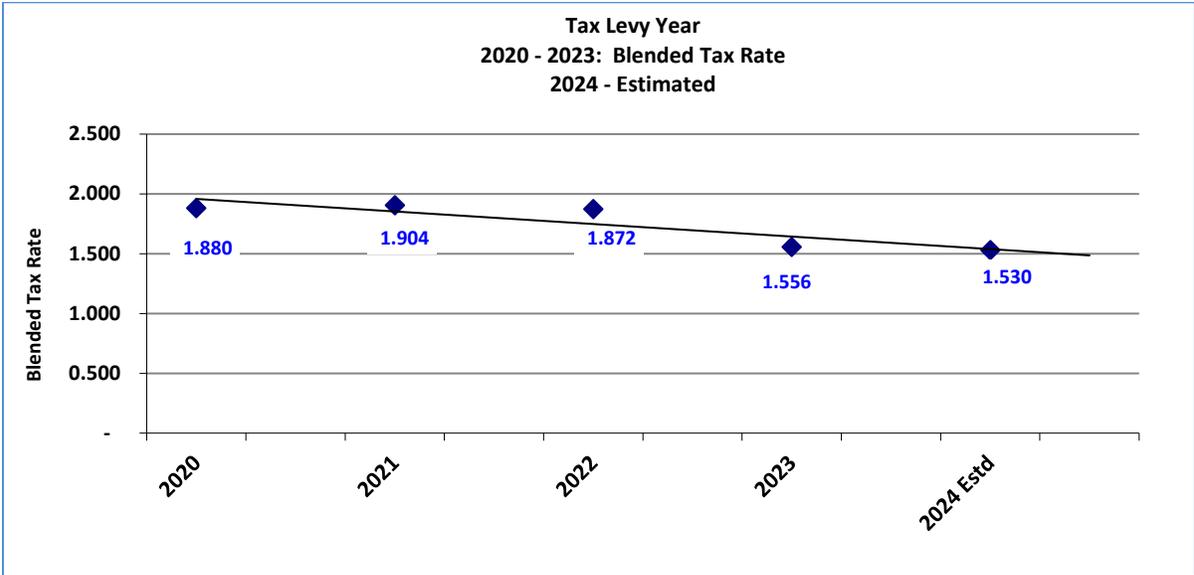
Employer Pension Contributions				
Year	IMRF	POLICE	FIRE	TOTA:
2021	960,044	3,481,268	2,045,357	6,486,669
2022	841,362	3,797,383	2,113,604	6,752,349
2023	703,523	3,677,968	2,120,266	6,501,757
2024 Budget	799,331	4,090,238	2,276,342	7,165,911
2024 Projection	784,770	4,090,238	2,276,342	7,151,350
2025 Budget	872,604	4,373,805	2,322,438	7,568,847

**EXHIBIT H**

**VILLAGE OF HANOVER PARK, ILLINOIS**

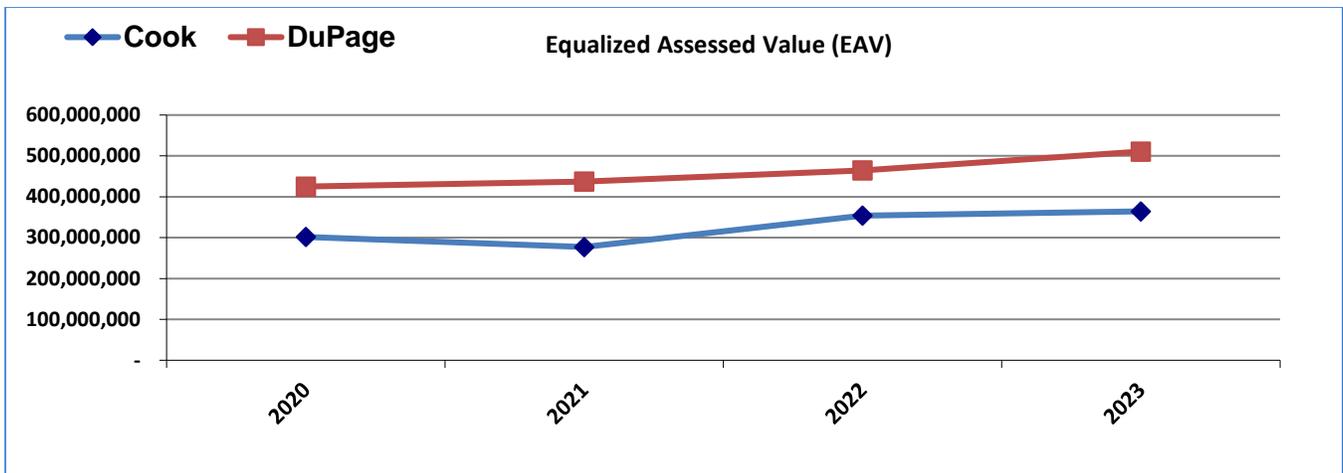
**Property Tax Levies/Blended Tax Rates/Equalized Assessed Valuation (EAV)/Annual Tax Levies and Actual Tax Rate**

Fiscal Year	FY2021	FY2022	FY2023	FY2024	FY2025
Tax Levy Year	2020 Extended	2021 Extended	2022 Extended	2023 Extended	2024 Tax Levy
Corporate	\$ 1,360,323	\$ 895,805	\$ 948,033	\$ 257,526	\$ 734,387
Corporate Police Pension	\$ 3,529,975	\$ 3,824,169	\$ 3,705,696	\$ 4,147,155	\$ 4,373,805
Corporate Fire Pension	\$ 2,072,985	\$ 2,128,516	\$ 2,137,216	\$ 2,308,312	\$ 2,322,438
Corporate - Fire	\$ 5,216,094	\$ 5,262,567	\$ 5,326,103	\$ 5,420,900	\$ 4,516,266
<b>Total Corporate</b>	<b>\$12,179,377</b>	<b>\$12,111,057</b>	<b>\$12,117,048</b>	<b>\$12,133,893</b>	<b>\$11,946,896</b>
Debt Service					
2020 GO Bond	\$ 1,478,740	\$ 1,478,904	\$ 1,478,414	\$ 1,481,353	\$ 1,436,800
<b>Net Debt Service Levy</b>	<b>\$ 1,478,740</b>	<b>\$ 1,478,904</b>	<b>\$ 1,478,414</b>	<b>\$ 1,481,353</b>	<b>\$ 1,436,800</b>
<b>Total Levy</b>	<b>\$13,658,117</b>	<b>\$13,589,961</b>	<b>\$13,595,463</b>	<b>\$13,615,246</b>	<b>\$13,383,696</b>
<b>Blended Tax Rate</b>	<b>1.880</b>	<b>1.904</b>	<b>1.872</b>	<b>1.556</b>	<b>1.530</b>



The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. In 2020 through 2023 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2024 tax levy a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is proposed. As shown above, the blended tax rate decreases for 2020 due to increase in EAV. A slight increase for 2021 due to decrease in EAV. For 2022 - 2023 an increase in EAV. When the EAV increases the tax rate decreases, and when the EAV decrease the tax rate increases.

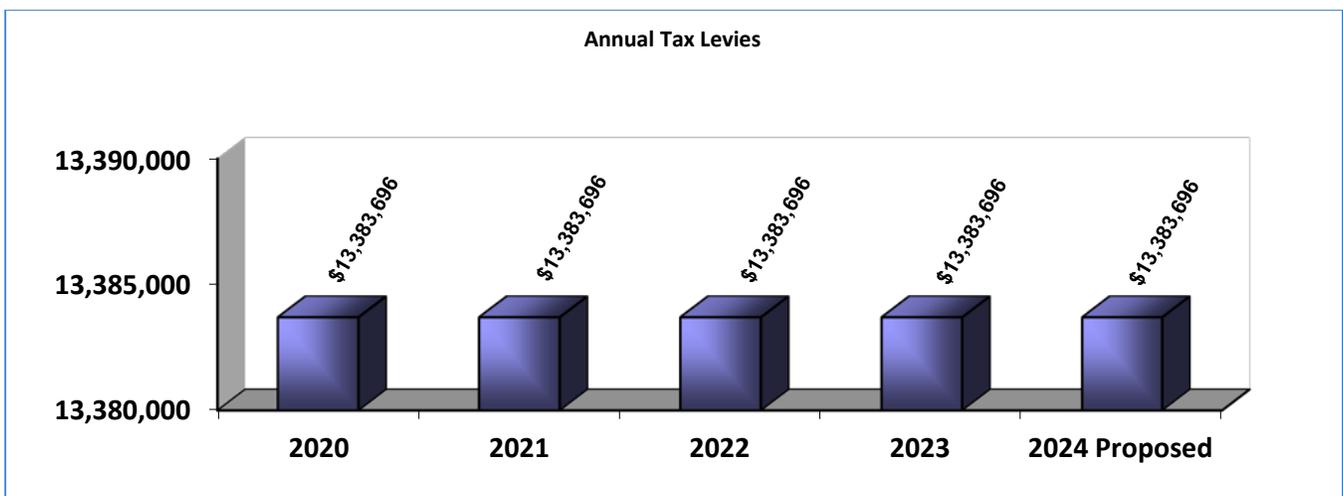
**EXHIBIT H**



2020-2023: Actual EAV

Levy Year	2020	2021	2022	2023
Cook	301,360,312	277,058,644	353,938,741	364,309,012
DuPage	425,055,750	436,840,221	464,113,538	510,670,807
<b>Total EAV</b>	<b>726,416,062</b>	<b>713,898,865</b>	<b>818,052,279</b>	<b>874,979,819</b>

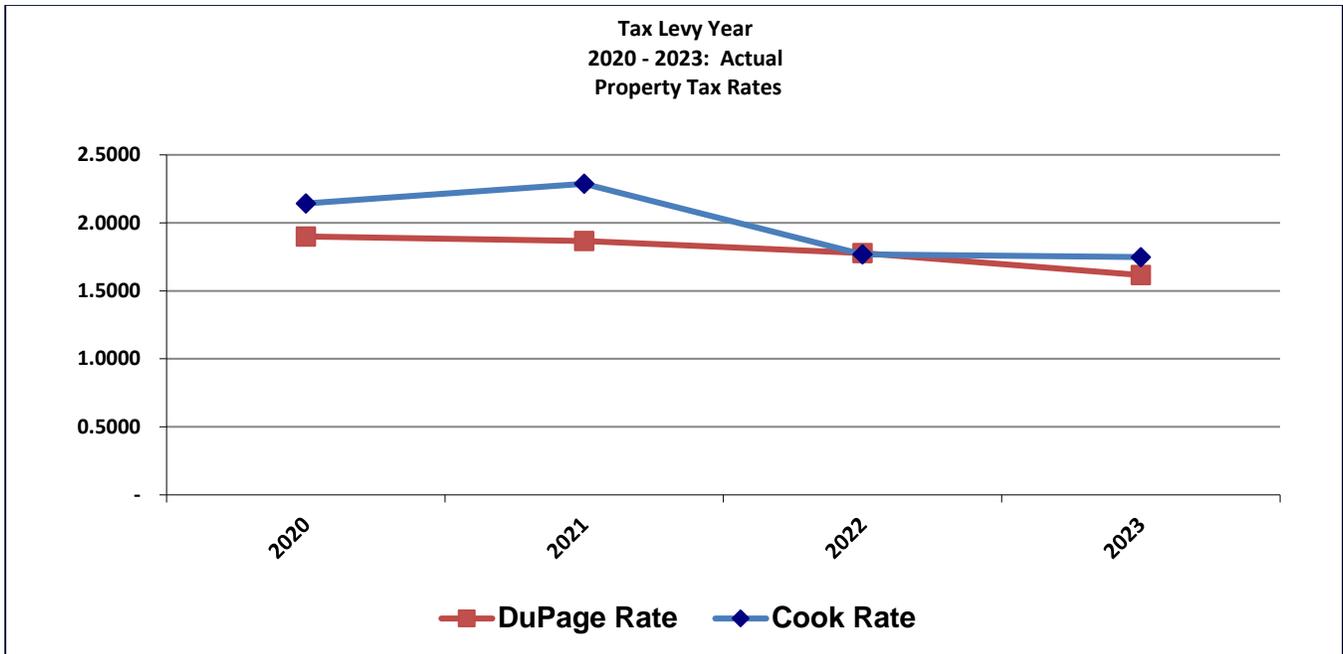
The 2021 tax levy, the Village’s total EAV decreased by 12,517,197 or 1.72% compared to 2020 EAV due to change in the annual Cook County Equalizer by the State of Illinois. A decrease of 6.8%. The 2022 tax levy, the Village’s total EAV increased by 104,153,414 or 14.59% compared to 2021 EAV. The 2023 tax levy, the Village’s total EAV increased by 56,927,540 or 6.96% compared to 2022 EAV. The State Equalizer increase by 3.17% from 2.937% to 3.0163% in 2023 tax levy.



2020-2023: Actual Adopted Levy 2024 - Proposed Levy

The levy increases have been limited to no more than 5%. The Village’s FY2024 property tax levy to be collected in FY2025 is \$13,383,696. \$1,436,800 is assigned to pay specific debt obligations, while \$6,696,243 is levied to pay for the Village portion of Police and Fire pension contributions. Staff is proposing a (zero) 0.00% increase in the overall 2024 tax levy to be collected in FY2025. This will be the ninth year that the Village has not increased the property tax for overall levy (2016 through 2024 tax levy).

**EXHIBIT H**



**2020-2023: Actual Tax Rate – Cook and DuPage**

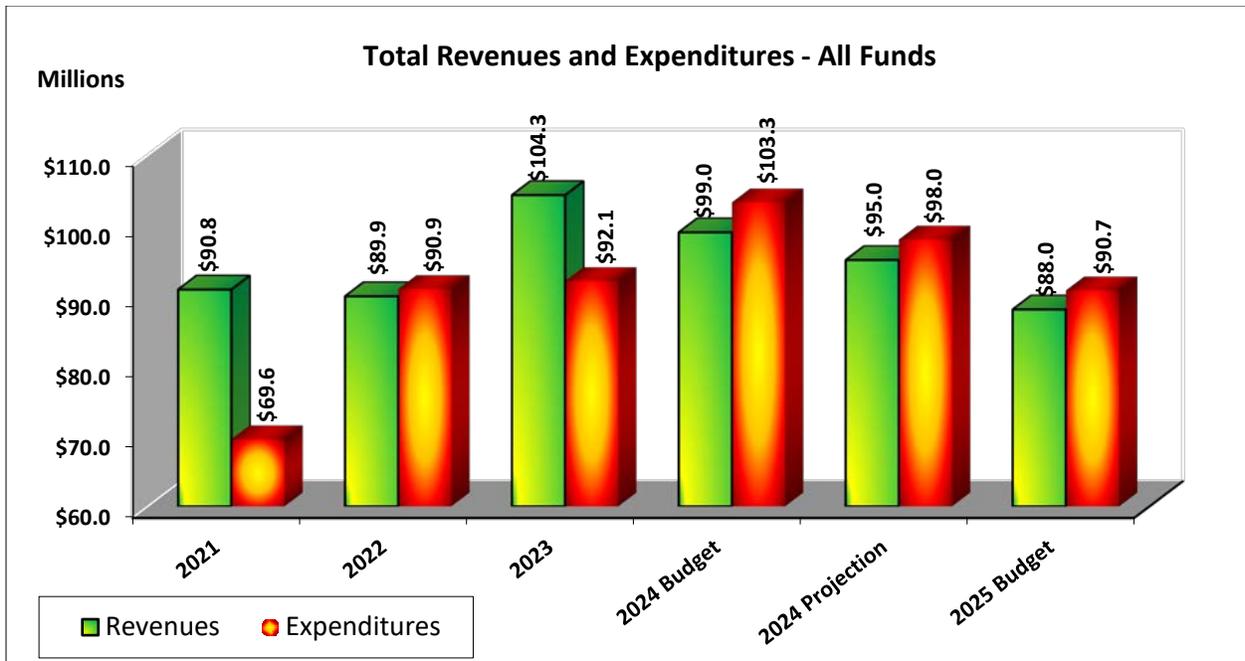
<b>Tax Rate Year</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Cook Rate	2.1425	2.2871	1.7676	1.7485
DuPage Rate	1.8999	1.8675	1.7781	1.6160

In 2016 tax levy year the Village started lowering the tax rate from 2.8626 (2015 tax levy – Cook) and 2.7346 (2015 tax levy – DuPage) to 1.7485 (Cook) and 1.6160 (DuPage) in 2023 tax levy. In 2016 through 2023 tax levy the Village approved a zero percent (0.00%) increase in overall levy (Corporate and Debt Service). Once again for 2024 tax levy (collected in FY2025) a zero percent (0.00%) increase in overall levy (Corporate and Debt Service) is proposed.

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# BUDGET SUMMARY

- Budget Summary – Total by Fund – Revenues and Other Financing Sources
- Budget Summary – Total by Fund – Expenditures and Other Financing Uses
- Budget Summary – Total by Category and Fund
- Budget Summary by Account – All Funds
- Statement of Revenues, Expenditures and Changes in Fund Balance / Unrestricted Net Assets



ALL FUNDS	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	90,849,746	89,885,403	104,279,736	98,991,629	95,040,038	88,006,712
<b>Expenditures</b>	69,580,967	90,918,923	92,058,974	103,256,697	97,961,418	90,722,044
<b>Difference</b>	21,268,779	(1,033,520)	12,220,762	(4,265,068)	(2,921,380)	(2,715,332)

## 2021 – 2025: Revenues and Expenditures – All Funds

FY2021 shows a surplus due to increase in sales tax, home rule sales tax, majority of the investments related to Police and Fire Pension investment portfolio. FY2022 shows a deficit due to the Build Illinois Bond not received but already expended. FY2023 shows a surplus due to selling of Hanover Square Shopping Mall and Police and Fire Pension investment. FY2024 projection shows a deficit due to sales tax, home rule sales tax not meeting the budgeted amount and the expenditures under budget due to some equipment that wasn't purchase this year that needs to be re-budgeted for next year. FY2025 Budget shows a deficit due to Vehicle Maintenance and Replacement totaled \$2,333,075 will be taken directly from General Fund and Water & Sewer fund balance for FY2025.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Calendar Year Ending December 31, 2025

Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
General	\$ 48,785,016	\$ 53,021,020	\$ 48,295,351	\$ 49,188,457	\$ 45,911,627	\$ 45,684,945	\$ (3,503,512)
Special Revenue Funds							
Motor Fuel Tax	2,447,929	2,401,977	1,705,851	1,550,000	1,725,000	1,650,000	100,000
Road and Bridge	1,872,539	3,697,163	5,297,590	5,744,500	4,811,000	1,503,750	(4,240,750)
MWRD Fields	276,869	1,067,821	202,250	201,000	201,650	1,000	(200,000)
State Restricted	30,121	69,942	26,467	38,550	23,650	33,515	(5,035)
Federal Restricted	6	116	137	1,100	20	1,100	-
Foreign Fire Insurance	39,341	42,671	50,120	42,500	41,100	42,500	-
National Opioid Settlement	-	-	-	-	50,052	23,830	23,830
SSA #3	18,607	20,907	22,252	23,128	22,830	24,172	1,044
SSA #4	21,928	23,162	34,536	36,042	35,650	37,834	1,792
SSA #5	181,947	272,737	375,562	394,316	394,500	413,982	19,666
TIF #3	1,921,554	1,997,619	7,363,703	1,845,200	2,155,200	1,845,100	(100)
TIF #4	545,644	415,722	506,397	409,100	645,200	409,100	-
TIF #5	247,953	134,237	216,692	122,100	165,200	122,100	-
	<u>7,604,438</u>	<u>10,144,074</u>	<u>15,801,557</u>	<u>10,407,536</u>	<u>10,271,052</u>	<u>6,107,983</u>	<u>(4,299,553)</u>
Debt Service Funds							
2020 GO Refunding Bonds	1,447,698	1,463,368	1,533,828	1,445,600	1,466,600	1,441,800	(3,800)
	<u>1,447,698</u>	<u>1,463,368</u>	<u>1,533,828</u>	<u>1,445,600</u>	<u>1,466,600</u>	<u>1,441,800</u>	<u>(3,800)</u>
Capital Projects Funds							
SSA #6	414	754	1,368	-	400	-	-
General Capital Projects	709,114	8,082,980	6,276,096	5,891,560	5,891,560	1,436,012	(4,455,548)
	<u>709,528</u>	<u>8,083,734</u>	<u>6,277,464</u>	<u>5,891,560</u>	<u>5,891,960</u>	<u>1,436,012</u>	<u>(4,455,548)</u>
Enterprise Funds							
Water and Sewer	14,315,292	15,272,766	13,675,277	19,454,184	18,783,151	20,463,692	1,009,508
Commuter Parking Lot	356,473	1,618,580	467,017	136,425	224,454	143,675	7,250
	<u>14,671,766</u>	<u>16,891,345</u>	<u>14,142,293</u>	<u>19,590,609</u>	<u>19,007,605</u>	<u>20,607,367</u>	<u>1,016,758</u>
Internal Service Fund							
Central Equipment	1,374,198	1,405,820	1,618,441	2,380,205	2,391,532	2,433,075	52,870
I.T. Equipment Replacement	558,271	530,964	596,273	700,422	712,422	510,057	(190,365)
	<u>1,932,469</u>	<u>1,936,784</u>	<u>2,214,714</u>	<u>3,080,627</u>	<u>3,103,954</u>	<u>2,943,132</u>	<u>(137,495)</u>
Trust and Agency Funds							
Police Pension	9,782,559	(132,223)	9,963,772	5,875,378	5,875,378	6,195,944	320,566
Fire Pension	5,916,273	(1,522,700)	6,050,756	3,511,862	3,511,862	3,589,529	77,667
	<u>15,698,831</u>	<u>(1,654,922)</u>	<u>16,014,528</u>	<u>9,387,240</u>	<u>9,387,240</u>	<u>9,785,473</u>	<u>398,233</u>
<b>Total Revenues</b>	<u>\$ 90,849,746</u>	<u>\$ 89,885,404</u>	<u>\$ 104,279,735</u>	<u>\$ 98,991,629</u>	<u>\$ 95,040,038</u>	<u>\$ 88,006,712</u>	<u>\$ (10,984,917)</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Calendar Year Ending December 31, 2025

Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses</b>							
General	\$ 40,152,041	\$ 53,745,707	\$ 51,308,840	\$ 49,186,659	\$ 47,519,865	\$ 46,711,571	\$ (2,475,088)
<b>Special Revenue Funds</b>							
Motor Fuel Tax	2,190,455	2,264,761	2,101,986	1,988,985	1,988,985	1,600,000	(388,985)
Road and Bridge	975,731	3,162,797	2,154,266	6,631,500	4,845,500	5,984,600	(646,900)
MWRD Fields	18,281	1,816,488	43,433	165,900	187,550	155,150	(10,750)
State Restricted	76,054	33,075	44,961	46,707	39,560	110,782	64,075
Federal Restricted	-	-	10,000	500	-	500	-
Foreign Fire Insurance	690	13,614	15	40,000	40,000	40,000	-
National Opioid Settlement	-	-	-	-	15,325	23,830	23,830
SSA #3	42,167	20,517	15,351	23,192	20,642	23,871	679
SSA #4	31,947	31,994	27,934	35,842	30,400	37,634	1,792
SSA #5	127,287	358,634	368,354	393,316	296,000	581,000	187,684
TIF #3	775,310	54,510	348,407	1,000,100	451,000	1,572,350	572,250
TIF #4	10,750	7,200	8,603	219,531	203,531	231,000	11,469
TIF #5	2,781	5,224	29,361	170,000	112,500	320,000	150,000
	<u>4,251,452</u>	<u>7,768,815</u>	<u>5,152,670</u>	<u>10,715,573</u>	<u>8,230,993</u>	<u>10,680,717</u>	<u>(34,856)</u>
<b>Debt Service Funds</b>							
2020 GO Refunding Bonds	1,437,200	1,438,400	1,438,000	1,441,600	1,441,600	1,437,800	(3,800)
2011 General Obligation Bonds	-	-	-	-	-	-	-
2010 General Obligation Bonds	-	-	-	-	-	-	-
2010A General Obligation Bonds	-	-	-	-	-	-	-
	<u>1,437,200</u>	<u>1,438,400</u>	<u>1,438,000</u>	<u>1,441,600</u>	<u>1,441,600</u>	<u>1,437,800</u>	<u>(3,800)</u>
<b>Capital Projects Funds</b>							
SSA #6	-	-	-	8,000	5,000	5,000	(3,000)
General Capital Projects	752,487	1,927,923	9,982,158	10,730,794	9,958,760	584,808	(10,145,986)
	<u>752,487</u>	<u>1,927,923</u>	<u>9,982,158</u>	<u>10,738,794</u>	<u>9,963,760</u>	<u>589,808</u>	<u>(10,148,986)</u>
<b>Enterprise Funds</b>							
Water and Sewer	14,601,295	17,390,096	15,122,474	20,093,244	19,208,506	20,818,522	725,278
Commuter Parking Lot	339,368	1,164,758	649,304	460,682	452,835	373,960	(86,722)
	<u>14,940,662</u>	<u>18,554,855</u>	<u>15,771,778</u>	<u>20,553,926</u>	<u>19,661,341</u>	<u>21,192,482</u>	<u>638,556</u>
<b>Internal Service Fund</b>							
Central Equipment	2,203,654	1,452,212	1,637,423	3,883,985	3,745,496	2,793,900	(1,090,085)
I.T. Equipment Replacement	148,381	440,428	1,026,058	501,861	350,886	475,860	(26,001)
	<u>2,352,035</u>	<u>1,892,640</u>	<u>2,663,481</u>	<u>4,385,846</u>	<u>4,096,382</u>	<u>3,269,760</u>	<u>(1,116,086)</u>
<b>Trust and Agency Funds</b>							
Police Pension	3,804,911	3,608,125	3,791,684	3,898,600	4,262,703	4,531,646	633,046
Fire Pension	1,890,177	1,982,460	1,950,362	2,335,699	2,335,699	2,308,260	(27,439)
	<u>5,695,088</u>	<u>5,590,585</u>	<u>5,742,046</u>	<u>6,234,299</u>	<u>6,598,402</u>	<u>6,839,906</u>	<u>605,607</u>
<b>Total Expenditures</b>	<u>\$ 69,580,966</u>	<u>\$ 90,918,924</u>	<u>\$ 92,058,971</u>	<u>\$ 103,256,697</u>	<u>\$ 97,512,343</u>	<u>\$ 90,722,044</u>	<u>\$ (12,534,653)</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Category - ALL Fund  
 Fiscal Year Ending December 31, 2025

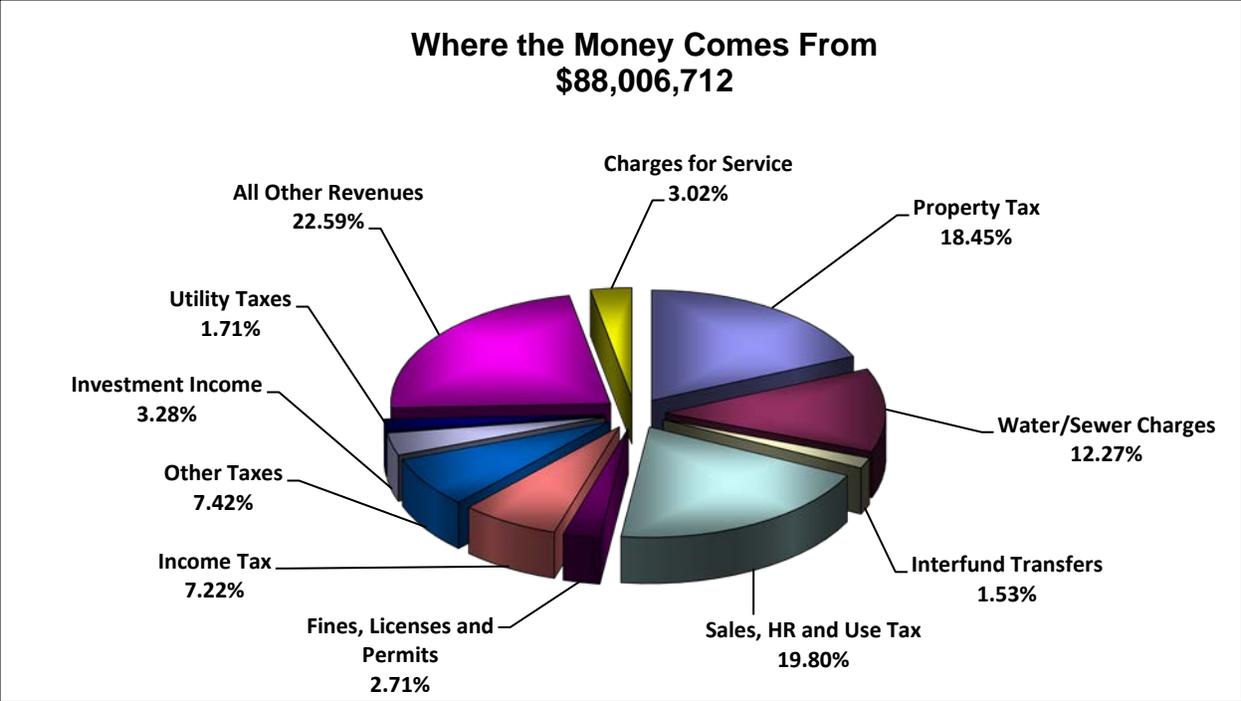
	General Fund FY 2025	Motor Fuel Tax Fund FY 2025	Road and Bridge FY 2025	MWRD FY 2025	State Restricted FY 2025	Federal Restricted FY 2025	Foreign Fire Insurance Fund FY 2025	National Opioid Settlement Fund FY 2025	SSA #3 FY 2025	SSA #4 FY 2025	SSA #5 FY 2025	TIF #3 FY 2025
<b>Revenues and Other Financing Sources</b>												
Property Taxes	\$ 11,946,896	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,922	\$ 37,634	\$ 412,982	\$ 1,770,000
Personal Property Rplcmnt	150,000	-	6,000	-	-	-	-	-	-	-	-	-
Utility Taxes	1,505,000	-	-	-	-	-	-	-	-	-	-	-
State Income Tax	6,350,000	-	-	-	-	-	-	-	-	-	-	-
Sales, HR and Use Tax	17,429,585	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	2,665,100	-	504,000	-	-	-	40,000	-	-	-	-	-
<b>Total Taxes</b>	<b>40,046,581</b>	<b>-</b>	<b>605,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>-</b>	<b>21,922</b>	<b>37,634</b>	<b>412,982</b>	<b>1,770,000</b>
Intergovernmental	130,680	1,600,000	893,750	-	16,015	1,000	-	23,730	-	-	-	-
Licenses and Permits	1,586,500	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	2,516,894	-	-	-	-	-	-	2,100	-	-	-	-
Fines and Forfeits	784,000	-	-	-	15,000	-	-	-	-	-	-	-
Investment Income	500,000	50,000	5,000	1,000	2,500	100	2,500	100	150	200	1,000	75,000
Miscellaneous	120,290	-	-	-	-	-	-	-	-	-	-	100
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-
Others	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 45,684,945</b>	<b>\$ 1,650,000</b>	<b>\$ 1,503,750</b>	<b>\$ 1,000</b>	<b>\$ 33,515</b>	<b>\$ 1,100</b>	<b>\$ 42,500</b>	<b>\$ 23,830</b>	<b>\$ 24,172</b>	<b>\$ 37,834</b>	<b>\$ 413,982</b>	<b>\$ 1,845,100</b>
<b>Expenditures and Other Financing Uses</b>												
Personnel Services	\$ 32,298,330	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	1,360,107	-	165,000	-	-	-	40,000	1,830	-	-	-	11,250
Contractual Services	11,706,634	-	1,831,600	48,150	33,782	500	-	22,000	23,871	37,634	157,648	436,100
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	1,346,500	-	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	1,600,000	3,988,000	107,000	77,000	-	-	-	-	-	423,352	1,125,000
<b>Total Expenditures</b>	<b>\$ 46,711,571</b>	<b>\$ 1,600,000</b>	<b>\$ 5,984,600</b>	<b>\$ 155,150</b>	<b>\$ 110,782</b>	<b>\$ 500</b>	<b>\$ 40,000</b>	<b>\$ 23,830</b>	<b>\$ 23,871</b>	<b>\$ 37,634</b>	<b>\$ 581,000</b>	<b>\$ 1,572,350</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Category - ALL Fund  
 Fiscal Year Ending December 31, 2025

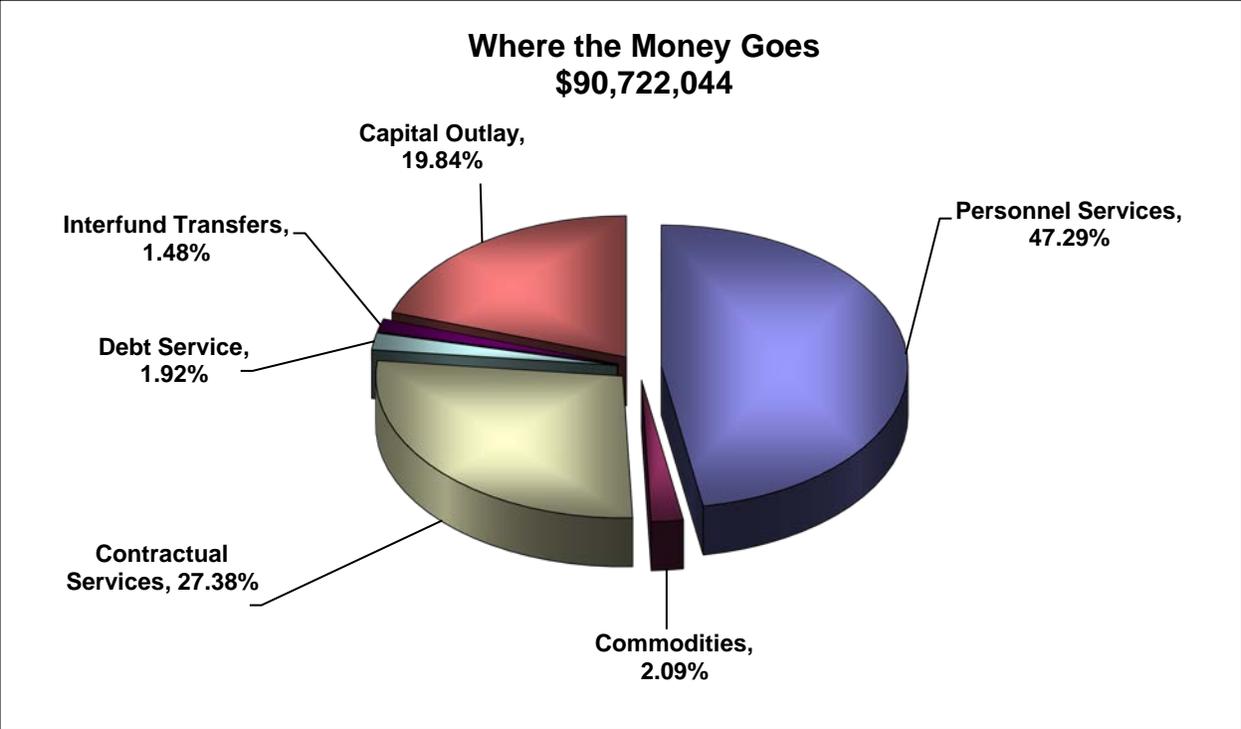
	TIF #4 FY 2025	TIF #5 FY 2025	2020 GO Bond Fund FY 2025	SSA #6 FY 2025	General Capital Project Fund FY 2025	Water & Sewer Fund FY 2025	Municipal Commuter Lot FY 2025	Central Equipment FY 2025	I.T. Equipment Fund FY 2025	Police Pension Fund FY 2025	Fire Pension Fund FY 2025	Total FY 2025
<b>Revenues and Other Financing Sources</b>												
Property Taxes	\$ 400,000	\$ 115,000	\$ 1,436,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,236,234
Personal Property Rplcmnt	-	-	-	-	-	-	-	-	-	-	-	156,000
Utility Taxes	-	-	-	-	-	-	-	-	-	-	-	1,505,000
State Income Tax	-	-	-	-	-	-	-	-	-	-	-	6,350,000
Sales, HR and Use Tax	-	-	-	-	-	-	-	-	-	-	-	17,429,585
Other Taxes	-	-	-	-	-	-	-	-	-	-	-	3,209,100
<b>Total Taxes</b>	<b>400,000</b>	<b>115,000</b>	<b>1,436,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,885,919</b>
Intergovernmental	-	-	-	-	-	500,000	-	-	-	-	-	3,165,175
Licenses and Permits	-	-	-	-	-	-	-	-	-	-	-	1,586,500
Charges for Services	-	-	-	-	-	10,801,209	140,675	-	-	-	-	13,460,878
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	-	799,000
Investment Income	9,000	7,000	5,000	-	5,000	125,000	3,000	100,000	13,000	1,100,000	880,000	2,884,550
Miscellaneous	100	100	-	-	84,512	3,237,483	-	2,333,075	497,057	5,095,944	2,709,529	14,078,190
Interfund Transfers	-	-	-	-	1,346,500	-	-	-	-	-	-	1,346,500
Others	-	-	-	-	-	5,800,000	-	-	-	-	-	5,800,000
<b>Total Revenues</b>	<b>\$ 409,100</b>	<b>\$ 122,100</b>	<b>\$ 1,441,800</b>	<b>\$ -</b>	<b>\$ 1,436,012</b>	<b>\$ 20,463,692</b>	<b>\$ 143,675</b>	<b>\$ 2,433,075</b>	<b>\$ 510,057</b>	<b>\$ 6,195,944</b>	<b>\$ 3,589,529</b>	<b>\$ 88,006,712</b>

**Expenditures and Other Financing Uses**

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,797,702	\$ 221,610	\$ -	\$ -	\$ 4,390,621	\$ 2,191,040	\$ 42,899,303
Commodities	-	-	-	-	-	310,586	4,400	-	-	800	-	1,893,973
Contractual Services	131,000	20,000	1,000	5,000	-	8,760,160	97,950	1,220,000	-	140,225	117,220	24,790,474
Debt Service	-	-	1,436,800	-	-	305,074	-	-	-	-	-	1,741,874
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	1,346,500
Capital Outlay	100,000	300,000	-	-	584,808	7,645,000	50,000	1,573,900	475,860	-	-	18,049,920
<b>Total Expenditures</b>	<b>\$ 231,000</b>	<b>\$ 320,000</b>	<b>\$ 1,437,800</b>	<b>\$ 5,000</b>	<b>\$ 584,808</b>	<b>\$ 20,818,522</b>	<b>\$ 373,960</b>	<b>\$ 2,793,900</b>	<b>\$ 475,860</b>	<b>\$ 4,531,646</b>	<b>\$ 2,308,260</b>	<b>\$ 90,722,044</b>



The Village’s primary source of revenue is the Basic Sales and Home Rule Sales Taxes. All Other Revenues included the IEPA loan of \$5.8M offset the \$5.8M expenditures for water main replacement.



Public Safety, including the Police and Fire, accounts for 60.90% of Village personal services expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewer and the municipal commuter parking lot.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2025

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
311-300	Property Tax - DuPage	\$ 266,132	\$ 276,056	\$ 286,924	\$ 270,000	\$ 280,000	\$ 270,000	\$ -
311-301	Property Taxes	15,912,362	15,635,773	15,854,956	15,398,696	15,753,696	15,398,696	-
311-303	Property Taxes TIF Rebates	-	-	306	-	-	-	-
311-304	Township Tax Levy	104,980	98,252	103,319	95,000	95,000	95,000	-
311-390	S.S.A. #3, 4, 5 & 6 Property Tax	222,717	311,132	426,145	450,036	449,000	472,538	22,502
312-301	Simplified Telecommunications	309,300	295,421	283,702	250,000	270,000	250,000	-
312-302	Natural Gas Use Tax	412,239	437,122	401,597	416,000	370,000	385,000	(31,000)
312-303	Electric Use Tax	967,357	937,296	888,391	920,000	840,000	870,000	(50,000)
313-301	Sales Tax	11,395,783	11,915,838	9,064,576	9,875,000	8,030,000	8,045,612	(1,829,388)
313-302	Use Tax	1,448,845	1,518,590	1,458,521	1,500,000	1,400,000	1,400,000	(100,000)
313-303	Home Rule Sales Tax	9,443,282	11,273,479	8,142,028	9,875,000	8,040,000	7,983,973	(1,891,027)
313-304	Real Estate Transfer Tax	832,453	797,474	569,618	500,000	500,000	500,000	-
313-305	Hotel/Motel Tax	50,797	57,582	56,357	50,000	54,000	55,000	5,000
314-301	Food & Beverage Tax	1,517,207	1,657,306	1,779,898	1,500,000	1,800,000	1,800,000	300,000
314-302	Gasoline Tax	142,812	110,183	108,857	135,000	185,000	504,000	369,000
314-303	Cannabis Tax	55,533	60,282	57,227	60,000	60,000	60,000	-
314-304	Push Tax	-	193	78	-	50	-	-
314-305	Foreign Fire Ins. Tax	39,282	41,063	47,301	40,000	40,000	40,000	-
314-306	Video Gaming Tax	219,626	227,958	233,038	231,000	235,000	234,600	3,600
314-307	Auto Rental Tax	15,409	17,838	21,286	15,500	15,500	15,500	-
<b>Total Taxes</b>		<b>43,356,115</b>	<b>45,668,837</b>	<b>39,784,125</b>	<b>41,581,232</b>	<b>38,417,246</b>	<b>38,379,919</b>	<b>(3,201,313)</b>
331-301	Personal Prop. Replacement	164,916	332,532	273,922	293,500	156,000	156,000	(137,500)
331-302	State Income Tax	5,012,020	6,105,635	5,984,685	6,350,000	6,200,000	6,350,000	-
331-303	Motor Fuel Tax	1,487,858	1,521,509	1,617,261	1,500,000	1,650,000	1,600,000	100,000
332-300	National Opioid Settlements	-	11,675	(11,675)	-	50,052	23,730	23,730
332-301	State Grants	1,054,703	1,547,283	153,374	3,960,000	2,559,106	1,443,750	(2,516,250)
332-302	Federal Grants	2,746,779	2,546,552	29,543	-	-	-	-
332-303	Other Government Grants	-	820,483	-	1,700	1,700	5,200	3,500
367-300	Drug Forfeiture	12,177	45,446	7,952	21,000	5,000	16,000	(5,000)
367-301	Sex Offender Fees	455	585	465	1,050	1,050	1,015	(35)
380-306	Police Programs	37,728	33,416	71,283	25,000	50,000	35,000	10,000
380-307	Expenditures Fire	25,734	2,195	15,513	15,000	22,842	20,000	5,000
380-317	DuPage City Mowing Reimb.	16,910	20,030	20,030	20,030	20,030	20,030	-
380-326	ILEAS Reimbursement	1,160	-	-	450	-	450	-
<b>Total Intergovernmental</b>		<b>10,560,440</b>	<b>12,987,341</b>	<b>8,162,353</b>	<b>12,187,730</b>	<b>10,715,780</b>	<b>9,671,175</b>	<b>(2,516,555)</b>
321-301	Business Licenses	66,705	64,810	63,126	63,000	63,000	63,000	-
321-302	Liquor Licenses	66,257	66,707	75,871	73,000	78,544	83,000	10,000
321-303	Contractor Licenses	42,235	51,185	50,160	48,000	44,000	45,000	(3,000)
321-304	Vendor/Solicitor Licenses	325	450	925	300	475	700	400
321-305	Tobacco Licenses	-	-	23,925	21,125	22,500	22,500	1,375
321-306	Animal Licenses	355	-	-	-	-	-	-
321-307	Penalties on Licenses	41,581	33,925	27,202	39,400	30,000	37,000	(2,400)
321-308	Multi-Family Licenses	102,750	106,875	81,825	98,100	98,100	98,100	-
321-309	Single Family Rental Licenses	77,200	66,800	75,450	76,400	70,000	72,300	(4,100)
322-301	Building Permits - Cook & DuPage	541,856	548,763	453,013	482,000	422,000	661,000	179,000
322-303	Sign Permits	1,522	1,108	1,643	1,500	1,309	1,400	(100)
322-304	Video Gaming Terminal Permit	57,000	84,000	74,500	97,500	90,000	109,500	12,000
323-306	Land Use Development	5,250	6,075	8,775	7,000	8,055	8,000	1,000
323-307	Cable Franchise Fee	344,783	322,749	280,832	312,000	260,000	250,000	(62,000)
322-310	Wastewater Discharge	750	-	-	-	-	-	-
323-301	Solid Waste Franchise Fee	122,699	124,837	141,704	125,000	135,000	135,000	10,000
<b>Total Licenses and Permits</b>		<b>1,471,267</b>	<b>1,478,284</b>	<b>1,358,950</b>	<b>1,444,325</b>	<b>1,322,983</b>	<b>1,586,500</b>	<b>142,175</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2025

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>								
323-302	Building Reinspection Fee	175	650	1,350	300	900	700	400
323-304	Plan Review-Engineering	38,009	2,615	3,356	5,000	-	-	(5,000)
323-305	Plan Review-Ins Svc. Fee	112,769	101,409	75,711	80,000	68,000	99,000	19,000
323-308	Ground Emergency Medical Transp.	461,502	594,310	413,105	500,000	450,000	500,000	-
323-309	Parking Lot Meter Fees	39,250	71,275	97,649	122,675	114,543	140,675	18,000
323-310	Parking Lot Permit Fees	17,220	30,270	33,610	10,850	16,910	2,100	(8,750)
323-311	Immobilization Fees	2,400	2,550	4,100	2,400	3,000	3,000	600
323-312	Ambulance Fees	784,058	986,617	916,957	1,000,000	1,000,000	1,000,000	-
323-313	CPR Fees	4,695	3,960	7,985	4,500	3,500	4,500	-
323-314	Vehicle Impoundment Fees	352,321	314,508	471,790	450,000	425,000	450,000	-
323-316	ADT Administrative Fee	7,324	7,892	8,434	7,900	8,500	8,400	500
323-318	Child Safety Seat Install	135	105	105	-	35	-	-
323-319	Elevator Inspection Fee	-	(93)	(372)	-	-	-	-
323-322	Overweight Vehicle Fee	23,469	35,183	14,027	24,000	14,500	24,000	-
323-323	Foreclosure Registration Fee	65,012	49,844	33,488	50,000	50,000	50,000	-
344-301	Water Sales-Cook County	3,501,269	3,419,753	3,609,213	3,701,100	3,626,592	3,789,984	88,884
344-302	Water Sales-DuPage County	3,347,601	3,326,763	3,473,489	3,654,700	3,491,820	3,649,140	(5,560)
344-303	Water Sales-Cook & DuPage County	(85)	4,250	6,187	-	250	-	-
345-301	Sewer Sales-Cook County	789,824	771,654	807,448	819,200	806,514	829,776	10,576
345-302	Sewer Sales-DuPage County	1,906,939	1,901,785	1,997,208	2,066,400	1,922,670	2,011,032	(55,368)
346-300	Water Penalties	304,159	354,317	364,533	312,000	399,027	312,000	-
347-301	Water Tap-On Fees-Cook	22,200	28,860	1,850	14,430	9,250	33,300	18,870
347-302	Water Tap-On Fees-DuPage	30,340	18,870	35,890	7,400	5,920	-	(7,400)
348-301	Sewer Tap-On Fees-Cook	23,360	26,211	1,813	14,144	7,976	32,640	18,496
348-302	Sewer Tap-On Fees-DuPage	27,913	16,678	35,168	7,252	4,714	-	(7,252)
349-301	Water Meters-Cook County	8,399	10,602	535	4,862	2,474	13,313	8,451
349-302	Water Meters-DuPage County	10,356	5,268	13,601	1,764	5,876	-	(1,764)
363-300	Printed Materials	5,918	5,688	5,752	6,000	6,000	6,000	-
364-300	Rental Income	340,322	359,861	369,762	361,555	362,255	371,294	9,739
389-309	Leachate Treatment	183,879	247,721	176,924	183,932	200,000	130,024	(53,908)
<b>Total Charges for Services</b>		<b>12,410,732</b>	<b>12,699,375</b>	<b>12,980,667</b>	<b>13,412,364</b>	<b>13,006,226</b>	<b>13,460,878</b>	<b>48,514</b>
351-301	Traffic Fines-Cook	50,236	13,942	18,012	10,000	12,000	12,000	2,000
351-302	Traffic Fines-DuPage	271,718	260,689	260,948	210,000	230,000	230,000	20,000
351-303	Ordinance Violations	503,669	486,170	526,283	501,200	520,000	537,000	35,800
351-305	Police False Alarm Fines	500	3,225	600	1,000	500	1,000	-
351-306	DUI Fines	16,371	21,291	13,548	15,000	15,000	15,000	-
351-307	Fire False Alarm Fines	3,325	9,150	8,350	3,000	3,000	3,000	-
351-308	Traffic Court Supervision	995	203	73	-	100	-	-
351-309	Fines-Red Light Cameras	139,459	104,348	21,852	-	2,500	-	-
351-310	Kennel Fees	730	1,010	705	1,000	1,000	1,000	-
<b>Total Fines and Forfeits</b>		<b>987,002</b>	<b>900,029</b>	<b>850,371</b>	<b>741,200</b>	<b>784,100</b>	<b>799,000</b>	<b>57,800</b>
361-300	Interest on Investments	(290,809)	1,013,195	3,158,925	1,082,450	1,886,550	1,084,550	2,100
361-300-3	Interest Foregone Contra Account	-	(10,916)	(29,081)	-	-	-	-
362-300	Net Change in Fair Value	9,533,352	(9,114,813)	9,864,458	1,800,000	1,800,000	1,800,000	-
<b>Total Investment Income</b>		<b>9,242,543</b>	<b>(8,112,535)</b>	<b>12,994,302</b>	<b>2,882,450</b>	<b>3,686,550</b>	<b>2,884,550</b>	<b>2,100</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2025

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>								
343-301	Infrastructure Charge Cook County	801,089	1,244,093	1,277,300	1,392,000	1,407,000	1,520,187	128,187
343-302	Infrastructure Charge DuPage County	773,172	1,182,066	1,328,183	1,512,000	1,524,000	1,646,296	134,296
365-350	Renewable (Green) Energy	20,835	34,169	5,000	-	-	-	-
365-360	Village Contributions Pension	5,526,625	5,910,987	5,798,234	6,366,580	6,366,580	6,696,243	329,663
365-370	Employee Contributions Police	582,321	742,876	704,012	685,140	685,140	722,139	36,999
365-371	Misc. Employee Contributions Fire	388,319	323,701	347,222	355,520	355,520	387,091	31,571
380-303	ILETSB Boards	-	-	37,076	28,800	23,480	4,696	(24,104)
380-309	Reimbursed Exp. Miscellaneous	93,776	180,910	186,113	2,796,548	2,922,616	122,500	(2,674,048)
380-311	Reimbursed Exp.s MFT	125,000	-	-	-	-	-	-
380-327	Hazardous Materials	-	1,927	-	-	-	-	-
380-328	OJP Bullet Proof Vest Grant	2,133	2,000	4,318	3,713	3,713	3,713	-
389-301	Central Equipment Fund - General	1,017,285	1,029,714	1,096,243	1,898,037	1,898,037	1,948,493	50,456
389-303	Miscellaneous Income	85,215	140,419	140,149	81,400	81,600	81,300	(100)
389-307	Corporate Partnership Program	5,370	10,913	9,750	9,600	15,150	11,000	1,400
389-312	Veteran's Memorial	230	500	150	-	-	-	-
389-313	Other Memorials	-	100	-	-	-	-	-
389-350	Central Equip Funding - W & S	328,535	280,688	289,520	392,556	392,556	399,463	6,907
389-352	IT Equip Funding - W & S	130,667	80,703	63,824	26,745	26,745	29,882	3,137
389-353	IT Equip Funding - General Fund	383,803	440,000	447,885	660,677	660,677	467,175	(193,502)
389-354	SCBA Funding - General Fund	38,012	38,012	38,012	38,012	38,012	38,012	-
<b>Total Miscellaneous</b>		<b>10,302,386</b>	<b>11,643,777</b>	<b>11,772,991</b>	<b>16,247,328</b>	<b>16,400,826</b>	<b>14,078,190</b>	<b>(2,169,138)</b>
391-301	Transfer from General Fund	2,403,370	12,436,520	11,400,000	5,480,000	5,480,000	1,346,500	(4,133,500)
391-318	Transfer from State Restricted Fund	70,000	30,000	-	-	-	-	-
391-319	Transfer from Federal Restricted Fund	-	-	10,000	-	-	-	-
391-350	Transfer from Water & Sewer	-	46,680	45,000	15,000	15,000	-	(15,000)
<b>Total Interfund Transfers</b>		<b>2,473,370</b>	<b>12,513,200</b>	<b>11,455,000</b>	<b>5,495,000</b>	<b>5,495,000</b>	<b>1,346,500</b>	<b>(4,148,500)</b>
392-301	Gain on Sale of Capital Assets	45,891	107,096	3,287,641	-	111,327	-	-
392-302	Loss on Sale of Capital Assets	-	-	(163,057)	-	-	-	-
392-304	Capital Contributions	-	-	1,796,391	-	-	-	-
393-394	Debt Issuance Loan Proceeds	-	-	-	5,000,000	5,100,000	5,800,000	800,000
<b>Total Other</b>		<b>45,891</b>	<b>107,096</b>	<b>4,920,974</b>	<b>5,000,000</b>	<b>5,211,327</b>	<b>5,800,000</b>	<b>800,000</b>
<b>Total Revenues and Other Financing Sources</b>		<b>90,849,746</b>	<b>89,885,404</b>	<b>104,279,735</b>	<b>98,991,629</b>	<b>95,040,038</b>	<b>88,006,712</b>	<b>(10,984,917)</b>
		-	-	-	-	-	-	-

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Summary by Account-All Funds  
Fiscal Year Ending December 31, 2025

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-403	Refunds	561,257	195,893	42,055	250,000	250,000	250,000	-
401-411	Salaries-Regular	16,589,399	16,774,862	18,050,879	19,336,638	18,891,666	20,147,119	810,481
401-412	Salaries-Part Time	673,444	553,637	530,402	1,070,395	642,182	1,017,302	(53,093)
401-421	Overtime Compensation	1,903,114	2,589,119	2,378,404	1,473,880	2,057,681	1,658,568	184,688
401-422	Court Appearances	102,534	73,006	103,845	115,000	102,637	115,000	-
401-423	Holiday Pay	168,102	169,465	186,245	209,861	192,401	207,142	(2,719)
401-427	Language Proficiency	23,817	23,653	21,619	23,000	25,162	25,000	2,000
401-428	On-Call Premium Pay	29,417	29,163	43,237	47,533	47,908	48,303	770
401-429	Employee Incentive	12,558	12,745	7,380	8,900	12,130	12,500	3,600
401-441	State Retirement	960,044	841,362	703,523	799,331	784,770	872,604	73,273
401-442	Social Security	1,161,999	1,208,552	1,285,951	1,438,133	1,359,983	1,485,764	47,631
401-443	Police/Fire Pension	5,526,607	5,910,476	5,797,158	6,366,580	6,366,580	6,696,243	329,663
401-443-1	Police/Fire Pensioner's	4,889,891	5,199,671	5,525,342	5,728,409	6,092,512	6,331,661	603,252
401-444	Employee Insurance	1,474,340	3,631,724	3,230,714	3,859,016	3,617,886	3,942,963	83,947
401-445	Special Pension	76,098	74,410	77,098	80,595	81,401	85,134	4,539
401-446	Unempl Compensation	697	5,928	-	4,000	4,000	4,000	-
401-450	OPEB	211,111	192,478	36,971	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(480,655)	(656,279)	227,146	-	-	-	-
<b>Total Personnel Services</b>		<b>33,883,775</b>	<b>36,829,864</b>	<b>38,247,968</b>	<b>40,811,271</b>	<b>40,528,899</b>	<b>42,899,303</b>	<b>2,088,032</b>
402-411	Office Supplies	64,224	81,806	54,515	79,802	77,197	77,655	(2,147)
402-413	Membership & Subscriptions	186,079	193,233	196,596	220,923	219,439	231,906	10,983
402-414	Books, Publications, Maps	18,692	26,005	28,820	28,897	28,678	28,972	75
402-421	Gasoline & Lube	261,512	342,724	294,536	313,437	290,500	295,931	(17,506)
402-422	Auto Parts & Accessories	87,880	96,029	108,883	101,000	105,000	108,375	7,375
402-423	Communication Parts	4,231	3,146	4,026	8,000	7,000	4,990	(3,010)
402-425	Ammunition	9,269	9,625	16,200	16,000	16,000	16,000	-
402-426	Bulk Chemicals	11,655	14,344	14,827	16,695	17,200	18,102	1,407
402-427	Materials & Supplies	585,174	646,372	598,999	689,911	678,690	710,400	20,489
402-428	Cleaning Supplies	28,220	29,767	37,365	35,560	35,610	35,812	252
402-429	Part & Access-Non Auto	58,140	61,635	67,324	60,541	65,541	69,046	8,505
402-431	Uniforms	85,279	115,924	102,603	117,220	119,252	112,295	(4,925)
402-433	Safety & Protective Equip	36,635	44,469	34,908	45,494	49,783	46,274	780
402-434	Small Tools	19,666	28,506	25,028	42,410	44,428	68,632	26,222
402-435	Evidence	6,142	5,700	4,180	5,700	5,700	6,100	400
402-436	Photo Supplies	3,851	4,025	1,199	1,000	1,000	1,000	-
402-490	Employee Recognition	24,692	28,235	31,157	26,664	20,664	26,483	(181)
402-499	Miscellaneous Expense	7,049	13,186	13,962	37,100	34,605	36,000	(1,100)
<b>Total Commodities</b>		<b>1,498,390</b>	<b>1,744,731</b>	<b>1,635,126</b>	<b>1,846,354</b>	<b>1,816,287</b>	<b>1,893,973</b>	<b>47,619</b>
403-411	Telephone	176,466	167,005	182,594	185,455	179,343	176,413	(9,042)
403-412	Postage	99,291	123,608	132,991	137,551	140,386	149,250	11,699
403-413	Light & Power	214,517	183,443	257,456	276,491	313,800	330,065	53,574
403-414	Natural Gas	46,955	84,921	48,350	71,300	69,000	77,000	5,700
403-415	Street Lighting	46,317	35,391	59,104	60,000	62,000	65,100	5,100
403-416	Property Taxes	183	-	-	8,000	5,000	5,000	(3,000)
403-417	Tax Incentive Payments	5,704,843	6,083,219	3,706,902	3,225,000	2,400,000	2,000,000	(1,225,000)
403-418	Sales & Home Rule Sales Tax	-	-	-	-	-	1,454,324	1,454,324
403-421	Liability Insurance Program	808,873	781,675	1,314,340	1,321,754	1,103,220	1,309,292	(12,462)
403-431	M & R- Auto Equipment	102,531	37,928	67,746	76,000	85,000	76,000	-
403-432	M & R- Office Equipment	2,985	2,309	2,681	2,520	2,520	2,520	-
403-433	M & R- Comm Equipment	128	-	-	-	-	-	-
403-434	M & R- Buildings	149,166	144,123	214,678	189,373	191,295	191,373	2,000

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2025

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-435	M & R- Streets & Bridges	746,717	746,329	631,566	1,268,771	1,231,771	1,283,771	15,000
403-436	Maintenance Agreements	829,419	964,308	1,017,498	1,083,996	994,540	1,161,978	77,982
403-437	M & R- Other Equipment	22,566	33,443	22,326	41,900	45,900	46,340	4,440
403-438	M & R-Forestry	59,278	65,027	104,952	130,000	130,000	180,000	50,000
403-439	M & R-Accident Claims	9,850	47,482	15,415	9,000	9,000	9,000	-
403-441	M & R- Sewage Treat Plant	59,922	59,007	59,748	60,000	60,000	60,000	-
403-442	M & R- Sewer Lines	25,491	25,515	28,787	29,000	29,000	29,000	-
403-443	M & R- Wells	5,357	825	-	8,000	600	8,000	-
403-444	M & R- Water Mains	21,345	10,550	53,511	50,000	50,000	50,000	-
403-445	M & R- Water Tanks	4,575	5,150	36,750	53,300	8,200	13,600	(39,700)
403-451	Equipment Rentals	1,202,124	1,223,142	1,303,762	1,634,419	1,609,235	1,739,595	105,176
403-452	Vehicle Maint & Replace	1,345,820	1,310,402	1,385,763	2,290,593	2,290,593	2,347,956	57,363
403-453	Furniture Replacement	1,097	996	25,279	5,200	5,395	750	(4,450)
403-456	IT Equipment Maint & Replace	514,470	520,703	511,709	687,422	687,422	497,057	(190,365)
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-461	Consulting Services	446,841	612,893	749,789	1,328,530	1,069,184	1,512,388	183,858
403-462	Legal Services	447,860	439,298	429,798	663,465	511,940	645,380	(18,085)
403-463	Auditing Services	40,938	32,358	32,213	50,558	39,571	39,591	(10,967)
403-464	Engineering Services	236,330	240,242	482,037	2,280,600	1,645,600	1,640,600	(640,000)
403-465	Medical Examinations	72,760	53,794	55,581	83,966	83,254	78,378	(5,588)
403-466	Investment Expense	108,106	82,019	87,572	113,000	113,000	113,000	-
403-467	Legal Publications	12,851	10,894	9,968	13,000	11,000	13,000	-
403-468	Uniform Rentals	2,800	2,081	1,705	1,850	1,850	1,850	-
403-469	Testing Services	36,555	36,950	40,432	73,062	72,900	78,192	5,130
403-470	Binding & Printing	25,371	29,950	32,833	40,332	36,739	40,646	314
403-471	Schools, Conf, Meetings	135,916	200,791	191,581	267,252	261,100	262,123	(5,129)
403-472	Transportation	9,419	22,696	23,766	32,771	28,374	29,361	(3,410)
403-473	Elected Officials Initiative	8,155	6,085	9,788	13,000	13,000	10,500	(2,500)
403-474	Tuition Reimbursement	5,481	-	6,136	17,175	17,175	14,000	(3,175)
403-478	Fire Corp	1,330	458	1,363	2,200	2,200	2,200	-
403-479	TIF Redevelopment Agreements	-	-	-	11,000	-	11,000	-
403-480	Bad Debt	-	3,930	125	-	-	-	-
403-482	JAWA-Fixed Cost	1,019,904	1,009,328	804,788	714,352	642,873	714,352	-
403-485	Miscellaneous Programs	16,750	31,199	18,355	30,400	30,400	30,400	-
403-486	Court Supervision	-	-	29,423	1	-	1	-
403-489	IEPA Discharge Fee	17,500	17,500	17,500	20,000	20,000	20,000	-
403-491	Special Events	70,383	86,150	91,391	105,271	104,927	114,171	8,900
403-492	Drug Forfeiture	2,554	1,000	5,995	18,405	16,905	20,730	2,325
403-493	Depreciation	2,077,329	2,034,739	2,363,563	1,220,000	1,080,000	1,220,000	-
403-494	DUI Expense.	3,500	2,075	9,543	28,801	22,655	13,551	(15,250)
403-496	Collection Service	3,824	2,397	4,168	4,000	4,200	5,000	1,000
403-497	JAWA-Operating Costs	4,155,817	4,455,615	4,420,244	4,811,580	4,650,000	4,780,032	(31,548)
403-498	Contingency	-	-	-	15,000	15,000	15,000	-
403-499	Miscellaneous Expenses	50,770	55,907	287,979	53,182	56,247	61,132	7,950
403-500	Amortization Expenses	7,254	7,254	7,254	-	-	-	-
403-501	Water Utility Assistance	-	-	728	2,500	1,000	2,500	-
<b>Total Contractual Services</b>		<b>21,254,595</b>	<b>22,172,114</b>	<b>21,437,534</b>	<b>24,958,310</b>	<b>22,292,326</b>	<b>24,790,474</b>	<b>(167,836)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account-All Funds  
 Fiscal Year Ending December 31, 2025

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
411-403	Principal- G.O. Bonds	970,000	1,010,000	1,050,000	1,095,000	1,095,000	1,135,000	40,000
411-404	Interest- G.O. Bonds	466,800	428,000	387,600	345,600	345,600	301,800	(43,800)
411-418	Principal - IEPA Loan	-	-	-	-	-	213,726	213,726
411-421	Interest - IEPA Loan	-	-	-	-	-	91,348	91,348
<b>Total Debt Service</b>		<b>1,436,800</b>	<b>1,438,000</b>	<b>1,437,600</b>	<b>1,440,600</b>	<b>1,440,600</b>	<b>1,741,874</b>	<b>301,274</b>
412-401	Interfund General	30,000	30,000	-	-	-	-	-
412-404	Interfund Road & Bridge	1,400,000	3,451,900	5,000,000	4,500,000	4,500,000	-	(4,500,000)
412-417	Transfer to MWRD	-	250,000	200,000	200,000	200,000	-	(200,000)
412-431	General Capital Outlay	670,370	7,981,300	6,025,000	795,000	795,000	1,346,500	551,500
412-431-2	General Capital Outlay IT Maintenance	40,000	-	30,000	-	-	-	-
412-451	Interfund Commuter Parking Lot	300,000	800,000	200,000	-	-	-	-
412-461	Interfund Central Equipment	33,000	-	-	-	-	-	-
<b>Total Interfund Transfers</b>		<b>2,473,370</b>	<b>12,513,200</b>	<b>11,455,000</b>	<b>5,495,000</b>	<b>5,495,000</b>	<b>1,346,500</b>	<b>(4,148,500)</b>
413-411	Land	-	-	1,705	300,000	250,000	1,000,000	700,000
413-421	Buildings	261,943	1,052,730	5,760,215	5,146,040	4,501,195	200,700	(4,945,340)
413-422	Impr Other Than Buildings	3,316,096	7,729,418	7,780,093	12,042,459	10,494,516	6,793,352	(5,249,107)
413-431	Office Equipment	136,961	569,635	845,466	601,861	450,886	475,860	(126,001)
413-432	Office Furniture & Fixtures	-	-	-	75,000	25,000	-	(75,000)
413-441	Automobiles	185,535	198,519	141,384	267,247	267,247	293,000	25,753
413-442	Trucks	993,522	54,648	101,544	2,390,738	2,390,738	1,178,000	(1,212,738)
413-443	Other Equipment	3,836,911	2,042,023	741,607	1,112,901	862,046	1,024,008	(88,893)
413-461	Sewage Treatment Plant	27,000	114,438	248,555	1,089,020	1,089,020	985,000	(104,020)
413-462	Sewer Lines	177,984	657,108	557,621	900,000	800,000	900,000	-
413-471	Water Storage Tanks	-	-	575,000	-	-	-	-
413-472	Water Mains	98,084	3,802,496	1,092,554	4,606,313	4,650,000	5,200,000	593,687
413-473	Water Wells	-	-	-	173,583	158,583	-	(173,583)
<b>Total Capital Outlay</b>		<b>9,034,036</b>	<b>16,221,014</b>	<b>17,845,742</b>	<b>28,705,162</b>	<b>25,939,231</b>	<b>18,049,920</b>	<b>(10,655,242)</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>69,580,966</b>	<b>90,918,924</b>	<b>92,058,971</b>	<b>103,256,697</b>	<b>97,512,343</b>	<b>90,722,044</b>	<b>(12,534,653)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Statement of Revenues, Expenditures and  
Changes in Fund Balance/Unassigned Net Assets (Estimated)  
Fiscal Year Ending December 31, 2025

	General Fund FY 2025	Special Revenue Funds										
		Motor Fuel Tax Fund FY 2025	Road and Bridge FY 2025	MWRD FY 2025	State Restricted FY 2025	Federal Restricted FY 2025	Foreign Fire Insurance Fund FY 2025	National Opioid Settlement FY 2025	SSA #3 FY 2025	SSA #4 FY 2025	SSA #5 FY 2025	TIF #3 FY 2025
Total Revenues	\$ 45,684,945	\$ 1,650,000	\$ 1,503,750	\$ 1,000	\$ 33,515	\$ 1,100	\$ 42,500	\$ 23,830	\$ 24,172	\$ 37,834	\$ 413,982	\$ 1,845,100
Total Expenditures	\$ 46,711,571	\$ 1,600,000	\$ 5,984,600	\$ 155,150	\$ 110,782	\$ 500	\$ 40,000	\$ 23,830	\$ 23,871	\$ 37,634	\$ 581,000	\$ 1,572,350
Surplus(Deficit) Revenue Over Expenditures	\$ (1,026,626)	\$ 50,000	\$ (4,480,850)	\$ (154,150)	\$ (77,267)	\$ 600	\$ 2,500	\$ -	\$ 301	\$ 200	\$ (167,018)	\$ 272,750
Beginning Fund Balance January 01, 2025	32,108,606	1,114,446	5,039,912	225,357	240,774	3,914	256,033	67,501	26,388	29,325	326,079	18,641,279
Less: Restricted	-											
Ending Fund Balance December 31, 2025	\$ 31,081,980	\$ 1,164,446	\$ 559,062	\$ 71,207	\$ 163,507	\$ 4,514	\$ 258,533	\$ 67,501	\$ 26,689	\$ 29,525	\$ 159,061	\$ 18,914,029
Percentage of FY 2025 Expenditures	<u>66.54%</u>											

Fund Balance applies to General, Special Revenue Funds.

VILLAGE OF HANOVER PARK, ILLINOIS  
Statement of Revenues, Expenditures and  
Changes in Fund Balance/Unassigned Net Assets (Estimated)  
Fiscal Year Ending December 31, 2025

	Special Revenue Funds		Debt Service Fund	Capital Project Funds		Enterprise Funds		Internal Service Funds		Trust & Agency Funds	
	TIF #4	TIF #5	2020 GO Bond Fund	SSA #6	General Capital Project Fund	Water & Sewer Fund	Municipal Commuter Lot	Central Equipment	I.T. Equipment Fund	Police Pension Fund	Fire Pension Fund
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
Total Revenues	\$ 409,100	\$ 122,100	\$ 1,441,800	\$ -	\$ 1,436,012	\$ 20,463,692	\$ 143,675	\$ 2,433,075	\$ 510,057	\$ 6,195,944	\$ 3,589,529
Total Expenditures	\$ 231,000	\$ 320,000	\$ 1,437,800	\$ 5,000	\$ 584,808	\$ 20,818,522	\$ 373,960	\$ 2,793,900	\$ 475,860	\$ 4,531,646	\$ 2,308,260
Surplus(Deficit) Revenue Over Expenditures	\$ 178,100	\$ (197,900)	\$ 4,000	\$ (5,000)	\$ 851,204	\$ (354,830)	\$ (230,285)	\$ (360,825)	\$ 34,197	\$ 1,664,298	\$ 1,281,269
Beginning Fund Balance January 01, 2025	2,285,861	647,905	641,926	87,842	(405,858)	8,607,943	2,667,038	7,906,755	1,473,069	49,479,160	29,477,480
Less: Restricted					402,333		2,359,804				
Ending Fund Balance December 31, 2025	\$ 2,463,961	\$ 450,005	\$ 645,926	\$ 82,842	\$ 43,013	\$ 8,253,113	\$ 76,949	\$ 8,765,930	\$ 1,507,266	\$ 51,143,458	\$ 30,758,749
Percentage of FY 2025 Expenditures							<u>39.64%</u>				

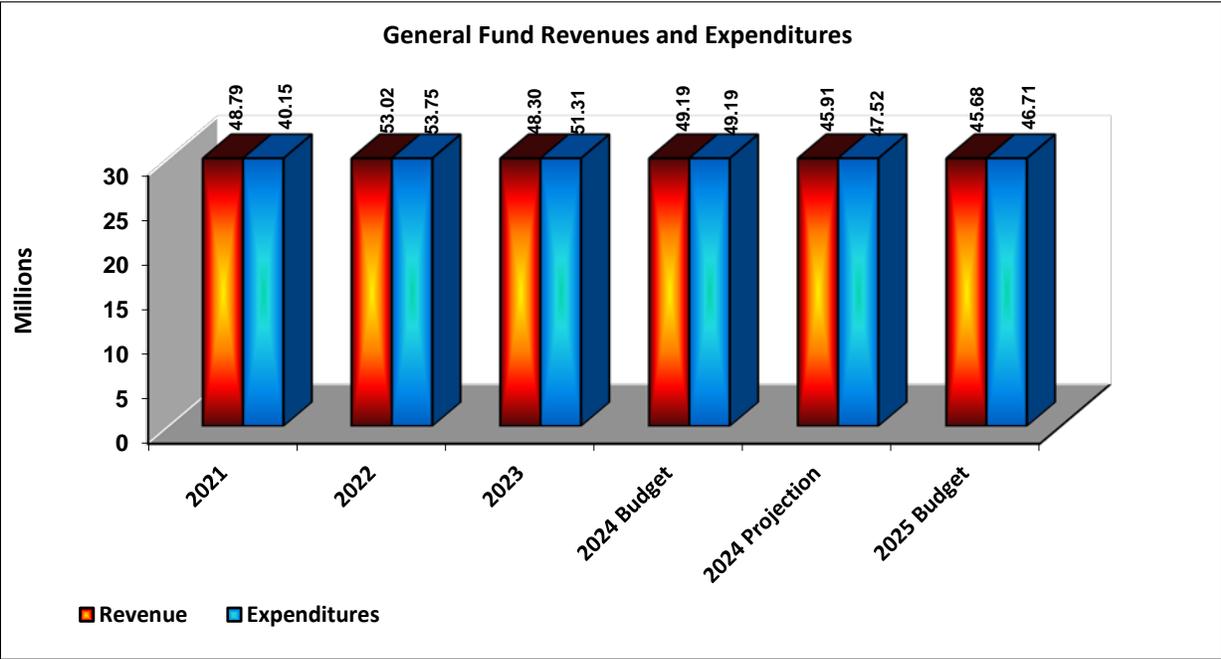
Fund Balance applies to General, Special Revenue Funds.

Fund Balance applies to Debt Services & Capital Funds. Unrestricted Net Position applies to Enterprise, Internal Service and Trust and Agency Funds.

# GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village’s General Fund is categorized into functional areas as follows:

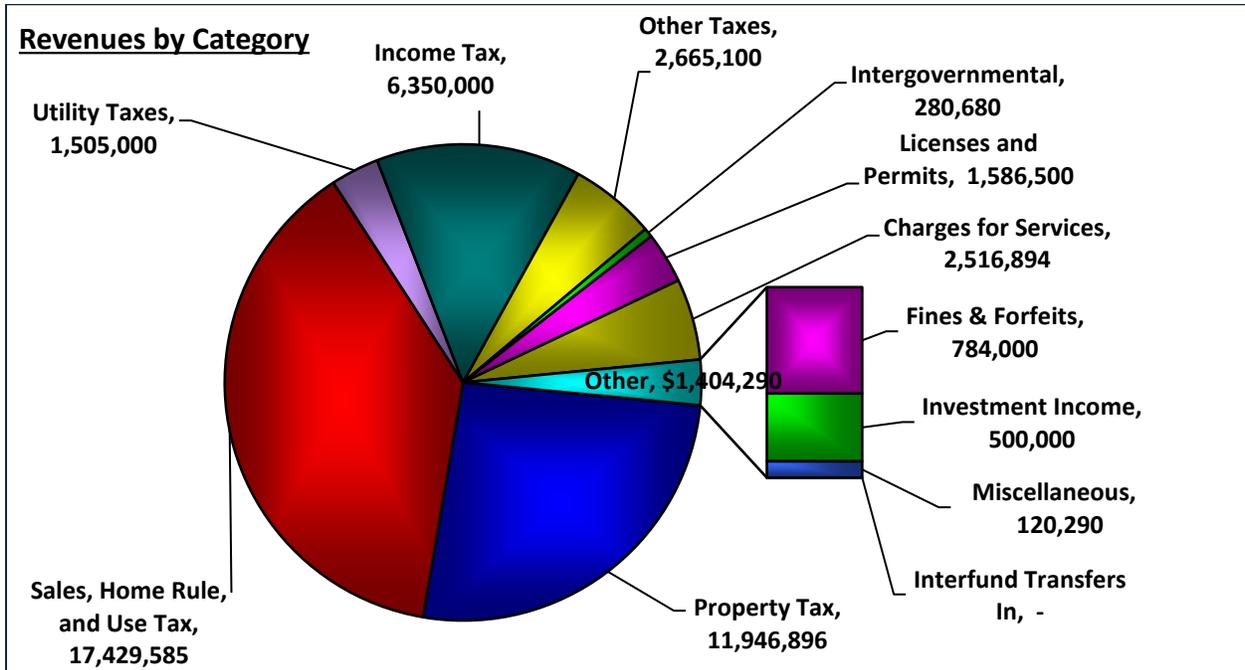
- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development Department



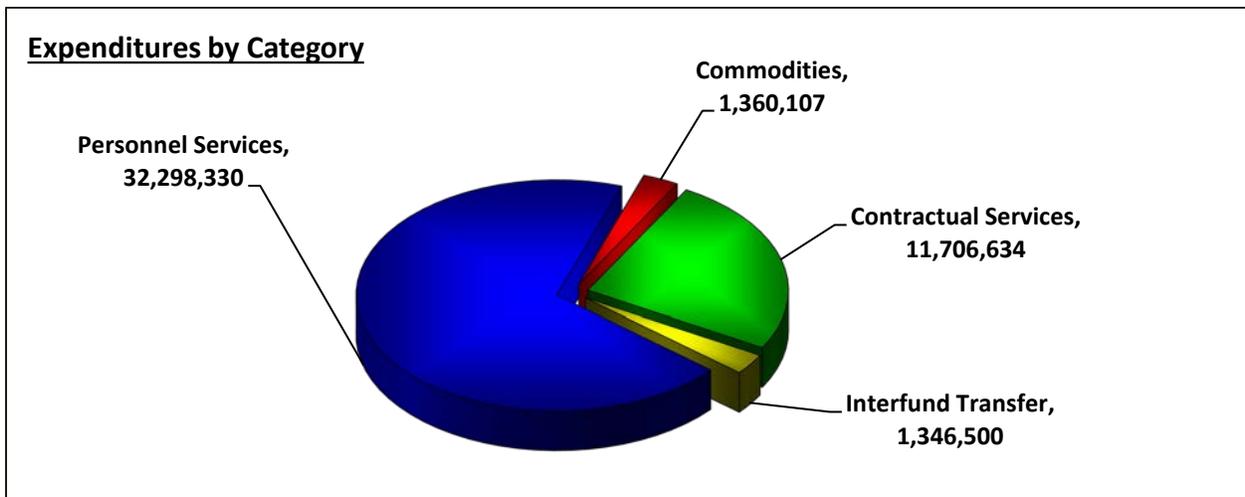
General Fund	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	48,785,016	53,021,020	48,295,351	49,188,457	45,911,627	45,684,945
Expenditures	40,152,041	53,745,707	51,308,840	49,186,659	47,519,865	46,711,571
Difference	8,632,975	(724,687)	(3,013,489)	1,798	(1,608,238)	(1,026,626)

In the FY2025 budget, General Fund revenues total \$45,684,945 and operating expenditures total \$46,711,571. The Vehicle Maintenance and Replacement of \$1,948,493 will be taken out directly from fund balance. With that, a projected surplus of \$921,867 for FY2025 will be added back to the fund balance leaving the General Fund remains within the Village fund balance goal of 40%.

