

Village of Hanover Park



Annual Budget
May 1, 2011 - April 30, 2012

THE BUDGET BOOK COVER ART CONTEST

This year, the Village of Hanover Park contacted Ontarioville Art Center and asked if students would be interested in designing a cover for Village's 2012 Fiscal Year Budget Report.

Eight students, varied in age from 8 to 18 years old, participated in the contest. Linda Howe, their drawing instructor at the art center and a Hanover Park resident, helped the students throughout the process. The Village of Hanover Park was the inspiration and students had their choice of medium. All paintings were displayed at the Ontarioville Art Center for Village staff to view and vote.

First place was awarded to **Apoorva Murthy** for *Autumn Gazebo*. Second place was a tie between **Jillian Escobar** (*The Meeting Place*) and **Jack Godlewski** (*Ontarioville Gazebo*). Third place went to **Liz Schmidt** (*Garden Bench*).

"Ontarioville Art Center is proud to have participated in this project and appreciates the generous support it has been given by the Village of Hanover Park", said Anita Komorski, the Administrator/Director of A & A Music Academy/Ontarioville Art Center.

Ontarioville Art Center is located 27W285 Devon Avenue in Hanover Park. More information about OAC can be found at www.ontariovilleart.com.



Apoorva Murthy - *Autumn Gazebo*
Watercolor pencil – March 2011

Village of Hanover Park

Fiscal Year 2012 Annual Budget

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Village Board/Village Clerk/Committees/Commissions

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Readers' Guide

This book is divided into five major sections highlighted by white tabs. The blue tabs show fund types. A description of each section is described below.

Introductory Section

This section includes overview information and the *Budget Message*. The reader is encouraged to review the Budget Message as it presents the Village's mission and visions, as well as initiatives pertinent to Fiscal Year 2012. It communicates our financial condition and highlights departmental objectives, which support the Board's visions.

Exhibits

The Exhibits Section includes demographic information, financial policies which guide budget development, budgeting procedures and fund descriptions. Also, graphic trends and projections are presented for major revenues and expenditures.

Financial Section

The Financial Section tab includes historical revenue and expenditure data and financial summaries by fund. Budget summary information is presented after the financial section tab.

The blue tabs show fund types as follows:

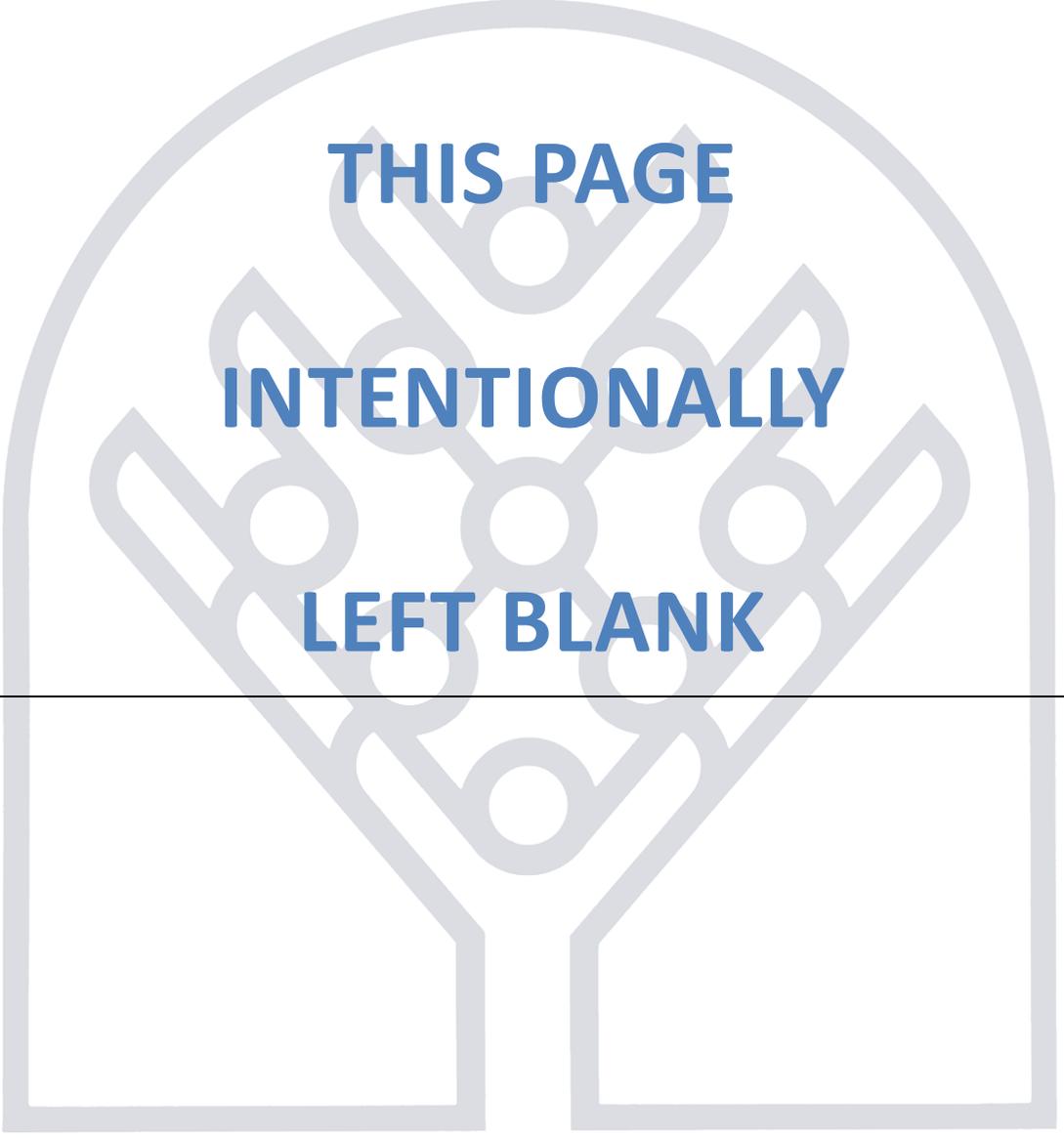
-  The General Fund is the primary operating fund. Within the General Fund, departments are designated with white tabs. Goals, objectives and performance measures are presented for each cost control center within each department in the fund.
-  The Special Revenue tab lists Road and Bridge and Motor Fuel Tax Funds.
-  The Debt Service Funds report general obligation and tax increment financing indebtedness. Individual bond schedules are also listed.
-  The Capital Projects tab presents Special Service Area Funds, Tax Increment Financing Funds and other Capital Project Funds.
-  The Enterprise Funds tab reports the Water and Sewer and the Municipal Commuter Parking Lot Funds. Within the Water and Sewer Fund are seven cost control centers that account for water and sewer operations, depreciation and debt service.
-  The Internal Service Fund tab presents the Central Equipment Fund, which accounts for the purchase of all Village vehicles and the Employee Benefits Fund which accounts for the GASB 45 implicit rate subsidy liability.
-  The Trust and Agency Funds tab reports the Police Pension and Fire Pension Funds.

Capital Improvement Program

The Capital Improvement Program (CIP) tab presents current year capital projects. Future public capital items are also identified.

Appendix

At the end of the document is supplemental information including historical head count, property tax data, overlapping governmental entity information and a glossary of terms.



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Hanover Park

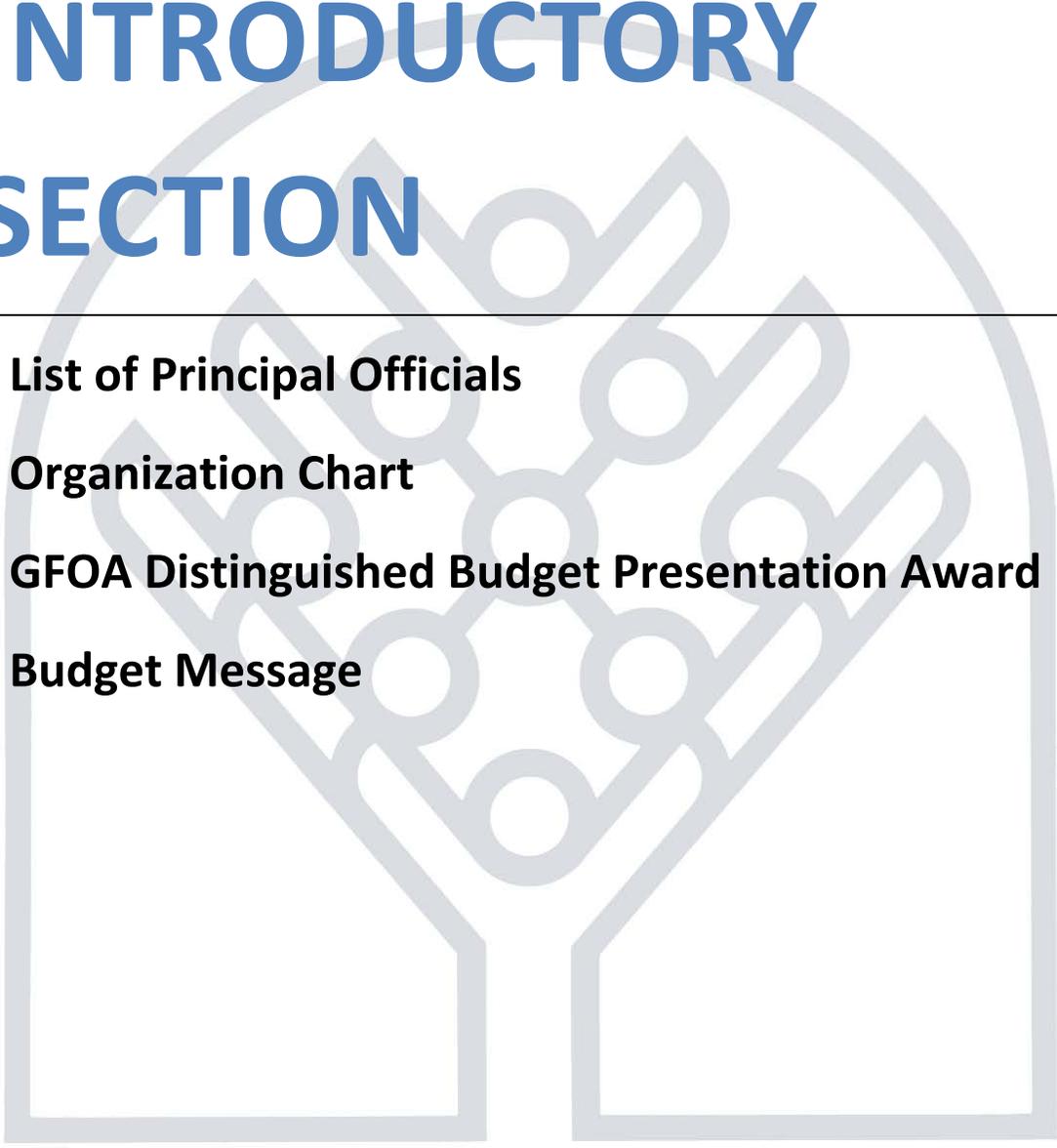
INTRODUCTORY SECTION

List of Principal Officials

Organization Chart

GFOA Distinguished Budget Presentation Award

Budget Message



Hanover Park

Village of Hanover Park

Principal Officials

Mailing Address

2121 W. Lake Street
Hanover Park, IL 60133

Phone (630) 372-4200

Fax (630) 372-4215

TDD (630) 372-4430

Web Site: www.HPIL.org or www.HanoverParkIllinois.org

Village President and Board of Trustees

Village President Village Clerk

Rodney S. Craig
Eira L. Corral

Trustees

William Cannon
Toni L. Carter
Lori A. Kaiser
Joseph J. Nicolosi
Rick Roberts
Edward J. Zimel, Jr.

Executive

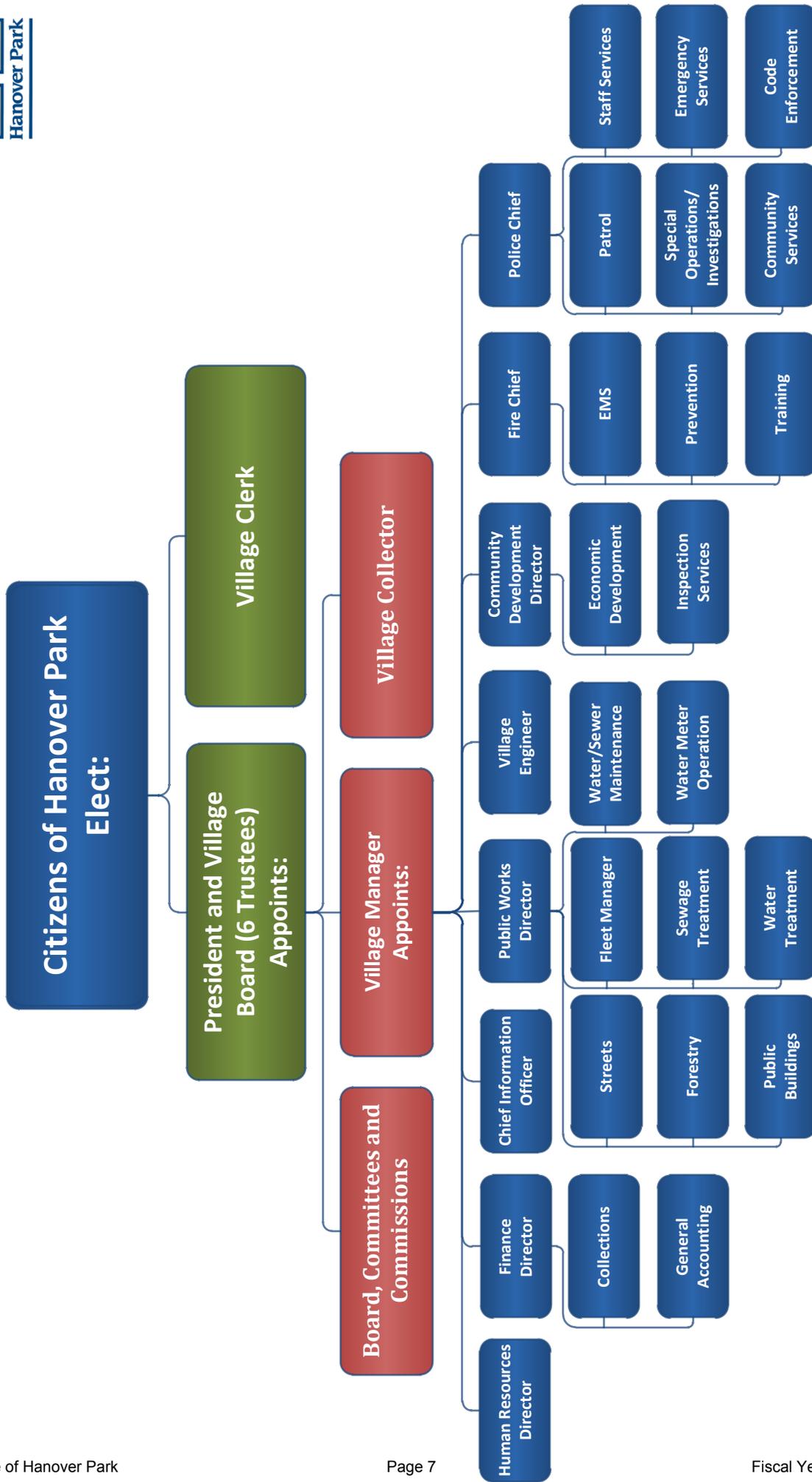
(630) 372-4210

Ronald A. Moser, Village Manager (rmoser@hpil.org)

Village Departments - Administrative Offices

William J. Beckman, Village Engineer	(630) 372-4270	bbeckman@hpil.org
Wendy C. Bednarek, Human Resource Director	(630) 372-4254	wbednarek@hpil.org
Patrick M. Grill, Community Development Director	(630) 372-4260	pgrill@hpil.org
Craig A. Haigh, Fire Chief	(630) 736-6800	chaigh@hpil.org
Howard A. Killian, Public Works Director	(630) 372-4440	hkillian@hpil.org
Lafayette Linear, Finance Director	(630) 372-4231	llinear@hpil.org
Dan Mc Ghinnis, Chief Information Officer	(630) 372-4246	dmcghinnis@hpil.org
David A. Webb, Police Chief	(630) 372-4400	dwebb@hpil.org

Village of Hanover Park – Table of Organization





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Hanover Park
Illinois**

For the Fiscal Year Beginning

May 1, 2010

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Hanover Park, Illinois for its annual budget for the fiscal year beginning May 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Village of Hanover Park

Fiscal Year 2012

Budget Message

The Honorable Village President, Board of Trustees and Citizens of Hanover Park, Illinois:

I am pleased to present the Village of Hanover Park's Budget for the 2011-2012 Fiscal Year. This budget document is responsive to the needs of the citizens and business community of Hanover Park and is designed to provide a comprehensive overview of Village activities during the next twelve months.

This budget maintains and improves the excellent service levels that our residents expect. We will continue to make the Village's priorities and spending plans available to the public.

Mission Statement

As part of this year's Strategic Plan process, the Village Board approved the following revised Mission Statement.

The mission of the Village of Hanover Park is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

State of the Economy

During the compilation of the budget for the Village of Hanover Park, consideration was given regarding the current state of the economy on the National, State and Local levels. This exercise was necessary to aid in the development of assumptions related to the earning and receipt of revenues, and the cost of labor and commodities.

The United States economic outlook for 2011 is expected to improve. Goldman Sachs and other leading economic analysts expect gross domestic production to rise 3.4% in 2011 and 3.8% in 2012. On a national level analysts are predicting a gradual drop in the jobless rate to 8 ¼ % by the end of 2012. Inflation is expected to increase ½% by the end of 2012. Market interest rates on ten year notes are expected to reach 3 ¼% by year end and 4 ¼% by the end of 2012.

Despite the better national forecast, we anticipate our local government will continue to face substantial budget pressures for the time being. The State of Illinois continues to include revenue streams generated by local governments in their discussions related to shoring up the State's budget. Income and sales tax revenues have just begun to recover, however, factors such as the housing market, employment and natural disasters may limit spending growth going forward.

Substantial employment is available in the distribution, service and retail industries in the Village of Hanover Park and the surrounding communities according to the 2010 Illinois Manufacturers Directory. However, due to a stagnant real estate market and the State of Illinois' revenue problems, the Village is forecasting a modest 1.6% growth in revenues dependent on tax receipts. In an effort to protect the Village's cash reserves, as the cost of living outpaces revenue growth, expenditures will need to remain flat and performance more efficient.

State of the Village

The budget provides a fiscal plan to provide an appropriate level of services to our citizens, recognizing the need to keep those services within manageable expenses. The Village must also be ready to make financial changes based on economic conditions locally, regionally and nationally.

The financial condition of the Village is healthy; however, the Village must be cognizant of the negative effects the overall U.S. economy could have on our local budget and revenues. Our fiscal policy requires that operating revenues must be sufficient to support ongoing expenditures. A conservative approach has been taken in projecting revenues for the coming fiscal year. This approach helps to ensure that we will have sufficient revenue to meet our expenses.

In order to maintain a positive operating position, the expenditures budget was analyzed on a line-item basis. An increase of \$1,681,702 in General Fund operating expenditures are included, resulting in a FY 2011-2012 budget of \$25,498,295 which is an increase of 8.25% from the prior year.

All Funds Spending Plan

The budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds. The total appropriations for all budgeted funds for FY 2011-12 equal \$67.2 million, an increase of \$3.0 million or 4.7% compared to the final budget for FY 2010-2011.

The following table illustrates the changes in the operating, debt service, capital and interfund transfer appropriations:

Changes in Operating, Debt Service, Capital and Interfund Transfer Appropriations				
Appropriations/All Funds	Final FY 2010-11	Request FY 2011-12	Increase/Decrease Amount	Increase/Decrease Percent
Operating	\$36,173,608	\$37,777,616	\$1,604,008	4.4%
Debt Service	\$2,271,613	\$3,012,074	\$740,461	32.6%
Capital	\$23,640,263	\$25,466,483	\$1,826,220	7.7%
Interfund Transfer	\$2,039,821	\$901,094	(\$1,138,727)	(55.8%)
Total	\$64,125,305	\$67,157,267	\$3,031,962	4.7%

Financial Highlights

Below is a brief overview of the FY'12 budget:

- Total Village operating budget (excluding debt service, capital outlay and transfer between funds) amounts to \$37,777,616 as compared to last year's \$36,173,608.
- General Fund expenditures (including transfer and one-time expenditures) total \$25,498,295, an 8.25% increase from the prior year. General Fund revenues total \$25,498,295 a 7.83% increase from the prior year.
- General Fund emergency reserves total \$8,644,635 or 34% of operating expenditures.
- The Capital Improvement Program totals \$25,466,483.
- The General Fund operating budget (excluding capital outlay, interfund transfer and debt service) expenditures total \$24,640,665 a 7.3% increase. Operating revenues total \$24,827,772, an 8.0% increase.
- Staffing is increased by two full-time equivalent (FTE) positions to 197.
- There is no increase in Village property tax.
- There is no re-appropriation from General Fund reserves to the General Fund.
- Transfers from IPBC Reserve Fund and Capital Projects Reserve Fund (total \$1M) will be transferred to the Police Building Fund. Therefore, no additional borrowing is needed to fund the completion of the Police building.

Village Vision

As part of this year's Strategic Plan process, the Village Board approved the following vision statements and slogan:

Visions:

- I. Is a great place to live, work and do business
- II. Offers convenience through technologies
- III. Is fiscally responsible and transparent

Slogan: ***"One Village - One Future"***

Fiscal Policy and Debt Policy

The Village President and Board of Trustees recognize the importance of establishing fiscal and debt policies to guide the Village in its day-to-day operations and to achieve long-term goals. These policies have been established to sustain the continued financial health of the Village. All of the Village's Funds have a positive fund balance, and reserves are equal to or greater than prescribed by the related policy.

The Village's debt policy includes provisions discouraging the use of debt financing to finance current operations and maintaining communications with debt rating agencies.

The Fiscal policy includes budget, investment, capital asset, debt, revenue, reserve and fund balance, accounting, auditing and financial reporting requirements.

Accomplishments

In the past year, the Village focused efforts on beneficial projects including safety and security, improving economic conditions, beautification and quality of life issues. Certain specific accomplishments include the following:

1. Is a great place to live, work and do business

- Applied for, and received, the Governor's Home Town Award for the Household Recycling Event.
- A travel delegation, consisting of the Mayor, Village Clerk, and four Sister City Committee members, visited our second Sister City, Valparaiso, Mexico, in September 2010 for the signing of the Sister Cities Friendship Agreement. This committee also became a member of the United States/Mexico Sister Cities Association.
- Adopted an ordinance formally creating the Veterans Committee as an official Village committee.
- Oversaw the contractual replacement of 19 downward sloping driveways to assist homeowners in keeping street water out of their homes.
- Released 350,000 ladybugs to help control Cottony Maple Scale.
- 40 new streetlights were installed on Irving Park Road and Barrington Road as part of the IDOT project to modernize the traffic signals along Irving Park Road.
- A settlement agreement with the bonding company for Neumann Homes was approved for the Church Street Station Townhome development. Under this agreement a successor developer, M/I Homes completed the remaining public improvements for the development.
- A drainage study was completed for the section of the Village near the intersection of Schick Road and Morton Road. As a result of this study a restrictor was installed at the existing detention pond at Morton and DeForest which will afford additional protection against street flooding on the south side of Schick Road in the Hanoverian Estates subdivision.
- In-house engineering and construction management was provided for the site improvements necessary to accommodate the relocation of the Village's roadway salt storage facility.
- Developed the Village's comprehensive 3-year Strategic Plan.
- Fire Department hosted personnel from the Hong Kong fire Department while they attended hazmat training.
- Transferred the Commercial Code/Health and Sanitation Inspector from Community Development to the Fire Department.
- Developed a process to issue provisional business licenses for those not able to successfully pass their business license inspection thereby granting an extended period to gain compliance.
- Became a partner with CMAP (Chicago Metropolitan Agency for Planning).
- Completed the design and pre-construction of a new policy facility.
- Created an employee garden.

II. Offer Convenience through Technologies

- Information Technology Department renovated the server room, which allows for better air circulation and cooling, as well as, providing an improved work area for troubleshooting.
- Redesigned the Village's website which has given departments the opportunity to update their own departmental information, as well as provide residents with a more updated look and easier to navigate website.
- Consolidated maintenance contracts for software from individual cost control centers to an IT centralized location which will better enable IT to track expenses.
- Developed the "Dine in Hanover Park" campaign. Seven restaurants are now offering discount coupons on the Village website.
- Developed the Shop QA program which provides all Hanover Park business their own website to manage themselves.
- Won Police Technology Innovation Award from IACP.

III. Is fiscally responsible and transparent

- Received the Government Finance Officers Association Certificate of Achievement and Distinguished Budget Award.
- Applied for and received an RTA Grant to study the possibility of County Farm Road public transit options.
- Reduced road salt usage by 25 percent from previous years by using more liquids.
- Took back two mowing contracts and completed with in-house crews for a savings of over \$6,000.
- An ERP grant in the amount of \$300,000 from IDOT was received to help finance the annual street resurfacing program.
- A DCEO grant in the amount of \$100,000 was awarded to the Village to partially finance the reconstruction of Astor Avenue.
- An 80% grant from IDOT was secured to fund the phase one engineering for the replacement of the Longmeadow Bridge over the West Branch of the DuPage River.
- Realized a 50% reduction in service charges after completing an RFP process to evaluate EMS billing services.
- A surplus engine (3361) was sold to the University of Illinois Fire Service Institute for \$15,000 in future tuition dollars.
- Adjusted ambulance rates with the addition of a fee structure for non-emergency transport, including critical care transportation services.
- Applied for and received RTA grant for additional study of the Village Center area.
- Hired a new Assistant Finance Director.
- Reduced cost from revised/reduced pay plan which helped the Village realize a cost savings in the amount of \$508,717.
- Developed an Early Retirement Incentive program which helped the Village realize a cost savings estimated at \$1,700,000.
- Developed a non-911 transport program.

- Signed a contract with Claremont – Hanover Park to provide non-911 ambulance transport services for patients at their facility.
- Propertyroom.com was effectively utilized to streamline the auction of department and village equipment.
- Organized budget costs (legal, vehicle maintenance, employee testing and promoting, etc.) for simple tracking.

Economic and Revenue Assumptions

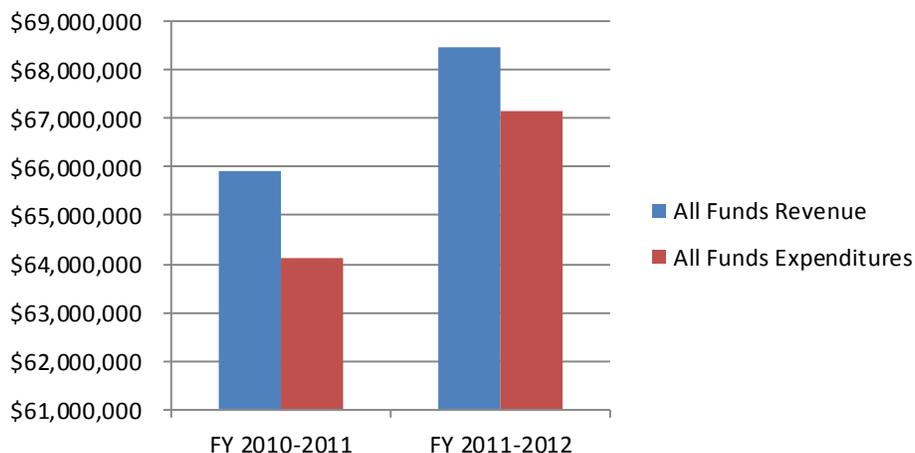
The Village’s economy is emerging from the recession and appears to be stabilizing. Individually, the Village is poised to experience revenues equal to or slightly greater than the current fiscal year. Investment returns continue to be in the range of .03% to 2.5%, resulting in greater liquidity and less earnings than desired. Budgeted transfers from other funds to the General Fund are 91% less than the prior year, while General Fund operating revenues are projected to increase by 8.0%

It is likely the Village will experience some of the residual effects of the State of Illinois’ budget problems. There have been conversations concerning the State of Illinois reducing the percentage of State Income tax they currently share with their municipalities. If the State requires the Village to participate in their financial hardships, it could adversely affect our reserves.

Financial Overview – All Funds

A detailed narrative of all Village funds is presented in the section of this document titled ‘Fund Structure and Description of Funds.’ Revenues total \$68,464,179 million, an increase of 3.88% from FY 2010-11. This includes increases in Trust and Agency Funds and Debt Service Funds of 36% and 37% respectively.

Expenditures total \$67,157,267 million, an increase of 4.7% from FY 2010-11. This includes an increase in the Debt Service funds of 36.8%, and decreases in Internal Service Funds of 19.5% and Trust and Agency Funds of 2.7%.



	<u>FY 2010-2011</u>	<u>FY 2011-2012</u>
All Funds Revenue	\$65,907,386	\$68,464,179
All Funds Expenditures	\$64,125,305	\$67,157,267

New Programs, Positions & Capital Outlay

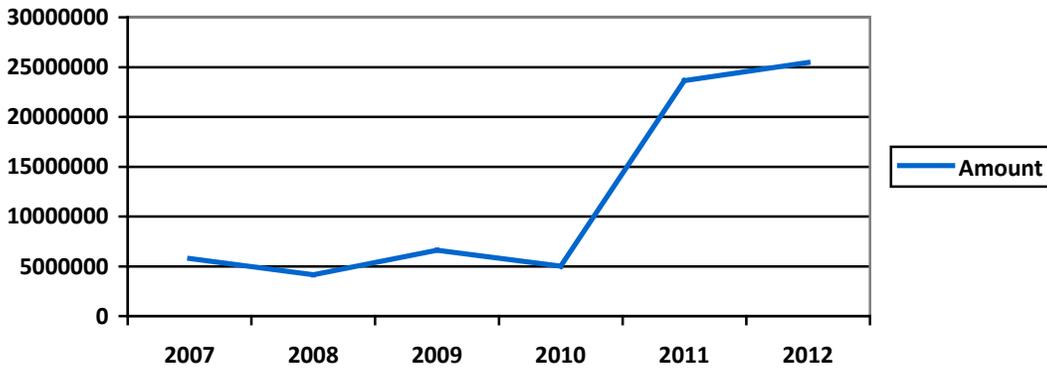
- *Telephone Equipment:* The phone system is over 10 years old and the manufacturer is not supporting it any more. IT cannot support the phone system in-house based on the age of equipment and the proprietary nature of the system. It is still running in a mixed environment with some digital and some analog phones still in use.
- *Network:* The switches and routers are from multiple manufacturers and are not compatible with each other. They are over 7 years old and on outdated technology. As switches and routers get older, the failure rate increases. They need to be updated to fit the current and future business requirements. The network is the foundation for every piece of equipment attached to it and must be capable of the overall demands users are seeking. Looking at our future server considerations, the network will not be adequate to meet the requirements from all departments. Our phone system may be hindered (delay issue) but until the network is configured correctly and updated, IT cannot determine the cause. We are unable to maximize the systems because of the poor network design and steps need to be taken to implement a solid, reliable infrastructure.
- *Increase Public Works Staffing:* In Fiscal Year 2011-12, a total of 2 full-time equivalent (FTE) positions will be added to the Village’s Workforce (Equipment Operator and Building Maintenance Worker II). The additions are necessary due to duties related to the new Police Building. These positions will be phased in late FY12, so that we are only paying half of the salary in Fiscal Year 2012.
- *Police Building:* Grand Opening for the new police building is anticipated to take place in the late fall/early winter of 2011/2012. The building is being constructed at the current site of 2015 West Lake Street, which is directly adjacent to the Village Hall complex on the east side. The projected cost for the building construction is capped at \$15,000,000 with an overall approved budgeted amount of \$19,000,000.

Capital Improvement Program (CIP)

The budget for the Village’s Capital Improvement Program for fiscal year 2011-2012 amounts to approximately \$25.46 million. Capital project expenditures, by category, are planned as follows:

Land	\$1,300,000
Municipal Building	\$13,948,172
Office Equipment	\$777,635
Improvements other than buildings	\$7,055,911
Machinery and equipment	\$691,265
Vehicles	\$676,000
Water and Sewer Improvements	\$1,017,500

The chart below records the pattern of the Village’s Capital Improvement Program Budget over the past six years. As indicated, this program fluctuates from a high point for the current fiscal year, which includes constructing a new police station, to routine improvements depending upon needs identified for a given fiscal year. A summary of the Village’s CIP can be found in the Capital Improvement section of this budget.



Fiscal Year	2007	2008	2009	2010	2011	2012
Amount	\$5,770,115	\$4,146,699	\$6,621,763	\$5,021,030	\$23,640,263	\$25,466,483

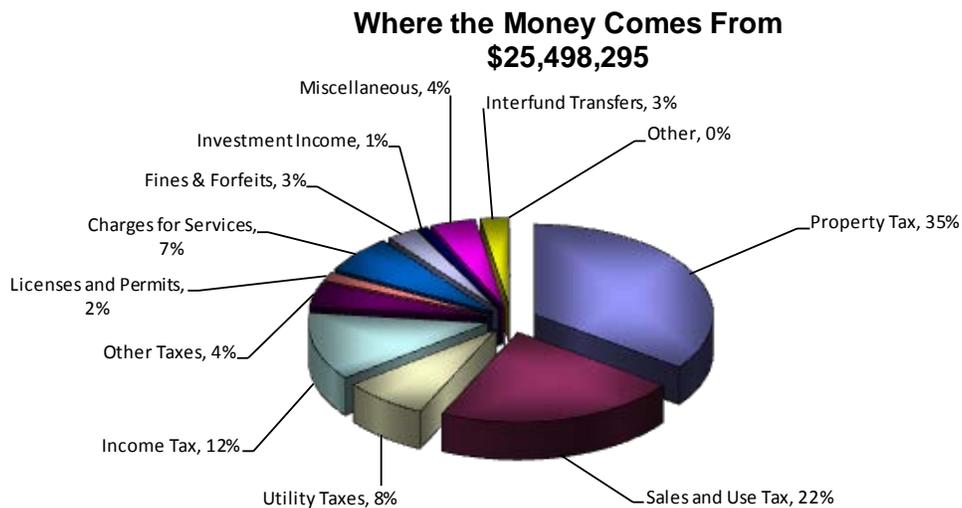
General Fund – Fund Balance

The projected ending fund balance (unreserved) for the General Fund amounts to \$8.4 million for the fiscal year ending 2010-11. The budgeted (unreserved) ending fund balance for fiscal year 2011-12 will increase to \$8.6 million. The reserve amounts to 34% of General Fund expenditures in accordance with the Village’s Fiscal Policy.

General Fund Operating Budget

Where does our revenue come from?

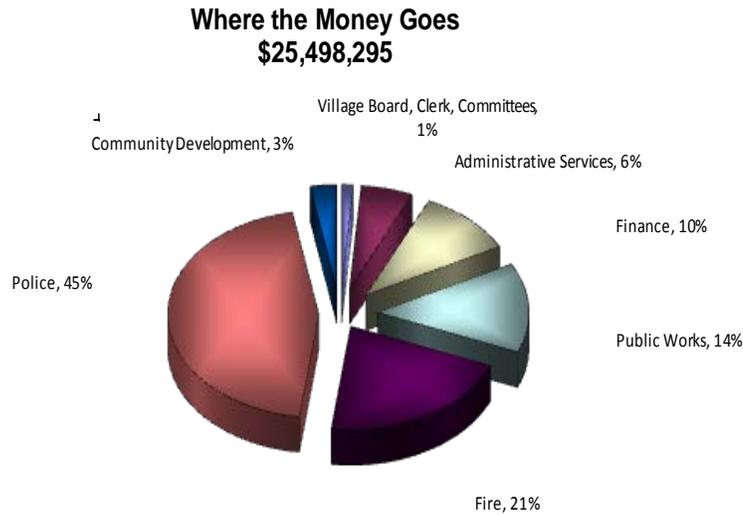
The following chart shows where our revenues come from:



In total, General Fund revenues are projected to increase 7.8% or \$1,852,634. Tax revenues are anticipated to increase 4.7% due to growth in all tax categories except Property Tax, State Income Tax, Natural Gas Tax and Electric Tax. Property taxes, including current and prior year taxes, are remaining unchanged from the FY 2010-2011 Budget.

Where does our money go?

The following chart shows where our money goes:



General Fund budgeted expenditures will increase by \$1,943,345 or 8.3%. Personnel costs will increase 7.4% or \$1,385,971.

Reserves

The Village maintains significant reserves to continue operations in case of a drastic economic downturn. Village policy requires the General Fund have at least 25% of the operating fund in reserve.

1. General Fund - \$8,664,635 (4/30/12)
2. Capital Projects Fund - \$215,023 (4/30/12)
3. Central Equipment Fund - \$4,556,845 (4/30/12)
4. IPBC Terminal Reserve - \$1,795,510 (4/30/11)
5. IRMA - \$546,386 (12/31/10)

Economic Development Programs

The Village remains strong economically despite an economy that has been slow to rebound to pre-2008 levels. Several businesses are prospering including Menards and Ultra Foods. In fact, the Village has not lost any of its top sales tax generators during the past year. Most of our retail establishments continue to hold their own in the current economic climate and our TIF districts continue to perform extremely well. Our emphasis this year will be to assist owners with attracting new retail to vacant and underutilized spaces.

The New Year has brought renewed hope for a turnaround this year, and all indications are that the economy should pick up momentum during this fiscal year. Staff continues to remain extremely optimistic about new growth during the upcoming fiscal year as highlighted below:

- The bright spot in FY 2011 was the completion of construction at NuCare. This 150-bed skilled nursing facility took barely 16 months to complete and has the finish of a five-star hotel. Most importantly, this facility has set the tone for what the Village expects out of all new development along this stretch of Lake Street. The Claremont should generate significant TIF-increment for TIF #3 and allow for additional redevelopment dollars for eligible projects. In addition, the new Police building continues the development momentum along this stretch of Lake Street. Seeing development of such large structures garners interest from residents and developers.
- Following approval of a redevelopment agreement with the Village, MI Homes completed many public and private improvements left by Neumann Homes. In particular, Persimmon Drive was completed as well as the parking and drive areas of the townhomes built by Neumann. In addition, a significant portion of landscaping was installed this past year. Residents are pleased by the progress that MI Homes made in 2010. For the upcoming year, MI Homes has indicated they would like to construct up to 25 additional units, thus leaving only approximately 20 units left to develop. The fact that Hanover Park is issuing new residential permits, when most of the surrounding communities have not issued any over the last year, is a testament to the desirability of this area and proximity to the train station.
- Staff will continue to focus attention towards the east Irving Park Road corridor and the west Lake Street corridor, both located in TIF districts. The recent acquisition of the former Corfu Restaurant provides several options for the Village as Staff looks to create an enhanced development opportunity with additional property to the east of this site. As this TIF is still relatively young, there is little increment for large scale projects in TIF #4. As for TIF #3, Staff is working with a couple of potential developers as it relates to the former Lakewood Restaurant site. It would appear that there is interest in the expansion of one business and the potential for a new restaurant.
- Already well under way, Staff will continue to work with the local community colleges (Harper, Elgin and DuPage) and WorkNet to open an educational and employment center in Hanover Park. Although the optimal original location was thought to be Hanover Square, the lack of traction of the redevelopment agreement forced the group to look elsewhere. At this point, Westview Shopping Center appears to be an appropriate location for this center. Intended to assist Hanover Park residents with employment and educational opportunities, this center will also serve surrounding communities as well. It is anticipated that this center will need assistance from TIF #2.
- Although the redevelopment agreement for Hanover Square Shopping Center did not work out, Staff continues to seek ways to encourage redevelopment of this center. Enforcement activities are keeping the center from further deterioration; however our goal still remains to utilize TIF to assist in redevelopment opportunities. As a corollary to this, Staff could seek acquisition of the outlots at each corner. This way, a future developer would not have to work with three different owners.

- Staff will be spending considerable time this fiscal year coordinating the RTA grant for the Village Center area. This plan will further clarify the appropriate land use and transportation options to maximize the development potential of this mixed use area. Likely to extend into FY '13 before it is complete, this plan is intended to provide a market based reality to future development in and around the train station.
- The lack of overall development continues to detract from the economic vitality of the area around the former Menards building on Irving Park Road. Therefore, a study should be conducted to determine the feasibility of creating a TIF district in this area. In addition, the area along the southern extension of west Irving Park Road also suffers from the lack of sufficient investment and should also be studied for a potential TIF designation.
- For several years, Staff has been working with Round Ground Metals on expansion plans. However, the economic climate has kept these plans from moving forward. Now, in FY '12, financing options seem to be opening up and Round Ground Metals appear ready to move forward. The expansion will actually serve two purposes. First, they wish to expand operations; and secondly, start manufacturing the very machines the company uses. The need for a 250,000 square foot building is anticipated.

At this point, the preferred location remains the northwest corner of Lake Street and Gary Avenue. This 22-acre parcel is zoned for commercial, but discussions with Argent representatives have highlighted the difficulties of developing that much commercial at this intersection. Additional discussions are expected to revolve around the possibility of an industrial component to the overall development that would allow the expansion of Round Ground Metals onto a portion of this property and keeping the rest for commercial opportunities.

- Lastly, in what could be a major boon for Hanover Park, property within the Turnberry Business Park has been selected for the food packaging company Ampac. This facility could ultimately employ upwards of 330 people in well paying manufacturing jobs. Staff will make every effort to convince Ampac to employ as many residents from Hanover Park as possible, and to encourage the relocation of as many employees to Hanover Park as possible.

Budget Initiatives, Issues & Program Updates

Volunteer Programs

Citizen Corps Council:

Citizen Corps is FEMA's grassroots strategy to bring together government and community leaders to involve citizens in all-hazards emergency preparedness and resilience. Citizen Corps asks residents to embrace the personal responsibility to be prepared; to get training in first aid and emergency skills; and to volunteer to support local emergency responders, disaster relief, and community safety.

The Citizen Corps Council is the governing body that oversees the Village's Citizen's Emergency Response Team (CERT) and Fire Corps. The board consists of elected officials, public safety personnel and board appointed volunteers.

Citizens Emergency Response Team: A Federal Emergency Management Agency program that educates citizens about the hazards they face in their homes and community. The citizens are trained to assist emergency services in disaster situations, by taking care of themselves and their neighbors, which would otherwise overwhelm emergency services, following a major disaster. Upon completion of the program, attendees are presented with a certificate.

Training sessions covered:

- disaster preparedness
- fire suppression
- basic disaster medical operations
- light search and rescue
- disaster psychology
- team organization
- terrorism

Fire Corps: Fire Corps is a volunteer organization operating as part of the Fire Department, their primary role is to provide on-scene rehabilitation services to firefighters suffering the detrimental effects of heat stress. Team members who have graduated from the CERT training program receive extensive training on the physiologic impact of heat stress and overall mitigation and management techniques. The team is an active participant within MABAS (Mutual Aid Box Alarm System) and regularly responds to calls within the Village, as well as mutual aid to neighboring communities. In addition to rehab services, the team also assists in teaching public education programs and provides CPR and first aid training to the public.

Fire Department Chaplain Program:

Chaplains provide intentional and purposeful holistic care to department members, their families, and command staff, as well as on-scene support for community residents during and after an incident. Fire Chaplains are trained in Fire Department culture and operations, pastoral care, crisis intervention, comprehensive critical incident stress management (CISM), and grief support. They interact with social services provided by the Village and outside agencies such as the Red Cross and The Salvation Army. Chaplains regularly respond to emergency incidents within the Village and mutual aid as part of the MABAS system. Chaplains are part of the MABAS disaster response team and have been deployed both within the state and nationally.

Environmental Committee:

The Environmental Committee is comprised of 9 members and meets the fourth Tuesday of every month. In 2010, they were awarded a Governors' Hometown Award for General Volunteerism for towns less than 75,000 for their efforts in holding the Household Recycling Day, which has now become an annual program. The event, held on the third Saturday of September, experienced an almost 100% increase in participants in 2010. Items collected included document shredding, bicycles, oil and anti-freeze, glasses, electronics, batteries, fire extinguishers, and clothing for soldiers. The Committee also participated in the DuPage River Sweep, cleaning a section of the West Branch of the DuPage River from Lake Street to Greenbrook Boulevard. This is also becoming an annual event, along with the stenciling of storm drain inlets in the spring. The committee has worked to have the Village become a regular drop off site for electronics, batteries, light bulbs, and new in 2010, Christmas light recycling. For 2011, they will continue to hold these

events, and have recently been awarded a grant to install a demonstration rain garden at Longmeadow Lane well House.

Veterans Committee

The Veterans Committee officially became a Village committee during 2010 and was formed to promote the values of those who have served their country in the military, to coordinate activities that bring merit to residents who have served their country, and to cooperate with local VFW and other groups who represent the interests of the veterans. They have participated in several Village Functions such as the Touch-a-Truck and the Holiday Lighting Ceremony, and collecting goods to send overseas to Military Personnel. They also organized and hosted Memorial Day and Veterans Day ceremonies and a 9-11 Remembrance event.

The Veterans Committee has an Honor Roll Plaque hanging up at Village Hall to honor those residents who have honorably served our country. They are also forming another plaque that will honor those employees who work in Hanover Park who have served the Country.

Cultural Inclusion and Diversity Committee:

The Cultural Inclusion and Diversity Committee was created to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village. It creates a sense of shared community among residents, and affirms the value of each resident. The Committee acts as a catalyst in promoting social harmony in the Village and helps deter, through educational and action programs, prejudice, discrimination, and intolerance. The Committee assists the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way.

Sister City:

There are presently twelve members on this Committee. The Village of Hanover Park has a Sister Cities relationship with two cities, the first of which was established in 1992 with Cape Coast, Ghana and the second, established in 2010 with Valparaiso, Zacatecas, Mexico. All three cities hold membership in Sister Cities International which is a nonprofit citizen diplomacy network that creates and strengthens partnerships between U.S. and international communities. Its objective is to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development.

Sister Cities International is a leader for local community development and volunteer action, motivating and empowering private citizens, municipal officials and business leaders to develop and conduct long-term sister city programs.

CONNECT:

The Hanover Park Business CONECT (Committee on Networking, Education and Community Teamwork) works to strengthen the Village's business community by encouraging retention and expansion of existing businesses in the community. The committee also encourages efforts of business attraction. These efforts strengthen the Village's economic base while facilitating networking opportunities for the business community.

The Hanover Park Business CONECT responsibilities include promoting the Village's business opportunities through promotional events and activities. CONECT facilitates formal and informal networking opportunities at various Village functions and meetings with representatives of the business community. Specifically, they coordinate the following programs and activities on an on-going basis:

- Coordinate and host annual activities promoting Hanover Park and encouraging networking among local businesses, including the Mayor's Choice Business Award Program, and sponsorship of a yearly Business After Hours event with the Hanover Park Chamber of Commerce. This year's After Hours attracted over 60 persons and was the most well attended event that the Chamber has ever had.
- Encourage outreach and public relations with the residential and commercial real estate community by hosting the annual Real Estate luncheon and seminar to enhance and promote the Village's image. In addition, CONECT has sponsored ShopQA which provides a web presence for every business in Hanover Park at no cost to the business.

Development Commission:

The Development Commission creates and maintains the Comprehensive Plan for the Village by providing long-term policy direction, reviewing all proposed developments and subdivisions in a timely and professional manner, providing thorough and concise recommendations to the Village Board and conducting public hearings on all petitions for zoning variations, special uses, planned unit developments and rezonings. Last year the Development Commission recommended an update to the Village Board on a new Comprehensive Plan, and just wrapped up consideration of a revised Zoning Ordinance based on recommendations in that plan. In addition, next year the Development Commission will be involved in the RTA grant funded study of the Village Center area.

Staffing

In Fiscal Year 2011-12, a total of 2 full-time equivalent (FTE) positions will be added to the Village's Workforce (Equipment Operator and Building Maintenance Worker II). The additions are necessary due to duties related to the new Police Building. These positions will be phased in late FY12, so that we are only paying half of the salary in Fiscal Year 2012.

Labor Relations

Excluding any regularly scheduled merit increases for employees, the FY 2011-12 budget does not include any wage adjustments. The labor contracts for IAFF – Firefighters/ Paramedics, Teamsters – Public Works and MAP – Sergeants are subject to wage reopeners effective May 1, 2011. The SEIU – Paid-on-Call PT Firefighters contract is set to expire May 1, 2011 and MAP – Police Officers will expire November 1, 2011. Negotiations for the contracts are underway and the implementations is still subject to mutually agreed upon terms by both the union and the Village Board.

Fund Change

In accordance with generally accepted accounting principles, the Village annually reviews all funds to determine the minimum number of funds necessary for financial management and control. For Fiscal Year 2011-12, the Village has added the General Obligation Bonds Series of 2010A Fund (Debt Service).

Bond Rating

The Village's outstanding bond ratings are AA from Standard and Poor and Aa3 from Moody's. These two ratings are considered to be essentially identical.

Award for Distinguished Budget Preparation

For the 20th consecutive year, the Government Finance Officers Association (GFOA) presented an Award for Distinguished Budget Presentation to the Village of Hanover Park. To receive the Distinguished Budget Presentation award, a government entity must publish a budget document that meets program criteria as a policy document, operations guide, financial plan and communications device. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

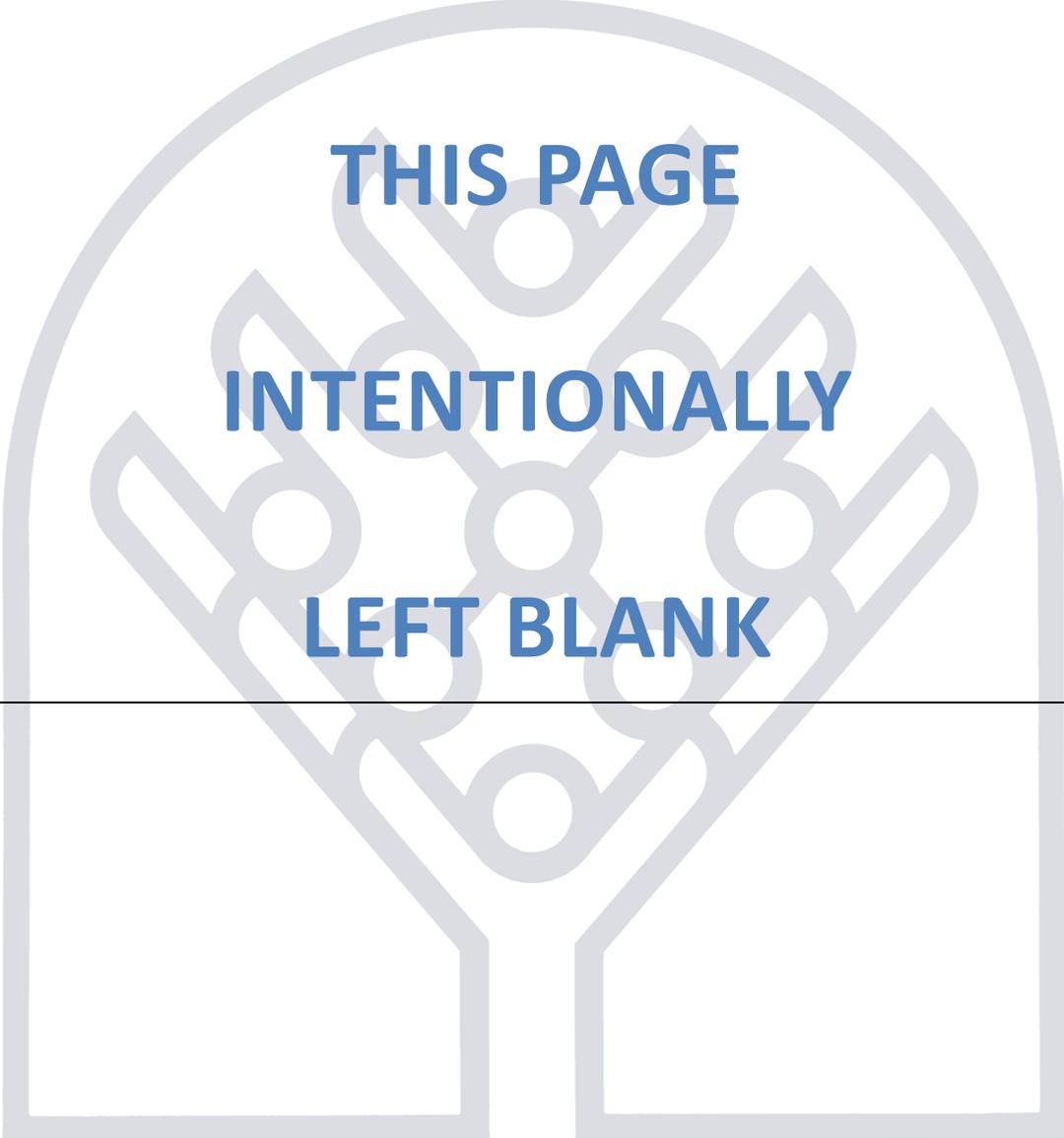
Acknowledgements

I would like to express my appreciation to the Village Board and Finance Committee for providing the positive leadership and direction during the preparation of this budget document. I would also like to thank the dedicated Village Department Heads and their key staff members who worked countless hours to prepare this budget. Lastly, I wish to particularly acknowledge the hard work and dedication of the Finance Director Lafayette Linear, Assistant Finance Director Rebekah Young, Administrative Assistant Sue Krauser, and Application System Analyst Kathy Beane. Their collective contributions are appreciated, and I extend my sincere thanks for a job well done.