## GENERAL FUND FY2025 Budget



Property tax revenue accounts for 26.15% and is one of the revenue sources in the General Fund. The largest are Sales Tax, Home Rule Sales Taxes. The Corporate portion of property tax levy increased by \$3,800 or 0.03% for FY2025 compared to FY2024, but the overall property tax levy did not increase. The decrease in Debt Service schedule levy of \$3,800 is added to the corporate levy. Overall budgeted revenues decreased by \$3,503,512 or 7.12% over the FY2024 Adopted/Amended Budget.



Personnel Services account for 69.14% of General Fund budget. For FY2025 General Fund budgeted expenditures decreased by 2,475,088 or 5.03% over the FY2024 Adopted/Amended Budget.

VILLAGE OF HANOVER PARK, ILLINOIS  
 General Fund Budget Summary  
 Calendar Year Ending December 31, 2025

Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
Taxes	\$ 38,468,791	\$ 41,206,555	\$ 34,979,788	\$ 37,135,596	\$ 33,557,646	\$ 33,546,581	\$ (3,589,015)
Intergovernmental Revenue	5,454,891	6,498,838	6,397,217	6,752,180	6,511,577	6,630,680	(121,500)
Licenses & Permits	1,413,517	1,478,284	1,358,950	1,444,325	1,322,983	1,586,500	142,175
Charges for Services	2,218,943	2,495,868	2,329,950	2,491,655	2,391,690	2,516,894	25,239
Fines & Forfeits	969,636	878,535	836,750	726,200	769,000	784,000	57,800
Investment Income	13,935	132,180	2,104,773	500,000	1,000,000	500,000	-
Miscellaneous	215,304	300,760	287,923	138,501	258,731	120,290	(18,211)
Interfund Transfers IN	30,000	30,000	-	-	-	-	-
Other Financing Sources	-	-	-	-	100,000	-	-
<b>Totals</b>	<b>\$ 48,785,016</b>	<b>\$ 53,021,020</b>	<b>\$ 48,295,351</b>	<b>\$ 49,188,457</b>	<b>\$ 45,911,627</b>	<b>\$ 45,684,945</b>	<b>\$ (3,503,512)</b>
<b>Expenditures and Other Financing Uses</b>							
Personnel Services	25,599,702	28,223,895	28,800,488	30,927,506	30,434,604	32,298,330	1,370,824
Commodities	1,077,131	1,213,258	1,220,949	1,333,968	1,318,051	1,360,107	26,139
Contractual Services	11,071,838	11,872,034	9,887,402	11,445,185	10,287,210	11,706,634	261,449
Interfund Transfer	2,403,370	12,436,520	11,400,000	5,480,000	5,480,000	1,346,500	(4,133,500)
<b>Totals</b>	<b>40,152,041</b>	<b>53,745,707</b>	<b>51,308,840</b>	<b>49,186,659</b>	<b>47,519,865</b>	<b>46,711,571</b>	<b>(2,475,088)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 8,632,976</b>	<b>\$ (724,686)</b>	<b>\$ (3,013,489)</b>	<b>\$ 1,798</b>	<b>\$ (1,608,238)</b>	<b>\$ (1,026,626)</b>	<b>\$ (1,028,424)</b>
Assigned	\$ 33,231	\$ 55,174	\$ 37,833	\$ 37,833	\$ 37,833	\$ 37,833	-
Unassigned	\$ 37,459,621	\$ 36,712,992	\$ 33,716,844	\$ 33,718,642	\$ 32,108,606	\$ 31,081,980	-
<b>Ending Fund Balance</b>	<b>\$ 37,492,852</b>	<b>\$ 36,768,166</b>	<b>\$ 33,754,677</b>	<b>\$ 33,756,475</b>	<b>\$ 32,146,439</b>	<b>\$ 31,119,813</b>	<b>\$ -</b>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
**Fiscal Year Ending Decemer 31, 2025**

**Fund 010 - General Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 12,020,586	\$ 12,010,176	\$ 12,023,471	\$ 11,943,096	\$ 11,943,096	\$ 11,946,896	\$ 3,800
312-301 Telecommunications Tax	309,300	295,421	283,702	250,000	270,000	250,000	-
312-302 Natural Gas Tax	412,239	437,122	401,597	416,000	370,000	385,000	(31,000)
312-303 Electric Tax	967,357	937,296	888,391	920,000	840,000	870,000	(50,000)
313-301 Sales Tax	11,395,783	11,915,838	9,064,576	9,875,000	8,030,000	8,045,612	(1,829,388)
313-302 Use Tax	1,448,845	1,518,590	1,458,521	1,500,000	1,400,000	1,400,000	(100,000)
313-303 Home Rule Sales Tax	9,443,282	11,273,479	8,142,028	9,875,000	8,040,000	7,983,973	(1,891,027)
313-304 Real Estate Transfer Tax	832,453	797,474	569,618	500,000	500,000	500,000	-
313-305 Hotel / Motel Tax	50,797	57,582	56,357	50,000	54,000	55,000	5,000
314-301 Prepared Food Tax	1,517,207	1,657,306	1,779,898	1,500,000	1,800,000	1,800,000	300,000
314-303 Cannabis Use Tax	55,533	60,282	57,227	60,000	60,000	60,000	-
314-304 Push Tax	-	193	78	-	50	-	-
314-306 Video Gaming Tax	-	227,958	233,038	231,000	235,000	234,600	3,600
314-307 Auto Rental Tax	15,409	17,838	21,286	15,500	15,500	15,500	-
<b>Total Taxes</b>	<b>38,468,791</b>	<b>41,206,555</b>	<b>34,979,788</b>	<b>37,135,596</b>	<b>33,557,646</b>	<b>33,546,581</b>	<b>(3,589,015)</b>
331-301 Personal Property Replacement	158,570	320,837	266,911	290,000	150,000	150,000	(140,000)
331-302 State Income Tax	5,012,020	6,105,635	5,984,685	6,350,000	6,200,000	6,350,000	-
332-300 Natinal Opioid Settlements	-	11,675	(11,675)	-	-	-	-
332-301 State Grants	2,543	-	20,926	50,000	67,005	50,000	-
332-302 Federal Grants	200,227	-	29,543	-	-	-	-
332-303 Other Government Grants	-	5,050	-	1,700	1,700	5,200	3,500
380-317 DuPage City Mowing Reimb.	16,910	20,030	20,030	20,030	20,030	20,030	-
380-326 ILEAS Reimbursement	1,160	-	-	450	-	450	-
380-306 Police Programs	37,728	33,416	71,283	25,000	50,000	35,000	10,000
380-307 Expenditures Fire	25,734	2,195	15,513	15,000	22,842	20,000	5,000
<b>Total Intergovernmental Revenues</b>	<b>5,454,891</b>	<b>6,498,838</b>	<b>6,397,217</b>	<b>6,752,180</b>	<b>6,511,577</b>	<b>6,630,680</b>	<b>(121,500)</b>
321-301 Business Licenses	66,705	64,810	63,126	63,000	63,000	63,000	-
321-302 Liquor Licenses	66,257	66,707	75,871	73,000	78,544	83,000	10,000
321-303 Contractor's Licenses	42,235	51,185	50,160	48,000	44,000	45,000	(3,000)
321-304 Vendor / Solicitor Licenses	325	450	925	300	475	700	400
321-305 Tobacco Licenses	-	-	23,925	21,125	22,500	22,500	1,375
321-306 Animal Licenses	355	-	-	-	-	-	-
321-307 Penalties on Licenses	41,581	33,925	27,202	39,400	30,000	37,000	(2,400)
321-308 Multi - Family Licenses	102,750	106,875	81,825	98,100	98,100	98,100	-
321-309 Single Family Rental Licenses	77,200	66,800	75,450	76,400	70,000	72,300	(4,100)
322-301 Building Permits - Cook & DuPage	541,856	548,763	453,013	482,000	422,000	661,000	179,000
322-303 Sign Permits	1,522	1,108	1,643	1,500	1,309	1,400	(100)
322-304 Video Gaming Terminal Permits	-	84,000	74,500	97,500	90,000	109,500	12,000
323-306 Land Use Development	5,250	6,075	8,775	7,000	8,055	8,000	1,000
323-307 Cable Franchise Fee	344,783	322,749	280,832	312,000	260,000	250,000	(62,000)
323-301 Solid Waste Franchise Fee	122,699	124,837	141,704	125,000	135,000	135,000	10,000
<b>Total Licenses and Permits</b>	<b>1,413,517</b>	<b>1,478,284</b>	<b>1,358,950</b>	<b>1,444,325</b>	<b>1,322,983</b>	<b>1,586,500</b>	<b>142,175</b>
323-312 Ambulance Fee	784,058	986,617	916,957	1,000,000	1,000,000	1,000,000	-
323-307 Immobilization Fee	2,400	2,550	4,100	2,400	3,000	3,000	600
323-308 Ground Emergency Medical Trans.	461,502	594,310	413,105	500,000	450,000	500,000	-
323-304 Plan Review - Engineer Fee	38,009	2,615	3,356	5,000	-	-	(5,000)
323-305 Plan Review - Insp Svc. Fee	112,769	101,409	75,711	80,000	68,000	99,000	19,000
323-302 Building Reinspection Fee	175	650	1,350	300	900	700	400
323-314 Vehicle Impoundment Fee	352,321	314,508	471,790	450,000	425,000	450,000	-

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
**Fiscal Year Ending December 31, 2025**

**Fund 010 - General Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources (Continued)</b>							
323-313 CPR Fee	4,695	3,960	7,985	4,500	3,500	4,500	-
323-316 ADT Administrative Fee	7,324	7,892	8,434	7,900	8,500	8,400	500
323-318 Child Safety Seat Install Fee	135	105	105	-	35	-	-
323-319 Elevator Inspection Fee	-	(93)	(372)	-	-	-	-
323-322 Overweight Vehicle Fee	23,469	35,183	14,027	24,000	14,500	24,000	-
323-323 Foreclosure Registration Fee	65,012	49,844	33,488	50,000	50,000	50,000	-
363-300 Printed Materials	5,918	5,688	5,752	6,000	6,000	6,000	-
364-300 Rental Income	340,322	356,461	369,162	361,555	362,255	371,294	9,739
365-350 Renewable (Green) Energy	20,835	34,169	5,000	-	-	-	-
<b>Total Charges for Services</b>	<b>2,218,943</b>	<b>2,495,868</b>	<b>2,329,950</b>	<b>2,491,655</b>	<b>2,391,690</b>	<b>2,516,894</b>	<b>25,239</b>
351-301 Traffic Fines - Cook	50,236	13,942	18,012	10,000	12,000	12,000	2,000
351-302 Traffic Fines - DuPage	271,718	260,689	260,948	210,000	230,000	230,000	20,000
351-303 Ordinance Violations	503,669	486,170	526,283	501,200	520,000	537,000	35,800
351-305 Police False Alarm Fines	500	3,225	600	1,000	500	1,000	-
351-307 Fire False Alarm Fines	3,325	9,150	8,350	3,000	3,000	3,000	-
351-309 Red Light Camera	139,459	104,348	21,852	-	2,500	-	-
351-310 Kennel Fees	730	1,010	705	1,000	1,000	1,000	-
<b>Total Fines and Forfeits</b>	<b>969,636</b>	<b>878,535</b>	<b>836,750</b>	<b>726,200</b>	<b>769,000</b>	<b>784,000</b>	<b>57,800</b>
361-300 Interest On Investments	14,931	360,921	1,559,869	500,000	1,000,000	500,000	-
362-300 Net Change In Fair Value	(996)	(228,741)	544,903	-	-	-	-
<b>Total Investment Income</b>	<b>13,935</b>	<b>132,180</b>	<b>2,104,773</b>	<b>500,000</b>	<b>1,000,000</b>	<b>500,000</b>	<b>-</b>
380-303 ILETSB Boards	-	-	37,076	28,800	23,480	4,696	(24,104)
380-309 Expenditures Miscellaneous	93,020	180,910	182,729	40,000	160,000	40,000	-
380-327 Hazardous Materials	-	1,927	-	-	-	-	-
380-328 OJP Bullet Proof Vest Grant	2,133	2,000	4,318	3,713	3,713	3,713	-
389-303 Miscellaneous Income	55,781	94,810	42,418	46,000	46,000	46,000	-
389-307 Corporate Partnership Program	5,370	10,913	9,750	9,600	15,150	11,000	1,400
389-350 Central Equip Funding - W & S	59,000	10,201	11,632	10,388	10,388	14,881	4,493
<b>Total Miscellaneous</b>	<b>215,304</b>	<b>300,760</b>	<b>287,923</b>	<b>138,501</b>	<b>258,731</b>	<b>120,290</b>	<b>(18,211)</b>
391-318 State Restricted	30,000	30,000	-	-	-	-	-
<b>Total Interfund Transfers IN</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
392-301 Sales of Capital Assets	-	-	-	-	100,000	-	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 48,785,016</b>	<b>\$ 53,021,020</b>	<b>\$ 48,295,351</b>	<b>\$ 49,188,457</b>	<b>\$ 45,911,627</b>	<b>\$ 45,684,945</b>	<b>(3,503,512)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Account	Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY2024 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-411	Salaries - Regular	\$ 14,411,551	\$ 14,453,003	\$ 15,685,922	\$ 16,773,039	\$ 16,440,013	\$ 17,505,756	\$ 732,717
401-412	Salaries - Part - Time	659,789	549,384	521,526	1,048,639	619,942	995,908	(52,731)
401-421	Overtime Compensation	1,731,998	2,365,237	2,153,486	1,305,395	1,855,972	1,471,708	166,313
401-422	Court Appearances	102,534	73,006	103,845	115,000	102,637	115,000	-
401-423	Holiday Pay	168,102	169,465	186,245	209,861	192,401	207,142	(2,719)
401-427	Language Proficiency	23,817	23,653	21,619	23,000	25,162	25,000	2,000
401-428	On Call Premium Pay	6,652	7,384	13,154	9,825	10,000	10,000	175
401-429	Employee Incentive	12,558	12,745	7,380	8,900	12,130	12,500	3,600
401-441	State Retirement	657,498	573,136	481,158	553,345	545,058	608,525	55,180
401-442	Social Security	1,004,565	1,020,921	1,094,466	1,224,549	1,155,725	1,264,540	39,991
401-443	Police / Fire Pension	5,526,607	5,910,476	5,797,158	6,366,580	6,366,580	6,696,243	329,663
401-444	Employee Insurance	1,217,234	2,985,147	2,657,433	3,205,278	3,024,083	3,297,374	92,096
401-445	Special Pension	76,098	74,410	77,098	80,595	81,401	85,134	4,539
401-446	Unemployment Compensation	697	5,928	-	3,500	3,500	3,500	-
<b>Total Personnel Services</b>		<b>25,599,702</b>	<b>28,223,895</b>	<b>28,800,488</b>	<b>30,927,506</b>	<b>30,434,604</b>	<b>32,298,330</b>	<b>1,370,824</b>
402-411	Office Supplies	62,193	80,306	53,759	76,994	75,783	76,241	(753)
402-413	Memberships / Subscriptions	127,752	133,766	142,092	164,650	164,101	172,213	7,563
402-414	Books / Publications / Maps	18,692	26,005	28,820	28,897	28,678	28,972	75
402-421	Gasoline & Lube	261,224	342,407	294,209	312,937	290,000	295,431	(17,506)
402-422	Automotive Parts	87,880	96,029	108,883	101,000	105,000	108,375	7,375
402-423	Communications Parts	4,231	3,146	4,026	8,000	7,000	4,990	(3,010)
402-425	Ammunition	9,269	9,625	16,200	16,000	16,000	16,000	-
402-426	Bulk Chemicals	3,466	5,386	6,342	6,900	6,900	6,900	-
402-427	Materials & Supplies	263,381	242,730	289,600	327,465	328,890	329,987	2,522
402-428	Cleaning Supplies	26,889	28,438	36,043	34,160	34,160	34,412	252
402-429	Parts & Accessories - Non - Auto	52,187	51,235	57,223	49,941	54,941	58,446	8,505
402-431	Uniforms	79,899	109,559	95,321	111,620	113,252	106,695	(4,925)
402-433	Safety & Protective Equipment	20,932	18,879	18,785	20,480	24,899	21,180	700
402-434	Small Tools	17,402	20,166	19,165	24,460	26,478	50,682	26,222
402-435	Evidence	6,142	5,700	4,180	5,700	5,700	6,100	400
402-436	Photo Supplies	3,851	4,025	1,199	1,000	1,000	1,000	-
402-490	Employee Recognition	24,692	28,235	31,157	26,664	20,664	26,483	(181)
402-499	Miscellaneous Expense	7,049	7,621	13,948	17,100	14,605	16,000	(1,100)
<b>Total Commodities</b>		<b>1,077,131</b>	<b>1,213,258</b>	<b>1,220,949</b>	<b>1,333,968</b>	<b>1,318,051</b>	<b>1,360,107</b>	<b>26,139</b>
403-411	Telephone	136,751	133,892	151,860	143,994	140,419	137,413	(6,581)
403-412	Postage	42,651	53,804	60,774	55,966	61,258	61,500	5,534
403-413	Light & Power	1,837	1,926	1,956	2,400	2,300	2,640	240
403-414	Natural Gas	34,799	65,543	30,278	50,000	48,000	54,000	4,000
403-417	Tax Incentive Payments	5,704,843	6,083,219	3,706,902	3,225,000	2,400,000	2,000,000	(1,225,000)
403-418	Sales & Home Rule Sales Tax	-	-	-	-	-	1,454,324	1,454,324
403-421	Liability Insurance Program	613,945	594,337	675,913	750,639	606,220	720,775	(29,864)
403-431	M & R - Auto Equipment	102,531	37,928	67,746	76,000	85,000	76,000	-
403-432	M & R - Office Equipment	2,985	2,309	2,681	2,520	2,520	2,520	-
403-434	M & R - Buildings	126,314	115,645	153,804	127,500	127,500	127,500	-
403-435	M & R - Streets & Bridges	296,684	249,775	186,772	373,371	373,371	373,371	-
403-436	Maintenance Agreements	663,002	778,105	821,889	841,003	761,246	899,293	58,290
403-437	M & R - Other Equipment	11,309	24,266	13,948	18,000	22,000	18,000	-
403-438	Maintenance - Forestry	59,278	65,027	104,952	125,000	125,000	175,000	50,000

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Account	Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY2024 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-439	M & R - Accident Claims	9,850	47,482	15,415	9,000	9,000	9,000	-
403-451	Equipment Rentals	828,211	837,475	897,383	1,149,501	1,129,983	1,189,802	40,301
403-452	Vehicle Maintenance & Replacement	1,017,285	1,029,714	1,096,243	1,898,037	1,898,037	1,948,493	50,456
403-453	Furniture Replacement	1,097	996	5,137	5,200	5,200	750	(4,450)
403-456	IT Equipment Maint. & Replacemnt	383,803	440,000	447,885	660,677	660,677	467,175	(193,502)
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-461	Consulting Services	227,481	413,454	549,724	787,073	731,946	885,251	98,178
403-462	Legal Services	409,018	397,969	408,651	482,965	468,940	474,880	(8,085)
403-463	Auditing Services	27,870	21,351	20,940	34,137	27,000	25,734	(8,403)
403-465	Medical Examinations	48,625	46,999	53,196	73,716	62,504	54,828	(18,888)
403-467	Legal Publications	12,851	10,894	9,968	13,000	11,000	13,000	-
403-468	Uniform Rentals	2,800	2,081	1,705	1,850	1,850	1,850	-
403-469	Testing Services	6,022	4,863	2,017	5,900	5,900	5,900	-
403-470	Binding & Printing	7,545	9,721	8,763	10,700	10,739	10,900	200
403-471	Schools / Conferences / Meetings	125,560	191,646	177,276	249,563	239,165	236,584	(12,979)
403-472	Transportation	9,337	22,484	23,540	32,171	27,774	28,761	(3,410)
403-473	Elected Officials Initiative	8,155	6,085	9,788	13,000	13,000	10,500	(2,500)
403-474	Tuition Reimbursement	5,481	-	6,136	17,175	17,175	14,000	(3,175)
403-478	Fire Corp	1,330	458	1,363	2,200	2,200	2,200	-
403-480	Bad Debt Expense	-	3,930	125	-	-	-	-
403-485	Miscellaneous Programs	16,750	31,199	18,355	30,400	30,400	30,400	-
403-491	Special Events	68,042	86,150	91,391	105,271	104,927	113,171	7,900
403-496	Collection Fee Service	3,824	2,397	4,168	4,000	4,200	5,000	1,000
403-498	Contingency	-	-	-	15,000	15,000	15,000	-
403-499	Miscellaneous Expense	15,960	20,899	20,747	15,244	17,747	23,107	7,863
<b>Total Contractual Services</b>		<b>11,071,838</b>	<b>11,872,034</b>	<b>9,887,402</b>	<b>11,445,185</b>	<b>10,287,210</b>	<b>11,706,634</b>	<b>261,449</b>
412-404	Road & Bridge	1,400,000	3,451,900	5,000,000	4,500,000	4,500,000	-	(4,500,000)
412-417	MWRD	-	250,000	200,000	200,000	200,000	-	(200,000)
412-431	General Capital Outlay	670,370	7,934,620	6,000,000	780,000	780,000	1,346,500	566,500
412-451	Commuter Parking Lot	300,000	800,000	200,000	-	-	-	-
412-461	Central Equipment	33,000	-	-	-	-	-	-
<b>Total Interfund Transfers</b>		<b>2,403,370</b>	<b>12,436,520</b>	<b>11,400,000</b>	<b>5,480,000</b>	<b>5,480,000</b>	<b>1,346,500</b>	<b>(4,133,500)</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 40,152,041</b>	<b>\$ 53,745,707</b>	<b>\$ 51,308,840</b>	<b>\$ 49,186,659</b>	<b>\$ 47,519,865</b>	<b>\$ 46,711,571</b>	<b>\$ (2,475,088)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Budget Summary by Department  
Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Cost Center	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
1100	President and Board of Trustees	\$ 126,136	\$ 151,152	\$ 149,341	\$ 162,625	\$ 159,142	\$ 162,094	\$ (531)
1200	Village Clerk	123,180	136,098	135,476	141,566	137,038	148,436	6,870
1250	Village Collector	814	-	-	-	-	-	-
1350	Environmental & Utility Committee	1,255	1,084	989	300	300	1,100	800
1400	Special Events Committee	38,392	50,801	50,373	42,100	42,100	45,100	3,000
1450	Historical Commission	-	90	2,428	3,100	3,000	3,150	50
1600	CI & D Committee	1,761	281	890	4,350	4,300	4,350	-
1650	Sister Cities Committee	3,184	4,873	9,423	8,621	8,410	8,571	(50)
1750	Veterans Committee	660	2,050	1,659	2,890	2,400	2,250	(640)
1800	Development Commission	411	860	-	900	900	700	(200)
1950	Economic Development Committee	2,914	3,776	4,623	5,800	5,780	5,730	(70)
Total Village Board, Clerk, Committees and Commissions		298,706	351,065	355,203	372,252	363,370	381,481	9,229
4100	Village Manager	647,103	681,380	702,039	740,248	725,336	806,871	66,623
4400	Human Resources Department	481,483	478,907	534,209	618,922	598,139	625,495	6,573
4700	Information Technology	1,299,042	1,444,322	1,522,024	1,807,814	1,733,005	1,677,090	(130,724)
Total Administrative Services		2,427,628	2,604,608	2,758,273	3,166,984	3,056,480	3,109,456	(57,528)
3100	Administration	184,808	214,215	207,901	219,783	221,883	233,170	13,387
3200	Collections	141,924	165,851	168,181	200,166	195,891	209,965	9,799
3300	General Accounting	196,896	210,212	210,589	232,685	231,323	253,040	20,355
3500	General Administrative Services	1,190,710	1,325,436	1,379,875	1,632,350	1,470,125	3,044,008	1,411,658
3600	Hanover Park COVID-19	130,029	8,996	-	-	-	-	-
Total Finance Department		1,844,368	1,924,710	1,966,545	2,284,984	2,119,222	3,740,183	1,455,199
6100	Administration	163,270	183,576	181,536	188,865	189,919	198,297	9,432
6200	Streets	1,632,046	1,671,673	1,664,093	1,931,399	1,870,087	1,983,886	52,487
6300	Forestry	512,615	552,726	586,990	777,257	826,956	906,841	129,584
6400	Public Buildings	641,542	752,546	789,937	801,168	779,233	807,717	6,549
6500	Fleet Services	942,657	1,006,544	956,856	1,057,595	1,003,126	1,047,699	(9,896)
6600	Engineering	407,317	448,254	600,732	720,598	731,664	784,944	64,346
Total Public Works Department		4,299,447	4,615,320	4,780,146	5,476,882	5,400,985	5,729,384	252,502
7100	Fire Administration	716,099	730,193	651,671	696,949	697,166	727,906	30,957
7200	Fire Suppression	7,127,668	7,895,428	7,890,888	8,937,020	8,963,632	9,277,642	340,622
7300	Inspectional Services	575,345	668,759	667,779	819,626	731,668	805,588	(14,038)
7400	Non-Emergency 911	91,400	114,003	109,263	146,471	122,981	155,311	8,840
Total Fire Department		8,510,513	9,408,383	9,319,601	10,600,066	10,515,447	10,966,447	366,381
8100	Police Administration	1,015,387	1,113,936	1,072,401	1,156,536	1,180,896	1,242,093	85,557
8200	Patrol	9,006,872	9,822,382	10,083,001	10,546,682	10,294,039	10,906,346	359,664
8300	Investigations	1,973,521	2,392,167	2,591,550	2,691,175	2,618,433	2,754,980	63,805
8400	Community Services	102,290	109,521	118,299	129,232	129,407	127,741	(1,491)
8500	Staff Services	1,666,047	1,880,453	2,032,176	2,618,838	2,617,113	2,790,129	171,291
8700	Code Enforcement	471,964	547,224	597,875	677,370	684,557	756,049	78,679
Total Police Department		14,236,082	15,865,682	16,495,302	17,819,833	17,524,445	18,577,338	757,505
9200	Economic Development	6,131,927	6,539,419	4,233,769	3,985,658	3,059,916	2,860,782	(1,124,876)
Total Community Development		6,131,927	6,539,419	4,233,769	3,985,658	3,059,916	2,860,782	(1,124,876)
9900	Interfund Transfers	2,403,370	12,436,520	11,400,000	5,480,000	5,480,000	1,346,500	(4,133,500)
Total General Fund		\$ 40,152,041	\$ 53,745,707	\$ 51,308,840	\$ 49,186,659	\$ 47,519,865	\$ 46,711,571	\$ (2,475,088)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

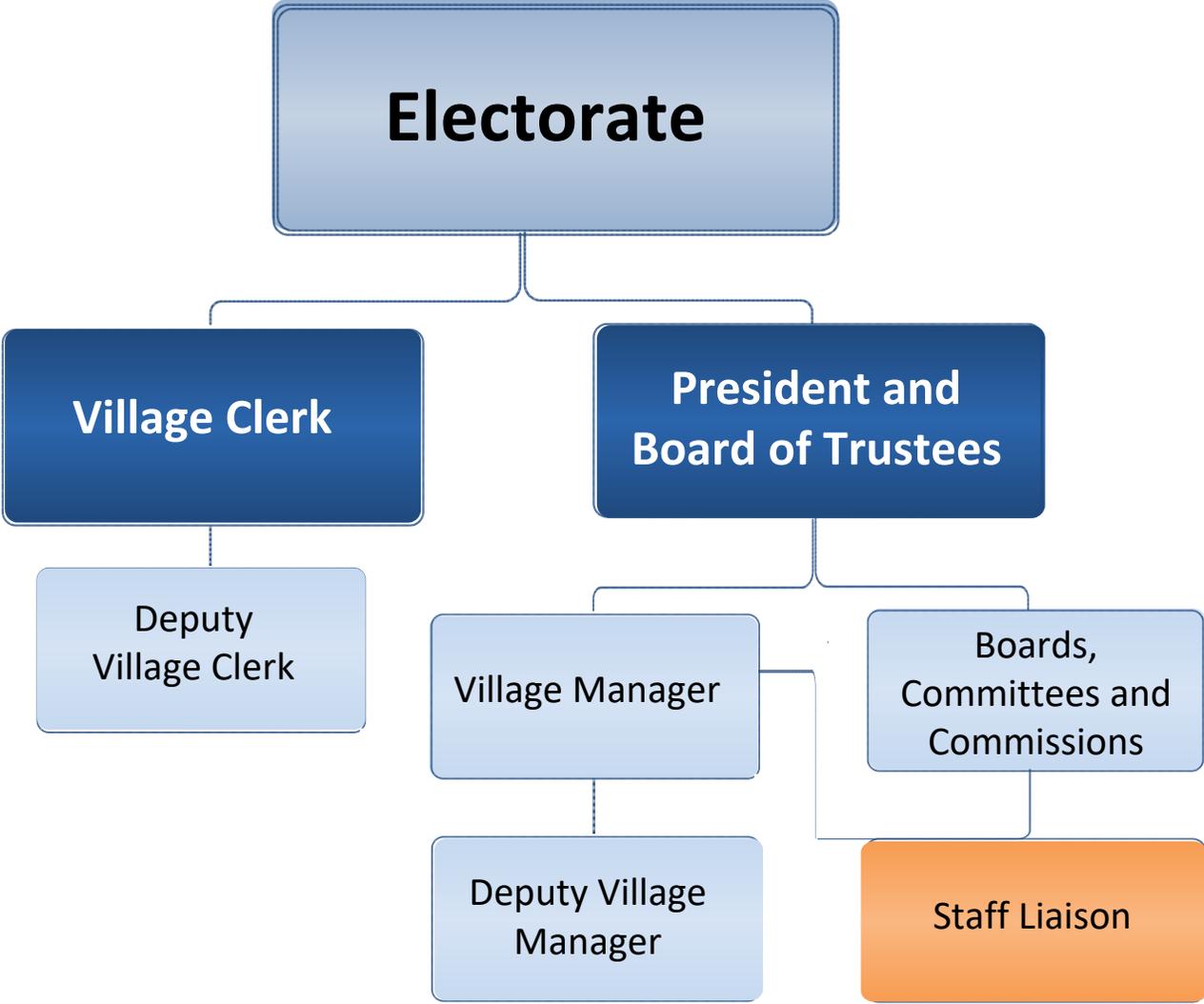
Fund 010 - General Fund

Department 9900 - Interfund Transfers

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
412-404	Road & Bridge	\$ 1,400,000	\$ 3,451,900	\$ 5,000,000	\$ 4,500,000	\$ 4,500,000	\$ -	\$ (4,500,000)
412-417	MWRD	-	250,000	200,000	200,000	200,000	-	(200,000)
412-431	General Capital Outlay	670,370	7,934,620	6,000,000	780,000	780,000	1,346,500	566,500
412-451	Commuter Parking Lot	300,000	800,000	200,000	-	-	-	-
412-461	Central Equipment	33,000	-	-	-	-	-	-
<b>Total Interfund Transfer</b>		<b>2,403,370</b>	<b>12,436,520</b>	<b>11,400,000</b>	<b>5,480,000</b>	<b>5,480,000</b>	<b>1,346,500</b>	<b>(4,133,500)</b>
<b>Total Interfund Transfer</b>		<b>\$ 2,403,370</b>	<b>\$ 12,436,520</b>	<b>\$ 11,400,000</b>	<b>\$ 5,480,000</b>	<b>\$ 5,480,000</b>	<b>\$ 1,346,500</b>	<b>\$ (4,133,500)</b>

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# Village Board, Village Clerk, Committees & Commissions



**PURPOSE STATEMENT**

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1100 - President & Board of Trustees

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-412	Salaries-Part Time	\$ 57,200	\$ 69,156	\$ 71,231	\$ 73,370	\$ 73,368	\$ 75,570	\$ 2,200
401-442	Social Security	4,376	5,290	5,449	5,614	5,614	5,780	166
Total Personnel Services		<u>61,576</u>	<u>74,446</u>	<u>76,680</u>	<u>78,984</u>	<u>78,982</u>	<u>81,350</u>	<u>2,366</u>
402-411	Office Supplies	647	712	613	694	475	791	97
402-413	Memberships/ Subscriptions	48,378	49,609	43,340	50,347	50,947	51,553	8,213
402-499	Miscellaneous Expense	3,768	4,507	5,144	4,700	2,125	3,500	(1,200)
Total Commodities		<u>52,793</u>	<u>54,828</u>	<u>49,096</u>	<u>55,741</u>	<u>53,547</u>	<u>55,844</u>	<u>7,110</u>
403-412	Postage	56	66	11	100	88	100	89
403-461	Consulting Services	1,550	-	-	-	-	1,000	1,000
403-471	Schools/Conf/Meetings	1,746	11,545	9,750	11,500	9,685	10,000	250
403-472	Transportation	261	4,182	4,015	3,300	3,840	3,300	(715)
403-473	Elected Officials Initiative	8,155	6,085	9,788	13,000	13,000	10,500	(2,500)
Total Contractual Services		<u>11,768</u>	<u>21,878</u>	<u>23,564</u>	<u>27,900</u>	<u>26,613</u>	<u>24,900</u>	<u>(1,876)</u>
Total President & Board of Trustees		<u>\$ 126,136</u>	<u>\$ 151,152</u>	<u>\$ 149,341</u>	<u>\$ 162,625</u>	<u>\$ 159,142</u>	<u>\$ 162,094</u>	<u>\$ 7,600</u>

**PURPOSE STATEMENT**

The Village Clerk's Office is to create and maintain accurate records and files of Village documents and index such records; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies. The Village Clerk's Office coordinates certain annual special events to promote the quality of life for residents and visitors.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etc., are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk's Office is also responsible for administering the Open Meetings Act and the Freedom of Information Act. The Village Clerk maintains an up-to-date municipal code. The Village Clerk's Office develops and coordinates certain annual seasonal events that engage residents, community partners and visitors from the region. Annual special events coordinated include: Arbor Day celebration and Village Holiday Tree Lighting. In addition, the Clerk's office assists with coordinating Kids at HOPE and Touch a Truck with Cops Day.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Maximize the budget for scheduled special events to provide a fun family experience for all Hanover Park residents.

**Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

- ✓ Connect with Hanover Park's Business Community to have them join in our "Corporate Partnership Program" in the Village, with the help of the Mayor.
- ✓ Connect with Hanover Park's new businesses and welcome them into the community through EDC.

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Update systems in the Clerk's office, including document management system, forms, & processes to streamline for easier access to our residents.

- ✓ Hosted Arbor Day at a Hanover Park School in April. (*second quarter*)
- ✓ Hosted Tree Lighting Event in December. (*fourth quarter*)

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Best utilized the budget for scheduled special events to provide a fun family experience for all Hanover Park residents.

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Connect with Hanover Park's Business Community to have them join in our "Corporate Partnership Program" in the Village, with the help of the Mayor.
2. Work with EDC to assist with the Village Boards requests for businesses in the Village.

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Update systems in the Clerk's office, including document management system, forms, & processes to streamline for easier access to our residents. (Special Events, Block Parties)
2. Update On-line system for license renewals. (Liquor, Tobacco, & Video Gaming)

### Strategic Plan Goal #4: Community Image & Identity

1. Host Arbor Day at a Hanover Park School. (*second quarter*)
2. Host Hanover Park School program monthly for Hanover Park Schools focusing on Music, Art, and PE. (*first through fourth quarters*)
3. Host Tree Lighting Event. (*fourth quarter*)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1200 - Village Clerk

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 63,500	\$ 64,604	\$ 67,196	\$ 69,683	\$ 70,355	\$ 73,519	\$ 3,836
401-412	Salaries-Part Time	6,518	6,834	7,039	7,250	7,250	11,440	4,190
401-421	Overtime Compensation	5,623	3,577	5,450	3,500	2,000	2,000	(1,500)
401-441	State Retirement	8,840	7,292	6,249	6,614	6,616	7,206	592
401-442	Social Security	5,765	5,821	6,047	6,253	6,206	6,866	613
401-444	Employee Insurance	5,468	12,748	10,513	11,361	11,211	11,655	294
<b>Total Personnel Services</b>		<b>95,714</b>	<b>100,876</b>	<b>102,495</b>	<b>104,661</b>	<b>103,638</b>	<b>112,686</b>	<b>8,025</b>
402-411	Office Supplies	1,808	3,068	621	1,000	1,000	1,000	-
402-413	Memberships/Subscriptions	845	620	408	1,455	1,000	900	(555)
402-431	Uniforms	-	-	-	440	440	440	-
<b>Total Commodities</b>		<b>2,653</b>	<b>3,688</b>	<b>1,028</b>	<b>2,895</b>	<b>2,440</b>	<b>2,340</b>	<b>(555)</b>
403-412	Postage	723	590	213	600	300	500	(100)
403-436	Maintenance Agreements	2,235	2,627	2,407	2,920	2,920	2,920	-
403-462	Legal Services	2,243	763	1,339	1,940	1,940	1,940	-
403-467	Legal Publications	4,890	7,949	6,794	7,000	5,000	7,000	-
403-470	Binding & Printing	5,292	8,239	6,648	8,000	8,000	8,000	-
403-471	Schools/Conf/Meetings	241	833	784	2,300	2,000	2,300	-
403-472	Transportation	-	-	220	450	-	450	-
403-491	Special Events	9,188	10,533	13,549	10,800	10,800	10,300	(500)
<b>Total Contractual Services</b>		<b>24,813</b>	<b>31,534</b>	<b>31,953</b>	<b>34,010</b>	<b>30,960</b>	<b>33,410</b>	<b>(600)</b>
<b>Total Village Clerk</b>		<b>\$ 123,180</b>	<b>\$ 136,098</b>	<b>\$ 135,476</b>	<b>\$ 141,566</b>	<b>\$ 137,038</b>	<b>\$ 148,436</b>	<b>\$ 6,870</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1250 - Village Collector

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 6,514	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401-441	State Retirement	818	-	-	-	-	-	-
401-442	Social Security	461	-	-	-	-	-	-
401-444	Employee Insurance	(7,618)	-	-	-	-	-	-
Total Personnel Services		<u>176</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-491	Services Special Events	639	-	-	-	-	-	-
Total: Contractual Services		<u>639</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Village Collector		<u>\$ 814</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



### **PURPOSE STATEMENT**

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to provide recommendations to the Village President and Board of Trustees on environmental issues and programs; and to complete projects assigned by the Village President and Board of Trustees on environmental issues or programs.

### **2024 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image and Identity**

- ✓ Host an Apiary Open House.  
*Second Quarter. The apiary open house was held in June.*
- ✓ Host additional events.  
*Additional events are not planned for this year based on the Village Board's decision to evaluate the success/failure of past events.*

### **2025 BUDGET GOALS**

#### **Strategic Plan Goal #4: Community Image and Identity**

1. Host an Apiary Open House.  
*This event will be held to educate the public on the importance of pollinators. Bees and other pollinators play a crucial role in flowering plants and crop production. Without pollinators, most plants cannot produce fruits or seeds.  
Second quarter.*
2. Host an Arbor Day event.  
*This event will be held to plant trees and educate the public on the importance of trees and protecting our environment.  
Second quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1350 - Environmental Committee

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ 55	\$ -	\$ 87	\$ 100	\$ 100	\$ 100	\$ -
Total Commodities		<u>55</u>	<u>-</u>	<u>87</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>-</u>
403-412	Postage	-	-	3	-	-	-	-
403-491	Special Events	1,200	1,084	900	200	200	1,000	800
Total Contractual Services		<u>1,200</u>	<u>1,084</u>	<u>903</u>	<u>200</u>	<u>200</u>	<u>1,000</u>	<u>800</u>
Total Environmental Committee		<u>\$ 1,255</u>	<u>\$ 1,084</u>	<u>\$ 989</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 1,100</u>	<u>\$ 800</u>

**PURPOSE STATEMENT**

The purpose of the Special Events Committee is to promote village cultural festivals, concerts, special events, or other activities in Hanover Park; sponsor cultural activities, concerts and/or special events in the name of the Village; recommend to the Village President and Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; and complete such projects as are assigned by the Village President and Board of Trustees.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To promote Village cultural festivals, concerts, special events, and other activities in Hanover Park; to sponsor cultural activities, concerts, and/or special events in the name of the Village; to recommend to the Board of Trustees cultural activities, concerts and/or special events and funding necessary to accomplish them; to complete such projects as are assigned by the Village President and Board of Trustees.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Organized the Doggie Eggstravaganza  
*Completed. Event took place and was well received.*
- ✓ Organized Movie in the Park Events  
*Completed. Three movies took place in Park District parks in the Village. For one movie, the Village partnered with Centro de Informacion to provide free backpacks and mental health resources prior to the movie.*
- ✓ Organized Summer Soirée Event  
*Completed. Event took place on August 17 and was well received.*

**2025 BUDGET GOALS**

**Strategic Plan Goal #4: Community Image & Identity**

1. Schedule Events to take place throughout 2025 based on direction given by the Village Board.  
*First through Fourth Quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1400 - Special Events Committee

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
403-491	Special Events	38,392	50,801	50,373	42,100	42,100	45,100	\$ 3,000
Total Contractual Services		<u>38,392</u>	<u>50,801</u>	<u>50,373</u>	<u>42,100</u>	<u>42,100</u>	<u>45,100</u>	<u>3,000</u>
Total Special Events Committee		<u>\$ 38,392</u>	<u>\$ 50,801</u>	<u>\$ 50,373</u>	<u>\$ 42,100</u>	<u>\$ 42,100</u>	<u>\$ 45,100</u>	<u>\$ 3,000</u>

### **PURPOSE STATEMENT**

The purpose of the Historic Commission is to promote the educational, cultural, economic and general welfare of the community by ensuring the preservation of structures and properties that represent the cultural heritage of the Village of Hanover Park and of the community prior to the Village's incorporation. Other purposes associated with this commission include: presenting information and programs concerning historic preservation issues that affect the village, its residents and businesses; creating new or coordinating existing historic programs suitable for achieving the goals of this commission; working with other agencies and individuals who are working on historic preservation programs; encouraging the preservation, restoration and rehabilitation of structures, buildings and properties that advance the history of the village; identifying such property, structures or areas within the Village that are historically significant; and establishing criteria and recommend to the Village Board of Trustees designation of heritage plaques.

The Ordinance to establish a Historic Commission was passed by the Village Board in mid-2017 (since no commission members have been appointed yet, there have been no official meetings). An Ordinance was also passed later in 2017, creating a Historic Committee to support the mission of the Historic Commission. Committee members were appointed, and the Historic Committee meets regularly to forward the goals of the Village.

The Goals and Accomplishments below reflect the work of the Historic Committee

### **2024 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #2: Community Image & Identity**

1. Continue the Heritage Marker Program. The Historic Committee will honor historic properties, structures, individuals, and organizations within the Village with a Heritage Plaque program. The Committee will identify two recipients for 2024.

*Completed and ongoing. The Committee has selected the Benner's Cash & Carry building, 1971/1973 Ontarioville Rd and the Feuerhaken Farmhouse, 1975 Devon Ave as part of the Heritage Marker Program for 2024.*

2. Continue to catalogue historic properties in Hanover Park.

*Ongoing. The Committee has begun to create a catalogue of Sears Catalogue/Montgomery Ward and other historic properties in Hanover Park that fall within the criteria for the Heritage Marker Program. This effort is ongoing.*

3. Digitize historic documents including slides, tapes and various other media.

*Ongoing. The Committee is actively working to organize and preserve historic documents including slides, tapes and various other media. Materials, including slides, film, and VHS tapes, are being sent out to be digitized and converted into a usable format.*

*The Committee has partnered with the Poplar Creek Library District as a means to more efficiently digitize photographs and printed material and make the material available to the residents of Hanover Park utilizing the libraries online which can be found at <https://pclub.omeka.net/>.*

### **Additional Accomplishments:**

1. The Committee has been actively maintaining the display case in the Village Board Room and routinely changing the theme, making a variety of historic documents, photographs and items available for the public to view.
2. The Committee has increased its visibility with regular articles published in the Village Hi-Lighter Newsletter.
3. The Committee has also undertaken the momentous task of deconstructing numerous scrap books from the Stanly Sobel American Legion Post in order to better preserve the material from degrading any further.

### **2025 BUDGET GOALS**

#### **Strategic Plan Goal #2: Community Image & Identity**

1. Continue the Heritage Marker Program. The Historic Committee will honor historic properties, structures, individuals, and organizations within the Village with a Heritage Plaque program. The Committee will identify one or two new recipients in 2025.
2. Continue to catalogue historic properties in Hanover Park.
3. Digitize historic documents including slides, tapes and various other media.
4. Create a coloring book to be used to educate children on Hanover Park's History.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1450 - Historical Commission

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ -	\$ 90	\$ 557	\$ 650	\$ 650	\$ 500	\$ (150)
402-427	Materials & Supplies	-	-	1,817	1,800	1,800	2,000	200
Total Commodities		-	90	2,374	2,450	2,450	2,500	50
403-461	Consulting Services	-	-	-	500	500	500	-
403-491	Special Events	-	-	54	150	50	150	-
Total Contractual Services		-	-	54	650	550	650	-
Total Historical Commission		\$ -	\$ 90	\$ 2,428	\$ 3,100	\$ 3,000	\$ 3,150	\$ 50

### **PURPOSE STATEMENT**

The goal of the Cultural Inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The mission of the Cultural Inclusion and Diversity Committee is to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village and to create a sense of shared community among residents and to affirm the value of each resident. In addition to acting as an advisory body to the Village President and Board of Trustees, the goals of the Cultural Inclusion and Diversity Committee shall be to: Promote social harmony in the Village and to help deter through educational and action programs prejudice, discrimination, and intolerance; Promote community involvement, partnerships, and initiatives by conducting educational or informational programs to address the cultural diversity within the Village; and identify cultural and social service needs of the residents of the Village and to work with existing entities to address these needs in the most meaningful way.

### **2024 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #4: Community Image & Identity**

- ✓ Revisited the purpose, goals and activities of the Committee.  
*Ongoing*
- ✓ Increased membership and attendance to fulfill the goals and activities of the Committee.  
*Ongoing. Added 1 new member and significantly improved attendance.*
- ✓ Revisited how to honor different heritages and the monthly proclamation process.  
*Completed. Identified Monthly Recognition/Celebrations. Added International Holocaust Remembrance Day proclamation in January. Added Celebrating the Holidays Around the World in November.*
- ✓ Supported local community events that fostered inclusion and cultural diversity through participation (the events included Juneteenth Celebration with the Sister Cities Committee events attended by CIDC Committee Members).  
*Completed.*
- ✓ Organized and hosted the Honoring Women Leaders in our Community event  
*Completed. Second Quarter. In April, CIDC honored 5 local leaders to participate in a panel discussion and share their own experiences.*
- ✓ Organized and hosted the celebration of Asian and Pacific Islander cultures in Hanover Park.  
*Completed. Second Quarter. In May, CIDC hosted the first Hanover Park Luau.*

- ✓ Organized and hosted the Hispanic Heritage Month Celebration.  
*Completed. Third Quarter. In September, CIDC hosted event honoring the Hispanic Cultures in Hanover Park.*
  
- ✓ Organized and presented Celebrating Holidays Around the World  
*Completed. Fourth Quarter. In November, CIDC invites residents to share their own cultural holiday traditions.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #4: Community Image & Identity

1. Increase membership and attendance to fulfill the goals and activities of the Committee.
2. Continue monthly recognition/celebrations to honor diversity of residents.
3. Support local community events which foster inclusion and cultural diversity through participation.
4. Organize and host 3 events honoring the diversity of Hanover Park residents.
5. Organize and present Celebrating Holidays Around the World event.
6. Continue to host leadership training for committee members to strengthen the impact of the committee.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1600 - Cultural Inclusion and Diversity Committee

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -
Total Commodities		-	-	-	200	200	200	-
403-491	Special Events	1,761	281	890	4,150	4,100	4,150	-
Total Contractual Services		1,761	281	890	4,150	4,100	4,150	-
Total Cultural Inclusion and Diversity Committee		\$ 1,761	\$ 281	\$ 890	\$ 4,350	\$ 4,300	\$ 4,350	\$ -

**PURPOSE STATEMENT**

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the committee are to promote, advance and publicize local, state, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image & Identity**

1. Engage local Sister City groups and participate in other area cultural events.  
*First through fourth quarters. Completed- The Committee interacted with Sister City groups at the state conference in Hoffman Estates and the Sister Cities International Conference in Texas.*
2. Engage community service groups and Village committees/commissions in opportunities to interact internationally.  
*First through fourth quarters. Completed- The Committee collaborated with members of CIDC who graciously volunteered to help plan and work at the Juneteenth Celebration. The Lions Club also participated at the Juneteenth event. The Sister Cities Committee participates and supports activities hosted by other Village committees. A travel delegation comprised of Hanover Park residents traveled to Cape Coast in late-August/early September and meet with local officials and visit projects.*
3. Award scholarships to students in Valparaiso.  
*Third quarter. Scholarships were awarded to students at the Jesus Gonzales Ortega School in Valparaiso.*
4. Attend annual state conference.  
*Second quarter. Completed- Sister Cities Committee members and others representing Hanover Park attended the Illinois Sister Cities Association Conference in Hoffman Estates in June 2024.*
5. Attend Sister Cities International Conference  
*Third quarter. Completed—One committee member attended the conference in San Antonio, Texas, in May 2024.*
6. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.  
*First through fourth quarters. Ongoing- The committee plans to facilitate a pen-pal letter exchange and build a relationship with the parent-teacher organization at Laurel Hill School.*
7. Host Black History Month event.

*First quarter. Completed- The committee hosted an event in February at Village Hall featuring a guest speaker, live music, and a dance performance.*

8. Host Juneteenth event.

*Second quarter. Completed-- The Sister Cities Committee organized and hosted its Juneteenth Jubilee at the Hanover Park Sports Complex with live music, DJ, demonstrations, family activities, food, and drawings.*

9. Participate in Mexican Independence celebration.

*Third quarter. Pending- The Committee will support and assist the CIDC with its Mexican heritage event in late September.*

### **Additional Accomplishments**

- ✓ The Illinois Sister Cities Association recognized Hanover Park as Sister City of the Year for 2023 activities.
- ✓ The Illinois Department of Human Services and Governor's office recognized members of the Sister Cities Committee for their volunteerism and service efforts.
- ✓ The committee hosted an information table at the Kids and Hope Resource Fair in April 2024.
- ✓ The committee hosted an information table at the Cops Day Picnic in July 2024.
- ✓ Five committee members are part of a travel delegation that will visit Cape Coast, Ghana, in late August – early September 2024.

## **2025 BUDGET GOALS**

### **Strategic Plan Goal #4: Community Image & Identity**

1. Engage local Sister City groups and participate in other area cultural events  
*First through fourth quarters.*
2. Engage community service groups and Village committees/commissions in opportunities to interact nationally.  
*First through fourth quarters.*
3. Award scholarships to students in Valparaiso.  
*Third quarter.*
4. Attend annual state conference.  
*Second quarter.*
5. Attend annual Sister Cities International Conference.  
*Third quarter.*
6. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park.  
*First through fourth quarters.*
7. Host Black History Month event.  
*First quarter.*

8. Host Juneteenth event.  
*Second quarter.*
9. Participate in Mexican Independence celebration.  
*Third quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1650 - Sister Cities Committee

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
402-411	Office Supplies	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -
402-413	Memberships/Subscriptions	660	660	660	670	660	670	-
Total Commodities		<u>660</u>	<u>660</u>	<u>660</u>	<u>770</u>	<u>760</u>	<u>770</u>	<u>-</u>
403-412	Postage	1	4	53	150	150	100	(50)
403-471	Schools/Conf/Meetings	23	3,328	7,710	2,700	2,500	1,200	(1,500)
403-491	Special Events	2,500	880	1,000	5,001	5,000	6,501	1,500
Total Contractual Services		<u>2,524</u>	<u>4,213</u>	<u>8,763</u>	<u>7,851</u>	<u>7,650</u>	<u>7,801</u>	<u>(50)</u>
Total Sister Cities Committee		<u>\$ 3,184</u>	<u>\$ 4,873</u>	<u>\$ 9,423</u>	<u>\$ 8,621</u>	<u>\$ 8,410</u>	<u>\$ 8,571</u>	<u>\$ (50)</u>

**PURPOSE STATEMENT**

The goal of the Veterans Committee is to promote veterans’ issues and bring forward topics relating to Hanover Park veterans.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran’s Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Community Image & Identity**

- ✓ *Host Veterans Day Observance.*  
Annual event for the community to honor the veterans.  
*Ongoing.*
- ✓ *Host Memorial Day Observance.*  
Annual event for the community to remember the veterans.  
*Ongoing.*
- ✓ Continue advocacy for Veterans in the community through civic engagement.  
*Ongoing (throughout the year).*

**2025 BUDGET GOALS**

**Strategic Plan Goal # 1 – Community Image & Identity**

1. *Host Veterans Day Observance*  
Annual event for the community to honor the veterans.  
Ongoing
2. *Host Memorial Day Observance.*  
Annual event for the community to remember the veterans.  
Ongoing.
3. Continue advocacy for the veterans in the community through civic engagement.  
Ongoing (throughout the year).

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2024

Fund 010 - General Fund

Department 1750 - Veterans Committee

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
402-427	Materials & Supplies	\$ 100	\$ 1,800	\$ 112	\$ 890	\$ 800	\$ 250	\$ (640)
	Total Commodities	<u>100</u>	<u>1,800</u>	<u>112</u>	<u>890</u>	<u>800</u>	<u>250</u>	<u>(640)</u>
403-491	Special Events	560	250	1,547	2,000	1,600	2,000	-
	Total Contractual Services	<u>560</u>	<u>250</u>	<u>1,547</u>	<u>2,000</u>	<u>1,600</u>	<u>2,000</u>	<u>-</u>
	Total Veterans Committee	<u>\$ 660</u>	<u>\$ 2,050</u>	<u>\$ 1,659</u>	<u>\$ 2,890</u>	<u>\$ 2,400</u>	<u>\$ 2,250</u>	<u>\$ (640)</u>

### **PURPOSE STATEMENT**

The goals of the Development Commission are to help create and maintain the Comprehensive Plan and specific area plans for the Village to provide long-term policy direction, to review proposed developments and subdivisions in a timely and professional manner and provide recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, Master Plan Developments (MPDs), rezoning (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Prepare and recommend to the Village Board a comprehensive plan for current and future development of the Village, review subdivisions, rezoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

### **2024 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

*Accomplished and Ongoing. MPD and Plat of Subdivision approved for the 80-unit Townhome development in TIF 3, under the new Village Center zoning process. Concept Plan review for South Commuter lot and vacant 8-acres at NW Corner of Lake and Barrington.*

#### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Provide timely recommendations to the Village Board on development applications related to subdivisions, variances, planned unit developments, special uses, and zoning code amendments. (First through fourth quarters)

*Accomplished and Ongoing. Reviewed 8 development applications in a timely and professional manner, providing meaningful comments and clear recommendations to the Board. Public Hearings were held for those that required variances, special uses, etc.*

2. Support implementation of Village and special area plans by considering plan goals, zoning and design recommendations when reviewing development proposals. (First through fourth quarters)

*Accomplished and Ongoing. Development applications and Text Amendments were reviewed for consistency with the Village Center/TOD plan, Comprehensive Plan, the new Village Center Zoning code, and Irving Park Road Corridor study goals and recommendations, as applicable. Landscape and other aesthetic standards, as identified in these plans, and as required in the zoning code, are*

*applied for development projects as well as while making recommendations for Zoning Code text amendments. Staff participated in the multi-jurisdiction Lake Street Corridor Plan.*

3. Receive public comments related to development regulations, perform research, and provide recommendations for amendment to regulations as needed. (First through fourth quarters)

*Accomplished and Ongoing. Public notification was sent for all public hearings in a timely manner. Comments and feedback are incorporated during review. Best Practices were researched from surrounding communities as well as regional agencies prior to providing recommendations. The Commission held discussions and public hearings and made recommendations regarding text amendments for topics, such as, temporary uses.*

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Review and provide recommendations for ongoing Zoning Code update. (First through fourth quarters)

*Accomplished and Ongoing. Development Commission discussed, held public hearings and provided recommendations regarding the following Text Amendments:*

- *Variance and Sign Code text amendment*
- *Temporary uses.*

#### **Strategic Plan Goal #5: Effective Governance**

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan, Village Center Plan, Tax Increment Finance Plans, and Comprehensive Plan.

*Accomplished and Ongoing. Development Commission provided recommendations regarding temporary uses.*

2. Provide feedback in updating the Village's long range Comprehensive Plan.

*Fourth Quarter. Staff has issued a Request for Proposals, and the Development Commission will provide input during the update process.*

## 2025 BUDGET GOALS AND OBJECTIVES

### Strategic Plan Goal #1: Financial Health

1. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Provide feedback, hold public hearings, receive public comments, and make timely recommendations to the Village Board on entitlement applications related to subdivisions, variances, planned unit developments, MPDs, special uses, and zoning code text amendments. (First through fourth quarters)
2. Support implementation of Village's comprehensive and special area plans by considering plan goals, zoning, and design recommendations when reviewing development proposals. (First through fourth quarters)

### Strategic Plan Goal #4: Community Image & Identity

1. Review and provide recommendations for ongoing Zoning Code updates. (First through fourth quarters)
2. Update Village comprehensive and special area plans, considering the needs and identity of the community. (First through fourth quarters)

### Strategic Plan Goal #5: Effective Governance

1. Research, review, and recommend changes if needed to existing Municipal Code requirements to further long-term goals identified in Village long-range planning documents, including the Strategic Plan and Village Center Plan
2. Provide feedback in updating the Village's long range Comprehensive Plan.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1800 - Development Commission

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
402-499	Miscellaneous Expen.	\$ 186	\$ 285	\$ -	\$ 200	\$ 200	\$ 200	\$ -
	Total Commodities	<u>186</u>	<u>285</u>	<u>-</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>-</u>
403-471	Schools/Conf/Meetings	225	575	-	700	700	500	(200)
	Total Contractual Services	<u>225</u>	<u>575</u>	<u>-</u>	<u>700</u>	<u>700</u>	<u>500</u>	<u>(200)</u>
	Total Development Commission	<u>\$ 411</u>	<u>\$ 860</u>	<u>\$ -</u>	<u>\$ 900</u>	<u>\$ 900</u>	<u>\$ 700</u>	<u>\$ (200)</u>

### **PURPOSE STATEMENT**

The purpose of the Economic Development Committee is to create an environment to attract and retain quality commercial and industrial business to the Village to encourage economic vitality, increase local sales and real estate revenues, create new employment opportunities, diversify the local economy, enhance the community's image, all of which will benefit village residents. Committee members serve as ambassadors to businesses and liaisons to the Village to support and provide feedback to the Village Board on the impact of economic development activities and regulations on businesses.

### **DESCRIPTION OF FUNCTIONS**

The Economic Development Committee's responsibilities include promoting the Village's business opportunities through events, activities and communication. The Committee regularly provides input for various activities and educational/informational events that would assist the Village in business retention, help businesses grow, and address general concerns of the business community. EDC members ensure all businesses receive information from various service agencies and taxing bodies affiliated with the success of doing business in and with the Village. They also provide feedback on the impact of proposed activities and regulations on local businesses.

The Committee, to retain existing businesses, supports partner organizations such as the Chambers of Commerce and the WBDC's events and activities designed to assist village businesses. Members also maintain good communications with the business community.

### **2024 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

1. Promote/support local and regional initiatives for business development, including assisting in recruitment of applicants for Next Level Northwest and coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities. (Ongoing)

*Accomplished and ongoing.*

- *Business After Hours held in the new Village Center.*
- *Participated in several Chamber events to promote local businesses as well as the Village, including ribbon cuttings, Midday Meetups, Annual Golf Outing, and State of the Villages.*
- *The Women's Business Development Corporation remains engaged in assisting area businesses, offering free appointments and classes, and is represented on the EDC as a member.*
- *The committee is assisting in identifying potential candidates for Next Level NorthWest. Participants in 2024 include Discover Fit and Nutrition. The "Pitch Panel" is composed of several EDC members.*
- *Supported Façade Improvement Grant program, offered recommendations to improve the program for Shopping Centers.*

2. Provide policy recommendations to the Village Board which expand business activity and increase tax revenue. (Ongoing)

*Ongoing. EDC provided recommendations regarding temporary uses including food trucks and outdoor sales. They also provided input regarding outdoor dining, signage and the Village's Business Retention Survey.*

3. Continue to support the Chambers of Commerce and the WBDC in education events. (Ongoing)

*Ongoing. The EDC hosted a speaker series to promote resources provided by EDC members. This included the Chambers and the WBDC. Seminars and webinars provided by the Chambers and WBDC are promoted online, on social media, and at EDC meetings.*

*Members are invited to participate in several events throughout the year – for both: the Bartlett Area Chamber and the NW Hispanic Chamber of Commerce.*

*Several members are also on the Board of the Bartlett Area Chamber of Commerce and thereby play dual roles in promoting Hanover Park. Staff continues to attend meetings of both chambers – BACC and NWHCC.*

4. Promote new businesses through Ribbon Cuttings, newsletter spotlights, and social media. Promote existing businesses, including through recommendations for the "Spotlight on Business" program, Facebook posts, and other Village promotion, including Chamber activities. (Ongoing)

*Accomplished and ongoing. Every month, the Economic Development Committee members, in coordination with the Chamber, welcome every new business with a "Welcome" packet. Ribbon cuttings are offered (coordinated by the Bartlett Area Chamber of Commerce) and with attendance from the mayor/elected officials and other Chamber businesses.*

*EDC recommends businesses for "Spotlight on Business" articles regularly published in the Hi-Lighter newsletter and online under the Economic Development page. Businesses are also invited to attend and network in the annual Business After Hours event and promote themselves.*

## Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Assist in creating and promoting a "Restaurant Week" (First Quarter)

*Complete. The Village's first Restaurant Week was held in March (3/8-3/18). 16 local restaurants participated, which is a great response. EDC members provided feedback in designing the event and promoting.*

2. Make recommendations to staff for appropriate businesses to recruit. (Ongoing)

*Ongoing.*

3. Provide feedback and assist in coordinating and evaluating a "Manufacturing Meet-up" event

*Complete. The event will be done every other year, in coordination with Roselle. Hanover Park held the event in 2023, and Roselle is hosting in 2024.*

4. Encourage local businesses to participate in the Small Business Saturday event in November. (Ongoing)

*Ongoing. Staff will promote the program again in November, encouraging and informing small businesses to participate.*

5. Coordinate with the Economic Development Coordinator on outreach to businesses.  
*Ongoing. The ED Coordinator joined the Village in July and is reaching out to local businesses.*

#### Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)  
*Accomplished and ongoing. “Welcome visits” are conducted by the Committee and Chamber members where each new business is provided with a welcome-gift (business license frame) including a letter from the Mayor and a folder with pertinent information, such as free marketing opportunities, business resources, who to contact at the Village, current Hi-Lighter Newsletter, a Committee Brochure and Volunteer Application, and a Chamber Membership Application.*
2. Hold a “Business After Hours” event through the Chamber of Commerce.  
*Business After Hours will be held in Ontarioville Plaza to promote networking among Village business and showcase the Village Center. The event is coordinated with both Chambers of Commerce and will feature food from a variety of local restaurants showcasing global cuisines. Businesses are invited to attend and network at this annual event to promote themselves.*
3. Provide recommendations to the Village Board for policies to improve Village’s image and identity.  
*Accomplished and ongoing. The EDC provided recommendations regarding the Façade Grant program, a major initiative to improve appearances in the three TIF districts. EDC also discussed temporary signs.*

#### Strategic Plan Goal #5: Effective Governance

1. Provide feedback and recommend changes, if needed, to existing Municipal Code requirements to promote business retention and growth.  
*Ongoing. EDC provides feedback and guidance to staff and makes recommendations for changes to various codes and regulations. In 2024, EDC provided guidance regarding regulations related to Temporary Uses including Food Trucks and outdoor storage and display.*
2. Assist in information dispersion to the business community for events, regulations, and participation in community activities.  
*Ongoing. EDC members reach out to businesses to inform them of various resources available through the Chambers, local banks, the SBA, and WBDC. This year, the Committee also promoted the monthly business resource speaker series. Promoted items include the Cook County Source Grow Grant, Business After Hours, and Next Level Northwest. Additionally, the EDC provided input regarding including temporary sign regulations in new business welcome packets.*
3. Provide input on the Village’s Comprehensive Plan, to be updated in 2024  
*Not started. The Village is in the process of engaging a consultant for the Comprehensive Plan update. EDC will be interviewed to provide feedback as part of the process.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Promote/support local and regional initiatives for business development
2. Assist in recruitment of applicants for Next Level Northwest and coordination with Bartlett Area Chamber of Commerce and the Northwest Hispanic Chamber of Commerce for various events and activities. (Ongoing)
3. Provide policy recommendations to the Village Board which expand business activity and increase tax revenue. (Ongoing)
4. Continue to support the Chambers of Commerce and the WBDC in education events. (Ongoing)
5. Promote new businesses through ribbon cuttings, newsletter spotlights, and social media.
6. Promote existing businesses, including through the “Spotlight on Business” program, Facebook posts, and other Village promotion, including Chamber activities. (Ongoing)

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Promote “Restaurant Week” and assist in recruiting restaurants to participate. (First Quarter)
2. Make recommendations to staff for appropriate businesses to recruit. (Ongoing)
3. Provide feedback and assist in coordinating and evaluating a “Manufacturing Meet-up” event
4. Evaluate and make recommendations for a “Commercial Meet-up”. (Ongoing)
5. Coordinate with the Economic Development Coordinator on outreach to businesses. (Ongoing)

### Strategic Plan Goal #4: Community Image & Identity

1. Conduct “Welcome” visits to new businesses. (Ongoing)
2. Coordinate a “Business after Hours” event through the Chambers of Commerce. (Ongoing)
3. Provide recommendations to the Village Board for policies to improve Village’s image and identity. (Ongoing)
4. Host events which spotlight development potential of the Village Center.
5. Coordinate with the Hanover Park Park District for events that support local businesses

### Strategic Plan Goal #5: Effective Governance

1. Provide feedback and recommend changes, if needed, to existing Municipal Code requirements to promote business retention and growth. (Ongoing)
2. Assist in information dispersion to the business community for events, regulations, and participation in community activities. (Ongoing)
3. Provide input on the Village’s Comprehensive Plan to be updated in 2024-2025. (Quarters 1-4)

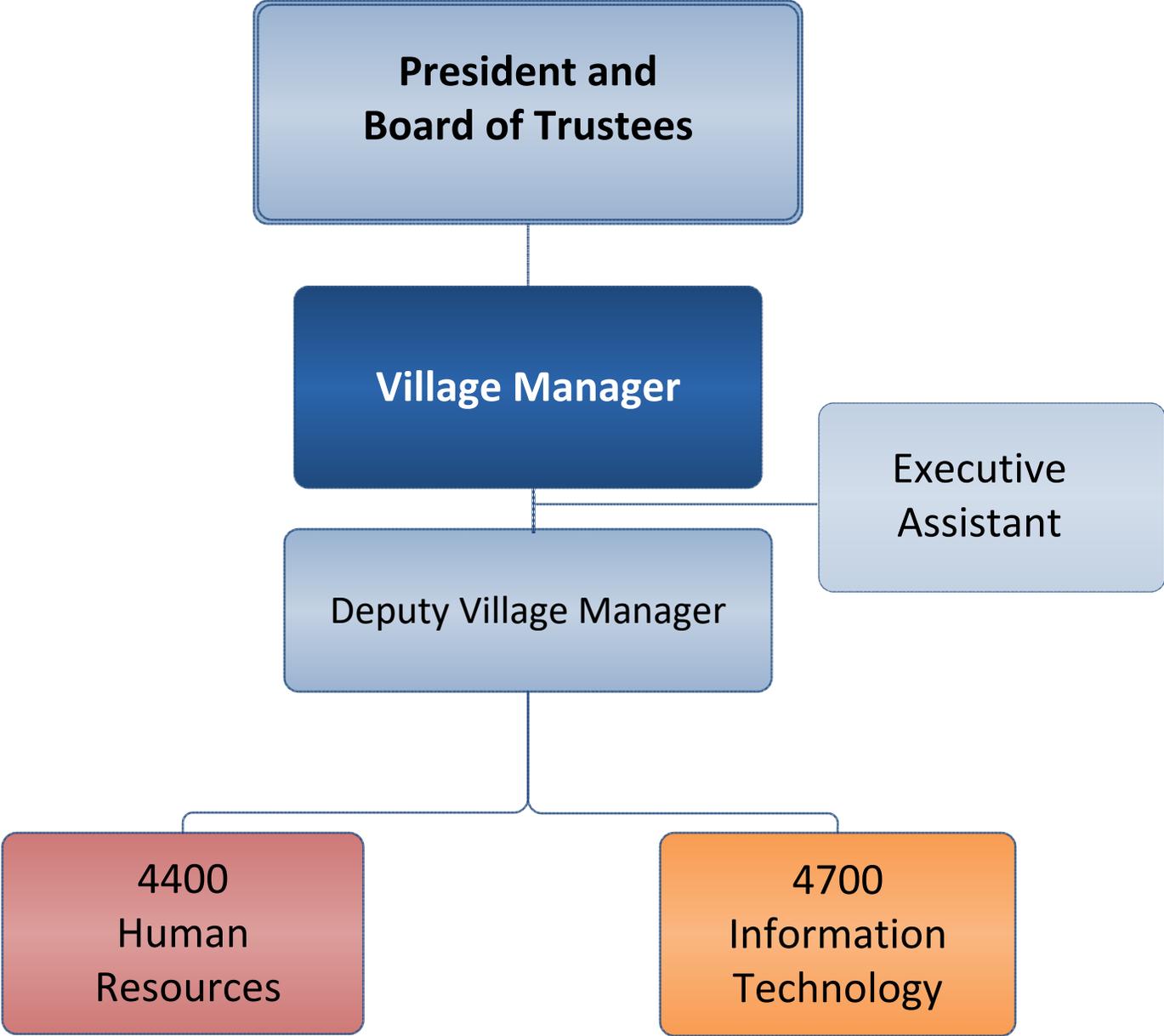
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 1950 - Economic Development Committee

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
402-413	Memberships / Subscriptions	\$ 960	\$ 580	\$ 1,080	\$ 1,100	\$ 1,080	\$ 1,080	\$ -
Total Commodities		960	580	1,080	1,100	1,080	1,080	-
403-412	Postage	-	-	-	150	150	-	-
403-491	Special Events	1,954	3,196	3,543	4,550	4,550	4,650	1,107
Total Contractual Services		1,954	3,196	3,543	4,700	4,700	4,650	1,107
Total Economic Development Committee		\$ 2,914	\$ 3,776	\$ 4,623	\$ 5,800	\$ 5,780	\$ 5,730	\$ 1,107

# Organization of Administrative Services



**PURPOSE STATEMENT**

Provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations, and increased communication between all levels of government.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and analysis to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Recommended, compiled, and implemented a balanced budget for FY2025.  
*Completed – A Balanced Budget was recommended to the Village Board and approved.*

**Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

- ✓ Continued to work to stabilize Hanover Square and put back in private ownership.  
*Completed. The center was sold to a private buyer.*
- ✓ Prepare department documents for document management system entry.  
*Ongoing.*
- ✓ Facilitate redevelopment in the Village Center (TIF #3 – South Commuter Lot redevelopment and Church and Lake).  
*Ongoing.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Evaluated Village events and developed recommendation for the Board on FY'24 events.  
*Completed. Recommendation presented to the Board.*

**2025 BUDGET GOALS**

**Strategic Plan Goal #1: Financial Health**

1. Recommend and implement a balanced budget for FY2026.  
*Third and fourth Quarters. Staff will work towards accomplishing the goal of recommending a balanced budget for Village Board approval.*

2. Updated the Village' Strategic Plan.  
*First and fourth Quarters. Staff will work with a consultant to update the Strategic Plan and conduct a community-wide survey.*
3. Facilitate redevelopment in the Village Center, including the evaluation of several sites for Village Hall.  
*First and fourth Quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 4100 - Village Manager

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 425,149	\$ 436,880	\$ 468,317	\$ 480,153	\$ 470,565	\$ 491,804	\$ 11,651
401-421	Overtime Compensation	30,491	19,327	21,654	20,000	20,000	20,000	-
401-441	State Retirement	51,406	42,437	36,284	44,858	42,893	48,006	3,148
401-442	Social Security	28,267	28,079	30,309	36,161	35,780	36,267	106
401-444	Employee Insurance	30,724	68,278	49,036	53,948	53,812	67,157	13,209
<b>Total Personnel Services</b>		<b>566,037</b>	<b>595,001</b>	<b>605,600</b>	<b>635,120</b>	<b>623,050</b>	<b>663,234</b>	<b>28,114</b>
402-411	Office Supplies	569	883	538	800	800	800	-
402-413	Memberships / Subscriptions	2,732	2,812	2,044	3,021	2,243	3,122	101
402-414	Books / Publications / Maps	14,832	21,177	23,658	23,682	23,790	23,790	108
402-499	Miscellaneous Expense	1,942	2,268	7,104	10,500	10,500	10,600	100
<b>Total Commodities</b>		<b>20,075</b>	<b>27,140</b>	<b>33,344</b>	<b>38,003</b>	<b>37,333</b>	<b>38,312</b>	<b>309</b>
403-412	Services Postage	6,233	12,891	14,172	14,225	14,225	14,225	-
403-461	Consulting Services	45,475	32,375	28,755	29,000	29,000	67,200	38,200
403-471	Schools / Conferences / Meetings	2,717	1,619	5,477	6,950	5,271	6,950	-
403-472	Transportation	830	565	917	1,450	900	1,450	-
403-491	Special Events	5,736	11,789	13,775	15,500	15,557	15,500	-
<b>Total Contractual Services</b>		<b>60,992</b>	<b>59,239</b>	<b>63,096</b>	<b>67,125</b>	<b>64,953</b>	<b>105,325</b>	<b>38,200</b>
<b>Total Village Manager</b>		<b>\$ 647,103</b>	<b>\$ 681,380</b>	<b>\$ 702,039</b>	<b>\$ 740,248</b>	<b>\$ 725,336</b>	<b>\$ 806,871</b>	<b>\$ 66,623</b>

### **PURPOSE STATEMENT**

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The function of a centralized Human Resources Department is to administer all aspects of personnel services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property, and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for six labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; Metropolitan Alliance for Police (M.A.P.) Civilians representing full-time and part-time non-sworn Police Department employees and Teamsters Local 714 representing full-time Public Works Employees.

- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is wage administration with Human Resources staff over twenty-six payrolls a year. The Human Resources Department also is responsible for the processing, design and administration of any incentive pay plans, such as the Language Proficiency Pay Program for non-represented employees, full-time firefighters/paramedics and police officers who demonstrate specific skills in foreign language.
- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training, and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of Full-Time Employees	3	3	3	4	4
Number of Part-Time Employees	1	1	1	0	0
Village-Wide Full-Time Employees	197	199	201	200	206
Village-Wide Part-Time Employees	41	44	42	41	40
Employee Terminations	48	27	56	32	32
Job applications received	1,746	1,915	1,392	1,478	1,843
Number of Candidates Interviewed	225	90	174	209	199
Number of New Hires	57	21	59	53	43
Collective Bargaining Agreements Negotiated	1	2	3	1	3
Total Worker Compensation Claims	22	12	20	19	24
Worker Compensation Losses	\$375,137	\$63,805	\$163,455	\$167,777	\$628,780
All Other Claims (Auto, GL, Property)	41	22	33	49	58
Non-Worker Compensation Losses	\$102,562	\$50,534	\$70,262	\$58,121	\$94,129

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #5: Effective Governance

- ✓ Evaluated and modified recruitment activities to increase the diversity of applicants and new hires  
*Ongoing*
- ✓ Enhanced Employee Wellness Program  
*Second quarter Biometric Screening completed & Third quarter Flu Shots*
- ✓ Enhance Employee Training Programs  
*Ongoing. Third quarter Harassment Prevention training for employees*  
*Ongoing. Wellness training through employee messaging and Lunch & Learns*  
*Ongoing. Fourth quarter. Diversity, Equity & Inclusion Training for all employees*
- ✓ Conducted contract negotiations with IAFF (Full time Firefighters/Paramedics)  
*Completed. Second quarter.*
- ✓ Conduct contract negotiations with MAP Civilians  
*Completed. First quarter.*
- ✓ Conduct contract negotiations with MAP Police Sergeants  
*Ongoing CBA expired 4/30/24*
- ✓ Conduct contract negotiations with MAP Police Officers  
*Ongoing CBA expired 4/30/24*

## 2025 BUDGET GOALS

### Strategic Plan Goal #5: Effective Governance

1. Continue to evaluate and modify recruitment activities to increase the diversity of applicants and new hires  
*Ongoing*
2. Enhance Employee Wellness Program to Increase Participation  
*Second quarter Biometric Screening & Third quarter Flu Shots*
3. Enhance Employee Training Programs  
*Second quarter Harassment training for employees*  
*Ongoing Wellness training and Lunch & Learns*  
*Fourth quarter Diversity, Equity & Inclusion Training*
4. Conduct contract negotiations with SEIU (Part Time Firefighters)  
*First quarter CBA expires 4/30/25*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 4400 - Human Resources

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 233,034	\$ 209,462	\$ 285,217	\$ 298,916	\$ 293,603	\$ 320,848	\$ 21,932
401-412	Salaries - Part - Time	21,395	-	-	-	-	-	-
401-421	Overtime Compensation	6,455	5,705	1,150	1,640	1,640	1,640	-
401-441	State Retirement	30,305	22,556	24,279	26,691	27,325	29,669	2,978
401-442	Social Security	20,424	16,404	21,440	22,993	23,108	24,670	1,677
401-444	Employee Insurance	22,852	54,806	52,856	62,065	66,673	76,900	14,835
<b>Total Personnel Services</b>		<b>334,465</b>	<b>308,934</b>	<b>384,941</b>	<b>412,305</b>	<b>412,349</b>	<b>453,727</b>	<b>41,422</b>
402-411	Office Supplies	1,182	2,767	2,318	2,200	2,200	2,200	-
402-413	Memberships / Subscriptions	2,723	1,614	2,683	2,675	2,675	2,755	80
402-414	Books / Publications / Maps	192	544	-	-	-	-	-
402-490	Employee Recognition	24,692	28,235	31,157	26,664	20,664	26,483	(181)
<b>Total Commodities</b>		<b>28,789</b>	<b>33,159</b>	<b>36,157</b>	<b>31,539</b>	<b>25,539</b>	<b>31,438</b>	<b>(101)</b>
403-412	Contractual Services Postage	788	582	357	600	335	335	(265)
403-436	Maintenance Agreements	1,344	1,706	2,681	2,520	2,520	2,520	-
403-461	Consulting Services	46,308	75,636	52,796	75,698	72,698	52,603	(23,095)
403-465	Medical Examinations	48,625	46,999	43,571	63,041	51,479	54,828	(8,212)
403-467	Legal Publications	7,961	2,945	3,174	6,000	6,000	6,000	-
403-471	Schools / Conferences / Meetings	6,814	8,112	3,880	7,324	7,324	7,324	-
403-472	Transportation	910	832	517	2,720	2,720	2,720	-
403-474	Tuition Reimbursement	5,481	-	6,136	17,175	17,175	14,000	(3,175)
<b>Total Contractual Services</b>		<b>118,230</b>	<b>136,813</b>	<b>113,111</b>	<b>175,078</b>	<b>160,251</b>	<b>140,330</b>	<b>(34,748)</b>
<b>Total Human Resources</b>		<b>\$ 481,483</b>	<b>\$ 478,907</b>	<b>\$ 534,209</b>	<b>\$ 618,922</b>	<b>\$ 598,139</b>	<b>\$ 625,495</b>	<b>\$ 6,573</b>



**PURPOSE STATEMENT**

The goal of the Information Technology (IT) department is to deliver top-quality technology-based services in the most cost-effective manner, supporting the Village’s mission in managing and delivering services to both departments and the community. This objective is guided by the Village Board and directed by the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Under the leadership of the Chief Information Officer (CIO), the IT department ensures the seamless administration, robust network security, and proper software licensing of all technology systems and data used by Village departments.

The IT department is dedicated to researching emerging technologies, analyzing current processes and procedures, and collaborating with staff to identify and understand their needs. Together with staff, the IT department develops and implements cost-effective plans for new technologies and processes. These initiatives aim to enhance communication, eliminate unnecessary redundancies between departments, and reduce operating costs.

Additionally, the IT department provides expert research and consultation on all technology-related inquiries that arise in the course of business. We are committed to educating staff through direct in-house training and by coordinating with external services. This training covers both new and existing technologies to ensure the Village achieves the maximum return on its technology investments.

Description of Measurement	2018	2019	2020	2021	2022	2023
Number of Full Time Employees	3	3	3	3	3	3
Number of Full Time Employees Per 1000 Population	.08	.08	.08	.08	.08	.08
Total Information Technology Department Expenditures	\$1,197,375	\$1,260,800	\$1,415,151	\$1,299,042	\$1,444,322	\$1,832,571.03
Cost of Services Per Capita	31.53	33.20	37.27	34.67	38.55	48.91

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal: Maintain and Enhance Infrastructure**

- Continue the replacement plan for desktop and laptop computers.  
*Ongoing*
- Continue the replacement plan for Police and Fire Department mobile data computers.  
*Ongoing*
- Replacement of the physical security door access system at all network connected Village facilities.  
*Completed in fourth quarter at all locations except Police Department. Police Department door access system will remain in place for several more years*
- Implementation of a FOIA management system.

*Completed in first quarter*

5. Upgrade of virtual servers for the New World ERP system.

*Completed in second quarter*

**Additional Accomplishments:**

- Completed technology needs for opening of new Fire Station 16.
- Assisted Police Department for preparing technical related items for closing the lobby overnight.
- Assisted Finance Department with move to new online water billing website provider and credit card processing merchants.
- Participated in the DuPage County Municipal Roundtable meetings for collaboration with IT issues and upcoming initiatives.

**2025 BUDGET GOALS**

**Strategic Plan Goal: Maintain and Enhance Infrastructure**

1. Continue the replacement plan for desktop and laptop computers.
2. Continue the replacement plan for Police and Fire Department mobile data computers.
3. Replacement of the video surveillance system at all network-connected Village facilities.
4. Replacement of the wireless access system that provides private and public WiFi for staff and visitors to Village buildings.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

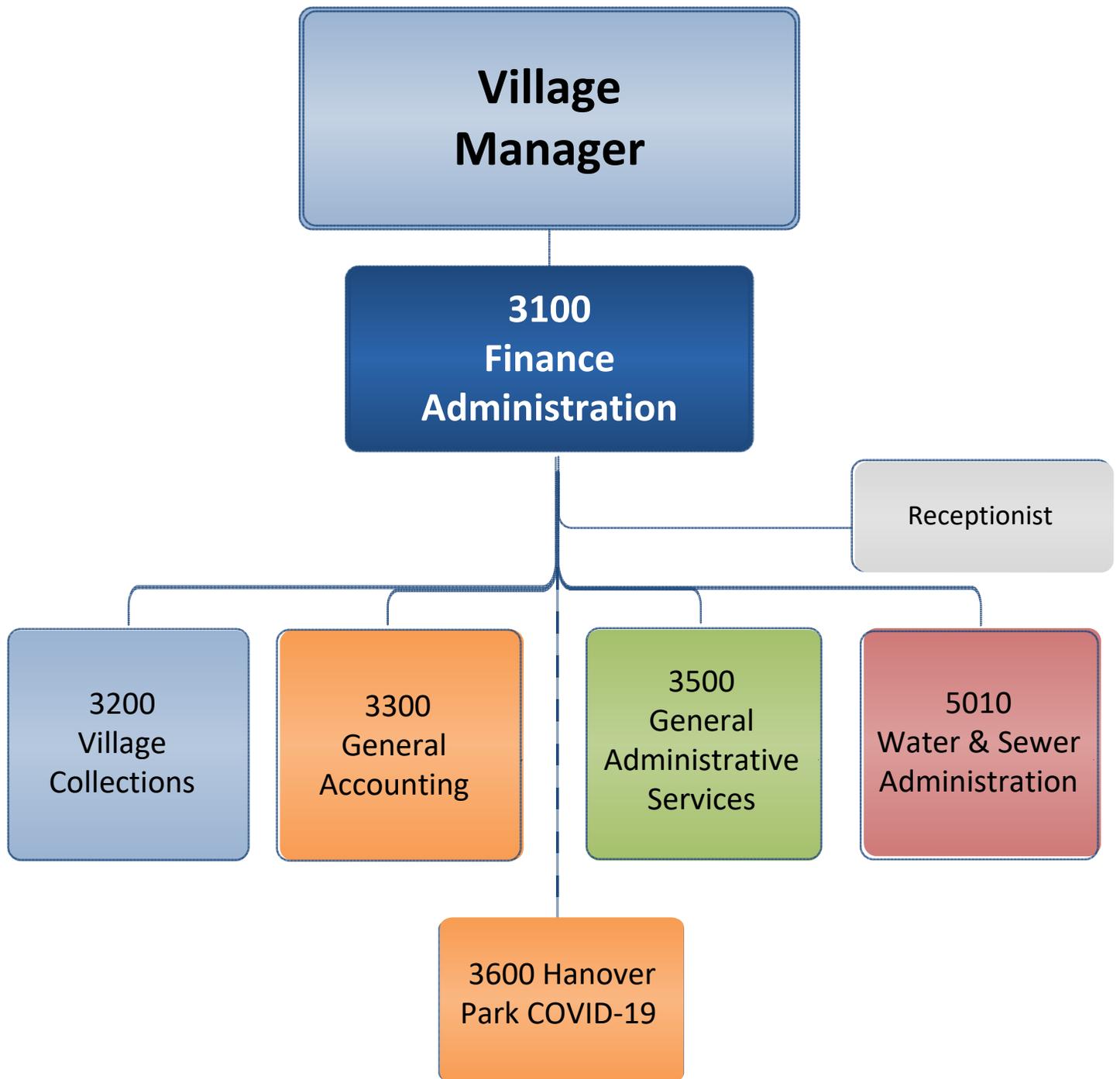
Fund 010 - General Fund

Department 4700 - Information Technology

Account	Description	FY2024 vs.						
		FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 195,712	\$ 208,902	\$ 223,125	\$ 231,828	\$ 237,565	\$ 244,899	\$ 13,071
401-421	Overtime Compensation	1,796	4,022	4,345	5,500	6,800	6,000	500
401-441	State Retirement	25,379	22,249	19,218	21,075	21,700	23,129	2,054
401-442	Social Security	14,925	15,762	16,943	18,156	18,451	19,232	1,076
401-444	Employee Insurance	14,351	36,316	40,456	42,868	42,407	34,194	(8,674)
<b>Total Personnel Services</b>		<b>252,163</b>	<b>287,251</b>	<b>304,087</b>	<b>319,427</b>	<b>326,923</b>	<b>327,454</b>	<b>8,027</b>
402-411	Office Supplies	38,583	43,771	37,995	46,280	45,973	46,280	-
402-413	Memberships / Subscriptions	300	596	300	300	350	350	50
402-427	Materials & Supplies	9,935	7,670	12,896	13,000	12,039	13,000	-
<b>Total Commodities</b>		<b>48,818</b>	<b>52,036</b>	<b>51,191</b>	<b>59,580</b>	<b>58,362</b>	<b>59,630</b>	<b>50</b>
403-411	Telephone	134,953	133,452	151,860	143,994	140,419	137,413	(6,581)
403-436	Maintenance Agreements	401,315	450,383	478,484	520,544	443,485	579,566	59,022
403-456	IT Equipment Maint. & Replacement	383,803	440,000	447,885	660,677	660,677	467,175	(193,502)
403-461	Consulting Services	71,951	74,132	80,182	91,897	91,894	94,157	2,260
403-471	Schools / Conferences / Meetings	5,774	6,516	7,514	10,845	10,560	10,845	-
403-472	Transportation	265	551	821	850	685	850	-
<b>Total Contractual Services</b>		<b>998,060</b>	<b>1,105,034</b>	<b>1,166,747</b>	<b>1,428,807</b>	<b>1,347,720</b>	<b>1,290,006</b>	<b>(138,801)</b>
<b>Total Information Technology</b>		<b>\$ 1,299,042</b>	<b>\$ 1,444,322</b>	<b>\$ 1,522,024</b>	<b>\$ 1,807,814</b>	<b>\$ 1,733,005</b>	<b>\$ 1,677,090</b>	<b>\$ (130,724)</b>

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# Organization of the Finance Department



**PURPOSE STATEMENT**

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment, and water billing functions. The duties involve providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of Full Time Employees	11	11	11	11	11
Number of Full Time Employees per 1,000 Population	0.29	0.29	0.29	0.29	0.29
Total Finance Department Expenditures including transfers	4,842,806	3,580,342	3,947,739	13,561,231	13,166,546
Cost of Services Per Capita	127.53	94.29	105.36	361.92	351.39

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Continued to maintain a balanced budget.  
*The Finance Department worked together with other departments and programs to operate efficiently and within the resources of the Village.*
- ✓ Continued to develop a plan regarding the potential loss of state funding.  
*Reviewed revenue sources of neighboring communities and identified that some communities have implemented a streaming tax.*
- ✓ Continued to find ways to lower the Village property tax rate.  
*To attract commercial business, the property tax rate must be in line with other neighboring villages. Property tax has not been increased for the 8<sup>th</sup> year in a row.*
- ✓ Evaluated options to diversify Village investment portfolio.  
*Reinvested funds with a higher rate of return based on how long the Village has invested in the fund.*
- ✓ Explored incentive options to help motivate large sales tax generators to relocate to the Village.  
*Lower the property tax rate of the Village to attract businesses to generate taxes.*

- ✓ Funded Police and Fire Pension at actuarial report amount.  
*Pensions were funded based on the actuarial report suggested amount.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Continue to maintain a balanced budget.  
*The Finance Department will work together with other departments and programs to operate efficiently and within the resources of the Village.*
2. Continue to develop a plan regarding the potential loss of state funding.  
*Staff will continue searching for new sources of revenue in preparation for potential loss of state funding.*
3. Continue to find ways to lower the Village property tax rate.  
*The Village will continue working to keep property taxes at a comparable or lower rate than neighboring villages to attract commercial business. Goal is to not increase property taxes for the 9th year in a row.*
4. Look into options to diversify Village investment portfolio.  
*It is the responsibility of the Village to utilize and manage taxpayer money in a responsible and effective manner.*
5. Explore incentive options to help motivate large sales tax generators to relocate to the Village.  
*Finance will work to explore policies and ordinances that will motivate large sales tax generators to relocate to Hanover Park.*
6. Explore other revenue sources to offset the loss of state grocery tax revenues starting January 1, 2026.  
*Finance will the replacement of the state grocery tax.*
7. Fund Police and Fire Pension at actuarial report amount.  
*Pensions were funded at the actuarial amounts for 2024 and will be funded at the actuarial amount for 2025.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 3100 - Finance Administration

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 137,034	\$ 143,343	\$ 151,588	\$ 154,330	\$ 158,803	\$ 163,366	\$ 9,036
401-421	Overtime Compensation	-	16	-	200	200	200	-
401-441	State Retirement	17,482	14,958	12,859	13,775	14,145	15,102	1,327
401-442	Social Security	9,799	9,983	10,709	11,867	11,934	12,558	691
401-444	Employee Insurance	13,470	28,300	25,251	27,716	29,171	32,485	4,769
<b>Total Personnel Services</b>		<b>177,785</b>	<b>196,601</b>	<b>200,406</b>	<b>207,888</b>	<b>214,253</b>	<b>223,711</b>	<b>15,823</b>
402-411	Office Supplies	225	5,206	40	500	500	500	-
402-413	Memberships / Subscriptions	650	650	650	800	800	800	-
402-414	Books / Publications / Maps	170	-	97	170	170	170	-
402-431	Uniforms	737	809	924	1,110	1,110	1,110	-
<b>Total Commodities</b>		<b>1,782</b>	<b>6,665</b>	<b>1,710</b>	<b>2,580</b>	<b>2,580</b>	<b>2,580</b>	<b>-</b>
403-436	Maintenance Agreements	3,450	3,339	3,277	4,535	4,300	4,535	-
403-471	Schools / Conferences / Meetings	1,771	3,198	2,147	3,740	500	1,954	(1,786)
403-472	Transportation	20	483	235	1,040	250	390	(650)
403-480	Bad Debt Expense	-	3,930	125	-	-	-	-
<b>Total Contractual Services</b>		<b>5,240</b>	<b>10,949</b>	<b>5,784</b>	<b>9,315</b>	<b>5,050</b>	<b>6,879</b>	<b>(2,436)</b>
<b>Total Finance Administration</b>		<b>\$ 184,808</b>	<b>\$ 214,215</b>	<b>\$ 207,901</b>	<b>\$ 219,783</b>	<b>\$ 221,883</b>	<b>\$ 233,170</b>	<b>\$ 13,387</b>



**PURPOSE STATEMENT**

The goals of the Division is to continue to provide prompt, efficient and friendly service to all people; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information; to provide quality service and to strive for self-improvement in all areas of responsibilities.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This division is responsible for the collection of all cash funds that come into the Village. A majority of these collections are from water and sewer payments. Collections processes all local citations issued by the Police Department as well as setting court dates. It also handles booted vehicles invoices and processes unpaid tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, and also maintains all escrow agreements.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Animal Licenses *Discontinued*	83	59	71	0	0
Parking Ticket Paid	9,053	7,536	7,994	8,555	9,163
Monthly Commuter Parking Permits	6,752	3,857	492	805	899
Contractor and Business Licenses	2,409	1,923	2,006	1877	1918
Real Estate Transfer Tax Stamps	998	862	973	893	717
Water Bill Payments Collected	124,609	123,380	124,390	125,545	124,884
Yard Waste Stickers	3,863	2,024	2,782	2,989	2,604
Parking Tickets Entered	13,122	5,987	9,258	10,450	11,812
Tickets sent to Collections	3,418	2,105	2,249	2,883	2,595

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Collection Agency and Debt Recovery Program.  
*Ongoing. Aggressively pursued collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).*

**Strategic Plan Goal #5: Effective Governance**

- ✓ Continued training of front-line employees.  
*Ongoing. Department staff attended individualized training based on their job duties and areas identified as needing improvement. Staff also received training on new payment processing machines and portal. Continued to learn and explore New World System capabilities to help staff fulfill their tasks.*

- ✓ Identified new payment processing option.  
*Completed. Department staff identified a new payment processor, InvoiceCloud, that brings significant advancements to payment collections throughout the Village. InvoiceCloud processes all debit/credit payments received over the counter, online, and through the water billing customer portal. This new processor went live November 2024.*

## **2025 BUDGET GOALS**

### **Strategic Plan Goal #1: Financial Health**

1. Collection Agency and Debt Recovery Program.  
*Aggressively pursue collection of debts (fines, ordinance, citation violations, administrative hearing findings, miscellaneous accounts receivable, red-light camera and EMS fees) through utilization of outside collection firm and the Illinois Debt Recovery Program (IDRP).*

### **Strategic Plan Goal #5: Effective Governance**

1. Training of front-line employees.  
*Encourage staff to attend training sessions regarding collection practice and good customer service.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 3200 - Collections

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries-Regular	\$ 104,435	\$ 106,726	\$ 116,469	\$ 125,205	\$ 124,046	\$ 131,999	\$ 6,794
401-421	Overtime Compensation	1,061	831	1,770	1,500	1,800	1,800	300
401-441	State Retirement	13,449	11,279	9,996	11,252	11,170	12,310	1,058
401-442	Social Security	7,774	7,732	8,688	9,693	9,432	10,236	543
401-444	Employee Insurance	5,290	30,005	31,696	41,975	39,618	43,220	1,245
<b>Total Personnel Services</b>		<b>132,009</b>	<b>156,574</b>	<b>168,620</b>	<b>189,625</b>	<b>186,066</b>	<b>199,565</b>	<b>9,940</b>
402-411	Office Supplies	9,438	8,894	(937)	9,450	9,000	9,450	-
<b>Total Commodities</b>		<b>9,438</b>	<b>8,894</b>	<b>(937)</b>	<b>9,450</b>	<b>9,000</b>	<b>9,450</b>	<b>-</b>
403-412	Postage	145	235	6	391	250	250	(141)
403-471	Schools / Conferences / Meetings	332	149	492	600	500	600	-
403-472	Transportation	-	-	-	100	75	100	-
<b>Total Contractual Services</b>		<b>478</b>	<b>384</b>	<b>498</b>	<b>1,091</b>	<b>825</b>	<b>950</b>	<b>(141)</b>
<b>Total Collections</b>		<b>\$ 141,924</b>	<b>\$ 165,851</b>	<b>\$ 168,181</b>	<b>\$ 200,166</b>	<b>\$ 195,891</b>	<b>\$ 209,965</b>	<b>\$ 9,799</b>



**PURPOSE STATEMENT**

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable, purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of invoices Processed	8,672	7,109	7,959	8,271	8,574
Number of Purchase Orders Processed	106	82	107	144	185
Number of Checks Issued	4,205	3,487	3,663	3,786	3,977
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes
GFOA Certificate of Achievement – ACFR	Yes	Yes	Yes	Yes	Yes

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Provided financial reporting and presented fiscal transparency.  
*Ongoing. Provided monthly treasurer’s reports to the Village Board. Provided quarterly financial reports to aid in the analysis by the Board and members of the public.*
- ✓ Identify and implement strategies for reducing operating costs.  
*Ongoing. Current economic conditions have resulted in increased costs across many expense categories. The Accounting Department is working with vendors and other departments to help secure lower pricing through tougher negotiations and joint purchasing. The Accounting Department reviewed purchasing requests to ensure all purchases followed the current Purchasing Policy and were deemed necessary.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Continued to evaluate technology options to enhance efficiency and services.  
*Ongoing. Continued to update the Village’s website and find ways to inform residents about the technology to do business with the Village (i.e. payment via Village website). Created online forms for resident use. Secured new payment processing vendor that allows for a more streamlined payment process.*

## Strategic Plan Goal #5: Effective Governance

- ✓ Utilized the New World project tracking system.  
*Ongoing. All new major projects and special events are tracked within the New World project tracking module, giving the Village year over year data to evaluate trends and costs of yearly projects.*
- ✓ Continued to expand knowledge by attending training and seminars.  
*Ongoing. Accounting employees attended continued education training related to their positions to ensure the Department is up to date on all new laws and practices.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Provide financial reporting and present more fiscal transparency.  
*Ongoing. Staff will continue to provide the monthly treasurer's report to the Village Board. Continue to improve the quarterly financial reports to aid in the analysis by the Board and members of the public.*
2. Identify and implement strategies for reducing operating costs.  
*Ongoing. Current economic conditions have resulted in increased costs across many expense categories. The Accounting Department will work with vendors and other departments to help secure lower pricing. The Accounting Department will review purchasing requests to ensure all purchases have gone through the proper quote/bid process and that purchases are necessary.*

### Strategic Plan Goal #4: Community Image & Identity

1. Continue to evaluate technology options to enhance efficiency and services.  
*Ongoing.*

### Strategic Plan Goal #5: Effective Governance

1. Continue to expand knowledge by attending training and seminars.  
*Ongoing. Staff will continue to learn and take advanced training appropriate to their position.*
2. Request for Proposal (RFP) for FY2025 year-end independent audit.  
*Current contract with Lauterbach & Amen LLP is expiring and Village will need to find a new independent auditor. It is in best practice to select a different auditing service from the last contract.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 3300 - General Accounting

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 112,409	\$ 116,916	\$ 123,334	\$ 128,267	\$ 135,015	\$ 135,080	\$ 6,813
401-421	Overtime Compensation	177	558	340	400	400	400	-
401-441	State Retirement	14,711	12,707	10,769	11,761	12,179	12,829	1,068
401-442	Social Security	8,766	9,048	9,478	10,131	10,374	10,668	537
401-444	Employee Insurance	10,320	23,545	19,702	21,276	17,518	32,458	11,182
<b>Total Personnel Services</b>		<b>146,382</b>	<b>162,773</b>	<b>163,624</b>	<b>171,835</b>	<b>175,486</b>	<b>191,435</b>	<b>19,600</b>
402-411	Office Supplies	474	519	922	1,335	1,100	1,335	-
402-413	Memberships / Subscriptions	975	445	1,505	1,025	1,000	1,080	55
402-499	Miscellaneous Expense	356	561	1,700	1,700	1,780	1,700	-
<b>Total Commodities</b>		<b>1,805</b>	<b>1,524</b>	<b>4,127</b>	<b>4,060</b>	<b>3,880</b>	<b>4,115</b>	<b>55</b>
403-412	Postage	2,415	2,574	3,269	3,400	3,400	3,640	240
403-436	Maintenance Agreements	1,780	2,444	2,444	2,569	2,445	2,569	-
403-463	Auditing Services	27,870	21,351	20,940	34,137	27,000	25,734	(8,403)
403-470	Binding & Printing	158	-	356	200	200	200	-
403-471	Schools / Conferences / Meetings	521	448	442	600	600	600	-
403-472	Transportation	20	31	-	100	75	100	-
403-496	Collection Fee Service	3,824	2,397	4,168	4,000	4,200	5,000	1,000
403-499	Miscellaneous Expense	12,122	16,670	11,220	11,784	14,037	19,647	7,863
<b>Total Contractual Services</b>		<b>48,709</b>	<b>45,914</b>	<b>42,838</b>	<b>56,790</b>	<b>51,957</b>	<b>57,490</b>	<b>700</b>
<b>Total General Accounting</b>		<b>\$ 196,896</b>	<b>\$ 210,212</b>	<b>\$ 210,589</b>	<b>\$ 232,685</b>	<b>\$ 231,323</b>	<b>\$ 253,040</b>	<b>\$ 20,355</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 3500 - Administrative Services

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-427	Language Proficiency	\$ 23,817	\$ 23,653	\$ 21,619	\$ 23,000	\$ 25,162	\$ 25,000	\$ 2,000
401-441	State Retirement	9,492	8,320	6,717	9,102	8,108	9,930	828
401-442	Social Security	6,499	6,342	6,288	7,841	8,034	8,257	416
401-445	Special Pension	76,098	74,410	77,098	80,595	81,401	85,134	4,539
401-446	Unemployment Compensation	697	5,928	-	3,500	3,500	3,500	-
<b>Total Personnel Services</b>		<b>116,603</b>	<b>118,653</b>	<b>111,721</b>	<b>124,038</b>	<b>126,205</b>	<b>131,821</b>	<b>7,783</b>
403-413	Light & Power	1,837	1,926	1,956	2,400	2,300	2,640	240
403-414	Natural Gas	34,799	65,543	30,278	50,000	48,000	54,000	4,000
403-418	Sales & Home Rule Sales Tax	-	-	-	-	-	1,454,324	1,454,324
403-421	Liability Insurance Program	613,945	594,337	675,913	750,639	606,220	720,775	(29,864)
403-461	Consulting Services	-	116,570	134,339	178,848	175,000	162,108	(16,740)
403-462	Legal Services	406,776	397,207	407,313	481,025	467,000	472,940	(8,085)
403-485	Miscellaneous Programs	16,750	31,199	18,355	30,400	30,400	30,400	-
403-498	Contingency	-	-	-	15,000	15,000	15,000	-
<b>Total Contractual Services</b>		<b>1,074,107</b>	<b>1,206,783</b>	<b>1,268,154</b>	<b>1,508,312</b>	<b>1,343,920</b>	<b>2,912,187</b>	<b>1,403,875</b>
<b>Total Administrative Services</b>		<b>\$ 1,190,710</b>	<b>\$ 1,325,436</b>	<b>\$ 1,379,875</b>	<b>\$ 1,632,350</b>	<b>\$ 1,470,125</b>	<b>\$ 3,044,008</b>	<b>\$ 1,411,658</b>

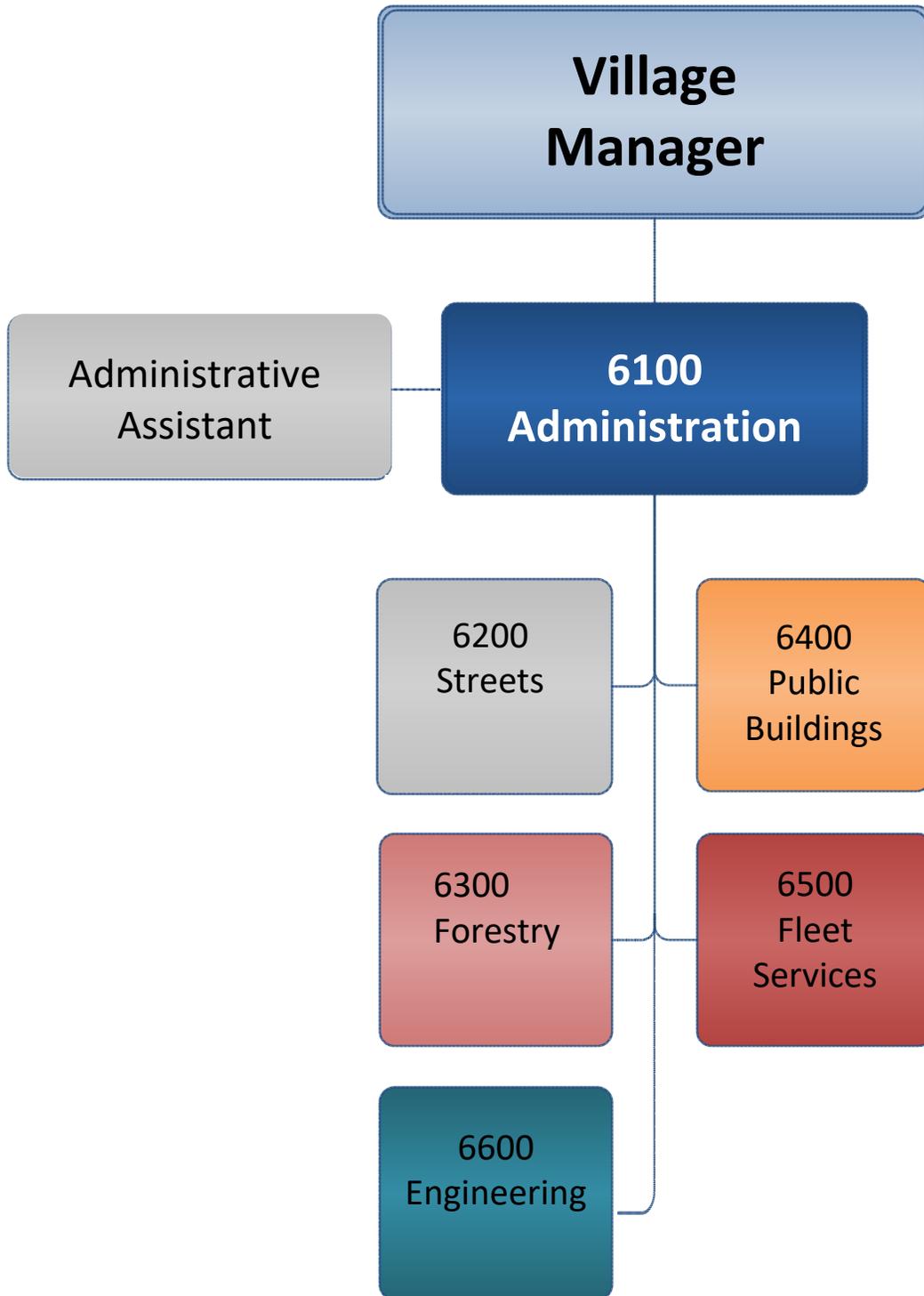
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 3600 - Hanover Park COVID-19

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 63,479	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401-412	Salaries - Part - Time	1,111	-	-	-	-	-	-
401-421	Overtime Compensation	23,224	5,160	-	-	-	-	-
401-441	State Retirement	5,658	-	-	-	-	-	-
401-442	Social Security	5,384	73	-	-	-	-	-
<b>Total Personnel Services</b>		<b>98,855</b>	<b>5,233</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
402-423	Communications Parts	2,439	-	-	-	-	-	-
402-426	Bulk Chemicals	336	-	-	-	-	-	-
402-427	Materials & Supplies	2,584	-	-	-	-	-	-
402-428	Cleaning Supplies	427	730	-	-	-	-	-
402-433	Safety & Protective Equipment	1,310	2,593	-	-	-	-	-
402-499	Miscellaneous Expense	797	-	-	-	-	-	-
<b>Total Commodities</b>		<b>7,893</b>	<b>3,323</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
403-411	Telephone	1,798	440	-	-	-	-	-
403-434	M & R - Buildings	20,520	-	-	-	-	-	-
403-471	Schools / Conferences / Meetings	963	-	-	-	-	-	-
<b>Total Contractual Services</b>		<b>23,282</b>	<b>440</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Hanover Park COVID-19</b>		<b>\$ 130,029</b>	<b>\$ 8,996</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Organization of the Public Works and Engineering Department





**PURPOSE STATEMENT**

Provide for safe, efficient, and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of Full Time Employees	48	48	48	49	49
Number of Part Time Employees	3	3	3	3	3
Number of Full Time Employees Per 1,000 Population	1.26	1.26	1.26	1.31	1.31
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	6	4	5	7	3
Worker Compensation Losses	\$6,146	\$12,930	\$40,694	\$68,975	\$1,666
All Other Claims	30	11	21	35	36
Non-Worker Compensation Losses	\$65,237	\$4,338	\$24,402	\$45,563	\$39,585
Total Claims	36	15	26	42	39
Total Losses	\$71,384	\$17,267	\$65,095	\$114,538	\$41,251
Total Expenditures	\$4,296,110	\$4,018,407	\$4,299,447	\$4,615,320	\$4,780,146
Cost of Services Per Capita	\$113	\$106	\$115	\$123	\$128

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ Completed construction on Fire Station #16.  
*Completed construction of the new satellite fire station.*

**Strategic Plan Goal #2: Community Image and Identity**

- ✓ *Purchased stage for public events.*  
 Many of the over 30 events held each year require the use of a stage for speeches, bands, and ceremonies.  
 Complete.

## 2025 BUDGET GOALS

### Strategic Plan Goal # 1 – Financial Health

1. Complete renegotiation on bid of municipal solid waste contract.  
Bid or renegotiate MSW contract for the Village.  
*Second quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 6100 - Public Works Administration

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 113,980	\$ 118,251	\$ 125,903	\$ 128,538	\$ 130,595	\$ 135,897	\$ 7,359
401-421	Overtime Compensation	573	660	669	1,000	700	700	(300)
401-441	State Retirement	14,726	18,587	10,794	11,608	11,780	12,702	1,094
401-442	Social Security	8,165	8,308	8,962	10,002	9,870	10,564	562
401-444	Employee Insurance	10,006	21,882	19,189	21,219	20,836	21,628	409
<b>Total Personnel Services</b>		<b>147,451</b>	<b>167,688</b>	<b>165,517</b>	<b>172,367</b>	<b>173,781</b>	<b>181,491</b>	<b>9,124</b>
402-411	Office Supplies	1,159	1,974	1,540	345	345	345	-
402-413	Memberships / Subscriptions	430	310	191	425	425	449	24
<b>Total Commodities</b>		<b>1,589</b>	<b>2,284</b>	<b>1,731</b>	<b>770</b>	<b>770</b>	<b>794</b>	<b>24</b>
403-412	Postage	1,466	2,586	2,090	1,600	1,740	1,600	-
403-436	Maintenance Agreements	10,183	7,896	8,718	9,828	9,328	10,112	284
403-471	Schools / Conferences / Meetings	2,032	2,583	2,427	3,300	3,300	3,300	-
403-472	Transportation	550	539	1,053	1,000	1,000	1,000	-
<b>Total Contractual Services</b>		<b>14,231</b>	<b>13,604</b>	<b>14,288</b>	<b>15,728</b>	<b>15,368</b>	<b>16,012</b>	<b>284</b>
<b>Total Public Works Administration</b>		<b>\$ 163,270</b>	<b>\$ 183,576</b>	<b>\$ 181,536</b>	<b>\$ 188,865</b>	<b>\$ 189,919</b>	<b>\$ 198,297</b>	<b>\$ 9,432</b>

### **PURPOSE STATEMENT**

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer systems to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 20,000 square feet of public sidewalk and 2,500 linear feet of curb and gutter.

Provide contract administration for the installation of 16,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 18,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of signposts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2019	2020	2021	2022	2023
Miles of Streets	99.36	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	155.37	155.37	155.37	155.37	155.37
Miles of Storm Sewer	126.24	126.24	126.24	126.24	126.24
Number of Storm Sewer Structures	7,039	7,039	7,039	7,039	7,039
Number of Streetlight Poles	1,154	1,154	1,154	1,257	1,257
Cost of Annual Resurfacing Program	\$727,278	\$4,428,568	\$2,246,571	\$2,678,130	\$3,054,960
Street Division Graffiti Removal	27	16	11	9	10
Sidewalk Replaced (sq. ft.)	20,505	19,715	49,907	9,856	37,437
Curb and Gutter Replaced (lin. ft.)	1,904	1,904	12,457	31,541	18,959
Crack Sealing (lbs. installed)	15,900	N/A	17,000	0	27,000
Thermoplastic Pavement Markings (lin. ft. installed)	40,689	38,805	43,777	0	25,995
Number of Storm Sewer Basins Rebuilt	17	13	17	15	11
Number of Snow/Ice Responses	13	10	14	18	6

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ *Work with Engineering to improve our sidewalk curb and gutter program. Possibility to include it with surface projects to get better bids. Received better quality bids. Complete*

**Strategic Plan Goal #2: Effectiveness Governance**

- ✓ *Train employees to be more proficient with equipment and electronics they have in place. Goal is to have employees be able to work any job or task assigned. Completed cross-training of operators.*

## 2025 BUDGET GOALS

### Strategic Plan Goal # 1 : Maintain & Enhance Infrastructure

1. *Make repairs to garage. Repair floor drainage system in Butler garage.*  
This will make drainage better and the area safer.  
Fourth Quarter

### Strategic Plan Goal # 3: Maintain & Enhance Infrastructure

1. *Improve efficiency in paving asphalt.*  
Coordinate in-house paving program better with Engineering Division to maximize the longevity of the streets.  
Fourth Quarter.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 6200 - Streets

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 731,631	\$ 697,803	\$ 730,663	\$ 772,735	\$ 764,787	\$ 808,212	\$ 35,477
401-412	Salaries - Part - Time	13,157	3,062	2,176	15,000	-	15,000	-
401-421	Overtime Compensation	69,173	70,731	65,338	55,000	55,000	55,000	-
401-428	On Call Premium Pay	2,694	3,962	8,071	4,500	4,500	4,500	-
401-441	State Retirement	102,236	80,470	68,091	74,020	76,719	80,422	6,402
401-442	Social Security	59,129	56,806	59,248	64,915	64,781	68,096	3,181
401-444	Employee Insurance	99,304	221,583	174,072	209,659	168,770	175,429	(34,230)
<b>Total Personnel Services</b>		<b>1,077,324</b>	<b>1,134,418</b>	<b>1,107,658</b>	<b>1,195,829</b>	<b>1,134,557</b>	<b>1,206,659</b>	<b>10,830</b>
402-413	Memberships / Subscriptions	245	300	506	490	490	490	-
402-427	Materials & Supplies	135,501	110,563	144,482	170,000	170,000	170,000	-
402-431	Uniforms	2,646	4,074	3,890	4,000	4,000	4,000	-
402-433	Safety & Protective Equipment	3,470	3,124	3,263	3,000	3,000	3,000	-
402-434	Small Tools	1,990	2,014	1,688	2,000	2,000	11,600	9,600
<b>Total Commodities</b>		<b>143,853</b>	<b>120,076</b>	<b>153,829</b>	<b>179,490</b>	<b>179,490</b>	<b>189,090</b>	<b>9,600</b>
403-435	M & R - Streets & Bridges	120,898	83,723	48,239	127,800	127,800	127,800	-
403-439	M & R - Accident Claims	9,850	47,482	15,415	9,000	9,000	9,000	-
403-452	Vehicle Maintenance & Replacement	279,006	281,707	334,904	411,240	411,240	443,297	32,057
403-471	Schools / Conferences / Meetings	1,085	3,874	4,028	7,540	7,500	7,540	-
403-472	Transportation	30	393	20	500	500	500	-
<b>Total Contractual Services</b>		<b>410,869</b>	<b>417,179</b>	<b>402,606</b>	<b>556,080</b>	<b>556,040</b>	<b>588,137</b>	<b>32,057</b>
<b>Total Streets</b>		<b>\$ 1,632,046</b>	<b>\$ 1,671,673</b>	<b>\$ 1,664,093</b>	<b>\$ 1,931,399</b>	<b>\$ 1,870,087</b>	<b>\$ 1,983,886</b>	<b>\$ 52,487</b>



**PURPOSE STATEMENT**

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yard waste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banner installation and maintenance.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of Parkway Trees Planted	587	0	80	75	81
Number of Parkway Trees Trimmed:					
Contractual	1,516	0	1,208	1,200	1,588
In-House	476	390	411	340	560
Brush Pickup Program (Cubic Yards Collected)	1,105	685	715	1,120	795
Annual Cost	\$83,837	\$59,898	\$60,306	\$63,930	\$47,368
Cost per Cubic Yard Collected	\$75.87	\$52 ton	\$52 ton	\$57 ton	\$60 ton
Leaf Pickup Program (Cubic Yards Collected)	460	450	970	850	650

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Community Image & Identity

- ✓ Ballfield enhancement.  
Plant trees at the ballfields to provide shade and shelter while enhancing the look of the park.  
*Completed. Third quarter.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Community Image & Identity

1. Morton Pond Lake Improvements.  
Improve the quality of the pond by keeping the algae down.  
*Third quarter.*

### Strategic Plan Goal #2: Community Image & Identity

1. Plant 75 new parkway trees.  
Adding new trees will enhance the beauty of the parkways and assist the growth of the urban forest throughout the Village.  
*Fourth quarter.*

### Strategic Plan Goal #3:

1. Review all trees north of Irving Park Road and east of Barrington Road.  
Assess storm damage of parkway trees and notify residents if property trees show signs of damage.  
*First quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 6300 - Forestry

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 137,404	\$ 153,694	\$ 167,199	\$ 205,234	\$ 222,565	\$ 233,916	\$ 28,682
401-412	Salaries - Part - Time	6,454	7,517	10,312	10,000	10,000	10,000	-
401-421	Overtime Compensation	7,055	12,893	10,728	6,000	10,000	10,000	4,000
401-428	On Call Premium Pay	436	-	659	525	700	700	175
401-441	State Retirement	18,666	17,327	14,971	18,805	20,719	22,612	3,807
401-442	Social Security	10,130	13,001	14,076	16,966	18,190	20,028	3,062
401-444	Employee Insurance	16,373	34,810	37,780	48,365	73,507	77,405	29,040
<b>Total Personnel Services</b>		<b>196,517</b>	<b>239,242</b>	<b>255,724</b>	<b>305,895</b>	<b>355,681</b>	<b>374,661</b>	<b>68,766</b>
402-413	Memberships / Subscriptions	331	850	670	600	600	600	-
402-427	Materials & Supplies	11,658	10,987	10,833	11,000	11,000	11,000	-
402-429	Parts & Accessories - Non - Auto	481	498	500	500	500	500	-
402-431	Uniforms	1,200	2,506	2,549	2,550	2,553	2,550	-
402-433	Safety & Protective Equipment	683	1,039	800	800	800	800	-
402-434	Small Tools	1,498	953	3,385	3,500	3,500	17,100	13,600
<b>Total Commodities</b>		<b>15,852</b>	<b>16,833</b>	<b>18,737</b>	<b>18,950</b>	<b>18,953</b>	<b>32,550</b>	<b>13,600</b>
403-434	M & R - Buildings	22,859	23,459	25,350	31,000	31,000	31,000	-
403-435	M & R - Streets & Bridges	175,786	166,052	138,533	245,571	245,571	245,571	-
403-438	Maintenance - Forestry	59,278	65,027	104,952	125,000	125,000	175,000	50,000
403-452	Vehicle Maintenance & Replacement	41,398	41,078	42,652	49,391	49,391	46,609	(2,782)
403-471	Schools / Conferences / Meetings	926	1,035	1,043	1,450	1,360	1,450	-
<b>Total Contractual Services</b>		<b>300,246</b>	<b>296,651</b>	<b>312,529</b>	<b>452,412</b>	<b>452,322</b>	<b>499,630</b>	<b>47,218</b>
<b>Total Forestry</b>		<b>\$ 512,615</b>	<b>\$ 552,726</b>	<b>\$ 586,990</b>	<b>\$ 777,257</b>	<b>\$ 826,956</b>	<b>\$ 906,841</b>	<b>\$ 129,584</b>

### **PURPOSE STATEMENT**

The goals of the Public Buildings Division are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the Public Buildings Division are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

### **2024 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ *Replace the public works generator.*  
The public works generator is original to the building and has long surpassed its life expectancy.  
*Not completed due to budget constraint.*

### **2025 BUDGET GOALS**

#### **Strategic Plan Goal # 1: Maintain and Enhance Infrastructure**

1. Replace Police Department overhead door #8 and #9.  
*Second quarter.*

#### **Strategic Plan Goal # 2: Maintain and Enhance Infrastructure**

1. *Maintenance schedule for new Fire Station #16.*  
Create and implement maintenance schedule for the new fire station.  
*First quarter.*

#### **Strategic Plan Goal # 3: Maintain and Enhance Infrastructure**

1. Replace Police Department boilers.  
The boilers are original to the building. Replace with more reliable units.  
*Third quarter.*

#### **Strategic Plan Goal # 4: Maintain and Enhance Infrastructure**

1. *Fire Station #16 Building Automation System.*  
Install the building automation system for the new Fire Station #16.  
*Third quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 6400 - Public Buildings

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 180,394	\$ 186,484	\$ 184,591	\$ 205,350	\$ 196,226	\$ 205,821	\$ 471
401-412	Salaries - Part - Time	45,220	53,239	54,309	64,461	55,106	67,686	3,225
401-421	Overtime Compensation	8,252	12,601	9,825	8,000	10,019	8,000	-
401-428	On Call Premium Pay	3,522	3,422	4,424	4,800	4,800	4,800	-
401-441	State Retirement	24,504	20,991	16,829	19,373	18,663	20,114	741
401-442	Social Security	15,078	18,847	18,776	21,622	20,011	21,902	280
401-444	Employee Insurance	37,517	75,475	59,568	71,735	66,581	69,792	(1,943)
<b>Total Personnel Services</b>		<b>314,488</b>	<b>371,060</b>	<b>348,321</b>	<b>395,341</b>	<b>371,406</b>	<b>398,115</b>	<b>2,774</b>
402-427	Materials & Supplies	47,544	52,905	51,895	66,500	66,500	66,500	-
402-428	Cleaning Supplies	19,207	19,149	28,192	25,000	25,000	25,000	-
402-429	Parts & Accessories - Non - Auto	16,378	19,428	28,241	15,000	17,000	15,000	-
402-431	Uniforms	3,381	3,689	3,635	3,875	3,875	3,875	-
402-433	Safety & Protective Equipment	2,004	2,355	1,999	1,800	1,800	1,800	-
402-434	Small Tools	1,487	1,687	1,263	5,000	5,000	5,000	-
<b>Total Commodities</b>		<b>90,003</b>	<b>99,213</b>	<b>115,224</b>	<b>117,175</b>	<b>119,175</b>	<b>117,175</b>	<b>-</b>
403-434	M & R - Buildings	78,982	91,491	127,967	96,000	96,000	96,000	-
403-436	Maintenance Agreements	147,996	179,264	185,047	172,093	172,093	172,093	-
403-452	Vehicle Maintenance & Replacement	9,728	9,728	9,728	17,559	17,559	21,334	3,775
403-471	Schools / Conferences / Meetings	345	1,791	3,650	3,000	3,000	3,000	-
<b>Total Contractual Services</b>		<b>237,050</b>	<b>282,274</b>	<b>326,393</b>	<b>288,652</b>	<b>288,652</b>	<b>292,427</b>	<b>3,775</b>
<b>Total Public Buildings</b>		<b>\$ 641,542</b>	<b>\$ 752,546</b>	<b>\$ 789,937</b>	<b>\$ 801,168</b>	<b>\$ 779,233</b>	<b>\$ 807,717</b>	<b>\$ 6,549</b>

**PURPOSE STATEMENT**

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

This division is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through an aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage, and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2019	2020	2021	2022	2023
Number of Vehicles Maintained	153	162	152	149	155
Budget & Vehicle Purchase	\$1,605,426	\$1,831,380	\$1,467,700	\$679,900	\$1,620,377
Average Cost Per Vehicle	\$10,492	\$11,304.81	\$9,655.92	\$4,563.09	\$10,455
Miles Driven	780,790	851,586	798,912	560,443	\$592,659

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Reviewed and updated inflationary rates in vehicle replacement fund to project accurate equipment replacement costs.  
*Completed first quarter.* Adjusted inflation ratio in January to reflect current replacement costs.

**Strategic Plan Goal #2: Maintain and Enhance Infrastructure**

- ✓ Reviewed equipment roles and usage. Determined the most economical types and replacements in the existing fleet.  
*Completed second quarter.* Redesigned replacement trailer to accommodate multiple uses.

**Strategic Plan Goal #3: Community Image & Identity**

- ✓ Expanded the Village’s usage of renewable energy by increasing the use of bio-diesel fuels.  
*Completed.* Increasing bio-diesel longer into winter months.

**Strategic Plan Goal #4: Effective Governance**

- ✓ Used enhanced research, through multiple manufacturers and procurement opportunities, to best acquire replacement vehicles and equipment in our current challenging economic environment.  
*Ongoing.*

## 2025 BUDGET GOALS

### Strategic Plan Goal # 1 – Financial Health

1. Review vehicle purchasing trends and opportunities.  
Make adjustments to the vehicle replacement fund as necessary.  
*Ongoing*

### Strategic Plan Goal # 2 – Maintain & Enhance Infrastructure

1. Review and update the Vehicle Replacement Fund.  
Review and update expected vehicle usable life.  
*First quarter*

### Strategic Plan Goal # 3 – Community Image & Identity

1. Incorporating hybrid vehicles into the Village fleet.  
Research the feasibility of implementing hybrid vehicles into the Village fleet.  
*First quarter.*

### Strategic Plan Goal #4 – Effective Governance

1. Evaluate the size of the fleet.  
Review the Public Works Department's needs for vehicles/trailers/equipment. Condense or remove units if possible.  
*First Quarter*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 6500- Fleet Services

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 310,676	\$ 303,146	\$ 303,301	\$ 342,728	\$ 302,731	\$ 339,635	\$ (3,093)
401-421	Overtime Compensation	8,007	5,404	4,689	8,000	8,000	8,000	-
401-441	State Retirement	41,449	32,690	26,528	31,665	27,803	32,524	859
401-442	Social Security	21,439	23,249	23,269	27,278	23,625	27,046	(232)
401-444	Employee Insurance	23,389	61,000	44,196	50,916	47,384	49,367	(1,549)
<b>Total Personnel Services</b>		<b>404,959</b>	<b>425,490</b>	<b>401,983</b>	<b>460,587</b>	<b>409,543</b>	<b>456,572</b>	<b>(4,015)</b>
402-411	Office Supplies	100	236	-	200	200	200	-
402-413	Memberships / Subscriptions	12,370	11,710	12,632	15,088	15,100	17,938	2,850
402-421	Gasoline & Lube	261,224	342,407	294,209	312,937	290,000	295,431	(17,506)
402-422	Automotive Parts	87,880	96,029	108,883	101,000	105,000	108,375	7,375
402-423	Communications Parts	-	865	373	5,700	4,700	1,100	(4,600)
402-427	Materials & Supplies	10,218	15,132	14,230	15,500	15,500	15,500	-
402-429	Parts & Accessories - Non - Auto	26,135	24,271	20,049	24,000	27,000	27,000	3,000
402-431	Uniforms	689	1,005	1,227	1,300	1,300	1,300	-
402-433	Safety & Protective Equipment	636	680	599	1,300	1,300	1,300	-
402-434	Small Tools	4,558	6,051	4,377	4,500	5,000	5,500	1,000
<b>Total Commodities</b>		<b>403,810</b>	<b>498,386</b>	<b>456,579</b>	<b>481,525</b>	<b>465,100</b>	<b>473,644</b>	<b>(7,881)</b>
403-431	M & R - Auto Equipment	102,531	37,928	67,746	76,000	85,000	76,000	-
403-437	M & R - Other Equipment	7,849	21,298	9,523	13,000	17,000	13,000	-
403-451	Equipment Rentals	1,090	805	898	1,250	1,250	1,250	-
403-452	Vehicle Maintenance & Replacement	5,963	5,963	5,963	6,833	6,833	6,833	-
403-468	Uniform Rentals	2,800	2,081	1,705	1,850	1,850	1,850	-
403-469	Testing Services	6,022	4,863	2,017	5,900	5,900	5,900	-
403-471	Schools / Conferences / Meetings	3,564	5,018	5,150	5,700	5,700	7,700	2,000
403-472	Transportation	1,537	1,482	2,833	2,450	2,450	2,450	-
403-499	Miscellaneous Expense	2,531	3,231	2,458	2,500	2,500	2,500	-
<b>Total Contractual Services</b>		<b>133,888</b>	<b>82,669</b>	<b>98,294</b>	<b>115,483</b>	<b>128,483</b>	<b>117,483</b>	<b>2,000</b>
<b>Total Fleet Services</b>		<b>\$ 942,657</b>	<b>\$ 1,006,544</b>	<b>\$ 956,856</b>	<b>\$ 1,057,595</b>	<b>\$ 1,003,126</b>	<b>\$ 1,047,699</b>	<b>\$ (9,896)</b>

### **PURPOSE STATEMENT**

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection, and acceptance of new improvements such as streets, sanitary, storm, and water facilities, and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and, thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats, and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works, transportation, and environmental projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street reconstruction & resurfacing
- Curb and gutter and sidewalk removal and replacement program
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining
- Street Lighting Replacement
- Village owned parking lots

Inspection of all projects and recommendations on all projects regarding payouts, security reductions, acceptance resolutions, and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments. Lead the GIS program.

Act as administrator for the Village Storm Water Management Program, including submittal of NPDES MS4 permit, NOI, and annual reporting to IEPA.

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

- ✓ Utilized Capital Grants received from the State of Illinois to maximize improvements to Village infrastructure.  
*Ongoing – First through fourth quarters.*
- ✓ Strategically applied for grant opportunities to help fund projects with State and Federal dollars.  
*Ongoing – First through fourth quarters. Staff continues to apply for and receive several grants.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

- ✓ Coordinated completion of Phase 3 – Construction for Arlington Drive Bridge Replacement.  
*Ongoing – The project will go to bid in the fourth quarter of 2024 and be constructed in 2025.*
- ✓ Utilized the pavement evaluation program and information received as part of CMAP’s program to strategically update the multi-year paving program.  
*Completed – First through fourth quarters. As a part of the multi-year program, the resurfacing and reconstruction of approximately 6.01 miles of streets was completed.*
- ✓ Worked with the Water Division to design and construct the first phase of the multi-year watermain replacement project.  
*Completed.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from the State of Illinois to maximize improvements to Village infrastructure.  
*First through fourth quarters.*
2. Strategically apply for grant opportunities to help fund projects with State and Federal dollars.  
*First through fourth quarters.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Coordinate Construction for Arlington Drive Bridge Replacement.  
*First through fourth quarters.*
2. Utilize the pavement evaluation program and information received as part of CMAP’s program to design and construct the next phase of the multi-year paving program.  
*First through fourth quarters.*
3. Work with the Water Department to design and construct the second phase of the multi-year watermain replacement project.  
*First through fourth quarters.*
4. Design and construct multi-use paths to provide better pedestrian and bicycle connectivity throughout the Village.  
*First through fourth quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

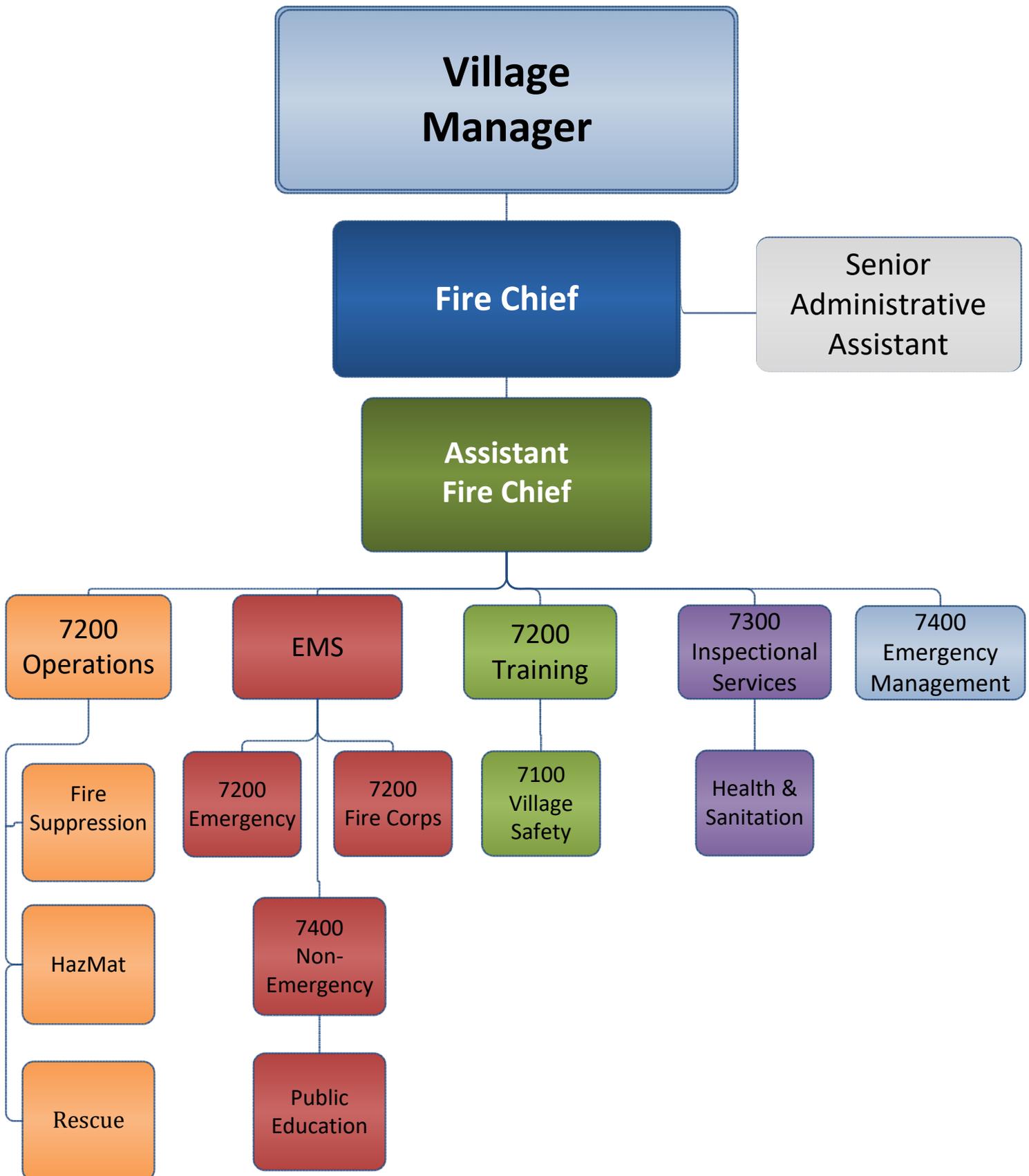
Fund 010 - General Fund

Department 6600 - Engineering

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 294,529	\$ 265,199	\$ 273,547	\$ 325,892	\$ 319,673	\$ 342,113	\$ 16,221
401-412	Salaries - Part - Time	3,942	3,971	8,801	8,000	8,000	10,000	2,000
401-421	Overtime Compensation	4,906	13,296	17,613	10,000	10,000	12,000	2,000
401-441	State Retirement	28,156	28,924	24,767	29,829	29,244	32,579	2,750
401-442	Social Security	22,338	20,736	22,149	26,462	25,395	27,856	1,394
401-444	Employee Insurance	35,147	68,831	54,422	71,134	79,489	84,666	13,532
<b>Total Personnel Services</b>		<b>389,018</b>	<b>400,957</b>	<b>401,300</b>	<b>471,317</b>	<b>471,801</b>	<b>509,214</b>	<b>37,897</b>
402-411	Office Supplies	745	1,060	881	1,000	1,000	1,000	-
402-413	Memberships / Subscriptions	1,058	740	744	993	900	1,485	492
402-427	Materials & Supplies	498	586	636	800	1,000	1,260	460
402-431	Uniforms	527	530	602	750	750	750	-
402-433	Safety & Protective Equipment	655	383	682	700	700	700	-
402-434	Small Tools	416	539	257	500	1,200	500	-
<b>Total Commodities</b>		<b>3,898</b>	<b>3,839</b>	<b>3,802</b>	<b>4,743</b>	<b>5,550</b>	<b>5,695</b>	<b>952</b>
403-412	Postage	248	462	2	-	-	-	-
403-436	Maintenance Agreements	1,225	1,348	1,482	1,225	1,500	1,500	275
403-452	Vehicle Maintenance & Replacement	8,576	8,576	8,576	10,013	10,013	9,609	(404)
403-461	Consulting Services	3,083	28,101	183,213	225,000	235,500	250,001	25,001
403-471	Schools / Conferences / Meetings	1,269	4,897	2,243	7,200	6,200	8,425	1,225
403-472	Transportation	-	75	114	1,100	1,100	500	(600)
<b>Total Contractual Services</b>		<b>14,401</b>	<b>43,459</b>	<b>195,630</b>	<b>244,538</b>	<b>254,313</b>	<b>270,035</b>	<b>25,497</b>
<b>Total Engineering</b>		<b>\$ 407,317</b>	<b>\$ 448,254</b>	<b>\$ 600,732</b>	<b>\$ 720,598</b>	<b>\$ 731,664</b>	<b>\$ 784,944</b>	<b>\$ 64,346</b>

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# Organization of the Fire Department





**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness. Administration provides leadership, oversight, and support for each departmental division.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Fire Department Administration consists of the Fire Chief, Deputy Chief, an Administrative Assistant, and a part-time Emergency Management Coordinator.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the Mutual Aid Box Alarm System (MABAS) Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state, and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department’s financial management as well as short and long-term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Fire Department Insurance Claims:					
Total Worker Compensation Claims	7	2	10	9	9
Worker Compensation Losses	\$189,322	\$24,706.95	\$23,412.05	\$95,870.39	\$241,640
All Other Claims	1	1	4	5	6
Non-Worker Compensation Losses	\$3,146.20	\$0	\$3,184.38	\$9,165.22	1,042.57
Total Claims	8	3	14	14	15
Total Losses	\$192,468.49	\$24,706.95	\$26,596.43	\$105,035.61	\$242,863.16
Total Expenditures	\$8,181,918	\$8,216,317.59	\$8,510,513.12	\$9,408,382.95	\$9,646,587.86
Cost of Services Per Capita	\$210.82	\$219.28	\$238.87	\$251.09	\$254.04

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Continued project management of the new Station 16 project.  
*Completed. First through Fourth Quarters.*
2. Evaluate options for old Fire Station 16.  
*Ongoing.*

### Strategic Plan Goal #5: Effective Governance

1. Continuous testing and recruitment for Part-Time Firefighters.  
*Completed. First through Fourth Quarters.*
2. Continuous testing and recruitment for Full-Time Firefighters.  
*Completed First through Fourth Quarters.*
3. Conduct a Lieutenant Promotion Exam and certify a new list.  
*Completed. Second Quarter.*
4. Continue working toward accreditation by completing the Standard of Cover document and receive applicant status.  
*Ongoing.*
5. Continue to meet the Insurance Service Office (ISO) strategic plan and apply for evaluation.  
*Completed. Fourth Quarter.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #5: Effective Governance

1. Continuous testing and recruitment for Part-time Firefighters.  
*First through Fourth Quarters.*
2. Continuous testing and recruitment for Full-Time Firefighters.  
*First through Fourth Quarters.*
3. Complete Insurance Services Office (ISO) evaluation.  
*Fourth Quarter.*
4. Complete review and update of all operational and administrative policies.  
*First through Fourth Quarters.*
5. Complete an RFP for ambulance and fire billing.  
*First Quarter.*
6. Evaluate and update Cost Recovery Program.  
*Second Quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 7100 - Fire Administration

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs.
								FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 427,269	\$ 414,011	\$ 384,666	\$ 388,388	\$ 392,307	\$ 411,607	\$ 23,219
401-421	Overtime Compensation	2,805	2,622	2,581	3,000	500	750	(2,250)
401-441	State Retirement	9,942	8,345	5,434	5,628	5,644	5,923	295
401-442	Social Security	18,518	10,816	9,422	9,643	9,418	10,005	362
401-443	Police / Fire Pension	199,698	188,747	167,746	183,889	183,889	188,937	5,048
401-444	Employee Insurance	27,956	74,817	54,963	62,138	61,605	63,911	1,773
<b>Total Personnel Services</b>		<b>686,188</b>	<b>699,359</b>	<b>624,812</b>	<b>652,686</b>	<b>653,363</b>	<b>681,133</b>	<b>28,447</b>
402-411	Office Supplies	1,793	1,761	1,918	2,000	2,000	2,000	-
402-413	Memberships / Subscriptions	5,482	5,447	5,503	8,164	8,637	10,705	2,541
402-414	Books / Publications / Maps	492	-	-	500	500	1	(499)
402-427	Materials & Supplies	1,568	1,810	2,162	1,854	2,001	2,195	341
402-428	Cleaning Supplies	-	12	-	-	-	-	-
<b>Total Commodities</b>		<b>9,334</b>	<b>9,030</b>	<b>9,583</b>	<b>12,518</b>	<b>13,138</b>	<b>14,901</b>	<b>2,383</b>
403-412	Postage	255	196	322	200	200	200	-
403-432	M & R - Office Equipment	2,985	2,309	2,681	2,520	2,520	2,520	-
403-434	M & R - Buildings	564	-	-	-	-	-	-
403-452	Vehicle Maintenance & Replacement	14,460	14,460	8,482	18,595	18,595	18,595	-
403-461	Consulting Services	352	-	196	400	507	2	(398)
403-471	Schools / Conferences / Meetings	1,593	3,737	4,933	8,530	8,530	9,055	525
403-472	Transportation	368	1,103	661	1,500	313	1,500	-
<b>Total Contractual Services</b>		<b>20,577</b>	<b>21,805</b>	<b>17,275</b>	<b>31,745</b>	<b>30,665</b>	<b>31,872</b>	<b>127</b>
<b>Total Fire Administration</b>		<b>\$ 716,099</b>	<b>\$ 730,193</b>	<b>\$ 651,671</b>	<b>\$ 696,949</b>	<b>\$ 697,166</b>	<b>\$ 727,906</b>	<b>\$ 30,957</b>



**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The department responds from two stations utilizing a complement of 36 full-time and 13 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, a volunteer Fire Chaplain, and 15 Fire Corps volunteers. Responses surpass 3,600 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using a staffed paramedic equipped Rescue/Engine (Squad), a staffed paramedic equipped Engine Company, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. The department also operates a peak time staffing system that incorporates a “Power Shift” (staffing either the tower ladder or an additional ambulance) to assist with call volume as well as Inspectional Services duties.

All personnel are trained at a minimum to the level of Basic Operations Firefighter, as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council, as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII and staffs Haz Mat Squad 15 with technicians to serve as the rapid response squad to all departments throughout the division. The squad/trailer combination provides “Level A” Haz Mat equipment as well as specialized monitors and decontamination systems.

The EMS Division has responsibility for management of the department’s Fire Corps program. The Fire Corps is a component of the Village’s Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	38
Number of Paid On Call Firefighters	14	9	13	6	6
Total Full Time Employees	36	36	36	36	39
Number of Full Time Personnel Per 1,000 Population	.94	.94	.94	.94	1.02
ISO Rating	2	2	2	2	2

Description of Measurement	2019	2020	2021	2022	2023
Fire Calls	1,010	986	1,101	1,222	1,319
EMS Calls	2,482	2,412	2,456	2,853	2,778
Total Number of Calls	3,492	3,398	3,557	4,075	4,097
Total Number of Patients Contacted	2,526	2,468	2,504	2,624	2,680
Number of Advanced Life Support Calls (ALS)	1,292	1,292	1,256	1,430	1,342
Number of Basic Life Support Calls (BLS)	1,190	1,176	1,248	1,181	1,272
Actual Property Loss Due To Fire	\$454,871	\$816,630	\$556,782	\$544,950	\$583,100
Number Auto/Mutual Aid Received	272	265	168	229	246
Number Auto/Mutual Aid Given	392	325	458	471	542
Number of Overlapping Incidents	627	580	622	1,331	1,321
Property Value of Fire Damaged Property	\$5,236,452	\$5,710,737	\$5,658,126	\$8,358,741	\$7,038,621
Number of Significant Building Fires (In Town)	9	13	17	19	18
Number of Building Fires (Includes Out of Town and Minor)	45	48	49	42	54
Number of Non-Structural Fire Calls	35	38	41	39	46
Total Number of Fires	85	99	107	100	118
Number of Malicious False Alarm Calls	4	0	0	3	2
Number of Non-Malicious False Alarm Calls	266	224	222	264	258
Total False Alarm Calls	250	224	222	267	260
Average Emergency Response Time (Fire Calls Only)	0:04:32	0:04:21	0:05:03	0:04:15	0:03:18
<b>Fire Corps</b>					
Incident Rehab Activity	10	9	31	12	21
Non-Incident Rehab Activities	18	4	15	2	7

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Replaced/Upgraded Structural Firefighting Protective Gear for the Department's firefighting staff (12 sets).  
*Completed. Second Quarter.*
2. Replacement and disposal of old firefighting foam with PFAS free firefighting foam.  
*Completed. Third Quarter.*
3. Replaced the four remaining ice rescue suits that have come to the end of their service life.  
*Ongoing. Two of four suits purchased. An additional two suits are being requested in 2025 budget.*

4. Replace/Upgrade vehicle headphone intercom system to wireless to improve operational safety.

*Completed. Fourth Quarter.*

5. Purchase two new LUCAS Mechanical CPR devices to replace units at the end of their service life.

*Completed. Second Quarter.*

6. Purchase 30 Village AEDs to replace those that have reached the end of their service life.

*Completed. Third Quarter.*

#### **Strategic Plan Goal #5: Effective Governance**

1. Develop policy and institute RTF Program for FD staff.

*Completed. Third Quarter.*

2. Develop training curriculum for annual Fire Officer training.

*Completed Fourth Quarter.*

3. Schedule and host a minimum of two Cornerstone Training classes.

*Not completed due to low enrollment.*

4. Complete credentialing for personnel in vehicle and machinery operation and technician.

*Completed Third Quarter.*

#### ***Additional Accomplishments***

##### Emergency Medical Services Division

- ✓ Completed annual IDPH Ambulance Inspection.
- ✓ Completed annual IDPH Non-Transport Inspection.
- ✓ Completed annual Preventive Maintenance for all Stryker Treatment and Transport Equipment.
- ✓ Provided EMS standby for three Special Events.

##### Health and Safety

- ✓ Completed annual Preventive Maintenance on fitness equipment.
- ✓ Completed department annual physicals.

##### Operations

- ✓ Replaced multiple hazardous materials monitoring sensors.
- ✓ Repaired serviceable turnout gear.
- ✓ Replaced and upgraded hand tools and various firefighting equipment.

- ✓ Completed annual hose testing
- ✓ Completed annual Hurst tool maintenance and testing.
- ✓ Completed annual ground ladder testing.
- ✓ Completed annual fire extinguisher testing.
- ✓ Completed annual SCBA maintenance and flow testing.

### Training

- ✓ 13 personnel attended 12 different training programs as part of ongoing professional development in areas such as Engine & Truck Company Operations, Instructor, Hazardous Materials Incident Command, EMS Instruction, and Surface Ice Rescue.
- ✓ Completed Rookie School Training Programs for Full-Time and Part-Time candidates.
- ✓ Completed training evolutions with mutual-aid departments monthly, improving our skills handling structure fires, vehicle extrication, mass casualty incidents, firefighter safety & survival, and special operation incidents.

## **2025 BUDGET GOALS**

### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Replace/Upgrade Structural Firefighting Protective Gear for the Department's firefighting staff (12 sets).  
*Third Quarter.*
2. Replacement of Personal Flotation Devices (PFDs) on the fire equipment that has reached end of service life.  
*First Quarter.*
3. Replace the two remaining ice rescue suits that has reached end of service life.  
*First Quarter.*
4. Replace/Upgrade technical rescue equipment that has reached end of service life.  
*Second Quarter.*
5. Purchase twelve (12) Village AEDs to replace those that has reached end of service life.  
*First Quarter.*
6. Purchase one (1) new LUCAS Mechanical CPR Device to replace a unit at the end of its service life.  
*First Quarter.*
7. Purchase one (1) Video Laryngoscope to replace 1 of 2 units that are approaching the end of their service life.  
*First Quarter.*

1. Schedule and host two Cornerstone Training classes focusing on Mental Health and Resiliency.  
*Second and Fourth Quarters.*
2. Complete credentialing for personnel in Hazardous Materials Operations, Fire Service Vehicle Operator, Rope Operations, and Hazardous Materials Technician.  
*First, Second, and Fourth Quarters.*
3. Complete a 20-hour Introduction to the Fire Service program for high school students as a part of the Alignment Collaborative for Education's First Responder Internship Program.  
*Second Quarter.*
5. Certify one Car Seat Technician per shift.  
*First through Fourth Quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 7200 - Fire Suppression

Account	Description							FY2024 vs.
		FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 3,130,664	\$ 3,053,456	\$ 3,291,788	\$ 3,696,691	\$ 3,647,283	\$ 3,888,960	\$ 192,269
401-412	Salaries - Part - Time	282,482	184,250	133,919	494,096	192,242	471,418	(22,678)
401-421	Overtime Compensation	829,767	1,362,016	1,198,382	436,538	955,187	581,794	145,256
401-442	Social Security	72,589	79,672	74,615	100,979	81,451	103,507	2,528
401-443	Police / Fire Pension	1,828,785	1,906,881	1,933,877	2,072,413	2,072,413	2,113,056	40,643
401-444	Employee Insurance	285,442	602,225	542,912	694,204	587,298	692,934	(1,270)
<b>Total Personnel Services</b>		<b>6,429,728</b>	<b>7,188,500</b>	<b>7,175,492</b>	<b>7,494,921</b>	<b>7,535,874</b>	<b>7,851,669</b>	<b>356,748</b>
402-413	Memberships / Subscriptions	-	125	130	275	200	200	(75)
402-414	Books / Publications / Maps	53	919	64	-	-	-	-
402-423	Communications Parts	1,792	1,238	381	300	300	1,890	1,590
402-426	Bulk Chemicals	3,130	5,386	6,342	6,900	6,900	6,900	-
402-427	Materials & Supplies	9,047	8,985	8,606	10,406	10,406	10,517	111
402-428	Cleaning Supplies	7,255	8,547	7,851	9,160	9,160	9,412	252
402-429	Parts & Accessories - Non - Auto	9,193	7,038	8,433	10,441	10,441	15,946	5,505
402-431	Uniforms	21,809	23,620	19,984	39,695	39,695	33,870	(5,825)
402-433	Safety & Protective Equipment	7,451	5,651	6,764	7,880	12,299	8,580	700
402-434	Small Tools	5,091	5,807	3,345	5,390	6,208	4,112	(1,278)
<b>Total Commodities</b>		<b>64,821</b>	<b>67,317</b>	<b>61,900</b>	<b>90,447</b>	<b>95,609</b>	<b>91,427</b>	<b>980</b>
403-412	Postage	-	-	2	-	-	-	-
403-434	M & R - Buildings	3,390	696	487	500	500	500	-
403-436	Maintenance Agreements	39,731	51,558	57,568	40,990	40,990	38,199	(2,791)
403-451	Equipment Rentals	75,053	78,793	88,826	119,875	100,357	110,779	(9,096)
403-452	Vehicle Maintenance & Replacement	447,421	447,421	446,451	1,101,325	1,101,325	1,101,721	396
403-453	Furniture Replacement	1,097	996	5,137	5,200	5,200	750	(4,450)
403-457	SCBA Maintenance & Replacement	38,012	38,012	38,012	38,012	38,012	38,012	-
403-461	Consulting Services	-	-	-	-	15	-	-
403-471	Schools / Conferences / Meetings	26,808	21,426	15,444	43,190	43,190	42,025	(1,165)
403-472	Transportation	25	-	104	250	250	250	-
403-478	Fire Corp	1,330	458	1,363	2,200	2,200	2,200	-
403-499	Miscellaneous Expense	252	252	102	110	110	110	-
<b>Total Contractual Services</b>		<b>633,119</b>	<b>639,611</b>	<b>653,496</b>	<b>1,351,652</b>	<b>1,332,149</b>	<b>1,334,546</b>	<b>(17,106)</b>
<b>Total Fire Suppression</b>		<b>\$ 7,127,668</b>	<b>\$ 7,895,428</b>	<b>\$ 7,890,888</b>	<b>\$ 8,937,020</b>	<b>\$ 8,963,632</b>	<b>\$ 9,277,642</b>	<b>\$ 340,622</b>



**PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Fire Department is responsible for the Village’s building permit and building licensing process providing customer assistance and facilitation from project conception through issuance of a final certificate of occupancy. This included structural, mechanical, and electrical plan reviews and inspections which are performed by in-house staff. The Department also manages all business premises, fire protection systems, health, and property maintenance inspections. Business Premise inspections are conducted by on-duty fire companies, Inspectional Service inspectors, and some off-duty personnel working extra hours. Highly technical plan reviews and inspections for fire alarm, sprinkler systems, and wet/dry chemical systems are contracted to a third-party vendor, as well as plumbing inspections and health and sanitation inspections required by State law to be performed by an Illinois licensed inspector. In the area that lies within the corporate boundaries of the Village of Hanover Park and within the Bloomingdale Fire Protection District, the District conducts fire inspections and works with Inspectional Services to manage plan reviews for new construction, as well as changes to existing properties. The Division works closely with staff from other Departments for code enforcement, zoning compliance, fence and sign inspections, permit plan reviews, and Freedom of Information Act requests.

The Division includes a Battalion Chief assigned as the Chief of Inspectional Services, a plan reviewer/project coordinator, two building inspectors, a full-time permit coordinator, and two part-time permit coordinators.

The Chief of Inspectional Services also attends Development Review Commission meetings for any technical assistance, as needed, along with having an active role in development of Village-managed properties.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Business License Inspections	564	683	706	606	554
School Inspections	0	0	0	0	0
Fire Protection System Inspections	62	19	78	143	187
Health Inspections	67	101	52	64	50
Food Service Inspections	430	255	149	169	166
Property Maintenance Inspections	738	728	252	306	77
Life Safety Inspections	12	5	6	6	6
Other	3,638	3,013	3,612	3,661	3,658

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Continue encouraging modern construction methodology through adoption of new building codes and review of upcoming code changes.  
*Completed. Fourth Quarter.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Update software, office, and equipment to provide high quality services.  
*Completed. First through Fourth Quarters.*
2. Conduct a review of Image Trend Software to determine viability for use as an inspection and occupancy monitoring software.  
*Completed. First through Fourth Quarters.*

### Strategic Plan Goal #4: Community Image & Identity

1. Improve ISO rating during next scheduled evaluation by accurately tracking and reporting training with Vector Solutions.  
*Completed. First through Fourth Quarters.*

### Strategic Plan Goal #5: Effective Governance

1. Provide training opportunities for staff to increase their knowledge and credentials to better serve the community.  
*Completed. First through Fourth Quarters*
2. Provide additional resources for staff to efficiently conduct research for building-related inquiries.  
*Completed. First Quarter*

### **Additional Accomplishments**

- ✓ Created a tracking system to manage required annual inspections of fire suppression and fire safety systems to improve compliance.
- ✓ Several Inspectional Services staff earned International Code Council Certifications.
- ✓ Inspectional Services staff coordinated with review staff in Community Development and Engineering to improve the process of inter-departmental plan reviews.

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Review comparable nearby municipal permit and licensing fees to determine if Hanover Park fees are competitive.  
*First Quarter*

## **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Review the 2024 I-Codes for consideration of adoption.

*First through Fourth Quarters.*

## **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Improve the use of software for the plan review process enhancing efficiency, particularly for inter-departmental plan reviews.