I am confident that this budget will meet the needs of Hanover Park's citizens. I am proud of our accomplishments over this past year and confident the Village will continue to maintain its sound financial condition.



Ronald A. Moser
Village Manager



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Hanover Park

EXHIBITS

This supporting section includes the following:

Exhibit

- A General and Demographic Information**
- B Financial Policies**
- C Basis for Budgeting**
- D Budget Process and Budget Calendar**
- E Fund Structure and Description of Funds**
- F Trends and Projections**
- G Projected Tax Levies and Blended Property Tax Rates**
- H Assessed Valuations/Annual Tax Levies**

Hanover Park

VILLAGE OF HANOVER PARK GENERAL AND DEMOGRAPHIC INFORMATION

Location

Hanover Park, Illinois is a suburban community located 30 miles northwest of Chicago. The Village has a population of 37,973 with a land area of over six square miles. The Village is located in both Cook and DuPage Counties.

Hanover Park is situated in the southwest portion of "The Golden Corridor," so-named because of its phenomenal rate of growth. This corridor stretches northwest from O'Hare Airport along the Northwest Tollway (Interstate 90). As more and more major corporations choose to locate in the Golden Corridor, the halo effect from their presence attracts an increasing number of businesses, both large and small, wanting to locate in this thriving, modern center of commerce and industry. Nearby are some of the finest recreational areas in Chicagoland, where opportunities for hunting, fishing, water sports and leisure activities of all kinds abound. The outstanding cultural and entertainment opportunities in Chicago are an hour away.

History

Hanover Park was incorporated as a Village in 1958 with a population of 305 and a land area of less than one square mile. All of the land within the original boundaries was in Cook County. Some 750 acres of farmland in DuPage County were annexed in 1969, and this area of the Village dominated Hanover Park's population growth during the 1970's. The Village's population was 12,000 in 1970, 28,850 in 1980 and 32,895 in 1990. In 1994, the results of a special census showed a population of 35,579. The 2000 census was 38,278. The 2010 census showed a slight decline to 37,973.

The council/manager form of government was adopted in 1971. The Village is governed by a President/Mayor and six Trustees who are elected at-large. The Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its 196 full-time employees. Pursuant to the 1970 State of Illinois Constitution, Hanover Park is a Home Rule Community.

The \$1.4 million municipal building complex, which includes the Police Department headquarters, was built in 1975. A \$2.6 million public works building, located adjacent to the municipal complex, was completed in the fall of 1984. A \$462,000 addition to the Butler Building, for increased vehicle storage, was completed in the spring of 2000. A \$450,000 Salt Storage Dome was constructed next to the Public Works Facility in calendar year 2010. A new \$7.24 million headquarter Fire Station was completed in July 2006. Currently the Village is constructing a \$15 million new police facility which is scheduled to be completed in 2011.

The community includes diverse neighborhoods and expanding commercial and industrial properties.

Village Services

Police Protection

The Village of Hanover Park is served by 61 sworn full-time police officers and 24 civilian personnel. The Village has a fleet of 19 squad cars and participates in DuPage Communication (DU-COMM), a regional DuPage County telecommunications and emergency dispatch system.

Fire Protection

There are two fire stations located in Hanover Park staffed by 35 sworn full-time firefighters and 25 part-time firefighters. The Illinois Inspection and Rating Bureau has granted an advisory fire protection classification of four. A total of 1,464 fire hydrants are located in the Village.

Public Works

A total of 41 Public Works employees are dedicated to keeping the Village running smoothly and looking its best. Crews plant, trim and spray Village trees; repair curbs, gutters and sidewalks; plow over 99 miles of Village streets and repair

EXHIBIT A

potholes; provide water service, sewage treatment, and maintain over 206 miles of storm and sanitary sewers; and maintain the Village's fleet of 150 vehicles.

Statistics regarding the water utility include:

Population Served	37,973	
JAWA Lake Michigan Supplied	973,706	Kilo Gal.
Village Supplied	26,236	Kilo Gal.
Total Distribution Pumpage	947,470	Kilo Gal.
Daily Average Pumpage	2,668	Kilo Gal.
Miles of Water Mains	112	
Number of Metered Customers	10,780	
Number of Unmetered Customers	16	

Park District and Library Services

The Hanover Park, Park District provides recreation services to the residents and maintains 22 parks and playgrounds. The Park District occupies a total park area of 171 acres throughout the Village.

The Village is served by two library districts, Poplar Creek and Schaumburg Township, which provide two branch libraries in Cook and DuPage Counties.

Building Statistics

<u>Calendar Year</u>	<u>Permits Issued</u>	<u>Construction Value (\$)</u>
2000	1,537	23,753,919
2001	1,725	20,910,607
2002	1,636	12,440,657
2003	2,421	21,140,498
2004	2,028	20,744,576
2005	1,633	31,996,153
2006	1,442	38,546,275
2007	1,794	19,191,323
2008	1,402	17,806,539
2009	1,233	29,395,864
2010	1,886	31,523,365

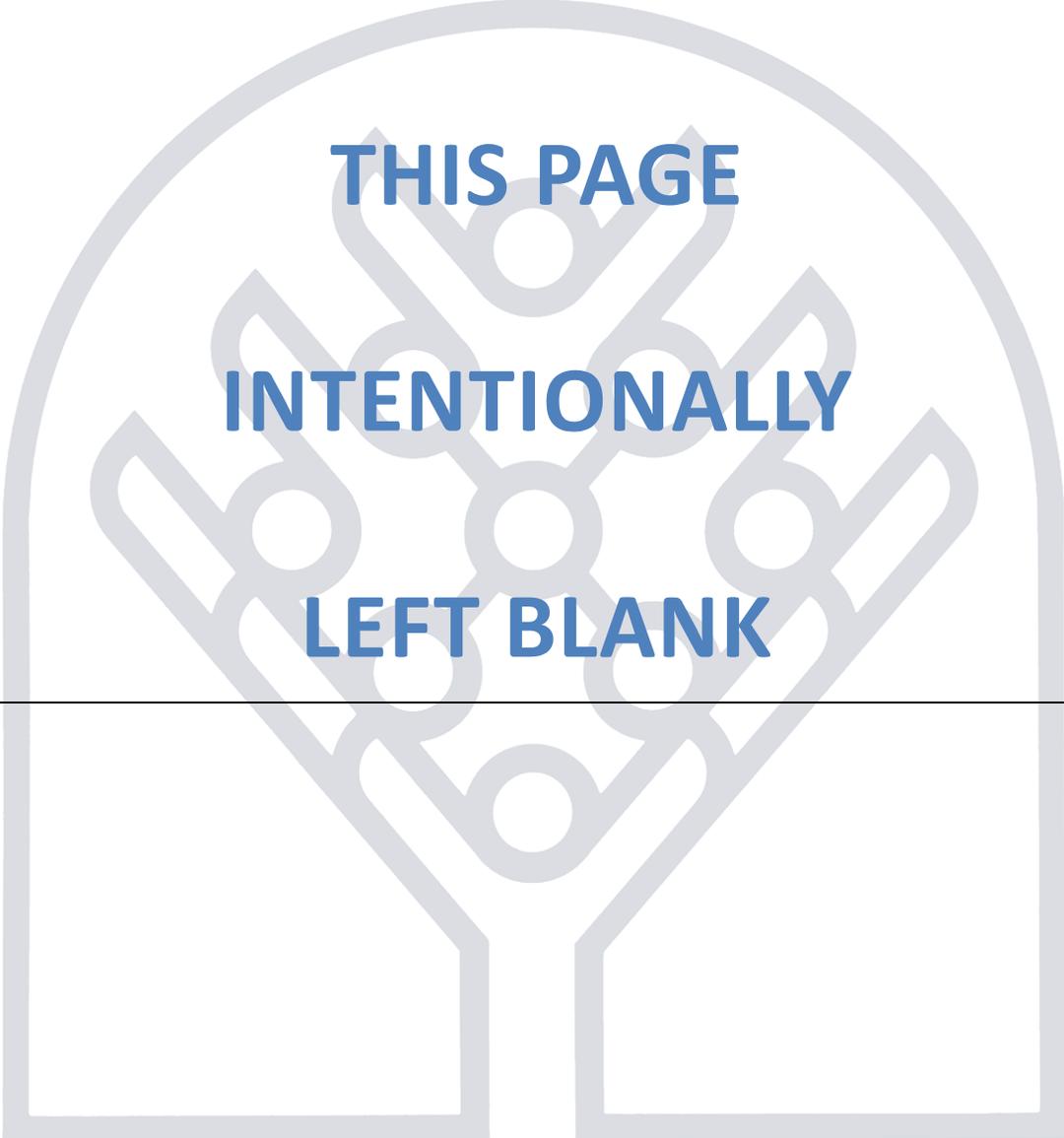
Taxes and Water and Sewer Charges

<u>Description</u>	<u>Rate</u>	<u>Applied to</u>
Municipal Taxes		
Municipal Sales Tax	1.0%	Retail Sales including groceries and drugs
Home Rule Sales Tax Rate	0.5%	Retail Sales excluding groceries and drugs
Food and Beverage Tax Rate	3.0%	Prepared food and liquor sales
Hotel/Motel Tax Rate	3.0%	Hotel/Motel stays
Real Estate Transfer Tax	\$1.50	Per \$500.00 in Real Estate Sales
Simplified Telecommunications Tax	6.00%	Telephone Bills
Natural Gas Use Tax*	2.25%	Natural Gas Use
Electric Use Tax*	2.25%	Electric Use

*Actual rates are per therm or kilowatt hours used, but approximate these percentages. The natural gas tax rate is 1.5 cents per therm used for and the electric tax rate varies based on the kilowatt hours used.

EXHIBIT A**2010 Population Characteristics (modifications were made to characteristic classifications by U.S. Census)**

	Total	%
Hispanic/Latino:	14,532	38.2%
White (Not Hispanic/Latino)	14,423	38.0%
Asian (Not Hispanic/Latino)	5,711	15.0%
Black (Not Hispanic/Latino)	2,509	6.6%
Two or More Races	670	1.8%
American Indian and Alaska Native (Not Hispanic/Latino)	62	.2%
Some Other Race (Not Hispanic/Latino)	61	.2%
Native Hawaiian and Other Pacific Islander (Not Hispanic/Latino)	5	.01%
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	37,973	



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Hanover Park

VILLAGE OF HANOVER PARK **FINANCIAL MANAGEMENT POLICIES**

INTRODUCTION

The Village of Hanover Park's financial policies have been formulated to provide for the continued financial health of the Village. The objectives of these policies are to assist the Village Board and Village management in making budgetary decisions based upon sound financial principles and to maintain or improve the Village's bond rating.

BUDGET POLICIES

The Village Manager shall submit an annual budget to the Village Board which is within the Village's ability to pay. The annual budget should provide for the following:

- The balanced annual budget should finance current operating expenditures, excluding major capital expenditures, with current revenues.
- The annual budget should allow for the implementation of as many of the Village Board's goals and objectives as financially possible.
- The annual budget should provide for the adequate funding of all pension systems (IMRF, Police Pension Fund, and Firefighters Pension Fund). An independent actuary should be used to determine the Village contributions to the Police Pension Fund and the Firefighters Pension Fund and determine if these pension funds are adequately funded.
- The annual budget should provide funding for the adequate maintenance of municipal equipment, municipal facilities, and infrastructure.
- The annual budget should set aside adequate funding (depreciation funding) for the future replacement of vehicles and major equipment. Annual depreciation funding for these replacements will eliminate major expenditure jumps in the annual budget when these acquisitions are made.
- The format of the annual budget should provide meaningful and understandable information to the Village residents, Village Board, Village Staff, and other readers. To accomplish this goal of a communications document, the Village will prepare its annual budget in conformance with the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award Program which the Village will apply for each fiscal year. Recommended improvements from this award program will be incorporated in the subsequent annual budgets.
- The annual budget will be monitored on a monthly basis. Revenue and expenditure budget reports will be prepared on a monthly basis. These reports will be distributed to Village management staff and will be available to the Village Board and the Finance Committee. A quarterly actual to budget summary report will be presented to the Village Board.

CAPITAL IMPROVEMENT POLICIES

The Village will prepare a multiple-year capital improvement program that is incorporated in the annual budget document. The multiyear capital improvement program will be used to identify and prioritize future capital needs and possible funding sources. This program will be reviewed during the Village's annual budget process.

The operating costs to maintain capital acquisitions and improvements will be included in the annual budget.

Depreciation financing, intergovernmental grant funding, and/or debt financing will be considered to finance capital improvement programs.

INVESTMENT POLICIES

The Village Board approves a separate Investment Policy whose goal is to provide guidelines for the prudent investment of the Village's temporary uninvested funds. This policy will be reviewed by Village staff on an annual basis and recommended changes, if any, will be submitted to the Village Board for approval.

CAPITAL ASSET POLICY

The Village Board approves a separate Capital Asset Policy whose goal is to safeguard Village assets and insure compliance with financial reporting standards as promulgated by the Governmental Accounting Standards Board (GASB).

DEBT POLICIES

As a home-rule unit of local government, the Village does not have a debt limit under the 1970 Illinois Constitution. Unlike home-rule units of government, non-home-rule units of government do have a debt limit of 8.625% of their most recent equalized assessed valuation (EAV).

Debt Guidelines

Although depreciation financing is the preferred method to finance capital projects, the Village will explore all options in financing its capital improvement program, including grants, developer contributions, and long-term debt paid by user charges (revenue bonds) or paid by Village wide taxes (general obligation bonds).

The Village will not use debt financing to finance current operating expenditures.

The term of the debt issued for capital improvement projects will not exceed the project's useful life and generally will not exceed 20 years.

Whenever possible, the Village will market its debt through the competitive bid process.

The Village will limit its outstanding general obligation debt to be paid by property taxes to 7.50% of its most recent EAV (using the 2001 EAV, the maximum outstanding general obligation debt to be paid by property taxes would be \$36 million).

The Village will comply with its Continuing Disclosure Requirements pursuant to the SEC Rule 15c-12(b)(5), including filing a Comprehensive Annual Financial Report (CAFR) with each of the nationally-recognized municipal information repositories (NRMIR's) within 210 days following the end of each fiscal year and disclosing certain material events on an occurrence basis.

The Village will maintain communications with the bond rating agencies concerning its financial condition and follow a policy of full disclosure on every bond prospectus.

Guidelines on the Refunding of Outstanding Debt by Issuing New Debt

Refunding of outstanding debt may be done to restructure existing debt to achieve annual debt service savings.

A financial advisor should be retained because of the complexities involved in a debt refunding.

The term of the bonds issued to refund outstanding debt should not be greater than the term of the outstanding debt being refunded.

A refunding should be considered if the net present value savings exceeds 3% of the refunded principal amount.

A refunding should not be considered if the total costs of the bond issue, including the underwriter's discount, exceeds the net present value savings of the proposed refunding.

REVENUE POLICIES

The Village will diversify its revenue sources in an attempt to avoid the adverse effects of shortfalls from any one revenue source and to reduce the reliance on the property tax.

User charges and fees should be set, at a minimum, to recover all direct and indirect costs, including interest and depreciation costs, related to these charges and fees. An analysis of these charges and fees should be conducted on a periodic basis to insure that, at a minimum, those direct and indirect costs are recovered.

RESERVE AND FUND BALANCE POLICIES

The General Fund unreserved fund balance should be maintained at a minimum of 25% of the General Fund total budgeted annual expenditures to provide financing for unanticipated expenditures and revenue shortfalls. The Village Board will be advised annually, during the budget process, of the General Fund unreserved fund balance.

If at any time the unreserved fund balance in the General Fund falls below the required minimum, subsequent years' budgets will be adopted to bring the unreserved fund balance to the required minimum within three years.

General Fund cash reserves should be maintained to address possible delays in the state distribution of shared revenues during economic downturns (state income tax, replacement taxes, local use tax) and other possible delays in revenues collected by the state and distributed to the Village (municipal sales tax, home-rule sales tax, simplified telecommunications and other utility taxes). The reserve level should be established to insure that General Fund obligations are paid on time and to address a potential six-month delay of these revenues.

Many other Funds have been created by the Village whose purposes were to accumulate funds on an ongoing basis for future capital purchases (Central Equipment Fund), meet temporary needs (Capital Project Funds and Debt Service Funds), account for specific programs (Special Service Area Funds), or meet legal requirements (Motor Fuel Tax Fund). The focus of each Fund is different; each Fund may have significantly different cash requirements, and each Fund may have very different revenue sources. The Village will insure that the reserves of these Funds are maintained at an adequate level to meet their unique needs.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

The Village will have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The Village should request proposals from qualified independent accounting firms to conduct the annual audit of its financial statements every five to seven years by the use of a request for proposal (RFP) process.

The Village will contract with an independent actuary to determine the Village's annual contribution to the Police Pension Fund and Firefighters Pension Fund. The Village should obtain request proposals from qualified independent actuaries every five to seven years by the use of a request for proposal (RFP) process.

The Village will submit its Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

The Village's financial statements will be prepared according to generally-accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).

Adopted: March 9, 1981

Revised: March 20, 2003

BASIS FOR BUDGETING

Individual funds are accounted for as required by Generally Accepted Accounting Principles. The Village implemented Governmental Accounting Standards Board statement number 34 in Fiscal Year 2003. This statement requires two different financial statement presentations for governmental funds. For the governmental fund types, the accrual basis of accounting is used in the entity-wide financial statements, and the modified accrual basis is used in the fund financial statements. The Village's governmental funds are budgeted using the modified accrual basis of accounting, as reported in the Village's fund financial statements. Under the modified accrual system, revenues are recognized when measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recognized when the related fund liability is incurred.

The proprietary and pension trust funds are budgeted using the accrual basis of accounting with a few exceptions. With this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The exceptions are as follows:

1. Capital expenditures are budgeted in the year the item is purchased or constructed.
2. Debt principal payments are budgeted as an expense, rather than the reduction of a liability.
3. Transfers to Internal Service funds are budgeted as expenses and reported as assets (advance).
4. Depreciation expense is only budgeted in the Water and Sewer Fund in order to insure that adequate funds are set aside for future capital replacements.

The Special Service Area Number Two Debt Service Fund is included in the budget as a Debt Service Fund, however is reported as an Agency Fund in the Comprehensive Annual Financial Report (CAFR) because the Village is not liable for the debt service payments of this special service area bond issue. The Employee Compensated Absences Fund is not a budgeted fund but is included in the CAFR as an Internal Service Fund.

BUDGET PROCESS

The budget process is developed to provide public input and foster decision-making. The Fiscal Year 2012 Budget calendar is included in this exhibit. On November 4, 2010, a public hearing was held to allow the residents to speak about any topic relevant to the Village budget. On November 18, 2010 a board workshop was held to allow department heads time to discuss their departments and priorities for Fiscal Year 2012. On December 2, 2010 a public hearing was held to allow Elected Officials to discuss the public input, community needs, personnel, expenditures, fees and revenues, and policies and goals. A budget instruction manual was prepared and distributed to everyone participating in the budget process in November 2010. The manual included the Village Board goals, a preliminary budget calendar, and instructions for completing budget forms and reports.

The Finance Committee is an integral component of the budget preparation process. The Finance Committee advised the Village Board on matters concerning Finance. Two weeks prior to the budget being presented to the entire Board, the preliminary budget is given to the Finance Committee members. They provided feedback and input to staff.

Departments prepare operating and capital project expenditure requests. The budget team, comprised of the Village Manager, Finance Director, Assistant Finance Director, and Finance Committee, review departmental submittals. The Finance Director projects major General and Water and Sewer Fund revenues. All departmental budgets were submitted to the Village Manager in January 2011. Additional Village Board and Finance Committee meetings were held to discuss significant budget issues including police staffing, the police building expansion project and other issues.

The preliminary budget is developed based on Board policies and the review of departmental submittals. New initiatives and resource enhancement requests are outlined in the preliminary operating and capital budget reports submitted to the Village Board. Three preliminary budget workshops were conducted in February and March 2011 to present the proposed budget to the Village Board and public to solicit comments and input. These sessions occurred prior to the formal budget document development. Following public input and Board direction, the final budget document was assembled. The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award evaluation comments were reviewed and, if possible, improvements were incorporated into the final document.

The final budget was placed on file for public review, and a Budget Law Public Hearing was conducted. The document was presented to the President and Board of Trustees for adoption prior to the beginning of the fiscal year on May 1, 2011.

The budget may be amended after its adoption. The Village Manager is authorized to revise the budget within any separate fund as may be required. The Village Board, by a vote of two-thirds of the members then holding office, has the authority to amend the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall be made increasing the budget in the event monies are not available to do so. (Village of Hanover Park Municipal Code section 24-6).

The document herein is the product of this budgetary process. The budget establishes revenues and expenditures for the period from May 1, 2011 to April 30, 2012.

FISCAL YEAR 2012 BUDGET CALENDAR

2010

NOVEMBER

- 2 Distribute Budget Instruction Manual
- 4 Fiscal Year 2012 Budget Public Input Meeting
- 15 Finance Committee Meeting with Preliminary FY'12 Budget Discussion
- 18 Fiscal Year 2012 Budget Department Input Meeting

DECEMBER

- 2 Fiscal Year 2012 Budget Elected Official Input Meeting
- 23 All specific budget assigned areas, i.e. salaries, insurance, utility costs, etc. are to be available to Department Heads. Departments develop "final" budgets.

JANUARY

- 4 All department budgets are to be submitted to the Village Manager's Office by 4:30 p.m.
- 10 Weeks available for Budget Team review with Department Heads and Committee/Commission Chairpersons
- 17
- 24
- 31 Budget Revisions Due

FEBRUARY

- 3 Budget Workshop
- 7 Finance Committee Meeting – Preliminary Budget Discussion
- 17 Budget Workshop
- 18-28 Open for Budget meetings with Village Board

MARCH

- 1-4 Open for Budget meetings with Village Board
- 9 Finance Committee Meeting – Preliminary Budget Discussion
- 14 Finance Committee Meeting – Preliminary Budget Discussion

APRIL

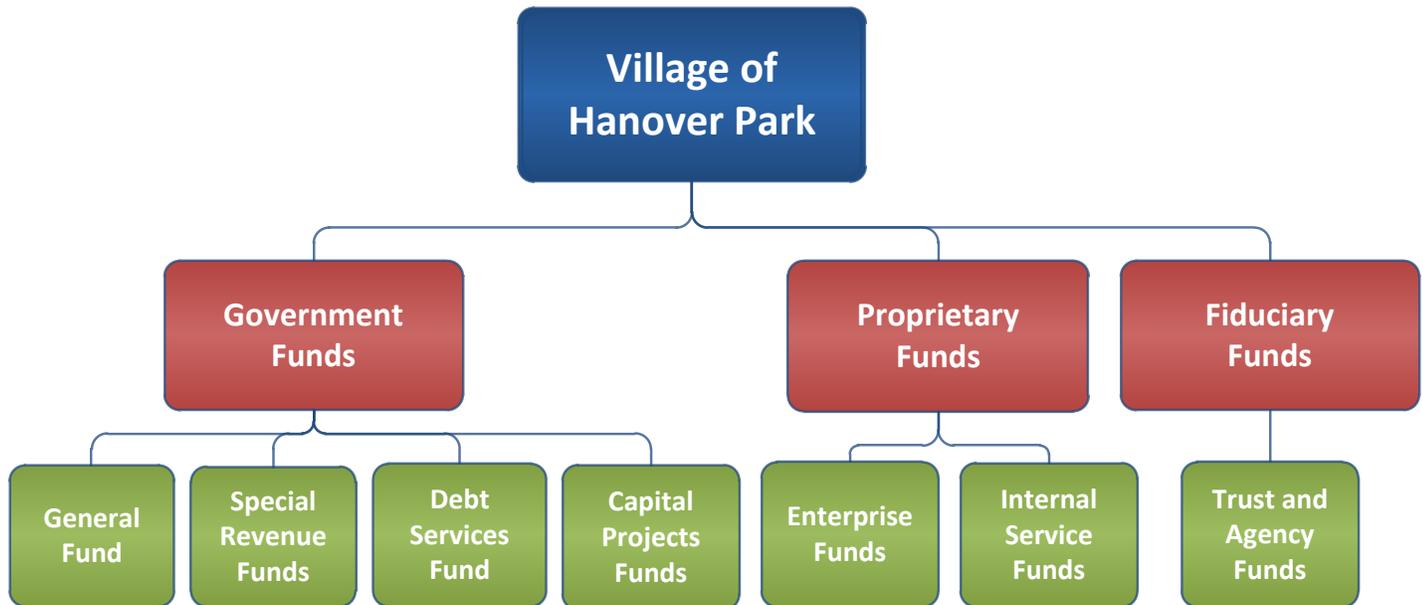
- 7 Present final FY'12 Budget to Village President and Board of Trustees
- 8 Put FY'12 Budget on file for public review (10 days before Budget Law Hearing).
Publish legal notice for Budget Law Hearing in newspaper 10 days before hearing.
- 21 7:15 p.m. Budget Law Public Hearing on FY'12 Budget
7:30 p.m. Board Meeting - Pass Budget Ordinance adopting FY'12 Budget
- 30 Deadline for adoption of FY'12 Budget

MAY

- 1 Start of Fiscal Year 2012

2011

FUND STRUCTURE AND DESCRIPTION OF FUNDS



The following major funds are budgeted:

Governmental Funds

General Fund, Municipal Building Fund

Proprietary Fund

Waterworks and Sewerage Fund

All other budgeted funds are non-major funds. All budgeted funds are included in the Village’s Comprehensive Annual Financial Report (CAFR). The Special Service Area Number Two Debt Service fund is classified as an agency fund in the Village’s CAFR. The Employee Compensated Absences Fund, an Internal Service Fund, is reported in the Village’s CAFR but not included in the budget document. A description of all of the Village’s funds follows:

GOVERNMENTAL FUNDS

General Fund

The General Fund accounts for resources traditionally associated with the Village’s operations which are not required legally or by sound financial management to be accounted for in another fund. The Village’s General Fund is divided into the following functional areas:

- Village Board/Clerk/Committees/Commissions
- Administrative Services
- Finance Department

Public Works Department
Fire Department
Police Department
Community Development Department

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Road and Bridge Fund

The Road and Bridge Fund accounts for the revenues and expenditures for the operation and maintenance of Village roads and bridges. Financing is provided by Township annual property tax levy.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund accounts for the revenues and expenditures for the operation and maintenance of street and storm sewer programs and capital projects authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State motor fuel taxes. State law requires that these taxes be used to maintain streets.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payment of bond principal and interest.

General Obligation Bond Series of 2001

The General Obligation Bond Series of 2001 Fund (2001 GO Bond Fund) accounts for the accumulation of resources for payment of series 2001 bond principal and interest. Financing is provided by property taxes.

Tax Increment Finance District Debt Service Fund

The Tax Increment Finance District Debt Service Fund accumulates resources for the payment of principal and interest on TIF #2 revenue bonds. Resources include incremental property taxes and sales taxes generated within the TIF.

Special Service Area Number Two Debt Service Fund

The Special Service Area Debt Service Fund accumulates resources for the payment of principal and interest on special service area bonds. Resources include special service area property taxes. This fund is reported as an Agency Fund for external financial reporting purposes.

General Obligation Refunding Bond Series of 2002

The General Obligation Refunding Bond Series of 2002 Fund (2002 GO Bond Fund) accounts for the accumulation of resources for payment of series 2002 bond principal and interest. Financing is provided by property taxes and real estate transfer taxes. Proceeds from this bond issue were used to refund the 1996 General Obligation bonds which were issued to pay for a judgment against the Village.

General Obligation Bonds Series of 2004

The General Obligation Bond Series of 2004 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2004. Financing is provided by property tax revenues. Proceeds of the debt were used for the construction of a new fire station and other capital improvements.

General Obligation Bonds Series of 2010

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt are being used for the construction of a new police station.

General Obligation Bonds Series of 2010A

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bond Series of 2010. Financing is provided by property tax revenues. Proceeds of the debt are being used for the construction of a new police station.

Capital Projects Funds

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

Special Service Area #3 Fund

The Special Service Area #3 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund

The Special Service Area #4 Fund accounts for financing of public improvements, scavenger and snow removal services for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

General Capital Projects Fund

The General Capital Projects Fund accounts for the purchase of land, machinery, office equipment and furniture and for various capital improvements. Financing is provided by transfers from other Village funds.

Tax Increment Finance Area #2 Fund

The Tax Increment Finance Area #2 Fund accounts for the financing of improvements in the Barrington-Irving Park Road Tax Increment Financing Redevelopment Project Area. Financing is provided by property tax increment within the district.

Tax Increment Finance Area #3 Fund

The Tax Increment Finance Area #3 Fund accounts for the financing of improvements in the Village Center Tax Increment Financing Redevelopment Project Area. Initial financing has been provided by a transfer from the General Fund.

Special Service Area #5 Fund

The Special Service Area #5 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #6 Fund

The Special Service Area #6 Fund accounts for the financing of public improvements and eventually scavenger services, for the Hanover Square multifamily housing units. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Tax Increment Finance District #4 Fund

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. Initial funding was provided by a transfer from the General Fund. Revenues include incremental property taxes from the TIF district.

Municipal Building Fund

The Municipal Building Fund is used to accumulate resources for the construction of a new Police facility and modifications to the existing Village Hall to accommodate remaining staff. Initial funding was provided by a transfer from the General Fund.

PROPRIETARY FUNDS

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the Village Board is that the cost of providing these services be financed or recovered through user charges.

Water and Sewer Fund

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing and collection. The fund includes the following divisions:

- Administration
- Water Treatment
- Water Maintenance
- Water Meter Operations
- Sewage Treatment
- Sewer Maintenance
- Depreciation and Debt Service

Municipal Commuter Parking Lot Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of parking services at the commuter train station located in the Village of Hanover Park. All activities necessary to provide such services are accounted for in this fund including, but not limited to, operations, maintenance and collections.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the village on a cost reimbursement basis.

Central Equipment Fund

The Central Equipment Fund is responsible for the purchase of all Village vehicles for various other funds throughout the Village. Financing is provided through transfers from the General, Water and Sewer and Municipal Commuter Parking Lot Funds. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

Employee Compensated Absences Fund

The Employee Compensated Absences Fund is used to account for the accumulation of resources to fund the compensated absences liability for the General Fund. Financing is provided by transfers from the General Fund. This fund is not appropriated. This fund is reported in the Governmental Activities column in the Village's government-wide financial statements.

Employee Benefits Fund

The Employee Benefits Fund is used to account for the accumulation of resources to fund the other post-employment benefits liability for the General Fund. Funding is provided by the IPBC Terminal Reserve balance. This fund is reported in the Governmental Activities column in the Village's Government-Wide Financial Statements.

FIDUCIARY FUNDS**Trust and Agency Funds**

Trust funds are used to account for assets held by the Village in a trustee capacity.

Police Pension Fund

The Police Pension Fund accounts for the accumulation of resources to be used for retirement annuity payments for the participants. Resources are contributed by police employees at a rate fixed by law and by the Village based on an actuarial analysis.

Firefighters Pension Fund

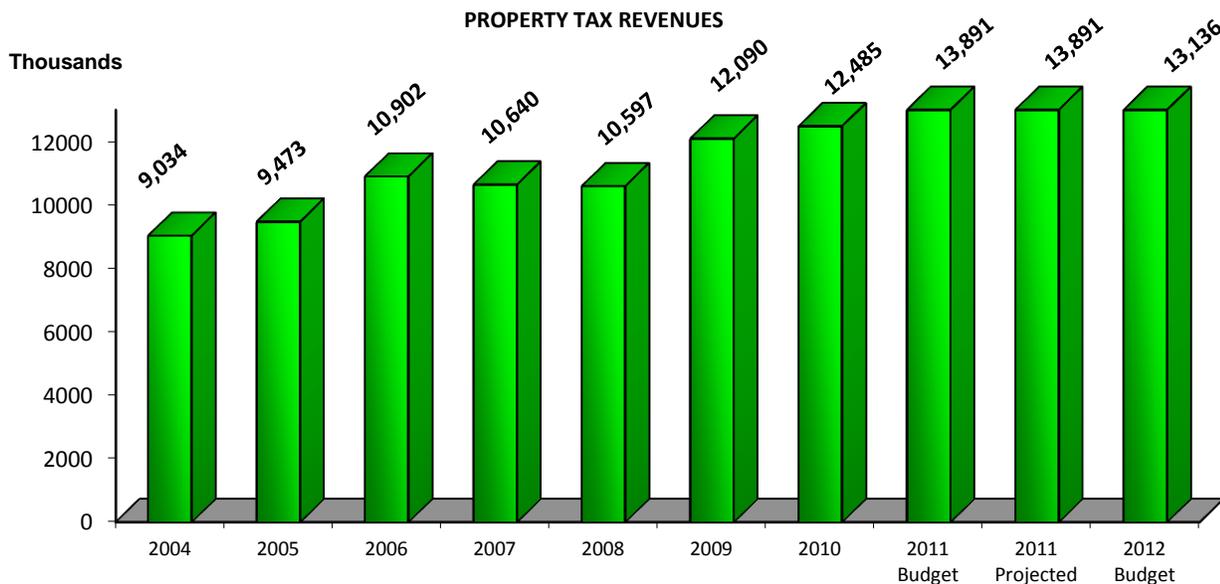
The Firefighters Pension Fund accounts for the accumulation of resources to be used for retirement annuity payments for the participants. Resources are contributed by fire employees at a rate fixed by law and by the Village based on an actuarial analysis.

REVENUE TRENDS AND PROJECTIONS

Property Taxes – This category includes Property taxes, Personal Property Replacement taxes, Road and Bridge taxes and all Special Service Area and Tax Increment Financing District taxes. Property taxes are the Village’s single largest source of revenue. Property taxes account for between 17% and 27% of total revenues for the Village.

The Village Board has attempted to limit property tax increases with the emphasis on trying to reduce the impact on the average taxpayer. It is considered revenue of last resort and attempts are continually made to find other sources of revenue to fund Village operations before property taxes are raised. There is no property tax increase budgeted in Fiscal Year 2012. Various user fees were increased in Fiscal Year 2005 to reduce the Village’s reliance on the property tax. In Fiscal Year 2006, the Simplified Telecommunications Tax rate was increased from 3.25% to 6.0% to continue this trend. In addition, the Village tries to increase economic development within the community to enhance sales tax revenues and increase the Village equalized assessed value (EAV).

The Village of Hanover Park is located within two counties; DuPage and Cook. The Village’s blended property tax rate represents an average of both counties. Property taxes are assessed on all the property contained in the Village at one-third the market value. Assessed valuations are determined by the townships and the counties and then an equalization factor is applied by the State Department of Revenue. The Village levies the dollars it requires from property taxes and the County Clerks determine the property tax rate necessary to produce the amount that the Village levies.



2004 - 2010: Actual Revenues.

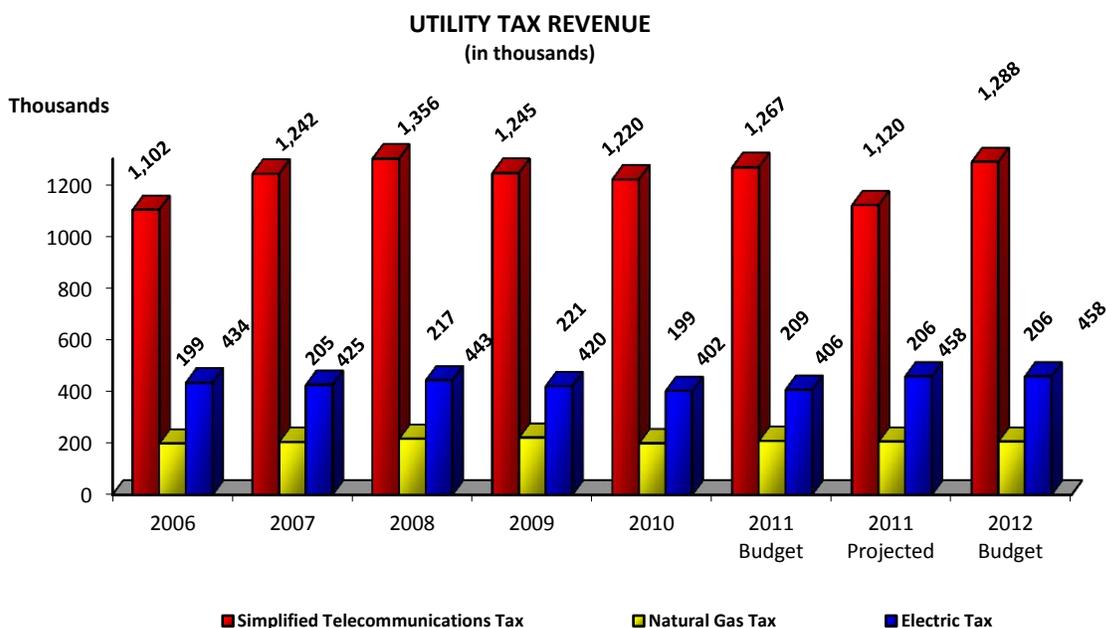
The Village has attempted to maintain a blended tax rate at or below \$1.387 per \$100 of assessed value and to not increase the total levy by more than 5% over the prior year’s extended levy. Property tax revenues in the Fiscal Year 2006 budget increased more than 5% due to the issuance of the General Obligation Bonds, Series 2004 during the previous fiscal year. These bonds are to be financed by property tax revenues. There is no budgeted increase in property taxes for FY 2012.

The General Fund property tax revenues have not been increased for the Fiscal Year 2012 budget. Increases are expected in the Tax Increment Financing District Funds due to higher incremental assessed value in these areas. In future years, the Village intends to continue its policy of not increasing the General Fund levy more than 5% over the prior year’s extension and attempt to maintain or reduce the property tax blended rate. Additional

information and graphs regarding property taxes and assessed values are contained in Exhibits G and H later in this section.

Utility Taxes – Utility taxes include the Simplified Telecommunications Tax and a natural gas and electric use tax. During Fiscal Year 2003, the Village instituted the utility/use tax on telecommunications, natural gas and electric to reduce the Village’s reliance on property tax revenue and allow for the elimination of vehicle stickers. The tax rate on electric and gas approximates 2.25%. In Fiscal Year 2004, the 1% infrastructure maintenance fees on telecommunications were combined with the 2.25% telecommunications tax via the new State Simplified Telecommunication Tax for a total of 3.25%. The Simplified Telecommunications Tax has performed very well, however; natural gas and electric use tax revenues have been less than originally anticipated.

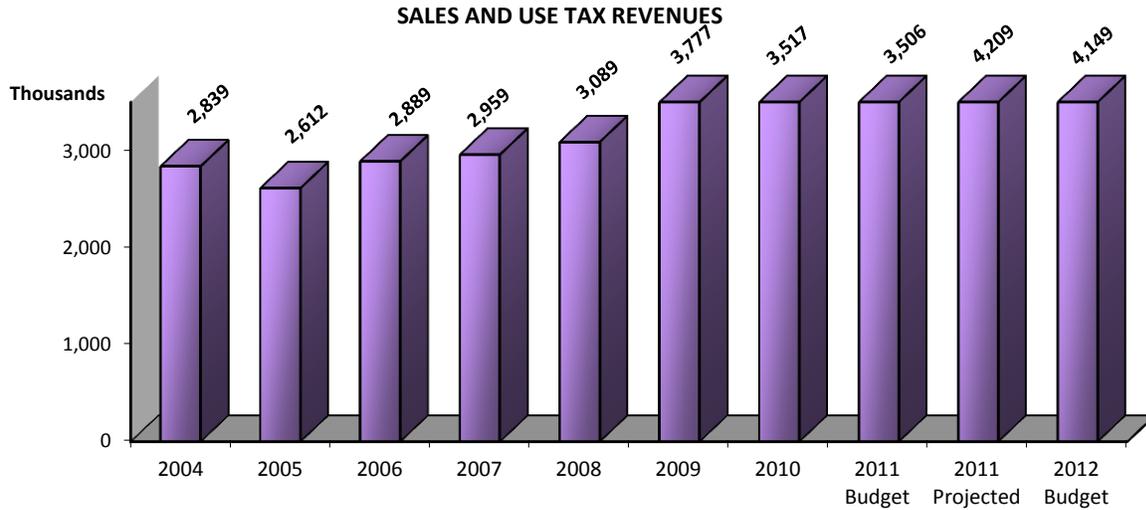
Simplified Telecommunication Tax revenues increased significantly in Fiscal Year 2006 due to an approved increase in the Simplified Telecommunications Tax rate. The rate was raised from 3.25% to 6.0% effective July 1, 2005. Ten months of the new rate was included in Fiscal Year 2006 revenues. A ten percent increase was budgeted in Fiscal Year 2007 because this was the first full year with the rate increase. A 1.9% decrease was budgeted for this revenue in Fiscal Year 2011 over the prior year’s budget amount based on the 2009 actual performance of this revenue and the 2010 projected performance. Revenues for simplified telecommunication tax, electric and natural gas use taxes are expected to remain relatively flat in Fiscal Year 2012.



2006 – 2010: Actual Revenues

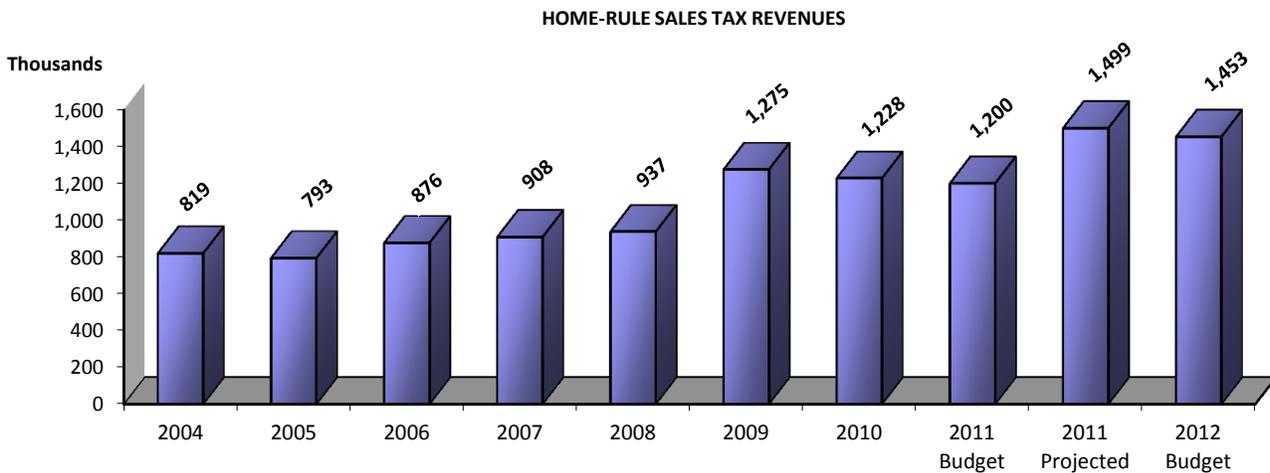
Sales and Use Tax – Another major source of revenue for the Village is sales tax revenues. The Village receives one cent (\$0.01) per dollar of retail sales, which is collected by the State and then distributed to the Village. This source of revenue is directly related to economic development activity in the Village and is also influenced by general economic conditions. Revenues increased in 2003 and 2004 due to economic improvements, but decreased in 2005 as a result of the loss of a major retail store. Revenues rebounded in Fiscal Year 2006 through 2008 due to new retail development. Sales tax revenues rose significantly in 2009 due to Insight, a mail-order computer product company, moving its headquarters to the Village and a new larger Menard’s home improvement store that was constructed in the Village. Although sales at other businesses in the Village have declined, sales tax revenues are expected to increase overall in 2011 due to a slow recovery in the local economy. A decline in use tax revenues is expected to offset this increase. In 2012, sales tax revenues are expected to increase slightly. In the future (2013 and beyond), sales tax revenues are expected to pick up due to

additional economic development in the new Village Center, and throughout the Village, and an overall improvement in economic conditions.



2004 - 2010: Actual Revenues

Home-Rule Sales Tax Revenues – The Village of Hanover Park is a home-rule municipality. State statutes allow home-rule municipalities the ability of imposing an additional sales tax on all retail sales items except food and drugs. This tax may be levied in one-fourth of one percent increments. The Village instituted a home-rule sales tax of one-half of one percent (1/2%) in late Fiscal Year 1995. This revenue has followed the pattern of general sales tax revenue in being impacted by economic development and the performance of the local economy.

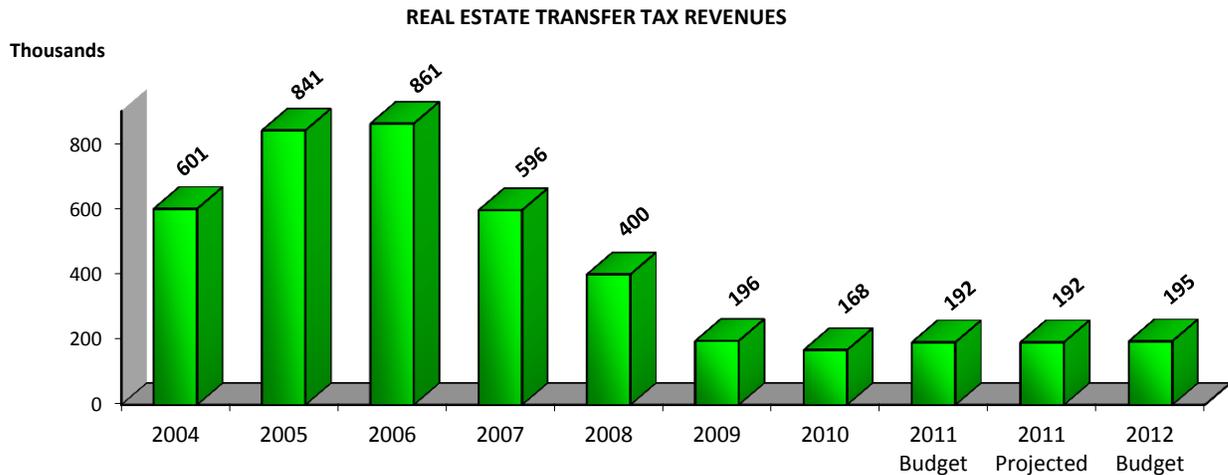


2004 – 2010: Actual Revenues

Real Estate Transfer Tax – The Village’s real estate transfer tax is \$1.50 per \$500.00 in property value and is paid by the seller of the property. This tax was instituted in late Fiscal Year 1997 to pay for approximately 50% of the annual debt service of the 1996 General Obligation Bond Issue. This bond issue was refunded by the 2002 General Obligation Refunding Bonds. The tax is intended to fund the majority of the 2002 debt payments. The remainder of the debt is funded with property taxes and fund reserves. An additional benefit of this tax is that the Village is able to collect unpaid accounts receivable balances for water and sewer services and parking tickets before real estate transfer tax stamps are issued.

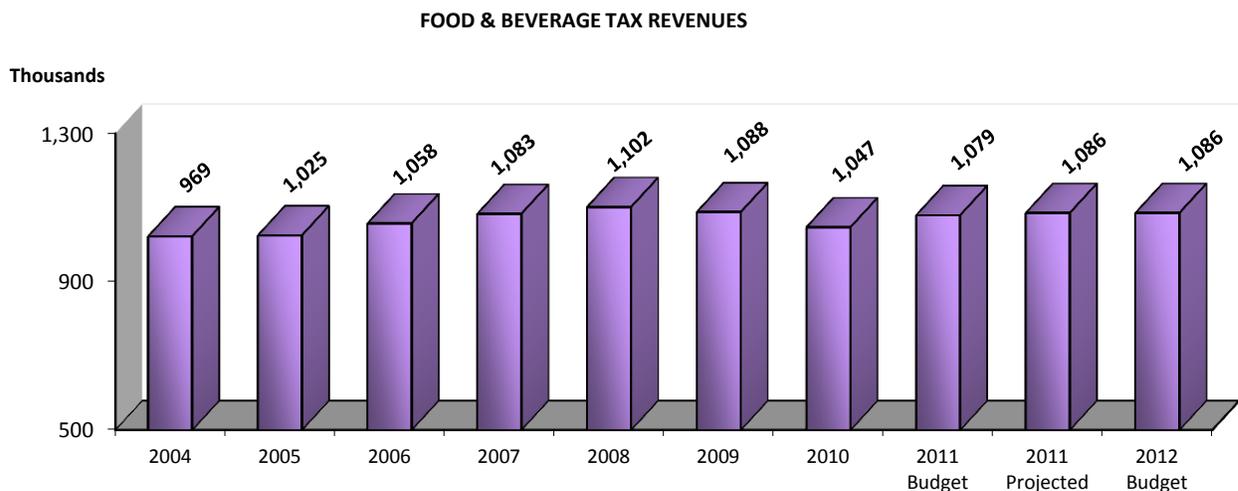
Through Fiscal Year 2002, this revenue has been recorded in its entirety in the General Fund and transferred to the Debt Service Fund. Due to greater than expected revenues, beginning in Fiscal Year 2003, approximately

\$201,000 of the revenue is accounted for in the General Fund and the remainder in the 2002 General Obligation Bond Fund. This has provided revenues sufficient to fund nearly 75% of the annual debt service. A significant increase was realized in Fiscal Year 2005 and 2006 due to new residential and industrial development. Since 2007 this revenue has declined due to the downturn in the housing market and a decrease in home values. Revenues decreased further in 2010 and then increased slightly in 2011 over the 2010 actual amount due to an increase in the sale of foreclosed homes and the restarted construction at Church Street Station. The amount allocated to the General Fund has been eliminated in for the foreseeable future due to the decline. In the future, this revenue is expected to increase following improvement in the housing market.



2004 - 2010: Actual Revenues

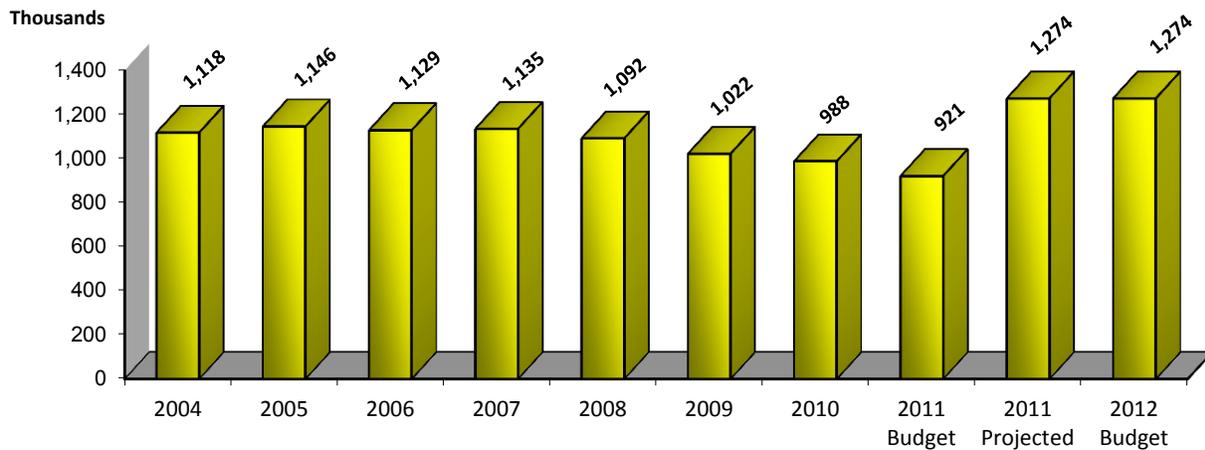
Food and Beverage Tax Revenues – The Village implemented a three percent (3%) tax on prepared food and beverages in the 1980s. This revenue has generally increased over the years at inflationary levels. The number of eating establishments in the Village has increased through 2008. In 2009, several restaurants within the Village closed. This, combined with an overall decrease in economic activity, resulted in a decline in revenues in 2009 and in 2010. A slight increase is expected for 2011. In the future, this revenue should increase at inflationary levels.