*First Quarter.*

2. Evaluate the effectiveness of existing equipment used for annual business premise inspection program.

*First and Second Quarter.*

## **Strategic Plan Goal #4: Community Image & Identity**

1. Review the feasibility of a Residential Knox Box program.

*First through Fourth Quarters.*

## **Strategic Plan Goal #5: Effective Governance**

1. Contribute to the Fire Department goal of accreditation.

*First through Fourth Quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 7300 - Inspectional Services

Account	Description	FY2024 vs.						
		FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 315,822	\$ 334,040	\$ 354,499	\$ 396,512	\$ 401,911	\$ 420,252	\$ 23,740
401-412	Salaries - Part - Time	64,166	47,814	53,812	125,656	59,184	65,000	(60,656)
401-421	Overtime Compensation	19,147	24,749	20,744	10,000	11,354	25,312	15,312
401-441	State Retirement	42,138	37,458	31,748	36,098	36,800	40,992	4,894
401-442	Social Security	30,171	31,045	32,101	40,712	35,879	40,613	(99)
401-444	Employee Insurance	30,916	112,623	98,136	130,749	111,643	113,435	(17,314)
<b>Total Personnel Services</b>		<b>502,360</b>	<b>587,729</b>	<b>591,040</b>	<b>739,727</b>	<b>656,771</b>	<b>705,604</b>	<b>(34,123)</b>
402-411	Office Supplies	955	1,047	587	600	600	600	-
402-413	Memberships / Subscriptions	1,005	961	1,049	1,080	1,150	1,240	160
402-414	Books / Publications / Maps	499	1,617	1,361	1,334	1,322	2,734	1,400
402-427	Materials & Supplies	187	-	-	-	-	-	-
402-431	Uniforms	4,680	4,364	3,495	3,500	1,629	3,500	-
402-434	Small Tools	250	247	247	250	250	250	-
<b>Total Commodities</b>		<b>7,576</b>	<b>8,236</b>	<b>6,738</b>	<b>6,764</b>	<b>4,951</b>	<b>8,324</b>	<b>1,560</b>
403-412	Postage	157	328	241	400	400	400	-
403-436	Maintenance Agreements	-	4,010	-	-	-	-	-
403-452	Vehicle Maintenance & Replacement	9,651	9,651	8,112	9,380	9,380	8,455	(925)
403-461	Consulting Services	50,898	54,260	50,453	58,550	55,432	78,000	19,450
403-470	Binding & Printing	494	308	483	500	500	500	-
403-471	Schools / Conferences / Meetings	4,179	4,212	4,297	4,205	4,205	4,205	-
403-472	Transportation	30	26	58	100	29	100	-
403-499	Miscellaneous Expense	-	-	6,356	-	-	-	-
<b>Total Contractual Services</b>		<b>65,409</b>	<b>72,793</b>	<b>70,002</b>	<b>73,135</b>	<b>69,946</b>	<b>91,660</b>	<b>18,525</b>
<b>Total Inspectional Services</b>		<b>\$ 575,345</b>	<b>\$ 668,759</b>	<b>\$ 667,779</b>	<b>\$ 819,626</b>	<b>\$ 731,668</b>	<b>\$ 805,588</b>	<b>\$ (14,038)</b>

#### **PURPOSE STATEMENT**

The goal of the Fire Department is to provide efficient and high-quality service in the areas of Inspections, Prevention, Fire Suppression, Emergency Medical Services (EMS) (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation, as well as Vehicle and Technical Rescue Services and Emergency Management Planning and Preparedness.

#### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services as well as Mobile Integrated Health Care Services.

Patients who are in a convalescent state frequently require stretcher transport as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long-distance transport services.

A new role for the Department beginning in 2021 is the responsibility for Emergency Management. This responsibility was transferred from the Police Department to the Fire Department with a mission to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This mission will prepare the Village to respond promptly to save lives, protect property, and install mitigation measures when threatened or hit by an extraordinary emergency that is beyond the normal fire and police capacities. The Emergency Manager (Fire Department Chief) and his designee (the Deputy Fire Chief), assisted by the part-time Emergency Management Coordinator, are responsible for the goals, objectives, and functions of this division. This transition began in 2020, but full implementation with a new part-time employee within the Fire Department was withheld due to the COVID pandemic of March 2021.

The department also provides educational opportunities for our residents. This Division organizes public CPR classes, fire and life safety education, the Fire Department Open House and other Village special events. These types of activities allow the Department to support the message of safety with residents of all ages.

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Improve the Outdoor Warning Sirens systems throughout the Village by following the Siren Replacement Program.

*Completed. Fourth Quarter.*

### Strategic Plan Goal #5: Effective Governance

1. Conduct an annual severe weather drill on Village Campus.

*Completed. Third Quarter.*

2. Conduct one Full Scale Exercise, Functional Exercise or Tabletop Exercise based on the THIRA.

*Completed. Third Quarter.*

3. Update and maintain the Village's Emergency Operations Plan (EOP) and submit this plan to the County for approval.

*Completed. Second Quarter.*

4. Develop a Disaster Recovery Plan.

*Not completed due to full revision of Continuity of Operations Plan (COOP) and Continuity of Government (COG). Moving to 2025.*

### ***Additional Accomplishments***

#### Public Education

- ✓ Developed and completed a 20-hour Introduction to the Fire Service program for 10 high school students as part of the Alignment Collaborative for Education's First Responder Internship Program.
- ✓ Hosted annual Fire Department Open House during Fire Prevention Week in October.

#### CPR

- ✓ Recertified 37 HP Park District employees in AHA CPR / Stop the Bleed.
- ✓ Recertified 7 Hanover Township Emergency Responders in AHA CPR / Stop the Bleed.
- ✓ Biannual AHA CPR / Stop the Bleed employee training.
- ✓ Certified U46 staff in AHA CPR / Stop the Bleed.
- ✓ Provided monthly AHA Healthcare Provider training for public education.

#### Emergency Management

- ✓ Full revision and restructuring of the Continuity of Government (COG) and Continuity of Operations (COOP) plans.

- ✓ Developed a self-reporting process survey for Damage Assessment with GIS for internal staff to complete.
- ✓ Developed a public reporting process survey for Damage Assessment with GIS to be used to develop a heat map after a severe weather event.
- ✓ Developed a Resource Guide for vendors and resources needed for a large-scale event.

## 2025 BUDGET GOALS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Improve the Outdoor Warning Sirens systems throughout the Village by following the Siren Replacement Program.  
*Second Quarter.*

### Strategic Plan Goal #5: Effective Governance

1. Conduct an annual severe weather drill on Village Campus. This drill will test the VEANS operability and safety procedures of staff.  
*Second Quarter.*
2. Update the Village's Emergency Operations Plan (EOP) based on State formatting requirements and submit this plan to the County for approval.  
*Fourth Quarter.*
3. Update and expand the Village's Disaster Recovery Plan. This plan is used to identify essential functions that need to be prioritized within a municipality after a large scale disaster or disruption in services.  
*Third Quarter.*

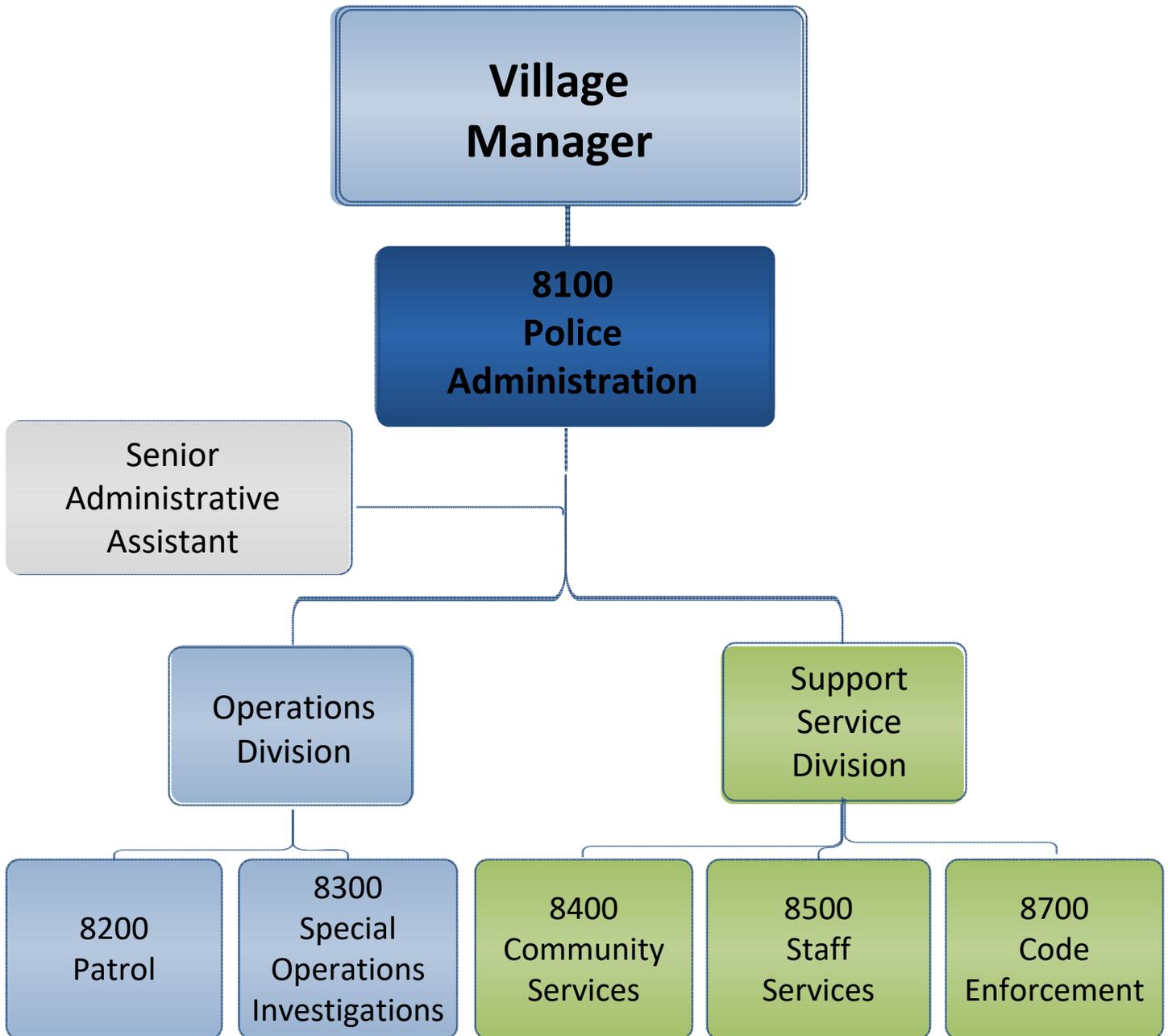
VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 7400 - Non-Emergency 911

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 32,416	\$ 34,060	\$ 34,265	\$ 35,746	\$ 35,922	\$ 37,629	\$ 1,883
401-412	Salaries - Part - Time	22,173	23,816	21,808	39,273	23,180	41,435	2,162
401-421	Overtime Compensation	1,520	13,952	10,786	21,005	14,872	25,000	3,995
401-442	Social Security	2,250	2,602	2,294	4,219	2,497	4,137	(82)
401-443	Police / Fire Pension	16,867	17,793	18,257	20,040	20,040	20,445	405
401-444	Employee Insurance	3,523	7,960	6,998	7,588	7,552	7,815	227
<b>Total Personnel Services</b>		<b>78,749</b>	<b>100,183</b>	<b>94,408</b>	<b>127,871</b>	<b>104,063</b>	<b>136,461</b>	<b>8,590</b>
402-411	Office Supplies	267	124	342	400	400	400	-
402-413	Memberships / Subscriptions	-	-	-	385	385	635	250
402-414	Books / Publications / Maps	1,891	1,382	2,469	1,700	1,700	1,700	-
402-427	Materials & Supplies	-	561	537	750	750	750	-
402-431	Uniforms	427	566	400	500	500	500	-
402-434	Small Tools	394	405	294	400	400	400	-
<b>Total Commodities</b>		<b>2,979</b>	<b>3,037</b>	<b>4,042</b>	<b>4,135</b>	<b>4,135</b>	<b>4,385</b>	<b>250</b>
403-437	M & R - Other Equipment	3,091	2,968	4,425	4,000	4,000	4,000	-
403-451	Equipment Rentals	470	480	489	500	500	500	-
403-471	Schools / Conferences / Meetings	-	-	140	1,045	1,213	1,045	-
403-472	Transportation	-	-	-	100	100	100	-
403-491	Special Events	6,112	7,336	5,758	8,820	8,970	8,820	-
<b>Total Contractual Services</b>		<b>9,673</b>	<b>10,783</b>	<b>10,813</b>	<b>14,465</b>	<b>14,783</b>	<b>14,465</b>	<b>-</b>
<b>Total Non-Emergency 911</b>		<b>\$ 91,400</b>	<b>\$ 114,003</b>	<b>\$ 109,263</b>	<b>\$ 146,471</b>	<b>\$ 122,981</b>	<b>\$ 155,311</b>	<b>\$ 8,840</b>

# Organization of the Police Department



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**PURPOSE STATEMENT**

The Administration Division has four basic goals which are made up of several functions that present a total community-oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives, and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

***Community Livability Goals***

The first two goals address the Police Department's approach to reducing the impact of crime on community livability.

1. **Reduce Crime and Fear of Crime.** Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. **Involve and Empower the Community.** Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communication, and by delivering programs that promote involvement in problem solving and crime prevention.

***Department Institutional Goals***

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

1. **Develop and Empower Personnel.** Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
2. **Strengthen Planning, Evaluation, and Fiscal Support.** Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify its programs as needs arise in a proactive manner.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identify needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

The Administrative Division will coordinate with the Fire Department for emergency management through a combination of volunteers, police department staff and other Village personnel as needed.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of Sworn Officers	61	61	61	61	61
Number of Sworn Officers per 1,000 Pop.	1.61	1.61	1.61	1.61	1.61
Part I Crime	288	297	236	235	246
Part II Crime	3,428	2,111	2,311	2,315	2,328
Activity (Calls for Service)	46,267	39,056	40,992	40,644	43,152
911 CFS	11439	13,402	13,501	13,927	13,875
Officer Initiated CFS	31,967	25,654	27,491	26,717	29,277
Impounded Vehicles	981	672	739	662	988
Graffiti Incidents	24	21	15	20	21
“Y” (State) Tickets Issued	6,929	5,111	5,136	5,411	6,706
“C” Compliance Tickets Issued	2,393	674	1125	630	843
“P” Parking Tickets Issued	9,206	4,423	7,241	9,514	9,117
Traffic Fine Revenue – Cook County	\$45,638	\$25,144	\$50,236	\$13,942	\$18,012
Traffic Fine Revenue – DuPage County	\$222,210	\$204,296	\$271,718	\$260,689	\$260,948
Ordinance Violation Revenue	\$671,787	\$663,914	\$503,669	\$486,170	\$526,283
False Alarm Fines	\$5,100	\$900	\$500	\$3,225	\$600
Police Department Insurance Claims					
Total Worker Compensation Claims	9	6	4	3	12
Worker Compensation Losses	\$179,668.04	\$26,169.12	\$99218.19	\$2931.53	\$385,473.15
All Other Claims	10	10	8	9	16
Non-Worker Compensation Losses	\$34,178.57	\$46,196.32	\$42,676	\$3393.89	\$53,502.75

Total Claims	19	16	12	12	28
Total Losses	\$213,846.61	\$72,365.44	\$141,894.97	\$6325.42	\$438,975.90
Total Expenditures	13,564,608	\$13,504,579	\$14,236,086	\$15,865,682	\$16,495,302
Cost of Services Per Capita	\$357.11	\$355.53	\$379.94	\$423.42	\$440.23

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Financial Health

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.  
*Third quarter. Completed- Application was submitted in May 2024 with request of \$3712.50.*
2. AGM will research new grant opportunities to pursue.  
*Fourth quarter. Ongoing- Staff has researched and applied for annual IDOT, Tobacco Enforcement, and ILETSB body-worn camera related grants, and continues to review available opportunities as they come up.*

### Strategic Plan Goal #4: Community Image & Identity

1. Expand upon social media outreach as part of the PACC Program.  
*Third quarter. Ongoing- A Police Department Instagram account was activated in April 2024 and utilized in conjunction with Facebook.*
2. Conduct annual evaluation of local prosecution of DUI and other selected offenses.  
*Fourth quarter. Pending.*
3. Complete all essential elements of the 30x30 Pledge to advance women in policing.  
*Fourth quarter. Ongoing- Staff recently submitted a 12-month progress report and is on-pace to meet all essential elements.*

### Strategic Plan Goal #5: Effective Governance

1. Research the feasibility of establishing an online citizen reporting capability for routine police reports.  
*Second quarter. Completed- Study determined that online reporting is not suitable for the agency at this time.*
2. Accreditation & Grants Manager will ensure directives are compliant with any legal changes effective January 1, 2024.  
*First quarter. Completed, a review of applicable directives was conducted.*
3. Continue to provide periodic driver training programs.  
*Fourth quarter. Pending- NIPSTA has greatly reduced its course offerings, thus the department has begun the planning process of offering the training internally.*
4. Begin to provide periodic employee wellness-related training.  
*Fourth quarter. In-progress- A financial wellness tool was provided to all personnel in January 2024. In April 2024, a licensed physician provided first responder wellness training. Two employees are progressing through training to become certified personal trainers.*
5. Conduct quarterly Safety Committee Meetings.  
*Ongoing.*
6. Review and update 2024 NIMS compliance for the department.  
*Fourth quarter. Ongoing.*

7. Obtain CALEA reaccreditation following completion of the current 4- year cycle.  
*Fourth quarter. Completed and received reaccreditation.*

### **Additional Accomplishments**

- ✓ Police Department finished 2<sup>nd</sup> in the Illinois Traffic Safety Challenge’s Championship Round.
- ✓ “Food for Fines” program was administered.
- ✓ Conducted a Shop with a Cop event with area agencies.
- ✓ The department was awarded two ILETSB body-worn camera related grants.
- ✓ The department was awarded an IRMA Health & Wellness grant.
- ✓ Chief Johnson served on the DuPage Chiefs of Police Association Executive Board as Treasurer.
- ✓ Training was provided to the Village Board for active shooter protocol.

### **2025 BUDGET GOALS**

#### **Strategic Plan Goal #1: Financial Health**

1. Secure a Bureau of Justice Grant for Bullet Proof Vest Partnership.  
*Third quarter. Staff will apply for 50% reimbursement for new vests.*

#### **Strategic Plan Goal #4: Community Image & Identity**

1. Maintain compliance with the essential elements of the 30x30 Pledge to advance women in policing.  
*Fourth quarter.*

#### **Strategic Plan Goal #5: Effective Governance**

1. Accreditation & Grants Manager will ensure directives are compliant with any legal changes effective January 1, 2025.  
*First quarter.*
2. Continue to provide periodic driver training programs.  
*Fourth quarter.*
3. Continue to provide periodic employee wellness-related training.  
*Fourth quarter.*
4. Conduct quarterly Safety Committee Meetings.  
*Fourth quarter.*
5. A multi-year comprehensive review of department directives will be initiated to address any needed revisions.  
*Third quarter.*
6. Review and update 2025 NIMS compliance for the department.  
*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 8100 - Police Administration

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 644,478	\$ 651,207	\$ 624,628	\$ 648,292	\$ 672,488	\$ 690,666	\$ 42,374
401-421	Overtime Compensation	904	4,410	5,800	5,000	7,500	5,000	-
401-441	State Retirement	15,183	14,599	11,848	13,332	10,739	15,112	1,780
401-442	Social Security	46,292	47,215	46,185	49,836	51,502	52,488	2,652
401-443	Police / Fire Pension	252,174	290,414	272,394	300,136	300,136	332,753	32,617
401-444	Employee Insurance	30,673	74,364	85,847	99,412	99,456	100,944	1,532
<b>Total Personnel Services</b>		<b>989,703</b>	<b>1,082,209</b>	<b>1,046,701</b>	<b>1,116,008</b>	<b>1,141,821</b>	<b>1,196,963</b>	<b>80,955</b>
402-413	Memberships / Subscriptions	6,625	6,930	7,160	7,110	7,110	7,075	(35)
402-427	Materials & Supplies	1,428	1,996	600	2,100	2,100	3,100	1,000
402-431	Uniforms	1,093	2,971	321	2,000	2,000	2,000	-
<b>Total Commodities</b>		<b>9,146</b>	<b>11,897</b>	<b>8,081</b>	<b>11,210</b>	<b>11,210</b>	<b>12,175</b>	<b>965</b>
403-452	Vehicle Maintenance & Replacement	11,176	11,176	6,352	13,365	13,365	13,365	-
403-461	Consulting Services	-	-	-	-	-	5,500	5,500
403-471	Schools / Conferences / Meetings	5,362	8,653	10,894	13,202	12,000	12,039	(1,163)
403-472	Transportation	-	-	373	2,751	2,500	2,051	(700)
<b>Total Contractual Services</b>		<b>16,538</b>	<b>19,829</b>	<b>17,619</b>	<b>29,318</b>	<b>27,865</b>	<b>32,955</b>	<b>3,637</b>
<b>Total Police Administration</b>		<b>\$ 1,015,387</b>	<b>\$ 1,113,936</b>	<b>\$ 1,072,401</b>	<b>\$ 1,156,536</b>	<b>\$ 1,180,896</b>	<b>\$ 1,242,093</b>	<b>\$ 85,557</b>

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**PURPOSE STATEMENT**

The goals of the Patrol Division are to provide the proper deployment of patrol units to respond efficiently and effectively to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives, and directives.

Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conducts traffic surveys, traffic accident investigation/reconstruction, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, reviews red light camera violations, serves as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts Beverage Alcohol Sales and Service Education Training (BASSET) checks, prepares security surveys, monitors local pawn shops, tow yard inspections, fingerprints individuals for alcohol business licensing, solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #4: Community Image & Identity

1. Maintain 5-year average of Part 1 Crime Rate.  
*Fourth quarter. Department remains on pace.*
2. Host Cops Day Picnic.  
*Third quarter. Completed July 19, 2024, at the Hanover Park Community Center.*
3. Implement a Citizen's Police Academy for Village residents and stakeholders.  
*Fourth quarter. The first academy is currently in progress.*

### Strategic Plan Goal #5: Effective Governance

1. Four Area Response Team meetings will be held in compliance with the ART Program, to include a quarterly Spanish language meeting.  
*Fourth quarter. Ongoing, three completed thus far.*
2. Update the sworn officer FTO Manual and Patrol Officer Reference Guide to reflect any new procedural changes.  
*Fourth quarter. Completed and placed into use for new recruits in May 2024.*
3. Conduct an annual FTO meeting.  
*Second quarter. Completed.*
4. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2024.  
*Fourth quarter. Completed.*
5. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2024.  
*Fourth quarter. Ongoing, one completed.*
6. The SEP Unit will conduct at least 6 truck enforcement details in 2024.  
*Fourth quarter. Completed.*
7. The SEP Unit will conduct 2 gambling device compliance checks in 2024.  
*Fourth quarter. Completed.*
8. Participate in active shooter and school lockdown drills.  
*Fourth quarter. Ongoing, with majority to be completed when 2024-25 school year begins.*

9. One ART Meeting will be conducted at an off-site location.  
*Third quarter. Completed. The third quarter ART Meeting was held at Green Valley Golf Range.*
10. Recruit and conduct a Citizens Emergency Response Team (CERT) training for new members.  
*Fourth quarter. Pending.*
11. Train all new officers as weather-spotters.  
*Fourth quarter. Ongoing as new personnel are hired.*
12. Conduct an annual evaluation of the phlebotomy program.  
*Completed in the first quarter.*

**Additional Accomplishments**

- ✓ Hired and trained eight new officers.
- ✓ Trained two new Assistant Team Leaders.
- ✓ One Patrol Sergeant graduated from Northwestern University’s School of Police Staff and Command.
- ✓ A staff study was conducted regarding the implementation of a comfort dog.
- ✓ Completed two BASSET training courses for the public.
- ✓ Implemented use of LPR cameras for Metra lot parking enforcement.
- ✓ Assigned one new officer to NIPAS Emergency Services Team.
- ✓ Two patrol officers were selected and certified as Drug Recognition Experts.
- ✓ A drone program was implemented, and five pilots were trained.
- ✓ SEP Unit created and disseminated the annual school opening plan.

**2025 BUDGET GOALS**

**Strategic Plan Goal #4: Community Image & Identity**

1. Maintain 5-year average of Part 1 Crime Rate.  
*Fourth quarter.*
2. Host Cops Day Picnic.  
*Third quarter.*
3. A Citizen’s Police Academy will be held for Village residents and stakeholders.  
*Fourth quarter.*

**Strategic Plan Goal #5: Effective Governance**

1. Four Area Response Team meetings will be held in compliance with the ART Program, to include a quarterly Spanish language meeting.  
*Fourth quarter.*
2. Conduct an annual FTO meeting.  
*Second quarter.*
3. The SEP Unit will conduct 3 tobacco compliance checks at businesses in 2025.  
*Fourth quarter.*

4. The SEP Unit will conduct 2 alcohol compliance checks at businesses in 2025.  
*Fourth quarter.*
5. The SEP Unit will conduct at least 6 truck enforcement details in 2025.  
*Fourth quarter.*
6. The SEP Unit will conduct 2 gambling device compliance checks in 2025.  
*Fourth quarter.*
7. Participate in active shooter and school lockdown drills.  
*Fourth quarter.*
8. One ART Meeting will be conducted at an off-site location.  
*Third quarter.*
9. Recruit and conduct a Citizens Emergency Response Team (CERT) training for new members.  
*Fourth quarter.*
10. Train all new officers as weather-spotters.  
*Fourth quarter.*
11. Conduct an annual evaluation of the phlebotomy program.  
*Fourth quarter.*
12. Identify and train a new K9 officer.  
*Second quarter.*
13. Conduct an evaluation of the department's vehicle fleet to determine future needs.  
*Third quarter.*
14. A training course for all Assistant Team Leaders will be held.  
*First quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 8200 - Patrol

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 4,416,537	\$ 4,518,893	\$ 4,980,705	\$ 5,041,078	\$ 4,837,040	\$ 5,142,929	\$ 101,851
401-412	Salaries - Part - Time	36,622	40,138	32,983	43,042	35,927	47,367	4,325
401-421	Overtime Compensation	518,418	605,807	564,270	517,112	550,000	517,112	-
401-422	Court Appearances	90,380	64,083	93,612	100,000	89,447	100,000	-
401-423	Holiday Pay	128,213	131,555	141,694	148,144	148,129	161,401	13,257
401-429	Employee Incentive	12,558	12,745	7,380	8,900	12,130	12,500	3,600
401-441	State Retirement	37,294	44,924	20,580	24,511	23,440	25,458	947
401-442	Social Security	385,369	396,272	430,350	450,366	426,052	458,368	8,002
401-443	Police / Fire Pension	2,695,451	2,720,077	2,631,602	2,863,350	2,863,350	3,057,499	194,149
401-444	Employee Insurance	367,753	894,728	757,305	888,643	843,475	897,194	8,551
<b>Total Personnel Services</b>		<b>8,688,594</b>	<b>9,429,222</b>	<b>9,660,480</b>	<b>10,085,146</b>	<b>9,828,990</b>	<b>10,419,828</b>	<b>334,682</b>
402-413	Memberships / Subscriptions	6,895	7,100	9,409	9,105	9,105	9,105	-
402-414	Books / Publications / Maps	289	300	332	400	296	400	-
402-425	Ammunition	9,269	9,625	16,200	16,000	16,000	16,000	-
402-427	Materials & Supplies	25,553	22,681	31,725	20,871	23,000	25,021	4,150
402-431	Uniforms	29,090	43,505	38,531	37,400	37,400	37,400	-
402-433	Safety & Protective Equipment	4,723	3,054	4,678	5,000	5,000	5,000	-
402-434	Small Tools	731	1,197	3,079	1,620	1,620	4,920	3,300
<b>Total Commodities</b>		<b>76,550</b>	<b>87,463</b>	<b>103,953</b>	<b>90,396</b>	<b>92,421</b>	<b>97,846</b>	<b>7,450</b>
403-436	Maintenance Agreements	43,153	62,632	69,315	72,614	69,500	72,614	-
403-452	Vehicle Maintenance & Replacement	159,555	169,603	194,672	224,328	224,328	242,667	18,339
403-471	Schools / Conferences / Meetings	37,615	70,367	50,546	57,398	62,000	53,591	(3,807)
403-472	Transportation	1,405	3,096	4,037	4,800	4,800	4,800	-
403-491	Special Events	-	-	-	12,000	12,000	15,000	3,000
<b>Total Contractual Services</b>		<b>241,729</b>	<b>305,697</b>	<b>318,569</b>	<b>371,140</b>	<b>372,628</b>	<b>388,672</b>	<b>17,532</b>
<b>Total Patrol</b>		<b>\$ 9,006,872</b>	<b>\$ 9,822,382</b>	<b>\$ 10,083,001</b>	<b>\$ 10,546,682</b>	<b>\$ 10,294,039</b>	<b>\$ 10,906,346</b>	<b>\$ 359,664</b>

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**PURPOSE STATEMENT**

The primary goal of the Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives, and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substances.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is always alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort.

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #4: Community Image & Identity

1. Maintain the residential Ring Camera Program and provide cameras to residents as needed.  
*Fourth quarter. In progress- the department maintains an inventory of Ring cameras and investigators provide them to residents that would benefit from them.*
2. Promote and coordinate a public anti-theft event for catalytic converters.  
*Third quarter. Completed- an event was held on April 30 which serviced approximately 40 vehicles.*

### Strategic Plan Goal #5: Effective Governance

1. Complete an annual evaluation of the LPR Program.  
*Fourth quarter. Completed.*
2. Maintain a monthly rotation of one sworn officer into the Investigations Division as manpower allows.  
*Fourth quarter. On hold due to manpower issues.*
3. Conduct two sex offender checks.  
*Fourth quarter.*
4. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.  
*Fourth quarter. Pending.*
5. Research the feasibility of a federal task force officer position.  
*Second quarter. Completed, an officer was assigned to the HSI Federal Task Force in January 2024.*
6. Conduct an evaluation related to personnel assignments to outside task forces.  
*In progress.*

### **Additional Accomplishments**

- ✓ Trained a new detective.
- ✓ Trained two new SOG officers.
- ✓ A review of evidentiary and seized vehicles was conducted, resulting in the disposal of several vehicles via court order.
- ✓ Trained an officer in specialized cryptocurrency investigations.
- ✓ Entered into an agreement with the Aurora Police Department for use of their National Integrated Ballistic Information Network (NIBIN) equipment.
- ✓ Initiated involvement of several neighboring agencies in proactive saturation patrols.

## 2025 BUDGET GOALS

### Strategic Plan Goal #4: Community Image & Identity

1. Maintain the residential Ring Camera Program and provide cameras to residents as needed.  
*Fourth quarter.*
2. Promote and coordinate a public anti-theft event for catalytic converters.  
*Third quarter.*

### Strategic Plan Goal #5: Effective Governance

1. Complete an annual evaluation of the LPR Program.  
*Fourth quarter.*
2. Maintain a monthly rotation of one sworn officer into the Investigations Division as manpower allows.  
*Fourth quarter.*
3. Conduct two sex offender checks.  
*Fourth quarter.*
4. Host a regional training at Police Headquarters on a topic relevant to social media or criminal investigations.  
*Fourth quarter.*
5. Conduct an evaluation to identify any need for a specialized computer forensics position.  
*Third quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 8300 - Investigations

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 1,095,891	\$ 1,133,001	\$ 1,282,415	\$ 1,301,814	\$ 1,243,010	\$ 1,314,789	\$ 12,975
401-421	Overtime Compensation	134,858	128,199	154,685	125,000	125,000	125,000	-
401-422	Court Appearances	12,155	8,922	10,233	15,000	13,190	15,000	-
401-423	Holiday Pay	34,558	31,573	38,898	35,272	35,272	35,741	469
401-442	Social Security	95,491	97,612	109,467	112,995	105,667	114,125	1,130
401-443	Police / Fire Pension	467,536	714,451	698,595	776,516	776,516	820,195	43,679
401-444	Employee Insurance	50,162	185,814	199,914	220,338	214,198	223,593	3,255
<b>Total Personnel Services</b>		<b>1,890,651</b>	<b>2,299,572</b>	<b>2,494,207</b>	<b>2,586,935</b>	<b>2,512,853</b>	<b>2,648,443</b>	<b>61,508</b>
402-413	Memberships / Subscriptions	33,147	38,800	43,205	45,001	45,000	47,066	2,065
402-414	Books / Publications / Maps	175	57	175	175	100	175	-
402-431	Uniforms	5,351	7,535	8,657	8,000	8,000	8,400	400
402-434	Small Tools	881	1,027	930	1,000	1,000	1,000	-
<b>Total Commodities</b>		<b>39,554</b>	<b>47,419</b>	<b>52,967</b>	<b>54,176</b>	<b>54,100</b>	<b>56,641</b>	<b>2,465</b>
403-452	Vehicle Maintenance & Replacement	27,023	27,023	27,023	32,680	32,680	32,680	-
403-471	Schools / Conferences / Meetings	12,151	12,395	13,359	13,634	13,800	13,016	(618)
403-472	Transportation	3,087	5,013	3,483	3,000	4,000	3,450	450
403-499	Miscellaneous Expense	1,055	745	510	750	1,000	750	-
<b>Total Contractual Services</b>		<b>43,316</b>	<b>45,176</b>	<b>44,375</b>	<b>50,064</b>	<b>51,480</b>	<b>49,896</b>	<b>(168)</b>
<b>Total Investigations</b>		<b>\$ 1,973,521</b>	<b>\$ 2,392,167</b>	<b>\$ 2,591,550</b>	<b>\$ 2,691,175</b>	<b>\$ 2,618,433</b>	<b>\$ 2,754,980</b>	<b>\$ 63,805</b>

**PURPOSE STATEMENT**

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Police Social Worker provides evaluation, short-term counseling, and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community-based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image and Identity**

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.  
*Fourth quarter. Ongoing, three completed.*
2. The Police Social Worker will participate in the annual Kids at Hope event.  
*Second quarter. Completed successfully in April 2024 at the Hanover Park Park District Community Center.*
3. Enhance outreach efforts to overdose victims and their families.  
*Third quarter. Ongoing, the Police Social Worker has attempted contact with each overdose victim and/or their families upon being made aware of an incident.*
4. A public relations campaign will be launched to provide information regarding access to available resources for drug addiction and overdoses.  
*Second quarter. Ongoing, the Police Social Worker has completed social media posts and will be publishing a Hi-Lighter article for the campaign.*
5. Explore available deferral programs for minor drug offenses.  
*Fourth quarter. Pending.*

## Strategic Plan Goal #5: Effective Governance

1. The Police Social Worker will conduct mental health training for new personnel.  
*Fourth quarter. Ongoing as new personnel are hired.*
2. The Police Social Worker will manage the scheduling of mental wellness screenings for department personnel.  
*Fourth quarter. Completed.*
3. The Police Social Worker will manage the Department's Opioid Overdose Intervention Program.  
*Fourth quarter. Ongoing.*

### **Additional Accomplishments**

- ✓ A study was completed to identify the need for increased social worker involvement in court victim services.
- ✓ Served on the Special Events Committee.
- ✓ Attended meetings of the DuPage County Prevention Leadership Team.
- ✓ Managed the department's DuPage Narcan Program.
- ✓ Attended Kenneth Young Center's Coalition for Positive Youth Development Subcommittee meetings.
- ✓ Assisted in plannings of Movie-in-the-Park events and COPS Day Picnic.
- ✓ Arranged three critical incident stress debriefings through the Northern Illinois Critical Incident Stress Management team for sworn personnel following major incidents.

## 2025 BUDGET GOALS

## Strategic Plan Goal #4: Community Image and Identity

1. The Police Social Worker will prepare a topic for presentation at each quarterly ART meeting.  
*Fourth quarter.*
2. The Police Social Worker will participate in the annual Kids at Hope event.  
*Second quarter.*
3. The Police Social Worker will prepare regular public relations postings to provide information regarding available resources for drug addiction and overdoses.  
*Third quarter.*
4. The Police Social Worker will continue to monitor overdose incidents within the Village and notify outside jurisdictions when required.  
*Fourth quarter.*
5. The Police Social Worker will maintain relationships with Cook and DuPage County victim court advocates.  
*Fourth quarter.*

## Strategic Plan Goal #5: Effective Governance

1. The Police Social Worker will manage the scheduling of mental wellness screenings and will ensure mental health training for new personnel is current.  
*Fourth quarter.*
2. The Police Social Worker will manage the Department's Opioid Overdose Intervention Program.  
*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 8400 - Community Services

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 78,781	\$ 80,528	\$ 80,392	\$ 87,975	\$ 89,040	\$ 95,385	\$ 7,410
401-421	Overtime Compensation	(64)	1,572	3,126	2,000	2,000	2,000	-
401-441	State Retirement	10,008	8,530	7,198	7,991	7,843	8,960	969
401-442	Social Security	5,908	6,161	6,275	6,884	6,920	7,450	566
401-444	Employee Insurance	4,566	10,213	8,910	9,682	9,593	9,974	292
<b>Total Personnel Services</b>		<b>99,198</b>	<b>107,005</b>	<b>105,901</b>	<b>114,532</b>	<b>115,396</b>	<b>123,769</b>	<b>9,237</b>
402-413	Memberships / Subscriptions	60	136	75	136	136	136	-
<b>Total Commodities</b>		<b>60</b>	<b>136</b>	<b>75</b>	<b>136</b>	<b>136</b>	<b>136</b>	<b>-</b>
403-461	Consulting Services	2,875	2,380	2,120	2,780	2,000	2,780	-
403-465	Medical Examinations	-	-	9,625	10,675	11,025	-	(10,675)
403-471	Schools / Conferences / Meetings	157	-	423	1,009	750	956	(53)
403-472	Transportation	-	-	55	-	-	-	-
403-499	Miscellaneous Expense	-	-	100	100	100	100	-
<b>Total Contractual Services</b>		<b>3,032</b>	<b>2,380</b>	<b>12,323</b>	<b>14,564</b>	<b>13,875</b>	<b>3,836</b>	<b>(10,728)</b>
<b>Total Community Services</b>		<b>\$ 102,290</b>	<b>\$ 109,521</b>	<b>\$ 118,299</b>	<b>\$ 129,232</b>	<b>\$ 129,407</b>	<b>\$ 127,741</b>	<b>\$ (1,491)</b>

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**PURPOSE STATEMENT**

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives, and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Receiving, indexing, filing, and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.  
*Third quarter.*
2. A full division training will be conducted for all Records personnel.  
*Fourth quarter- Pending.*
3. The Records Supervisor will continue to manage cannabis and juvenile expungements to meet state-mandated deadlines.  
*Fourth quarter- Ongoing.*
4. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.  
*Fourth quarter- Ongoing.*
5. Maintain monthly National Incident Based Reporting System (NIBRS) entries.  
*Fourth quarter- Ongoing, the Records Supervisor is in the process of identifying an additional employee to assist in NIBRS maintenance.*
6. Conduct a review of the in-house field training program and make changes as needed, including identifying and developing new personnel as instructors.  
*Third quarter- Completed, a review was conducted with slight revisions made. One new instructor was identified and developed.*
7. A training manual will be created to outline best practices for the process of evidence packaging.  
*Second quarter- In progress.*
8. A biannual evidence destruction process will be completed.  
*Fourth quarter- In progress.*
9. An assessment of the Property Unit will be completed to determine compliance with IAPE and NIST standards.  
*Third quarter- Completed.*
10. A training manual will be created for the Support Services Sergeant position.  
*Fourth quarter- Ongoing.*
11. Refresh and reinstitute the department's internship program.  
*Third quarter- Pending.*
12. Conduct annual fit test of department-issued gas masks.  
*Fourth quarter- Pending.*

#### **Additional Accomplishments**

- ✓ Hired and trained four part-time Records Aides.
- ✓ Two part-time Records Aides were promoted to full-time Records Clerks.
- ✓ The Records Supervisor participated in quarterly DuJIS meetings and committees.

- ✓ Entered into an agreement with Cook County Sheriff's Office for support of the RxBox Medication Disposal Program.
- ✓ Provided Safe-T Act Training for all affected personnel.
- ✓ Developed procedures and training for the upcoming Records overnight closure.
- ✓ Modified the police headquarters building for the Records overnight closure.
- ✓ Support Services Sergeant participated in regular DuComm, DuPage Police RMS & ETSB Meetings.
- ✓ Support Services Sergeant held regular Cook County and DuPage County Axon Working Group Meetings.
- ✓ Axon software was implemented which streamlined monthly body-worn camera and fleet video checks of personnel and automated personnel compliance with digital evidence identification and retention categorization.
- ✓ Property Room main storage area was reorganized which resulted in over 24,000 items being audited and moved into new containers.

## 2025 BUDGET GOALS

### Strategic Plan Goal #5: Effective Governance

1. Department-wide records destruction will be completed.  
*Third quarter.*
2. A full division training will be conducted for all Records personnel.  
*Fourth quarter.*
3. The Records Supervisor will continue to manage cannabis and juvenile expungements to meet state-mandated deadlines.  
*Fourth quarter.*
4. Maintain compliance with Criminal Justice Information Services (CJIS) mandates.  
*Fourth quarter.*
5. Maintain monthly National Incident Based Reporting System (NIBRS) entries.  
*Fourth quarter.*
6. Quarterly evidence destruction processes will be completed.  
*Fourth quarter.*
7. Identify and train a new Support Services Sergeant.  
*Second quarter.*
8. Conduct annual fit test of department issued gas masks.  
*Fourth quarter.*
9. Conduct an evaluation of the overnight Records closure process and address any identified issues.  
*Second quarter.*
10. Begin implementation of IAPE and NIST standards in the Property Unit and department policy and procedures.  
*Fourth quarter.*

11. Maintain personnel training compliance with federal, state and CALEA requirements.  
*Fourth quarter.*

12. Explore the forming of partnerships with educational institutions with law enforcement internship programs.  
*Third quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 8500 - Staff Services

Account	Description	FY2024 vs.						
		FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 527,391	\$ 599,282	\$ 675,585	\$ 825,144	\$ 842,529	\$ 910,108	\$ 84,964
401-412	Salaries - Part - Time	61,119	61,996	84,416	115,674	109,412	129,200	13,526
401-421	Overtime Compensation	41,781	52,766	37,590	50,000	50,000	50,000	-
401-423	Holiday Pay	5,332	6,337	5,653	26,445	9,000	10,000	(16,445)
401-441	State Retirement	52,897	50,931	49,085	54,710	54,885	62,134	7,424
401-442	Social Security	48,050	52,742	60,446	78,682	76,275	84,348	5,666
401-443	Police / Fire Pension	66,096	72,114	74,686	150,236	150,236	163,358	13,122
401-444	Employee Insurance	42,848	151,924	156,542	202,122	201,251	213,059	10,937
<b>Total Personnel Services</b>		<b>845,513</b>	<b>1,048,092</b>	<b>1,144,004</b>	<b>1,503,013</b>	<b>1,493,588</b>	<b>1,622,207</b>	<b>119,194</b>
402-411	Office Supplies	2,804	7,389	4,988	7,500	7,500	7,500	-
402-413	Memberships / Subscriptions	607	736	681	790	700	790	-
402-423	Communications Parts	-	1,043	3,272	2,000	2,000	2,000	-
402-427	Materials & Supplies	7,560	7,054	9,070	11,994	11,994	8,894	(3,100)
402-431	Uniforms	6,132	7,668	5,443	4,000	6,000	4,000	-
402-435	Evidence	6,142	5,700	4,180	5,700	5,700	6,100	400
402-436	Photo Supplies	3,851	4,025	1,199	1,000	1,000	1,000	-
<b>Total Commodities</b>		<b>27,096</b>	<b>33,614</b>	<b>28,833</b>	<b>32,984</b>	<b>34,894</b>	<b>30,284</b>	<b>(2,700)</b>
403-412	Postage	29,870	33,045	39,757	34,000	40,000	40,000	6,000
403-436	Maintenance Agreements	5,154	1,581	307	2,000	2,000	2,000	-
403-437	M & R - Other Equipment	369	-	-	1,000	1,000	1,000	-
403-451	Equipment Rentals	751,597	757,398	807,169	1,027,876	1,027,876	1,077,273	49,397
403-461	Consulting Services	2,737	2,520	4,775	3,000	3,000	3,000	-
403-470	Binding & Printing	-	400	288	200	200	300	100
403-471	Schools / Conferences / Meetings	3,711	3,803	6,053	13,355	13,355	12,315	(1,040)
403-472	Transportation	-	-	990	1,410	1,200	1,750	340
<b>Total Contractual Services</b>		<b>793,438</b>	<b>798,747</b>	<b>859,340</b>	<b>1,082,841</b>	<b>1,088,631</b>	<b>1,137,638</b>	<b>54,797</b>
<b>Total Staff Services</b>		<b>\$ 1,666,047</b>	<b>\$ 1,880,453</b>	<b>\$ 2,032,176</b>	<b>\$ 2,618,838</b>	<b>\$ 2,617,113</b>	<b>\$ 2,790,129</b>	<b>\$ 171,291</b>

**PURPOSE STATEMENT**

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The functions of the Code Enforcement Division include the following: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health, and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #4: Community Image and Identity**

1. CEOs will attend each ART meeting and speak on common code enforcement issues.  
*Fourth quarter- Ongoing, three completed.*
2. CEOs will attend each Spanish ART meeting and speak on common code enforcement issues.  
*Fourth quarter- Ongoing, three completed.*
3. The Code Enforcement Unit will manage the vacant foreclosed property database system.  
*Fourth quarter- Ongoing.*
4. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Hi-lighter* on code enforcement issues.  
*Fourth quarter- Ongoing- one article on tall grass has been submitted for the Hi-Lighter.*
5. The Code Enforcement Unit will offer a public training session to landlords on a subject other than crime free housing.  
*Third quarter- Pending.*

**Strategic Plan Goal #5: Effective Governance**

1. The Crime Free Multi-Housing Coordinator will conduct monthly crime free multi-housing training sessions.  
*Third quarter- Ongoing.*
2. The Code Enforcement Unit will prepare and conduct roll-call training for officers regarding the unit's responsibilities and programs.  
*Fourth quarter- Completed.*

### **Additional Accomplishments**

- ✓ Hired and trained one new Code Enforcement Officer.
- ✓ Hired and trained one new Administrative Assistant.
- ✓ The Code Enforcement Supervisor attended Northwest Cook County Hoarding Taskforce meetings as scheduled.
- ✓ Coordinated the Police Department's annual employee picnic.
- ✓ Identified new vendor and entered into an agreement for foreclosure property registry.
- ✓ Conducted large-scale zoning investigation.
- ✓ Initiated the lien process on a residence with numerous outstanding violations and fines.
- ✓ Maintained Code Enforcement Officer involvement on the Recruitment Team and the Village's Team Building Committee.

## **2025 BUDGET GOALS**

### **Strategic Plan Goal #4: Community Image and Identity**

1. CEOs will attend each ART meeting and speak on common code enforcement issues.  
*Fourth quarter.*
2. CEOs will attend each Spanish ART meeting and speak on common code enforcement issues.  
*Fourth quarter.*
3. The Code Enforcement Unit will manage the vacant foreclosed property database system.  
*Fourth quarter.*
4. The Code Enforcement Unit will conduct postings on the Department Facebook page and write articles in the *Hi-lighter* on code enforcement issues.  
*Fourth quarter.*
5. The Code Enforcement Unit will offer a public training session to landlords on a subject other than crime free housing.  
*Third quarter.*

### **Strategic Plan Goal #5: Effective Governance**

1. The Crime Free Multi-Housing Coordinator will conduct monthly crime-free multi-housing training sessions.  
*Third quarter.*
2. The Code Enforcement Unit will prepare and conduct roll-call training for officers regarding the unit's responsibilities and programs.  
*Fourth quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

Department 8700 - Code Enforcement

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 310,878	\$ 325,449	\$ 379,010	\$ 427,032	\$ 432,880	\$ 479,628	\$ 52,596
401-412	Salaries - Part - Time	38,231	44,406	40,720	52,817	46,273	51,792	(1,025)
401-421	Overtime Compensation	11,233	10,701	11,024	11,000	11,000	11,000	-
401-441	State Retirement	41,282	35,664	34,416	39,243	38,882	45,497	6,254
401-442	Social Security	27,204	28,749	32,515	37,847	37,118	41,794	3,947
401-444	Employee Insurance	31,524	82,520	80,200	89,319	96,522	107,978	18,659
<b>Total Personnel Services</b>		<b>460,353</b>	<b>527,490</b>	<b>577,885</b>	<b>657,258</b>	<b>662,675</b>	<b>737,689</b>	<b>80,431</b>
402-411	Office Supplies	817	132	41	700	700	-	(700)
402-413	Memberships / Subscriptions	240	240	240	340	343	489	149
402-414	Books / Publications / Maps	100	-	664	936	800	2	(934)
402-431	Uniforms	2,136	6,718	5,663	2,500	4,000	3,000	500
402-434	Small Tools	106	238	299	300	300	300	-
<b>Total Commodities</b>		<b>3,398</b>	<b>7,327</b>	<b>6,908</b>	<b>4,776</b>	<b>6,143</b>	<b>3,791</b>	<b>(985)</b>
403-436	Maintenance Agreements	4,180	8,120	9,015	7,500	8,500	9,000	1,500
403-461	Consulting Services	1,782	-	-	400	400	400	-
403-470	Binding & Printing	603	774	789	800	839	900	100
403-471	Schools / Conferences / Meetings	1,649	3,513	3,278	6,636	6,000	4,269	(2,367)
<b>Total Contractual Services</b>		<b>8,213</b>	<b>12,407</b>	<b>13,082</b>	<b>15,336</b>	<b>15,739</b>	<b>14,569</b>	<b>(767)</b>
<b>Total Code Enforcement</b>		<b>\$ 471,964</b>	<b>\$ 547,224</b>	<b>\$ 597,875</b>	<b>\$ 677,370</b>	<b>\$ 684,557</b>	<b>\$ 756,049</b>	<b>\$ 78,679</b>

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# Organization of the Community Development Department





**PURPOSE STATEMENT**

The Department of Community & Economic Development aims to promote the use and development of land in a manner consistent with the goals and policies of Hanover Park’s Comprehensive Plan and Strategic Plan. In addition to coordinating short-term and long-range planning activities such as rezonings, variances, Planned Unit Developments, sub-area plans, and comprehensive plans, the Department is also responsible for economic development activities for business recruitment, retention and growth. Staff updates the zoning code as needed, and also conducts zoning review of building permit applications. The Department promotes economic growth by encouraging the retention and expansion of existing businesses as well as attracting new businesses and development. These economic development efforts work to establish a solid, diversified tax base, increased property values, and an enhanced quality of life for residents and an improved community image.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Department of Community & Economic Development’s primary functions are economic development, planning and zoning, and serving as a liaison to the Development Commission, the Economic Development Committee, and the Historic Commission/Committee.

**Economic Development**

- Marketing the Village and business and development recruitment
- Business retention (business development seminars, networking events, retention visits)
- Communication with the business community (surveys, newsletters, social media, etc.)
- Information dispersion (available properties, top 15 employer list, vacancy rates, etc.)
- TIF administration and annual reporting, facilitating the Annual Joint Review Board Meetings
- Collaboration with and representation at regional bodies, including at the two chambers, WBDC, NLNW, Access O’Hare West, CMAP, Choose DuPage, etc.
- Development, promotion, and administration of economic assistance programs
- Staff liaison to the Economic Development Committee

**Planning & Zoning**

- Long range & short-range planning (i.e. TOD plan, Comprehensive & Land Use Plan update)
- Zoning, Subdivision, and Sign Code administration, including requests for rezoning, variations, subdivisions, planned unit developments, special uses, text amendments, and annexations
- Review new developments and coordinate with other departments
- Inter-departmental process Improvements (Concept Plan review, pre-app mtgs., etc.)
- Information Dispersion (demographics, zoning, land use, bike/ped plans)
- Gathering public input
- Staff liaison to the Development Commission & Historic Commission
- Landscape plan review and inspections

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2020	2021	2022	2023	2024
Number of Full Time Employees	4	4	4	5	5
Number of Part Time Employees	0	0	0	0	0
Number of Full Time Employees Per 1,000 Population	0.105	0.105	0.105	0.131	0.131
Development Applications	6	4	8	2	8 YTD
Zoning Text Amendments	2	2	2	3	3 YTD
Redevelopment Agreements (Amendments)				1 LOI	1
Zoning Review of Permits	352	679	522	546	362 YTD
Total Expenditures	\$446,797	\$426,230	\$456,200	\$524,060	\$529,543 Projected
Cost of Services Per Capita	\$12.34	\$11.28	\$12.01	\$13.99	\$14.13

**2024 ACCOMPLISHMENTS**

## Strategic Plan Goal #1: Financial Health

1. Recruit businesses to vacant buildings to reduce vacancy and enhance revenue.

*Ongoing. Attended the 2024 ICSC Central conference in Chicago and promoted several vacant properties, especially vacant land in the Village Center area. Updated the new economic development page on the Village website to market the Village. The Village remains an attractive business location and almost 15 new businesses opened and/or relocated to the Village (YTD) in 2024, including:*

- *Industrial and Manufacturing –*
  - *American Nut – 960 Muirfield Dr.*
- *Local and national retailers –*
  - *Dollar Tree – 1557 Irving Park Rd.*
  - *Raiz Salon Suites – 1975 Devon Ave.*
  - *Epic Dental Spa – 1824 Irving Park Rd.*
  - *Heavenly Home Care – 1060 Lake St.*
  - *Arham Halal Foods – 2030 Army Trail Rd.*
- *Restaurants –*
  - *Sweet Basil Cafe – 7650 Barrington Rd.*
  - *Orale Mexican Bar & Grill – 7219 Orchard Ln.*
  - *Syedi’s Restaurant & Banquet – 2020 Army Trail Rd.*
  - *Antojitos Mi Loco – 1509 Irving Park Rd.*
  - *Ace Sushi (new location in Caputo’s) – 1250 Lake St.*
  - *La Joya Mexican Grill – 1222 Lake St.*
  - *Feast Asian Buffet – 7620 Barrington Rd.*

*Several existing businesses, such as RGM, JFC, and Los 2 Brothers expanded into vacant locations, indicating business retention and growth. Hanover Park’s vacancy rate is nearing historic lows, limiting the available space for additional new businesses.*

2. Develop and evaluate business assistance programs, including Façade Improvement Grants.

*Completed and ongoing. Staff publicized this grant opportunity and is currently working with 3 new applicants. Staff is also connecting businesses with several resources such as the NLNW, WBDC, SBDC and WBDC that already offer business assistance. Staff compiled a “How to Start and Grow Your Business” Guide that provides step by step guidance and also lists local and regional resources. CED has hired a new Economic Development Coordinator who will provide business outreach and assistance.*

3. Facilitate the sale of Hanover Square to a private sector owner.

*Completed. The Shopping Center was sold to a private sector buyer. The Hanover Square LLC has now been dissolved and funds appropriately accounted for in the TIF and Village’s general fund.*

4. Facilitate development in the Village Center, including luxury residential options and “move up” housing.

*Ongoing. Prelim Plan approved for 80 upscale townhomes (Park Gateway). Concepts reviewed for new multi-family housing with amenities at the NW corner of Lake and Barrington and the South Commuter Lot. Also discussing new housing along Devon Ave. Final approval granted*

for the sale and resubdivision of 2 formerly Village-owned lots at Center and Elm for 2 new single-family houses. Additional new small residential subdivisions are ongoing.

## Strategic Plan Goal #2: Focused Economic Development & Redevelopment

1. Recruit businesses missing in the community, with a focus on family-style restaurants, breweries, and specialty coffee shops.

*Ongoing. Several new family-friendly restaurants have opened, including Sweet Basil Café, Orale Mexican Grill, Korean Bbq, Antojitos Mi Loco, Syedi's Banquets, etc. We are in process of recruiting specialty coffee shops and a national restaurant. The market is trending down for breweries, but recruitment efforts continue.*

2. Market major sites with a focus on Village Center sites.

*Ongoing. Coordinated with several developers for the potential development of several sites including the NWC of Church and Lake, NWC of Lake and Barrington, and some vacant sites within the Village Center area. Following RFQ, working with a developer for the south commuter lot. Marketed all available properties at ICSC and on Village website.*

3. Implement new Village Center Zoning regulations.

*Completed and ongoing. Staff is now reviewing proposals in accordance with these new regulations. Church and Lake, S Comm Lot, Lake and Center, Church and County Farm.*

4. Continue to update on-line database of all available sites and upload on Village website.

*Ongoing. All available sites are uploaded to the Location One Information System (LOIS), a service provided at no cost by the IL Department of Commerce. This GIS-based program allows spatial search of Hanover Park properties and provides demographic and economic data for each site.*

5. Continue to update the on-line database of employers on a regular basis.

*Ongoing. Community Development staff continuously updates the Business Directory and uses this resource as a tool for economic development. Website info was added for each business (where available).*

6. Continue to promote the digital job board, connecting job seekers with local employers.

*Completed. Job Board for local jobs [www.hpil.org/jobs](http://www.hpil.org/jobs) is live and businesses have been posting jobs. Hanover Park businesses can submit a simple form and Staff, after review, will upload any job opportunities located within the Village. Staff continues to promote this service.*

7. Maintain the social media presence for economic development to showcase local businesses and promote local business resources.

*Completed and ongoing. Staff created a Hanover Park Community and Economic Development Facebook page which is focused on business-oriented articles, events, seminars and various business assistance resources. Some regular posts include sharing Hanover Park Village e-News, Foodie Fridays, events hosted by the Chambers of Commerce and WBDC that provide networking or business assistance, ribbon cuttings, and community events. On average, we post once a day.*

*Staff also created a new "Hanover Park To-Go" Facebook page to support and promote local restaurants. The page now has almost 300 followers and several local restaurants post regularly, as do many patrons.*

8. Continue providing timely information to businesses through the Business Matters Newsletters, online resources, seminars, and social media.

*Ongoing. The newsletter is sent monthly, with special editions for targeted outreach (for example: restaurants only, or DuPage/Cook only businesses). Community and Economic Development staff regularly updates the website and post business seminars. Similar resources are also posted to the new Facebook page.*

9. Expand/update the webpages under the “Business” tab of the Village website.

*Completed and ongoing. Updated the new economic development web page, [www.hpil.org/development](http://www.hpil.org/development). This is a “one stop shop” for anything related to business and development. Businesses and developers can find resources for starting a business, posting local jobs, development forms and guidelines, and Village plans and studies, among many other useful resources. Staff created a “Start and Grow Your Business” guide as a comprehensive resource for anyone looking to open a business in the Village. Staff continues to review and expand the Village’s online resources as new information and programs become available.*

10. Implement recommendations from the Homes for a Changing Region housing study.

*Completed and ongoing. A recommendation for zoning code text amendment was researched and adopted for residential non-conforming zoning lots to enable certain existing ones to develop. A similar text amendment will be presented for commercial zoning lots.*

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan, Irving Park Rd Corridor Study, and Homes for a Changing Region housing study where practical.

*Completed and ongoing. A new MPD and Prelim Plat was approved for an 80-unit townhome development implementing the recently adopted Village Center Zoning. Two concept plans are also under review utilizing the Village Center/TOD Plans and the new zoning. A Text Amendment modifying Zoning requirements for non-conforming lots was also processed, per a recommendation of the HOMES housing study.*

2. Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.

*Completed and on-going. Construction of the new 20 Townhomes at Wise and Farmstead fill a major gap in sidewalks along Irving Park Rd and Farmstead Rd. IDOT is finishing construction at the Wise and Irving Park Road Intersection. Staff collaborates with Public Works on proposed bike paths and on a connection between Church Rd. and County Farm Rd. New developments are required to plan for and install pedestrian and bike path improvements for connectivity. The Village Center Code has new infrastructure requirements for Master Planned Developments that will facilitate a more vibrant and walkable downtown.*

### Strategic Plan Goal #4: Community Image & Identity

1. Promote and administer the Façade Improvement Grant program within TIF Districts.

*Completed and ongoing. Working with 3 applicants. Based on feedback, staff also proposed changes to the grant to distinguish shopping centers from individual properties, for a higher level of funding assistance.*

2. Propose Zoning and Sign Code updates, as needed.

*Completed and ongoing. The Village adopted a staff-initiated Text Amendment regarding residential lot sizes and the Development Commission is considering one for commercial lots. Other recent proposed or adopted Text Amendments include EV charging, a new Authorized Variance in the Sign Code, a new regulatory framework for Temporary Uses (including food trucks), and historic preservation in the Village Center.*

3. Implement current zoning and sign codes through timely review of building and sign applications and processing of development applications.

*Completed and ongoing. Plans for various development projects were reviewed in a timely manner, even with a position vacant for several months. Staff also reviews building permits for compliance with Zoning and Sign Codes.*

4. Make recommendations to the Development Commission, as part of zoning reviews, to bring application into conformity with Village Codes, plans, and studies.

*Completed and ongoing. Staff has spent considerable time working with a likely applicant for the site at the corner of Lake St. and Barrington Rd. to prepare a Master Planned Development that requires as few Design Exceptions as possible.*

#### Strategic Plan Goal #5: Effective Governance

1. Facilitate update of the Village Comprehensive Plan.

*Ongoing. The process is expected to begin in the fourth quarter and continued into FY'25.*

2. Implement Village Center TOD zoning.

*Completed. The new Village Center Zoning has been codified. All new development proposals within the Village Center are reviewed under the new regulations, as part of implementation.*

3. Training and continuing education for planning staff to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.

*Ongoing. Staff attends seminars and webinars to stay current in planning and development trends and best practices. Director attended the APA National Planning Conference and Planner/Associate Planner attended the State APA Planning Conference.*

4. Implement process efficiencies which save staff time within and between departments.

*Ongoing. Community Development, Inspectional Services, Engineering and Code Enforcement staff meet regularly to discuss issues, upcoming projects and process improvement. Staff also reviews the Village development process, identify needed text amendments to improve efficiency in the approval process. Staff is working with the Village Attorney for text amendments and implementation.*

#### **Additional Accomplishments in 2024:**

- ✓ *Prepared and submitted annual reports for the 3 TIF Districts and held the annual JRB meetings.*

- ✓ *Director Govind serves on the Bartlett Area Chamber Board and the DuPage County Community Development Commission.*
- ✓ *The Village participated in the Lake Street Corridor Study, undertaken by DuPage County, as they consider strategies to use zoning as a tool to address concerns (such as property maintenance) and improve the quality of development. Consultants presented draft recommendations to the Village Board. Lake Street from Turnberry Drive to Gary Avenue is included in the study; the project continues east to Bloomingdale Road.*

## **2025 BUDGET GOALS**

### **Strategic Plan Goal #1: Financial Health**

1. Recruit businesses to vacant buildings and lots to reduce vacancy and enhance revenue, with specific focus on family-style and upscale restaurants and coffee shops.
2. Facilitate the timely sale and redevelopment of Village-owned lots, bringing quality developments, reducing Village costs, and enhancing revenue.
3. Implement business assistance programs, including Façade Improvement Grants and NLNW.
4. Facilitate development in the Village Center, including luxury and “move up” housing.
5. Continue the Business Retention Program with surveys and visits to large employers.

### **Strategic Plan Goal #2: Focused Economic Development & Redevelopment**

1. Recruit businesses missing in the community, with a focus on family-style and upscale restaurants and specialty coffee shops.
2. Market major sites and actively promote development opportunities, especially in all TIF Areas.
3. Continue to implement new Village Center Zoning regulations.
4. Create/update marketing materials for Village, including ads and articles in magazines. Maintain the social media presence for economic development to showcase local businesses and promote local business resources. Continue providing timely information to businesses through the Business Matters Newsletters, online resources, seminars, and social media.
5. Implement recommendations from the Homes for a Changing Region housing study.
6. Host a broker/developer ‘Meet up’ focused on commercial development.
7. Recruit applicants for the Façade Grant and NLNW program.
8. Evaluate and promote financial incentives.

### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Implement infrastructure, land use, and development recommendations from the Village Center and Transit Oriented Development (TOD) Plan, Irving Park Rd Corridor Study, and Homes for a Changing Region housing study where practical.
2. Implement infrastructure recommendations in proposed developments, per Village plans, including the Comprehensive plan, Bike Plan, etc.
3. Make recommendations for additional TIF capital expenditures.

### **Strategic Plan Goal #4: Community Image & Identity**

1. Promote and administer the Façade Improvement Grant program within TIF Districts.
2. Continue installation of Village Center streetscape with new developments.
3. Propose Zoning and Sign Code updates, as needed.

### **Strategic Plan Goal #5: Effective Governance**

1. Facilitate update of the Village’s Comprehensive Plan.

2. Implement Village Center TOD zoning.
3. Make recommendations to improve Village processes, including Land Cash and plat review.
4. Training and continuing education for planning staff to maintain current professional capacities and certifications and further zoning and economic development knowledge and skills.
5. Implement process efficiencies which save staff time within and between departments.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 010 - General Fund

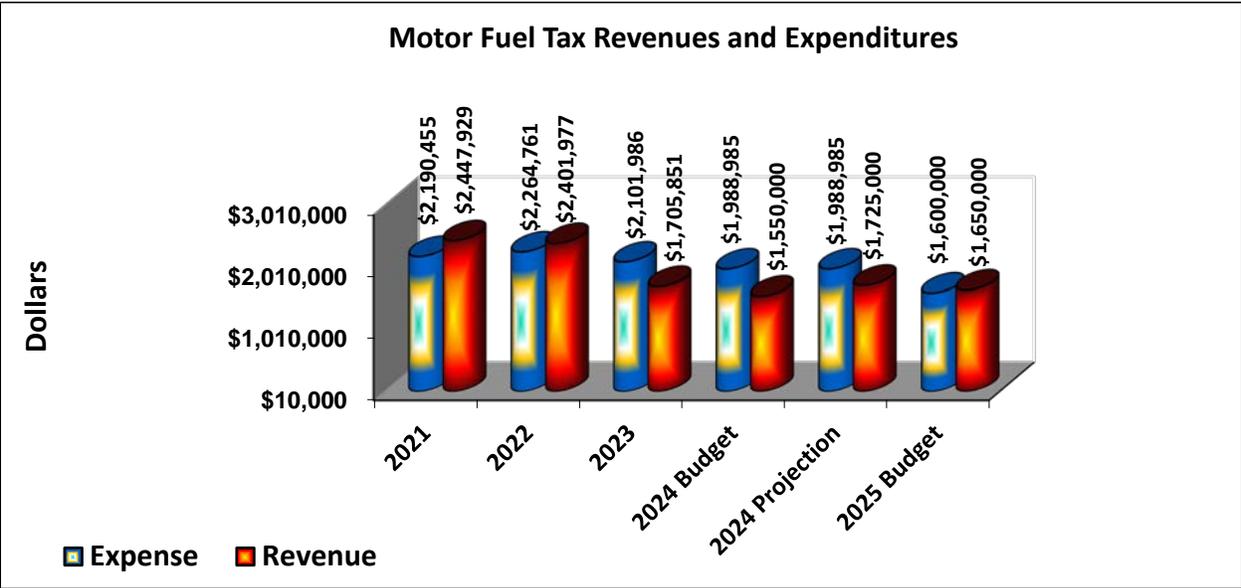
Department 9200 - Economic Development

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 321,546	\$ 297,665	\$ 377,518	\$ 455,508	\$ 419,074	\$ 486,694	\$ 31,186
401-412	Salaries - Part - Time	-	3,185	-	-	-	-	-
401-421	Overtime Compensation	4,840	3,660	927	4,000	2,000	3,000	(1,000)
401-441	State Retirement	41,475	31,897	32,500	41,404	37,761	45,315	3,911
401-442	Social Security	24,003	22,551	28,966	36,432	32,141	37,679	1,247
401-444	Employee Insurance	25,279	50,380	46,970	66,846	74,513	90,181	23,335
<b>Total Personnel Services</b>		<b>417,143</b>	<b>409,337</b>	<b>486,881</b>	<b>604,190</b>	<b>565,489</b>	<b>662,869</b>	<b>58,679</b>
402-411	Office Supplies	572	675	710	940	940	940	-
402-413	Memberships / Subscriptions	1,035	1,795	7,228	13,275	13,065	11,500	(1,775)
402-414	Books / Publications / Maps	-	10	-	-	-	-	-
<b>Total Commodities</b>		<b>1,607</b>	<b>2,480</b>	<b>7,938</b>	<b>14,215</b>	<b>14,005</b>	<b>12,440</b>	<b>(1,775)</b>
403-412	Postage	294	245	275	150	20	150	-
403-417	Tax Incentive Payments	5,704,843	6,083,219	3,706,902	3,225,000	2,400,000	2,000,000	(1,225,000)
403-436	Maintenance Agreements	1,257	1,199	1,144	1,665	1,665	1,665	-
403-452	Vehicle Maintenance & Replacement	3,328	3,328	3,328	3,328	3,328	3,328	-
403-461	Consulting Services	471	27,480	12,895	121,000	66,000	168,000	47,000
403-470	Binding & Printing	998	-	199	1,000	1,000	1,000	-
403-471	Schools / Conferences / Meetings	1,985	8,016	11,171	11,910	7,422	10,380	(1,530)
403-472	Transportation	-	4,115	3,036	3,200	987	950	(2,250)
<b>Total Contractual Services</b>		<b>5,713,176</b>	<b>6,127,602</b>	<b>3,738,951</b>	<b>3,367,253</b>	<b>2,480,422</b>	<b>2,185,473</b>	<b>(1,181,780)</b>
<b>Total Economic Development</b>		<b>\$ 6,131,927</b>	<b>\$ 6,539,419</b>	<b>\$ 4,233,769</b>	<b>\$ 3,985,658</b>	<b>\$ 3,059,916</b>	<b>\$ 2,860,782</b>	<b>\$ (1,124,876)</b>

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# MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund – The Illinois Motor Fuel Tax (MFT) is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of the State of Illinois. MFT is based on a consumption of motor fuel. MFT rates are 19.0 cents per gallon for regular unleaded and 7.5 cents for diesel fuel. The State of Illinois distributes 54.4% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships on a per capita basis (population). The money from this fund as directed by the State Law, can be utilized for the construction and maintenance of roads and related items. MFT law amended to impose a tax rate increase from 19.0 cents to 38.0 cents per gallon beginning July 1, 2019. It is important to note that although the tax rate on MFT has doubled, municipalities do NOT receive an amount equal the double of the current allotment. Municipality receive two allotments of different amounts effective September 2019 (liability for July 2019). The motor fuel tax is also tied to inflation and will rise in the future without lawmaker approval. The State of Illinois distributes 32.00% of the monies to local taxing districts based on a statutory formula: 49.10% to Municipality, 16.74% to Counties over 1M population, 18.27% to Counties under 1M population and 15.89% to Road districts/Townships.



MFT	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	2,447,929	2,401,977	1,705,851	1,550,000	1,725,000	1,650,000
Expenditures	2,190,455	2,264,761	2,101,986	1,988,985	1,988,985	1,600,000
Difference	257,474	137,216	(396,135)	(438,985)	(263,985)	50,000

The Motor Fuel Tax Fund is used for street resurfacing program of the Village. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the Village's share of the gasoline tax. FY2025 revenue is budgeted at \$1,650,000 while total expenditures are \$1,600,000. A surplus of \$50,000 will be added which leaves an ending fund balance of \$1,164,446 at the end of FY2025.



**PURPOSE STATEMENT**

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Street Resurfacing – Miles	2.219	0	7.52	6.85	5.87
Street Reconstruction – Miles	0.35	1.05	0	0	0.14

Through this funding, the Village provides reconstruction and rehabilitation of existing Village streets utilizing State of Illinois Motor Fuel Tax (MFT) funds.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

- ✓ Strategically used MFT and RBI funding to resurface Village streets.  
*Completed – First through fourth quarters. Approximately six miles of streets were resurfaced.*

<b>Street</b>	<b>From</b>	<b>To</b>	<b>County</b>
<b>Audrey Ln</b>	Don Carlos Dr	Schick Rd	DuPage
<b>Burr Oak St</b>	Hickory St	Walnut Ave	Cook
<b>Church St</b>	Maple Ave	Walnut Ave	Cook
<b>Don Carlos Ct</b>	Don Carlos Dr	Dead End	DuPage
<b>Don Carlos Ct</b>	Grand Duell Way	Audrey Ln	DuPage
<b>Edgebrook Ln</b>	Countryside Dr	Walnut Ave	Cook
<b>Edgebrook Ct</b>	Edgebrook Ln	Dead End	Cook
<b>Grand Duell Way</b>	Schick Rd	Don Carlos Dr	DuPage
<b>Glenwood Ln</b>	Countryside Dr	Walnut Ave	Cook
<b>Hawthorne Ln</b>	Countryside Dr	Walnut Ave	Cook
<b>Hickory St</b>	Walnut Ave	Burr Oak St	Cook
<b>Magnolia St</b>	Park Ave	Walnut Ave	Cook
<b>Meadowbrook Ln</b>	Countryside Dr	Walnut Ave	Cook
<b>Nautilus Ln</b>	Windward Ln	County Farm Rd	DuPage
<b>Port Dr</b>	Nautilus Ln	Windward Ln	DuPage
<b>Sandpiper Dr</b>	Windward Ln	Army Trail Rd	DuPage
<b>Starboard Dr</b>	Windward Ln	Nautilus Ln	DuPage
<b>Sycamore Ave</b>	Chestnut St	East Ave	DuPage
<b>Tiburon Ct</b>	Catalina Dr	Dead End	DuPage
<b>Walnut Av</b>	Barrington Rd	Center Ave	Cook

<b>Westchester Dr</b>	Edgebrook Ln	Orchard Ln	Cook
<b>Whaler Ln</b>	Starboard Dr	County Farm Rd	DuPage
<b>Wildwood Ct</b>	Wildwood Ln	Dead End	DuPage
<b>Wildwood Ln</b>	Woodlake Dr	County Farm Rd	DuPage
<b>Windward Ln</b>	Woodlake Dr	County Farm Rd	DuPage

## 2025 BUDGET GOALS

### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Strategically use MFT funding to resurface Village streets.  
*First through fourth quarters.*

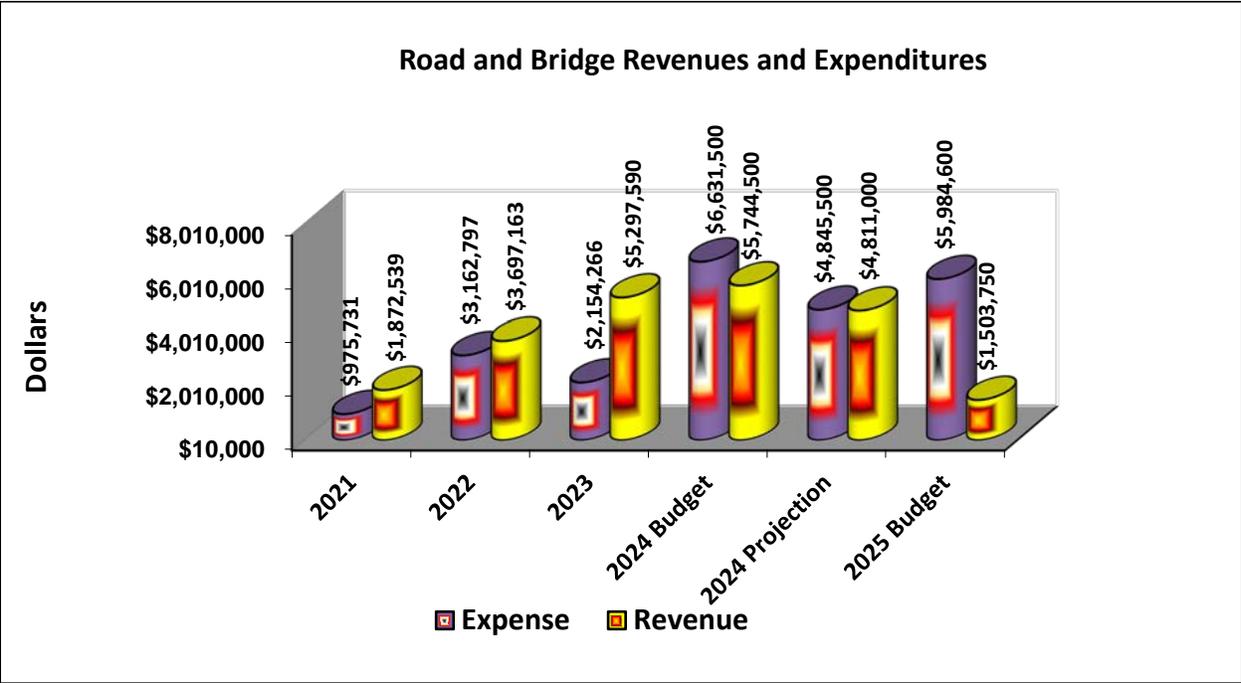
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 11 - Motor Fuel Tax Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
331-303 Motor Fuel Tax	\$ 1,487,858	\$ 1,521,509	\$ 1,617,261	\$ 1,500,000	\$ 1,650,000	\$ 1,600,000	\$ 100,000
332-301 State Grants	834,190	834,190	-	-	-	-	-
<b>Total Intergovernmental Revenue</b>	<b>2,322,048</b>	<b>2,355,699</b>	<b>1,617,261</b>	<b>1,500,000</b>	<b>1,650,000</b>	<b>1,600,000</b>	<b>100,000</b>
361-300 Interest on Investments	881	37,301	93,721	50,000	75,000	50,000	-
362-300 Net Change in Fair Value	-	8,977	(5,132)	-	-	-	-
<b>Total Investment Income</b>	<b>881</b>	<b>46,278</b>	<b>88,590</b>	<b>50,000</b>	<b>75,000</b>	<b>50,000</b>	<b>-</b>
380-311 Reimb Exp-MFT	125,000	-	-	-	-	-	-
<b>Total Miscellaneous Revenue</b>	<b>125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 2,447,929</b>	<b>\$ 2,401,977</b>	<b>\$ 1,705,851</b>	<b>\$ 1,550,000</b>	<b>\$ 1,725,000</b>	<b>\$ 1,650,000</b>	<b>\$ 100,000</b>
<b>Expenditures and Other Financing Uses</b>							
413-422 Improvement Other Than Buildings	\$ 2,190,455	\$ 2,264,761	\$ 2,101,986	\$ 1,988,985	\$ 1,988,985	\$ 1,600,000	\$ (388,985)
<b>Total Capital Outlay</b>	<b>2,190,455</b>	<b>2,264,761</b>	<b>2,101,986</b>	<b>1,988,985</b>	<b>1,988,985</b>	<b>1,600,000</b>	<b>(388,985)</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 2,190,455</b>	<b>\$ 2,264,761</b>	<b>\$ 2,101,986</b>	<b>\$ 1,988,985</b>	<b>\$ 1,988,985</b>	<b>\$ 1,600,000</b>	<b>\$ (388,985)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 257,475</b>	<b>\$ 137,216</b>	<b>\$ (396,136)</b>	<b>\$ (438,985)</b>	<b>\$ (263,985)</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>1,379,877</b>	<b>1,637,351</b>	<b>1,774,567</b>	<b>1,378,431</b>	<b>1,378,431</b>	<b>1,114,446</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 1,637,351</b>	<b>\$ 1,774,567</b>	<b>\$ 1,378,431</b>	<b>\$ 939,446</b>	<b>\$ 1,114,446</b>	<b>\$ 1,164,446</b>	<b>\$ -</b>

# ROAD AND BRIDGE FUND

The Road and Bridge Fund – used to account for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing provided by the Township’s Personal Property Replacement Tax, and the annual Road & Bridge property tax levy, gasoline taxes and Interfund transfer from General Fund.