2004 - 2010: Actual Revenues

Motor Fuel Tax – This State-shared source of revenue is derived from taxes on gasoline and diesel fuels and is distributed based on population. These revenues are affected by use of motor vehicles and also fluctuations in gasoline prices. This revenue has seen a fairly steady growth through Fiscal Year 2009. A slight decrease is occurred in Fiscal Year 2010 caused by reduced consumption due to economic conditions. Fiscal Year 2011 revenues are expected to increase and continue to increase during fiscal year 2012.

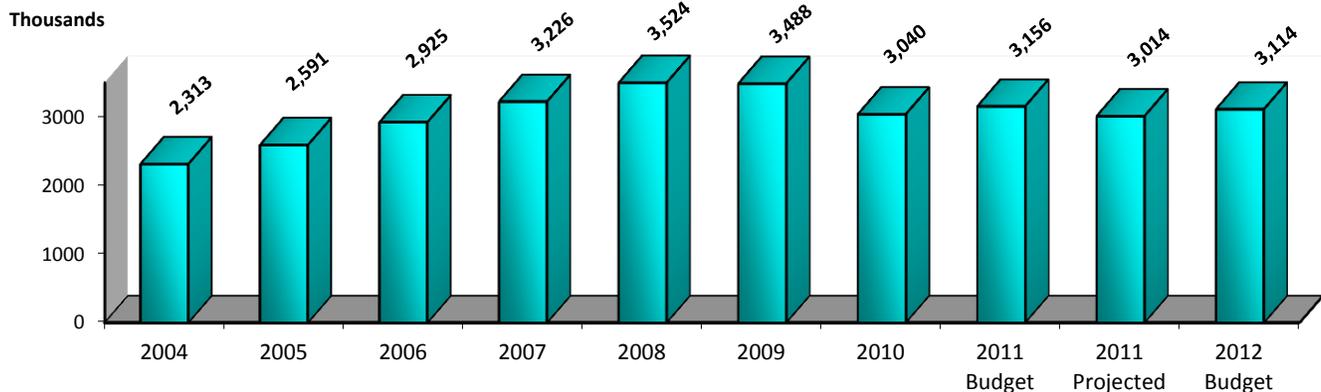
MOTOR FUEL TAX ALLOTMENTS



2004 - 2010: Actual Revenues

State Income Tax – This revenue is another State-shared revenue that is distributed based on population. Revenues declined steadily from 2002 through 2004 due to statewide economic conditions. An increase in this revenue was realized in Fiscal Years 2005 through 2008 due to improvement in the economic condition of the State economy and the State’s decrease in the funding of the State Income Tax Refund Account. Actual Fiscal Year 2009 revenues were higher than the budgeted amount. Fiscal Year 2010 revenues are declined due to the slowing economy and high unemployment rate. In Fiscal Year 2011, revenues rose slightly due to the slow economic recovery. Future revenues are expected to increase at inflationary levels, however the Village is watching what the State of Illinois will do in the months after this budget is passed

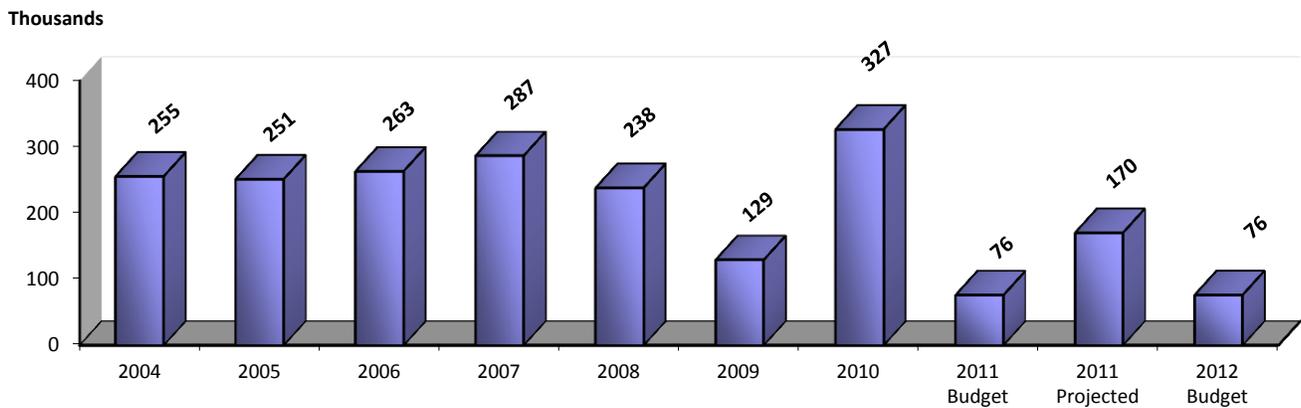
STATE INCOME TAX REVENUES



2004 - 2010: Actual Revenues

Building Permit Revenue – Building permit revenues are directly tied to economic growth and development within the Village. The Village experienced the majority of its residential growth in the 60s, 70s and 80s. Growth during the 1990s and through Fiscal Year 2002 was due mainly to development of several business parks within the Village. A new residential development was constructed in the Village beginning in Fiscal Year 2003 through 2008. The actual revenues in those fiscal years reflect this development. Construction of a new mixed-use development, Church Street Station, began in 2005 and continued through 2008 until the developer filed for bankruptcy. A significant portion of construction of the new Church Street Station development in Cook County was in Fiscal Years 2007 and 2008. Construction has begun again in this development by M/I Homes, the developer that bought the property in a bankruptcy sale. This is a transit-oriented development near the commuter station and combines residential and commercial units. Commercial development occurred in 2009 and 2010 in the Village’s Tax Increment Financing Districts. Building activity increased dramatically in 2010 due to the construction of a Nursing Care facility and various large expansion projects in the Village’s industrial parks. Activity is expected to decrease in 2011 and remain close to constant in 2012.

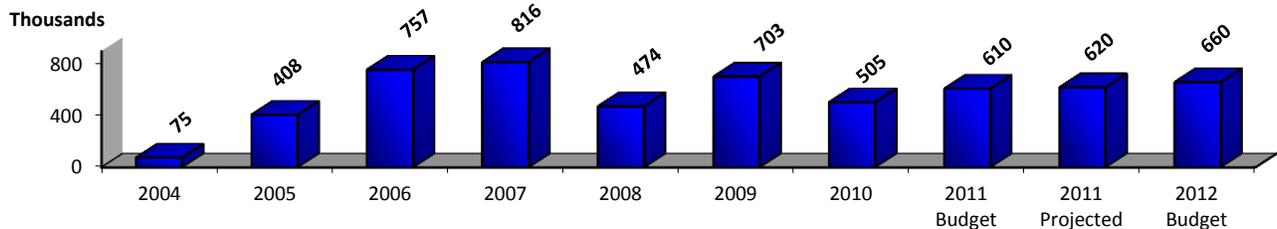
BUILDING PERMIT REVENUES



2004 - 2010: Actual Revenues

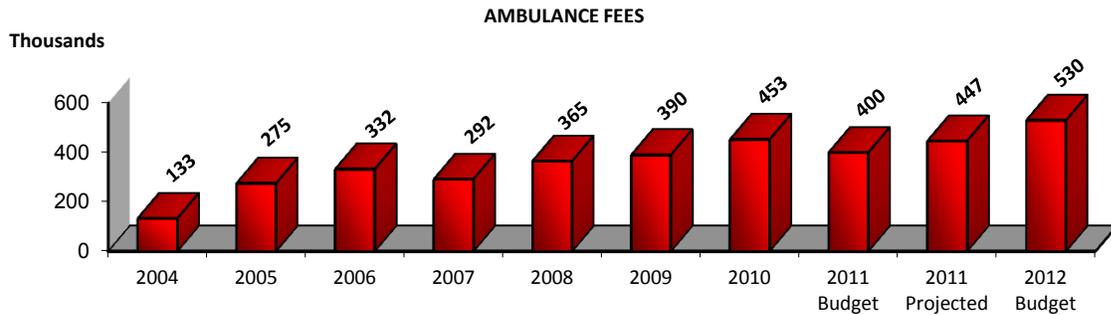
Vehicle Impoundment Fees – The Village instituted a \$500 vehicle impoundment fee during Fiscal Year 2004. This revenue is intended to partially offset the substantial cost of police officer time on vehicle impoundments associated with driving under the influence and suspended or revoked license enforcement. The fee was expanded during Fiscal Year 2005 to include the following additional violations: driving with no valid driver’s license, drag racing, firearms offense and fleeing or attempting to elude. The fee applies when a person is arrested for any of the above violations and their vehicle is impounded. In Fiscal Year 2007, revenues increased due to the addition of two new officers to enforce these violations. Fiscal Year 2008 revenues decreased due to modifications to the ordinance during Fiscal Year 2007 in response to a court case and a reduction of police staffing due to employee absences. A slight increase is budgeted due to increased staffing in patrol.

VEHICLE IMPOUNDMENT FEES



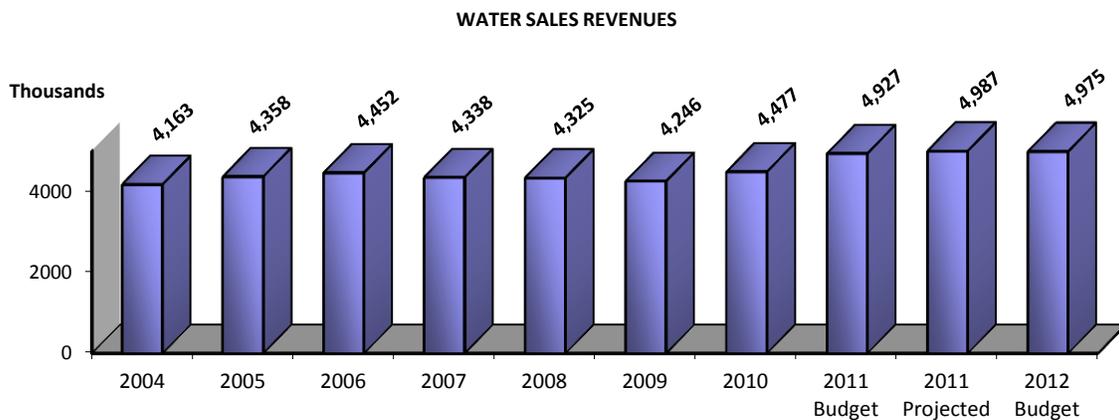
2004-2010: Actual Revenues

Ambulance Fees – Ambulance fees are directly associated with Fire Department paramedic activities. Ambulance fees were increased in Fiscal Year 2005 to offset the cost of additional Fire Department personnel. Fiscal Year 2005 includes only a partial year of this increase. Fiscal Year 2006 increased because a full year of the change is included. Fiscal Year 2007 revenues decreased slightly due to the timing of ambulance fee payments. In 2008, the increase in revenue resulted from an increase in call volume. Fiscal Year 2012 fees are expected to rise due to increases in fees.



2004–2010: Actual Revenues

Water Sales Revenues – Water revenues are based on the number of gallons used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the Village users. The Village is a member of the Northwest Suburban Municipal Joint Action Water Agency (JAWA) and receives its water from Lake Michigan through the City of Chicago. Water consumption dropped through 2004 due to wetter than normal summers, economic conditions and water conservation. In Fiscal Year 2005, revenues grew due to a 4% water rate increase effective July 1, 2004. Fiscal Year 2006 revenues were higher than Fiscal Year 2005 due to increased consumption as a result of a summer drought. Revenues decreased again in Fiscal Year 2007, 2008 and 2009 due to a drop in consumption.

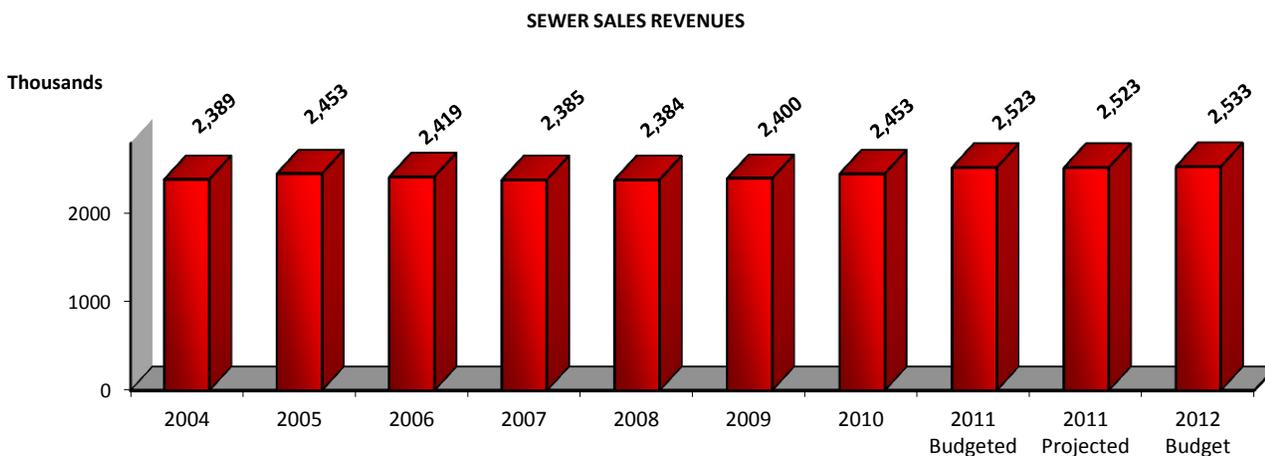


2004 - 2010: Actual Revenues

An approved 8.0% increase in rates effective May 1, 2008 caused an increase in 2009 revenues. This rate increase was to fund infrastructure improves and to cover inflationary increases in operating expenses. In addition, the City of Chicago approved a 15.0% increase in water rates effective January 1, 2008 and 2009 and a 14.0% increase effective January 1, 2010. Because the Village obtains its water from the City, we are subject to these increases. As part of this rate adjustment, the minimum bill consumption amount was reduced from 14,000 gallons to 12,000 gallons. Actual revenues are lower than anticipated due to a continued decline in

consumption due to weather conditions, water conservation measures and unoccupied homes due to foreclosures. Revenues increased in Fiscal Year 2011 due to an 8.0% rate increase effective May 1, 2010. Water sales revenues are continually monitored to ensure that they are sufficient to cover operating expenses and partially fund future capital replacements.

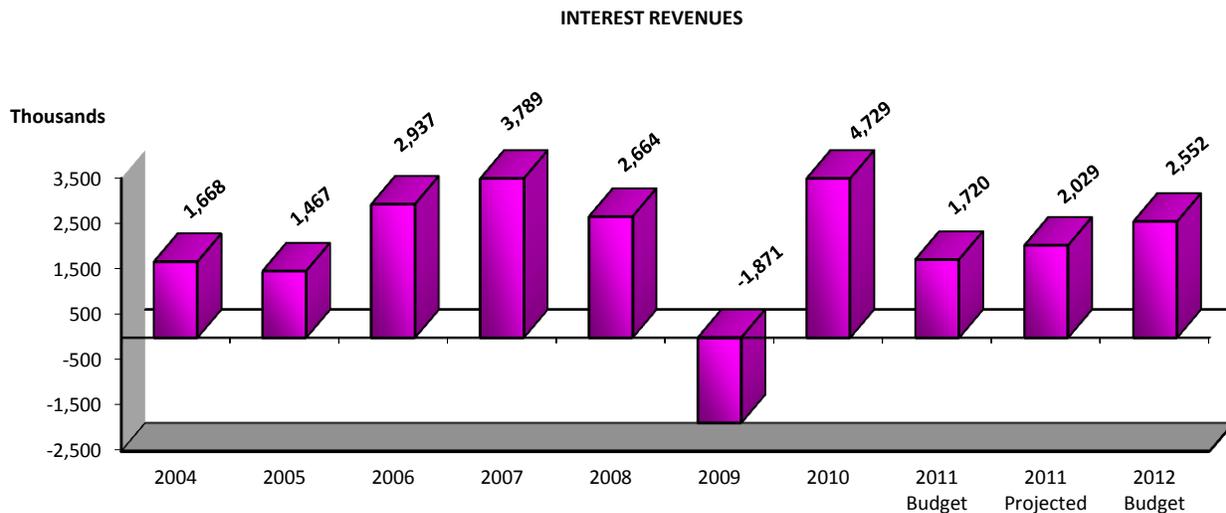
Sewer Sales Revenues – Sewer sales revenues have increased and decreased in a similar pattern to water sales. Residents in the Cook County portion of the Village pay reduced rates because their sewage is treated by the Metropolitan Water Reclamation District of Greater Chicago’s treatment facilities, which recover revenues through a property tax levy. DuPage County residents have their sewage treated by the Village’s wastewater treatment plant. Revenues are determined by the amount of water sold to individual homes and businesses. Through 2005 a summer sewer credit based on winter water consumption was applied to two bills each year to reduce the bill for outside watering, which does not enter the sewer system. In Fiscal Year 2006 this credit was expanded to include three bills each year to encompass all the summer months. Fiscal Year 2004 revenues decreased due to the reduced consumption. Rates were increased 4% effective July 1, 2004. Fiscal Year 2006 revenues decreased due to the expansion of the summer sewer credit. Fiscal Year 2007 revenues decreased due to the reduced water consumption. A four-year 4.5% rate increase has been approved effective May 1, 2008 through 2011.



2004 - 2010: Actual Revenues

Interest Revenues – Interest revenues are an important source of funding for Village services. Interest revenues also include the Net Change in Fair Value of investments. This category of revenue is dependent upon invested balances, as well as current trends in interest rates nationally and the stock market. As interest rates, equity markets and the invested balances rise, revenues will rise; as they fall, the opposite will occur. Interest and investment results in the Village’s pension funds are included in this category. The State Legislature has enabled the Village’s two pension funds opportunities for investment in mutual funds and stocks.

A decline in interest rates and losses from equity investments resulted in the significant drop in interest revenues in Fiscal Years 2004 and 2005. Revenues increased in 2006 and 2007 due to an improvement in the stock market and an increase in interest rates. The increase in 2006 was also a result of interest earnings on the unspent proceeds from the 2004 General Obligation Bonds. In Fiscal Year 2008, revenues declined due to lower interest rates and a decline in stock market performance. In 2009, interest rates continued to decline and the stock market dropped by almost 50%. This resulted in negative earning in both pension funds. Fiscal Year 2010 revenues increased due almost entirely to a rebound in the stock market and the recovery in value in the pension funds and interest on fixed income investments. In 2011, revenues are expected to decrease from the 2010 level as the market stabilizes and in 2012, revenues are expected to sustain their current rate of growth.



2004 - 2010: Actual Revenues

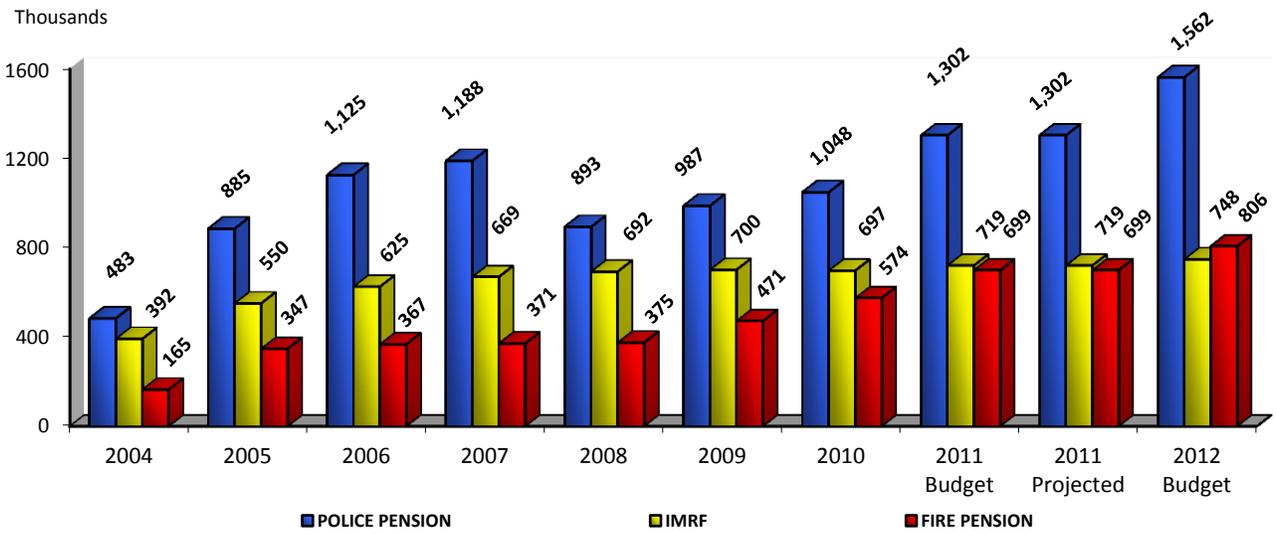
EXPENDITURE TRENDS AND PROJECTIONS

Personal Services – Regular salaries and overtime compensation together with various benefits provided to employees make up the single largest expenditure item in the Village’s budget. Total Personal Services expenditures are budgeted at \$25,584,523, approximately 39.2% of total Village expenditures. The Village currently has five unionized labor groups that have collective bargaining agreements. Teamster Local No. 714 represents the Public Works employees. The Police Department has two unions. The Police Patrol Officers represents one and the other is the Police Sergeants. They both belong to the Metropolitan Alliance of Police (MAP). The Firefighters are represented by the International Association of Firefighters (IAFF). The paid-on-call firefighters are represented by the Service Employees International Union (SEIU). The Fiscal Year 2012 budgeted salary amounts include provisions for these contracts. A 0% across the board salary adjustment and 0-2.0% merit increase based on performance is included for non-bargaining unit employees. The total number of full-time employees has been increased by two.

Employer Pension Contributions – The Village funds three pensions including the Police Pension, the Firefighters’ Pension and the Illinois Municipal Retirement Fund (IMRF). The IMRF plan covers all full-time non-sworn municipal employees.

The amount of the budgeted employer pension contribution for Police and Fire Pension Funds is based on an annual actuarial analysis. Eligible Police and Fire Department employees contribute 9.91% and 9.455% of their salary to the funds respectively. Participating members in IMRF contribute 4.5% of their annual salary. The Village is required to contribute the remaining amounts necessary to fund the IMRF as specified by statute.

EMPLOYER PENSION CONTRIBUTIONS



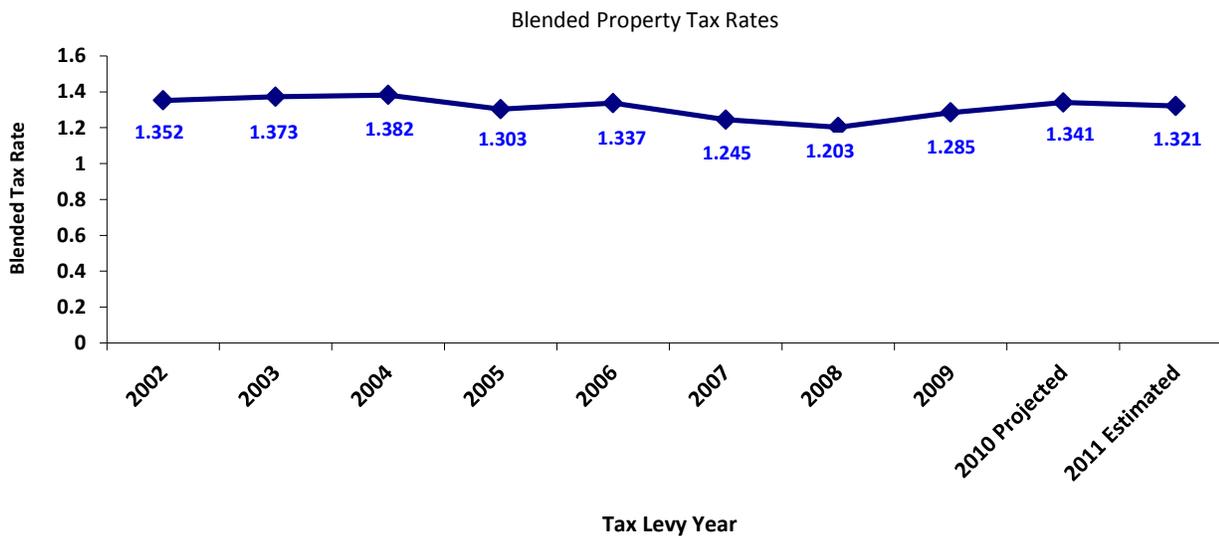
2004 - 2010: Actual Expenditures

All pension fund contributions are expected to increase in Fiscal Year 2012.