Road & Bridge	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	1,872,539	3,697,163	5,297,590	5,744,500	4,811,000	1,503,750
Expenditures	975,731	3,162,797	2,154,266	6,631,500	4,845,500	5,984,600
Difference	896,808	534,366	3,143,324	(887,000)	(34,500)	(4,480,850)

The Road and Bridge Fund is used for road and bridge improvements, traffic signal maintenance, and associated infrastructures, such as sidewalks. FY2025 revenue is budgeted at \$1,503,750 included is the estimated increase from Gasoline Tax amending the rate from \$0.02 cents to \$0.05 cents per US gallon effective January 1, 2025. The total expenditures are \$5,984,600. A deficit of \$4,480,850 will be offset by the Fund balance leaving an ending fund balance of \$559,062 at the end of FY2025. In FY2025 grants, include the funding for the project for Lake Street Multi-use Path Phase 3 of \$142,500, County Farm trail engineering of \$131,250, the Arlington Bridge Phase 3 of \$120,000, and the Turnberry resurfacing a DCEO grant of \$500,000.

### **PURPOSE STATEMENT**

To provide for a capital expansion program, as well as a reconstruction program, for the Village's transportation system, including streets, bridges, and accompanying drainage system.

### **DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Road and Bridge Fund provides funds needed to accomplish the following functions necessary to implement a transportation system improvement:

- Corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.
- Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.
- Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.
- Traffic signals - this activity includes an annual maintenance contract.
- Maintenance of the Village's roadway lighting systems.
- Capital improvements to the transportation system within the Village, including new sidewalk additions, arterial fencing, drainage improvements, etc.

### **2024 ACCOMPLISHMENTS**

#### **Strategic Plan Goal #1: Financial Health**

- ✓ Utilized Capital Grants received from the State of Illinois to maximize improvements to the Village's Infrastructure.  
*Ongoing – First through fourth quarters.*
- ✓ Strategically applied for grant opportunities to help fund Village projects with State and Federal Funds.  
*Ongoing – First through fourth quarters. Staff continues to apply for and receive several grants.*

#### **Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

- ✓ Coordinated with IDOT for the construction of the Arlington Drive Bridge Replacement Project, which is partially grant-funded.  
*Ongoing – The project will go to bid in the fourth quarter of 2024 and be constructed in 2025.*
- ✓ Coordinated with IDOT for letting and begin construction on the County Farm Road Multi-Use Path. *Ongoing – The project will go to bid in the fourth quarter of 2024 and be constructed in 2025.*
- ✓ Coordinated the Phase 1 engineering design of the Lake Street Multi-use Path.  
*Ongoing – First through fourth quarters.*

#### Strategic Plan Goal #4: Community Image and Identity

- ✓ Coordinated roadway improvements (e.g., resurfacing, reconstruction, preventative maintenance) through a data-driven approach using a pavement condition rating system to improve and maintain roadway infrastructure.  
*Ongoing – First through fourth quarters. Approximately 22.34 miles of roadways were improved this year.*
- ✓ Coordinated engineering design of bike paths to encourage multi-modal transportation throughout the Village.  
*Ongoing – First through fourth quarters. Design of the Lake Street and County Farm Road Multi-Use Paths is currently underway.*

### 2025 BUDGET GOALS

#### Strategic Plan Goal #1: Financial Health

1. Utilize Capital Grants received from the State of Illinois to maximize improvements to Village infrastructure.  
*First through fourth quarters.*
2. Strategically apply for grant opportunities to help fund projects with State and Federal dollars.  
*First through fourth quarters.*

#### Strategic Plan Goal #3: Maintain and Enhance Infrastructure

1. Coordinate with IDOT for the construction of the Arlington Drive Bridge Replacement Project, which is partially grant-funded.  
*First through fourth quarters.*
2. Coordinate with IDOT for the construction of the County Farm Road Multi-Use Path.  
*First through fourth quarters.*
3. Oversee repairs to sidewalks to reduce trip hazards.  
*First through fourth quarters.*

#### Strategic Plan Goal #4: Community Image and Identity

1. Coordinate roadway improvements (e.g., resurfacing, reconstruction, preventative maintenance) through a data-driven approach using a pavement condition rating system to improve and maintain roadway infrastructure.  
*First through fourth quarters.*
2. Coordinate lighting design with IDOT for lighting improvements along Irving Park Road, which is partially grant-funded.  
*First through fourth quarters.*

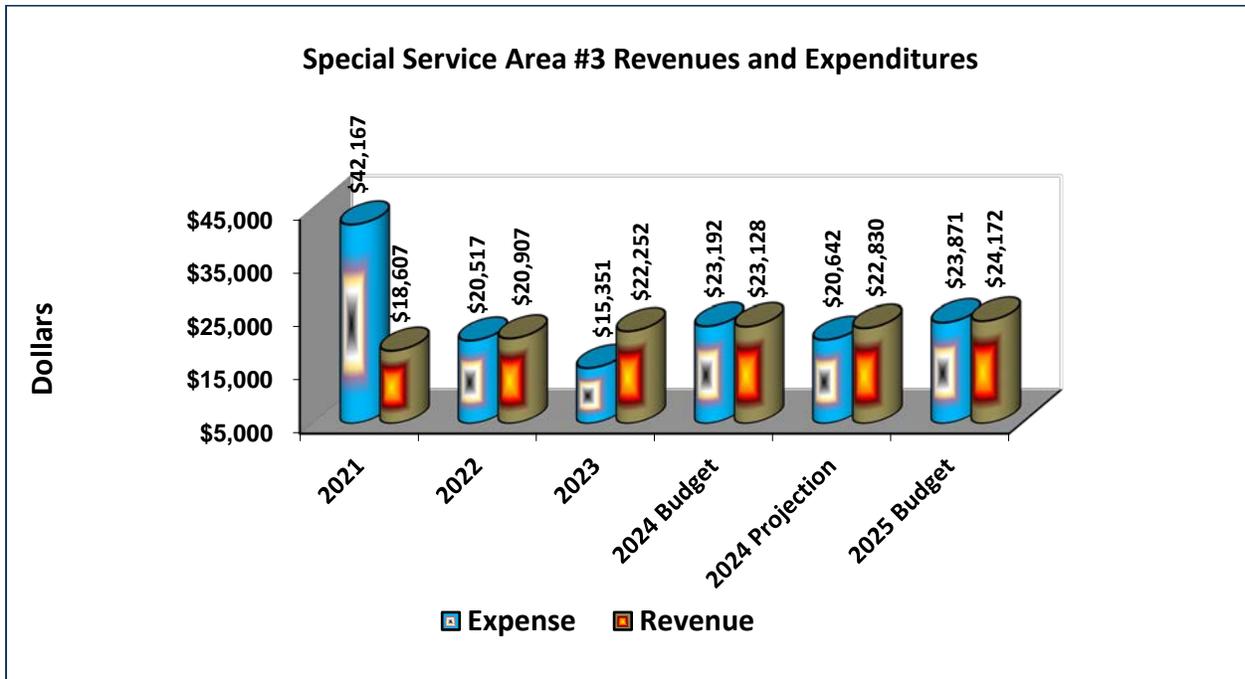
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 12 - Road and Bridge Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-304 Township Tax Levy - Current	\$ 104,980	\$ 98,252	\$ 103,625	\$ 95,000	\$ 95,000	\$ 95,000	\$ -
314-302 Gasoline Tax	142,812	110,183	108,857	135,000	185,000	504,000	369,000
Total Taxes	<u>247,792</u>	<u>208,435</u>	<u>212,482</u>	<u>230,000</u>	<u>280,000</u>	<u>599,000</u>	<u>369,000</u>
331-301 Personal Property Replacement	6,346	11,695	7,011	3,500	6,000	6,000	2,500
332-301 State Grants	217,971	-	-	1,010,000	-	893,750	(116,250)
Total Intergovernmental Revenue	<u>224,317</u>	<u>11,695</u>	<u>7,011</u>	<u>1,013,500</u>	<u>6,000</u>	<u>899,750</u>	<u>(113,750)</u>
361-300 Interest On Investments	430	20,144	83,086	1,000	25,000	5,000	4,000
362-300 Net Change In Fair Value	-	4,989	(4,989)	-	-	-	-
Total Investment Income	<u>430</u>	<u>25,133</u>	<u>78,097</u>	<u>1,000</u>	<u>25,000</u>	<u>5,000</u>	<u>4,000</u>
391-301 Interfund General Fund	1,400,000	3,451,900	5,000,000	4,500,000	4,500,000	-	(4,500,000)
Total Interfund Transfer	<u>1,400,000</u>	<u>3,451,900</u>	<u>5,000,000</u>	<u>4,500,000</u>	<u>4,500,000</u>	<u>-</u>	<u>(4,500,000)</u>
Total Revenues and Other Financing Sources	<u>\$ 1,872,539</u>	<u>\$ 3,697,163</u>	<u>\$ 5,297,590</u>	<u>\$ 5,744,500</u>	<u>\$ 4,811,000</u>	<u>\$ 1,503,750</u>	<u>\$ (4,240,750)</u>
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	\$ 156,752	\$ 155,265	\$ 107,319	\$ 165,000	\$ 160,000	\$ 165,000	\$ -
Total Commodities	<u>156,752</u>	<u>155,265</u>	<u>107,319</u>	<u>165,000</u>	<u>160,000</u>	<u>165,000</u>	<u>-</u>
403-415 Street Lighting	46,317	35,391	59,104	60,000	62,000	65,100	5,100
403-435 M & R - Streets & Bridges	404,701	463,379	392,325	835,000	800,000	850,000	15,000
403-436 Maintenance Agreements	23,686	18,267	7,376	28,500	28,500	28,500	-
403-437 M & R - Other Equipment	9,244	6,184	5,670	15,000	15,000	15,000	-
403-464 Engineering Services	96,158	178,292	337,503	1,450,000	850,000	873,000	(577,000)
Total Contractual Services	<u>580,106</u>	<u>701,513</u>	<u>801,977</u>	<u>2,388,500</u>	<u>1,755,500</u>	<u>1,831,600</u>	<u>(556,900)</u>
413-422 Improvement Other Than Buildings	238,873	2,306,019	1,244,971	4,078,000	2,930,000	3,988,000	(90,000)
Total Capital Outlay	<u>238,873</u>	<u>2,306,019</u>	<u>1,244,971</u>	<u>4,078,000</u>	<u>2,930,000</u>	<u>3,988,000</u>	<u>(90,000)</u>
Total Expenditures and Other Financing Uses	<u>\$ 975,731</u>	<u>\$ 3,162,797</u>	<u>\$ 2,154,266</u>	<u>\$ 6,631,500</u>	<u>\$ 4,845,500</u>	<u>\$ 5,984,600</u>	<u>\$ (646,900)</u>
Net Change in Fund Balance	<u>\$ 896,808</u>	<u>\$ 534,366</u>	<u>\$ 3,143,324</u>	<u>\$ (887,000)</u>	<u>\$ (34,500)</u>	<u>\$ (4,480,850)</u>	<u>\$ -</u>
Beginning Fund Balance	<u>499,913</u>	<u>1,396,722</u>	<u>1,931,088</u>	<u>5,074,412</u>	<u>5,074,412</u>	<u>5,039,912</u>	<u>-</u>
Ending Fund Balance	<u>\$ 1,396,722</u>	<u>\$ 1,931,088</u>	<u>\$ 5,074,412</u>	<u>\$ 4,187,412</u>	<u>\$ 5,039,912</u>	<u>\$ 559,062</u>	<u>\$ -</u>

# SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of five percent (5.0%) of the assessed value, as equalized, of the property.

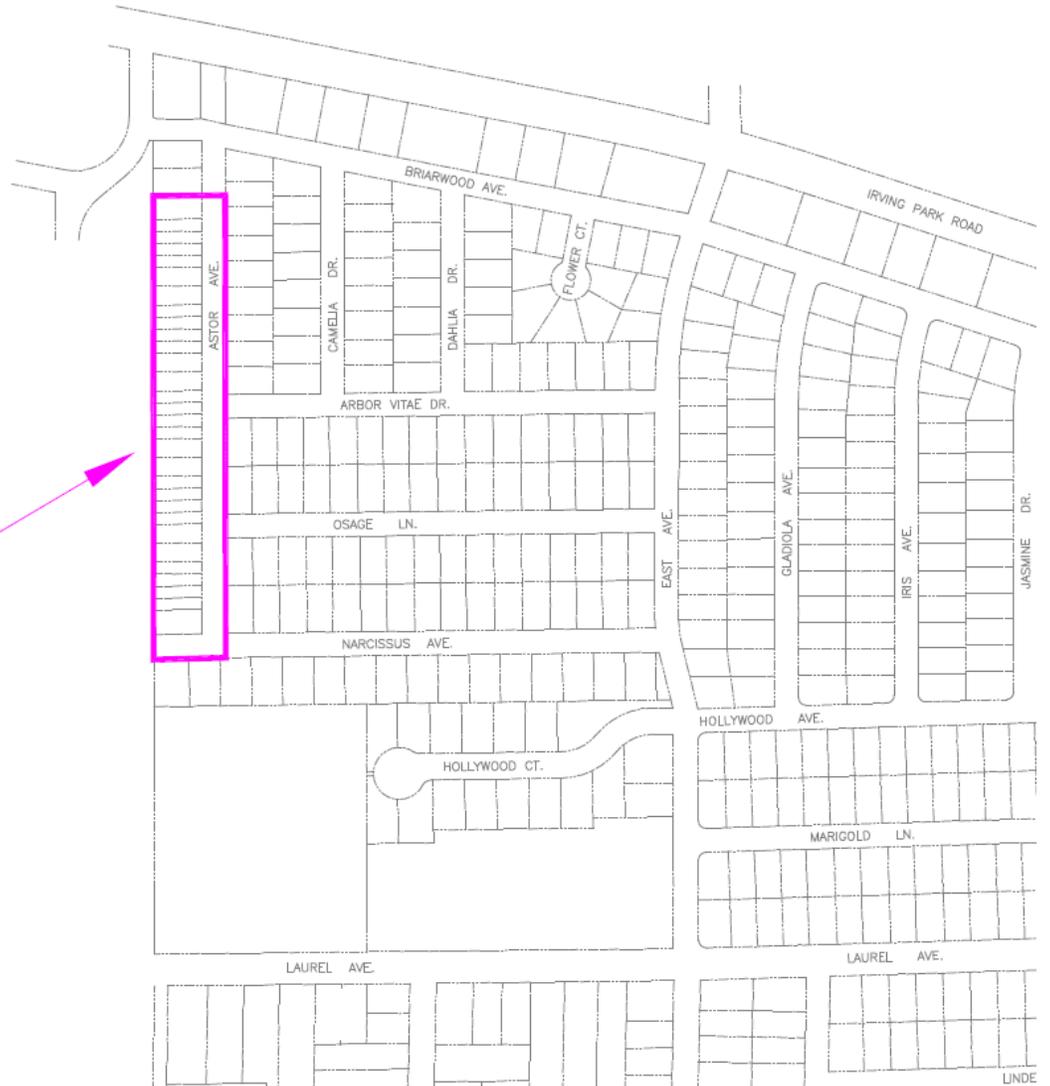


SSA #3	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	18,607	20,907	22,252	23,128	22,830	24,172
<b>Expenditures</b>	42,167	20,517	15,351	23,192	20,642	23,871
<b>Difference</b>	(23,560)	390	6,901	(64)	2,188	301

The Special Service Area #3 (**Astor Avenue**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and other miscellaneous maintenance and improvements in Special Service Area #3. FY2025 revenues are budgeted at \$24,172 including a permit fee for the 21 spaces located at the Astor Avenue area for \$2,100, while total expenditures are \$23,871, which accounts for garbage and snow removal services with a surplus of \$301 which brings an ending fund balance of \$26,689 at the end of FY2025.

# SPECIAL SERVICE AREA #3 MAP (Astor Avenue)

SSA 3



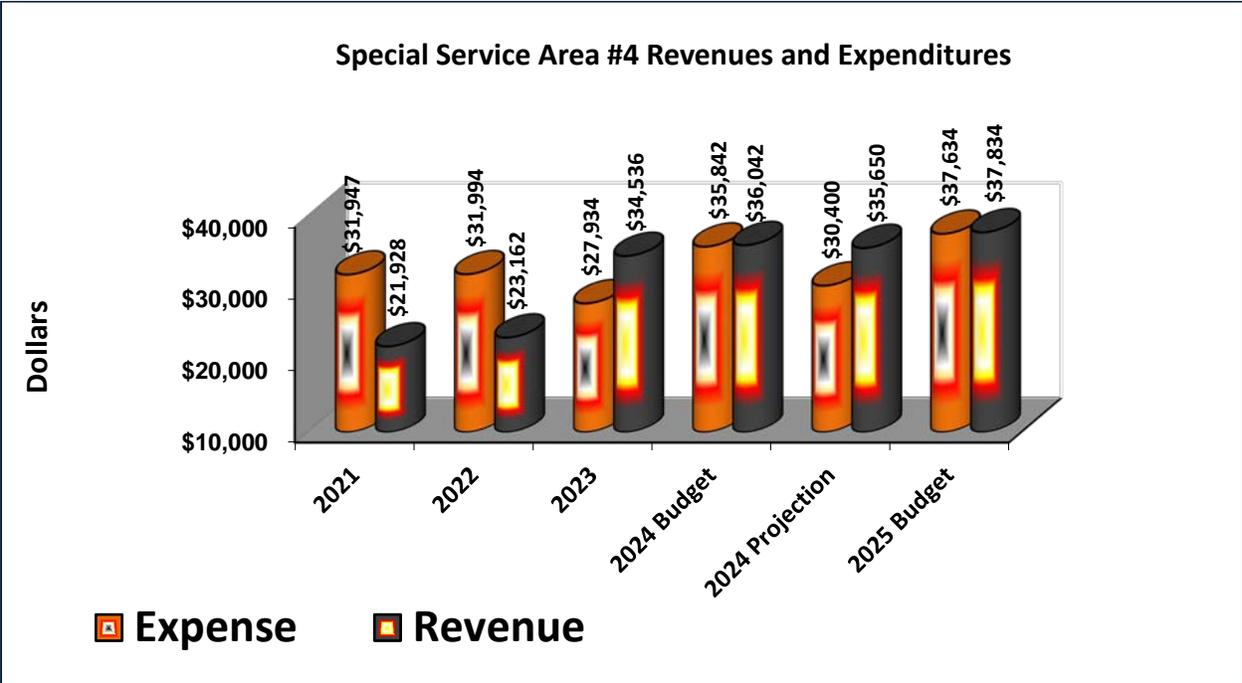
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 13 - Special Service Area #3 Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 3	\$ 18,591	\$ 18,689	\$ 19,633	\$ 20,878	\$ 20,500	\$ 21,922	\$ 1,044
Total Taxes	18,591	18,689	19,633	20,878	20,500	21,922	1,044
323-310 Parking Lot Permit Fee	-	2,100	2,140	2,100	2,100	2,100	-
Total Fees	-	2,100	2,140	2,100	2,100	2,100	-
361-300 Interest On Investments	17	118	480	150	230	150	-
Total Investment Income	17	118	480	150	230	150	-
Total Revenues and Other Financing Sources	\$ 18,607	\$ 20,907	\$ 22,252	\$ 23,128	\$ 22,830	\$ 24,172	\$ 1,044
<b>Expenditures and Other Financing Uses</b>							
402-427 Materials & Supplies	\$ -	\$ 531	\$ -	\$ -	\$ -	\$ -	\$ -
Total Commodities	-	531	-	-	-	-	-
403-451 Equipment Rentals	19,850	19,986	15,351	23,192	20,642	23,871	679
Total Contractual Services	19,850	19,986	15,351	23,192	20,642	23,871	679
413-422 Improvement Other Than Buildings	22,317	-	-	-	-	-	-
Total Capital Outlay	22,317	-	-	-	-	-	-
Total Expenditures and Other Financing Uses	\$ 42,167	\$ 20,517	\$ 15,351	\$ 23,192	\$ 20,642	\$ 23,871	\$ 679
Net Change in Fund Balance	\$ (23,560)	\$ 390	\$ 6,902	\$ (64)	\$ 2,188	\$ 301	\$ -
Beginning Fund Balance	40,468	16,909	17,298	24,200	24,200	26,388	-
Ending Fund Balance	\$ 16,909	\$ 17,298	\$ 24,200	\$ 24,136	\$ 26,388	\$ 26,689	\$ -

# SPECIAL SERVICE AREA #4 FUND

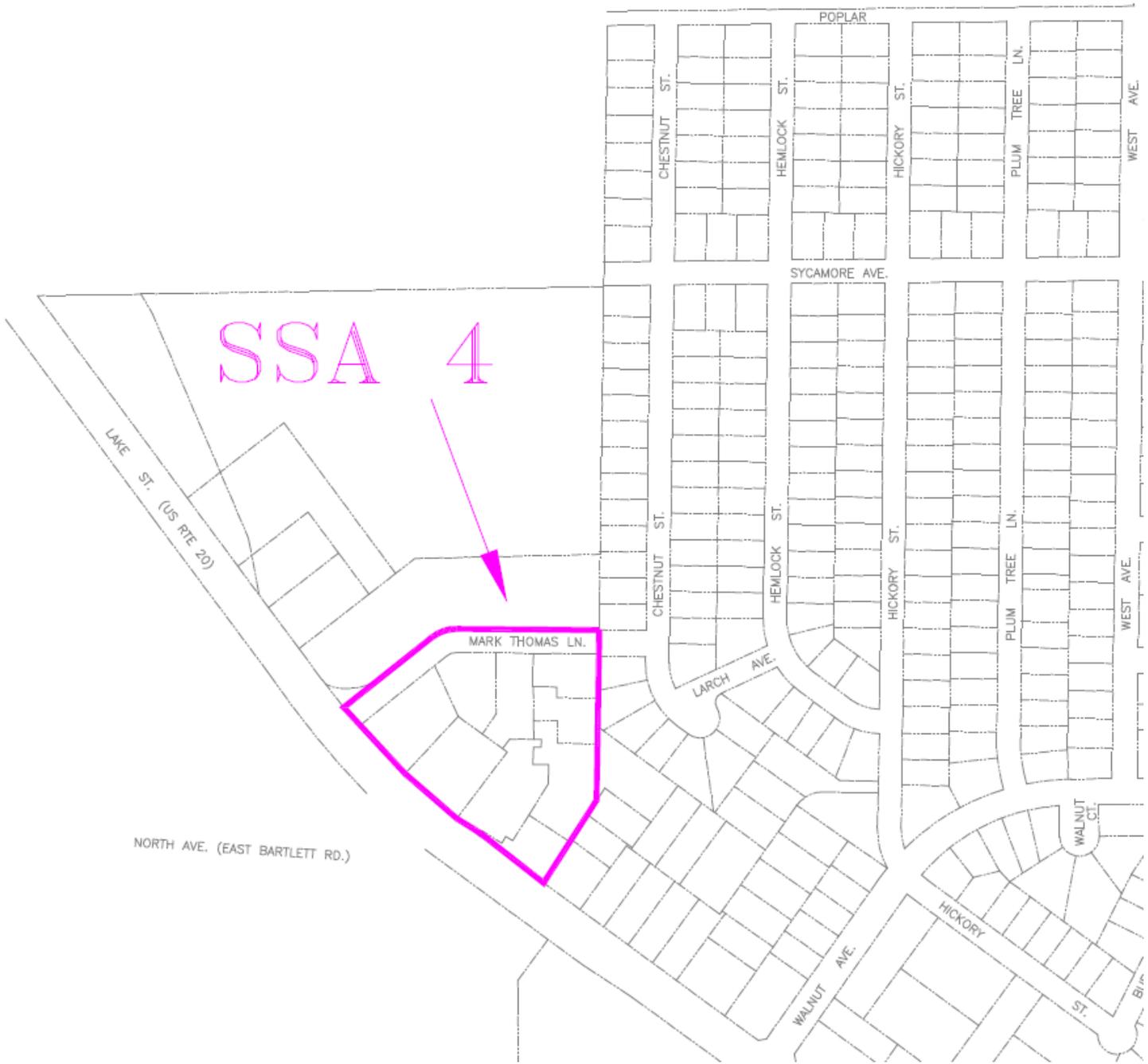
The Special Service Area #4 Fund – accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of four percent (4.0%) of the assessed value, as equalized, of the property.



SSA #4	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	21,928	23,162	34,536	36,042	35,650	37,834
Expenditures	31,947	31,994	27,934	35,842	30,400	37,634
Difference	(10,019)	(8,832)	6,602	200	5,250	200

The Special Service Area #4 (**Mark Thomas and Leslie Lane**) will benefit specifically from the municipal services to be provided including garbage and refuse disposal, snow removal services and miscellaneous maintenance and improvements in the Special Service Area #4. In FY2023 staff levied the actual expenses of \$34,135, that is more than 5% of the approved prior year extended tax levy, which triggered a public hearing on December 1, 2022. The Fund Balance was used to offset the deficit since FY2015. This Fund can no longer afford to do that. FY2025 revenues budgeted at \$37,834, while total expenditures are \$37,634, which accounts for garbage and snow removal services. The surplus of \$200 will be added to the fund balance which brings an ending fund balance of \$29,525 at the end of FY2025.

# SPECIAL SERVICE AREA #4 MAP (Mark Thomas and Leslie Lane)



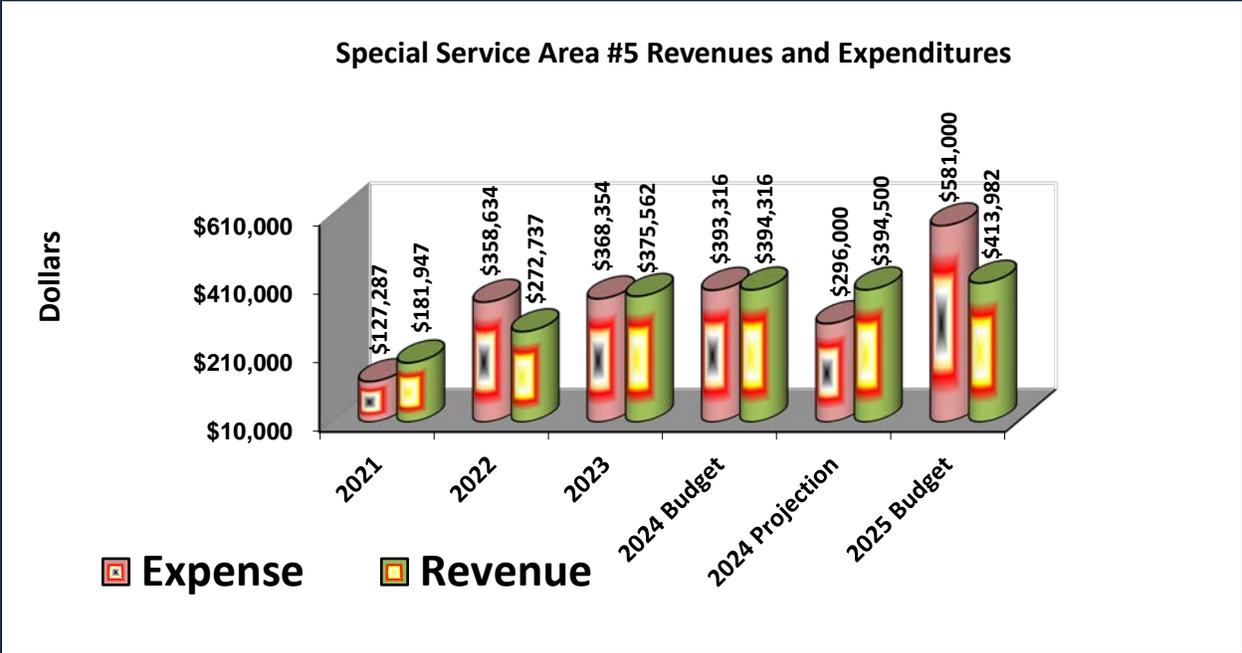
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 14 - Special Service Area #4 Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 4	\$ 21,914	\$ 23,012	\$ 34,347	\$ 35,842	\$ 35,500	\$ 37,634	\$ 1,792
Total Taxes	21,914	23,012	34,347	35,842	35,500	37,634	1,792
361-300 Interest On Investments	14	149	188	200	150	200	-
Total Investment Income	14	149	188	200	150	200	-
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 21,928</b>	<b>\$ 23,162</b>	<b>\$ 34,536</b>	<b>\$ 36,042</b>	<b>\$ 35,650</b>	<b>\$ 37,834</b>	<b>\$ 1,792</b>
<b>Expenditures and Other Financing Uses</b>							
403-412 Postage	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ (150)
403-451 Equipment Rentals	27,233	31,790	27,934	35,692	30,400	37,634	1,942
403-462 Legal Services	-	204	-	-	-	-	-
Total Contractual Services	27,233	31,994	27,934	35,842	30,400	37,634	1,792
413-422 Improvement Other Than Buildings	4,714	-	-	-	-	-	-
Total Capital Outlay	4,714	-	-	-	-	-	-
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 31,947</b>	<b>\$ 31,994</b>	<b>\$ 27,934</b>	<b>\$ 35,842</b>	<b>\$ 30,400</b>	<b>\$ 37,634</b>	<b>\$ 1,792</b>
Net Change in Fund Balance	\$ (10,019)	\$ (8,833)	\$ 6,602	\$ 200	\$ 5,250	\$ 200	\$ -
Beginning Fund Balance	36,325	26,306	17,473	24,075	24,075	29,325	-
Ending Fund Balance	\$ 26,306	\$ 17,473	\$ 24,075	\$ 24,275	\$ 29,325	\$ 29,525	\$ -

# SPECIAL SERVICE AREA #5 FUND

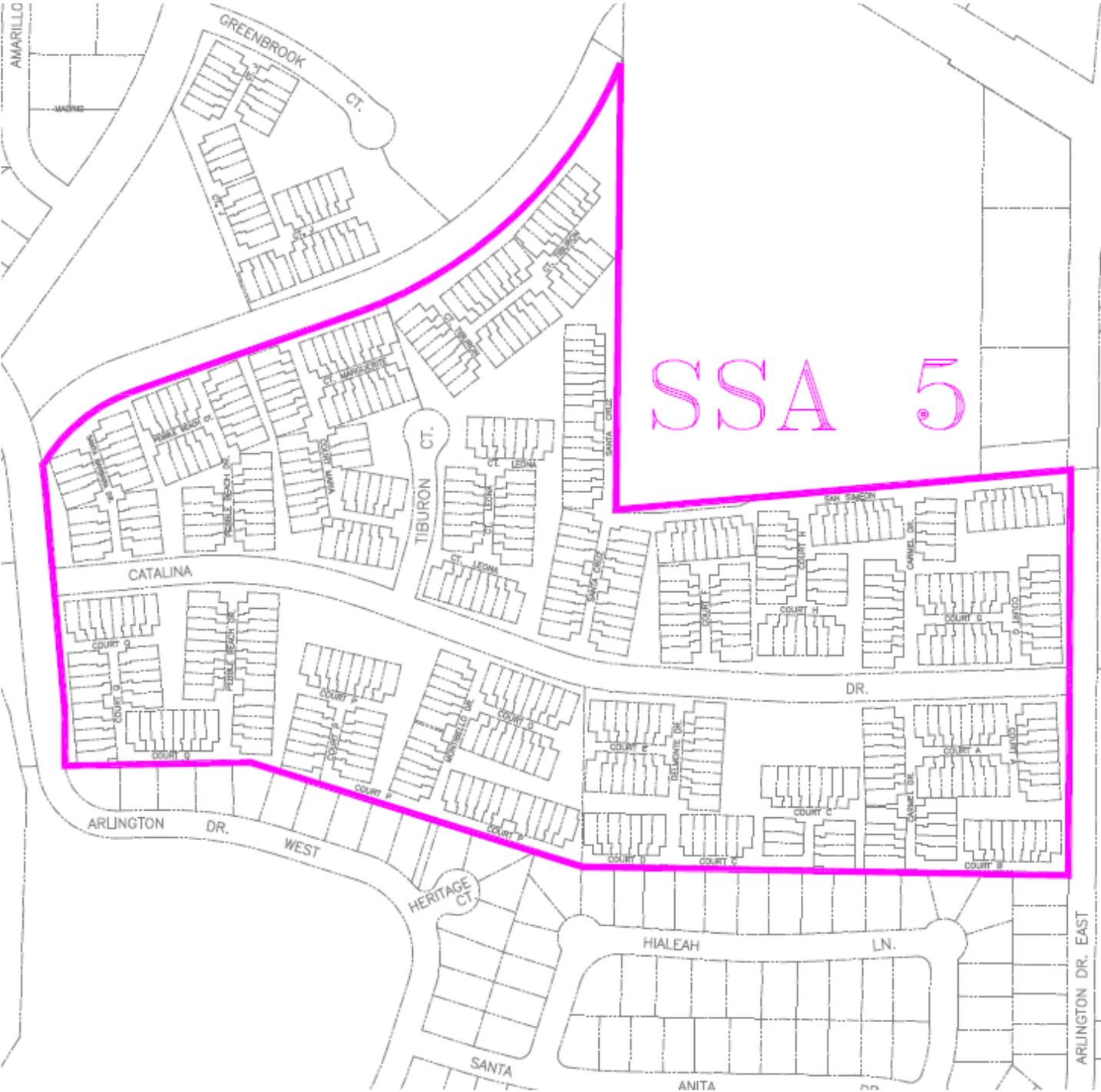
The Special Service Area #5 Fund – accounts for financing of public improvements, scavenger services for the Greenbrook / Tanglewood multifamily housing units. Funding source, an annual tax levy as corporate authorities determine to be appropriate and a direct annual tax not to exceed an annual rate of 1.70% of the assessed value, as equalized, of the property.



SSA #5	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	181,947	272,737	375,562	394,316	394,500	413,982
<b>Expenditures</b>	127,287	358,634	368,354	393,316	296,000	581,000
<b>Difference</b>	54,660	(85,897)	7,208	1,000	98,500	(167,018)

The Special Service Area #5 (**Greenbrook/Tanglewood**) will benefit specifically from the municipal services to be provided including scavenger service providing garbage, refuse and recyclable material collection and disposal, construction and maintenance of private streets and courts owned, and on the common area property of the Greenbrook Tanglewood Homeowners Association, including but not limited to sidewalk and lighting construction, maintenance, and replacement. In FY2023 the Greenbrook/Tanglewood Association requested to levy the maximum rate of 1.70% for 2022 tax levy collected in FY2023, which triggered a public hearing on December 1, 2022. FY2025 revenues are budgeted at \$413,982 while total expenditures are \$581,000, which accounts for yearly refuse collection services, and other miscellaneous repairs and improvements. A deficit of \$167,018 will be offset by the fund balance which brings an ending fund balance of \$159,061 at the end of FY2025.

# SPECIAL SERVICE AREA #5 MAP (Greenbrook/Tanglewood)



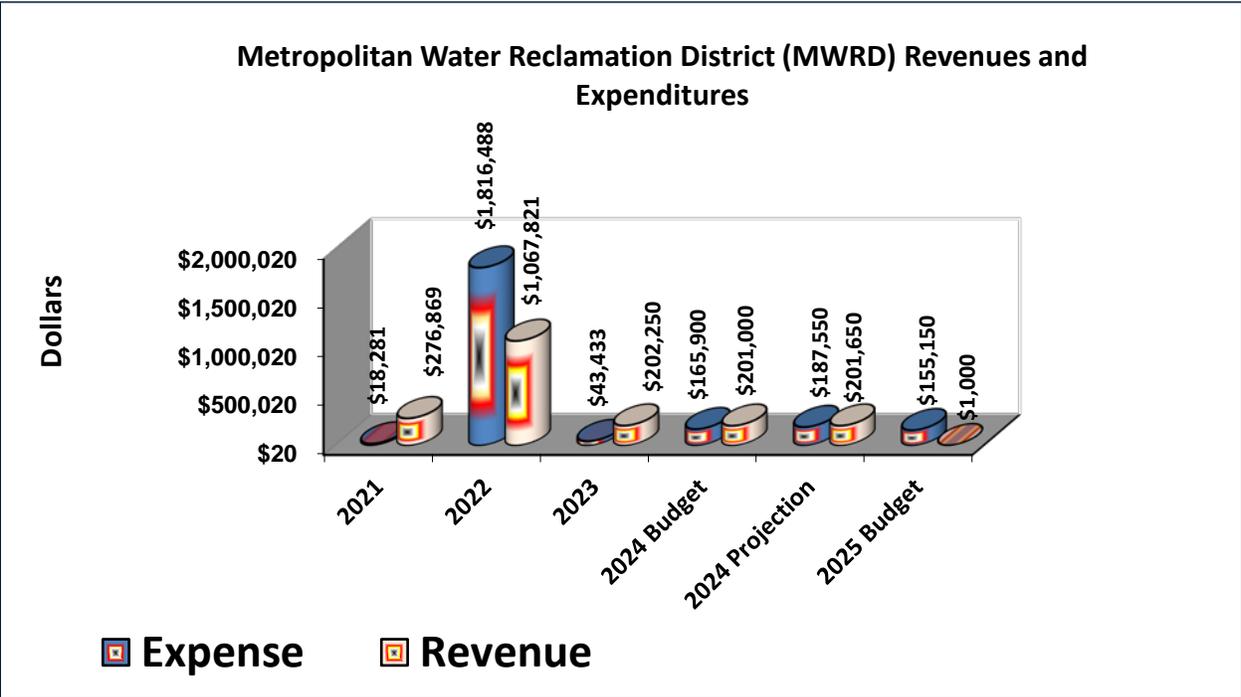
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 15 - Special Service Area #5**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 5	\$ 181,831	\$ 269,430	\$ 372,165	\$ 393,316	\$ 393,000	\$ 412,982	\$ 19,666
Total Taxes	181,831	269,430	372,165	393,316	393,000	412,982	19,666
361-300 Interest On Investments	116	3,307	3,397	1,000	1,500	1,000	-
Total Investment Income	116	3,307	3,397	1,000	1,500	1,000	-
Total Revenues and Other Financing Sources	\$ 181,947	\$ 272,737	\$ 375,562	\$ 394,316	\$ 394,500	\$ 413,982	\$ 19,666
<b>Expenditures and Other Financing Uses</b>							
403-416 Property Taxes	\$ 183	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403-451 Equipment Rentals	127,104	135,776	142,663	143,316	146,000	157,648	14,332
403-462 Legal Services	-	26	-	-	-	-	-
Total Contractual Services	127,287	135,802	142,663	143,316	146,000	157,648	14,332
413-422 Improvement Other Than Buildings	-	222,833	225,691	250,000	150,000	423,352	173,352
Total Capital Outlay	-	222,833	225,691	250,000	150,000	423,352	173,352
Total Expenditures and Other Financing Uses	\$ 127,287	\$ 358,634	\$ 368,354	\$ 393,316	\$ 296,000	\$ 581,000	\$ 187,684
Net Change in Fund Balance	\$ 54,660	\$ (85,897)	\$ 7,209	\$ 1,000	\$ 98,500	\$ (167,018)	\$ -
Beginning Fund Balance	251,607	306,267	220,370	227,579	227,579	326,079	-
Ending Fund Balance	\$ 306,267	\$ 220,370	\$ 227,579	\$ 228,579	\$ 326,079	\$ 159,061	\$ -

# MWRD FIELDS SPECIAL REVENUE FUND

The Metropolitan Water Reclamation District (MWRD) Fields Fund. On December 20, 2012, effective January 1, 2013, the Village of Hanover Park entered a 39-year lease ending on December 31, 2052, with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for the Village of Hanover Park to control and maintain the property for public and recreation use. Funding source, transfer from General Fund to fund the yearly maintenance cost of the sport complex, and interest income. Effective January 1, 2022, Video Gaming Terminals and shared revenue from the State of Illinois generated using video gaming within the corporate limits of the Village of Hanover Park was reverted back to General Fund.



MWRD	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	276,869	1,067,821	202,250	201,000	201,650	1,000
Expenditures	18,281	1,816,488	43,433	165,900	187,550	155,150
Difference	258,588	(748,667)	158,817	35,100	14,100	(154,150)

The Metropolitan Water Reclamation District (MWRD) Fields Fund is used for maintenance and improvement of the MWRD Fields. In FY2022, Phase 4 of sport complex improvements for \$1,042,000 is completed and the funding came from the Build Illinois Bond Fund to the Department of Commerce and Economic Opportunity (DCEO). FY2025 revenues are budgeted at \$1,000, while total expenditures are \$154,150 for maintenance of the MWRD sport complex and improvements such as bleachers, picnic tables at the ball field, and miscellaneous improvements. The fund balance will be utilized to offset the \$154,150 deficit, which brings an ending fund balance of \$71,207 at the end of FY2025.

**PURPOSE STATEMENT**

The goal of the Metropolitan Water Reclamation District Fund is to provide a clean and safe recreational facility on the MWRD property.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To provide adequate roadways and parking areas, aesthetically pleasing landscaping, and safe recreational facilities.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Community Image & Identity**

- ✓ Ball Field Repairs  
*Performed field maintenance to bring previously improved fields to same field condition as newly created field.  
Completed.*
- ✓ Tree Planting  
*Completed planting of 75 new trees to provide additional forestation, visual appeal, and sound attenuation at ball fields.  
Completed.*
- ✓ Integrated Park District in field uses.  
Hold meetings with the Park District to discuss potential uses and users of the fields to ensure adequate usage. Additionally, discussed the methods of field and recreation area maintenance.  
*Ongoing.*
- ✓ Create and install new signage for patrons and visitors to the fields.  
Not completed. Moved to 2025.
- ✓ Install mural at MWRD.  
*Complete.*

**2025 BUDGET GOALS**

**Strategic Plan Goal #1: Community Image & Identity**

1. Begin tournament program.  
Work with the Park District to bring tournaments to the sports complex.  
*Second quarter.*
2. Intergrate Park District in field uses.  
Hold meetings with the Park District to discuss potential uses of the fields to ensure adequate usage. Additionally, discuss the methods of field and recreation area maintenance.  
*First quarter.*
3. Create and install new signage for field patrons and visitors.  
*First quarter.*
4. *Add bleachers and other seating to the baseball fields.*  
To allow visitors to be more comfortable while at the ball fields.  
*Third Quarter*

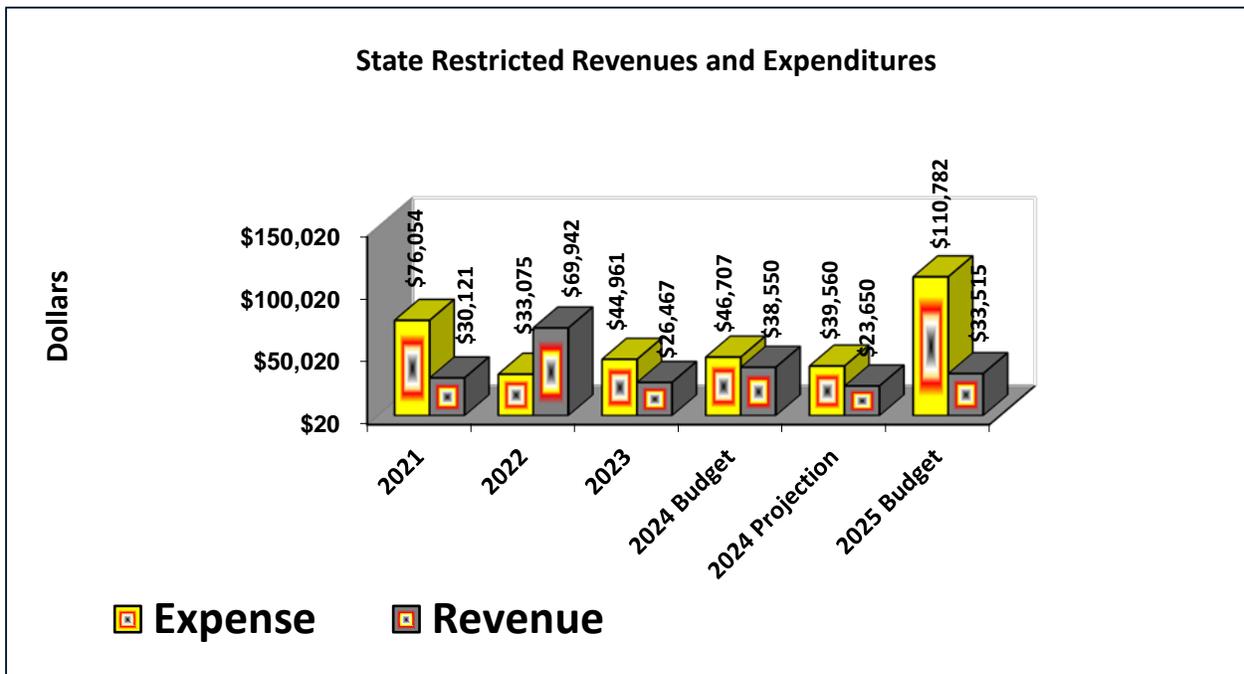
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 17 - Metropolitan Water Reclamation District Fields Fund**

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
314-306	Video Gaming Tax	\$ 219,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes		<u>219,626</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
322-304	Video Gaming Terminal Permits	57,000	-	-	-	-	-	-
Total Permits & Fees		<u>57,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
332-303	Other Government Grants	-	814,354	-	-	-	-	-
Total: Intergovernmental Revenue		<u>-</u>	<u>814,354</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
361-300	Interest On Investments	243	3,467	2,250	1,000	1,650	1,000	-
Total Investment Income		<u>243</u>	<u>3,467</u>	<u>2,250</u>	<u>1,000</u>	<u>1,650</u>	<u>1,000</u>	<u>-</u>
391-301	Interfund General Fund	-	250,000	200,000	200,000	200,000	-	(200,000)
Total Interfund Transfer		<u>-</u>	<u>250,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>	<u>(200,000)</u>
Total Revenues and Other Financing Sources		<u>\$ 276,869</u>	<u>\$ 1,067,821</u>	<u>\$ 202,250</u>	<u>\$ 201,000</u>	<u>\$ 201,650</u>	<u>\$ 1,000</u>	<u>\$ (200,000)</u>
<b>Expenditures and Other Financing Uses</b>								
402-427	Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total: Commodities		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
403-435	M & R - Streets & Bridges	-	-	-	-	-	-	-
403-436	Maintenance Agreements	16,653	20,422	38,954	43,150	43,150	43,150	-
403-438	Maintenance - Forestry	-	-	-	5,000	5,000	5,000	-
Total Contractual Services		<u>16,653</u>	<u>20,422</u>	<u>38,954</u>	<u>48,150</u>	<u>48,150</u>	<u>48,150</u>	<u>-</u>
413-421	Buildings	-	-	1,250	107,750	129,400	-	(107,750)
413-422	Improvement Other Than Buildings	1,628	1,796,066	3,229	10,000	10,000	107,000	97,000
Total Capital Outlay		<u>1,628</u>	<u>1,796,066</u>	<u>4,479</u>	<u>117,750</u>	<u>139,400</u>	<u>107,000</u>	<u>(10,750)</u>
Total Expenditures and Other Financing Uses		<u>\$ 18,281</u>	<u>\$ 1,816,488</u>	<u>\$ 43,433</u>	<u>\$ 165,900</u>	<u>\$ 187,550</u>	<u>\$ 155,150</u>	<u>\$ (10,750)</u>
Net Change in Fund Balance		<u>\$ 258,588</u>	<u>\$ (748,667)</u>	<u>\$ 158,817</u>	<u>\$ 35,100</u>	<u>\$ 14,100</u>	<u>\$ (154,150)</u>	<u>\$ -</u>
Beginning Fund Balance		<u>542,519</u>	<u>801,107</u>	<u>52,440</u>	<u>211,257</u>	<u>211,257</u>	<u>225,357</u>	<u>-</u>
Ending Fund Balance		<u>\$ 801,107</u>	<u>\$ 52,440</u>	<u>\$ 211,257</u>	<u>\$ 246,357</u>	<u>\$ 225,357</u>	<u>\$ 71,207</u>	<u>\$ -</u>

# STATE RESTRICTED FUND

The State Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of a sharing agreement the police department has with the State of Illinois. These funds are generated through joint investigations with the state that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



State Restricted	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	30,121	69,942	26,467	38,550	23,650	33,515
<b>Expenditures</b>	76,054	33,075	44,961	46,707	39,560	110,782
<b>Difference</b>	(45,933)	36,867	(18,494)	(8,157)	(15,910)	(77,267)

FY2025 revenues budgeted are \$33,515, while total expenditures are \$110,782 for vehicle for officer, new police canine, forensic workstation, cellphone analysis tools, covert fund, Be On the Lookout (BOL) mouthpieces, training, and certification, DUI Kit and testing, DUI Detail supplies, radars, and Phlebotomist. The Fund balance will be utilized to offset the \$77,267 deficit which brings an ending fund balance of \$163,507 at the end of FY2025.

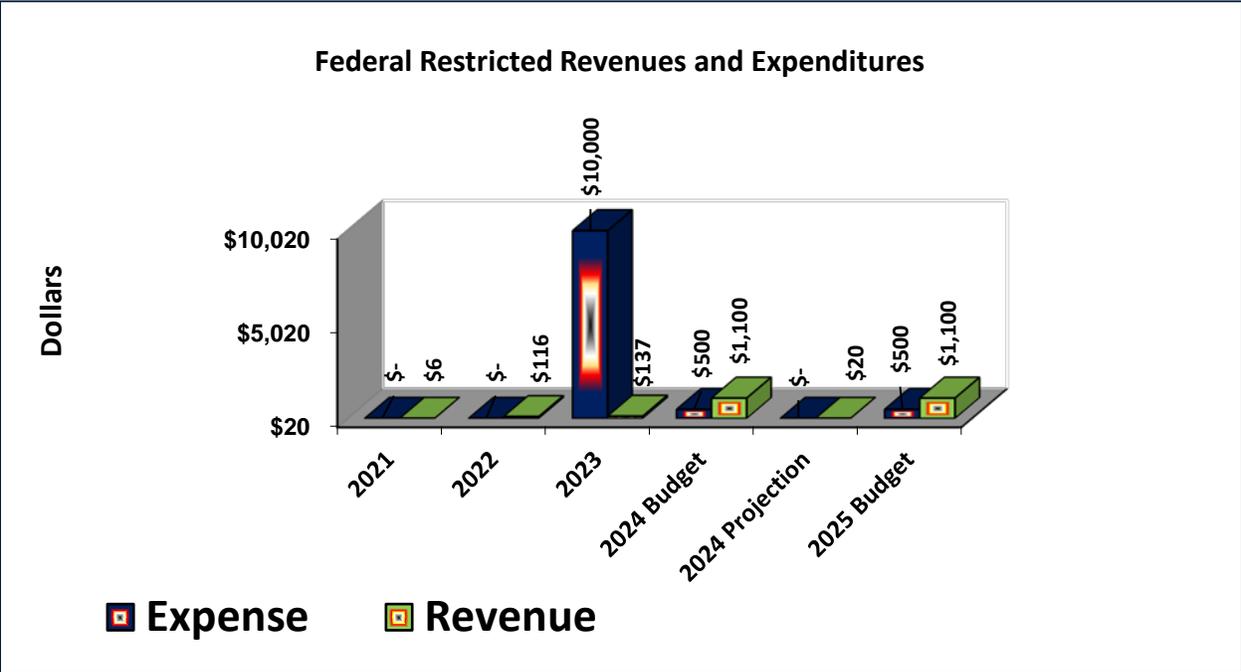
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 18 - State Restricted Fund**

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
351-306	DUI Fines	\$ 16,371	\$ 21,291	\$ 13,548	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
351-308	Traffic Court Supervision	995	203	73	-	100	-	-
351-311	Violent Offender Reg. Fees	-	-	-	-	-	-	-
<b>Total Fines &amp; Fees</b>		<b>17,366</b>	<b>21,494</b>	<b>13,621</b>	<b>15,000</b>	<b>15,100</b>	<b>15,000</b>	<b>-</b>
361-300	Interest On Investments	123	2,417	4,428	2,500	2,500	2,500	-
<b>Total Investment Income</b>		<b>123</b>	<b>2,417</b>	<b>4,428</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
367-300	Drug Forfeiture	12,177	45,446	7,952	20,000	5,000	15,000	(5,000)
367-301	Sex Offender Fees	455	585	465	1,050	1,050	1,015	(35)
<b>Total Intergovernmental Revenue</b>		<b>12,632</b>	<b>46,031</b>	<b>8,417</b>	<b>21,050</b>	<b>6,050</b>	<b>16,015</b>	<b>(5,035)</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 30,121</b>	<b>\$ 69,942</b>	<b>\$ 26,467</b>	<b>\$ 38,550</b>	<b>\$ 23,650</b>	<b>\$ 33,515</b>	<b>\$ (5,035)</b>
<b>Expenditures and Other Financing Uses</b>								
403-486	Court Supervision Expense	\$ -	\$ -	\$ 29,423	\$ 1	\$ -	\$ 50,001	\$ 50,000
403-492	Drug Forfeiture Expense	2,554	1,000	5,995	17,905	16,905	20,230	2,325
403-494	DUI Expense	3,500	2,075	9,543	28,801	22,655	13,551	(15,250)
<b>Total Contractual Services</b>		<b>6,054</b>	<b>3,075</b>	<b>44,961</b>	<b>46,707</b>	<b>39,560</b>	<b>83,782</b>	<b>37,075</b>
412-401	Interfund General Fund	30,000	30,000	-	-	-	-	-
412-413-20	IT maintenance & Replacement	40,000	-	-	-	-	-	-
<b>Total Interfund Transfer</b>		<b>70,000</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
413-443	Other Equipment	-	-	-	-	-	27,000	27,000
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,000</b>	<b>27,000</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 76,054</b>	<b>\$ 33,075</b>	<b>\$ 44,961</b>	<b>\$ 46,707</b>	<b>\$ 39,560</b>	<b>\$ 110,782</b>	<b>\$ 64,075</b>
<b>Net Change in Fund Balance</b>		<b>\$ (45,933)</b>	<b>\$ 36,867</b>	<b>\$ (18,494)</b>	<b>\$ (8,157)</b>	<b>\$ (15,910)</b>	<b>\$ (77,267)</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>		<b>284,245</b>	<b>238,312</b>	<b>275,179</b>	<b>256,684</b>	<b>256,684</b>	<b>240,774</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>\$ 238,312</b>	<b>\$ 275,179</b>	<b>\$ 256,684</b>	<b>\$ 248,527</b>	<b>\$ 240,774</b>	<b>\$ 163,507</b>	<b>\$ -</b>

# FEDERAL RESTRICTED FUND

The Federal Restricted Fund - accounts for the revenues and expenditures of proceeds from asset seizures. It is the result of the equitable sharing agreement the police department has with the Department of Justice. These funds are generated through joint investigations with the federal government that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes and cannot be utilized to replace or supplant budgeted items.



Federal Restricted	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	6	116	137	1,100	20	1,100
Expenditures	-	-	10,000	500	-	500
Difference	6	116	(9,863)	600	20	600

FY2025 revenues budgeted are \$1,100 while total expenditures are \$500 for law enforcement necessities. A surplus of \$600 will be added to the fund balance which brings an ending fund balance of \$4,514 at the end of FY2025.

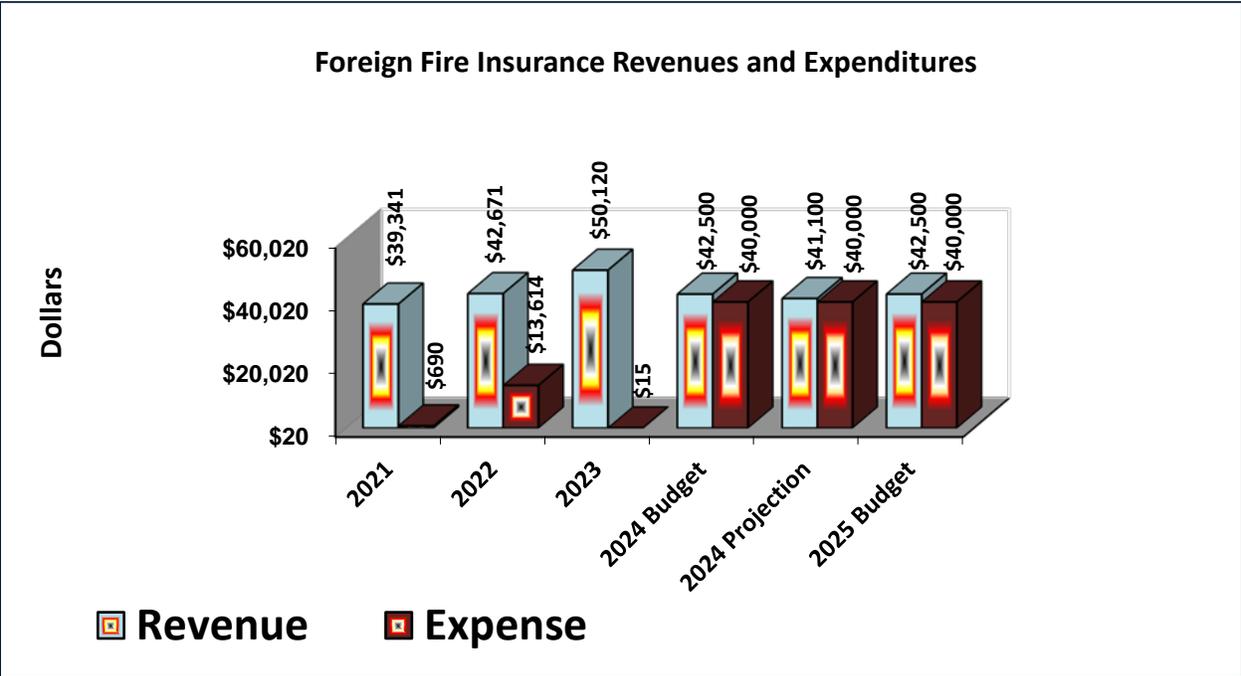
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 19 - Federal Restricted Fund**

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
361-300	Interest On Investments	\$ 6	\$ 116	\$ 137	\$ 100	\$ 20	\$ 100	\$ -
	Total Investment Income	6	116	137	100	20	100	-
367-300	Drug Forfeiture - Federal	-	-	-	1,000	-	1,000	-
	Total Intergovernmental Revenue	-	-	-	1,000	-	1,000	-
	<b>Total Revenues and Other Financing Sources</b>	<b>\$ 6</b>	<b>\$ 116</b>	<b>\$ 137</b>	<b>\$ 1,100</b>	<b>\$ 20</b>	<b>\$ 1,100</b>	<b>\$ -</b>
<b>Expenditures and Other Financing Uses</b>								
403-492	Drug Forfeiture Expense	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ -
	Total Contractual Services	-	-	-	500	-	500	-
412-431	General Capital Outlay	-	-	10,000	-	-	-	-
	Total Interfund Transfers	-	-	10,000	-	-	-	-
	<b>Total Expenditures and Other Financing Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ -</b>
	<b>Net Change in Fund Balance</b>	<b>\$ 6</b>	<b>\$ 116</b>	<b>\$ (9,863)</b>	<b>\$ 600</b>	<b>\$ 20</b>	<b>\$ 600</b>	<b>\$ -</b>
	<b>Beginning Fund Balance</b>	<b>13,635</b>	<b>13,640</b>	<b>13,757</b>	<b>3,894</b>	<b>3,894</b>	<b>3,914</b>	<b>-</b>
	<b>Ending Fund Balance</b>	<b>\$ 13,640</b>	<b>\$ 13,757</b>	<b>\$ 3,894</b>	<b>\$ 4,494</b>	<b>\$ 3,914</b>	<b>\$ 4,514</b>	<b>\$ -</b>

# FOREIGN FIRE INSURANCE FUND

The Foreign Fire Insurance Fund – this fund was created to account for the funds provided by the State of Illinois for Foreign Fire Insurance. The expenditures for this program are evaluated and determined by the Foreign Fire Insurance Board, which is comprised of Fire Department members, per state statute. Pursuant to state law, the Foreign Fire Insurance Fund receives its monies from a state tax imposed on fire insurance policies written by insurance companies located outside of the state of Illinois. These funds are intended to provide for the needs of the department as the department sees fit to compensate for what is not provided for by the municipality.



Foreign Fire Insurance	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	39,341	42,671	50,120	42,500	41,100	42,500
Expenditures	690	13,614	15	40,000	40,000	40,000
Difference	38,651	29,057	50,105	2,500	1,100	2,500

FY2024 revenues are budgeted at \$42,500 while total expenditures are \$40,000 for fire department needs. The \$40,000 appropriation is just a placeholder in case emergency purchases are needed by the Foreign Fire Board for the fire department needs. A surplus of \$2,500 will be added to the fund balance which brings an ending fund balance of \$258,533 at the end of FY2025.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

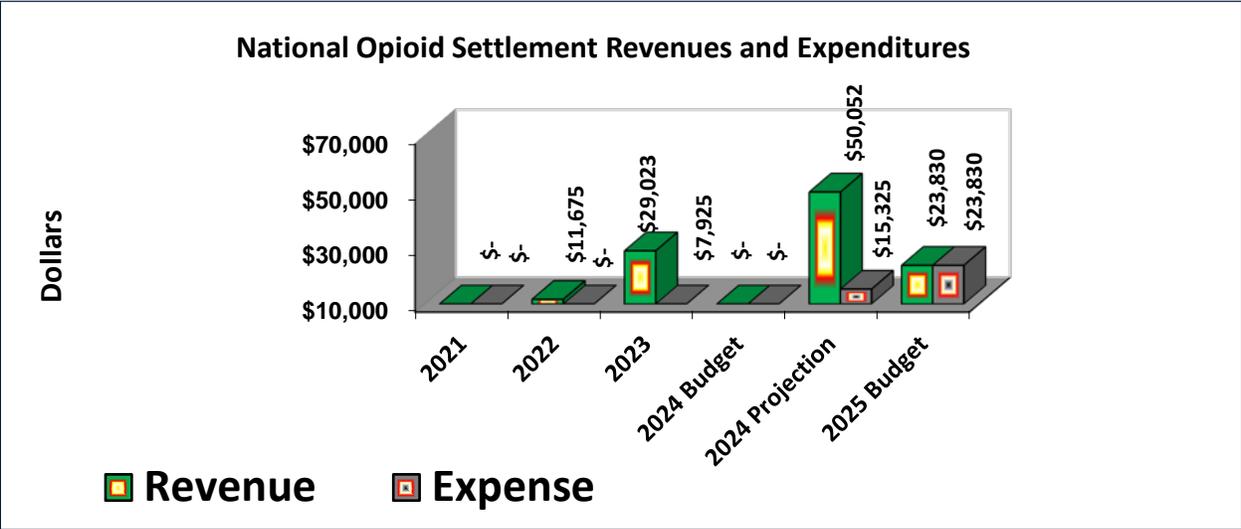
**Fund 20 - Foreign Fire Insurance Tax Fund**

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
314-305	Foreign Fire Insurance Tax	\$ 39,282	\$ 41,063	\$ 47,301	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
	Total Other Taxes	<u>39,282</u>	<u>41,063</u>	<u>47,301</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>-</u>
361-300	Interest On Investments	59	1,608	2,819	2,500	1,100	2,500	-
	Total Investment Income	<u>59</u>	<u>1,608</u>	<u>2,819</u>	<u>2,500</u>	<u>1,100</u>	<u>2,500</u>	<u>-</u>
	<b>Total Revenues and Other Financing Sources</b>	<u>\$ 39,341</u>	<u>\$ 42,671</u>	<u>\$ 50,120</u>	<u>\$ 42,500</u>	<u>\$ 41,100</u>	<u>\$ 42,500</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>								
402-427	Materials & Supplies	\$ 690	\$ -	\$ -	\$ -	\$ -	\$ -	-
402-433	Safety & Protective Equipment	-	8,049	-	10,000	10,000	10,000	-
402-434	Small Tools	-	-	-	10,000	10,000	10,000	-
402-499	Miscellaneous Expense	-	5,565	15	20,000	20,000	20,000	-
	Total Commodities	<u>690</u>	<u>13,614</u>	<u>15</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	<u>-</u>
	<b>Total Expenditures and Other Financing Uses</b>	<u>\$ 690</u>	<u>\$ 13,614</u>	<u>\$ 15</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>	<u>\$ -</u>
	<b>Net Change in Fund Balance</b>	<u>\$ 38,651</u>	<u>\$ 29,057</u>	<u>\$ 50,106</u>	<u>\$ 2,500</u>	<u>\$ 1,100</u>	<u>\$ 2,500</u>	<u>\$ -</u>
	<b>Beginning Fund Balance</b>	<u>137,120</u>	<u>175,771</u>	<u>204,828</u>	<u>254,933</u>	<u>254,933</u>	<u>256,033</u>	<u>-</u>
	<b>Ending Fund Balance</b>	<u>\$ 175,771</u>	<u>\$ 204,828</u>	<u>\$ 254,933</u>	<u>\$ 257,433</u>	<u>\$ 256,033</u>	<u>\$ 258,533</u>	<u>\$ -</u>

# National Opioid Settlement Fund

The Illinois Attorney General, along with attorneys general for numerous other states and numerous local government units, have initiated investigations and engaged in litigation against prescription opioid distributors, manufacturers, and dispensers to seek recovery for their unfair and deceptive practices in the marketing, sale, and distribution of these drugs. These efforts led to numerous national multistate settlement agreements with various participants in the prescription opioid market. As a result of these efforts, Illinois expects to receive more than \$1.3 billion in settlement monies by 2038 under the currently finalized settlements, to be used in all parts of the state to abate the opioid crisis.

In April 2023, Illinois Department of Human Services awarded Advocates for Human Potential, Inc. (AHP) a grant to serve as the Regional Care Coordination Agency (RCCA). The RCCA has three main functions: sub-awards administration, management of the Illinois Opioid Settlements Initiative website and dashboards, and coordination of seven regional opioid advisory coalitions. Subsequently, AHP supports the Illinois Attorney General’s office in data collection and reporting activities to inform the public of the use of funds via the Illinois Opioid Settlements Initiative website and to meet reporting requirements of the Settlements agreements.



Nat'l Opioid Settlement	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	-	11,675	29,023	-	50,052	23,830
Expenditures	-	-	7,925	-	15,325	23,830
Difference	-	11,675	21,098	-	34,727	-

FY2025 revenues budgeted are \$23,830 while total expenditures are \$23,830 for law enforcement wellness and support services and others who experience secondary trauma associated with opioid related emergency events. This is a new fund. A projected ending fund balance of \$67,501 at the end of FY2025.

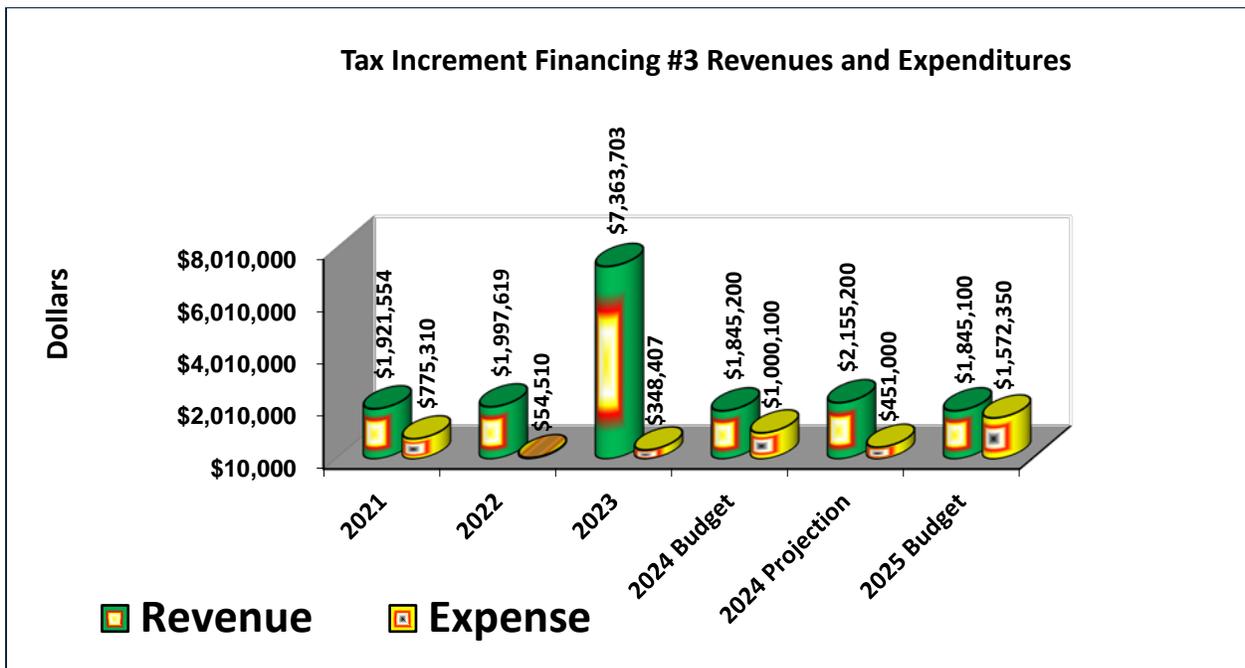
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 21 - National Opioid Settlement Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
332-300 National Opioid Settlement	\$ -	\$ 11,675	\$ 29,023	\$ -	\$ 50,052	\$ 23,730	\$ 23,730
Total Intergovernmental Revenue	-	11,675	29,023	-	50,052	23,730	23,730
361-300 Interest On Investments	-	-	-	-	-	100	100
Total Investment Income	-	-	-	-	-	100	100
<b>Total Revenues and Other Financing Sources</b>	<b>\$ -</b>	<b>\$ 11,675</b>	<b>\$ 29,023</b>	<b>\$ -</b>	<b>\$ 50,052</b>	<b>\$ 23,830</b>	<b>\$ 23,830</b>
<b>Expenditures and Other Financing Uses</b>							
402-413 Memberships / Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,830	\$ 1,830
Total Commodities	-	-	-	-	-	1,830	1,830
403-465 Medical Examinations	-	-	-	-	10,500	13,300	13,300
403-471 Schools/Conferences/meetings	-	-	7,925	-	4,825	8,700	8,700
Total Contractual Service	-	-	7,925	-	15,325	22,000	22,000
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,925</b>	<b>\$ -</b>	<b>\$ 15,325</b>	<b>\$ 23,830</b>	<b>\$ 23,830</b>
Net Change in Fund Balance	\$ -	\$ 11,675	\$ 21,098	\$ -	\$ 34,727	\$ -	\$ -
Beginning Fund Balance	-	-	11,675	-	32,774	67,501	-
Ending Fund Balance	\$ -	\$ 11,675	\$ 32,774	\$ -	\$ 67,501	\$ 67,501	\$ -

# TAX INCREMENT FINANCE #3 FUND

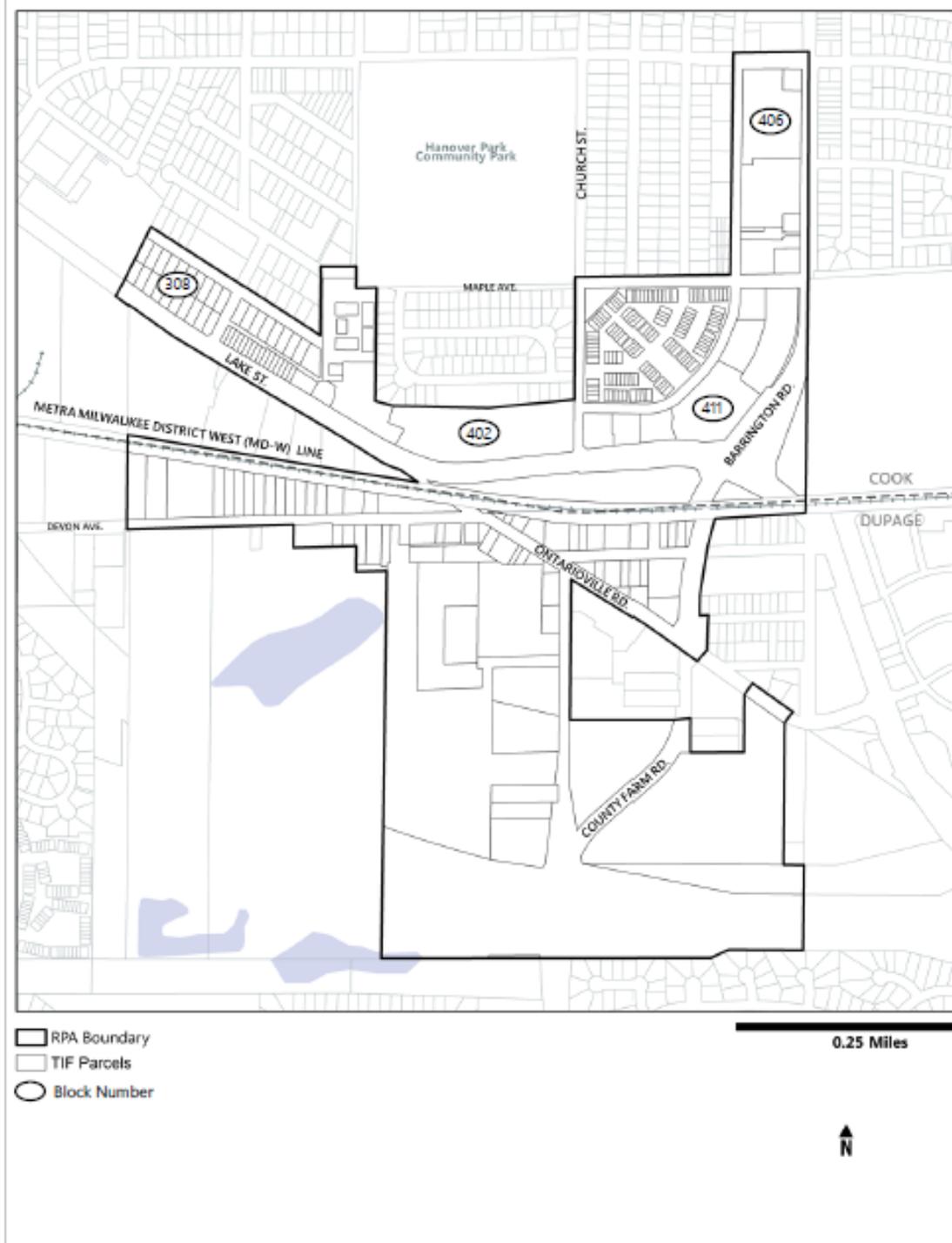
Tax Increment Finance Area #3 Fund – adopted on May 03, 2001 (O-01-18) for the improvements in the Village Center Redevelopment District located at Barrington Road and Lake Street. This Tax Increment Finance Area #3 originally was set to expire in 2024. On September 5, 2019, the Village Board approved the extension of TIF# 3 by twelve (12) years beyond its original termination date of 2024. Now, TIF #3 will expire on December 31, 2036. Initial financing has been provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #3.



TIF #3	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	1,921,554	1,997,619	7,363,703	1,845,200	2,155,200	1,845,100
Expenditures	775,310	54,510	348,407	1,000,100	451,000	1,572,350
Difference	1,146,244	1,943,109	7,015,296	845,100	1,704,200	272,750

FY2025 revenues are budgeted at \$1,845,100 while total expenditures are \$1,572,350 a placeholder for future redevelopment and a façade improvement grant for the TIF #3 area businesses. A surplus of \$272,750 will be added to the fund balance ending total of \$18,914,0269 at the end of FY2025.