EXHIBIT G

VILLAGE OF HANOVER PARK, ILLINOIS Property Tax Levies and Blended Tax Rates

Fiscal Year	2009		2010		2011		2012	
Tax Levy Year	2008 Extended		2009 Extended		2010 Estimated		2011 Estimated	
General	\$	4,003,218	\$	4,316,121	\$	4,266,158	\$	4,189,688
General-Fire	\$	4,245,250	\$	4,575,911	\$	4,524,088	\$	4,442,994
Total Corporate	\$	8,248,468	\$	8,892,032	\$	8,790,246	\$	8,632,682
Debt Service								
2001 GO Bonds	\$	463,834	\$	477,687	\$	465,062	\$	453,054
2002 GO Bonds	\$	172,491	\$	178,645	\$	500,578	\$	491,098
2004 GO Bonds	\$	285,970	\$	295,427	\$	285,584	\$	278,474
2010 GO Bonds	\$	-	\$	-	\$	514,651	\$	492,959
Net Debt Service Levy	\$	922,295	\$	951,759	\$	1,765,875	\$	1,715,585
Total Levy	\$	9,170,763	\$	9,843,791	\$	10,556,121	\$	10,348,267
Blended Tax Rate		\$1.203		\$1.285		\$1.341		\$1.321

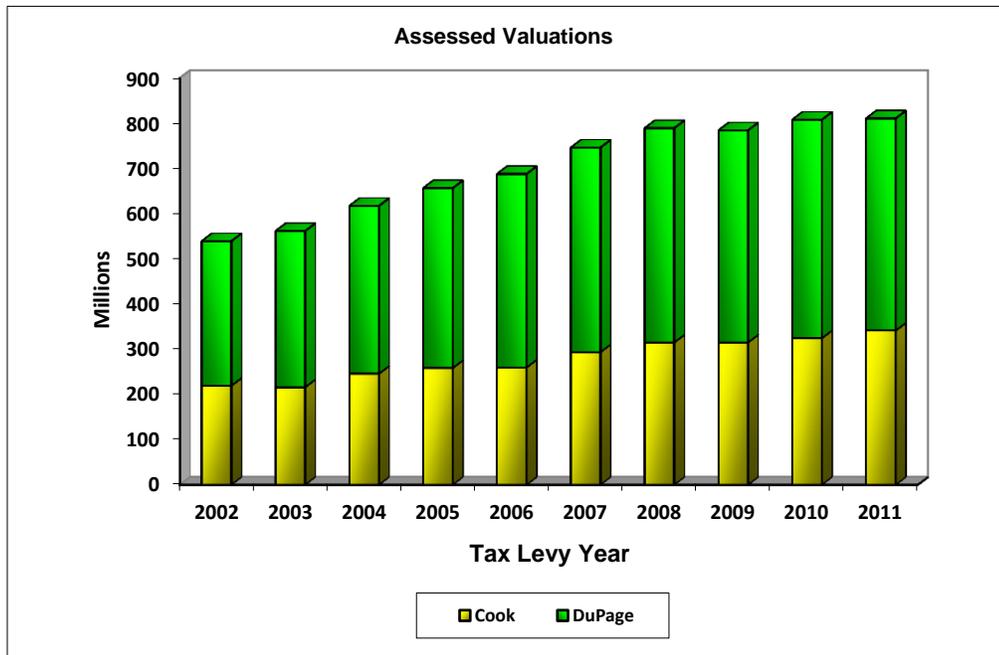


2002-2009: Actual

The Village of Hanover Park is located within two counties; DuPage and Cook. The blended tax rate represents an average of both counties. The rate decreased in 2001 and 2007 due to the triennial reassessment in Cook County. The Village rate increased in 2004 as a result of the levy for the 2004 General Obligation Bonds. The bond payments have been structured so that future debt service levies will remain flat. The total levy increased in 2011 and 2012 due to the additional Debt Service Bonds. In 2011, the General Fund levy includes a 1.7% decrease. The EAV did increase from 2008 to 2009, but it is expected to remain flat for 2010.

EXHIBIT H

Assessed Valuations/ Annual Tax Levies



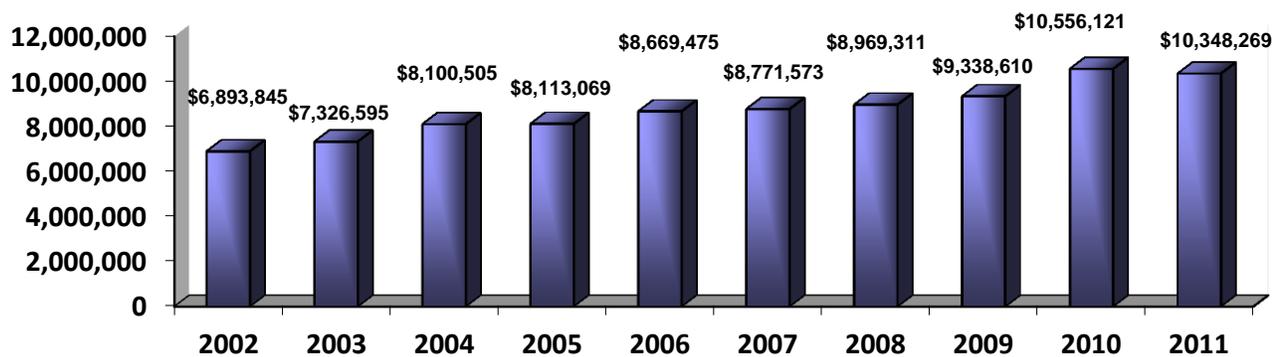
**Total Assessed Value
In Millions**

2002	539,115
2003	561,449
2004	617,180
2005	656,485
2006	687,946
2007	746,188
2008	789,205
2009	784,369
2010	807,900
2011	810,756

2002-2009: Actual 2010: Estimated 2011: Projected

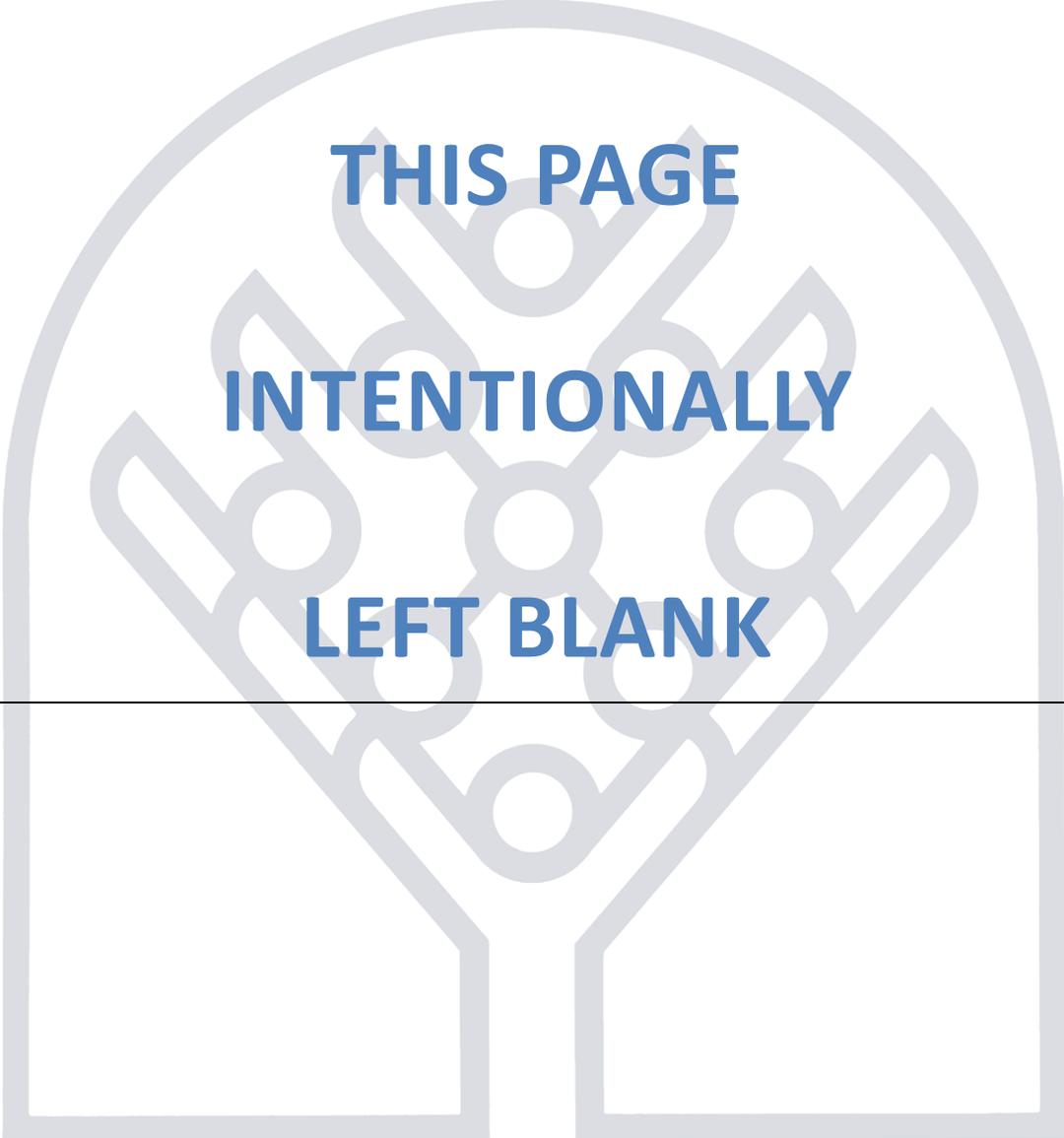
The Village's total assessed value has increase steadily through 2008. The estimated EAV in 2009 remained flat in Cook County and decreased 1.00% in DuPage County for an overall decrease of 1%. In 2010, the EAV increased in Cook County and DuPage County due to a decline in property values, but an increase in new construction.

Annual Tax Levies



2002-2009: Actual 2010: Estimated 2011: Projected

The levy increases have been limited to no more than 5% except in 2004. The total levy increase is higher in 2004 as a result of the issuance of the 2004 General Obligation Bonds. The General Fund levy, including fire, increased approximately 5% in 2004. The 2010 estimated and 2011 estimated levies included a 1.8% increase in the General Fund levy. The debt service levies will increase due to the 2010 General Obligation Bonds for the new Police Station.



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Hanover Park

BUDGET SUMMARY

**Budget Summary-Total by Fund-Revenues and Other
Financing Sources**

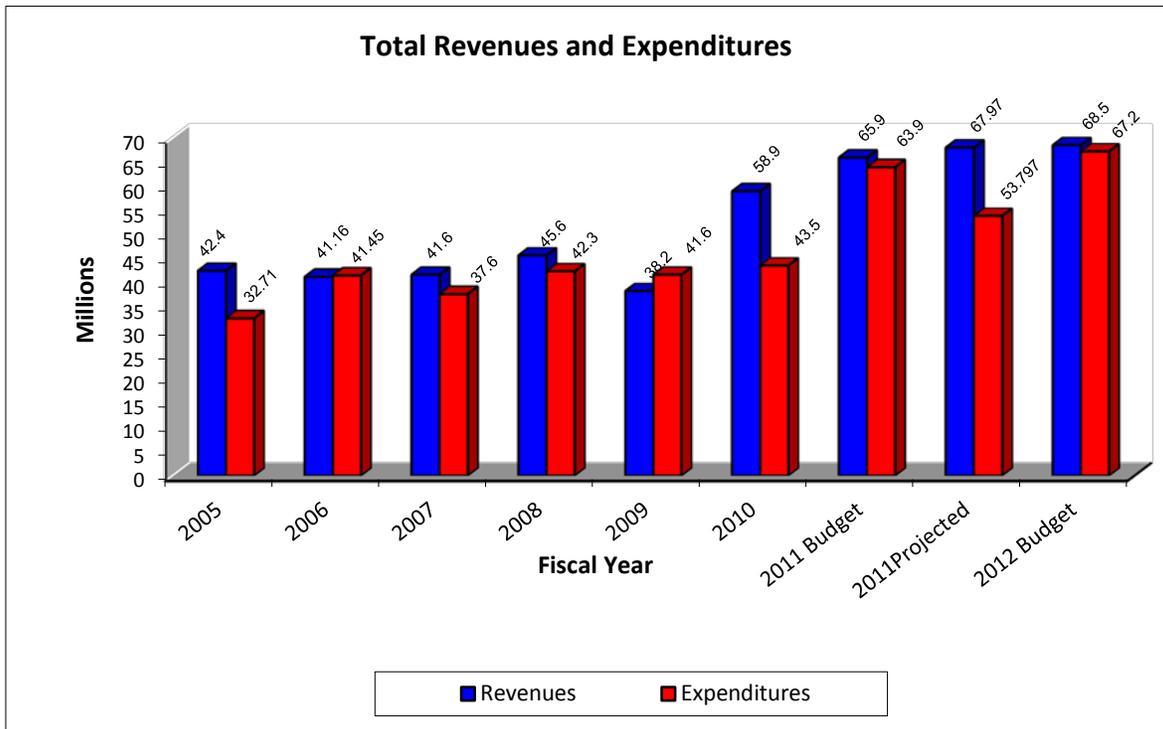
**Budget Summary-Total by Fund-Expenditures and Other
Financing Uses**

Budget Summary - Total by Category and Fund

Budget Summary by Account - All Funds

Statement of Revenues, Expenditures and

Changes in Fund Balance/Unrestricted Net Assets



Fiscal years 2005 through 2010: Actual Revenues and Expenditures

Total Fiscal Year 2012 budgeted expenditures are up from the Fiscal Year 2011 budget primarily due to increases in personal services, including an increase in salaries and police and fire pension costs.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Fiscal Year Ending April 30, 2012

Fund	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources					
General	\$ 23,098,015	\$ 23,779,474	\$ 23,645,661	\$ 24,683,824	\$ 25,498,295
Special Revenue Funds					
Road and Bridge	136,046	179,596	247,000	392,134	260,000
Motor Fuel Tax	1,133,330	1,029,739	2,405,746	3,133,623	2,651,613
	<u>1,269,376</u>	<u>1,209,335</u>	<u>2,652,746</u>	<u>3,525,757</u>	<u>2,911,613</u>
Debt Service Funds					
2001 General Obligation Bonds	456,762	448,157	455,054	455,054	461,319
TIF Debt Service	1,475,189	2,487,027	6,000	6,000	-
SSA Debt Service	183,109	174,964	10,000	9,975	127
2002 General Obligation Bond	379,080	336,859	694,625	694,625	684,000
2004 General Obligation Bonds	281,954	275,938	279,474	286,459	699,474
2010 General Obligation Bonds	-	-	492,959	599,128	515,715
2010A General Obligation Bonds	-	-	-	-	298,906
	<u>2,776,094</u>	<u>3,722,945</u>	<u>1,938,112</u>	<u>2,051,241</u>	<u>2,659,541</u>
Capital Projects Funds					
SSA #3	9,273	36,744	21,925	21,941	23,175
SSA #4	49,948	53,742	30,600	30,640	30,600
SSA #6	-	-	580,000	421,842	79,792
General Capital Projects	768,851	677,324	2,403,005	2,400,437	1,582,100
TIF #2 Capital Projects	-	2,001,308	2,698,060	2,698,060	3,076,000
TIF #3	1,016,599	938,138	1,053,491	1,042,684	2,950,000
SSA #5	352,376	360,021	355,014	359,092	174,386
TIF #4	427,008	330,217	530,000	350,675	750,000
Municipal Building Fund	226,684	10,615,009	14,455,000	14,455,000	13,868,572
	<u>2,850,739</u>	<u>15,012,503</u>	<u>22,127,095</u>	<u>21,780,371</u>	<u>22,534,625</u>
Enterprise Funds					
Water and Sewer	7,438,883	7,651,560	10,106,574	10,099,252	8,196,833
Commuter Parking Lot	309,469	275,636	389,341	389,341	467,778
	<u>7,748,352</u>	<u>7,927,196</u>	<u>10,495,915</u>	<u>10,488,593</u>	<u>8,664,611</u>
Internal Service Fund					
Central Equipment	704,411	576,304	949,600	877,050	862,000
Employee Benefits	516,490	88,224	232,865	232,865	92,000
	<u>1,220,901</u>	<u>664,528</u>	<u>1,182,465</u>	<u>1,109,915</u>	<u>954,000</u>
Trust and Agency Funds					
Police Pension	(522,207)	4,337,888	2,442,767	3,104,568	3,396,720
Fire Pension	(265,646)	2,305,083	1,422,625	1,232,625	1,844,774
	<u>(787,853)</u>	<u>6,642,971</u>	<u>3,865,392</u>	<u>4,337,193</u>	<u>5,241,494</u>
Total Revenues	<u>\$ 38,175,624</u>	<u>\$ 58,958,952</u>	<u>\$ 65,907,386</u>	<u>\$ 67,976,894</u>	<u>\$ 68,464,179</u>

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Fund
 Fiscal Year Ending April 30, 2012

Fund	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses					
General	\$ 23,070,587	\$ 23,966,989	\$ 23,554,950	\$ 24,117,468	\$ 25,498,295
Special Revenue Funds					
Road and Bridge	80,130	130,793	247,000	267,095	260,600
Motor Fuel Tax	1,640,791	1,260,528	2,405,746	2,099,117	2,651,613
	<u>1,720,921</u>	<u>1,391,321</u>	<u>2,652,746</u>	<u>2,366,212</u>	<u>2,912,213</u>
Debt Service Funds					
2001 General Obligation Bonds	452,568	452,533	455,054	472,275	453,654
TIF Debt Service	2,060,354	3,909,901	6,000	6,000	-
SSA Debt Service	339,900	319,800	10,000	10,000	-
2002 General Obligation Bond	664,639	672,089	694,625	715,100	684,000
2004 General Obligation Bonds	278,849	278,849	279,474	279,474	699,474
2010 General Obligation Bonds	-	-	492,959	492,959	515,710
2010A General Obligation Bonds	-	-	-	-	298,907
	<u>3,796,310</u>	<u>5,633,172</u>	<u>1,938,112</u>	<u>1,975,808</u>	<u>2,651,745</u>
Capital Projects Funds					
SSA #3	15,394	16,172	21,925	21,925	23,175
SSA #4	25,585	24,239	30,600	30,600	30,600
SSA #6	-	-	580,000	421,842	79,752
General Capital Projects	1,639,134	551,661	2,403,005	2,403,005	1,582,100
TIF #2 Capital Projects	-	353,082	2,698,060	2,668,060	3,076,000
TIF #3	320,388	568,609	1,053,491	459,786	2,950,000
SSA #5	357,093	281,948	355,014	355,014	173,980
TIF #4	141,370	368,635	530,000	792,798	750,000
Municipal Building Fund	19,075	370,713	14,455,000	5,156,828	13,843,172
	<u>2,518,039</u>	<u>2,535,059</u>	<u>22,127,095</u>	<u>12,309,858</u>	<u>22,508,779</u>
Enterprise Funds					
Water and Sewer	7,714,888	7,858,388	10,106,574	9,446,173	10,051,988
Commuter Parking Lot	348,435	329,760	389,341	360,501	467,778
	<u>8,063,323</u>	<u>8,188,148</u>	<u>10,495,915</u>	<u>9,806,674</u>	<u>10,519,766</u>
Internal Service Fund					
Central Equipment	412,282	363,884	949,600	904,000	862,000
Employee Benefits	266,200	248,901	232,865	232,865	90,000
	<u>678,482</u>	<u>612,785</u>	<u>1,182,465</u>	<u>1,136,865</u>	<u>952,000</u>
Trust and Agency Funds					
Police Pension	1,326,613	1,279,516	1,466,548	1,391,548	1,400,419
Fire Pension	467,663	472,601	707,474	693,399	714,050
	<u>1,794,276</u>	<u>1,752,117</u>	<u>2,174,022</u>	<u>2,084,947</u>	<u>2,114,469</u>
Total Expenditures	<u>\$ 41,641,938</u>	<u>\$ 44,079,591</u>	<u>\$ 64,125,305</u>	<u>\$ 53,797,832</u>	<u>\$ 67,157,267</u>

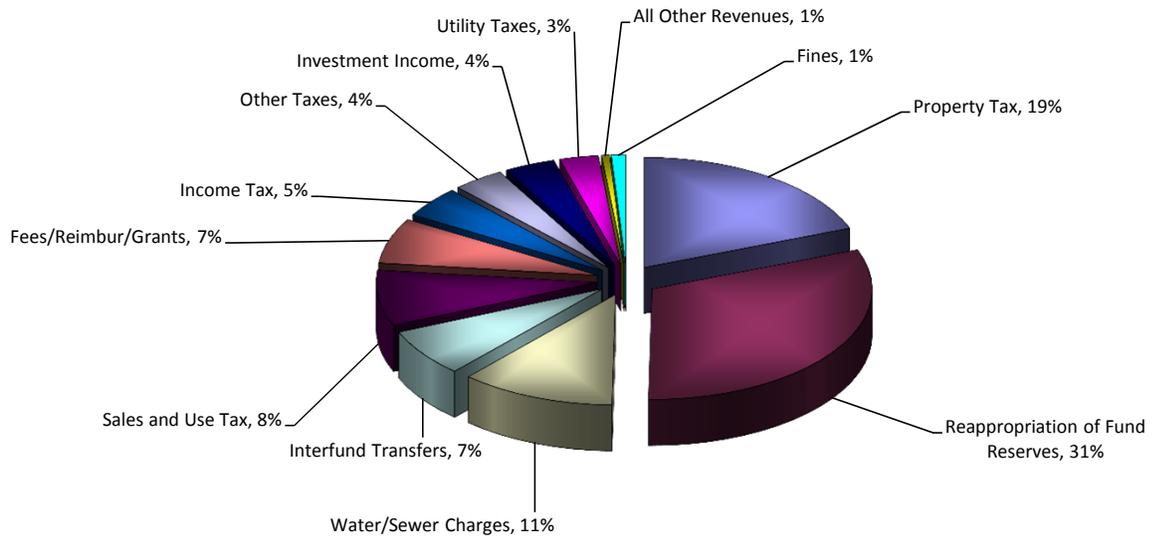
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2012

	General	Road and Bridge	Motor Fuel Tax	2001 GO Bond Fund	TIF Debt Service	SSA Debt Service	2002 GO Bond	2004 GO Bond	2010 GO Bond	SSA #3	SSA #4	SSA #6	General Capital Projects
Revenues and Other Financing Sources													
Property Taxes	8,924,265	117,584	1,273,786	460,303			173,487	698,474	334,827	17,725	22,579		-
Utility Taxes	1,951,984												-
Sales and Use Tax	5,601,470						-						-
Other Taxes	4,235,848						195,072					79,752	-
Total Taxes	20,713,567	117,584	1,273,786	460,303			368,559	698,474	334,827	17,725	22,579	79,752	
Licenses and Permits	398,288												-
Charges for Services	1,718,888												-
Fines and Forfeits	723,303												-
Investment Income	221,965	14,715	20,519	1,016		127	203	102	600	61	55	40	18,036
Miscellaneous	1,051,761		11,964						180,288				43,434
Interfund Transfers	650,203												1,520,630
Other	20,320												
Reappropriation	-	127,701	1,345,344				315,238	898		5,389	7,966		-
Total Revenues	25,498,295	260,000	2,651,613	461,319		127	684,000	699,474	515,715	23,175	30,600	79,792	1,582,100
Expenditures and Other Financing Uses													
Personal Services	20,192,340		175,804										
Commodities	1,112,490		210,000										
Contractual Services	3,335,835	77,600	353,374	600			900	1,000	600	23,175	30,600	36,288	-
Debt Service				453,054			683,100	698,474	515,110			43,464	-
Transfers	857,630	183,000	1,912,435										1,582,100
Capital Outlay													
Total Expenditures/Expenses	25,498,295	260,600	2,651,613	453,654			684,000	699,474	515,710	23,175	30,600	79,752	1,582,100

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary - Total by Category and Fund
 Fiscal Year Ending April 30, 2011
 (Continued)

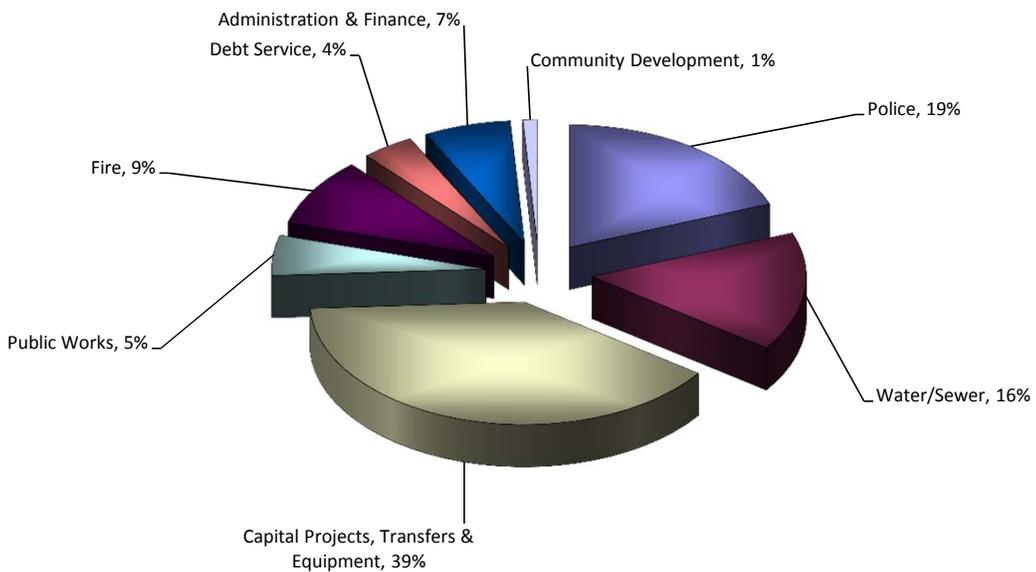
	TIF #2 Capital Projects	TIF #3	SSA #5	TIF #4	Municipal Building Fund	Water and Sewer	Municipal Commuter Lot	Central Equipment	Employee Benefits	Police Pension	Fire Pension	Total
Revenues and Other Financing Sources												
2010A GO Bond	193,899	933,879	173,980	355,600	-	-	-	-	-	-	-	14,330,388
Property Taxes	650,000	933,879	173,980	355,600	-	-	-	-	-	-	-	1,951,984
Utility Taxes	-	-	-	-	-	-	287,082	-	-	-	-	5,601,470
Sales and Use Tax	-	-	-	-	-	-	-	-	-	-	-	4,510,672
Other Taxes	-	-	-	-	-	-	-	-	-	-	-	26,394,514
Total Taxes	650,000	933,879	173,980	355,600	-	-	-	-	-	-	-	399,481
Licenses and Permits	-	-	-	-	-	1,193	-	-	-	-	-	9,800,048
Charges for Services	-	-	-	-	-	7,794,078	287,082	-	-	-	-	723,303
Fines and Forfeits	-	-	-	-	-	-	-	-	-	-	-	2,644,137
Investment Income	600	9,260	406	102	25,400	28,855	1,016	24,000	92,000	1,400,990	780,615	2,456,489
Miscellaneous	104,407	-	-	-	-	372,707	-	238,000	-	433,412	258,516	7,199,340
Transfers	2,422,546	-	-	-	-	-	-	-	-	1,562,318	805,643	20,320
Other	-	-	-	-	-	-	-	-	-	-	-	18,826,547
Reappropriation	-	2,006,861	-	394,298	13,843,172	-	179,680	600,000	-	-	-	-
Total Revenues	298,906	2,950,000	174,386	750,000	13,868,572	8,196,833	467,778	862,000	92,000	3,396,720	1,844,774	68,464,179
Expenditures and Other Financing Uses												
Personal Services	64,590	50,000	-	-	-	2,825,379	190,285	-	90,000	1,327,218	668,907	25,584,523
Commodities	-	-	-	-	-	212,220	14,394	-	-	1,000	2,233	1,552,337
Contractual Services	600	400,000	105,014	300,000	-	5,436,960	123,099	-	-	72,201	42,910	10,640,756
Debt Service	298,307	-	-	-	-	364,029	-	-	-	-	-	3,012,074
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	901,094
Capital Outlay	2,711,410	2,500,000	68,966	450,000	13,843,172	1,213,400	140,000	862,000	-	-	-	25,466,483
Total Expenditures/Expenses	298,907	2,950,000	173,980	750,000	13,843,172	10,051,988	467,778	862,000	90,000	1,400,419	714,050	67,157,267

**Where the Money Comes From
\$68,464,179**



The Village's primary source of revenue is the Property Tax.

**Where the Money Goes
\$67,157,267**



Public Safety, including the Police and Fire, accounts for 28% of Village expenditures. Public Works provides for the construction and maintenance of Village equipment, buildings and infrastructure including streets, storm sewers and the commuter parking lot. Capital projects are significantly higher than previous years due to the construction of the new Police Station.

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Summary by Account-All Funds
Fiscal Year Ending April 30, 2012

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 11,506,246	\$ 12,715,734	\$ 13,342,322	\$ 13,342,322	\$ 12,644,737
311.02-00	Personal Prop.Replacement	94,051	83,336	85,263	82,039	82,039
311.04-00	Township Tax Levy	98,407	107,255	95,000	114,542	115,542
311.90-00	S.S.A. #3, 4, 5 & 6 Property Tax	391,205	419,537	368,847	372,925	294,036
312.01-00	Simplified Telecommunications	1,244,758	1,220,183	1,267,400	1,120,280	1,287,678
312.02-00	Natural Gas Use Tax	221,173	199,387	209,100	206,072	206,072
312.03-00	Electric Use Tax	420,328	401,794	406,322	458,234	458,234
313.01-00	Sales Tax	3,241,414	3,060,616	3,033,665	3,729,466	3,668,930
313.02-00	Use Tax	535,317	456,482	472,030	479,582	479,582
313.03-00	Home Rule Sales Tax	1,274,578	1,227,564	1,199,857	1,499,437	1,452,958
313.04-00	Real Estate Transfer Tax	196,003	167,871	192,000	192,000	195,072
313.05-00	Hotel/Motel Tax	32,711	33,614	35,321	35,886	35,886
314.01-00	Food & Beverage Tax	1,088,047	1,047,406	1,079,453	1,085,757	1,085,757
314.03-00	Motor Fuel Tax	1,022,090	988,216	920,969	1,273,786	1,273,786
315.01-00	State Income Tax	3,487,693	3,040,184	3,156,103	3,014,205	3,114,205
Total Taxes		24,854,021	25,169,179	25,863,652	27,006,533	26,394,514
321.01-00	Business Licenses	91,536	87,011	87,720	89,124	89,124
321.02-00	Liquor Licenses	48,815	37,918	50,000	50,800	50,800
321.03-00	Contractor Licenses	35,360	35,430	30,000	33,528	33,528
321.04-00	Vendor/Solicitor Licenses	835	485	695	883	883
321.06-00	Animal Licenses	1,315	1,385	1,400	1,422	1,422
321.07-00	Penalties on Licenses	14,131	9,136	11,000	11,360	11,353
321.08-00	Multi-Family Licenses	70,950	47,063	87,225	88,621	88,621
321.09-00	Single Family Rental Licenses	14,300	68,325	37,800	43,561	43,561
322.01-00	Building Permits-Cook	76,706	191,077	25,600	85,909	26,125
322.02-00	Building Permits-DuPage	52,350	135,850	50,000	84,241	50,000
322.03-00	Sign Permits	5,859	4,710	4,000	4,064	4,064
322.10-00	Wastewater Discharge	-	6,000	-	-	-
Total Licenses and Permits		412,157	624,390	385,440	493,513	399,481
323.01-00	Solid Waste Franchise Fee	108,964	111,862	115,555	117,404	117,404
323.02-00	Building Reinspect Fee	2,360	1,540	2,500	2,540	2,500
323.04-00	Plan Review-Engineering	-	-	-	-	-
323.04-01	Traffic Study Reimb	-	-	-	-	-
323.05-00	Plan Review-Comm Devel	26,050	46,715	15,000	18,288	20,000
323.07-00	Cable Franchise Fee	253,893	292,335	252,297	294,784	294,784
323.09-00	Parking Lot Meter Fees	113,176	105,790	143,750	143,750	118,793
323.10-00	Parking Lot Permit Fees	177,369	164,508	185,500	185,500	168,289
323.12-00	Ambulance Fees	390,121	452,572	400,000	447,040	530,000
323.12-01	Non-911 Ambulance Transport	-	-	-	-	92,000
323.13-00	CPR Fees	1,795	3,084	2,200	2,032	2,200
323.14-00	Vehicle Impoundment Fees	703,068	504,500	610,000	619,760	660,000
323.15-01	Impact Fees-Village Ctr Police	1,200	-	-	-	-
323.15-02	Impact Fees-Village Ctr Fire Op	1,200	-	-	-	-
323.15-03	Impact Fees-Village Ctr Village	1,500	-	-	-	-
323.15-04	Impact Fees-Village Ctr Fire Bldg	1,905	-	-	6,985	-
344.01-00	Water Sales-Cook Cty	2,122,324	2,218,577	2,494,778	2,494,778	2,500,566
344.02-00	Water Sales-DuPage Cty	2,124,045	2,258,882	2,432,246	2,492,246	2,474,146
345.01-00	Sewer Sales-Cook Cty	708,813	712,396	739,200	739,200	739,915
345.02-00	Sewer Sales-DuPage Cty	1,691,370	1,740,121	1,783,834	1,783,834	1,793,132
346.00-00	Water Penalties	172,351	169,633	179,136	179,136	186,671
347.01-00	Water Tap-On Fees-Cook	3,885	51,411	34,265	34,265	46,626
347.02-00	Water Tap-On Fees-DuPage	-	-	8,566	8,566	-
348.01-00	Sewer Tap-On Fees-Cook	4,568	51,041	33,579	33,579	45,693
348.02-00	Sewer Tap-On Fees-DuPage	-	-	8,394	-	-
349.01-00	Water Meters-Cook Cty	4,396	6,589	4,188	4,800	7,303
349.02-00	Water Meters-DuPage Cty	1,324	1,791	1,008	1,008	26
Total Charges for Services		8,615,677	8,893,347	9,445,996	9,609,495	9,800,048

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Summary by Account-All Funds
Fiscal Year Ending April 30, 2012

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources (Continued)						
351.01-00	Traffic Fines-Cook	165,369	126,457	190,000	183,388	190,000
351.02-00	Traffic Fines-DuPage	60,365	43,539	46,000	44,399	46,000
351.03-00	Ordinance Violations	288,364	197,456	300,000	304,800	304,800
351.04-00	Warning Tickets	645	610	750	953	953
351.05-00	Police False Alarm Fines	10,050	6,200	5,000	7,620	5,000
351.06-00	DUI Fines	1,157	100,251	7,850	7,976	2,850
351.07-00	Fire False Alarm Fines	4,425	4,210	3,500	5,334	7,500
351.08-00	Traffic Court Supervision	20,025	13,775	-	-	3,700
351.09-00	Fines-Red Light Cameras	-	138,345	150,000	154,838	161,000
351.10-00	Kennel Fees	-	-	1,500	1,930	1,500
Total Fines and Forfeits		550,400	630,843	704,600	711,238	723,303
361.00-00	Interest on Investments	1,747,558	1,147,446	1,305,129	1,126,486	1,105,569
362.00-00	Net Change in Fair Value	(3,618,665)	3,581,898	415,000	902,754	1,446,568
Total Investment Income		(1,871,107)	4,729,344	1,720,129	2,029,240	2,552,137
363.00-00	Printed Materials	7,867	7,720	4,500	5,486	7,000
364.00-00	Rental Income	292,893	314,518	289,372	276,806	276,806
365.70-00	Police Pension Contributions	356,257	406,544	415,287	415,287	433,412
365.71-00	Fire Pension Contributions	232,033	256,725	258,862	258,862	258,516
365.90-00	Transfer of IMRF Service	9,826	-	-	-	-
367.00-00	Drug Forfeiture	27,770	73,721	13,675	13,894	3,000
368.00-00	Declared IPBC Dividend	593,285	111,018	-	-	92,000
380.02-00	Reimb Expenditures	28,058	6,213	12,103	400,000	-
380.03-00	Reimb Exp-ILEOT Board	-	14,456	4,000	15,803	9,000
380.04-00	Reimb Exp-Property Damage	11,267	(503)	10,259	10,729	13,607
380.06-00	Reimb Exp-Police Programs	2,517	6,203	600	32,512	600
380.07-00	Reimb Exp-Fire	3,444	15,363	10,000	10,160	10,000
380.09-00	Reimb Exp-Miscellaneous	197,742	102,047	256,133	256,933	98,949
380.11-00	Reimb Exp-MFT	1,050	18,693	10,550	800	10,550
380.15-00	IL EMA Disaster Grant	24,484	1,171	2,000	2,000	2,032
380.16-00	IDOT Reimbursement	-	-	-	-	-
380.17-00	DuPage Cty Mowing Reimb	14,959	14,959	15,000	15,240	15,240
380.18-00	FEMA Grant	-	31,500	-	-	-
380.26-00	ILEAS Reimbursement	-	-	-	813	813
380.27-00	Hazardous Materials	8,118	(5,535)	5,000	5,080	5,000
380.28-00	OJP Bullet Proof Vest	3,642	-	1,500	2,540	1,500
380.30-00	CCC Printing/Outreach Grant	-	-	4,500	4,572	4,572
380.32-00	IDOT Highway Safety Grant	-	-	-	-	-
380.33-00	SAFER Grant-Federal	70,786	43,227	10,820	18,288	18,288
380.36-00	Fire Corp	-	2,529	-	418	418
380.37-00	Energy Efficiency Grant	-	53,913	-	133,635	-
380.38-00	BAB Federal Subsidy	-	-	-	106,169	284,695
380.39-00	IRMA Reserve Fund	-	-	-	-	546,386
389.03-00	Miscellaneous Income	172,281	41,035	115,976	118,908	117,256
389.05-00	Family Festival	84	-	-	-	-
389.05-01	Family Festival Vendor Fees	6,500	-	-	-	-
389.05-02	Family Festival Water and Soda Sales	4,910	-	-	-	-
389.05-03	Family Festival Wristband Sales	1,914	-	-	-	-
389.05-04	Family Festival Carnival Revenue	104,386	-	-	-	-
389.05-05	Family Festival Beer Sales	10,543	-	-	-	-
389.06-00	Fire District Transfer	-	-	-	-	-
389.07-00	Corporate Partnership Prog	9,250	-	-	-	-
389.08-00	Loan Interest-DuPage Mayors	3,110	937	800	813	813
389.09-00	Leachate Treatment Rev	312,894	332,967	332,713	332,713	338,036
389.11-00	Volume Cap Fees	-	-	-	-	-
Total Miscellaneous		2,511,870	1,849,421	1,773,650	2,438,461	2,548,489
391.01-00	Transfer from General Fund	2,701,417	3,207,762	2,655,067	2,655,067	3,225,591

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2012

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources (Continued)						
391.13-00	Transfer from SSA #3	781	-	-	-	-
391.14-00	Transfer from SSA #4	1,916	339	-	-	-
391.31-00	Transfer from Capital Projects	-	-	900,000	900,000	-
391.33-00	Transfer from TIF #3	-	500,000	269,316	273,615	273,615
391.37-00	Transfer from TIF #4	-	200,000	200,000	203,200	203,200
391.43-00	Transfer from TIF #2 Debt Service	176,000	2,174,000	-	-	-
391.50-00	Transfer from Water & Sewer	205,598	175,306	442,407	445,138	1,074,388
Total Interfund Transfers		3,085,712	6,257,407	4,466,790	4,477,020	4,776,794
392.01-00	Gain on Sale of Capital Assets	32,511	827,033	20,000	20,320	20,320
392.02-00	Loss on Sale of Capital Assets	(15,717)	(21,652)	-	-	-
392.04-00	Capital Contributions	-	-	-	-	-
393.95-00	GO Bonds	-	10,000,000	6,000,000	6,000,000	-
399.00-00	Reappropriation	-	-	15,527,129	15,191,074	21,249,093
Total Other		16,794	10,805,381	21,547,129	21,211,394	21,269,413
Total Revenues and Other Financing Sources		38,175,524	58,959,312	65,907,386	67,976,894	68,464,179

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2012

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses						
1-03	Refunds	28,552	-	90,000	-	-
1-11	Salaries-Regular	13,116,191	13,240,630	13,322,156	13,439,863	13,938,457
1-12	Salaries-Part Time	575,756	619,450	753,271	724,539	791,223
1-21	Overtime Compensation	1,107,037	1,208,998	981,008	1,164,311	1,103,368
1-22	Court Appearances	142,610	136,485	138,139	153,235	133,500
1-23	Holiday Pay	120,395	132,873	124,301	124,933	141,061
1-26	Compensation Adjustment	9,393	9,629	12,000	10,800	8,400
1-27	Language Proficiency	24,391	16,055	20,220	20,220	21,500
1-28	On-Call Premium Pay	23,580	23,716	28,556	24,810	28,706
1-29	Employee Incentive	24,544	21,214	28,055	27,735	26,950
1-30	Sick Leave Buy Back	8,849	-	-	-	-
1-41	State Retirement	700,434	675,265	715,437	707,660	800,319
1-42	Social Security	954,554	980,217	1,011,695	1,008,082	1,050,815
1-43	Police/Fire Pension	3,070,075	3,289,032	3,971,515	3,971,514	4,364,086
1-44	Employee Insurance	2,440,086	2,748,828	2,667,913	2,697,935	2,995,156
1-45	Special Pension	59,778	47,622	47,068	47,068	47,068
1-46	Unempl Compensation	21,548	32,315	40,137	40,137	29,812
1-50	OPEB	284,800	265,414	246,967	246,967	104,102
1-69	Portability Transfer	56,340	-	-	-	-
Total Personal Services		22,768,913	23,447,743	24,198,438	24,409,809	25,584,523
2-11	Office Supplies	89,300	95,212	95,307	97,816	121,539
2-13	Membership & Subscriptions	100,225	126,638	88,812	89,436	119,014
2-14	Books, Publications, Maps	19,355	15,866	12,151	12,444	17,867
2-21	Gasoline & Lube	279,991	240,038	290,925	290,948	325,675
2-22	Auto Parts & Accessories	115,979	122,713	91,500	96,000	108,000
2-23	Communication Parts	6,426	7,002	4,600	7,553	5,300
2-25	Ammunition	7,925	-	1,500	6,392	-
2-26	Bulk Chemicals	21,480	23,725	22,369	21,884	23,720
2-27	Materials & Supplies	638,797	505,442	488,707	485,447	553,533
2-28	Cleaning Supplies	25,775	28,009	23,013	23,707	34,640
2-29	Part & Access-Non Auto	54,114	53,980	46,100	51,360	49,716
2-31	Uniforms	81,427	84,127	75,050	71,647	79,450
2-33	Safety & Protective Equip	30,179	19,111	26,263	24,465	26,193
2-34	Small Tools	27,113	49,125	16,105	19,297	31,771
2-35	Evidence	3,710	3,882	5,000	5,000	5,000
2-36	Photo Supplies	1,164	2,210	2,385	2,282	1,675
2-37	Resale Merchandise	4,855	3,325	10,000	9,000	12,691
2-90	Employee Recognition	34,709	38,511	33,446	31,000	34,353
2-91	CERT Training	-	-	-	-	-
2-99	Miscellaneous Expen.	861	932	2,100	2,150	2,200
Total Commodities		1,543,385	1,419,848	1,335,333	1,347,828	1,552,337
3-11	Telephone	124,715	156,252	170,539	173,405	200,540
3-12	Postage	74,926	74,060	84,330	84,000	84,920
3-13	Electricity	273,927	267,950	281,022	246,433	281,022
3-14	Natural Gas	26,421	16,442	28,915	26,316	39,915
3-15	Street Lighting	72,258	68,198	75,245	75,245	75,245
3-16	Property Taxes	-	26,673	55,000	55,000	-
3-21	Liability Insurance Program	852,242	662,826	1,091,938	1,091,446	975,832
3-31	M & R- Auto Equipment	55,990	53,863	47,000	53,000	47,500
3-32	M & R- Office Equipment	3,696	4,823	7,267	7,117	9,475
3-33	M & R- Comm Equipment	2,283	1,463	3,510	3,298	3,510
3-34	M & R- Buildings	77,907	106,829	59,300	65,433	88,850
3-35	M & R- Streets & Bridges	648,973	635,850	591,510	652,309	581,281
3-36	Maintenance Agreements	282,168	256,533	285,488	293,470	362,893
3-37	M & R- Other Equipment	12,317	17,628	26,535	23,744	32,435
3-38	M & R-Forestry	78,740	78,612	96,300	96,000	104,300

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2012

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses (Continued)						
3-39	M & R-Accident Claims	-	-	10,000	1,980	10,000
3-41	M & R- Sewage Treat Plant	34,775	31,413	51,000	58,295	71,000
3-42	M & R- Sewer Lines	25,589	12,646	12,000	12,000	12,000
3-43	M & R- Wells	1,804	1,020	253,500	241,400	127,500
3-44	M & R- Water Mains	4,030	5,913	10,500	7,000	10,500
3-45	M & R- Water Tanks	2,770	11,270	342,500	217,670	10,500
3-46	M & R- Water Meters	371	228	2,000	1,000	2,000
3-51	Equipment Rentals	828,707	863,905	936,909	938,584	859,848
3-52	Vehicle Maint & Replace	626,875	647,428	367,889	599,308	284,120
3-53	Furniture Replacement	25,000	25,000	20,000	20,000	20,000
3-54	iSeries Computer	-	-	-	-	-
3-55	Real Property Rental	775	775	800	775	800
3-56	Fence Escrow	33,153	35,464	37,837	37,837	37,837
3-61	Consulting Services	269,885	302,180	348,500	339,875	1,223,209
3-62	Legal Services	288,278	323,637	377,850	325,255	406,424
3-63	Auditing Services	27,773	28,508	30,350	30,350	30,350
3-64	Engineering Services	170,495	230,470	210,500	179,219	332,100
3-65	Medical Examinations	29,458	19,458	29,962	27,683	34,323
3-66	Investment Expense	36,680	36,127	43,200	43,200	42,811
3-67	Legal Publications	14,539	10,978	19,000	11,000	21,000
3-68	Uniform Rentals	1,965	2,408	2,500	2,539	2,600
3-69	Testing Services	31,964	22,067	21,845	21,646	26,599
3-70	Binding & Printing	64,432	51,587	72,738	70,847	66,334
3-71	Schools, Conf, Meetings	161,804	189,776	205,798	204,868	218,289
3-72	Transportation	22,738	24,596	34,165	33,491	35,801
3-73	Elected Officials Initiative	-	-	-	-	15,050
3-78	Fire Corp	-	743	3,231	5,031	3,760
3-79	TIF Redevelopment Agreements	146,319	197,106	354,175	354,175	-
3-82	JAWA-Fixed Cost	635,864	592,341	600,000	511,920	552,873
3-83	Shelter Inc	3,000	3,000	3,000	3,000	3,000
3-85	Miscellaneous Programs	-	2,600	15,000	15,000	15,000
3-86	Court Supervision	-	-	-	-	-
3-87	PACE Bus Service	5,732	17,717	24,000	24,000	24,000
3-88	Pk Dist Youth Programs	2,575	3,996	4,000	4,000	4,000
3-89	IEPA Discharge Fee	18,500	18,500	18,500	18,500	18,500
3-91	Special Events	226,968	26,858	48,650	43,650	50,196
3-92	Drug Forfeiture	27,770	87,495	13,675	13,675	3,000
3-93	Depreciation	1,204,862	1,204,459	837,856	821,704	837,856
3-94	DUI Expen.	1,157	100,251	7,850	7,850	2,850
3-95	WAYS	2,000	2,000	2,000	2,000	2,000
3-96	Collection Service	-	538	800	800	800
3-97	JAWA-Operating Costs	1,841,646	2,075,752	2,282,893	2,301,683	2,282,893
3-98	Contingency	118,200	10,000	10,000	10,000	10,000
3-99	Miscellaneous Expen.	62,597	45,463	68,965	69,474	41,315
Total Contractual Services		9,587,613	9,693,675	10,639,837	10,578,500	10,640,756
Total Operating Expenditures		33,899,911	34,561,266	36,173,608	36,336,137	37,777,616
11-03	Installment Note Payment	2,515	222	-	-	420,000
11-04	Interest-2004 GO Bonds	278,474	278,474	278,474	278,474	278,474
11-09	Principal-S.S.A.#2 1997 Issue	300,000	300,000	-	-	-
11-10	Interest-S.S.A.#2 1997 Issue	39,000	19,500	-	-	-
11-15	Principal-T.I.F.#2 1989 Issue	1,700,000	1,650,000	-	-	-
11-16	Interest-T.I.F.#2 1989 Issue	169,343	76,457	-	-	-
11-18	Principal-IEPA Loan	-	-	296,901	194,134	305,140
11-21	Interest-IEPA Loan	81,852	74,024	67,125	46,649	58,889
11-25	Principal-2001 Issue	385,000	400,000	435,000	435,000	435,000
11-26	Interest-2001 Issue	67,268	51,675	18,054	35,275	18,054
11-27	Interest-2002 Issue	79,425	61,875	23,100	43,575	23,100
11-28	Principal-2002 Issue	585,000	610,000	660,000	660,000	660,000

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account-All Funds
 Fiscal Year Ending April 30, 2012

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses (Continued)						
11-30	Interest-2010 GO Bonds	-	-	492,959	492,959	813,417
Total Debt Service		3,687,877	3,522,227	2,271,613	2,186,066	3,012,074
12-01	Transfer to General Fund	2,697	700,339	469,316	469,316	43,464
12-31	Transfer to Gen Cap Projects	563,470	453,444	670,505	624,937	857,630
12-32	Transfer to TIF #2	-	2,000,000	-	-	-
12-37	Transfer to TIF #4	-	-	-	-	-
12-39	Transfer to Municipal Building	200,000	600,000	900,000	900,000	-
12-44	Transfer to SSA #2 D/S Fund	176,000	174,000	-	-	-
Total Interfund Transfers		942,167	3,927,783	2,039,821	1,994,253	901,094
13-11	Land	967,532	-	500,000	762,798	1,300,000
13-21	Buildings	148,281	246,526	14,645,000	5,346,828	13,948,172
13-22	Impr Other Than Buildings	1,481,458	1,159,660	6,507,658	5,441,149	7,055,911
13-31	Office Equipment	185,309	105,382	158,880	158,880	777,635
13-32	Office Furniture & Fixtures	120,114	23,545	20,000	20,000	-
13-41	Automobiles	-	-	266,600	220,000	149,000
13-42	Trucks	42,762	-	340,500	352,000	527,000
13-43	Other Equipment	54,314	60,050	446,625	421,125	691,265
13-61	Sewage Treatment Plant	1,455	32,755	180,000	185,656	300,000
13-62	Sewer Lines	97,221	141,924	155,000	155,000	160,000
13-72	Water Mains	13,537	218,473	420,000	217,940	557,500
Total Capital Outlay		3,111,983	1,988,315	23,640,263	13,281,376	25,466,483
14-01	Bond Discount	-	80,000	-	-	-
Total Other Expenditures		7,742,027	9,518,325	27,951,697	17,461,695	29,379,651
Total Expenditures and Other Financing Uses		41,641,938	44,079,591	64,125,305	53,797,832	67,157,267

VILLAGE OF HANOVER PARK, ILLINOIS
 Statement of Revenues, Expenditures and
 Changes in Fund Balance/Unrestricted Net Assets (Estimated)
 Fiscal Year Ending April 30, 2012

	Special Revenue Funds			Debt Service Funds			Capital Projects Funds					
	General	Road & Bridge	Motor Fuel Tax	2001 GO Bonds	TIF Debt Service	SSA Debt Service	2002 GO Bonds	2004 GO Bonds	2010 GO Bonds	SSA#3	SSA#4	SSA#6
Total Revenues	\$ 25,498,295	\$ 260,000	\$ 2,651,613	\$ 461,319	\$ -	\$ 127	\$ 684,000	\$ 699,474	\$ 515,715	\$ 23,175	\$ 30,600	\$ 79,792
Reappropriation	\$ -	\$ (127,701)	\$ (1,345,344)	\$ -	\$ -	\$ -	\$ (315,238)	\$ (898)	\$ (180,288)	\$ (5,389)	\$ (7,966)	\$ -
Revenues less Reappropriation	\$ 25,498,295	\$ 132,299	\$ 1,306,269	\$ 461,319	\$ -	\$ 127	\$ 368,762	\$ 698,576	\$ 335,427	\$ 17,786	\$ 22,634	\$ 79,792
Total Expenditures	\$ 25,498,295	\$ 260,600	\$ 2,651,613	\$ 453,654	\$ -	\$ -	\$ 684,000	\$ 699,474	\$ 515,710	\$ 21,925	\$ 30,600	\$ 79,752
Excess Rev Over Exp	\$ -	\$ (128,301)	\$ (1,345,344)	\$ 7,665	\$ -	\$ 127	\$ (315,238)	\$ (898)	\$ (180,283)	\$ (4,139)	\$ (7,966)	\$ 40
Beginning Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2011	\$ 8,664,635	\$ 880,659	\$ 3,733,646	\$ 594,215	\$ 1,310,369	\$ 13	\$ 370,580	\$ 360,374	\$ 66,855	\$ 60,581	\$ 39,941	\$ -
Ending Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2012	\$ 8,664,635	\$ 752,358	\$ 2,388,302	\$ 601,880	\$ 1,310,369	\$ 140	\$ 55,342	\$ 359,476	\$ (113,428)	\$ 56,442	\$ 31,975	\$ 40
Percentage of FY 2012 Expenditures	<u>34.0%</u>											

Fund Balance applies to General, Special Revenue, Debt Service and Capital Projects Funds.