# TAX INCREMENT FINANCING #3 MAP



Source: Cook County, DuPage County, Esri, SB Friedman

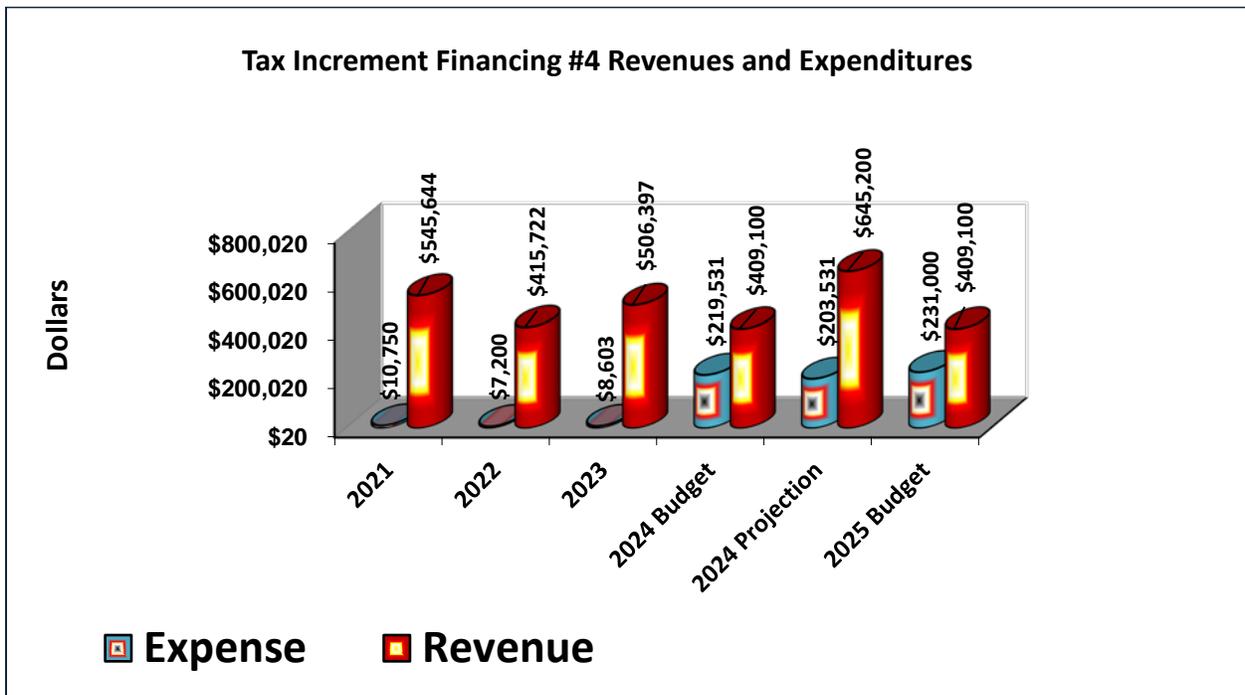
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 33 - Tax Increment Finance District # 3 Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-300 Taxes TIF # 3 DuPage	\$ 266,132	\$ 276,056	\$ 286,924	\$ 270,000	\$ 280,000	\$ 270,000	\$ -
311-301 Taxes TIF # 3 Cook	1,651,135	1,652,563	1,721,128	1,500,000	1,600,000	1,500,000	-
<b>Total Taxes</b>	<b>1,917,267</b>	<b>1,928,619</b>	<b>2,008,052</b>	<b>1,770,000</b>	<b>1,880,000</b>	<b>1,770,000</b>	<b>-</b>
380-309 Miscellaneous Income	-	-	-	200	200	100	(100)
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>200</b>	<b>100</b>	<b>(100)</b>
361-300 Interest On Investments	4,287	126,784	284,841	75,000	275,000	75,000	-
362-300 Net Change In Fair Value	-	(57,784)	85,471	-	-	-	-
<b>Total Investment Income</b>	<b>4,287</b>	<b>69,000</b>	<b>370,312</b>	<b>75,000</b>	<b>275,000</b>	<b>75,000</b>	<b>-</b>
392-301 Sales of Capital Assets	-	-	3,188,949	-	-	-	-
392-304 Capital Contribution	-	-	1,796,391	-	-	-	-
<b>Total Other</b>	<b>-</b>	<b>-</b>	<b>4,985,340</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 1,921,554</b>	<b>\$ 1,997,619</b>	<b>\$ 7,363,703</b>	<b>\$ 1,845,200</b>	<b>\$ 2,155,200</b>	<b>\$ 1,845,100</b>	<b>\$ (100)</b>
<b>Expenditures and Other Financing Uses</b>							
402-413 Memberships / Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250	1,250
402-427 Materials & Supplies	-	4,509	8,000	8,000	8,000	10,000	2,000
<b>Total Commodities</b>	<b>-</b>	<b>4,509</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>	<b>11,250</b>	<b>3,250</b>
403-412 Postage	-	3,504	-	100	-	100	-
403-461 Consulting Services	88,651	13,986	73,715	310,000	111,000	310,000	-
403-462 Legal Services	645	7,355	1,581	135,000	10,000	125,000	(10,000)
403-464 Engineering Services	77,971	-	-	50,000	-	-	(50,000)
403-491 Special Events	2,341	-	-	-	-	1,000	1,000
403-499 Miscellaneous Expenses	-	-	231,950	-	-	-	-
<b>Total Contractual Services</b>	<b>169,609</b>	<b>24,845</b>	<b>307,246</b>	<b>495,100</b>	<b>121,000</b>	<b>436,100</b>	<b>(59,000)</b>
413-411 Land	-	-	380	300,000	250,000	1,000,000	700,000
413-421 Buildings	-	-	-	50,000	-	-	(50,000)
413-422 Improvement Other Than Buildings	605,702	25,156	32,781	147,000	72,000	125,000	(22,000)
<b>Total Capital Outlay</b>	<b>605,702</b>	<b>25,156</b>	<b>33,161</b>	<b>497,000</b>	<b>322,000</b>	<b>1,125,000</b>	<b>628,000</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 775,310</b>	<b>\$ 54,510</b>	<b>\$ 348,407</b>	<b>\$ 1,000,100</b>	<b>\$ 451,000</b>	<b>\$ 1,572,350</b>	<b>\$ 572,250</b>
<b>Net Change in Fund Balance</b>	<b>\$ 1,146,244</b>	<b>\$ 1,943,109</b>	<b>\$ 7,015,296</b>	<b>\$ 845,100</b>	<b>\$ 1,704,200</b>	<b>\$ 272,750</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>6,832,430</b>	<b>7,978,674</b>	<b>9,921,783</b>	<b>16,937,079</b>	<b>16,937,079</b>	<b>18,641,279</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 7,978,674</b>	<b>\$ 9,921,783</b>	<b>\$ 16,937,079</b>	<b>\$ 17,782,179</b>	<b>\$ 18,641,279</b>	<b>\$ 18,914,029</b>	<b>\$ -</b>

# TAX INCREMENT FINANCE #4 FUND

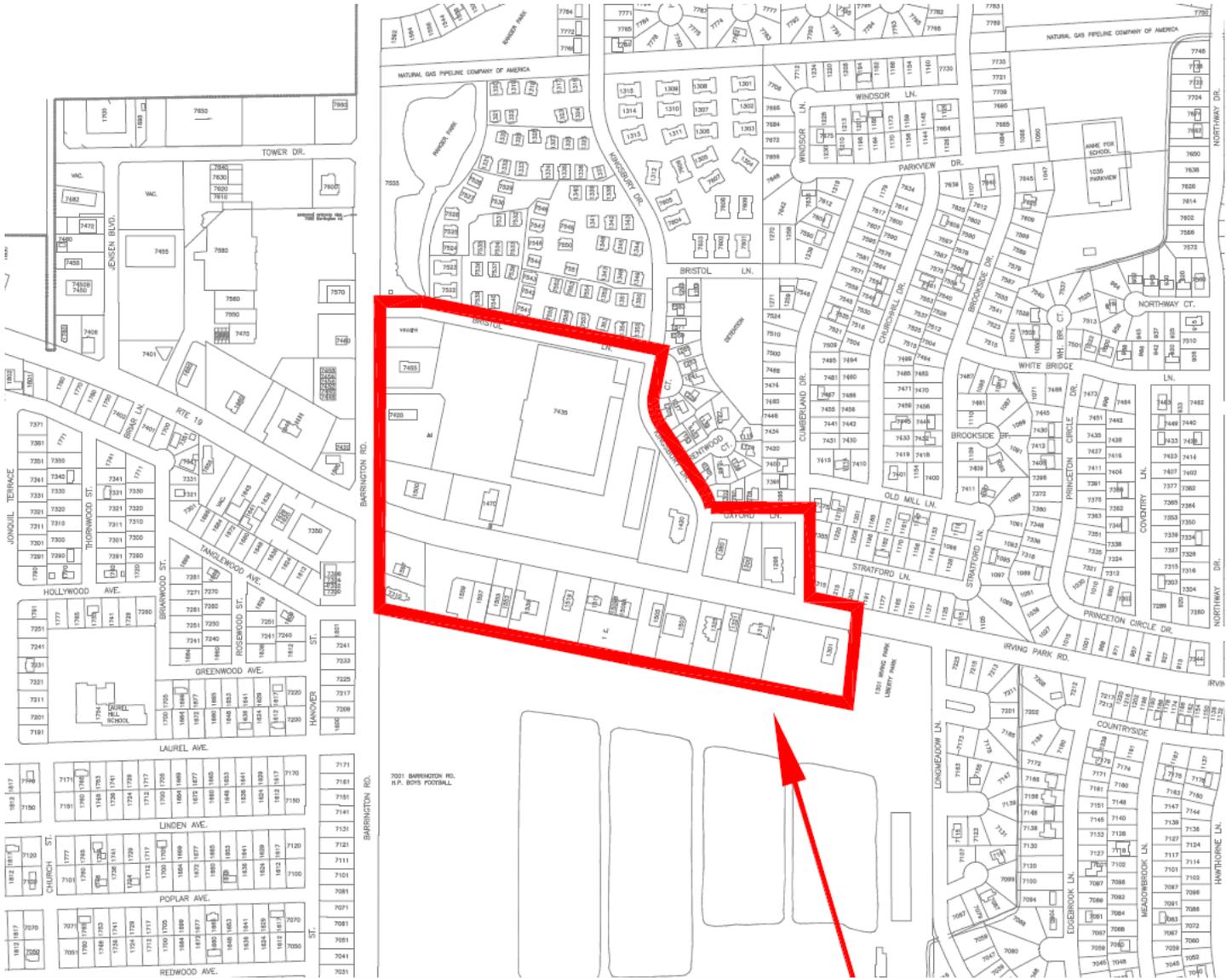
Tax Increment Finance Area #4 Fund – adopted on September 01, 2005 (O-05-46) for improvements in the TIF Redevelopment District #4 located at Barrington and Irving Park Road. This Tax Increment Finance Area #4 will expire on December 31, 2028. Initial financing was provided by a transfer from the General Fund. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #4.



TIF #4	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	545,644	415,722	506,397	409,100	645,200	409,100
<b>Expenditures</b>	10,750	7,200	8,603	219,531	203,531	231,000
<b>Difference</b>	534,894	408,522	497,794	189,569	441,669	178,100

FY2025 revenues are budgeted at \$409,100 while total expenditures are \$231,000, a placeholder for future redevelopment project, and façade grant program in the TIF #4 area. A surplus of \$178,100 will be added to the fund balance with an ending total of \$2,463,961 at the end of FY2025.

# TAX INCREMENT FINANCING #4 MAP



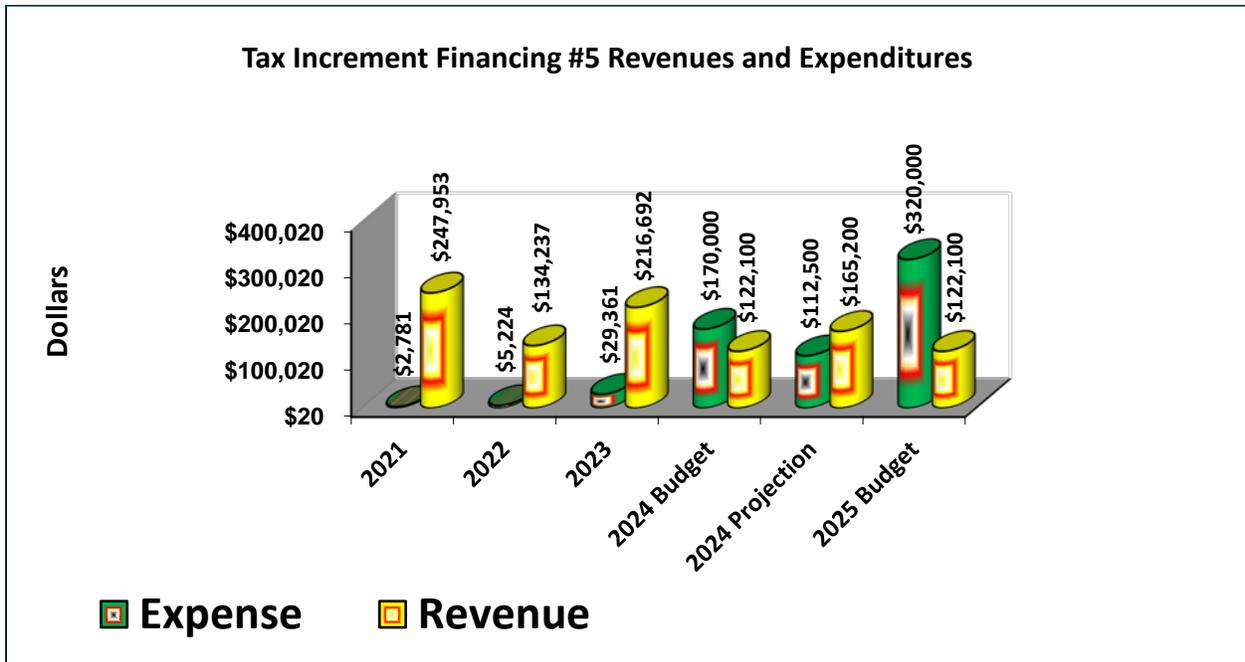
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 34 - Tax Increment Finance District # 4 Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Taxes TIF# 4	\$ 545,398	\$ 396,462	\$ 453,811	\$ 400,000	\$ 615,000	\$ 400,000	\$ -
Total Taxes	<u>545,398</u>	<u>396,462</u>	<u>453,811</u>	<u>400,000</u>	<u>615,000</u>	<u>400,000</u>	<u>-</u>
361-300 Interest On Investments	246	15,296	54,821	9,000	30,000	9,000	-
362-300 Net Change In Fair Value	-	3,763	(2,335)	-	-	-	-
Total Investment Income	<u>246</u>	<u>19,060</u>	<u>52,486</u>	<u>9,000</u>	<u>30,000</u>	<u>9,000</u>	<u>-</u>
389-303 Miscellaneous Income	-	200	100	100	200	100	-
Total Miscellaneous	<u>-</u>	<u>200</u>	<u>100</u>	<u>100</u>	<u>200</u>	<u>100</u>	<u>-</u>
391-301 Interfund General	-	-	-	-	-	-	-
Total: Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 545,644</u>	<u>\$ 415,722</u>	<u>\$ 506,397</u>	<u>\$ 409,100</u>	<u>\$ 645,200</u>	<u>\$ 409,100</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-412 Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
403-416 Property Taxes	-	-	-	-	-	-	-
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 110,000	\$ 100,000
403-462 Legal Services	10,750	7,200	3,392	10,000	5,000	10,000	-
403-479 Redevelopment Agreements	-	-	-	11,000	-	11,000	-
Total Contractual Services	<u>10,750</u>	<u>7,200</u>	<u>3,392</u>	<u>31,000</u>	<u>15,000</u>	<u>131,000</u>	<u>100,000</u>
412-401 Interfund General	-	-	-	-	-	-	-
Total Interfund Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
413-411 Land	-	-	-	-	-	-	-
413-421 Buildings	-	-	-	-	-	-	-
413-422 Improvement Other Than Buildings	-	-	5,211	188,531	188,531	100,000	(88,531)
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>5,211</u>	<u>188,531</u>	<u>188,531</u>	<u>100,000</u>	<u>(88,531)</u>
Total Expenditures and Other Financing Uses	<u>\$ 10,750</u>	<u>\$ 7,200</u>	<u>\$ 8,603</u>	<u>\$ 219,531</u>	<u>\$ 203,531</u>	<u>\$ 231,000</u>	<u>\$ 11,469</u>
Net Change in Fund Balance	<u>\$ 534,894</u>	<u>\$ 408,522</u>	<u>\$ 497,795</u>	<u>\$ 189,569</u>	<u>\$ 441,669</u>	<u>\$ 178,100</u>	<u>\$ -</u>
Beginning Fund Balance	<u>402,981</u>	<u>937,875</u>	<u>1,346,397</u>	<u>1,844,192</u>	<u>1,844,192</u>	<u>2,285,861</u>	<u>-</u>
Ending Fund Balance	<u>\$ 937,875</u>	<u>\$ 1,346,397</u>	<u>\$ 1,844,192</u>	<u>\$ 2,033,761</u>	<u>\$ 2,285,861</u>	<u>\$ 2,463,961</u>	<u>\$ -</u>

# TAX INCREMENT FINANCE #5 FUND

Tax Increment Finance Area #5 Fund – adopted on January 10, 2013 (O-13-05) for improvements in the TIF Redevelopment District #5 around the intersection of Irving Park and Wise Roads. This Tax Increment Finance Area #5 will expire on December 31, 2036. Revenues are generated from incremental property taxes resulting from the growth of the assessed valuation within the Tax Increment Financing District #5.



TIF #5	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	247,953	134,237	216,692	122,100	165,200	122,100
<b>Expenditures</b>	2,781	5,224	29,361	170,000	112,500	320,000
<b>Difference</b>	245,172	129,013	187,331	(47,900)	52,700	(197,900)

FY2025 revenues are budgeted at \$122,100, while total expenditures are \$320,000, a placeholder for future redevelopment project, and a facade grant in the TIF #5 area. The fund balance will be utilized to offset the \$197,900 deficit, which brings an ending fund balance of \$450,005 at the end of FY2025.



VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

Fund 35 - Tax Increment Finance District # 5 Fund

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Taxes TIF # 5	\$ 247,882	\$ 127,191	\$ 202,603	\$ 115,000	\$ 155,000	\$ 115,000	\$ -
Total Taxes	<u>247,882</u>	<u>127,191</u>	<u>202,603</u>	<u>115,000</u>	<u>155,000</u>	<u>115,000</u>	<u>-</u>
361-300 Interest On Investments	72	5,511	15,575	7,000	10,000	7,000	-
362-300 Net Change In Fair Value	-	1,335	(1,487)	-	-	-	-
Total Investment Income	<u>72</u>	<u>6,846</u>	<u>14,088</u>	<u>7,000</u>	<u>10,000</u>	<u>7,000</u>	<u>-</u>
389-303 Miscellaneous Income	-	200	-	100	200	100	-
Total Miscellaneous	<u>-</u>	<u>200</u>	<u>-</u>	<u>100</u>	<u>200</u>	<u>100</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 247,953</u>	<u>\$ 134,237</u>	<u>\$ 216,692</u>	<u>\$ 122,100</u>	<u>\$ 165,200</u>	<u>\$ 122,100</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>							
403-461 Consulting Services	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
403-462 Legal Services	2,781	5,224	9,861	10,000	2,500	10,000	-
Total Contractual Services	<u>2,781</u>	<u>5,224</u>	<u>9,861</u>	<u>20,000</u>	<u>12,500</u>	<u>20,000</u>	<u>-</u>
413-422 Improvement Other Than Buildings	-	-	19,500	150,000	100,000	300,000	150,000
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>19,500</u>	<u>150,000</u>	<u>100,000</u>	<u>300,000</u>	<u>150,000</u>
Total Expenditures and Other Financing Uses	<u>\$ 2,781</u>	<u>\$ 5,224</u>	<u>\$ 29,361</u>	<u>\$ 170,000</u>	<u>\$ 112,500</u>	<u>\$ 320,000</u>	<u>\$ 150,000</u>
Net Change in Fund Balance	<u>\$ 245,172</u>	<u>\$ 129,013</u>	<u>\$ 187,330</u>	<u>\$ (47,900)</u>	<u>\$ 52,700</u>	<u>\$ (197,900)</u>	<u>\$ -</u>
Beginning Fund Balance	<u>33,689</u>	<u>278,861</u>	<u>407,874</u>	<u>595,205</u>	<u>595,205</u>	<u>647,905</u>	<u>-</u>
Ending Fund Balance	<u>\$ 278,861</u>	<u>\$ 407,874</u>	<u>\$ 595,205</u>	<u>\$ 547,305</u>	<u>\$ 647,905</u>	<u>\$ 450,005</u>	<u>\$ -</u>

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**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Schedule of Legal Debt Margin**  
**December 31, 2025**

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

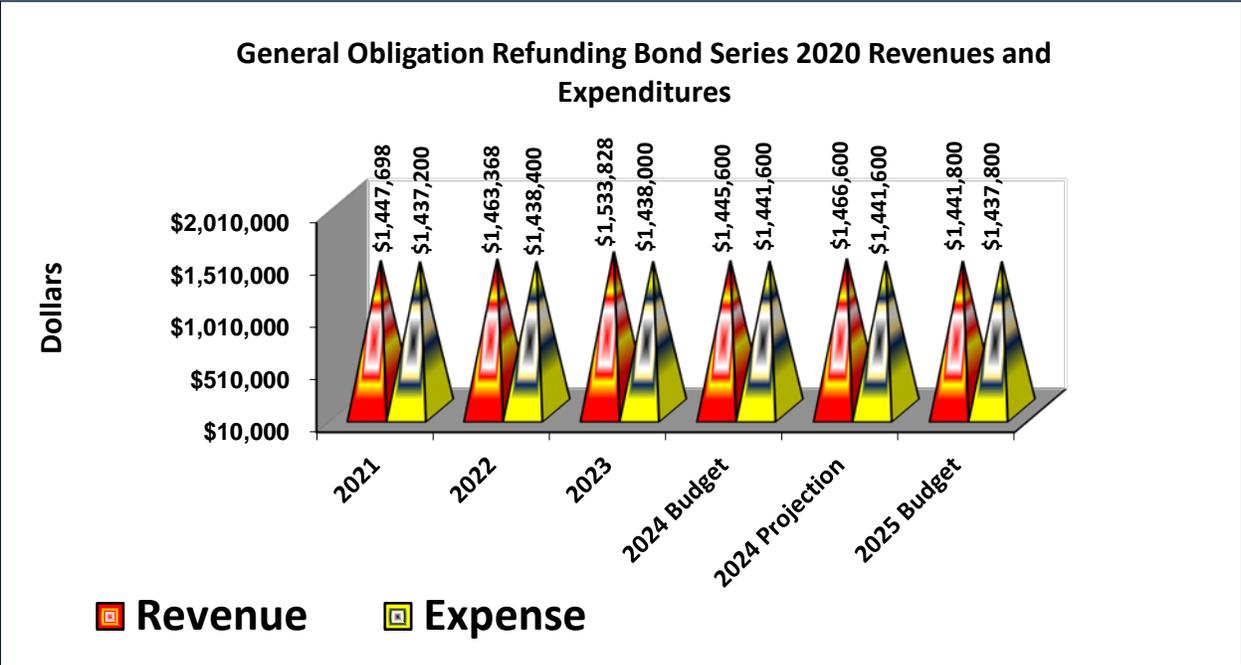
**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Bond Summary**  
**December 31, 2025**

Tax Levy Year	General Obligation Bond Series 2010	General Obligation Bond Series 2010A	General Obligation Bond Series 2011	General Obligation Bond Series 2020	Total
2024	-	-	-	1,436,800	1,436,800
2025	-	-	-	1,441,400	1,441,400
2026	-	-	-	1,439,000	1,439,000
2027	-	-	-	1,439,800	1,439,800
2028	-	-	-	1,438,600	1,438,600
2029	-	-	-	1,440,400	1,440,400
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,636,000</u>	<u>\$ 8,636,000</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

# GO REFUNDING BOND SERIES 2020 FUND

General Obligation Refunding Bond Series 2020 Fund – Ordinance (O-20-06) approved on February 06, 2020 for the issuance of \$12,980,000 General Obligation Refunding Bond, Series 2020 of the Village of Hanover Park Cook and DuPage Counties, providing for the levy and collection of a direct annual tax for the payment of the principal and interest on said bonds. The Bond proceeds were used to refund the Village’s outstanding 2011 General Obligation Refunding Bond – refunding the 2004 General Obligation Bond for \$7M primarily to finance the construction of the fire station facility No. 15, and the Taxable General Obligation Series 2010 and 2010A for \$15M primarily to finance the construction of the Police Department Building. These bonds are scheduled to be paid off December 1, 2030. The Sale resulted in a savings worth \$1.9M on a net present value basis of refunded principal. With a true interest rate of 1.4819%. The remaining Fund Balance of \$479,232 for General Obligation Bond Series 2011, Taxable General Obligation Bond Series 2010 and 2010A were transferred to General Obligation Refunding Bond Series 2020 on December 31, 2020.



GO 2020	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	1,447,698	1,463,368	1,533,828	1,445,600	1,466,600	1,441,800
Expenditures	1,437,200	1,438,400	1,438,000	1,441,600	1,441,600	1,437,800
Difference	10,498	24,968	95,828	4,000	25,000	4,000

FY2025 revenues are budgeted at \$1,441,800 while total expenditures are \$1,437,800. A surplus of \$4,000 will be added to the Fund balance leaving an ending fund balance of \$645,926 at the end of FY2025.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 45 - General Obligation Refunding Bond Series of 2020 Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-301 Property Taxes Real Property	\$ 1,447,361	\$ 1,449,380	\$ 1,453,943	\$ 1,440,600	\$ 1,440,600	\$ 1,436,800	\$ (3,800)
Total Taxes	<u>1,447,361</u>	<u>1,449,380</u>	<u>1,453,943</u>	<u>1,440,600</u>	<u>1,440,600</u>	<u>1,436,800</u>	<u>(3,800)</u>
361-300 Interest On Investments	337	11,659	29,784	5,000	26,000	5,000	-
362-300 Net Change In Fair Value	-	2,328	(2,980)	-	-	-	-
Total Investment Income	<u>337</u>	<u>13,987</u>	<u>26,805</u>	<u>5,000</u>	<u>26,000</u>	<u>5,000</u>	<u>-</u>
389-303 Miscellaneous Income	-	-	53,081	-	-	-	-
Total Miscellaneous Revenue	<u>-</u>	<u>-</u>	<u>53,081</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,447,698</u>	<u>\$ 1,463,368</u>	<u>\$ 1,533,828</u>	<u>\$ 1,445,600</u>	<u>\$ 1,466,600</u>	<u>\$ 1,441,800</u>	<u>\$ (3,800)</u>
<b>Expenditures and Other Financing Uses</b>							
403-499 Miscellaneous Expense	\$ 400	\$ 400	\$ 400	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Total Contractual Services	<u>400</u>	<u>400</u>	<u>400</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
411-403 Principal - 2011 Go Bonds	970,000	1,010,000	1,050,000	1,095,000	1,095,000	1,135,000	40,000
411-404 Interest - 2011 Go Bonds	466,800	428,000	387,600	345,600	345,600	301,800	(43,800)
Total Debt Service	<u>1,436,800</u>	<u>1,438,000</u>	<u>1,437,600</u>	<u>1,440,600</u>	<u>1,440,600</u>	<u>1,436,800</u>	<u>(3,800)</u>
Total Expenditures and Other Financing Uses	<u>\$ 1,437,200</u>	<u>\$ 1,438,400</u>	<u>\$ 1,438,000</u>	<u>\$ 1,441,600</u>	<u>\$ 1,441,600</u>	<u>\$ 1,437,800</u>	<u>\$ (3,800)</u>
Net Change in Fund Balance	<u>\$ 10,498</u>	<u>\$ 24,968</u>	<u>\$ 95,828</u>	<u>\$ 4,000</u>	<u>\$ 25,000</u>	<u>\$ 4,000</u>	<u>\$ -</u>
Beginning Fund Balance	<u>485,633</u>	<u>496,131</u>	<u>521,098</u>	<u>616,926</u>	<u>616,926</u>	<u>641,926</u>	<u>-</u>
Ending Fund Balance	<u>\$ 496,131</u>	<u>\$ 521,098</u>	<u>\$ 616,926</u>	<u>\$ 620,926</u>	<u>\$ 641,926</u>	<u>\$ 645,926</u>	<u>\$ -</u>

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Long Term Debt Requirements**  
**General Obligation Refunding Bonds, Series 2020**  
**December 31, 2025**

Date of Issue February 24, 2020  
Date of Maturity December 1, 2030  
Authorized Issue \$12,980,000  
Denomination of Bonds \$5,000  
Interest Rates 1.4818933%  
Interest Dates December 1 and June 1  
Principal Maturity Date December 1  
Payable at BNY Mellon Trust Company, Chicago, IL

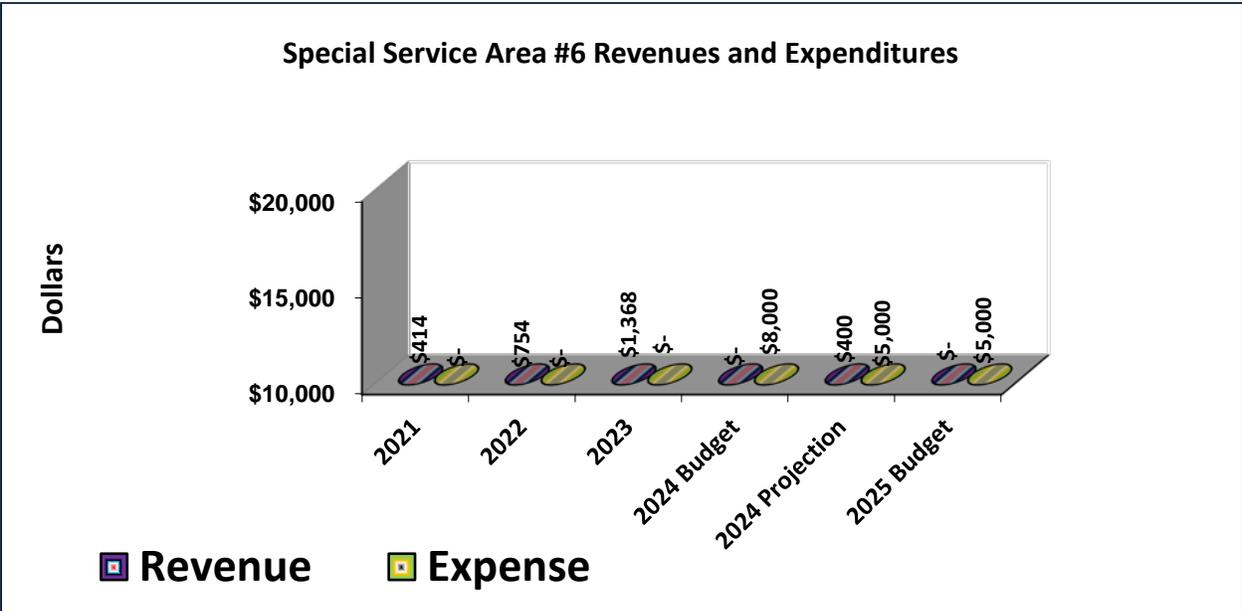
**CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Tax Levy Year	Tax Levy			Interest Due On			
	Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2024	1,135,000	301,800	1,436,800	2025	150,900	2025	150,900
2025	1,185,000	256,400	1,441,400	2026	128,200	2026	128,200
2026	1,230,000	209,000	1,439,000	2027	104,500	2027	104,500
2027	1,280,000	159,800	1,439,800	2028	79,900	2028	79,900
2028	1,330,000	108,600	1,438,600	2029	54,300	2029	54,300
2029	1,385,000	55,400	1,440,400	2030	27,700	2030	27,700
	<u>\$ 7,545,000</u>	<u>\$ 1,091,000</u>	<u>\$ 8,636,000</u>		<u>\$ 545,500</u>		<u>\$ 545,500</u>

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# SPECIAL SERVICE AREA #6 FUND

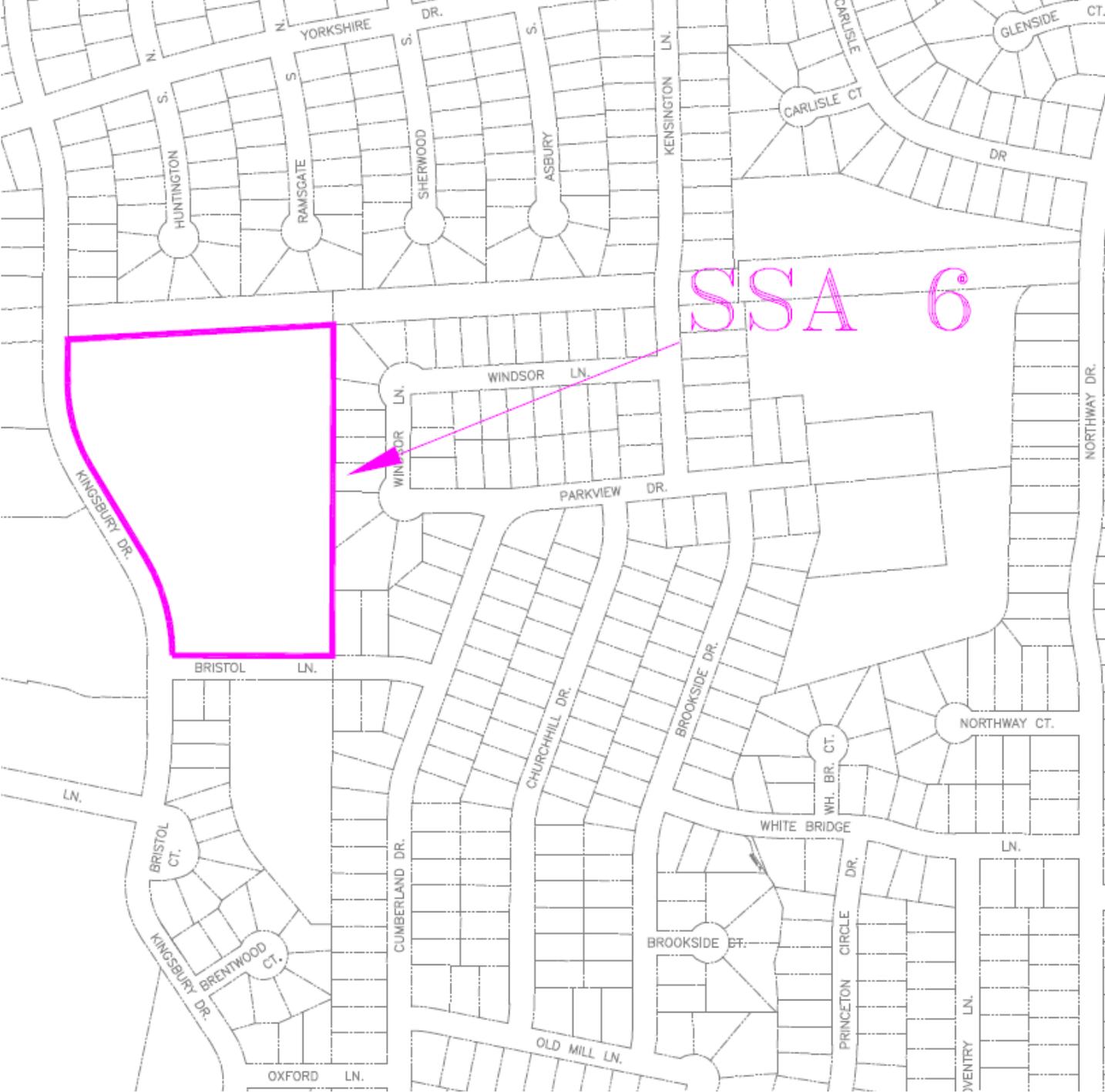
Special Service Area #6 Fund - the Board passed an Ordinance for the Establishment of a Special Service Area #6 on December 17, 2009 (O-09-44) in the Village of Hanover Park for the purpose of paying the cost of improvement provided by the Village in the Special Service Area Number 6, which includes the Hanover Square condominiums. The Debt incurred totals \$425,000 with fifteen (15) years as a maximum period over which the debt will be retired and at an annual interest rate not to exceed six percent (6%). Funding source, an annual tax levy as corporate authorities determine to be appropriate, a direct annual tax not to exceed an annual rate of 5.85 percent (5.85%) of the assessed value, as equalized, of the property. The Debt was paid in full on April 30, 2020.



SSA #6	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	414	754	1,368	-	400	-
<b>Expenditures</b>	-	-	-	8,000	5,000	5,000
<b>Difference</b>	414	754	1,368	(8,000)	(4,600)	(5,000)

The FY2025 expenditure is a placeholder for potential tax appeal refunds leaves an ending fund balance of \$82,842 at the end of FY2025.

# SPECIAL SERVICE AREA #6 MAP (Hanover Square Condominium)



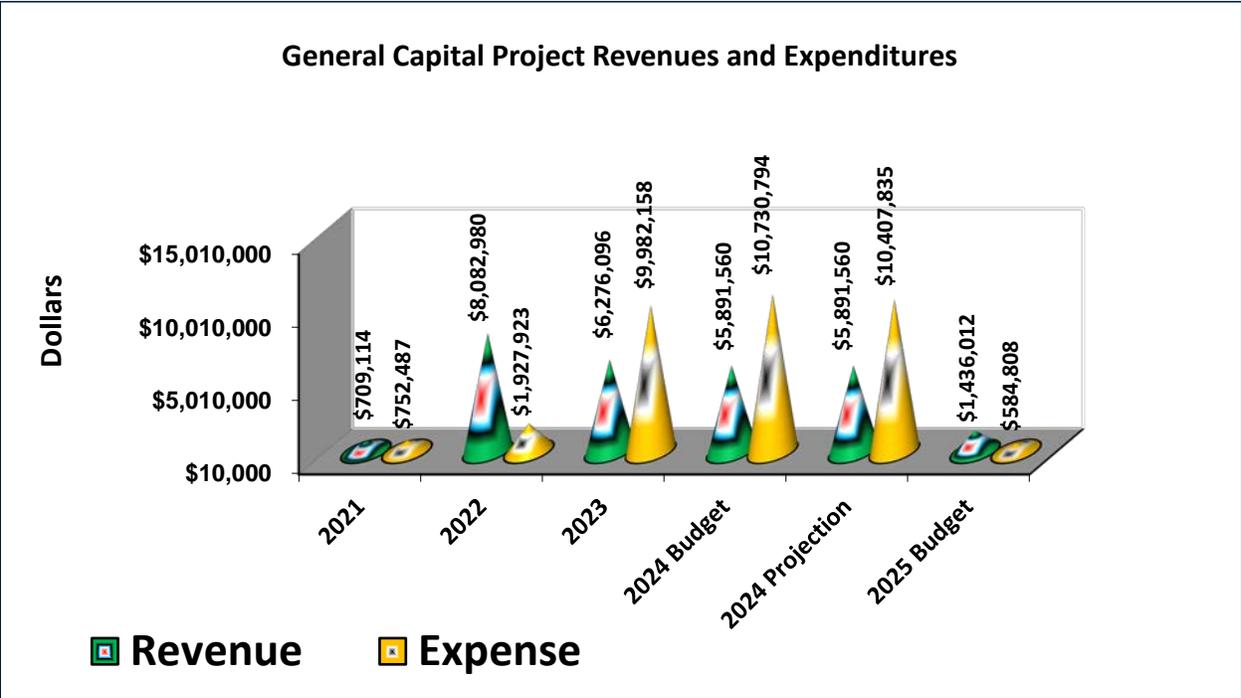
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 16 - Special Service Area #6 Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
311-390 Taxes Special Service Areas # 6	\$ 382	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Taxes	382	-	-	-	-	-	-
361-300 Interest On Investments	33	754	1,368	-	400	-	-
Total Investment Income	33	754	1,368	-	400	-	-
Total Revenues and Other Financing Sources	\$ 414	\$ 754	\$ 1,368	\$ -	\$ 400	\$ -	\$ -
<b>Expenditures and Other Financing Uses</b>							
403-416 Property Taxes	\$ -	\$ -	\$ -	\$ 8,000	\$ 5,000	\$ 5,000	\$ (3,000)
Total Contractual Services	-	-	-	8,000	5,000	5,000	(3,000)
Total Expenditures and Other Financing Uses	\$ -	\$ -	\$ -	\$ 8,000	\$ 5,000	\$ 5,000	\$ (3,000)
Net Change in Fund Balance	\$ 414	\$ 754	\$ 1,368	\$ (8,000)	\$ (4,600)	\$ (5,000)	\$ -
Beginning Fund Balance	89,905	90,320	91,074	92,442	92,442	87,842	-
Ending Fund Balance	\$ 90,320	\$ 91,074	\$ 92,442	\$ 84,442	\$ 87,842	\$ 82,842	\$ -

# GENERAL CAPITAL PROJECT FUND

General Capital Fund - accounts for general construction and capital improvement activity of several capital-related programs including roadway maintenance, sidewalks, bikeways, traffic signals, and other projects. A separate Capital Improvement Program (CIP) document within this budget document provides more detailed information regarding capital projects proposed this year.



Capital Project	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	709,114	8,082,980	6,276,096	5,891,560	5,891,560	1,436,012
Expenditures	752,487	1,927,923	9,982,158	10,730,794	10,407,835	584,808
Difference	(43,373)	6,155,057	(3,706,062)	(4,839,234)	(4,516,275)	851,204

The General Capital Project Fund is used for construction, improvement of Village facilities, street and maintenance and infrastructure. FY2025 revenues are budgeted at \$1,436,012 while total expenditures are \$584,808. A surplus of \$851,204 will be added to the fund balance ending total of \$445,346 at the end of FY2025. The Fire Station #16 construction completed July 2024, and the West Branch Stabilization Anne Fox will be completed before the end of FY2024.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 31- General Capital Projects Fund**

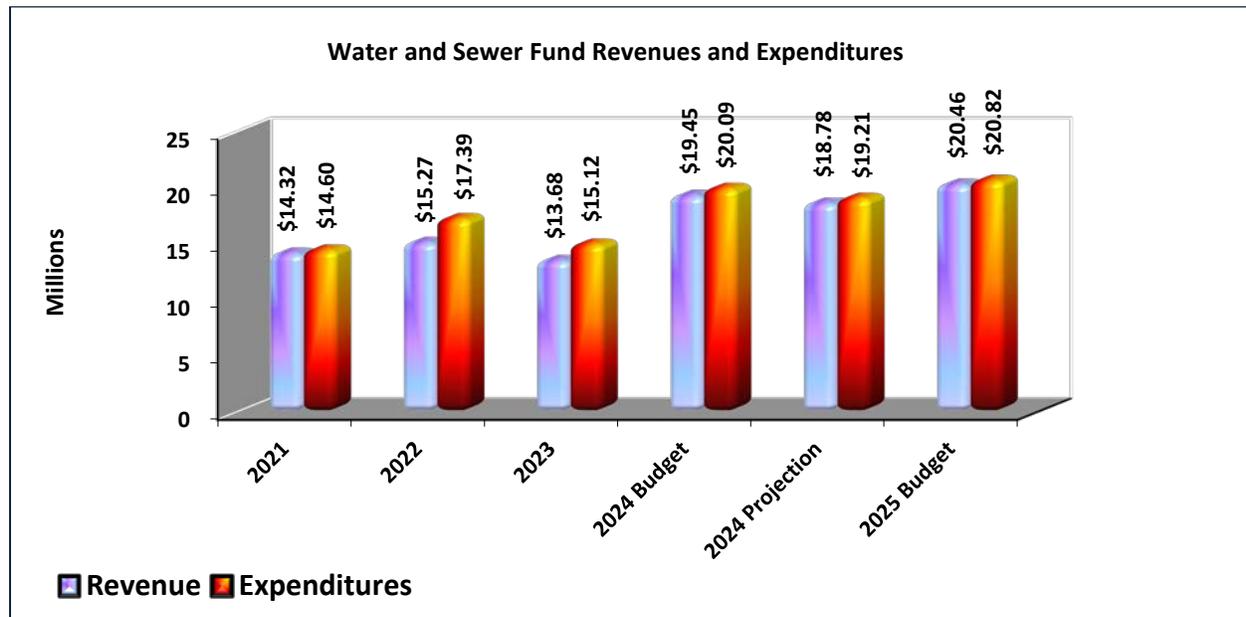
Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
332-301 State Grants	\$ -	\$ -	\$ -	\$ 2,300,000	\$ 2,300,000	\$ -	\$ (2,300,000)
Total Intergovernmental Revenue	-	-	-	2,300,000	2,300,000	-	(2,300,000)
361-300 Interest On Investments	502	61,544	195,845	5,000	5,000	5,000	-
362-300 Net Change In Fair Value	-	1,524	17,089	-	-	-	-
Total Investment Income	502	63,068	212,934	5,000	5,000	5,000	-
380-309 Reimbursed Exp. Miscellaneous	-	-	-	2,753,548	2,753,548	46,500	(2,707,048)
389-312 Veteran's Memorial	230	500	150	-	-	-	-
389-313 Other Memorials	-	100	-	-	-	-	-
389-354 SCBA Funding	38,012	38,012	38,012	38,012	38,012	38,012	-
Total Miscellaneous Revenue	38,242	38,612	38,162	2,791,560	2,791,560	84,512	(2,707,048)
391-301 Interfund General	670,370	7,934,620	6,000,000	780,000	780,000	1,346,500	566,500
391-319 Federal Restricted	-	-	10,000	-	-	-	-
391-350 Interfund Water & Sewer	-	46,680	15,000	15,000	15,000	-	(15,000)
Total Interfund Transfers	670,370	7,981,300	6,025,000	795,000	795,000	1,346,500	551,500
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 709,114</b>	<b>\$ 8,082,980</b>	<b>\$ 6,276,096</b>	<b>\$ 5,891,560</b>	<b>\$ 5,891,560</b>	<b>\$ 1,436,012</b>	<b>\$ (4,455,548)</b>
<b>Expenditures and Other Financing Uses</b>							
403-453 Furniture Replacement	\$ -	\$ -	\$ 20,142	\$ -	\$ 195	\$ -	\$ -
403-464 Engineering Services	-	39,936	69,744	70,000	70,000	-	(70,000)
Total Contractual Services	-	39,936	89,885	70,000	70,195	-	(70,000)
413-411 Land	-	-	1,325	-	-	-	-
413-421 Buildings	261,943	1,052,730	5,758,965	4,948,290	4,350,925	160,700	(4,787,590)
413-422 Improvement Other Than Buildings	228,881	254,337	3,833,466	4,984,943	4,915,000	100,000	(4,884,943)
413-431 Office Equipment	-	140,629	14,928	100,000	100,000	-	(100,000)
413-432 Office Furniture / Fixture	-	-	-	75,000	25,000	-	(75,000)
413-443 Other Equipment	261,663	440,293	283,589	552,561	497,640	324,108	(228,453)
Total Capital Outlay	752,487	1,887,987	9,892,272	10,660,794	9,888,565	584,808	(10,075,986)
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 752,487</b>	<b>\$ 1,927,923</b>	<b>\$ 9,982,158</b>	<b>\$ 10,730,794</b>	<b>\$ 9,958,760</b>	<b>\$ 584,808</b>	<b>\$ (10,145,986)</b>
<b>Net Change in Fund Balance</b>	<b>\$ (43,373)</b>	<b>\$ 6,155,057</b>	<b>\$ (3,706,062)</b>	<b>\$ (4,839,234)</b>	<b>\$ (4,067,200)</b>	<b>\$ 851,204</b>	<b>\$ 5,690,438</b>
Assigned Fund Balance	440,622	478,634	496,504	364,321	364,321	402,333	-
Unassigned Fund Balance	771,725	6,888,770	3,164,838	(1,542,213)	(770,179)	43,013	-
<b>Ending Fund Balance</b>	<b>\$ 1,212,347</b>	<b>\$ 7,367,404</b>	<b>\$ 3,661,342</b>	<b>\$ (1,177,892)</b>	<b>\$ (405,858)</b>	<b>\$ 445,346</b>	<b>\$ -</b>

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# WATER AND SEWER FUND

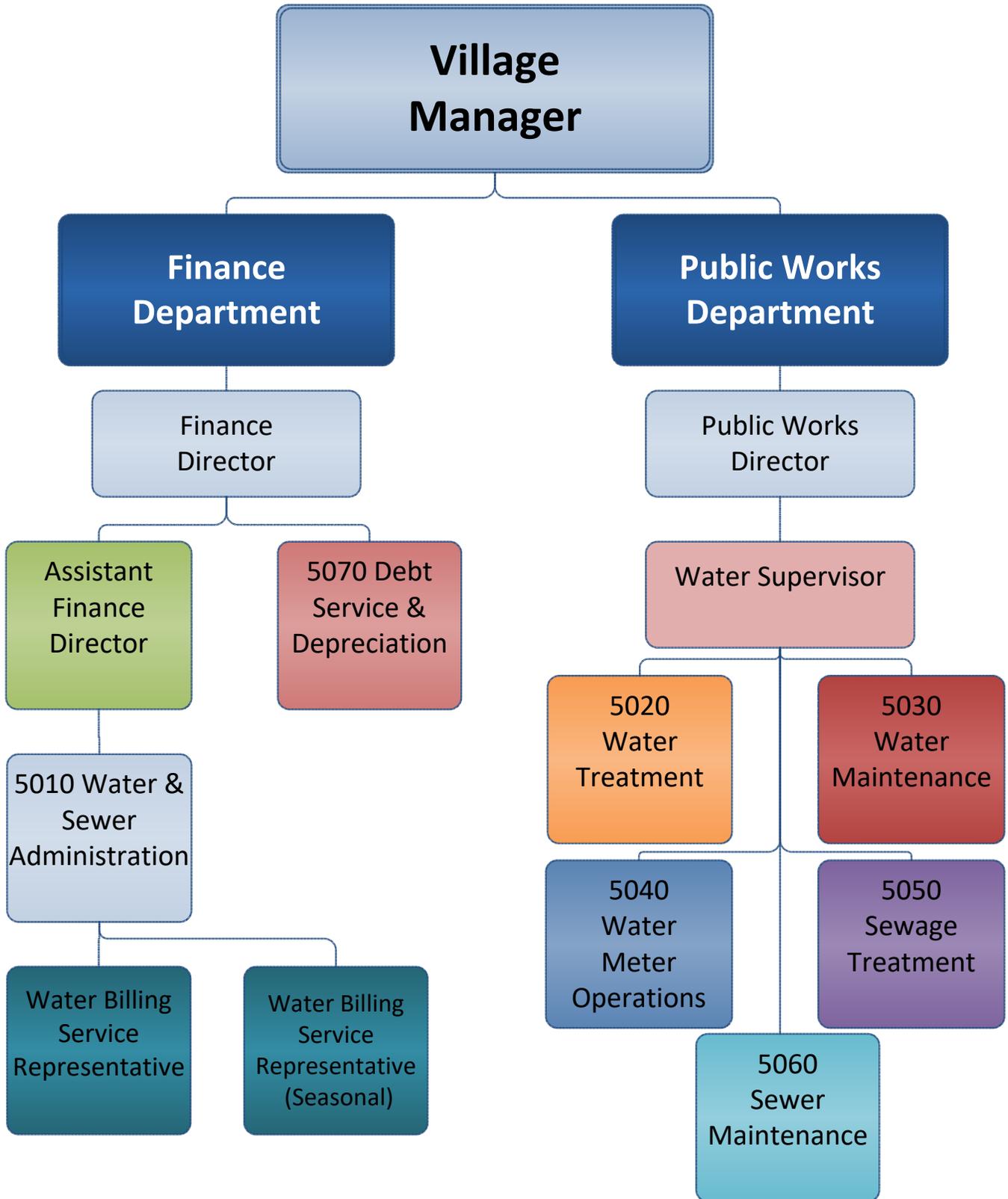
Water and Sewer Fund - enterprise funds which are revenues, expenses, transfers and financial results which are accounted for through full accrual accounting. These funds are used to account for the revenue and expense activities associated with the delivery to and disposal of water from customers. The Water and Sewer Fund includes operational activities performed by the Public Works, and Administrative Services Departments. The Public Works Department performs general maintenance on the systems such as water main break repair, hydrant flushing, meter replacement, water quality testing, and sewer line repair. The Administrative Services Department performs support activities to assist with service operations. These activities include responding to water and sewer customer inquiries, water and sewer billing, accounts payable, payroll, financial support and information technology support.

Cost Control Center			
Department/Division	Division Number	Department/Division	Division Number
Administration	5010	Sewer Treatment	5050
Water Treatment	5020	Sewer Maintenance	5060
Water Maintenance	5030	Depreciation and Debt Service	5070
Water Meter Operations	5040		



Water & Sewer	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	14,315,292	15,272,766	13,675,277	19,454,184	18,783,151	20,463,692
<b>Expenditures</b>	14,601,295	17,390,096	15,122,474	20,093,244	19,208,506	20,818,522
<b>Difference</b>	(286,003)	(2,117,330)	(1,447,197)	(639,060)	(425,355)	(354,830)

# 050 - Water and Sewer Fund

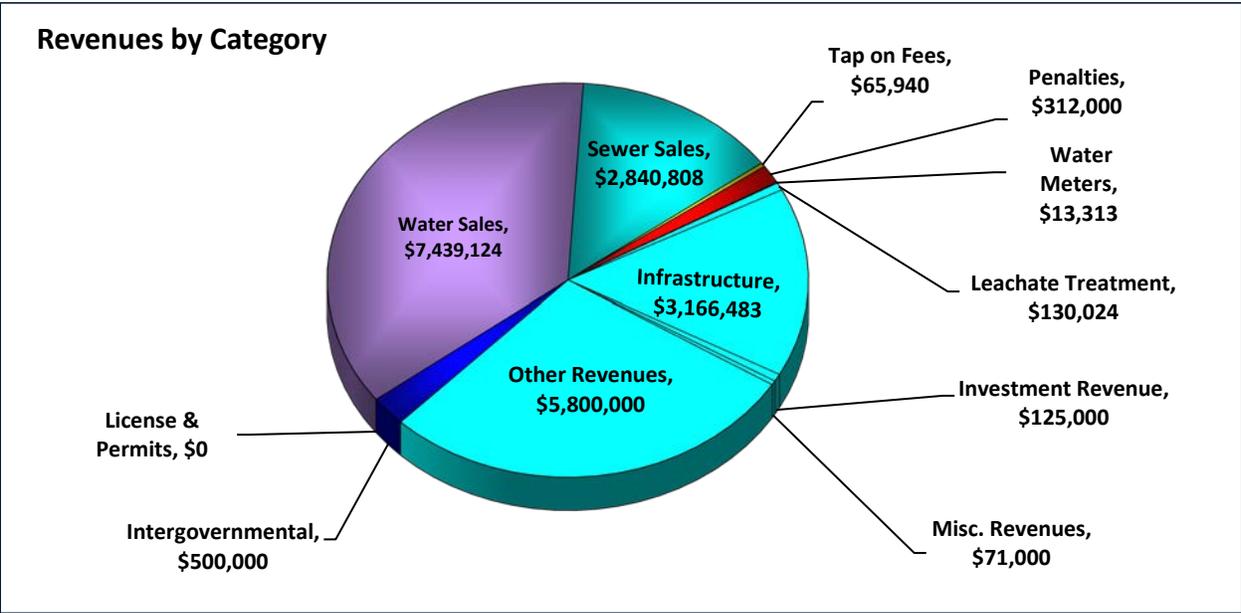


VILLAGE OF HANOVER PARK, ILLINOIS  
 Water & Sewer Fund Budget Summary  
 Calendar Year Ending December 31, 2025

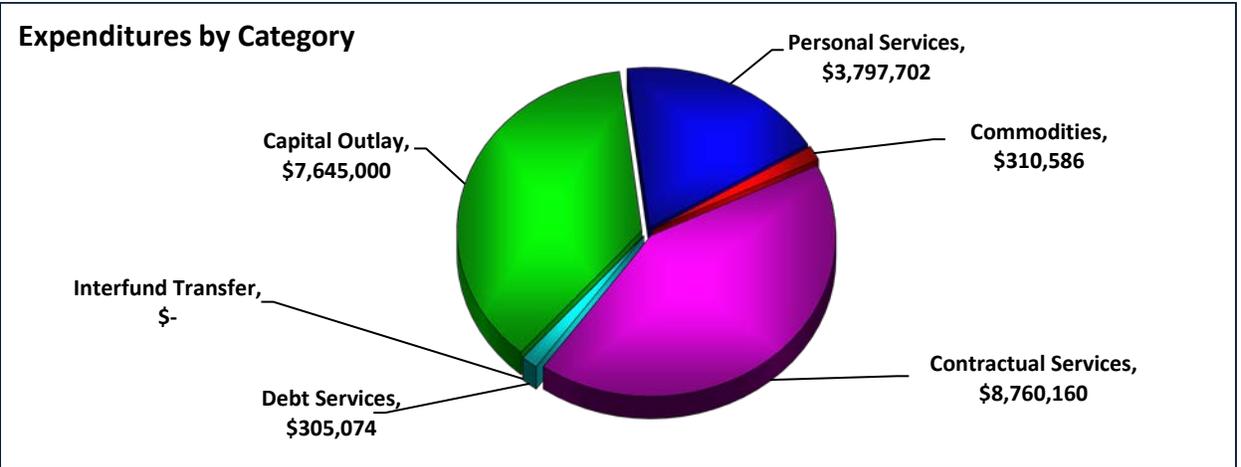
Fund	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
Charges for Services	\$ 10,156,154	\$ 10,132,731	\$ 10,523,858	\$ 10,787,184	\$ 10,483,083	\$ 10,801,209	\$ 14,025
Intergovernmental Revenue	2,546,552	2,547,630	-	600,000	100,000	500,000	(100,000)
Licenses & Permits	750	-	-	-	-	-	-
Investment Income	7,385	121,037	499,101	125,000	125,000	125,000	-
Miscellaneous	1,604,451	2,471,367	2,652,318	2,942,000	2,975,068	3,237,483	295,483
Other Financing Sources	-	-	-	5,000,000	5,100,000	5,800,000	800,000
<b>Totals</b>	<b>\$ 14,315,292</b>	<b>\$ 15,272,766</b>	<b>\$ 13,675,277</b>	<b>\$ 19,454,184</b>	<b>\$ 18,783,151</b>	<b>\$ 20,463,692</b>	<b>\$ 1,009,508</b>
<b>Expenditures and Other Financing Uses</b>							
Personnel Services	2,677,344	3,028,120	3,653,534	3,690,453	3,541,306	3,797,702	107,249
Commodities	258,307	351,896	294,727	292,792	284,986	310,586	17,794
Contractual Services	7,829,117	7,994,727	8,481,609	8,631,743	8,291,846	8,760,160	128,417
Capital Outlay	3,836,526	5,968,674	2,647,604	7,463,256	7,075,368	7,645,000	181,744
Debt Service	-	-	-	-	-	305,074	305,074
Interfund Transfer	-	46,680	45,000	15,000	15,000	-	(15,000)
<b>Total Expenditures &amp; Other Financing Uses</b>	<b>\$ 14,601,295</b>	<b>\$ 17,390,096</b>	<b>\$ 15,122,474</b>	<b>\$ 20,093,244</b>	<b>\$ 19,208,506</b>	<b>\$ 20,818,522</b>	<b>\$ 725,278</b>
<b>Net Position</b>	<b>\$ (286,003)</b>	<b>\$ (2,117,331)</b>	<b>\$ (1,447,197)</b>	<b>\$ (639,060)</b>	<b>\$ (425,355)</b>	<b>\$ (354,830)</b>	<b>\$ 284,230</b>
Net Investment in Capital Assets	21,073,618	24,335,451	26,983,055	30,798,707	34,058,423	38,443,707	-
Unrestricted	10,567,967	9,444,891	9,033,298	8,394,238	8,607,943	8,253,113	-
<b>Ending Net Position</b>	<b>\$ 31,641,585</b>	<b>\$ 33,780,343</b>	<b>\$ 36,016,354</b>	<b>\$ 39,192,946</b>	<b>\$ 42,666,367</b>	<b>\$ 46,696,821</b>	<b>\$ -</b>

# WATER AND SEWER FUND

In FY2025 budget, Water and Sewer revenues total \$20,463,692 and operating expenditures total \$20,818,522. The Vehicle Maintenance and Replacement funding will be taken out directly from fund balance. With that, this balanced budget has an operating surplus of \$29,752 which brings the unassigned fund balance to \$8,253,113 or 39.64% at the end of FY2025.



Water and Sewer sales account for 50.23% of the revenues in the Water and Sewer Fund.



Contractual Services, and Capital Outlay are the largest expenditure categories, and include payments to the Joint Action Water Agency (JAWA) for water operations, fixed costs, water main replacement, electrical upgrade at Schick Road pump station, UV disinfection system construction, Jefferson force main replacement, IRMA fall hazard remediation, sludge handling design, manhole rehab, sewer rehab, etc.

**VILLAGE OF HANOVER PARK, ILLINOIS**  
**Revenue Summary by Account**  
 Calendar Year Ending December 31, 2025

**Fund 050 - Water and Sewer Fund**

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>								
332-301	State Grants	\$ -	\$ -	\$ -	\$ 600,000	\$ 100,000	\$ 500,000	\$ (100,000)
332-302	Federal Grants	2,546,552	2,546,552	-	-	-	-	-
332-303	Other Government Grants	-	1,078	-	-	-	-	-
<b>Total: Intergovernmental Revenue</b>		<b>2,546,552</b>	<b>2,547,630</b>	<b>-</b>	<b>600,000</b>	<b>100,000</b>	<b>500,000</b>	<b>(100,000)</b>
322-310	Wastewater Discharge	750	-	-	-	-	-	-
<b>Total Licenses and Permits</b>		<b>750</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
344-301	Water Sales - Cook County	3,501,269	3,419,753	3,609,213	3,701,100	3,626,592	3,789,984	88,884
344-302	Water Sales - DuPage County	3,347,601	3,326,763	3,473,489	3,654,700	3,491,820	3,649,140	(5,560)
344-303	Water Sales - Cook & DuPage County	(85)	4,250	6,187	-	250	-	-
345-301	Sewer Sales - Cook County	789,824	771,654	807,448	819,200	806,514	829,776	10,576
345-302	Sewer Sales - DuPage County	1,906,939	1,901,785	1,997,208	2,066,400	1,922,670	2,011,032	(55,368)
346-300	Water Penalties	304,159	354,317	364,533	312,000	399,027	312,000	-
347-301	Water Tap-On Fees - Cook	22,200	28,860	1,850	14,430	9,250	33,300	18,870
347-302	Water Tap-On Fees - DuPage	30,340	18,870	35,890	7,400	5,920	-	(7,400)
348-301	Sewer Tap-On Fees - Cook	23,360	26,211	1,813	14,144	7,976	32,640	18,496
348-302	Sewer Tap-On Fees - DuPage	27,913	16,678	35,168	7,252	4,714	-	(7,252)
349-301	Water Meters - Cook	8,399	10,602	535	4,862	2,474	13,313	8,451
349-302	Water Meters - DuPage	10,356	5,268	13,601	1,764	5,876	-	(1,764)
389-309	Leachate Treatment	183,879	247,721	176,924	183,932	200,000	130,024	(53,908)
<b>Total Charges for Services</b>		<b>10,156,154</b>	<b>10,132,731</b>	<b>10,523,858</b>	<b>10,787,184</b>	<b>10,483,083</b>	<b>10,801,209</b>	<b>14,025</b>
361-300	Interest On Investments	7,385	128,523	350,328	125,000	125,000	125,000	-
362-300	Net Change In Fair Value	-	(7,486)	148,774	-	-	-	-
<b>Total Investment Income</b>		<b>7,385</b>	<b>121,037</b>	<b>499,101</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>-</b>
343-301	Infrastructure - Cook County	801,089	1,244,093	1,277,300	1,392,000	1,407,000	1,520,187	128,187
343-302	Infrastructure - DuPage County	773,172	1,182,066	1,328,183	1,512,000	1,524,000	1,646,296	134,296
380-309	Expenditures Miscellaneous	755	-	3,384	3,000	9,068	36,000	33,000
389-303	Miscellaneous Income	29,435	45,209	43,450	35,000	35,000	35,000	-
<b>Total Miscellaneous</b>		<b>1,604,451</b>	<b>2,471,367</b>	<b>2,652,318</b>	<b>2,942,000</b>	<b>2,975,068</b>	<b>3,237,483</b>	<b>295,483</b>
393-394	Loan Proceeds	-	-	-	5,000,000	5,100,000	5,800,000	800,000
<b>Total Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000,000</b>	<b>5,100,000</b>	<b>5,800,000</b>	<b>800,000</b>
<b>Total Operating Revenues</b>		<b>\$ 14,315,292</b>	<b>\$ 15,272,766</b>	<b>\$ 13,675,277</b>	<b>\$ 19,454,184</b>	<b>\$ 18,783,151</b>	<b>\$ 20,463,692</b>	<b>\$ 1,009,508</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Expenditure Summary by Account  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Account	Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY2024 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses</b>								
401-411	Salaries - Regular	\$ 2,063,510	\$ 2,198,781	\$ 2,238,414	\$ 2,427,077	\$ 2,316,659	\$ 2,500,246	\$ 73,169
401-412	Salaries - Part - Time	13,655	4,253	8,877	21,756	22,240	21,394	(362)
401-421	Overtime Compensation	165,339	216,299	219,457	161,472	194,703	179,500	18,028
401-428	On Call Premium Pay	21,160	20,427	27,825	35,178	35,384	35,603	425
401-441	State Retirement	286,451	254,510	210,994	233,015	226,894	250,165	17,150
401-442	Social Security	151,609	178,051	181,679	202,409	193,418	209,657	7,248
401-444	Employee Insurance	238,148	599,393	534,164	609,046	551,508	600,637	(8,409)
401-446	Unemployment Compensation	-	-	-	500	500	500	-
401-450	OPEB	201,648	176,208	15,004	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(464,175)	(619,800)	217,120	-	-	-	-
	<b>Total Personnel Services</b>	<b>2,677,344</b>	<b>3,028,120</b>	<b>3,653,534</b>	<b>3,690,453</b>	<b>3,541,306</b>	<b>3,797,702</b>	<b>107,249</b>
402-411	Office Supplies	1,204	704	550	1,414	1,414	1,414	-
402-413	Memberships / Subscriptions	57,532	58,672	53,709	55,473	54,538	55,813	340
402-421	Gasoline & Lube	288	316	327	500	500	500	-
402-426	Bulk Chemicals	6,192	7,151	6,510	7,795	8,300	9,202	1,407
402-427	Materials & Supplies	163,357	241,961	193,878	187,946	180,300	203,913	15,967
402-428	Cleaning Supplies	434	446	381	500	500	500	-
402-429	Parts & Accessories - Non - Auto	5,953	10,400	10,101	10,600	10,600	10,600	-
402-431	Uniforms	5,380	6,365	7,282	5,600	6,000	5,600	-
402-433	Safety & Protective Equipment	15,703	17,541	16,123	15,014	14,884	15,094	80
402-434	Small Tools	2,264	8,340	5,863	7,950	7,950	7,950	-
	<b>Total Commodities</b>	<b>258,307</b>	<b>351,896</b>	<b>294,727</b>	<b>292,792</b>	<b>284,986</b>	<b>310,586</b>	<b>17,794</b>
403-411	Telephone	39,715	33,113	30,734	41,461	38,924	39,000	(2,461)
403-412	Postage	56,581	66,165	72,077	81,035	79,000	87,650	6,615
403-413	Light & Power	202,561	171,150	245,467	260,866	298,500	313,425	52,559
403-414	Natural Gas	9,031	14,995	13,259	16,500	15,500	17,000	500
403-421	Liability Insurance Program	194,928	187,338	638,428	571,115	497,000	588,517	17,402
403-433	M & R - Communication Equipment	128	-	-	-	-	-	-
403-434	M & R - Buildings	19,068	21,599	58,380	59,873	59,795	61,873	2,000
403-435	M & R - Streets & Bridges	7,732	7,078	12,993	13,000	11,000	13,000	-
403-436	Maintenance Agreements	111,968	126,584	135,654	157,463	147,764	177,155	19,692
403-437	M & R - Other Equipment	2,013	2,993	2,708	8,900	8,900	13,340	4,440
403-441	M & R - STP	59,922	59,007	59,748	60,000	60,000	60,000	-
403-442	M & R - Sewer Lines	25,491	25,515	28,787	29,000	29,000	29,000	-
403-443	M & R - Wells	5,357	825	-	8,000	600	8,000	-
403-444	M & R - Water Mains	21,345	10,550	53,511	50,000	50,000	50,000	-
403-445	M & R - Water Storage Tanks	4,575	5,150	36,750	53,300	8,200	13,600	(39,700)
403-451	Equipment Rentals	199,726	198,115	220,432	282,718	282,210	330,640	47,922
403-452	Vehicle Maintenance & Replacement	328,535	280,688	289,520	392,556	392,556	399,463	6,907

VILLAGE OF HANOVER PARK, ILLINOIS  
Expenditure Summary by Account  
Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Account	Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY2024 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>								
403-456	IT Equipment Maint. & Replacemnt	130,667	80,703	63,824	26,745	26,745	29,882	3,137
403-461	Consulting Services	51,287	104,316	51,150	112,427	107,208	95,752	(16,675)
403-463	Auditing Services	13,068	11,008	11,273	16,421	12,571	13,857	(2,564)
403-464	Engineering Services	62,201	22,014	74,791	710,600	725,600	767,600	57,000
403-469	Testing Services	30,533	32,087	38,415	67,162	67,000	72,292	5,130
403-470	Binding & Printing	17,826	20,229	24,070	29,632	26,000	29,746	114
403-471	Schools / Conferences / Meetings	7,910	6,402	12,145	12,579	12,000	11,729	(850)
403-472	Transportation	45	-	-	-	-	-	-
403-482	JAWA Operating Costs	1,019,904	1,009,328	804,788	714,352	642,873	714,352	-
403-489	IEPA Discharge Fee	17,500	17,500	17,500	20,000	20,000	20,000	-
403-493	Depreciation Expense	1,004,515	994,255	1,035,604	-	-	-	-
403-497	JAWA Fixed Costs	4,155,817	4,455,615	4,420,244	4,811,580	4,650,000	4,780,032	(31,548)
403-499	Miscellaneous Expense	21,915	23,152	21,374	21,958	21,900	20,755	(1,203)
403-500	Amortization Expense	7,254	7,254	7,254	-	-	-	-
403-501	Water Utility Assistance	-	-	728	2,500	1,000	2,500	-
<b>Total Contractual Services</b>		<b>7,829,117</b>	<b>7,994,727</b>	<b>8,481,609</b>	<b>8,631,743</b>	<b>8,291,846</b>	<b>8,760,160</b>	<b>128,417</b>
411-418	Interest Principal - IEPA Loan	-	-	-	-	-	213,726	213,726
411-421	Interest Interest - IEPA Loan	-	-	-	-	-	91,348	91,348
<b>Total Debt Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>305,074</b>	<b>305,074</b>
412-431	General Capital Outlay	-	46,680	15,000	15,000	15,000	-	(15,000)
412-431-2	IT Maintenance & Replacement	-	-	30,000	-	-	-	-
<b>Total Interfund Transfers</b>		<b>-</b>	<b>46,680</b>	<b>45,000</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>(15,000)</b>
413-421	Buildings	-	-	-	40,000	20,870	40,000	-
413-422	Improvement Other Than Buildings	-	41,470	1,535	100,000	-	-	(100,000)
413-443	Other Equipment	3,533,459	1,353,162	172,339	554,340	356,895	520,000	(34,340)
413-461	Sewer Treatment Plant	27,000	114,438	248,555	1,089,020	1,089,020	985,000	(104,020)
413-462	Sewer Lines	177,984	657,108	557,621	900,000	800,000	900,000	-
413-471	Water Storage Tanks	-	-	575,000	-	-	-	-
413-472	Water Mains	98,084	3,802,496	1,092,554	4,606,313	4,650,000	5,200,000	593,687
413-473	Water Wells	-	-	-	173,583	158,583	-	(173,583)
<b>Total Capital Outlay</b>		<b>3,836,526</b>	<b>5,968,674</b>	<b>2,647,604</b>	<b>7,463,256</b>	<b>7,075,368</b>	<b>7,645,000</b>	<b>181,744</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 14,601,295</b>	<b>\$ 17,390,096</b>	<b>\$ 15,122,474</b>	<b>\$ 20,093,244</b>	<b>\$ 19,208,506</b>	<b>\$ 20,818,522</b>	<b>\$ 725,278</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Expenditure Budget Summary by Department  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
5010 Administration	\$ 1,820,448	\$ 1,903,761	\$ 2,573,630	\$ 2,576,139	\$ 2,446,630	\$ 2,660,512	\$ 84,373
5020 Water Treatment	4,733,991	4,965,987	5,683,505	6,155,506	5,618,333	5,972,203	(183,303)
5030 Water Maintenance	588,234	4,458,837	1,775,609	6,160,376	6,145,187	6,684,981	524,605
5040 Water Meter Operations	3,616,301	1,423,589	191,790	221,935	177,851	188,767	(33,168)
5050 Sewage Treatment	1,212,954	1,414,784	1,951,575	2,763,572	2,829,505	2,827,875	64,303
5060 Sewer Maintenance	597,693	1,165,620	1,053,719	1,486,364	1,333,127	1,464,758	(21,606)
5070 Depreciation/Debt Service	2,031,673	2,057,517	1,892,646	729,352	657,873	1,019,426	290,074
<b>Total Water and Sewer Fund</b>	<b>\$ 14,601,295</b>	<b>\$ 17,390,096</b>	<b>\$ 15,122,474</b>	<b>\$ 20,093,244</b>	<b>\$ 19,208,506</b>	<b>\$ 20,818,522</b>	<b>\$ 725,278</b>

**PURPOSE STATEMENT**

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer services on a bimonthly basis, collections, and maintenance of customer account records. The department also handles customer inquiries regarding water and sewer accounts.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Number of Water Bills:					
Original Bills	130,057	129,434	129,516	129,923	130,194
Termination Notice	21,148	12,013	23,249	23,559	23,525
Turn Offs	2,787	1,439	992	883	919
Final Bills	610	813	724	791	619
Work Order Requested	1,795	1,259	8,091	4,948	728

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Financial Health**

- ✓ Continued to audit customers water and sewer accounts.  
*Ongoing. Staff continued to audit customer accounts for zero consumption, theft of water, stuck meters, continuous consumption, and inactive accounts.*
- ✓ Implement and monitor infrastructure service charge and water and sewer rate increase per the set schedule.  
*Ongoing. Increases were made on January 1, 2024, per the schedule provided in the ordinance. Announcements were sent out to all residents in advance. Revenues will be evaluated to ensure projections are accurate.*

**Strategic Plan Goal #4: Community Image & Identity**

- ✓ Implement setup and launch of WaterSmart customer portal  
*Ongoing. The Water Billing Department is working with WaterSmart to set up a new customer portal. This portal brings advancements to the customer experience, allowing them to see hourly consumption, use an interactive leak finder, receive continuous consumption notifications, and pay bills with an expanded variety of payment options. The portal is expected to go live in the 1<sup>st</sup> Quarter of 2025.*

## Strategic Plan Goal #5: Effective Governance

- ✓ Continued to expand knowledge by attending training and seminars.  
*Ongoing. The Water Billing Department attended training to expand their skills and knowledge related to their positions.*
- ✓ IEPA Loan Administration.  
*Ongoing. IEPA approved the Project Plan on March 29, 2023. IEPA loan is currently under review and was approved in June 2024.*

## 2025 BUDGET GOALS

### Strategic Plan Goal #1: Financial Health

1. Continue to audit customers' water and sewer accounts.  
*Staff will continue to audit customer accounts for zero consumption, theft of water, stuck meters, and inactive accounts. Staff will run a report and review all property meter sizes and make sure customers are accurately billed.*
2. Implement and monitor infrastructure service charge and water and sewer rate increase per the set schedule.  
*The next increase is scheduled for January 1, 2025. Billing date and communications will be sent to all residents in advance of the increase. Revenues will be closely monitored to ensure projections are accurate.*

### Strategic Plan Goal #4: Community Image & Identity

1. Advertise and encourage use of new WaterSmart customer portal once launched.  
*Push out water bill messages, email signatures, and social media posts that encourage residents to sign up for the WaterSmart Customer Portal. This will allow for better communication to residents about items pertaining to their water account and will help customers better monitor and understand their water usage.*

### Strategic Plan Goal #5: Effective Governance

1. Continue to expand knowledge by attending training and seminars.  
*Staff to continue customer service training. Continue to learn the New World System, Neptune 360, and WaterSmart software and improve knowledge and skills in providing optimum quality services.*
2. IEPA Loan Administration.  
*Assuming final approval of 2024 Loan, Public Works and Finance staff will closely monitor spending activities related to this loan to ensure all requirements are being followed and reported, as necessary, to the IEPA. (Staff will monitor the IEPA Loan Application for future funding years.)*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	FY2024 vs.
		Actual	Actual	Actual	Budget	Projection	Budget	FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 982,894	\$ 1,033,373	\$ 1,103,720	\$ 1,156,175	\$ 1,137,356	\$ 1,208,129	\$ 51,954
401-412	Salaries - Part - Time	4,140	4,253	4,373	6,756	6,200	6,394	(362)
401-421	Overtime Compensation	14,820	20,570	17,646	18,472	19,493	19,500	1,028
401-428	On Call Premium Pay	-	-	2,776	3,375	3,764	3,800	425
401-441	State Retirement	125,468	110,703	95,790	105,216	103,429	113,921	8,705
401-442	Social Security	67,916	76,152	81,697	91,160	88,099	95,216	4,056
401-444	Employee Insurance	97,631	232,174	203,972	226,798	221,426	239,011	12,213
401-446	Unemployment Compensation	-	-	-	500	500	500	-
401-450	OPEB	201,648	176,208	15,004	-	-	-	-
401-451	Comp. Abs & IMRF (GLTD)	(171,045)	(296,428)	107,979	-	-	-	-
<b>Total Personnel Services</b>		<b>1,323,472</b>	<b>1,357,004</b>	<b>1,632,957</b>	<b>1,608,452</b>	<b>1,580,267</b>	<b>1,686,471</b>	<b>78,019</b>
402-411	Office Supplies	615	320	120	550	550	550	-
402-413	Memberships / Subscriptions	4,203	4,450	4,457	4,675	4,675	4,675	-
<b>Total Commodities</b>		<b>4,818</b>	<b>4,770</b>	<b>4,577</b>	<b>5,225</b>	<b>5,225</b>	<b>5,225</b>	<b>-</b>
403-411	Telephone	21,405	20,980	18,086	24,458	24,432	24,500	42
403-412	Postage	56,581	66,164	71,837	80,685	79,000	87,300	6,615
403-421	Liability Insurance Program	194,928	187,338	638,428	571,115	497,000	588,517	17,402
403-436	Maintenance Agreements	84,735	90,238	82,014	89,767	79,535	94,271	4,504
403-451	Equipment Rentals	6,720	5,313	5,351	6,408	5,900	6,000	(408)
403-456	IT Equipment Maint. & Replacement	27,590	18,284	16,089	12,105	12,105	10,632	(1,473)
403-461	Consulting Services	47,168	99,055	46,391	106,927	101,245	90,252	(16,675)
403-463	Auditing Services	13,068	11,008	11,273	16,421	12,571	13,857	(2,564)
403-470	Binding & Printing	17,826	20,229	24,070	29,632	26,000	29,746	114
403-471	Schools / Conferences / Meetings	222	227	457	486	450	486	-
403-499	Miscellaneous Expense	21,915	23,152	21,374	21,958	21,900	20,755	(1,203)
403-501	Water Utility Assistance	-	-	728	2,500	1,000	2,500	-
<b>Total Contractual Services</b>		<b>492,157</b>	<b>541,987</b>	<b>936,096</b>	<b>962,462</b>	<b>861,138</b>	<b>968,816</b>	<b>6,354</b>
<b>Total Water &amp; Sewer Administration</b>		<b>\$ 1,820,448</b>	<b>\$ 1,903,761</b>	<b>\$ 2,573,630</b>	<b>\$ 2,576,139</b>	<b>\$ 2,446,630</b>	<b>\$ 2,660,512</b>	<b>\$ 84,373</b>

**PURPOSE STATEMENT**

The goal of Water Treatment is to provide water of satisfactory quantity and quality that is free of health hazards and acceptable for household, commercial and industrial use at a reasonable cost.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor source of supply for future requirements of the community.

To contract outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Community Image & Identity**

- ✓ *Continue to improve the appearance at well sites.  
Maintaining the Village's grounds at the water supply facilities.  
Completed. Third quarter.*

**2025 BUDGET GOALS**

**Strategic Plan Goal #1: Community Image & Identity**

1. *Continue to improve the appearance at well sites.  
Maintaining the Village's grounds at the water supply facilities.  
Ongoing.*

**Strategic Plan Goal #3:**

1. *Complete Schick Road Interconnect with Bartlett.  
Complete interconnect construction with Bartlett.  
4<sup>th</sup> Quarter.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	FY2024 vs.						
		FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 271,888	\$ 263,993	\$ 261,040	\$ 268,639	\$ 247,883	\$ 267,944	\$ (695)
401-421	Overtime Compensation	47,166	48,876	67,661	35,000	56,700	35,000	-
401-428	On Call Premium Pay	5,923	5,928	7,714	9,693	8,836	9,693	-
401-441	State Retirement	40,716	33,123	28,430	27,825	27,833	28,763	938
401-442	Social Security	24,669	24,157	25,276	23,971	23,747	23,918	(53)
401-444	Employee Insurance	16,682	37,146	45,171	49,658	50,125	72,324	22,666
401-451	Comp. Abs & IMRF (GLTD)	(35,430)	(106,828)	42,344	-	-	-	-
<b>Total Personnel Services</b>		<b>371,613</b>	<b>306,395</b>	<b>477,637</b>	<b>414,786</b>	<b>415,124</b>	<b>437,642</b>	<b>22,856</b>
402-411	Office Supplies	149	203	81	264	264	264	-
402-413	Memberships / Subscriptions	-	260	175	201	201	201	-
402-426	Bulk Chemicals	310	663	741	1,295	1,800	2,702	1,407
402-427	Materials & Supplies	8,921	7,237	8,391	9,433	11,500	9,433	-
402-431	Uniforms	779	982	1,377	700	700	700	-
402-433	Safety & Protective Equipment	2,052	2,227	2,473	3,209	3,209	3,209	-
<b>Total Commodities</b>		<b>12,211</b>	<b>11,573</b>	<b>13,238</b>	<b>15,102</b>	<b>17,674</b>	<b>16,509</b>	<b>1,407</b>
403-411	Telephone	4,520	2,000	2,745	4,200	3,528	3,150	(1,050)
403-412	Postage	-	-	241	200	-	200	-
403-413	Light & Power	64,352	53,576	59,785	86,250	78,500	82,425	(3,825)
403-414	Natural Gas	6,077	9,154	8,454	11,000	10,000	11,000	-
403-433	Contractual Services	128	-	-	-	-	-	-
403-434	M & R - Buildings	8,645	10,988	15,531	18,078	18,000	20,078	2,000
403-436	Maintenance Agreements	15,513	23,840	5,706	20,028	20,900	33,434	13,406
403-437	M & R - Other Equipment	1,760	2,829	2,345	8,500	8,500	12,940	4,440
403-443	M & R - Wells	5,357	825	-	8,000	600	8,000	-
403-445	M & R - Water Storage Tanks	4,575	5,150	36,750	53,300	8,200	13,600	(39,700)
403-452	Vehicle Maintenance & Replacement	11,045	7,555	7,912	8,786	8,786	9,508	722
403-456	IT Equipment Maint. & Replacement	20,900	12,716	9,778	3,408	3,408	3,850	442
403-464	Engineering Services	37,463	9,515	31,513	60,000	75,000	117,000	57,000
403-469	Testing Services	12,217	12,358	14,335	14,162	14,000	18,292	4,130
403-471	Schools / Conferences / Meetings	1,800	430	756	2,043	1,500	2,043	-
403-489	IEPA Discharge Fee	-	-	-	2,500	2,500	2,500	-
403-497	JAWA Fixed Costs	4,155,817	4,455,615	4,420,244	4,811,580	4,650,000	4,780,032	(31,548)
<b>Total Contractual Services</b>		<b>4,350,168</b>	<b>4,606,549</b>	<b>4,616,095</b>	<b>5,112,035</b>	<b>4,903,422</b>	<b>5,118,052</b>	<b>6,017</b>
413-421	Buildings	-	-	-	40,000	20,870	-	(40,000)
413-422	Improvement Other Than Buildings	-	41,470	1,535	100,000	-	-	(100,000)
413-443	Other Equipment	-	-	-	300,000	102,660	400,000	100,000
413-471	Water Storage Tanks	-	-	575,000	-	-	-	-
413-473	Water Wells	-	-	-	173,583	158,583	-	(173,583)
<b>Total Capital Outlay</b>		<b>-</b>	<b>41,470</b>	<b>576,535</b>	<b>613,583</b>	<b>282,113</b>	<b>400,000</b>	<b>(213,583)</b>
<b>Total Water Treatment</b>		<b>\$ 4,733,991</b>	<b>\$ 4,965,987</b>	<b>\$ 5,683,505</b>	<b>\$ 6,155,506</b>	<b>\$ 5,618,333</b>	<b>\$ 5,972,203</b>	<b>\$ (183,303)</b>



**PURPOSE STATEMENT**

To provide an adequate measure of potable water for consumption by our residents, as well as continuing supply for the Fire Department’s use in the protection of life and property.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Provide maintenance on the Village’s water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,511 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2019	2020	2021	2022	2023
Miles of Water Mains	118.93	121.13	121.13	122.14	122.55
Number of Fire Hydrants	1,482	1,489	1,489	1,503	1,511
Number of System Valves	1,548	1,556	1,559	1,575	1,598
B-Box (clean, locate, repair)	468	348	676	816	226
Gate/Auxiliary Valves (clean, locate, repair)	71	127	72	123	118
Water Main Breaks	56	36	48	61	79
JULIE Locates	3,267	3,278	4,070	4,079	4,791
B-Box – Installation	1	5	1	15	0
Hydrants Flushed	1,428	1,484	1,329	1,548	1,539
Hydrants Painted	0	0	0	0	197
Hydrants Repaired	19	29	290	114	26
Yard Preparation – hours	621	200	157	153	142
Yard Repairs - Square Yards	19,728	4,935	11,588	19,297	22,802

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ Water Main Replacement.  
The Village has an ongoing program to replace water mains based on age and condition.  
*Ongoing. Water main replacement began in August. Restoration in process.*
- ✓ Annual Leak Detection.  
*This will be done by section based on cost. The Village will begin leak detection starting with the older sections of town first.*  
*Completed.*
- ✓ Provide Support to Engineering and Contractors.  
Support will be needed to complete the installation of the replacement water main.  
*Ongoing*

## 2025 BUDGET GOALS

### Strategic Plan Goal # 1: Maintain and Enhance Infrastructure

1. Water Main Replacement  
The Village has an ongoing program to replace water mains based on age and condition.  
Third quarter.
2. Annual Leak Detection  
This will be done by section based on cost. The Village will begin leak detection starting with the older sections of town first.  
Third quarter.
3. Provide support to engineering and contractors.  
Support will be needed to complete the installation of the replacement water main.  
Fourth quarter.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 172,055	\$ 194,607	\$ 165,224	\$ 220,471	\$ 194,140	\$ 220,874	\$ 403
401-412	Salaries - Part - Time	4,364	-	-	5,000	8,000	5,000	-
401-421	Overtime Compensation	29,621	42,838	36,868	30,000	30,000	30,000	-
401-428	On Call Premium Pay	3,289	3,744	4,122	4,500	5,712	4,500	-
401-441	State Retirement	27,155	25,158	17,455	22,700	20,416	23,494	794
401-442	Social Security	10,650	17,646	14,751	19,940	17,547	19,919	(21)
401-444	Employee Insurance	20,889	77,646	63,058	80,283	56,865	62,574	(17,709)
401-451	Comp. Abs & IMRF (GLTD)	(71,585)	(41,864)	16,487	-	-	-	-
<b>Total Personnel Services</b>		<b>196,438</b>	<b>319,775</b>	<b>317,965</b>	<b>382,894</b>	<b>332,680</b>	<b>366,361</b>	<b>(16,533)</b>
402-413	Memberships / Subscriptions	350	-	150	180	100	180	-
402-427	Materials & Supplies	81,336	160,742	128,781	117,210	110,000	116,915	(295)
402-431	Uniforms	2,056	2,518	3,009	2,100	2,500	2,100	-
402-433	Safety & Protective Equipment	10,215	2,695	3,245	4,130	4,000	4,130	-
402-434	Small Tools	1,977	7,987	5,579	7,590	7,590	7,590	-
<b>Total Commodities</b>		<b>95,933</b>	<b>173,941</b>	<b>140,763</b>	<b>131,210</b>	<b>124,190</b>	<b>130,915</b>	<b>(295)</b>
403-435	M & R - Streets & Bridges	-	-	5,000	5,000	3,000	5,000	-
403-444	M & R - Water Mains	21,345	10,550	53,511	50,000	50,000	50,000	-
403-451	Equipment Rentals	412	-	2,045	640	640	640	-
403-452	Vehicle Maintenance & Replacement	145,093	127,072	136,513	204,421	204,421	213,815	9,394
403-456	IT Equipment Maint. & Replacement	20,496	12,414	9,478	2,808	2,808	3,850	1,042
403-461	Consulting Services	4,119	5,261	4,760	5,500	5,963	5,500	-
403-464	Engineering Services	-	-	-	600,000	600,000	600,000	-
403-469	Testing Services	5,150	3,729	8,657	36,000	36,000	36,000	-
403-471	Schools / Conferences / Meetings	1,164	3,600	4,364	3,750	3,750	2,900	(850)
<b>Total Contractual Services</b>		<b>197,778</b>	<b>162,625</b>	<b>224,328</b>	<b>908,119</b>	<b>906,582</b>	<b>917,705</b>	<b>9,586</b>
413-443	Other Equipment	-	-	-	131,840	131,735	70,000	(61,840)
413-472	Water Mains	98,084	3,802,496	1,092,554	4,606,313	4,650,000	5,200,000	593,687
<b>Total Capital Outlay</b>		<b>98,084</b>	<b>3,802,496</b>	<b>1,092,554</b>	<b>4,738,153</b>	<b>4,781,735</b>	<b>5,270,000</b>	<b>531,847</b>
<b>Total Water Maintenance</b>		<b>\$ 588,234</b>	<b>\$ 4,458,837</b>	<b>\$ 1,775,609</b>	<b>\$ 6,160,376</b>	<b>\$ 6,145,187</b>	<b>\$ 6,684,981</b>	<b>\$ 524,605</b>



**PURPOSE STATEMENT**

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etc.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

<b>PERFORMANCE ACTIVITIES AND MEASURES</b>					
<b>Description of Measurement</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Water Meters Read	155,479	161,561	118,600	198,555	3,521
Water Meters Replaced (3/4 x 3/4)	42	67	7,558	32	28
Water Meter Service Requests	3,522	766	1,667	849	723
Water Turn On/Off	2,787	966	1,254	1,973	1,271
Install R900 Radios	585	234	160	117	132
Meter Repair/Cable/Register/Reseal Meter	180	17	67	517	23
Meter Checks - High Water Bill	4	383	13	8	5

Description of Measurement	2019	2020	2021	2022	2023
Meter Leaking	22	15	2	3	5
Meters Tested	27	10	0	0	0
Meters Tested/High Billing	0	3	1	4	1
No Water - Frozen Service/Low Pressure	1	1	4	11	2
Replace Meters - Frozen/Broken Bottom	15	2	0	0	1
Replace Meters - Test/High Bill	0	0	0	0	0
Seal New Meters/Install RF900-New Construction	18	0	3	10	2
Service Status	359	2,567	225	849	159
Tags – Red	42	928	1,178	2,153	1,009
Tags - Service/Deposit	351	51	638	287	271
Tags - Theft of Service	63	130	17	26	20

## 2024 ACCOMPLISHMENTS

### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ *Improve and update residential water shut-off locations (B-boxes).*  
Accurate records will ensure that B-boxes can be located if they become covered.  
Ongoing.
- ✓ *Improve the efficiency of the customer service request process.*  
Continually trying to improve service to residents.  
Ongoing.
- ✓ *Trained Staff to use the features and tasks available in the new Neptune 360-meter reading program.*  
Ongoing. This will continue with new staff in 2025.

## 2025 BUDGET GOALS

### Strategic Plan Goal # 1: Maintain and Enhance Infrastructure

1. Improve and update residential water shut-off locations (B-boxes).  
Accurate records will ensure that B-boxes can be located if they become covered.  
First through 4<sup>th</sup> quarter.

### Strategic Plan Goal # 2: Maintain and Enhance Infrastructure

1. Improve the efficiency of the customer service request process.  
Continually trying to improve service to residents.  
First through 4<sup>th</sup> quarter.

### Strategic Plan Goal # 3: Maintain and Enhance Infrastructure

1. Train Staff to use the features and tasks available in the new Neptune 360-meter reading program.  
This will be for all new or recent hires.  
First through 4<sup>th</sup> quarter.

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
Expenditures								
401-411	Salaries - Regular	\$ 55,484	\$ 62,240	\$ 65,788	\$ 69,438	\$ 50,697	\$ 56,150	\$ (13,288)
401-421	Overtime Compensation	8,598	11,500	10,896	10,000	5,000	10,000	-
401-428	On Call Premium Pay	2,728	1,048	966	3,750	2,000	3,750	-
401-441	State Retirement	8,814	7,770	6,561	7,389	5,567	6,431	(958)
401-442	Social Security	4,871	5,471	5,696	6,365	4,709	5,347	(1,018)
401-444	Employee Insurance	11,381	24,832	22,311	25,596	13,343	9,925	(15,671)
401-451	Comp. Abs & IMRF (GLTD)	(40,514)	(18,515)	4,125	-	-	-	-
Total Personnel Services		51,363	94,346	116,344	122,538	81,316	91,603	(30,935)
402-411	Office Supplies	152	70	143	200	200	200	-
402-413	Memberships / Subscriptions	-	-	50	270	250	270	-
402-427	Materials & Supplies	24,568	34,211	21,495	21,503	19,000	37,765	16,262
402-431	Uniforms	536	677	698	600	600	600	-
402-433	Safety & Protective Equipment	125	680	548	890	890	970	80
Total Commodities		25,381	35,638	22,934	23,463	20,940	39,805	16,342
403-436	Maintenance Agreements	758	3,025	34,810	36,140	35,801	37,638	1,498
403-452	Vehicle Maintenance & Replacement	13,490	8,290	8,224	12,336	12,336	15,721	3,385
403-456	IT Equipment Maint. & Replacement	20,738	12,415	9,478	2,808	2,808	3,850	1,042
403-471	Schools / Conferences / Meetings	-	-	-	150	150	150	-
Total Contractual Services		34,986	23,730	52,512	51,434	51,095	57,359	5,925
413-443	Other Equipment	3,504,572	1,269,875	-	24,500	24,500	-	(24,500)
Total Capital Outlay		3,504,572	1,269,875	-	24,500	24,500	-	(24,500)
Total Water Meter Operations		\$ 3,616,301	\$ 1,423,589	\$ 191,790	\$ 221,935	\$ 177,851	\$ 188,767	\$ (33,168)

### PURPOSE STATEMENT

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

### DESCRIPTION OF DEPARTMENTAL FUNCTIONS

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties within DuPage County. We must maintain and keep lift stations running, filters, blowers, pumps, and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

### 2024 ACCOMPLISHMENTS

#### Strategic Plan Goal #1: Maintain and Enhance Infrastructure

- ✓ *Inspect Jefferson Forcemain.* The forcemain has exceeded its expected service life and Reduction in pumping capacity has indicated the forcemain has degraded below minimum C-Factor standards.  
Completed second quarter.

#### Strategic Plan Goal #2: Effective Governance

- ✓ *Utilize Cartegraph*  
Utilized Cartegraph to optimize our planning, organization, and record keeping.  
Ongoing. This will be a continuous goal in each quarter.

### 2025 BUDGET GOALS

#### Strategic Plan Goal #1

- ✓ *Complete UV Disinfection System Construction.*  
The UV system has exceeded its expected life cycle and is prone to failure at any moment. The Village secured \$600,000 in Federal Grants to fund this project.  
  
1st Quarter.

## Strategic Plan Goal # 2

✓ *Clarifier Rehabilitation.*

The three clarifiers at STP #1 are reaching end of life cycle. Staff has completed a comprehensive inspection and design in 2024 for rehabilitation of critical components in 2025.

Begin 2<sup>nd</sup> quarter.

## Strategic Plan Goal # 3

✓ *Bayside Pipe Training Facility*

Develop underground training accessory for skill building and safety training for the use of underground equipment, pipe cutting, trenching & showing, underground personnel skills, and restorations.

2<sup>nd</sup> Quarter

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures</b>								
401-411	Salaries - Regular	\$ 407,021	\$ 444,703	\$ 477,419	\$ 491,883	\$ 492,444	\$ 526,275	\$ 34,392
401-412	Salaries - Part - Time	5,150	-	4,504	5,000	3,040	5,000	-
401-421	Overtime Compensation	37,568	50,205	49,518	38,000	53,510	55,000	17,000
401-428	On Call Premium Pay	5,930	5,964	8,146	9,360	9,360	9,360	-
401-441	State Retirement	57,187	52,041	45,301	47,185	49,236	54,062	6,877
401-442	Social Security	33,277	36,578	39,491	41,033	41,787	45,338	4,305
401-444	Employee Insurance	56,838	149,951	136,596	146,428	152,885	154,229	7,801
401-451	Comp. Abs & IMRF (GLTD)	(74,015)	(114,301)	29,698	-	-	-	-
<b>Total Personnel Services</b>		<b>528,956</b>	<b>625,140</b>	<b>790,673</b>	<b>778,889</b>	<b>802,262</b>	<b>849,264</b>	<b>70,375</b>
402-411	Office Supplies	288	110	207	400	400	400	-
402-413	Memberships / Subscriptions	52,979	53,962	48,877	50,147	49,312	50,487	340
402-421	Gasoline & Lube	288	316	327	500	500	500	-
402-426	Bulk Chemicals	5,882	6,488	5,769	6,500	6,500	6,500	-
402-427	Materials & Supplies	22,975	23,999	24,641	24,000	24,000	24,000	-
402-428	Cleaning Supplies	434	446	381	500	500	500	-
402-431	Uniforms	757	795	798	800	800	800	-
402-433	Safety & Protective Equipment	1,158	9,891	7,604	4,645	4,645	4,645	-
402-434	Small Tools	192	199	192	200	200	200	-
<b>Total Commodities</b>		<b>84,953</b>	<b>96,207</b>	<b>88,796</b>	<b>87,692</b>	<b>86,857</b>	<b>88,032</b>	<b>340</b>
403-411	Telephone	13,790	10,134	9,904	12,803	10,964	11,350	(1,453)
403-412	Postage	-	1	-	150	-	150	-
403-413	Light & Power	138,209	117,575	185,683	174,616	220,000	231,000	56,384
403-414	Natural Gas	2,954	5,841	4,805	5,500	5,500	6,000	500
403-434	M & R - Buildings	10,423	10,611	42,849	41,795	41,795	41,795	-
403-436	Maintenance Agreements	10,962	9,482	13,124	11,528	11,528	11,812	284
403-441	M & R - Sewer Treatment Plant	59,922	59,007	59,748	60,000	60,000	60,000	-
403-442	M & R - Sewer Lines	11,553	12,000	14,787	15,000	15,000	15,000	-
403-451	Equipment Rentals	192,594	192,802	213,036	275,670	275,670	324,000	48,330
403-452	Vehicle Maintenance & Replacement	23,154	18,570	18,020	22,351	22,351	21,872	(479)
403-456	IT Equipment Maint. & Replacement	20,447	12,460	9,523	2,808	2,808	3,850	1,042
403-464	Engineering Services	24,738	12,500	43,278	50,600	50,600	50,600	-
403-469	Testing Services	13,166	16,000	15,423	17,000	17,000	18,000	1,000
403-471	Schools / Conferences / Meetings	3,700	1,231	3,533	2,650	2,650	2,650	-
403-472	Transportation	45	-	-	-	-	-	-
403-489	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500	17,500	-
<b>Total Contractual Services</b>		<b>543,158</b>	<b>495,712</b>	<b>651,212</b>	<b>709,971</b>	<b>753,366</b>	<b>815,579</b>	<b>105,608</b>
413-421	Buildings	-	-	-	-	-	40,000	40,000
413-443	Other Equipment	28,887	83,287	172,339	98,000	98,000	50,000	(48,000)
413-461	Sewage Treatment Plant	27,000	114,438	248,555	1,089,020	1,089,020	985,000	(104,020)
<b>Total Capital Outlay</b>		<b>55,887</b>	<b>197,725</b>	<b>420,895</b>	<b>1,187,020</b>	<b>1,187,020</b>	<b>1,075,000</b>	<b>(112,020)</b>
<b>Total Sewage Treatment</b>		<b>\$ 1,212,954</b>	<b>\$ 1,414,784</b>	<b>\$ 1,951,575</b>	<b>\$ 2,763,572</b>	<b>\$ 2,829,505</b>	<b>\$ 2,827,875</b>	<b>\$ 64,303</b>



**PURPOSE STATEMENT**

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 165,074 feet or 31.2 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 275,300 feet or 52.14 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed (snow plowing, brush pickup, etc.)

**PERFORMANCE ACTIVITIES AND MEASURES**

Description of Measurement	2019	2020	2021	2022	2023
Miles of Sanitary Sewers	93.79	93.79	93.79	93.82	96.18
Number of Manholes	2,353	2,353	2,353	2,359	2357
Sanitary Sewer Backups	3	4	5	5	4
Sanitary Sewer Backup – Possible	30	31	30	32	30
Sanitary Sewer Inspections	0	0	1,000	500	650
Sanitary Sewer PM Root Cut/Jet (in. ft.)	291,354	166,000	231,895	231,150	270,891
Sanitary Sewer Televising (ft.)	90,819	14,361	43,768	94,334	90,050
Sanitary Sewer Repair – Each	1	3	4	2	1

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #1: Maintain and Enhance Infrastructure**

- ✓ *Televised 90,000 feet and vector 210,000 feet per year.*  
This assisted in long-term sewer lining planning over the entire FY.  
*Completed.*
- ✓ *Inspected 20% of manholes within DuPage and Cook County respectively.*  
This will assist in long-term collection system planning over the entire FY.  
*Completed.*

- ✓ *Reline sanitary sewers in Cook County.*  
Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.  
*Completed.*

#### Strategic Plan Goal # 2 Effectiveness Governance

- ✓ *Utilized Cartegraph.*  
Utilize Cartegraph to optimize our planning, organization, and record keeping. This will be a continuous goal in each quarter. Ongoing.

### 2025 BUDGET GOALS

#### Strategic Plan Goal # 1 :

- ✓ *Rehabilitate sewer manholes in Cook County*  
Bid in second quarter and third quarter construction. Over the last 5 years RJN has compiled a master list of sanitary manholes that need rehabilitation. This is the first year of an expansive project that will rehabilitate all high-grade deficiencies and work to complete total infiltration and inflow prevention projects in Cook County.  
  
2<sup>nd</sup> & 3<sup>rd</sup> quarter.

#### Strategic Plan Goal # 2:

- ✓ *Reline sanitary sewers in Cook County.*  
Bid in third quarter and fourth quarter construction. Relining is a process in which a plastic material is inserted into the pipe to fill any severe cracks or separations.  
  
3<sup>rd</sup> & 4<sup>th</sup> quarter.

#### Strategic Plan Goal # 3:

- ✓ *Increase Public Awareness of FOG.*  
*Through all means of public engagement, increase the awareness of fats, oils, and greases being put into the sanitary sewer to lower the incidence of clogging related to these household or industrial items.*  
  
*First through fourth quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
Expenditures								
401-411	Salaries - Regular	\$ 174,168	\$ 199,865	\$ 165,223	\$ 220,471	\$ 194,139	\$ 220,874	\$ 403
401-412	Salaries - Part - Time	-	-	-	5,000	5,000	5,000	-
401-421	Overtime Compensation	27,566	42,310	36,867	30,000	30,000	30,000	-
401-428	On Call Premium Pay	3,289	3,744	4,102	4,500	5,712	4,500	-
401-441	State Retirement	27,111	25,714	17,457	22,700	20,413	23,494	794
401-442	Social Security	10,226	18,046	14,767	19,940	17,529	19,919	(21)
401-444	Employee Insurance	34,727	77,643	63,056	80,283	56,864	62,574	(17,709)
401-451	Comp. Abs & IMRF (GLTD)	(71,585)	(41,864)	16,487	-	-	-	-
Total Personnel Services		205,502	325,459	317,959	382,894	329,657	366,361	(16,533)
402-427	Materials & Supplies	25,557	15,772	10,571	15,800	15,800	15,800	-
402-429	Parts & Accessories - Non - Auto	5,953	10,400	10,101	10,600	10,600	10,600	-
402-431	Uniforms	1,252	1,392	1,400	1,400	1,400	1,400	-
402-433	Safety & Protective Equipment	2,154	2,049	2,254	2,140	2,140	2,140	-
402-434	Small Tools	95	155	93	160	160	160	-
Total Commodities		35,011	29,766	24,419	30,100	30,100	30,100	-
403-435	M & R - Streets & Bridges	7,732	7,078	7,993	8,000	8,000	8,000	-
403-437	M & R - Other Equipment	253	165	363	400	400	400	-
403-442	M & R - Sewer Lines	13,938	13,515	14,000	14,000	14,000	14,000	-
403-452	Vehicle Maintenance & Replacement	135,753	119,201	118,851	144,662	144,662	138,547	(6,115)
403-456	IT Equipment Maint. & Replacement	20,496	12,414	9,478	2,808	2,808	3,850	1,042
403-471	Schools / Conferences / Meetings	1,025	914	3,035	3,500	3,500	3,500	-
Total Contractual Services		179,196	153,286	153,720	173,370	173,370	168,297	(5,073)
413-462	Sewer Lines	177,984	657,108	557,621	900,000	800,000	900,000	-
Total Capital Outlay		177,984	657,108	557,621	900,000	800,000	900,000	-
Total Sewer Maintenance		\$ 597,693	\$ 1,165,620	\$ 1,053,719	\$ 1,486,364	\$ 1,333,127	\$ 1,464,758	\$ (21,606)

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Department  
 Fiscal Year Ending December 31, 2025

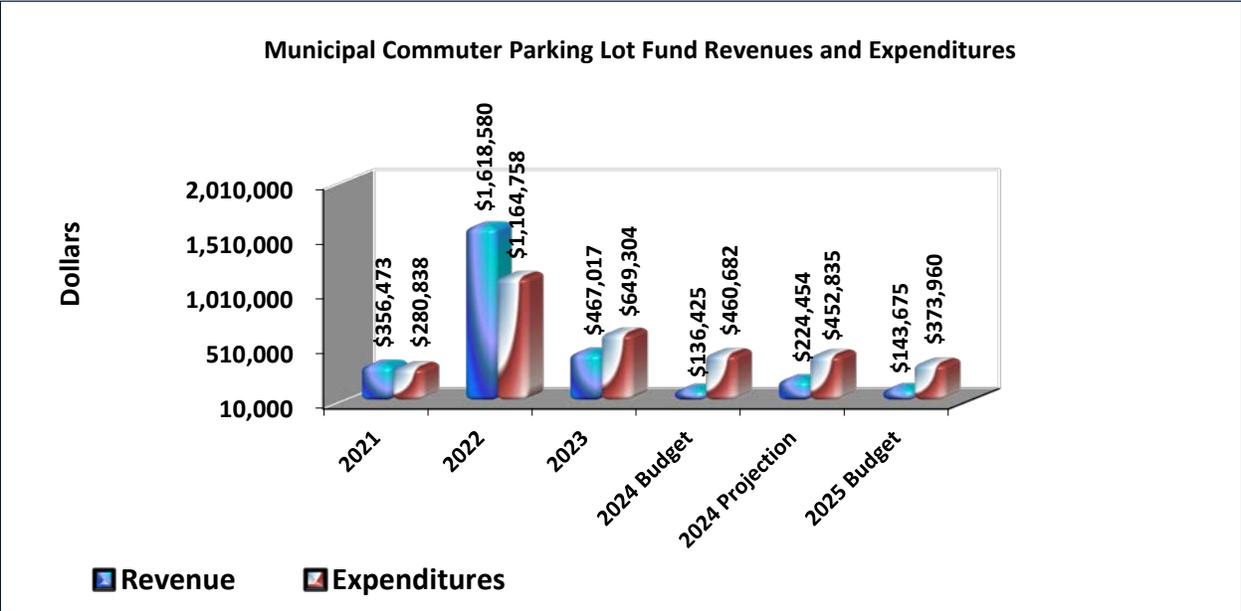
Fund 050 - Water and Sewer Fund

Department 5070 - Depreciation & Debt Service

Account	Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
Expenditures								
403-482	JAWA Operating Costs	\$ 1,019,904	\$ 1,009,328	\$ 804,788	\$ 714,352	\$ 642,873	\$ 714,352	\$ -
403-493	Depreciation Expense	1,004,515	994,255	1,035,604	-	-	-	-
403-500	Amortization Expense	7,254	7,254	7,254	-	-	-	-
Total Contractual Services		<u>2,031,673</u>	<u>2,010,837</u>	<u>1,847,646</u>	<u>714,352</u>	<u>642,873</u>	<u>714,352</u>	<u>-</u>
411-418	Principal - IEPA Loan	-	-	-	-	-	213,726	213,726
411-421	Interest - IEPA Loan	-	-	-	-	-	91,348	91,348
Total Debt Service		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>305,074</u>	<u>305,074</u>
412-431	General Capital Outlay	-	46,680	15,000	15,000	15,000	-	(15,000)
412-431-20	Gen. Cap. Outlay I.T. Replacement	-	-	30,000	-	-	-	-
Total Interfund Transfers		<u>-</u>	<u>46,680</u>	<u>45,000</u>	<u>15,000</u>	<u>15,000</u>	<u>-</u>	<u>(15,000)</u>
Total Depreciation & Debt Service		<u>\$ 2,031,673</u>	<u>\$ 2,057,517</u>	<u>\$ 1,892,646</u>	<u>\$ 729,352</u>	<u>\$ 657,873</u>	<u>\$ 1,019,426</u>	<u>\$ 290,074</u>

# MUNICIPAL COMMUTER PARKING LOT FUND

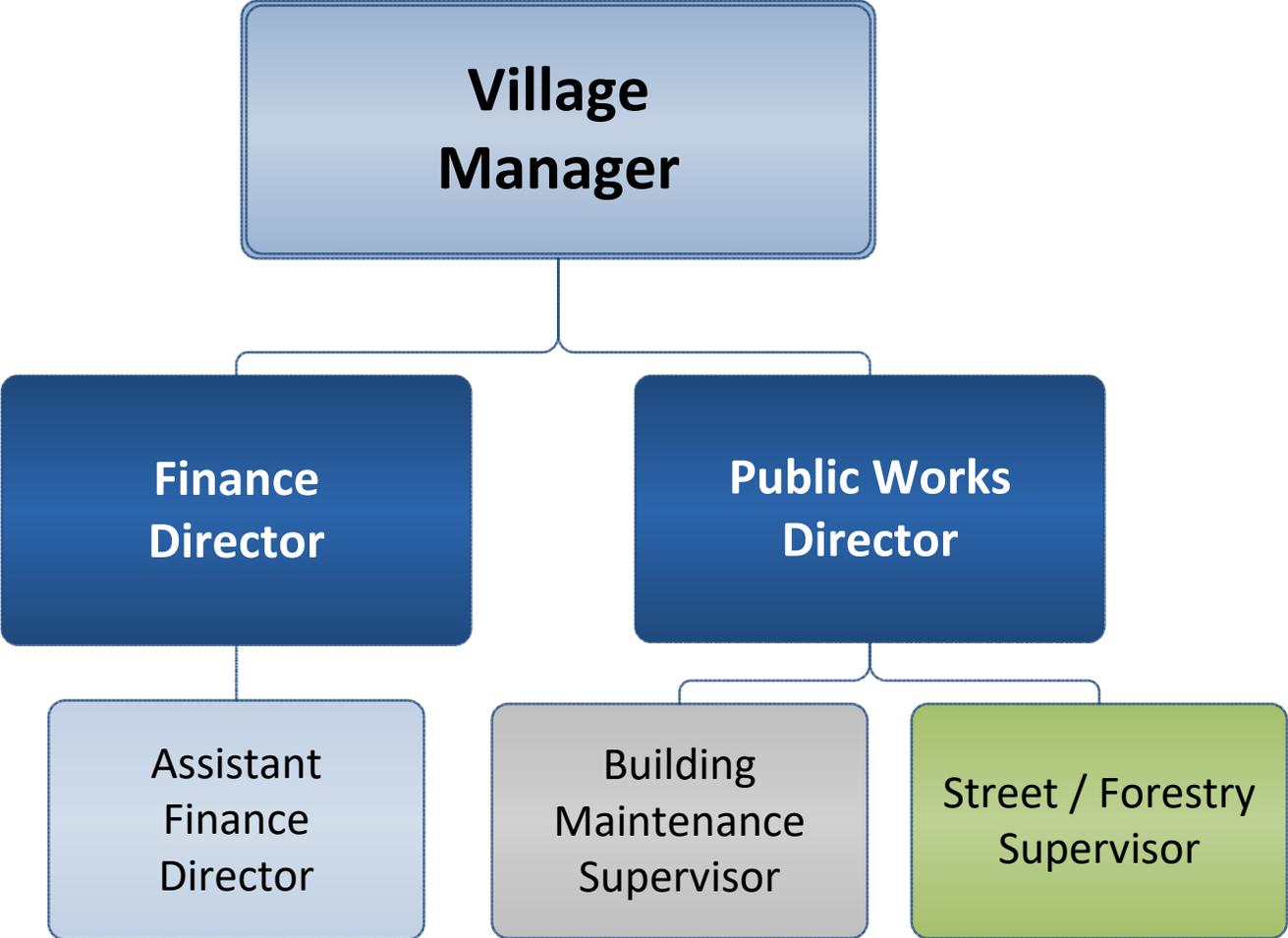
The Municipal Commuter Parking Lot Fund – used to account for the operations associated with the 1,399 commuter parking spaces in the Hanover Park Commuter Lot. The Public Works Department is responsible for maintaining the parking lots at the train station. Public Works Department manages snow removal, landscaping, tree planting, parking machine maintenance, asphalt and street lighting repairs. As of June 1, 2024 the lot transitioned to a pay-by-plate system for daily parking fees set at \$1.75. Notable, monthly and yearly parking permits have been eliminated as of May 31, 2024.



Municipal Commuter Lot	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	356,473	1,618,580	467,017	136,425	224,454	143,675
Expenditures	339,368	1,164,758	649,304	460,682	452,835	373,960
Difference	17,105	453,822	(182,287)	(324,257)	(228,381)	(230,285)

This Fund continues to struggle because of the lack of parking activity in the Metra Station. The Board already approved an advance loan from General Fund in FY2021 \$300,000, FY2022 \$800,000 and \$200,000 in FY2023, to cover the day-to-day operation of the Metra Station and improvements like landscaping refresh/replacement, and day-to-day operation of the Station and help the fund recover from continued revenue loss. FY2025 revenues budgeted at \$143,675, while total expenditures are \$373,960. This balanced budget has an operating deficit of \$230,285, which brings the unassigned fund balance to \$76,949 at the end of FY2025.

# 051 – Municipal Commuter Parking Lot



**PURPOSE STATEMENT**

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

**DESCRIPTION OF DEPARTMENTAL FUNCTIONS**

To provide adequate parking places; ensure safe and clean drives, walks, ramps, and stairs; and to maintain, on a daily basis, the Commuter Station.

**2024 ACCOMPLISHMENTS**

**Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

- ✓ Completed station improvements, including replacing the station heaters.  
*Not completed – Funding for replacing the station heaters was cut from the 2024 budget.*
- ✓ Completed conversion of the comlot payment system to Pay-by-Plate. Includes new hardware at the *Metra Station*.  
*This conversion was completed in the third quarter.*

**Strategic Plan Goal #5: Effective Governance**

- ✓ Continued high level of customer service delivery.  
*Ongoing – First through fourth quarters. Staff continues to work to provide the best possible experience for users of the METRA station.*

**2025 BUDGET GOALS**

**Strategic Plan Goal #3: Maintain and Enhance Infrastructure**

1. Install aesthetic improvements to landscaping.  
*Second and third quarters.*

**Strategic Plan Goal #5: Effective Governance**

1. Continue high level of customer service delivery.  
*First through fourth quarters.*

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

**Fund 51 - Municipal Commuter Lot Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
323-309 Parking Lot Meter Fee	\$ 39,250	\$ 71,275	\$ 97,649	\$ 122,675	\$ 114,543	\$ 140,675	\$ 18,000
323-310 Parking Lot Permit Fee	17,220	28,170	31,470	8,750	14,810	-	(8,750)
364-300 Rental Income	-	3,400	600	-	-	-	-
<b>Total Charges for Services</b>	<b>56,470</b>	<b>102,845</b>	<b>129,719</b>	<b>131,425</b>	<b>129,353</b>	<b>140,675</b>	<b>9,250</b>
332-301 State Grants	-	713,093	132,448	-	92,101	-	-
<b>Total Intergovernmental Revenue</b>	<b>-</b>	<b>713,093</b>	<b>132,448</b>	<b>-</b>	<b>92,101</b>	<b>-</b>	<b>-</b>
361-300 Interest On Investments	3	2,641	3,749	5,000	3,000	3,000	(2,000)
<b>Total Investment Income</b>	<b>3</b>	<b>2,641</b>	<b>3,749</b>	<b>5,000</b>	<b>3,000</b>	<b>3,000</b>	<b>(2,000)</b>
389-303 Miscellaneous Income	-	-	1,100	-	-	-	-
<b>Total Miscellaneous Revenue</b>	<b>-</b>	<b>-</b>	<b>1,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
391-301 General Fund	300,000	800,000	200,000	-	-	-	-
<b>Total Interfund Transfers</b>	<b>300,000</b>	<b>800,000</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 356,473</b>	<b>\$ 1,618,580</b>	<b>\$ 467,017</b>	<b>\$ 136,425</b>	<b>\$ 224,454</b>	<b>\$ 143,675</b>	<b>\$ 7,250</b>
<b>Expenditures and Other Financing Uses</b>							
401-411 Salaries - Regular	\$ 114,338	\$ 123,078	\$ 126,543	\$ 136,522	\$ 134,994	\$ 141,117	\$ 4,595
401-421 Overtime Compensation	5,776	7,584	5,461	7,013	7,006	7,360	347
401-428 On Call Premium Pay	1,605	1,352	2,257	2,530	2,524	2,700	170
401-441 State Retirement	16,095	13,716	11,371	12,971	12,818	13,914	943
401-442 Social Security	5,825	9,581	9,806	11,175	10,840	11,567	392
401-444 Employee Insurance	18,958	47,184	39,117	44,692	42,295	44,952	260
401-450 OPEB	9,463	16,270	(5,971)	-	-	-	-
401-451 Comp. Abs & IMRF (GLTD)	(16,480)	(36,479)	10,026	-	-	-	-
<b>Total Personnel Services</b>	<b>155,581</b>	<b>182,285</b>	<b>198,611</b>	<b>214,903</b>	<b>210,477</b>	<b>221,610</b>	<b>6,707</b>
402-411 Office Supplies	827	797	205	1,394	-	-	(1,394)
402-426 Bulk Chemicals	1,998	1,808	1,975	2,000	2,000	2,000	-
402-427 Materials & Supplies	995	1,376	202	1,500	1,500	1,500	-
402-428 Cleaning Supplies	896	883	940	900	950	900	-
<b>Total Commodities</b>	<b>4,716</b>	<b>4,864</b>	<b>3,322</b>	<b>5,794</b>	<b>4,450</b>	<b>4,400</b>	<b>(1,394)</b>
403-412 Postage	59	134	139	300	128	-	(300)
403-413 Light & Power	10,119	10,366	10,032	13,225	13,000	14,000	775
403-414 Natural Gas	3,125	4,384	4,813	4,800	5,500	6,000	1,200
403-434 M & R - Buildings	3,784	6,879	2,494	2,000	4,000	2,000	-
403-435 M & R - Streets & Bridges	37,600	26,097	12,450	47,400	47,400	47,400	-
403-436 Maintenance Agreements	14,110	20,930	13,626	13,880	13,880	13,880	-
403-493 Depreciation Expense	78,586	78,586	78,586	-	-	-	-
403-499 Miscellaneous Expense	8,161	11,457	13,508	13,380	14,000	14,670	1,290
<b>Total Contractual Services</b>	<b>155,545</b>	<b>158,833</b>	<b>135,648</b>	<b>94,985</b>	<b>97,908</b>	<b>97,950</b>	<b>2,965</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

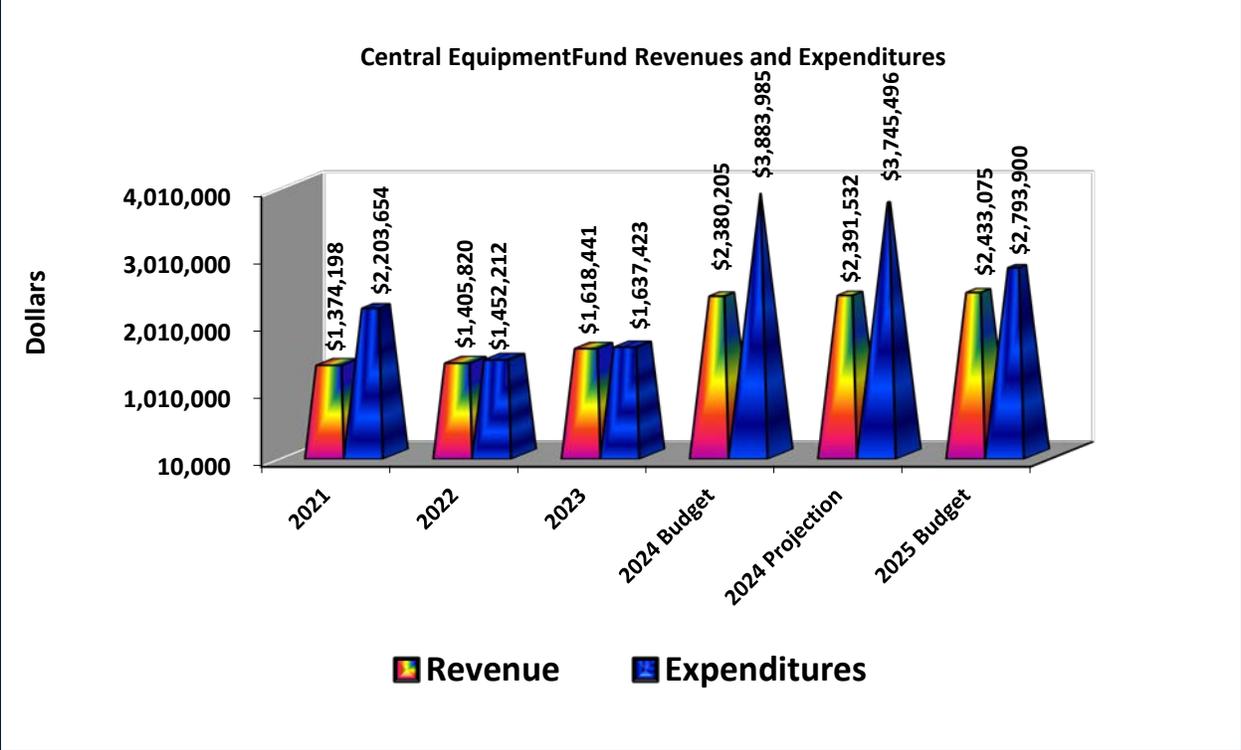
**Fund 51 - Municipal Commuter Lot Fund**

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Expenditures and Other Financing Uses (Continued)</b>							
413-422 Improvement Other Than Buildings	23,527	818,776	311,724	145,000	140,000	50,000	(95,000)
Total Capital Outlay	23,527	818,776	311,724	145,000	140,000	50,000	(95,000)
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 339,368</b>	<b>\$ 1,164,758</b>	<b>\$ 649,304</b>	<b>\$ 460,682</b>	<b>\$ 452,835</b>	<b>\$ 373,960</b>	<b>\$ (86,722)</b>
<b>Net Position</b>	<b>\$ 17,106</b>	<b>\$ 453,822</b>	<b>\$ (182,288)</b>	<b>\$ (324,257)</b>	<b>\$ (228,381)</b>	<b>\$ (230,285)</b>	<b>\$ -</b>
Net Investment in Capital Assets	2,438,390	2,359,804	2,281,218	2,281,218	2,359,804	2,359,804	-
Unrestricted	106,909	639,317	535,615	211,358	307,234	76,949	-
<b>Ending Net Position</b>	<b>\$ 2,545,299</b>	<b>\$ 2,999,120</b>	<b>\$ 2,816,833</b>	<b>\$ 2,492,576</b>	<b>\$ 2,667,038</b>	<b>\$ 2,436,753</b>	<b>\$ -</b>

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# CENTRAL EQUIPMENT FUND

Central Equipment Fund - also known as a Sinking Fund was established to provide for the replacement of large, expensive and longer-lasting equipment of the Village. This equipment includes items such as fire apparatus, squad cars, and dump trucks, etc. Equipment needs are evaluated each year and the schedule modified for changes in the condition of the equipment. Some items may need replacement sooner than expected due to high maintenance costs and other items may be extended thus delaying their replacement. Financing is provided by transfers from the various Village funds.



Central Equipment	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	1,374,198	1,405,820	1,618,441	2,380,205	2,391,532	2,433,075
Expenditures	2,203,654	1,452,212	1,637,423	3,883,985	3,745,496	2,793,900
Difference	(829,456)	(46,392)	(18,982)	(1,503,780)	(1,353,964)	(360,825)

FY2025 revenues are budgeted at \$2,433,075 while total expenditures are \$2,793,900, including a depreciation expense of \$1,220,000 (**depreciation does not result in the outflow of cash**). With this, there is a deficit of \$360,825. The fund balance will be utilized to offset the deficit, which leaves an ending fund balance of \$8,765,930 at the end of FY2025.

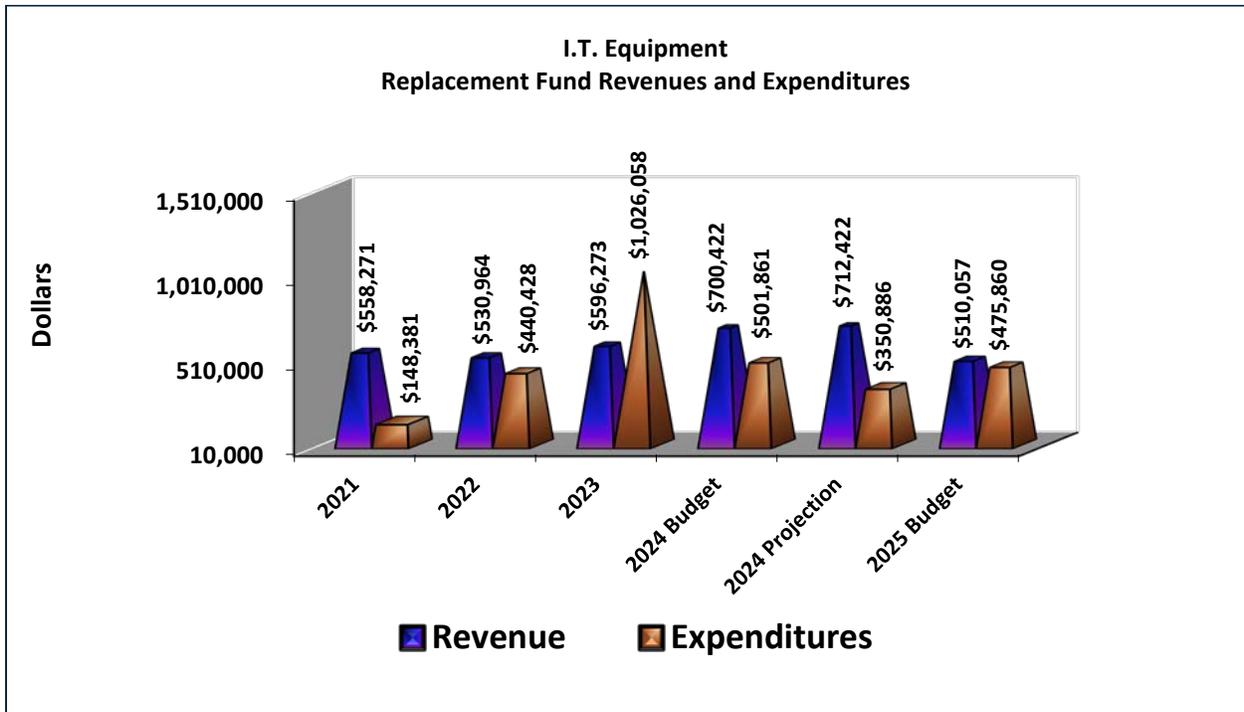
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

Fund 61 - Central Equipment Fund

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 11,881	\$ 82,589	\$ 205,733	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
362-300 Net Change In Fair Value	-	(80,230)	103,942	-	-	-	-
Total Investment Income	<u>11,881</u>	<u>2,359</u>	<u>309,675</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
389-301 General Fund	1,017,285	1,029,714	1,096,243	1,898,037	1,898,037	1,948,493	50,456
389-350 Water & Sewer Fund	269,535	270,487	277,888	382,168	382,168	384,582	2,414
Total Miscellaneous	<u>1,286,820</u>	<u>1,300,201</u>	<u>1,374,131</u>	<u>2,280,205</u>	<u>2,280,205</u>	<u>2,333,075</u>	<u>52,870</u>
391-301 General Fund	33,000	-	-	-	-	-	-
Total Interfund Transfers	<u>33,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
392-301 Gain - Sale of Capital Assets	42,497	103,260	97,692	-	11,327	-	-
392-302 Loss - Sale of Capital Assets	-	-	(163,057)	-	-	-	-
Total Other	<u>42,497</u>	<u>103,260</u>	<u>(65,365)</u>	<u>-</u>	<u>11,327</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 1,374,198</u>	<u>\$ 1,405,820</u>	<u>\$ 1,618,441</u>	<u>\$ 2,380,205</u>	<u>\$ 2,391,532</u>	<u>\$ 2,433,075</u>	<u>\$ 52,870</u>
<b>Expenditures and Other Financing Uses</b>							
403-493 Depreciation Expense	\$ 982,807	\$ 950,477	\$ 1,053,853	\$ 1,220,000	\$ 1,080,000	\$ 1,220,000	\$ -
Total Contractual Services	<u>982,807</u>	<u>950,477</u>	<u>1,053,853</u>	<u>1,220,000</u>	<u>1,080,000</u>	<u>1,220,000</u>	<u>-</u>
413-441 Automobiles	185,535	198,519	141,384	267,247	267,247	243,000	(24,247)
413-442 Trucks	993,522	54,648	101,544	2,390,738	2,390,738	1,178,000	(1,212,738)
413-443 Other Equipment	41,789	248,568	340,643	6,000	7,511	152,900	146,900
Total Capital Outlay	<u>1,220,847</u>	<u>501,735</u>	<u>583,570</u>	<u>2,663,985</u>	<u>2,665,496</u>	<u>1,573,900</u>	<u>(1,090,085)</u>
Total Expenditures and Other Financing Uses	<u>\$ 2,203,654</u>	<u>\$ 1,452,212</u>	<u>\$ 1,637,423</u>	<u>\$ 3,883,985</u>	<u>\$ 3,745,496</u>	<u>\$ 2,793,900</u>	<u>\$ (1,090,085)</u>
Net Position	<u>\$ (829,456)</u>	<u>\$ (46,392)</u>	<u>\$ (18,982)</u>	<u>\$ (1,503,780)</u>	<u>\$ (1,353,964)</u>	<u>\$ (360,825)</u>	<u>\$ -</u>
Invested in Capital Assets	5,692,872	5,244,130	4,773,847	6,217,832	6,359,343	6,713,243	-
Unrestricted	<u>6,241,763</u>	<u>7,145,849</u>	<u>8,180,719</u>	<u>7,896,939</u>	<u>7,906,755</u>	<u>8,765,930</u>	<u>-</u>
Ending Net Position	<u>\$ 11,934,635</u>	<u>\$ 12,389,979</u>	<u>\$ 12,954,566</u>	<u>\$ 14,114,771</u>	<u>\$ 14,266,098</u>	<u>\$ 15,479,173</u>	<u>\$ -</u>

# I.T. EQUIPMENT REPLACEMENT FUND

I.T. Equipment Replacement Fund – accounts for the funds annually set aside for timely replacement of equipment that meets the current business operation needs. Equipment includes computers, printers, copiers, data storage devices, scanners, and telecommunications equipment. The Village Board established the Fund in 2015. Financing is provided through transfers from the various Village funds.



I.T. Equipment	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	558,271	530,964	596,273	700,422	712,422	510,057
Expenditures	148,381	440,428	1,026,058	501,861	350,886	475,860
Difference	409,890	90,536	(429,785)	198,561	361,536	34,197

FY2025 revenues are budgeted at \$510,057 while total expenditures are \$475,860. A surplus of \$34,197 will be added to the fund balance which brings an ending fund balance to \$1,507,266 at the end of FY2025.

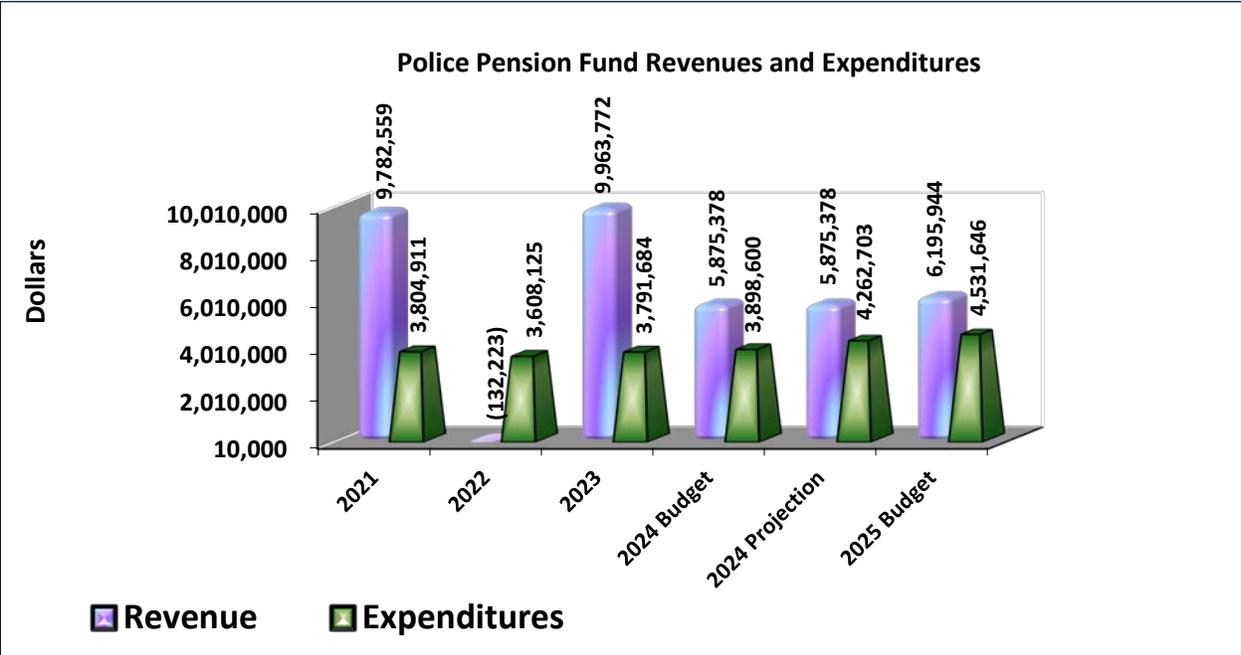
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

Fund 62 - I.T. Equipment Replacement Fund

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ 407	\$ 20,225	\$ 24,953	\$ 13,000	\$ 25,000	\$ 13,000	\$ -
362-300 Net Change In Fair Value	-	(13,799)	28,612	-	-	-	-
Total Investment Income	<u>407</u>	<u>6,426</u>	<u>53,564</u>	<u>13,000</u>	<u>25,000</u>	<u>13,000</u>	<u>-</u>
389-352 IT Equip Funding - W & S	130,667	80,703	63,824	26,745	26,745	29,882	3,137
389-353 IT Equip Funding - General	383,803	440,000	447,885	660,677	660,677	467,175	(193,502)
Total Miscellaneous	<u>514,470</u>	<u>520,703</u>	<u>511,709</u>	<u>687,422</u>	<u>687,422</u>	<u>497,057</u>	<u>(190,365)</u>
391-318 State Restricted Fund	40,000	-	-	-	-	-	-
391-350 Water & Sewer Fund	-	-	30,000	-	-	-	-
Total Interfund Transfers	<u>40,000</u>	<u>-</u>	<u>30,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
392-301 Gain - Sale of Capital Assets	3,394	3,835	1,000	-	-	-	-
Total Other	<u>3,394</u>	<u>3,835</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources	<u>\$ 558,271</u>	<u>\$ 530,964</u>	<u>\$ 596,273</u>	<u>\$ 700,422</u>	<u>\$ 712,422</u>	<u>\$ 510,057</u>	<u>\$ (190,365)</u>
<b>Expenditures and Other Financing Uses</b>							
403-493 Depreciation Expense	\$ 11,421	\$ 11,421	\$ 195,520	\$ -	\$ -	\$ -	\$ -
Total Contractual Services	<u>11,421</u>	<u>11,421</u>	<u>195,520</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
413-431 I.T. Equipment - Servers	-	129,532	270,792	190,788	159,510	30,000	(160,788)
413-431 I.T. Equipment - PC/Laptops	53,152	66,657	64,914	85,000	27,327	75,000	(10,000)
413-431 I.T. Equipment - MDT	47,398	58,635	59,988	60,000	15,000	60,000	-
413-431 I.T. Equipment - Miscellaneous	36,411	174,182	434,844	166,073	149,049	310,860	144,787
Total Capital Outlay	<u>136,961</u>	<u>429,007</u>	<u>830,538</u>	<u>501,861</u>	<u>350,886</u>	<u>475,860</u>	<u>(26,001)</u>
Total Expenditures and Other Financing Uses	<u>\$ 148,381</u>	<u>\$ 440,428</u>	<u>\$ 1,026,058</u>	<u>\$ 501,861</u>	<u>\$ 350,886</u>	<u>\$ 475,860</u>	<u>\$ (26,001)</u>
Net Position	<u>\$ 409,889</u>	<u>\$ 90,536</u>	<u>\$ (429,784)</u>	<u>\$ 198,561</u>	<u>\$ 361,536</u>	<u>\$ 34,197</u>	<u>\$ -</u>
Invested in Capital Assets	131,341	119,920	131,341	131,341	131,341	131,341	-
Unrestricted	<u>1,243,841</u>	<u>1,345,798</u>	<u>1,111,533</u>	<u>1,310,094</u>	<u>1,473,069</u>	<u>1,507,266</u>	<u>-</u>
Ending Net Position	<u>\$ 1,375,181</u>	<u>\$ 1,465,718</u>	<u>\$ 1,242,874</u>	<u>\$ 1,441,435</u>	<u>\$ 1,604,410</u>	<u>\$ 1,638,607</u>	<u>\$ -</u>

# POLICE PENSION FUND

Police Pension Fund – the Village’s sworn police employees participate in the Police Pension Plan. The Pension Plan functions for the benefit of these employees and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected police employees. The Village and Police Pension Plan participants are obligated to fund all Pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Police Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Police Pension	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
<b>Revenues</b>	9,782,559	(132,223)	9,963,772	5,875,378	5,875,378	6,195,944
<b>Expenditures</b>	3,804,911	3,608,125	3,791,684	3,898,600	4,262,703	4,531,646
<b>Difference</b>	5,977,648	(3,740,348)	6,172,088	1,976,778	1,612,675	1,664,298

FY2025 revenues are budgeted at \$6,195,944 while total expenditures are \$4,531,646. A surplus of \$1,664,298 will increase the net position restricted to \$51,143,458 at the end of FY2025. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funding target over a layered amortization period of 14 years, which is verified by an annual actuarial analysis. As of December 31, 2023, the Police Pension Fund was funded at 60.69%.

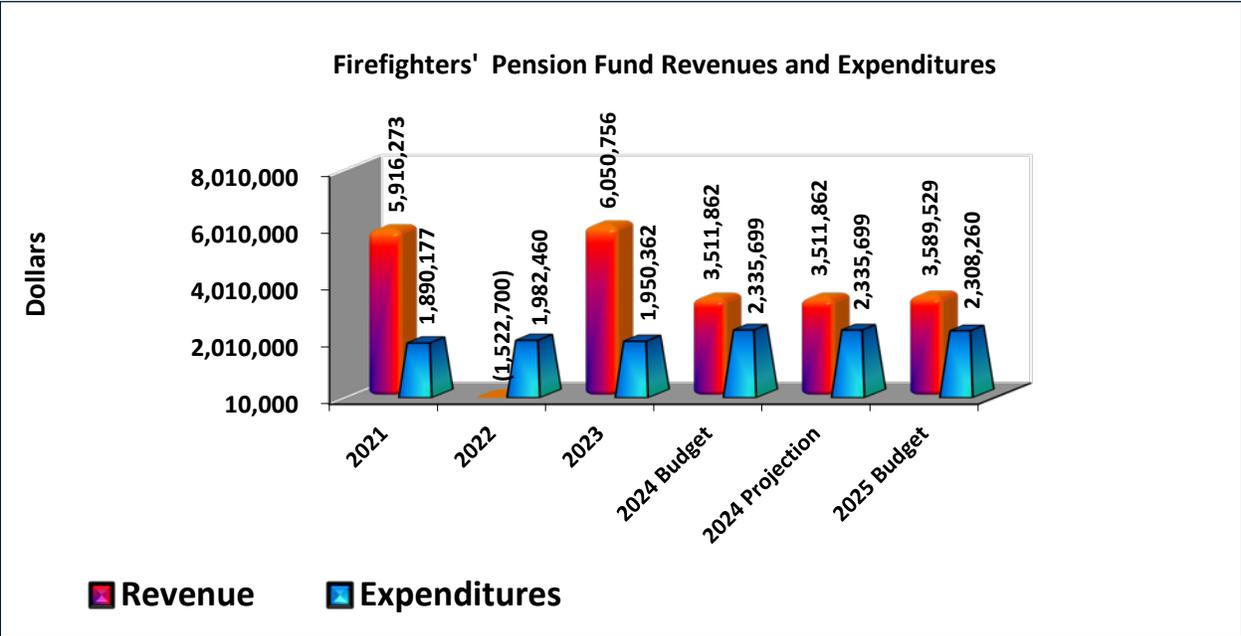
VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

Fund 70 - Police Pension Fund

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ (224,139)	\$ 95,704	\$ 119,745	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
362-300 Net Change In Fair Value	5,943,109	(4,768,187)	5,462,047	1,000,000	1,000,000	1,000,000	-
Total Investment Income	5,718,970	(4,672,482)	5,581,792	1,100,000	1,100,000	1,100,000	-
365-360 Village Contributions	3,481,268	3,797,383	3,677,968	4,090,238	4,090,238	4,373,805	283,567
365-370 Employee Contributions	582,321	742,876	704,012	685,140	685,140	722,139	36,999
Total Miscellaneous	4,063,589	4,540,259	4,381,980	4,775,378	4,775,378	5,095,944	320,566
Total Revenues and Other Financing Sources	\$ 9,782,559	\$ (132,223)	\$ 9,963,772	\$ 5,875,378	\$ 5,875,378	\$ 6,195,944	\$ 320,566
<b>Expenditures and Other Financing Uses</b>							
401-403 Refunds	\$ 561,257	\$ 75,489	\$ 36,962	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
401-443 Police / Fire Pension	3,113,450	3,402,300	3,649,442	3,608,725	3,972,828	4,240,621	631,896
Total Personnel Services	3,674,708	3,477,790	3,686,404	3,758,725	4,122,828	4,390,621	631,896
402-413 Memberships / Subscriptions	795	795	795	800	800	800	-
Total Commodities	795	795	795	800	800	800	-
403-461 Consulting Services	45,522	47,166	40,316	51,970	51,970	53,120	1,150
403-462 Legal Services	14,690	17,932	2,603	15,000	15,000	15,000	-
403-465 Medical Examinations	-	-	-	750	750	750	-
403-466 Investment Expense	67,514	62,946	60,751	68,000	68,000	68,000	-
403-471 Schools / Conferences / Meetings	1,645	1,285	700	2,155	2,155	2,155	-
403-472 Transportation	37	212	116	300	300	300	-
403-499 Miscellaneous Expense	-	-	-	900	900	900	-
Total Contractual Services	129,408	129,540	104,485	139,075	139,075	140,225	1,150
Total Expenditures and Other Financing Uses	\$ 3,804,911	\$ 3,608,125	\$ 3,791,684	\$ 3,898,600	\$ 4,262,703	\$ 4,531,646	\$ 633,046
Net Position	\$ 5,977,648	\$ (3,740,348)	\$ 6,172,088	\$ 1,976,778	\$ 1,612,675	\$ 1,664,298	\$ -
Beginning Net Position	39,457,097	45,434,745	41,694,397	47,866,485	47,866,485	49,479,160	-
Ending Net Position	\$ 45,434,745	\$ 41,694,397	\$ 47,866,485	\$ 49,843,263	\$ 49,479,160	\$ 51,143,458	\$ -

# FIREFIGHTERS’ PENSION FUND

Firefighters’ Pension Fund – the Village’s firefighters participate in the Firefighters’ Pension Plan. The Pension provides retirement benefits to firefighters and is governed by a five-member pension board consisting of two members appointed by the Village President, one elected pension beneficiary and two elected fire employees. The Village and the participants are obligated to fund all pension costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the Village is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, the Firefighters’ Pension Fund is reported as if it were part of the Village for budgetary purposes because of the Village’s fiduciary responsibility to the Pension.



Fire Pension	2021	2022	2023	2024 Budget	2024 Projection	2025 Budget
Revenues	5,916,273	(1,522,700)	6,050,756	3,511,862	3,511,862	3,589,529
Expenditures	1,890,177	1,982,460	1,950,362	2,335,699	2,335,699	2,308,260
Difference	4,026,096	(3,505,160)	4,100,394	1,176,163	1,176,163	1,281,269

FY2025 revenues are budgeted at \$3,589,529 while total expenditures are \$2,308,260. A surplus of \$1,281,269 will increase the net position restricted to \$30,758,749 at the end of FY2025. Appropriations increased due to retiree benefits percentage increase (3% compounded-per year basis), increase in the number of public safety officers retiring each year and the pension service administration (PSA) expenses. Current annual funding by the Village meets statutory requirements. It requires the funds to be 100% funding target over a layered amortization period of 14 years, which is verified by an annual actuarial analysis. As of December 31, 2023, the Firefighters’ Pension Fund was funded at 66.15%.

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Calendar Year Ending December 31, 2025

Fund 71 - Fire Pension Fund

Description	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget	FY 2024 Projection	FY 2025 Budget	FY2024 vs. FY2025 (\$ Change)
<b>Revenues and Other Financing Sources</b>							
361-300 Interest On Investments	\$ (108,643)	\$ 21,500	\$ 92,725	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
362-300 Net Change In Fair Value	3,591,240	(3,981,504)	3,490,543	800,000	800,000	800,000	-
<b>Total Investment Income</b>	<b>3,482,597</b>	<b>(3,960,005)</b>	<b>3,583,268</b>	<b>880,000</b>	<b>880,000</b>	<b>880,000</b>	<b>-</b>
365-360 Village Contributions	2,045,357	2,113,604	2,120,266	2,276,342	2,276,342	2,322,438	46,096
365-371 Employee Contributions	388,319	323,701	347,222	355,520	355,520	387,091	31,571
<b>Total Miscellaneous</b>	<b>2,433,676</b>	<b>2,437,305</b>	<b>2,467,488</b>	<b>2,631,862</b>	<b>2,631,862</b>	<b>2,709,529</b>	<b>77,667</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 5,916,273</b>	<b>\$ (1,522,700)</b>	<b>\$ 6,050,756</b>	<b>\$ 3,511,862</b>	<b>\$ 3,511,862</b>	<b>\$ 3,589,529</b>	<b>\$ 77,667</b>
<b>Expenditures and Other Financing Uses</b>							
401-403 Refunds	\$ -	\$ 120,404	\$ 5,093	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
401-443 Police / Fire Pension	1,776,440	1,797,371	1,875,900	2,119,684	2,119,684	2,091,040	(28,644)
<b>Total Personnel Services</b>	<b>1,776,440</b>	<b>1,917,774</b>	<b>1,880,993</b>	<b>2,219,684</b>	<b>2,219,684</b>	<b>2,191,040</b>	<b>(28,644)</b>
403-461 Consulting Services	33,901	33,972	34,883	47,060	47,060	48,265	1,205
403-462 Legal Services	9,976	3,388	3,710	10,500	10,500	10,500	-
403-465 Medical Examinations	24,135	6,795	2,385	9,500	9,500	9,500	-
403-466 Investment Expense	40,592	19,073	26,821	45,000	45,000	45,000	-
403-471 Schools / Conferences / Meetings	800	1,458	1,460	2,955	2,955	2,955	-
403-472 Transportation	-	-	110	300	300	300	-
403-499 Miscellaneous Expense	4,334	-	-	700	700	700	-
<b>Total Contractual Services</b>	<b>113,737</b>	<b>64,686</b>	<b>69,369</b>	<b>116,015</b>	<b>116,015</b>	<b>117,220</b>	<b>1,205</b>
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 1,890,177</b>	<b>\$ 1,982,460</b>	<b>\$ 1,950,362</b>	<b>\$ 2,335,699</b>	<b>\$ 2,335,699</b>	<b>\$ 2,308,260</b>	<b>\$ (27,439)</b>
<b>Net Position</b>	<b>\$ 4,026,095</b>	<b>\$ (3,505,160)</b>	<b>\$ 4,100,394</b>	<b>\$ 1,176,163</b>	<b>\$ 1,176,163</b>	<b>\$ 1,281,269</b>	<b>\$ -</b>
Beginning Net Position	23,679,987	27,706,082	24,200,922	28,301,317	28,301,317	29,477,480	-
Ending Net Position	\$ 27,706,082	\$ 24,200,922	\$ 28,301,317	\$ 29,477,480	\$ 29,477,480	\$ 30,758,749	\$ -

# CAPITAL IMPROVEMENT PROGRAM

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The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



# Village of Hanover Park Capital Improvement Program Fiscal Years 2025 through 2029

## *Introduction*

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

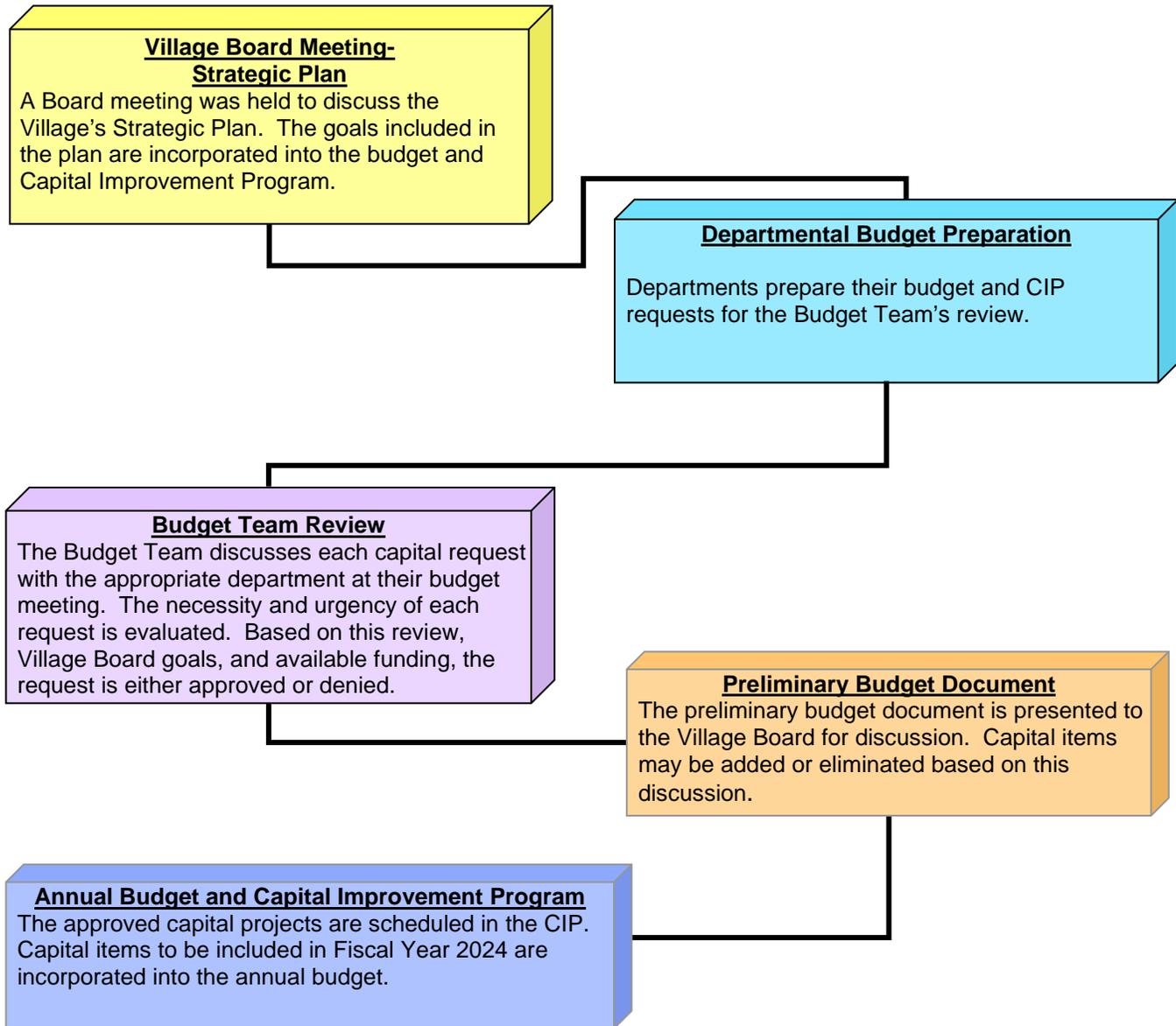
The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2025 Budget by fund. **Table II** provides the five-year Capital Improvement Plan by Fund.

Fiscal Year 2025 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be reallocated in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2025 through 2029 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple items with a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

## Capital Improvement Program Process



### Exhibit 1

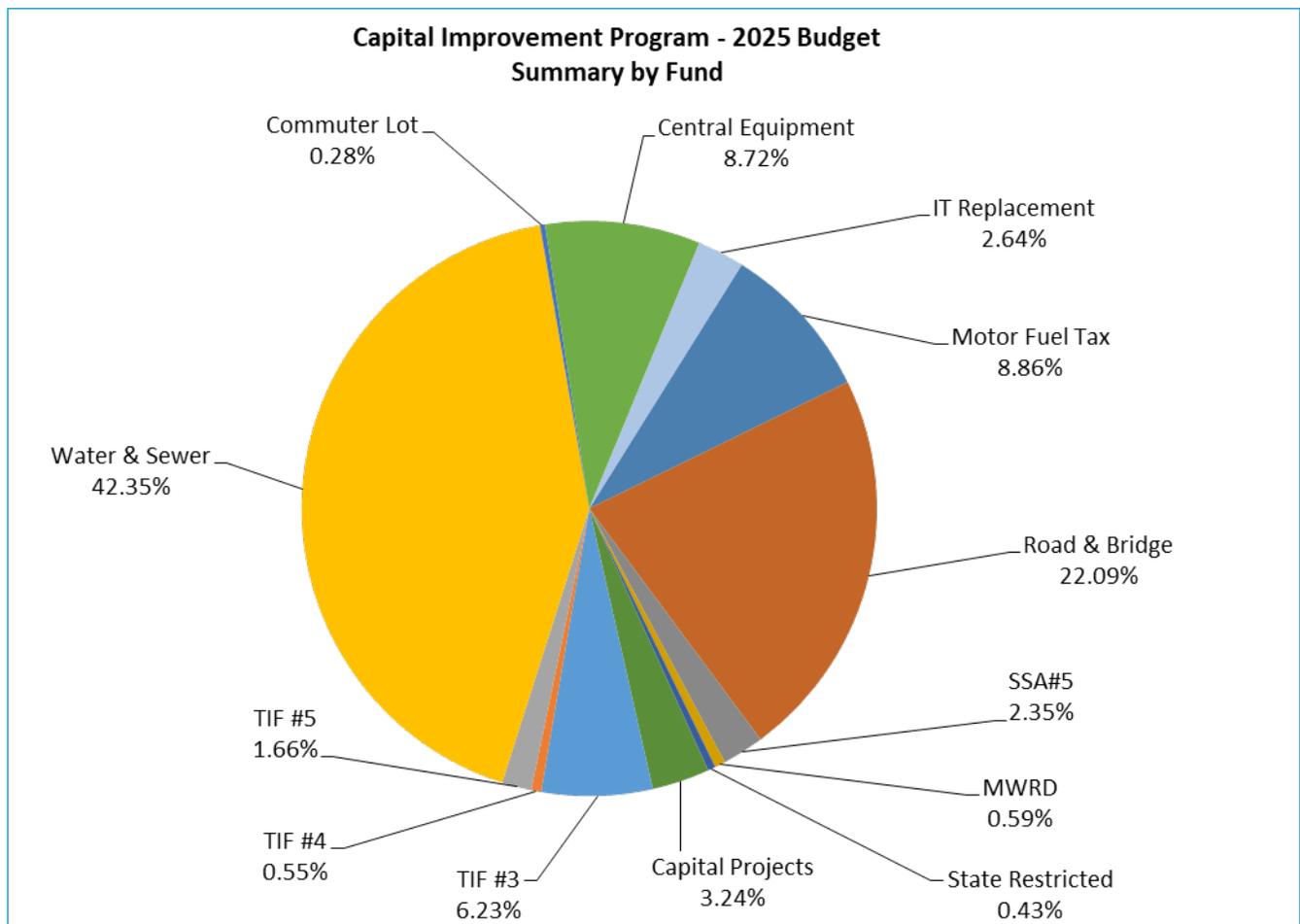
The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. Each department is required to submit their capital requests to the Budget Team on designated forms. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget. A *Five-Year Summary of Capital Requests* is also prepared, which itemizes each anticipated capital request for the current budget year plus four years into the future.

Representatives from each department met with the Budget Team during the months of August and September. At that time, the department's capital requests were evaluated by the Budget Team comprised of the Village Manager, Finance Director, and Executive Assistant. The Budget Team examined each request to ensure that all required elements have been included and that long-term operating budget impacts have been considered. The Budget Team considered overall affordability, in terms of capital and operating costs, community concerns, available alternatives, coordination with

other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Budget meetings with the Village Board are held each year in October, at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at that time. The Board provides feedback on which requests are to be included in the fiscal year’s final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board each year.

### *Funding Sources*



**Capital Improvement Program  
Summary by Fund**

<u>Fund</u>	<u>Projected</u>	<u>Budget</u>	<u>Planned</u>			
	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Motor Fuel Tax Fund	\$ 1,988,985	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
Road and Bridge Fund	2,930,000	3,988,000	4,608,790	2,925,000	2,925,000	22,930,000
SSA #5*	150,000	423,352	150,000	150,000	150,000	150,000
MWRD Fields	139,400	107,000	10,000	10,000	10,000	10,000
State Restricted Fund	-	77,000	-	-	-	-
Capital Projects Funds	9,888,565	584,808	3,448,925	4,126,240	5,515,913	2,675,291
TIF #3*	322,000	1,125,000	125,000	125,000	125,000	35,000
TIF #4*	188,531	100,000	100,000	100,000	100,000	100,000
TIF #5*	100,000	300,000	150,000	150,000	150,000	150,000
Water and Sewer Fund	7,075,368	7,645,000	10,306,800	9,470,000	9,940,000	8,475,000
Commuter Parking Lot Fund	140,000	50,000	185,000	550,000	10,000	-
Central Equipment Fund	2,665,496	1,573,900	1,311,600	1,362,000	1,374,000	1,568,000
IT Replacement Fund	350,886	475,860	332,302	313,802	515,363	866,985
<b>Total</b>	<b>\$ 25,939,231</b>	<b>\$ 18,049,920</b>	<b>\$ 22,328,417</b>	<b>\$ 20,882,042</b>	<b>\$ 22,415,276</b>	<b>\$ 38,560,276</b>

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

**011 - Motor Fuel Tax Fund**

Motor Fuel Tax revenues are provided by the Village’s share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program as authorized by the State of Illinois.

**012 - Road and Bridge Fund**

Road and Bridge Fund revenues are provided by township property tax revenues, imposed gas tax, and by transfer from the General Fund. The funds are used for road resurfacing/reconstruction, bridge improvements, and street maintenance.

**013, 014, 015 – Special Service Area Funds**

Special Service Area Fund revenues are provided by the special service area property tax revenues. These funds are used for improvements and maintenance within the special service area.

**017 – MWRD Fields Fund**

The MWRD (Metropolitan Water Reclamation District) Fields Fund was authorized by Village Board action in November 2014 for land leased to the Village for 39 years. Revenues are provided by transfer from General Fund for the maintenance and improvements of the athletic fields. Revenues may also be provided by state, and local grants.

**018 – State Restricted Funds**

State Restricted Funds revenues generated through joint investigations with the state that result in the seizure of currency or property utilized in criminal enterprises. Money seized under this agreement can only be used for law enforcement purposes.

**031- Capital Projects Funds**

Revenues are provided by transfers from the General, and Water and Sewer Funds. Revenues may also be provided by federal, state, and local grants.

**033, 034, 035 - Tax Increment Financing District Funds**

Revenues are provided by property tax increments generated within the TIF boundaries. These funds are used only for TIF eligible expenses.

**050 - Water and Sewer Enterprise Fund**

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system. An application has been made to the Illinois Environmental Protection Agency (IEPA) for a loan to fund the water main replacement project (2024 through 2028) for infrastructure that has surpassed its life expectancy.

**051 - Municipal Commuter Parking Lot Enterprise Fund**

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees. Funds are used for maintenance of the Metra Lot Station.

**061 - Central Equipment Fund**

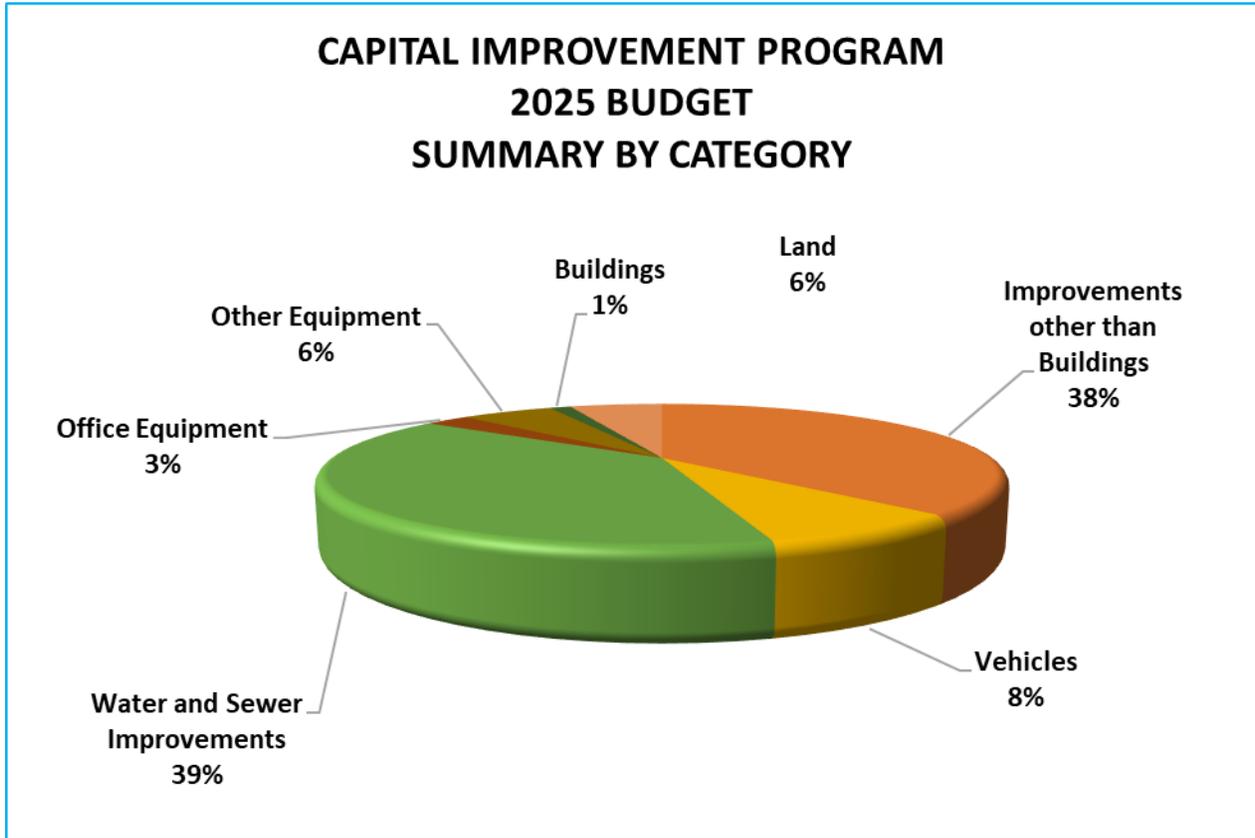
Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

**062 – IT Replacement Fund**

The IT Replacement Fund was created to replace essential network and computer equipment. The fund is structured such that adequate funding for each I.T. equipment will be accumulated by the scheduled replacement date.

## Program Highlights

The Fiscal Year 2025 Capital Improvement Program totals \$18,049,920 or 19.90% of the total annual budget of all funds of \$90,722,044. Following is a summary of capital items by category:



Capital Improvement Program  
Summary by Category

<u>Category</u>	<u>2025 Budget</u>
Improvements other than Buildings	\$ 6,793,352
Vehicles	1,471,000
Water and Sewer Improvements	7,085,000
Office Equipment	475,860
Other Equipment	1,024,008
Buildings	200,700
Land	1,000,000
<b>Total</b>	<b>\$18,049,920</b>

## **Buildings**

All improvements to buildings are expenditures under the buildings category. Several improvements are budgeted for Fiscal Year 2025. Floor drains in the Butler Garage have been budgeted for in the amount of \$50,000, as well as the garage door replacement in the Police Department \$45,000 along with \$65,700 for Village Hall Halon System Replacement.

## **Improvements other than Buildings**

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

### ***Street Improvements***

Most of the roadway construction and improvement projects are funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2025, \$1,100,000 is budgeted for the road resurfacing and reconstruction program (in addition to MFT).

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure and Community Image and Identity*.

### ***Other Improvements***

Other improvements include \$70,000 for West Branch DuPage River Stabilization.

All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects is included in Table I.

## **Office Equipment**

Office equipment category includes all computers, printer, servers and other equipment used within the offices of the Village. Fiscal Year 2025 Office Equipment Capital Expenditures include annual replacement of equipment including computers and public safety computer equipment. It also includes \$185,000 for video security camera replacement. In addition, \$30,000 is budgeted for Wi-Fi access point replacement, and \$84,800 for the PD Video Evidence System, Inc. (Body Cams-Year 4). These equipment purchases will support the Village Board's vision of '*Service through Innovation*'. The annual impact on the operating budget for these projects is also included in Table I.

## **Other Equipment**

In the other equipment category, other equipment purchases include \$29,806 for Automatic Cardiac Defibrillators, as well as \$10,000 for a plasma cutter and cart.

## Vehicles

The Vehicles category, which is integrated into the Central Equipment Fund, includes Police Department squad cars and other automobiles, Fire Department trucks and ambulances, and other various department vehicles. In Fiscal Year 2025, \$550,000 has been budgeted for an ambulance. The vehicle replacement budget in Fiscal Year 2025 also includes the purchase of a three dump trucks, police squads, and a pick-up truck, and various other equipment.

These vehicle and equipment purchases will maintain and enhance Public Safety and Village Infrastructure. A detailed schedule of all Fiscal Year 2025 budgeted vehicle purchases is included in Table I.

## Water and Sewer Improvements

This category includes expenses for improvements to the water and sewer utility system in the Village, including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All of these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$6,823,860 is included in the Fiscal Year 2025 budget for water and sewer improvements. This allocation includes \$5,200,000 for water main replacement.

### ***Impact of the Capital Improvement Program on Current and Future Operating Budgets***

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2025 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements. The amount of the annual required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 403-452, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures, for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

## ***Conclusion***

The Capital Improvement Program is a multi-year planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Juliana Maller, Village Manager, Finance Director Remy Navarrete, IT Director Jed Gerstein, Public Works Director T. J. Moore, Assistant Director of Public Works/Village Engineer Jon Stelle and Executive Assistant Sue Krauser, for their assistance in the preparation of the Capital Improvement Program.

**Table I**  
**Village of Hanover Park**  
**2025 Capital Improvement Program - Detail by Fund**

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2025 Budget. The table displays the project description, the amount included in the 2025 Budget, Cost Control Center, if any, account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the calendar year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated.

**011, 012, 015, 017, 018, 033, 034 and 035 SPECIAL REVENUE FUNDS**  
**\$7,720,352**



Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Annual Roadway Resurfacing Program		\$1,600,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
11-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
This project includes the resurfacing of various streets. Streets are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction.		Reduced need for patching and maintenance in these areas.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Arlington Drive Bridge Reconstruction (Village's Share)</b>		\$440,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Arlington Drive Bridge over the West Branch DuPage River has deteriorated and is currently rated at 5 tons. The Village has received an STP grant to replace this bridge, which pays for 80% of the design and construction costs. Construction will start in 2024 and continue through 2025. The State pays the contractor, and the Village will repay the State for our portion. Additional anticipated costs for this project include Phase 3 Engineering for \$200,000.</p>		Reduced maintenance and bridge inspections.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Bike Path Construction/Reconstruction/Signage</b>		\$100,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	Existing and New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>This project provides for the repair and reconstruction of existing segments of bike paths. It also provides for the potential filling of missing gaps in the existing bike path network. It also includes additional wayfinding signage.</p>		Reduced Maintenance

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>County Farm Road Trail - Construction (Village's Share)</b>		\$500,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>This project includes construction of a new bike path along County Farm Road from Greenbrook Blvd to the Metra Station. It is partially funded by STP and ITEP grants. The State pays the contractor, and the Village will repay the State for our portion. Additional anticipated costs for this project include Phase 2 Engineering for \$15,000.</p>		Additional future maintenance costs

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Irving Park Road Lighting &amp; Safety (Astor-Barrington) (\$300k DCEO Funding)</b>		\$150,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
In the 2019 Capital Bill, the Village was awarded a \$300,000 grant for lighting improvements to Irving Park Road from Astor to Barrington. The project includes installing roadway lighting on the west end of Irving Park Road to increase pedestrian safety.		Increased streetlight maintenance and electric costs.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Lake Street Multi-Use Path - Barrington to Gary - Construction (Village's Share)</b>		\$500,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project creates a continuous multi-use path along Lake Street from the Metra station to Gary Avenue. It includes the construction of new path, the reconstruction of old path, and intersection improvements. It is partially funded by STP funds. The State pays the contractor, and the Village will repay the State for our portion. Additional anticipated costs for this project include Phase 2 Engineering for \$20,000 and Phase 3 Engineering for \$190,000.		Additional future maintenance costs

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>New Streetlights</b>		\$48,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
12-20-2600	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This project includes installing four new streetlights at various locations in the Village to increase safety and provide uniform lighting.		Increased streetlight maintenance and electric costs.

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Road Resurfacing & Reconstruction (in addition to MFT)		\$1,100,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The project includes resurfacing and reconstruction of various streets in the Village. Streets for resurfacing are selected based on condition, location, history, and traffic to maximize the lifespan of the pavement and avoid costly reconstruction. Streets for reconstruction are selected based on the condition of the overall pavement, including its subbase. This funding is in addition to the MFT funding allocated for roadway improvements.</p>		Reduced costs associated with maintenance, including patching.

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Schick Road Resurfacing - Construction (Village's Share - STP Funding)		\$400,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The project includes resurfacing of Schick Road from the western Village limits to County Farm Road. It is partially funded by STP funds. The State pays the contractor, and the Village will repay the State for our portion. Additional anticipated costs for this project includes Phase 2 Engineering for \$8,000.</p>		Reduced costs associated with maintenance, including patching.

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Turnberry Resurfacing (DCEO Grant Agreement No. 23-203228)		\$750,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
12-20-2600	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The project includes resurfacing Turnberry Drive and Turnberry Court in the Turnberry Business Park Subdivision. The DCEO Grant Agreement No. 23-203228 for \$500,000 was executed by the Village (4/18/24) and the State (5/21/24).</p>		Reduced costs associated with maintenance, including patching.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Drives, Alleys, Parking Area Maintenance</b>		\$423,352
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
15-20-2100	413-422	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
General maintenance of the drive aisles, alleys, and parking area. Includes resurfacing, patching, crack sealing, seal coating, and pavement marking (in SSA #5 Tanglewood).		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Bleachers for the Ball Fields</b>		\$75,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
17-20-6700	413-422	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Add bleachers to each baseball field.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Miscellaneous Improvements</b>		\$10,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
17-20-6700	413-422	New/Replace
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Improvements as needed at Sports Complex.		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Picnic Tables at the Ball Fields		\$22,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
17-20-6700	413-422	New
Justification		Annual Impact and Description of Operating Budget Impact
Seating & tables at ball fields.		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Task Force Officer Vehicle		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
18-80-8100	403-486	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Police Department has assigned one police officer to participate in the Homeland Security Investigations multi-jurisdictional narcotics task force. As part of the agreement, the Police Department will be eligible for a share of seizure funds procured in the course of the task force's investigations. The agreement also stipulates that the department must supply the assigned officer with a vehicle that can be used for undercover investigative purposes. The funds to purchase this vehicle will be allocated from existing restricted seizure funds.</p>		No impact

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Police Canine		\$27,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
20-2300	413-443	Existing
Justification		Annual Impact and Description of Operating Budget Impact
<p>The current police apprehension K9 has been in service since 2016. The Police K9 will be retired in 2025 due to its age and recent medical issues. The Police K9 is beneficial in the recovery of narcotics, the apprehension of fleeing suspects of serious crimes, the locating of missing or endangered persons, and assisting area agencies as needed. A replacement K9 and costs associated with the purchase of a new K9 is approximately \$27,000.</p>		No impact

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Façade Improvement Grant - Continuation		\$100,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-2200	413-422	Continued – approved FY'21
Justification		Annual Impact and Description of Operating Budget Impact
<p>Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with a stipulation that funding would be allocated on an annual basis via the budget process. The Village's streetscape improvements have now been installed in the Village Center area. In order to encourage property owners in the Village Center area, south of the train tracks, to also improve their buildings and façade, and thereby improve the overall aesthetics of the area, set aside \$100,000 for the TIF 3 Façade Improvement Grant. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a max. of \$25,000 for single-tenant buildings and \$100,000 for shopping centers, following approval of an application.</p>		Only from TIF #3, not General Fund

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Ontarioville Downtown Improvements		\$15,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-2200	413-422	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Repairs and improvements to downtown area.		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Lighting Trees for Events		\$10,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
33-20-2200	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
Lighting trees for events.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Potential properties on Devon/Ontarioville</b>		\$1,000,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
33-20-2200	413-411	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
As Village Center Plan gets implemented, there may be properties that may become available for acquisition within TIF 3, especially along Devon Ave., Church Rd. or Ontarioville Rd., that may be in strategic locations for the Village. It is prudent to budget for acquisition of key properties important for future Village Center development, per the updated Village Center plan.		

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Façade/Property Improvement Grant - Continuation</b>		\$100,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
34-20-2200	413-422	Continuation of grant program (approved FY'22)
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with a stipulation that funding would be allocated on an annual basis via the budget process. Several properties including the recently occupied Taco Express and Zen Ramen, as well as other buildings that desperately need facade/streetscape improvements such as SB Wine & Spirits, LA Tan, Chapala, etc. Some are working on grants in 2024, but there is still a significant need. In order to recruit & retain businesses, this would serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$100,000 for 2025 for the Façade Improvement Grant for TIF 4. Per the revised approved criteria, the grant would function as a reimbursement grant with up to 50% participation, with a max. of \$25,000 for single-unit buildings, \$100,000 for shopping centers, following approval of an application.		Only from TIF #4, not General Fund

Project Description (Quantity, if applicable)		CY'2025 Budget Amount
Façade/Property Improvement Grant		\$150,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
35-20-220	413-422	Continuation of grant program (approved in 2022)
Justification		Annual Impact and Description of Operating Budget Impact
<p>Village Board approved O-22-17 establishing a TIF Façade Improvement Grant program, with a stipulation that funding would be allocated on an annual basis via the budget process. Olde Salem Plaza shopping center is currently undergoing some improvements and plans on making additional improvements in a phased approach. Several properties including the vacant Long John Silvers and commercial properties on the south side of IPR desperately need improvements. The Board amended the Façade Grant criteria for shopping centers to increase Village participation to \$100,000, vs. \$25,000 for individual properties. TIF #5 has a handful of shopping centers that need improvement.</p> <p>TIF#5 has been 'in the black' since 2020. In order to retain and recruit businesses, this would serve as an incentive to improve their buildings and façades, thereby improving the overall aesthetics of the area. Set aside \$150,000 annually as a Façade/Prop Improvement Grant for TIF 5. Per the approved criteria, the grant would function as a reimbursement grant with up to 50% participation, following approval of an application.</p>		Only from TIF #5, no impact on Village's General Fund

Project Description (Quantity, if applicable)		CY'2025 Budget Amount
Façade/Property Improvement Grant		\$150,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
35-20-220	413-422	New landscaping at Wise/IPR
Justification		Annual Impact and Description of Operating Budget Impact
To redo landscaping at the gateway to the Village at Wise and Irving Park Roads. The Village will be completing a new entry way sign this year.		Only from TIF #5, no impact on Village's General Fund

**031 CAPITAL PROJECTS**

**\$584,808**

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Floor Drains Replaced in Butler Garage</b>		\$50,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-2300	413-421	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replace floor drain system in butler garage.		No

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Police Department Garage Doors</b>		\$45,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The original doors are too heavy and are at risk of collapsing.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Village Hall Halon System Replacement</b>		\$65,700
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Halon system is outdated and is no longer in production.		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
75 New Parkway Trees		\$30,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-20-2300-413-422		Replacement
Justification		Annual Impact and Description of Operating Budget Impact
Add new trees throughout the Village.		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
West Branch DuPage River Stabilization		\$70,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
31-2300	413-422	Existing
Justification		Annual Impact and Description of Operating Budget Impact
West Branch DuPage River Stabilization as needed.		No

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
LifePak CR2 AED – 12		\$29,806
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
70-7200		Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The AED program started in 2010. The program consists of purchasing and maintaining the AEDs and training Village Staff on use of the AEDs every two (2) years. Since 2010, the inventory of AEDs has grown to a total of 44 which have been strategically placed in different areas throughout the village buildings, police cars, public works vehicles, and fire department vehicles. 32 of the 44 AEDs were replaced in 2024. This purchase will replace all remaining AEDs in the Village that have reached their end of service life.</p> <p>The LifePak CR2 defibrillator is the next generation of AEDs, and each AED is equipped with the latest in continuous CPR technology. With this technology, during chest compressions, the AED automatically analyzes and detects if a shock is needed, reducing pauses between compressions and defibrillation. It is also equipped with a built-in metronome and CPR coaching device, detecting and correcting compression depth, rate, and techniques as needed. Each device is covered for the duration of its expected service life with an 8-year warranty and is compatible with the Fire Department's LifePak 15 Cardiac Monitors.</p>		Decrease to Stryker service agreement

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
LUCAS Device - 1		\$30,393
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
70-7200	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The LUCAS device has proven to be a valuable tool when performing chest compressions during cardiac arrest. On average, a LUCAS device will perform over 1,000 chest compressions during one cardiac arrest and is designed to provide <i>uninterrupted</i> compressions at the American Heart Association guidelines over the entire patient care episode. Safety is also affected by the use of the LUCAS device; the use of mechanical CPR decreases the risks associated with CPR delivery while moving a patient and in the back of an ambulance during transport. The LUCAS devices scheduled to be replaced has reached the end of its service life. This also includes the cost of a 7-year service plan. This service plan will protect the LUCAS device(s) for the entirety of its service life.</p>		No Impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>DuComm Second Facility</b>		\$35,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-443	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This cost represents the police department's portion of the costs for DuComm's facility for FY25. The police department pays its share each year in one annual payment. The estimated total amount for the PD portion of the facility project is \$571,309.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Structural Firefighting Protective Gear – 12 Sets</b>		\$85,626
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
70-7200	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Structural Firefighting turnout gear is the primary life safety tool utilized by firefighters.  Each year the department budgets to replace the protective ensemble for some staff including modifications/new gear purchases for replacement firefighters. Prior to the purchase and issuance of a new ensemble, each firefighter's gear is inspected.		No Impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Plasma Cutter &amp; Cart</b>		\$10,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-443	Replaced
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Replacing a 25-year-old inefficient unit.		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount															
<b>Protective Vests and Equipment</b>		\$50,650															
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description															
20-2300	413-443	Existing															
Justification		Annual Impact and Description of Operating Budget Impact															
<p>This cost represents the following related to the replacement and/or purchase of new protective vests for sworn officers and specialized protective vests for members of the Crisis Resolution Team (CRT).</p> <table border="1"> <tbody> <tr> <td>Sworn officer vest replacement due to 5-year warranty guarantee</td> <td>9 X \$675</td> <td>\$6,075</td> </tr> <tr> <td>New vests due for new officers replacing anticipated retirements or resignations</td> <td>2 X \$675</td> <td>\$1,350</td> </tr> <tr> <td>CRT vest replacement due to 5-year warranty guarantee</td> <td>12 X \$3,325</td> <td>\$39,900</td> </tr> <tr> <td>NIPAS vest replacement due to 5-year warranty guarantee</td> <td>1 X \$3,325</td> <td>\$3,325</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>\$50,650</b></td> </tr> </tbody> </table>		Sworn officer vest replacement due to 5-year warranty guarantee	9 X \$675	\$6,075	New vests due for new officers replacing anticipated retirements or resignations	2 X \$675	\$1,350	CRT vest replacement due to 5-year warranty guarantee	12 X \$3,325	\$39,900	NIPAS vest replacement due to 5-year warranty guarantee	1 X \$3,325	\$3,325	<b>Total</b>		<b>\$50,650</b>	No impact
Sworn officer vest replacement due to 5-year warranty guarantee	9 X \$675	\$6,075															
New vests due for new officers replacing anticipated retirements or resignations	2 X \$675	\$1,350															
CRT vest replacement due to 5-year warranty guarantee	12 X \$3,325	\$39,900															
NIPAS vest replacement due to 5-year warranty guarantee	1 X \$3,325	\$3,325															
<b>Total</b>		<b>\$50,650</b>															

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>Severe Weather Alerting Siren</b>		\$21,950
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
70-7200	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village operates and maintains a system of six (6) outdoor warning sirens used for emergency notification to our residents of impending severe weather or immediate threat. The outdoor warning sirens have an estimated lifespan of twenty (20) years. The siren to be replaced in 2025 is located at 5555 Bartels Rd.- ¼ mile north of Lake St. which is approximately 24 years old with an installation date in the early 2000s. This siren will include a battery backup, scheduled maintenance, and monthly inspection. This is year four (4) of a six (6) year replacement program.</p>		No Impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Starcom APX Next Radios</b>		\$48,500
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2300	413-443	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>In early 2023, the police department took delivery of new Starcom APX Next radios via the DuPage County Emergency Services Telephone Board (ETSB). The radios replaced the previous Starcom radios which had been in service since 2012. The total cost for the police department's portion of replacement radios is \$191,000. The payment is being spread over four years. A first payment of \$45,700 is expected in late 2024. The remaining payments will be spread over fiscal years 2025-2027.</p>		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Technical Rescue Harnesses and Helmets – 6 Sets</b>		<b>\$12,183</b>
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
70-7200	413-443	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The current technical rescue helmets, harnesses, and ropes will reach their 10-year expiration date in 2025. This purchase will replace full body harnesses, small profile technical rescue helmets, and life safety rope that is used for high angle rescue, low angle rescue, confined space, and structural collapse emergencies.</p>		No Impact

**050 WATER AND SEWER FUND**

**\$7,645,000**



Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>Electrical Upgrade at Schick Road Pump Station</b>		\$400,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5020	413-443	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
This pumping station was built in 1977. The motor controls are 47 years old and needs to be upgraded.		No impact

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>Fire Hydrant Mounted Hydrant Markers</b>		\$70,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
50-5030	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
To provide fire hydrant markers for 1,511 Village fire hydrants. This will maintain the visibility of fire hydrants located remotely in fields, in the winter when the fire hydrants get covered with heavy snow, and during snow plowing operations.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Water Main Replacement</b>		\$5,200,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5030	413-472	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The replacement of water mains is needed due to age, severe deterioration, and numerous water main breaks on these lines. The water mains selected for replacement are decided based on the conditions found during repairs and the number of breaks in the area selected. Locations will be coordinated with street repaving so that future replacements do not disturb newly paved streets. The project is part of the IEPA 5-year project plan and loan.		New water main will reduce the number of main breaks that staff must repair.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>IRMA Fall Remediation</b>		\$40,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
31-20-2300	413-421	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Repairs for fall hazard assessment S.T. P.		New

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Emergency Pump Replacement</b>		\$50,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-443	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Wastewater Department has approximately 35 pumps throughout the collection system and STP. These funds would be used to repair or replace critical pumps that go down.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Clarifier Rehabilitation Construction</b>		\$100,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The 3 clarifiers at STP have far exceeded life expectancy of current components. Emergency repairs in FY23 have exceeded \$20,000.		Operating budget impact is dependent on type and quantity of rehabilitation completed.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Oxidation Ditch Bearing and Gear Box Repair</b>		\$20,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Oxidation Ditch bearings and gear boxes need a rebuild or total replacement within the next five years. This will be the second fiscal year of the phased approach to replace components on two units per year over the next four fiscal years.		Eliminates large sum capital project expenditures and allows for a broad focus on multiple projects.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Oxidation Ditch Optimization</b>		\$20,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The Oxidation Ditch requires additional D.O. probes for monitoring inside ring D.O., an Ammonia probe to monitor influent ammonia loadings and nitrification within the ditch and a phosphorus meter to side-stream loadings. These key components were identified in a Phosphorus Feasibility Study.		Eliminates large sum capital project expenditures and allows for broad focus on multiple projects.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Sludge Handling Design Engineering</b>		\$195,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This covers costs for the initial design of the Sludge Handling Building.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>STP Process Pumps Replacement</b>		\$50,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Over the next 5 years the majority of process pumps at STP will have reached or exceeded expected operating life. Testing and inspection has allowed staff to create a prioritized list for systematic replacement. Due to extended lead times and nature of use, replacements cannot be treated on an emergency basis.		Every 2-year expenditure until total replacement is complete.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>UV System Construction</b>		\$600,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5050	413-461	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The current UV system is obsolete and is operating at 33% capacity. Current spare parts on hand are second hand and capable of breaking at any time. Continual use of the system will lead to EPA violations on fecal coliform.		Operating budget for replacement parts would not become effective until FY'25.

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Jefferson Lift Station Forcemain Replacement</b>		\$550,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
The forcemain is over 20 years old. Pumping capacity at the station has reduced over 15% during the last FY. Replacement pumps are a higher capacity, and it is needed to inspect the forcemain before applying higher pressures causing breaks and disruption of service. Inspection was completed in 2024.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>I &amp; I Manhole Rehabilitation Engineering and Bidding</b>		\$100,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
This program replaces the I&I MWRD Reporting line item. Funding will cover costs of engineering, bidding, and contingencies encountered in first year of large-scale manhole rehabilitation project in Cook County.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Manhole Sealing</b>		\$100,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Sanitary manholes were found during the I and I study to be leaking/infiltrating storm water into the sanitary sewer system causing excessive volume and an increased risk of residential backups.		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Sewer Rehabilitation</b>		\$150,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
50-5060	413-462	Existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Reline sanitary sewers that have multiple cracks, holes in pipe, separated joints, and heavy root infestation through joints. Locations will be determined from ongoing televising.		None

**051 COMMUTER LOT**  
**\$50,000**



Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Landscaping Refresh/Replacement		\$50,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
51-20-2500	413-422	Replacement
Justification		Annual Impact and Description of Operating Budget Impact
The landscaping is aging and needs updating. The project began in 2023. This is the 3 <sup>rd</sup> year of the project and will be reviewed at the conclusion for further needs.		None

**061 CENTRAL EQUIPMENT FUND**

**\$1,573,900**

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Squad car equipment		\$15,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
20-2500	413-441	Replacing existing
Justification		Annual Impact and Description of Operating Budget Impact
Necessary replacement equipment for new model year squad cars.		No change

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
4 Squad cars		\$228,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
20-2500	413-441	Replacing existing squads
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacements of squads 165,170,173,192		No change

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
382 Ambulance		\$550,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/Description
20-2500	413-442	Replacing existing
Justification		Annual Impact and Description of Operating Budget Impact
Early ordering of replacement ambulance due to extended build time of new unit. 382 FD.		No change

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>#11 Dump Truck</b>		\$140,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacing existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of dump truck #11 (streets). Per Vehicle Replacement Fund.		No impact

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>#112 Dump Truck</b>		\$297,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacing existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of dump truck #112 per Vehicle Replacement Fund.		No change

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>#64 Dump Truck</b>		\$106,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
20-2500	413-442	Replacing existing
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
Scheduled replacement of dump truck #64 (streets). Per Vehicle Replacement Fund.		No impact

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>301 Pickup Fire Department</b>		\$85,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-442	Replacing existing
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of Fire Chief vehicle 301 FD		No change

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>Utility Cart 532</b>		\$11,500
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-443	Replace existing
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of utility cart per Vehicle Replacement Fund.		\$100/year

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>435 Asphalt Roller</b>		\$40,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-443	Replacing existing
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 435 Roller per Vehicle Replacement Fund.		No Change

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>New Stage Trailer</b>		\$11,500
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-443	New
Justification		Annual Impact and Description of Operating Budget Impact
Additional trailer for storage & transport of special event stage assembly.		\$150/Year

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>470 Polar Trac</b>		\$78,400
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-443	Replacing existing
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 470 Polar Trac snow machine per Vehicle Replacement Fund.		No change

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>460 Utility Cart</b>		\$11,500
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
20-2500	413-443	Replacing existing
Justification		Annual Impact and Description of Operating Budget Impact
Scheduled replacement of 460 utility cart per Vehicle Replacement Fund.		No Change

**062 IT EQUIPMENT REPLACEMENT FUND**

**\$475,860**



Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>In-car Printer Replacement</b>		\$5,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replacement of end-of-life system
Justification		Annual Impact and Description of Operating Budget Impact
<p>The in-car printers installed in the squad cars to print citations are currently 5 years old. The plan is to replace one third of the printers each year for the next three years, with the cycle to re-start every 5 years. This is the second year of the replacement schedule.</p>		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>Annual FD MDT Replacements (25%)</b>		\$20,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village has established an annual Fire Department replacement program for the in-vehicle Mobile Data Terminal (MDT) to avoid dependence on outdated computer equipment. The Fire Department operates with 15 MDT's. The replacement plan designates that 25% of MDT's be replaced annually, giving a four-year life cycle for each Fire Department MDT. Devices will be purchased with a four-year parts and labor warranty.</p>		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>Annual PD MDT Replacement (25%)</b>		\$40,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	New
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Village has established an annual Police Department replacement program for the in-squad MDT to avoid dependence on outdated computer equipment. The Police Department operates with 30 MDT's. The replacement plan designates that 25% of MDT's be replaced annually, giving a four-year life cycle for each Police Department MDT. Devices will be purchased with a four-year parts and labor warranty.</p>		None

<b>Project Description (Quantity, if applicable)</b>		<b>FY'2025 Budget Amount</b>
<b>PC Replacement</b>		\$75,000
<b>Department Code and Cost Control Center (Division)*</b>	<b>Object Code*</b>	<b>New, Existing or Replaced Item/ Description</b>
62-20-2500	413-431	Replacement
<b>Justification</b>		<b>Annual Impact and Description of Operating Budget Impact</b>
<p>The Village has established an annual PC replacement program to avoid dependence on outdated computer equipment. The Village operates with about 300 computers and laptops throughout all Village departments. The replacement plan designates that 25% of computers be replaced annually, giving a four-year life cycle for each Village computer. Computers are purchased with a four-year parts and labor warranty, leaving any repair expenses to occur after the fourth year of usage.</p>		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
Axon Advanced Software (Redaction - Performance)		\$36,060
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	New
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Police Department implemented the use of body-worn cameras (BWCs) through Axon in October 2022. The use of BWCs has greatly increased the workload for personnel. When fulfilling Freedom of Information Act (FOIA) requests, personnel must review all video and audio to ensure proper redaction is being completed. Redaction review can take up to 6 hours per one hour of video, and thus far the PD has fulfilled three such FOIA requests which required a combined 83 personnel hours to complete. Axon's Redaction Assistant and Auto-Transcribe can greatly increase efficiency in this area. Redaction Assistant can automatically identify and blur faces, screens, and license plates in a video recording, while Auto-Transcribe will transcribe the audio to allow quick review by personnel assigned to redaction. The second request, Axon's Performance Program, can increase efficiency for all sworn officers. Supervisors perform random video reviews of their personnel each month, and Axon Performance will automatically select videos based upon a preset or random criteria. The program also notifies personnel when their videos and evidence are not being properly labeled and categorized, which is a process currently done by supervisors and support services personnel. Feedback will then be given to personnel on their compliance with department policy.</p> <p>The advanced software add-on was implemented in 2024. This item will appear in the budget annually.</p>		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
PD Video Evidence (In-car, body cam, Interview)		\$84,800
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Contract Payment
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Police Department purchased a Video Evidence System in 2021 that included in-car camera systems, interview room systems, and body worn cameras for all sworn officers. That project spread the total cost of the system over 5 years. This is the required payment that will be due in September 2025.</p>		None

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>Video Surveillance System Replacement</b>		\$185,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replacement of end-of-life system
Justification		Annual Impact and Description of Operating Budget Impact
<p>The Village's current video surveillance system needs an update. Currently, an aging Bosch system manages 131 surveillance cameras placed in strategic locations at various Village properties. Over the past few years, several cameras have malfunctioned and have needed to be replaced. Most of these cameras are at the Police Department (PD). PD personnel manage the system, which includes the download of video when required for court requests and/or other operational needs to Evidence.com, the PD's digital evidence portal. The video download process is lengthy under the current set-up, and the computers that personnel utilize for said downloads are rendered useless during the download period. The PD, in conjunction with the IT Department, is requesting a new surveillance system. New technology now exists which not only provides better quality cameras, but also seamless transition to Evidence.com and mobile access features to access videos from a cell phone.</p>		\$25,000-\$30,000

Project Description (Quantity, if applicable)		FY'2025 Budget Amount
<b>Wireless Access System Replacement</b>		\$30,000
Department Code and Cost Control Center (Division)*	Object Code*	New, Existing or Replaced Item/ Description
62-20-2500	413-431	Replacement of aging equipment
Justification		Annual Impact and Description of Operating Budget Impact
<p>Replacement of the wireless access system (WiFi) for network connected Village facilities. The current WiFi system was installed in 2019 and is due for replacement. The current technology for the WiFi network is now aging and does not provide adequate coverage or consistent connectivity. The WiFi system enables connectivity to the Village internal network for staff, as well as public WiFi for visitors to Village buildings.</p>		\$4,500

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2025 - 2029 Capital Improvement Plan**

<b>Fund</b>	<b>CCC</b>	<b>Description</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>FY2028</b>	<b>FY2029</b>
<b>General Fund Capital Improvements</b>							
31	6100	Property Acquisition				\$ 4,000,000	
31	6100	Municipal Campus - Phase 1&2 Environmental				\$ 400,000	
31	6100	Municipal Campus Master Plan		\$ 300,000			
31	6100	Municipal Campus - Design - Phase 1					\$ 2,000,000
31	6100	Municipal Campus - Design - Phase 2					
31	6100	Municipal Campus - Construction - Phase 1					
31	6100	Municipal Campus - Construction - Phase 2					
31	6100	Municipal Campus - Construction - Phase 3					
31	6200	Creek Bank Repairs			\$ 25,000		\$ 25,000
31	6200	Arterial Fence Maintenance		\$ 45,000		\$ 45,000	
31	6200	Morton Pond Improvements		\$ 500,000			
31	6200	Arterial Fence Replacement		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
31	6200	Sign Machine		\$ 60,000			
31	6200	Floor Drain replaced in the Butler Garage	\$ 50,000				
31	6200	West Branch DuPage River Stabilization	\$ 70,000	\$ 71,000	\$ 75,000		
31	6200	Salt Dome Roof Replacement		\$ 75,000			
31	6200	Church Street Storm Sewer		\$ 50,000			
31	6200	West Branch DuPage River Stabilization Phase II - ENG				\$ 75,000	\$ 50,000
31	6200	West Branch DuPage River Stabilization Phase II - CONST					
31	6300	Replacement of 75 Parkway Trees	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 35,000
31	6400	Police Department Boiler Replacement		\$ 350,000			
31	6400	Police Department Garage Door Replacement	\$ 45,000				
31	6400	Village Hall Halon System Replacement	\$ 65,700				
31	6400	Police Department Pre Cast Repairs		\$ 40,000			
31	6400	Village Hall Boiler Replacement		\$ 350,000			
31	6400	Village Hall Roof Replacement		\$ 440,000			
31	6400	Public Works HVAC Replacement			\$ 450,000		
31	6400	Public Works Roof Replacement			\$ 1,100,000		
31	6400	New Butler Building			\$ 1,800,000		
31	6400	I.T. Room HVAC unit				\$ 70,000	
31	6400	Police Department Fence Gates				\$ 120,000	
31	6400	Police Department EOC HVAC Units				\$ 200,000	
31	6400	Air Compressor Public Works & FD #15				\$ 90,000	
31	6400	Fire Department Pump Replacement					\$ 70,000
31	6400	Fire Department Generator Replacement					
31	6400	Police Department & Refresh Project					
31	6400	Fire Department Roof Replacement					
31	6400	Police Department Roof Replacement					
31	6400	Police Department Pump Replacement					
31	6400	Village Hall VAV-HVAC Replacement					
31	6400	Police Department Generator Replacement					
31	6400	Public Works Fleet HVAC Replacement					
31	6400	Police Department Fire Alarm Replacement					
31	6400	Fire Department Epoxy Floor - Station #15		\$ 200,000			
31	6500	Plasma Cutter & Cart	\$ 10,000				
31	6500	Fuel Island Canopy Replacement				\$ 80,000	
31	6500	Drive On Vehicle Hoist					\$ 50,000
31	6500	12,000 ib Vehicle Hoist					
31	6500	Column Lifts					
31	6500	Tire Changer					
31	7200	Firefighter Turnout Gear (12 Sets)	\$ 85,626	\$ 88,195	\$ 90,840	\$ 93,565	\$ 96,371
31	7200	Tech Rescue Turnout Gear (8 Sets)		\$ 11,111	\$ 11,667	\$ 12,250	\$ 12,862
31	7200	Rescue/Stabilization Tools		\$ 56,752			
31	7200	Lifting Equipment			\$ 27,025		
31	7200	Thermal Imaging Cameras			\$ 10,296		\$ 10,923
31	7200	Biphasic Cardiac Monitor/Defib/Pace Maker		\$ 55,890	\$ 57,567	\$ 59,294	
31	7200	Autopulse CPR Units	\$ 30,393	\$ 30,766	\$ 31,689	\$ 32,640	
31	7200	Automatic Cardiac Defibrillators	\$ 29,806				
31	7200	RAD 57 Monitors					
31	7200	Replacement Fire Attack Hose		\$ 15,000			
31	7200	Tactical Soft Body Armor		\$ 7,500			
31	7200	Tactical Ballistic Protection					
31	7200	SCBA Compressor / Cascade			\$ 73,156		
31	7200	Hurst Rescue Tool Sets				\$ 60,164	
31	7200	Moblie Ventilation Trailer		\$ 79,800			
31	7200	Severe Weather Alerting Sirens	\$ 21,950	\$ 25,111			
31	7200	Technical Rescue Equipment	\$ 12,183				
31	7200	Live Fire Training Facility		\$ 50,000	\$ 150,000		
31	8100	Protective Vests / CRT Vests	\$ 50,650	\$ 10,800	\$ 10,500	\$ 13,000	\$ 27,535

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2025 - 2029 Capital Improvement Plan**

Fund	CCC	Description	FY2025	FY2026	FY2027	FY2028	FY2029
31	8100	Tasers		\$ 100,000			
31	8100	Handguns/Rifles		\$ 78,500			
31	8100	DuComm Second Facility (end in 2030)	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
31	8100	Starcom APX Next Radios	\$ 48,500	\$ 48,500	\$ 48,500		
31	8100	Gas Masks					\$ 30,600
31	8100	Village Emergency Alerk System					\$ 132,000
31	8100	Fitness Equipment		\$ 15,000			
31	8100	Evidence Vehicle Storage		\$ 90,000			
31	8100	Radar Speed Signs		\$ 40,000			
<b>Total General Fund Capital Improvements</b>			<b>\$ 584,808</b>	<b>\$ 3,448,925</b>	<b>\$ 4,126,240</b>	<b>\$ 5,515,913</b>	<b>\$ 2,675,291</b>
			<b>3.24%</b>	<b>15.45%</b>	<b>19.76%</b>	<b>24.61%</b>	<b>6.94%</b>
<b>Motor Fuel Tax Fund Capital Improvements</b>							
11		Street Resurfacing	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000
<b>Total Motor Fuel Tax Fund Capital Improvements</b>			<b>\$ 1,600,000</b>				
			<b>8.86%</b>	<b>7.17%</b>	<b>7.66%</b>	<b>7.14%</b>	<b>4.15%</b>
<b>Road &amp; Bridge</b>							
12	2600	Road Resurfacing & Reconstruction	\$ 1,100,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000	\$ 1,800,000
12	2600	Turnberry Resurfacing (DCEO Grant Agreement #23-2032)	\$ 750,000				
12	2600	Irving Park Road Lighting & Safety (Astor-Barrington)	\$ 150,000				
12	2600	Irving Park Road Lighting & Safety (Barrington-wise)		\$ 500,000			
12	2600	New Streetlights	\$ 48,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 55,000
12	2600	Arlington Bridge Reconstruction	\$ 440,000	\$ 40,000			
12	2600	Bike Path Construction/Reconstruction/Signage	\$ 100,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
12	2600	County Farm Road Trail	\$ 500,000	\$ 50,000			
12	2600	Ontarioville/Devon		\$ 60,000			
12	2600	Lake Street Multi-Use Path - Barrington to Gary	\$ 500,000	\$ 50,000			
12	2600	Schick Road Resurfacing	\$ 400,000				
12	2600	Center Ave Sidewalk - Maple to Laurel - Construction		\$ 820,000			
12	2600	IL390 Extension - Construction					\$ 20,000,000
12	2600	IL390 Extension - Phase 2 Engineering		\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	
12	2600	IL390 Extension - Phase 3 Engineering					\$ 1,000,000
12	2600	Lake Street Signal Modifications		\$ 108,610			
12	2600	Traffic Signal Upgrades		\$ 5,180			
12	2600	IL 19 & Barrington Rd Intersection Improvements		\$ 50,000			
<b>Total Road &amp; Bridge Capital Improvements</b>			<b>\$ 3,988,000</b>	<b>\$ 4,608,790</b>	<b>\$ 2,925,000</b>	<b>\$ 2,925,000</b>	<b>\$ 22,930,000</b>
			<b>22.09%</b>	<b>20.64%</b>	<b>14.01%</b>	<b>13.05%</b>	<b>59.47%</b>
<b>SSA #5</b>							
15	2100	Drives, Alleys, Parking Area Maintenance	\$ 423,352	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>Total SSA #5 Capital Improvements</b>			<b>\$ 423,352</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
			<b>2.35%</b>	<b>0.67%</b>	<b>0.72%</b>	<b>0.67%</b>	<b>0.39%</b>
<b>MWRD</b>							
17	6700	Blrachers	\$ 75,000				
17	6700	Picnic Tables	\$ 22,000				
17	6700	Miscellaneous Improvements	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total MWRD Capital Improvements</b>			<b>\$ 107,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
			<b>0.59%</b>	<b>0.04%</b>	<b>0.05%</b>	<b>0.04%</b>	<b>0.03%</b>
<b>State Restricted Fund</b>							
18	8100	Police Canine	\$ 27,000				
18	8100	Task Force Officer's Vehicle	\$ 50,000				
<b>Total SSA #5 Capital Improvements</b>			<b>\$ 77,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
			<b>0.43%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>TIF #3</b>							
33	2200	Ontarioville Improvements	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
33	2200	Lighting Trees for Events	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
33	2200	Façade/Property Improvement Grant	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 10,000
33	2200	Potential Properties on Devon/Ontarioville	\$ 1,000,000				
<b>Total TIF #3 Capital Improvements</b>			<b>\$ 1,125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 35,000</b>
			<b>6.23%</b>	<b>0.56%</b>	<b>0.60%</b>	<b>0.56%</b>	<b>0.09%</b>

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2025 - 2029 Capital Improvement Plan**

Fund	CCC	Description	FY2025	FY2026	FY2027	FY2028	FY2029
<b>TIF #4</b>							
34	2200	Façade/Property Improvement Grant	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total TIF #4 Capital Improvements</b>			<b>\$ 100,000</b>				
			<b>0.55%</b>	<b>0.45%</b>	<b>0.48%</b>	<b>0.45%</b>	<b>0.26%</b>
<b>TIF #5</b>							
35	2200	Façade/Property Improvement Grant - Landscaping Wise/IF	\$ 150,000				
35	2200	Façade/Property Improvement Grant	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<b>Total TIF #5 Capital Improvements</b>			<b>\$ 300,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>
			<b>1.66%</b>	<b>0.67%</b>	<b>0.72%</b>	<b>0.67%</b>	<b>0.39%</b>
<b>Commuter Park Lot Fund Capital Improvements</b>							
51		Metra Station Heater Replacement		\$ 85,000			
51		Landscaping Refresh/Replacement	\$ 50,000				
51		Metra Station Renovations			\$ 300,000		
51		Metra Station Renovation Design		\$ 50,000			
51		Parking Lot Maintenance		\$ 25,000		\$ 10,000	
51		Solar Carport Design		\$ 25,000			
51		Solar Carport			\$ 250,000		
<b>Total Commuter Park Lot Fund Capital Improvements</b>			<b>\$ 50,000</b>	<b>\$ 185,000</b>	<b>\$ 550,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>
			<b>0.28%</b>	<b>0.83%</b>	<b>2.63%</b>	<b>0.04%</b>	<b>0.00%</b>
<b>Water &amp; Sewer Fund Capital Improvements</b>							
50	5020	New Interconnect with Bartlett		\$ 571,300			
50	5020	Electrical Upgrade at Schick Road Pump Station	\$ 400,000				
50	5020	SCADA System Upgrade		\$ 300,000			
50	5020	Hartmann Water Tower Rehab		\$ 625,000			
50	5020	Well House #4 Improvements		\$ 20,000			
50	5020	Well #4 kw Generator		\$ 500,000			
50	5020	Longmeadow Lane 1 MG Reservoir Rehab		\$ 310,000			
50	5020	Well #2 Well Rehab		\$ 235,000			
50	5020	Generator for Schick Road Pump Station			\$ 70,000		
50	5020	Well #4 Rehab			\$ 260,000		
50	5020	Rosalie Interconnect Improvements				\$ 420,000	
50	5020	Rehab Well #4 South 1MG Reservoir				\$ 310,000	
50	5020	New Interconnect with Carol Stream					\$ 1,300,000
50	5030	Annual Water Main Replacement	\$ 5,200,000	\$ 5,200,000	\$ 5,200,000	\$ 5,200,000	\$ 5,200,000
50	5030	Water Main Relocation-Creek Bank near Greenbrook		\$ 50,000	\$ 400,000		
50	5030	Bayside Drive Commercial Area Improvement Project				\$ 55,000	\$ 330,000
50	5030	Fire Hydrant Mounted Hydrant Markers	\$ 70,000				
50	5040	Neptune MRX Receiver		\$ 17,000			
50	5050	Emergency Liftstation Pump & Part Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
50	5050	Oxidation Ditch Gearbox and Bearing Repair	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
50	5050	Oxidation Ditch Optimzation & Chem-P Removal	\$ 20,000	\$ 20,000	\$ 20,000	\$ 335,000	
50	5050	UV Disinfection System Construction (Grant \$600K)	\$ 600,000	\$ 500,000			
50	5050	STP Process Pumps Replacement	\$ 50,000		\$ 50,000		\$ 50,000
50	5050	Liftstation Rehabilitation Construction		\$ 900,000			
50	5050	Clarifier Rehabilitation Construction	\$ 100,000				
50	5050	Sludge Handling Design Engineering	\$ 195,000	\$ 195,500			
50	5050	Sludge Handling Construction Engineering			\$ 3,050,000	\$ 3,050,000	
50	5050	Muffin Monster Replacement		\$ 28,000			
50	5050	STP Blower Replacement Design					\$ 75,000
50	5050	WWTP Equipment Replacement					\$ 100,000
50	5050	STP #1 Fence Replacement		\$ 120,000.00			
50	5050	IRMA Fall Hazard Remediation	\$ 40,000				
50	5060	Sewer Rehabilitation	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
50	5060	Manhole Sealing	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
50	5060	I & I MWRD Reporting	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
50	5060	Northway Lift Statio Forcemain Replacement Construction		\$ 220,000			
50	5060	Jefferson Forcemain Repair	\$ 550,000				
50	5060	Westview Forcemain Inspection				\$ 75,000	
50	5060	Westview Forcemain Repair					\$ 300,000

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2025 - 2029 Capital Improvement Plan**

Fund	CCC	Description	FY2025	FY2026	FY2027	FY2028	FY2029
50	5060	Kingsbury Forcemain Inspection				\$ 75,000	
50	5060	Kingsbury Forcemain Repair					\$ 300,000
50	5060	Savannah Forcemain Inspection					\$ 75,000
50	5060	Bayside Forcemain Inspection		\$ 75,000			\$ 250,000
50	5060	Turnberry Forcemain Inspection					\$ 75,000
<b>Total Water &amp; Sewer Fund Capital Improvements</b>			<b>\$ 7,645,000</b>	<b>\$ 10,306,800</b>	<b>\$ 9,470,000</b>	<b>\$ 9,940,000</b>	<b>\$ 8,475,000</b>
			<b>42.35%</b>	<b>46.16%</b>	<b>45.35%</b>	<b>44.34%</b>	<b>21.98%</b>

**Central Equipment Fund Improvements**

61	2500	4 Squad Cars	\$ 228,000	\$ 237,000	\$ 246,000	\$ 257,000	\$ 267,000
61	2500	Squad Car Equipment	\$ 15,000	\$ 15,000	\$ 15,000	\$ 16,000	\$ 16,000
61	2500	SUV 4		\$ 41,000			
61	2500	SUV 186		\$ 41,000			
61	2500	SUV 352			\$ 40,000		
61	2500	SUV353			\$ 40,000		
61	2500	SUV 57			\$ 40,000		
61	2500	SUV 107				\$ 40,000	
61	2500	SUV 194				\$ 40,000	
61	2500	SUV 222				\$ 40,000	
61	2500	Pickup 301	\$ 85,000				
61	2500	Ambulance 382	\$ 550,000				
61	2500	Dump Truck 11	\$ 140,000				
61	2500	Dump Truck 64	\$ 106,000				
61	2500	Dump Truck 112	\$ 297,000				
61	2500	Dump Truck 18		\$ 231,000			
61	2500	Bucket Truck 25		\$ 165,000			
61	2500	Pickup Truck 53		\$ 42,000			
61	2500	Utility Truck 114			\$ 77,000		
61	2500	Pickup Truck 118			\$ 60,000		
61	2500	Pickup 135			\$ 60,000		
61	2500	Sewer Cleaner 157			\$ 640,000		
61	2500	Ambulance 384				\$ 600,000	
61	2500	Flat Bed Truck 12				\$ 65,000	
61	2500	Dump Truck 22				\$ 260,000	
61	2500	Pickup Truck 300					\$ 75,000
61	2500	Pickup Truck 7					\$ 60,000
61	2500	Crane Truck 16					\$ 155,000
61	2500	Dump Truck 20					\$ 270,000
61	2500	Pickup Truck 52					\$ 60,000
61	2500	Dump Truck 108					\$ 275,000
61	2500	Dump Truck 116					\$ 80,000
61	2500	Pickup Truck 126					\$ 60,000
61	2500	New Asphalt Paver		\$ 280,000			
61	2500	New Trailer for Special Event Stage	\$ 11,500				
61	2500	Utility Cart 460	\$ 11,500				
61	2500	Utility Cart 532	\$ 11,500				
61	2500	Polar Trac Snow Machine 470	\$ 78,400				
61	2500	Asphalt Roller 435	\$ 40,000				
61	2500	New Watering Reel Traveller		\$ 10,000			
61	2500	New Sand Pro Machine		\$ 34,500			
61	2500	New Message Board 79		\$ 18,100			
61	2500	Traffic Attenuator 640		\$ 25,000			
61	2500	Backhoe 515		\$ 155,000			
61	2500	Message Board 642		\$ 17,000			
61	2500	Stump Grinder 672			\$ 44,000		
61	2500	Brush Chipper 674			\$ 100,000		
61	2500	Portable Jetter 555				\$ 56,000	
61	2500	Small UTV 490					\$ 40,000
61	2500	Hot Patcher 653					\$ 30,000
61	2500	Backhoe 431					\$ 180,000
<b>Total Central Equipment Fund Capital Improvements</b>			<b>\$ 1,573,900</b>	<b>\$ 1,311,600</b>	<b>\$ 1,362,000</b>	<b>\$ 1,374,000</b>	<b>\$ 1,568,000</b>
			<b>8.72%</b>	<b>5.87%</b>	<b>6.52%</b>	<b>6.13%</b>	<b>4.07%</b>

**IT Replacement Fund Capital Improvements**

62	2500	Server Infrastructure					\$ 300,000
62	2500	Data Storage					\$ 150,000
62	2500	Voice Router (4)			\$ 55,000		
62	2500	Access Switches (9)					\$ 55,000

**Table II**  
**Village of Hanover Park**  
**Fiscal Year 2025 - 2029 Capital Improvement Plan**

<b>Fund</b>	<b>CCC</b>	<b>Description</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>	<b>FY2028</b>	<b>FY2029</b>
62	2500	Core Switches (2) VH (2) PD				\$ 230,000	
62	2500	Board Room Streaming Video		\$ 25,000			
62	2500	WiFi Access Point Replacement	\$ 30,000				
62	2500	Village Video Security Camera System	\$ 185,000				
62	2500	Computer	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
62	2500	Access Switches (12)					\$ 85,000
62	2500	Firewall		\$ 40,000			
62	2500	UPS Batteries & Capacitor Replacement				\$ 25,000	
62	2500	In Car Ticket Printers	\$ 5,000	\$ 10,000			
62	2500	PD Video Evidence (in-car, body cam, Interview)	\$ 84,800	\$ 84,800	\$ 84,800	\$ 84,800	\$ 84,800
62	2500	Advanced Software Subscription (Redaction-Performance)	\$ 36,060	\$ 37,502	\$ 39,002	\$ 40,563	\$ 42,185
62	2500	PD MDC	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
62	2500	Switches (5)					\$ 15,000
62	2500	FD MDC	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total IT Replacement Fund Capital Improvements</b>			<b>\$ 475,860</b>	<b>\$ 332,302</b>	<b>\$ 313,802</b>	<b>\$ 515,363</b>	<b>\$ 866,985</b>
			<b>2.64%</b>	<b>1.49%</b>	<b>1.50%</b>	<b>2.30%</b>	<b>2.25%</b>
<b>TOTAL Fiscal Year 2025- 2029 Capital Improvement Plan</b>			<b>\$18,049,920</b>	<b>\$22,328,417</b>	<b>\$20,882,042</b>	<b>\$22,415,276</b>	<b>\$38,560,276</b>

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### Village of Hanover Park Employee History

	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
<b>Police</b>	85.00	85.00	85.00	85.00	85.00	85.00	85.00	86.00	86.00	86.00
<b>Fire</b>	40.00	40.00	40.00	40.00	40.00	40.00	41.00	44.00	44.00	44.00
<b>Public Works</b>	47.00	47.00	47.00	48.00	48.00	48.00	49.00	49.00	49.00	49.00
<b>Community Development</b>	3.00	3.00	3.00	4.00	4.00	4.00	4.00	5.00	5.00	5.00
<b>Finance</b>	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
<b>Other (Administration, Clerk, etc.)</b>	11.00	11.00	11.00	11.00	11.00	10.00	10.00	11.00	11.00	11.00
<b>TOTAL FULL-TIME:</b>	<b>197.00</b>	<b>197.00</b>	<b>197.00</b>	<b>199.00</b>	<b>199.00</b>	<b>198.00</b>	<b>200.00</b>	<b>206.00</b>	<b>206.00</b>	<b>206.00</b>
<b>Added (Full-time Positions):</b>	2	0	0	2	1	1	3	7	0	0
<b>Deleted (Full-time Positions):</b>	0	0	0	0	1	2	2	1	0	0

<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY 2022</u>
+Deputy Village Manager +Village Eng./Asst. PW Dir.			+Asst. Village Engineer +Associate Planner	+Equipment Operator -Water Dist. Supervisor	-Village Coll. +Bldg. Insp. -Hlth. Ins./Comm. Code Off.	+ Maint. Wrkr. + Property Custodian + HR Analyst -Payroll/Ben - Record Clerk
	<u>FY 2023</u>		<u>FY 2024</u>	<u>FY 2025</u>		
	+ 3 Firefighters/ Paramedics + HR Generalist + Code Enf Off +CSO +Economic Dev Coordinator -PT Appearance Officer -Records Clerk					

## Hanover Park Employees

## 3-Year Comparison of Budgeted Positions

DEPARTMENT	FY'23	FY'24	FY'25
<b><u>VILLAGE CLERK</u></b>			
Deputy Village Clerk	1	1	1
<b>Total full-time employees</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b><u>VILLAGE ADMINISTRATION</u></b>			
Village Manager	1	1	1
Deputy Village Manager	1	1	1
Executive Assistant	1	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>HUMAN RESOURCES DEPARTMENT</u></b>			
Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	0	0
Human Resources Generalist	2	2	2
Human Resources Administrative Clerk (P.T.)	P.T. 1	P.T. 0	P.T. 0
Human Resources Analyst	0	1	1
<b>Total full-time employees</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b><u>INFORMATION TECHNOLOGY DEPARTMENT</u></b>			
Chief Information Officer	1	1	1
Application Systems Analyst	1	1	1
Network Systems Administrator	1	1	1
<b>Total full-time employees</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b><u>FINANCE DEPARTMENT</u></b>			
Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician I	2	2	2
Water Billing Representative	2	2	2
Village Services Representative	3	3	3
Receptionist	1	1	1
Water Billing Representative (Seasonal)	P.T. 1	P.T. 1	P.T. 1
<b>Total full-time employees</b>	<b>11</b>	<b>11</b>	<b>11</b>

DEPARTMENT	FY'23	FY'24	FY'25
<b><u>PUBLIC WORKS DEPARTMENT</u></b>			
Engineering & Public Works Director	1	1	1
Village Engineer/Asst. Dir. PW	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plant Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Streets & Forestry Supervisor	1	1	1
Assistant Village Engineer	1	1	1
Engineering Technician	2	2	2
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	4	4
Water Supply Operator	2	2	2
Building Maintenance Worker II	2	2	2
Equipment Operator	9	9	9
Maintenance Worker	12	12	12
Building Maintenance Worker I	2	2	2
Groundskeeper	2	2	2
Sr. Administrative Assistant	2	2	2
Custodian II (P.T.)	P.T. 1	P.T. 1	P.T. 1
Custodian I (P.T.)	P. T.2	P.T. 2	P.T. 2
Seasonal Laborers	P.T. 8	P.T. 8	P.T. 8
<b>Total full-time employees</b>	<b>49</b>	<b>49</b>	<b>49</b>

**FIRE DEPARTMENT**

Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	27	27	27
Senior Administrative Assistant	1	1	1
P.T. Firefighter (+/-25)	P.T. 25	P. T. 25	P. T. 25
Chief of Inspectional Services	1	1	1
Plan Reviewer/Project Coordinator	1	1	1
Health Officer/Commercial Code Official	0	0	0
Building Inspector	2	2	2
Permit Coordinator	1	1	1
Permit Coordinator (PT)	P. T.2	P. T.2	P. T.2
Emergency Management Coordinator (PT)	P.T. 1	P.T. 1	P.T. 1
<b>Total full-time employees</b>	<b>44</b>	<b>44</b>	<b>44</b>

DEPARTMENT	FY'23	FY'24	FY'25
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**POLICE DEPARTMENT**

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	49	49	49
Police Social Worker	1	1	1
Court Services Coordinator	1	1	1
Community Service Officer (CSO)	5	5	5
Property Custodian	2	2	2
Code Enforcement Officer	5	6	6
Code Enforcement Supervisor	1	1	1
Senior Administrative Assistant	1	1	1
Police Accreditation & Grants Manager	1	1	1
Police Records Supervisor	1	1	1
Police Records Clerk	6	5	5
Parking Enforcement Officer	1	1	1
Parking Enforcement Officer (P.T.)	P.T. 1	P.T. 1	P.T. 1
Police Records Aide (P.T.)	P.T. 6	P.T. 6	P.T. 6
Seasonal Appearance Officer (P.T.)	P.T. 1	P.T. 1	P.T. 0
Administrative Assistant – Code Enforcement (P.T.)	P.T. 2	P.T. 2	P.T. 2

<b>Total full-time employees</b>	<b>86</b>	<b>86</b>	<b>86</b>
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**COMMUNITY DEVELOPMENT DEPARTMENT**

Community Development Director	1	1	1
Village Planner	1	1	1
Senior Administrative Assistant	1	1	1
Associate Planner	1	1	1
Economic Development Coordinator	1	1	1

<b>Total full-time employees</b>	<b>5</b>	<b>5</b>	<b>5</b>
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<b><u>VILLAGE-WIDE TOTALS</u></b>			
<b>NO. OF FULL-TIME EMPLOYEES:</b>	<b>206</b>	<b>206</b>	<b>206</b>
<b>NO. OF PART-TIME EMPLOYEES; (Excluding seasonal)</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>GRAND TOTAL ALL EMPLOYEES</b>	<b>246</b>	<b>246</b>	<b>246</b>

**VILLAGE OF HANOVER PARK, ILLINOIS**

**Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years  
December 31, 2024**

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Equalized Assessed Value
2014	402,877,399	37,449	71,681,951	58,665,170	533,261,969	42,030	533,303,999
2015	393,686,769	40,143	68,982,503	63,099,260	525,808,675	45,643	525,854,318
2016	446,629,325	43,554	71,492,610	67,664,580	585,830,069	55,881	585,885,950
2017	464,697,331	71,204	75,750,754	69,672,030	610,191,319	45,345	610,236,664
2018	478,133,363	76,027	74,929,309	71,309,510	624,448,209	41,090	624,489,299
2019	557,871,260	81,322	80,523,406	74,462,770	712,938,758	39,166	712,977,924
2020	566,142,610	78,408	83,612,728	76,539,630	726,373,376	42,686	726,416,062
2021	555,268,334	84,106	79,008,127	79,491,430	713,851,997	46,868	713,898,865
2022	653,356,257	90,228	80,832,571	83,723,242	818,002,298	49,981	818,052,279
2023	690,025,622	69,348	83,743,519	101,090,385	874,928,874	50,945	874,979,819

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-Cook County  
December 31, 2024

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Village of Hanover Park										
General Corporate rate	2.3560	2.4750	1.5041	1.4128	1.4115	1.1272	1.0306	1.0359	0.8148	0.7270
Police Pension	-	-	0.4212	0.4525	0.4973	0.4624	0.5531	0.6432	0.4818	0.5332
Fire Pension	-	-	0.2531	0.2794	0.3023	0.2776	0.3248	0.3580	0.2778	0.2968
Debt Service Rate	0.3310	0.3880	0.3345	0.3268	0.3337	0.2787	0.2340	0.2500	0.1932	0.1915
Total Direct Tax Rate	2.6870	2.8630	2.5129	2.4715	2.5448	2.1459	2.1425	2.2871	1.7676	1.7485
Overlapping Rates (1)										
School District #46	7.6680	7.9470	6.8370	6.9320	7.1200	6.4390	6.5750	7.1970	6.0220	6.0380
Community College #509	0.6380	0.6540	0.5700	0.5620	0.6120	0.5440	0.5270	0.5520	0.4660	0.4510
School District #54	4.9530	4.3320	3.7900	3.8440	4.0300	3.5450	3.5750	3.9760	3.6850	3.6960
Palatine Township High School 211	3.2130	3.3090	2.8710	2.9220	3.0440	2.7490	2.7870	3.0200	2.7100	2.7510
Harper Community College District 512	0.4510	0.4660	0.4160	0.4250	0.4430	0.4030	0.4090	0.4570	0.4100	0.4130
Hanover Park Park District	0.6240	0.6650	0.5970	0.5970	0.6280	0.5420	0.5600	0.6040	0.5010	0.5170
County including Forest Preserve District and TB Sanitarium	0.6370	0.6210	0.5960	0.5580	0.5490	0.5130	0.5110	0.5040	0.5120	0.4610
Consolidated Elections	-	0.0340	-	0.0310	-	0.0300	-	0.0190	-	0.0320
Hanover Township, General Assistance & Road Fun	0.2980	0.3180	0.2750	0.2810	0.2970	0.2660	0.2760	0.3920	0.3320	0.3270
Community Mental Health	0.0610	0.0580	0.0570	0.0590	0.0630	0.0570	0.0590	0.0670	0.0570	0.0570
Schaumburg Township, General Assist. & Road	0.1630	0.1710	0.1480	0.1520	0.1600	0.1420	0.1440	0.1600	0.1460	0.1350
SchaumburgMental Health	-	-	-	-	-	-	-	-	-	0.0360
Schaumburg Township District Public Library	0.3860	0.4020	0.3520	0.3570	0.3720	0.2940	0.3190	0.3550	0.3280	0.3190
Bartlett Fire Protection District	0.7340	0.7760	0.6780	0.6930	0.8630	0.8100	0.8280	0.9200	0.7710	0.8060
Metropolitan Water Reclamation District	0.4300	0.4260	0.4060	0.4020	0.3960	0.3890	0.3780	0.3820	0.3740	0.3450
Northwest Mosquito Abatement District	0.0130	0.0110	0.0100	0.0100	0.0110	0.0100	0.0100	0.0110	0.0090	0.0100
Poplar Creek Library	0.6320	0.6630	0.5800	0.5900	0.6210	0.5460	0.5640	0.6230	0.5240	0.5260
Total Direct and Overlapping Tax Rate	23.5880	23.7160	20.6959	20.8865	21.7538	19.4249	19.6645	21.5261	18.6146	18.6685

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Direct and Overlapping Property Tax Rates-DuPage County  
December 31, 2024

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Village of Hanover Park:										
General Corporate rate	0.9836	0.9664	0.5699	0.4692	0.3819	0.2735	0.1689	0.1127	0.1119	0.0311
Fire Protection	1.3204	1.4449	0.9381	0.8951	0.8694	0.7910	0.7948	0.7884	0.7590	0.7006
Police Pension	-	-	0.3676	0.379	0.3802	0.3771	0.4383	0.4675	0.4310	0.4317
Fire Pension	-	-	0.2791	0.293	0.2882	0.2774	0.3159	0.3189	0.3049	0.2991
Debt Service Rate	0.2816	0.3233	0.2863	0.2685	0.2505	0.2229	0.1820	0.1800	0.1713	0.1535
<b>Total Direct Tax Rate</b>	<b>2.5856</b>	<b>2.7346</b>	<b>2.4410</b>	<b>2.3051</b>	<b>2.1702</b>	<b>1.9419</b>	<b>1.8999</b>	<b>1.8675</b>	<b>1.7781</b>	<b>1.6160</b>
Overlapping Rates										
Grade School District #20	4.3657	4.3657	4.1001	3.9359	3.8034	3.6249	3.6033	3.5869	3.5654	3.4988
Grade School District #93	5.1272	5.0951	4.8165	4.6931	4.5643	4.5364	4.5597	4.4370	4.4300	4.2512
High School District #108	2.5824	2.5173	2.4030	2.3402	2.2834	2.2296	2.2455	2.0303	2.0219	2.0581
High School District #87	2.5173	2.5173	2.4030	2.3402	2.2834	2.2296	2.2255	2.2284	2.2216	2.1976
Community College #509	0.5673	0.5673	0.5304	0.5055	0.5159	0.4957	0.4582	0.4549	0.4245	0.3985
Community College #502	0.2975	0.2786	0.2626	0.2431	0.2317	0.2112	0.2114	0.2037	0.1946	0.1907
Unit School District #46	6.4133	6.8325	6.3385	6.1638	5.9746	5.7783	5.6366	5.5822	5.4771	5.1326
Hanover Park Park District	0.5834	0.6099	0.5606	0.5415	0.5194	0.4796	0.4762	0.4859	0.4787	0.4484
Bartlett Park District	0.7228	0.7228	0.6821	0.6711	0.6215	0.6028	0.5980	0.5941	0.5707	0.5461
County including Forest Preserve District, Health and Airport	0.3944	0.3781	0.3538	0.3221	0.3097	0.3038	0.2962	0.2908	0.2697	0.2681
Bloomington Township & Road Dept.	0.2091	0.2091	0.1945	0.2040	0.1876	0.1814	0.1543	0.1605	0.1592	0.1558
Bloomington Fire Protection District	0.7475	0.7475	0.7063	0.6422	0.6664	0.6799	0.6866	0.6816	0.6735	0.6769
Wayne Township & Road District	0.1880	0.1847	0.1759	0.1724	0.1704	0.0911	0.0904	0.1623	0.1608	0.1596
Poplar Creek Library	0.6272	0.6601	0.5893	0.5725	0.5552	0.5023	0.4995	0.5373	0.5163	0.4890
<b>Total Direct and Overlapping Tax Rate</b>	<b>23.5630</b>	<b>24.0549</b>	<b>22.4575</b>	<b>21.7168</b>	<b>21.0537</b>	<b>20.2636</b>	<b>20.0380</b>	<b>19.7165</b>	<b>19.3767</b>	<b>18.5886</b>

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago  
December 31, 2023

Taxpayer	2023			2014		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB Prop RE Tax Co.	\$ 14,969,130	1	1.83%	12,259,340	1	2.30%
New Wxcel Realty	-			11,093,894	2	2.08%
Menards	1,134,242	7	0.14%	6,517,034	5	1.22%
Fisher Scientifuc Company	4,978,300	3	0.61%	3,470,440	7	0.65%
Realty Associates Fund IX	-			7,750,480	4	1.45%
NEQ/EOLA - Turnberry Lakes	-			3,325,240	8	0.62%
Hanover Park Village	-			7,975,263	3	1.50%
Liberty Property LTD				5,537,570	6	1.04%
GPT Hunter Road Owner LLC	3,349,940	5	0.41%	-		
Cardinal Capital Partners - GE Trans	4,263,580	4	0.52%	2,685,930	10	0.50%
Harvest A Fuji LLC	5,751,130	2	0.70%	-		
MS Claremont LP - Symphony	718,167	8	0.09%	-		
WestView LLC	576,196	9	0.07%	2,718,222	9	0.51%
Pebblewood 23 LLC	457,952	10	0.06%	-		
Iron Mountain Info Mgmt	2,978,510	6	0.36%			
	<u>\$ 39,177,147</u>		<u>4.79%</u>	<u>63,333,413</u>		<u>11.88%</u>

Data Source: Office of the Cook and DuPage County Clerk's

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago  
December 31, 2023

Employer	2023			2014		
	Employees	Rank	Percentage of Total Employment	Employees	Rank	Percentage of Total Employment
Maines Paper & Food Service				400	1	8.00%
Fischer Scientific	275	4	1.38%	300	2	6.00%
Insight Enterprises, Inc.	285	2	1.43%	250	3	5.00%
Camcraft, Inc.	280	3	1.40%	225	5	4.50%
Fuji Film	195	6	0.98%	150	8	3.00%
Everpure, LLC (Pentair)	160	9	0.80%	200	6	4.00%
Village of Hanover Park	246	5	1.23%	237	4	4.74%
AMPAC				200	7	4.00%
Fellowes Manufacturing				150	9	3.00%
Jabil Packaging Solutions	160	10	0.80%			
Menards	165	7	0.83%			
Wilson Pet Supply				120	10	2.40%
Tri-Dem Filter	300	1	1.50%			
Hanover Park Park Districk	170	8	0.85%			
	<u>2,236</u>		<u>11.18%</u>	<u>2,232</u>		<u>44.64%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

## VILLAGE OF HANOVER PARK

### GLOSSARY OF KEY TERMS

**ABATEMENT** - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds

**ACCOUNTING SYSTEM** - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund

**ACCRUAL** – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed

**APPROPRIATION** - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended

**ARPA** – American Rescue Plan Act response to COVID-19 emergency to bring back jobs

**ASSESSED VALUATION** - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

**AUDIT** - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used

**BALANCE BUDGET** – A budget where estimated revenues equal estimated expenditures during a single fiscal period

**BALANCE SHEET** - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date

**BOND** - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements

**BUDGET** - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled

**CAPITAL IMPROVEMENT PROGRAM (CIP)** - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements

**CASH MANAGEMENT** - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances

**DEBT** - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts

**DEBT SERVICE** - Payments of principal and interest to lenders or creditors on outstanding debt

**DEFICIT** - The excess of expenditures or expenses over revenues or income during a single accounting period

**DEPRECIATION** – Expiration of the useful life of fixed assets attributable to wear and tears, deterioration and obsolescence. The portion of the cost of a fixed asset charged as an expense during a particular period

**EQUALIZED ASSESSED VALUE (EAV)** – The assessed valuation of each property multiplied by the equalization factor

**ENTERPRISE FUND** – A set of self-balancing accounts used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. The Water & Sewer Fund and the Commuter Lot Fund are enterprise funds

**EQUALIZATION FACTOR**– A factor established by the Illinois Department of Revenue, used to bring the aggregate value of assessments within each County to 33.3% of estimated fair market value of all real property within the County

**EPA** - Environmental Protection Agency

**FIDUCIARY FUND** – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds

**FIXED ASSETS** - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment

**FULL-TIME EQUIVALENT (FTE)** – A standardized unit of measure used to determine the equivalent number of full-time employees. It is calculated by dividing the total hours actually worked or planned for a job class (regular and overtime) by the standard number of hours a full-time employee would work for the job class

**FUND** - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund

**FUND BALANCE** - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues

**GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS.** This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB)

**GEMT** – Ground Emergency Medical Transportation is a voluntary program that allows publicly owed or operated emergency ground ambulance transportation providers to receive supplemental payments that cover the difference between a provider's actual costs per GEMT transport and the Medicaid base payment

**GENERAL FUND** - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund

**GENERAL OBLIGATION BONDS** - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government

**GIGO** – Green Infrastructure Grant Opportunities reduce water quality impairments by decreasing stormwater runoff

**GOVERNMENTAL FUNDS** – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds

**HISBEST** – Homeland Security Investigation Boarder Enforcement Security Task Force

**IEPA** – Illinois Environmental Protection Agency.

**IEPA LOAN** – The Illinois Environmental Protection Agency (IEPA) provides financial assistance to agencies for land, air, and water related projects. This includes Wastewater/Stormwater and Drinking Water Loans for projects to replace or maintain water and sewer lines.

**IDOR** – Illinois Department of Revenue

**JAWA** - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago

**LEVY** - (Verb) to impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village

**LGDF** – Local Government Distributive Fund

**MAJOR FUND** - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users

**METRA** - A commuter rail system serving the six county northeast Illinois region

**MODIFIED ACCRUAL BASIS** - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting

**MWRDGC** – Metropolitan Water Reclamation District of Greater Chicago

**NCNTF** – North Central Narcotics Task Force

**NON-MAJOR FUND** – are funds that are not classified as major funds. Non-major funds are aggregated and reported together for financial simplicity.

**OBJECTIVE** - An individual aim or course of action which activities are directed

**PROPERTY TAX** - Property taxes are levied on real property according to the property's valuation and the tax rate

**PROPRIETARY FUND** – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds

**RETAINED EARNINGS** - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds

**TAX EXTENSION** - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid

**TAX INCREMENT FINANCE DISTRICT** - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation

**TAX LEVY** - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district

**TAX RATE** - The amount of tax levied for each \$100 of assessed valuation

**TRUST FUNDS** - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds

**TQM** - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village

**UNRESTRICTED NET ASSETS** – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund

**Valuation (100 Percent)** – The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value



*Hanover Park*<sup>USA</sup>