General Fund

The General Fund fund balance is expected to remain constant at \$8,664,635 at the end of Fiscal Year 2012. The Village of Hanover Park's fiscal policy requires a General Fund reserve level of not less than 25% of anticipated expenditures. The estimated April 30, 2012 fund balance will be at 44.5% of anticipated 2012 expenditures. Due to the uncertainty with the budget of the State of Illinois and the stated intention of the Governor to reduce our State Income Tax allocation by 30%, the Village Board has decided to present a budget with a surplus. The revenues and expenditures of this fund will be monitored to ensure maintenance of sufficient fund reserves and compliance with Village Board policy.

Special Revenue Funds

The fund balances in the Road and Bridge and Motor Fuel Tax Funds both decreased due to the final payment for the Lake Street Construction Project and the \$600,000 in street resurfacing projects.

Debt Service Funds

The Debt Service Funds are expected to remain relatively stable. The TIF Debt Service and SSA Debt Service debt has been paid off and the funds should be closed during FY 2011. The remaining balance of the TIF Debt Service Fund will be transferred to the TIF #2 Capital Projects Fund after all expenditures have been paid. The budgeted negative fund balance within the 2002 GO Bonds will have to be addressed during FY 2012. The decline in Real Estate Transfer Tax revenues may have to be made up by a budgeted increase in sales tax revenue or an advance from the General Fund.

VILLAGE OF HANOVER PARK, ILLINOIS
 Statement of Revenues, Expenditures and
 Changes in Fund Balance/Unrestricted Net Assets (Estimated)
 Fiscal Year Ending April 30, 2012

	Capital Projects Funds				Enterprise Funds				Internal Service Funds				Trust and Agency Funds	
	General Capital Projects	TIF#2	TIF#3	SSA #5	TIF #4	Municipal Building	Water & Sewer	Commuter Lot	Central Equipment	Employee Benefits	Police Pension	Fire Pension		
Total Revenues	\$ 1,582,100	\$ 3,076,000	\$ 2,950,000	\$ 174,386	\$ 750,000	\$ 13,868,572	\$ 8,196,833	\$ 467,778	\$ 862,000	\$ 92,000	\$ 3,396,720	\$ 1,844,774		
Reappropriation	\$ -	\$ (2,422,546)	\$ (2,006,861)	\$ -	\$ (394,298)	\$ (13,843,172)	\$ -	\$ (179,680)	\$ (600,000)	\$ -	\$ -	\$ -		
Revenues less Reappropriation	\$ 1,582,100	\$ 653,454	\$ 943,139	\$ 174,386	\$ 355,702	\$ 25,400	\$ 8,196,833	\$ 288,098	\$ 262,000	\$ 92,000	\$ 3,396,720	\$ 1,844,774		
Expenditures	\$ 1,582,100	\$ 3,076,000	\$ 2,950,000	\$ 173,980	\$ 750,000	\$ 13,843,172	\$ 10,051,988	\$ 467,778	\$ 862,000	\$ 90,000	\$ 1,400,419	\$ 714,050		
Less: Capital Outlay/Debt Principal	\$ -	\$ (2,711,410)	\$ (2,500,000)	\$ (68,966)	\$ (450,000)	\$ (13,843,172)	\$ (1,213,400)	\$ (140,000)	\$ (862,000)	\$ -	\$ -	\$ -		
Total Expenditures/Expenses	\$ 1,582,100	\$ 364,590	\$ 450,000	\$ 105,014	\$ 300,000	\$ -	\$ 8,838,588	\$ 327,778	\$ -	\$ 90,000	\$ 1,400,419	\$ 714,050		
Excess Rev Over Exp	\$ -	\$ 288,864	\$ 493,139	\$ 69,372	\$ 55,702	\$ 25,400	\$ (641,755)	\$ (39,680)	\$ 262,000	\$ 2,000	\$ 1,996,301	\$ 1,130,724		
Beginning Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2011	\$ 215,023	\$ 1,610,880	\$ 2,472,061	\$ 490,129	\$ 340,190	\$ 11,269,015	\$ 4,485,755	\$ 81,496	\$ 4,304,845	\$ -	\$ 20,276,823	\$ 11,218,829		
Ending Fund Balance/Unrestricted Net Assets (Estimated) - April 30, 2012	\$ 215,023	\$ 1,899,744	\$ 2,965,200	\$ 559,501	\$ 395,892	\$ 11,294,415	\$ 3,844,000	\$ 41,816	\$ 4,566,845	\$ 2,000	\$ 22,273,124	\$ 12,349,553		

Percentage of FY 2012 Expenses

38.2%
 8.9%

Fund Balance applies to Capital Projects Funds. Unrestricted Net Assets applies to Enterprise, Internal Service and Trust and Agency Funds.

Capital Projects Funds

The General Capital Projects Fund reserves decline due to the transfer to the Municipal Building Fund for the construction of the new Police Station. The Municipal Building Fund declines due to expenditures for the actual construction of the Police Station and the use of Bond Proceeds received in FY 2010. The TIF #3 and TIF #4 funds both have transfers to the General Fund budgeted in FY 2011 to pay down Advances made in previous years by the General Fund to establish these funds. TIF #2 has significant capital improvements budgeted for Fiscal Year 2011. The new SSA #6 will utilize funds advanced by the General Fund to pay for improvements within the Special Service Area.

Enterprise Funds

The Water and Sewer Fund unrestricted net assets is expected to decrease \$641,755 from the beginning unrestricted net assets. A rate study was conducted during Fiscal Year 2008. A rate increase was approved for Fiscal Years 2009-2012, however the fund continues to see a decrease in the use of water, either due to water conservation or vacant homes due to foreclosure. The Commuter Parking Lot Fund unrestricted net assets is expected to decrease by \$39,680.

Trust and Agency Funds

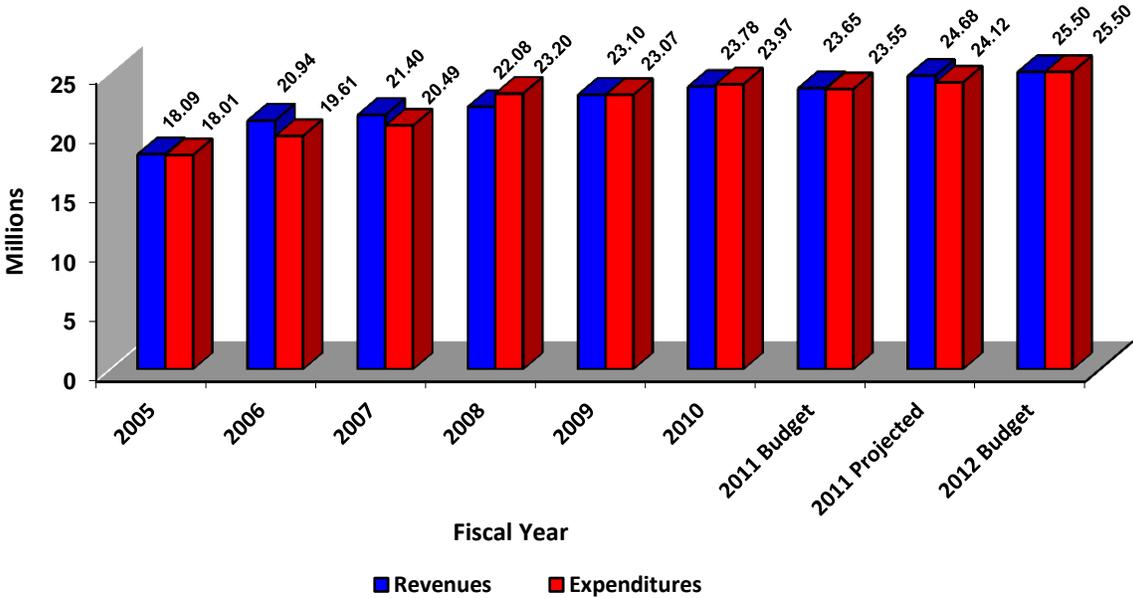
The Police and Fire Pension Funds seek to increase their fund reserves each year to cover future pension liabilities.

GENERAL FUND

The General Fund accounts for resources traditionally associated with the Village's operations, which are not required legally or by sound financial management to be accounted for in another fund. The Village's General Fund is categorized into functional areas as follows:

- Village Board, Village Clerk, Committees and Commissions
- Administrative Services
- Finance Department
- Public Works Department
- Fire Department
- Police Department
- Community Development

General Fund Revenues and Expenditures

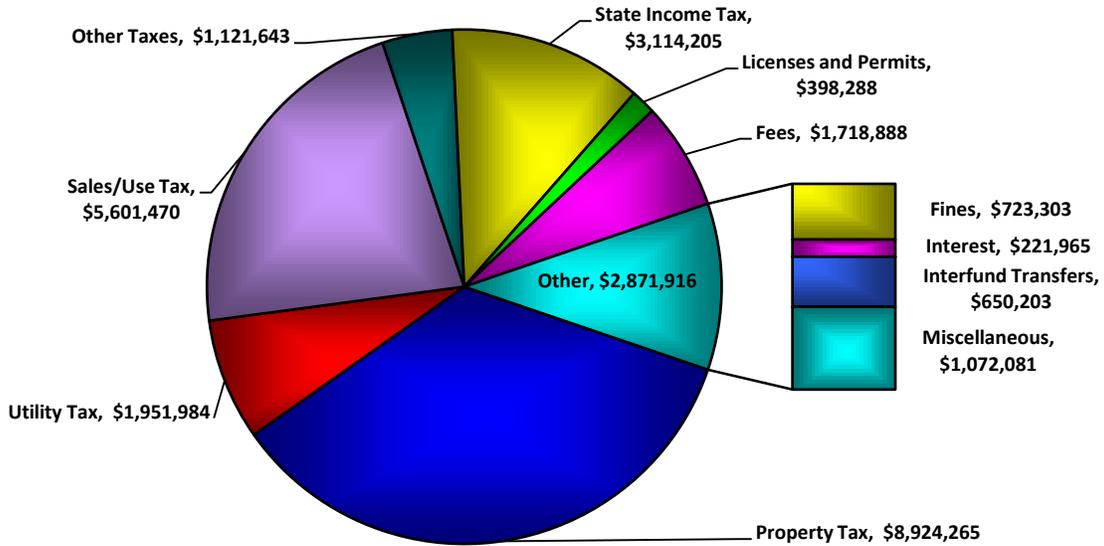


Fiscal Years 2005 – 2010: Actual Revenues and Expenditures

Total General Fund budgeted revenues are up 7.8% from Fiscal Year 2011. This is primarily due to a increase in state and local tax revenues including State Income Tax, Sales Tax and Home Rule Sales Tax. Expenditures have been controlled to ensure that recurring revenues cover operating expenditures.

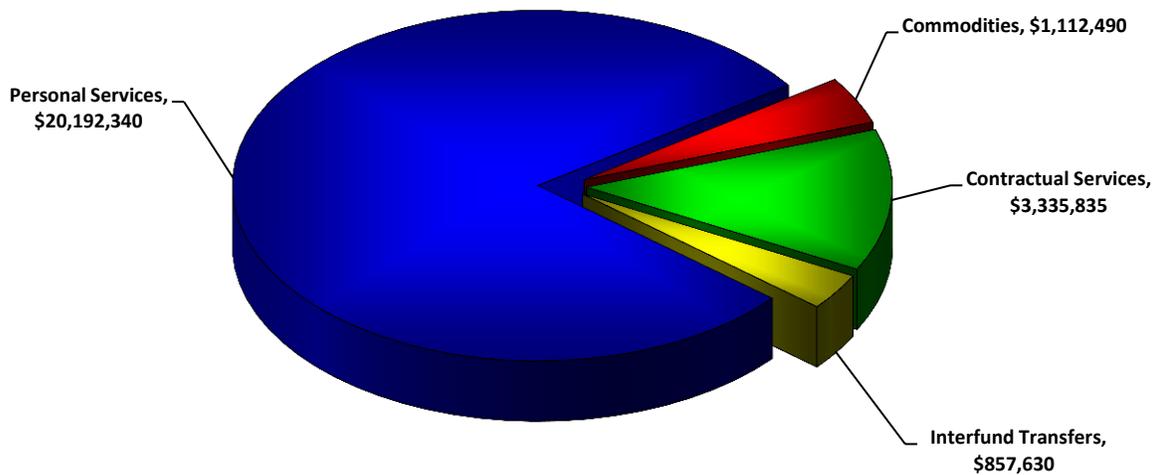
GENERAL FUND Fiscal Year 2012 Budget

Revenues by Category



Property tax revenue is the largest revenue source in the General Fund. Property tax revenues have not been increased in 2012. Overall budgeted revenues increased by 7.7%.

Expenditures by Category



Personal Services account for 80% of the General Fund budget. Fiscal Year 2012 budgeted Personal Services expenditures increase 7.4% over the Fiscal Year 2011 budget due to an increase in medical premiums, salary adjustments, and the increase in the costs of police and fire pensions. Overall the General Fund expenditures increased by \$1,943,345 or 8.2%.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 7,831,484	\$ 8,092,109	\$ 8,844,268	\$ 8,844,268	\$ 8,844,268
311.02-00	Personal Prop Replacement	91,349	80,858	83,763	79,997	79,997
312.01-00	Simp Telecommunications	1,244,758	1,220,183	1,267,400	1,120,280	1,287,678
312.02-00	Natural Gas Tax	221,173	199,387	209,100	206,072	206,072
312.03-00	Electric Tax	420,328	401,794	406,322	458,234	458,234
313.01-00	Sales Tax	3,241,414	3,060,616	3,033,665	3,729,466	3,668,930
313.02-00	Use Tax	535,317	456,482	472,030	479,582	479,582
313.03-00	Home Rule Sales Tax	1,274,578	1,227,564	1,199,857	1,499,437	1,452,958
313.04-00	Real Estate Transfer Tax	-	-	-	-	-
313.05-00	Hotel/Motel Tax	32,711	33,614	35,321	35,886	35,886
314.01-00	Food & Beverage Tax	1,088,047	1,047,406	1,079,453	1,085,757	1,085,757
315.01-00	State Income Tax	3,487,693	3,040,184	3,156,103	3,014,205	3,114,205
Total Taxes		19,468,852	18,860,197	19,787,282	20,553,184	20,713,567
321.01-00	Business Licenses	91,536	87,011	87,720	89,124	89,124
321.02-00	Liquor Licenses	48,815	37,918	50,000	50,800	50,800
321.03-00	Contractor Licenses	35,360	35,430	30,000	33,528	33,528
321.04-00	Vendor/Solicitor Licenses	835	485	695	883	883
321.06-00	Animal Licenses	1,315	1,385	1,400	1,422	1,422
321.07-00	Penalties on Licenses	13,297	7,902	10,000	10,160	10,160
321.08-00	Multi-Family Licenses	70,950	47,063	87,225	88,621	88,621
321.09-00	Single Family Rental Licenses	14,300	68,325	37,800	43,561	43,561
322.01-00	Building Permits-Cook	76,706	191,077	25,600	85,909	26,125
322.02-00	Building Permits-DuPage	52,350	135,850	50,000	84,241	50,000
322.03-00	Sign Permits	5,859	4,710	4,000	4,064	4,064
Total Licenses and Permits		411,323	617,156	384,440	492,313	398,288
323.01-00	Solid Waste Franchise Fee	108,964	111,862	115,555	117,404	117,404
323.02-00	Building Reinspect Fee	2,360	1,540	2,500	2,540	2,500
323.03-00	Inspection Fees-Misc	100	-	-	-	-
323.04-00	Plan Review-Engineering	-	-	-	-	-
323.04-01	Traffic Study Reimbursement	-	-	-	-	-
323.05-00	Plan Review-Comm Devel	26,050	46,715	15,000	18,288	20,000
323.07-00	Cable Franchise Fee	253,893	292,335	252,297	294,784	294,784
323.12-00	Ambulance Fees	390,121	452,572	400,000	447,040	530,000
323.12-01	Non-911 Ambulance Fees	-	-	-	-	92,000
323.13-00	CPR Fees	1,795	3,084	2,200	2,032	2,200
323.14-00	Vehicle Impoundment Fees	703,068	504,500	610,000	619,760	660,000
323.15-01	Impact Fees - Police	1,200	-	-	-	-
323.15-02	Impact Fees - Fire	1,200	-	-	-	-
323.15-03	Impact Fees - Village	1,500	-	-	-	-
Total Charges for Services		1,490,251	1,412,608	1,397,552	1,501,848	1,718,888
351.01-00	Traffic Fines-Cook	165,369	126,457	190,000	183,388	190,000
351.02-00	Traffic Fines-DuPage	60,365	43,539	46,000	44,399	46,000
351.03-00	Ordinance Violations	288,364	197,456	300,000	304,800	304,800
351.04-00	Warning Tickets	645	610	750	953	953
351.05-00	Police False Alarm Fines	10,050	6,200	5,000	7,620	5,000
351.06-00	DUI Fines	1,157	100,251	7,850	7,976	2,850
351.07-00	Fire False Alarm Fines	4,425	4,210	3,500	5,334	7,500
351.08-00	Traffic Court Supervision	20,025	13,775	-	-	3,700
351.09-00	Fines-Red Light Cameras	-	138,345	150,000	154,838	161,000
351.10-00	Kennel Fees	-	-	1,500	1,930	1,500
Total Fines and Forfeits		550,400	630,843	704,600	711,238	723,303

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources (Continued)						
361.00-00	Interest on Investments	239,286	129,896	200,000	200,000	221,965
362.00-00	Net Change in Fair Value	16,889	16,542	-	-	-
Total Investment Income		256,175	146,438	200,000	200,000	221,965
363.00-00	Printed Materials	7,867	7,720	4,500	5,486	7,000
364.00-00	Rental Income	214,893	222,018	289,372	276,806	276,806
367.00-00	Drug Forfeiture	27,770	73,721	13,675	13,894	3,000
380.03-00	Reimb Exp-ILEOT Board	-	14,456	4,000	15,803	9,000
380.04-00	Reimb Exp-Property Damage	3,995	(3,676)	7,071	5,029	5,029
380.06-00	Reimb Exp-Police Programs	2,517	6,203	600	32,512	600
380.07-00	Reimb Exp-Fire	3,444	15,363	10,000	10,160	10,000
380.09-00	Reimb Exp-Miscellaneous	101,333	46,825	50,000	50,800	50,800
380.13-00	Law Enforcement Block Grant	-	-	-	-	-
380.15-00	IL EMA Disaster Grant	24,484	1,171	2,000	2,000	2,032
380.17-00	DuPage Cty Mowing Reimb	14,959	14,959	15,000	15,240	15,240
380.18-00	FEMA Grant	-	-	-	-	-
380.26-00	ILEAS Reimbursement	-	-	-	813	813
380.27-00	Hazardous Materials	8,118	(5,535)	5,000	5,080	5,000
380.28-00	OJP Bullet Proof Vest Grant	3,642	-	1,500	2,540	1,500
380.30-00	CCC Printing/Outreach Grant	-	-	4,500	4,572	4,572
380.32-00	IDOT Highway Safety Grant	-	-	-	-	-
380.33-00	SAFER Grant	70,786	43,227	10,820	18,288	18,288
380.35-00	IDOT in Car Printer Grant	-	-	-	-	-
380.36-00	Fire Corp	-	2,529	-	418	418
380.36-39	IRMA Reserve Fund	-	-	-	-	546,386
389.03-00	Miscellaneous Income	135,533	11,543	92,976	94,464	94,464
389.05-00	Family Festival	84	-	-	-	-
389.05-01	Vendor Fees	6,500	-	-	-	-
389.05-02	Water and Soda Sales	4,910	-	-	-	-
389.05-03	Wristband Sales	1,914	-	-	-	-
389.05-04	Carnival Revenue	104,386	-	-	-	-
389.05-05	Beer Sales	10,543	-	-	-	-
389.06-00	Fire District Transfer	-	-	-	-	-
389.07-00	Corporate Partnership Prog	9,250	-	-	-	-
389.08-00	Loan Repay- DuPage M&M	3,110	937	800	813	813
389.10-00	Sister Cities Committee	-	-	-	-	-
389.11-00	Volume Cap Fees	-	-	-	-	-
Total Miscellaneous		760,038	451,461	511,814	554,718	1,051,761
391.13-00	Trans from SSA #3	781	-	-	-	-
391.14-00	Trans from SSA #4	1,916	339	-	-	-
391.31-00	General Capital Projects	-	-	-	-	-
391.33-00	Transfer from TIF #3	-	500,000	269,316	273,615	273,615
391.37-00	Transfer from TIF #4	-	200,000	200,000	203,200	203,200
391.43-00	From TIF #2 DS	-	-	-	-	-
391.50-00	Water and Sewer Fund	158,279	164,032	170,657	173,388	173,388
Total Interfund Transfers		160,976	864,371	639,973	650,203	650,203
392.01-00	Gain/Sale of Capital Assets	-	796,400	20,000	20,320	20,320
399.00-00	Reappropriation	-	-	-	-	-
Total Other		-	796,400	20,000	20,320	20,320
Total Revenues and Other Financing Sources		\$ 23,098,015	\$ 23,779,474	\$ 23,645,661	\$ 24,683,824	\$ 25,498,295

VILLAGE OF HANOVER PARK, ILLINOIS
Budget Summary by Account
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses						
1-11	Salaries-Regular	\$ 11,065,788	\$ 11,178,212	\$ 11,274,405	\$ 11,383,839	\$ 11,866,622
1-12	Salaries-Part Time	537,932	580,018	710,054	686,238	740,685
1-21	Overtime Compensation	998,438	1,079,063	854,052	999,746	904,742
1-22	Court Appearances	142,610	136,485	138,139	153,235	133,500
1-23	Holiday Pay	120,395	132,873	124,301	124,933	141,061
1-26	Compensation Adjustment	9,393	9,629	12,000	10,800	8,400
1-27	Language Proficiency	17,675	14,975	19,220	19,220	20,500
1-28	On-Call Premium Pay	2,855	3,761	5,174	1,983	5,474
1-29	Employee Incentive	24,544	21,214	28,055	27,735	26,950
1-30	Sick Leave Buy Back	8,849	-	-	-	-
1-41	State Retirement	491,172	464,262	478,542	474,255	539,825
1-42	Social Security	789,891	811,336	839,940	833,152	874,688
1-43	Police/Fire Pension	1,458,517	1,621,732	2,001,243	2,001,242	2,367,961
1-44	Employee Insurance	2,050,428	2,303,166	2,247,031	2,268,097	2,498,044
1-45	Special Pension	52,470	39,880	39,108	39,108	39,108
1-46	Unempl Compensation	18,316	27,468	35,105	35,105	24,780
Total Personal Services		17,789,273	18,424,074	18,806,369	19,058,688	20,192,340
2-11	Office Supplies	84,777	91,489	90,520	93,233	116,745
2-13	Memberships/ Subscriptions	86,978	112,338	74,782	74,556	103,551
2-14	Books/Publications/Maps	18,608	15,405	11,431	11,759	17,147
2-21	Gasoline & Lube	237,306	205,081	247,150	252,212	279,675
2-22	Auto Parts & Accessories	115,979	122,713	91,500	96,000	108,000
2-23	Communication Parts	6,426	7,002	4,600	7,553	5,300
2-25	Ammunition	7,925	-	1,500	6,392	-
2-26	Bulk Chemicals	3,857	5,441	4,400	4,400	6,000
2-27	Materials & Supplies	179,748	227,672	185,257	185,997	239,822
2-28	Cleaning Supplies	22,355	25,750	19,850	20,500	31,455
2-29	Part & Access-Non Auto	54,072	49,011	39,000	44,300	42,616
2-31	Uniforms	77,023	78,654	68,550	65,771	72,950
2-33	Safety & Protective Equip	18,517	14,550	16,505	14,710	16,880
2-34	Small Tools	24,707	47,150	13,605	17,497	29,271
2-35	Evidence	3,710	3,882	5,000	5,000	5,000
2-36	Photo Supplies	1,164	2,210	2,275	2,250	1,575
2-90	Employee Recognition	34,709	38,511	33,446	31,000	34,353
2-91	CERT Training	-	-	-	-	-
2-99	Miscellaneous Expense	861	932	2,050	2,150	2,150
Total Commodities		978,722	1,047,791	911,421	935,280	1,112,490
3-11	Telephone	83,355	115,230	120,009	128,827	150,010
3-12	Postage	46,423	38,354	48,540	46,789	47,480
3-14	Natural Gas	11,659	4,567	12,300	12,300	23,300
3-21	Liability Insurance Program	588,331	458,098	744,042	744,042	627,936
3-31	M & R- Auto Equipment	55,990	53,863	47,000	53,000	47,500
3-32	M & R- Office Equipment	3,696	4,823	7,217	7,092	9,425
3-33	M & R- Comm Equipment	2,283	1,463	3,200	3,063	3,200
3-34	M & R- Buildings	56,560	83,852	40,050	47,500	60,000
3-35	M & R- Streets & Bridges	317,605	313,368	295,810	349,962	281,631
3-36	Maintenance Agreements	196,089	182,137	204,708	215,143	275,048
3-37	M & R- Other Equipment	6,420	13,631	16,275	15,858	14,175
3-38	Maintenance-Forestry	78,740	78,612	96,300	96,000	104,300

Expenditures and Other Financing Uses (continued)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2012

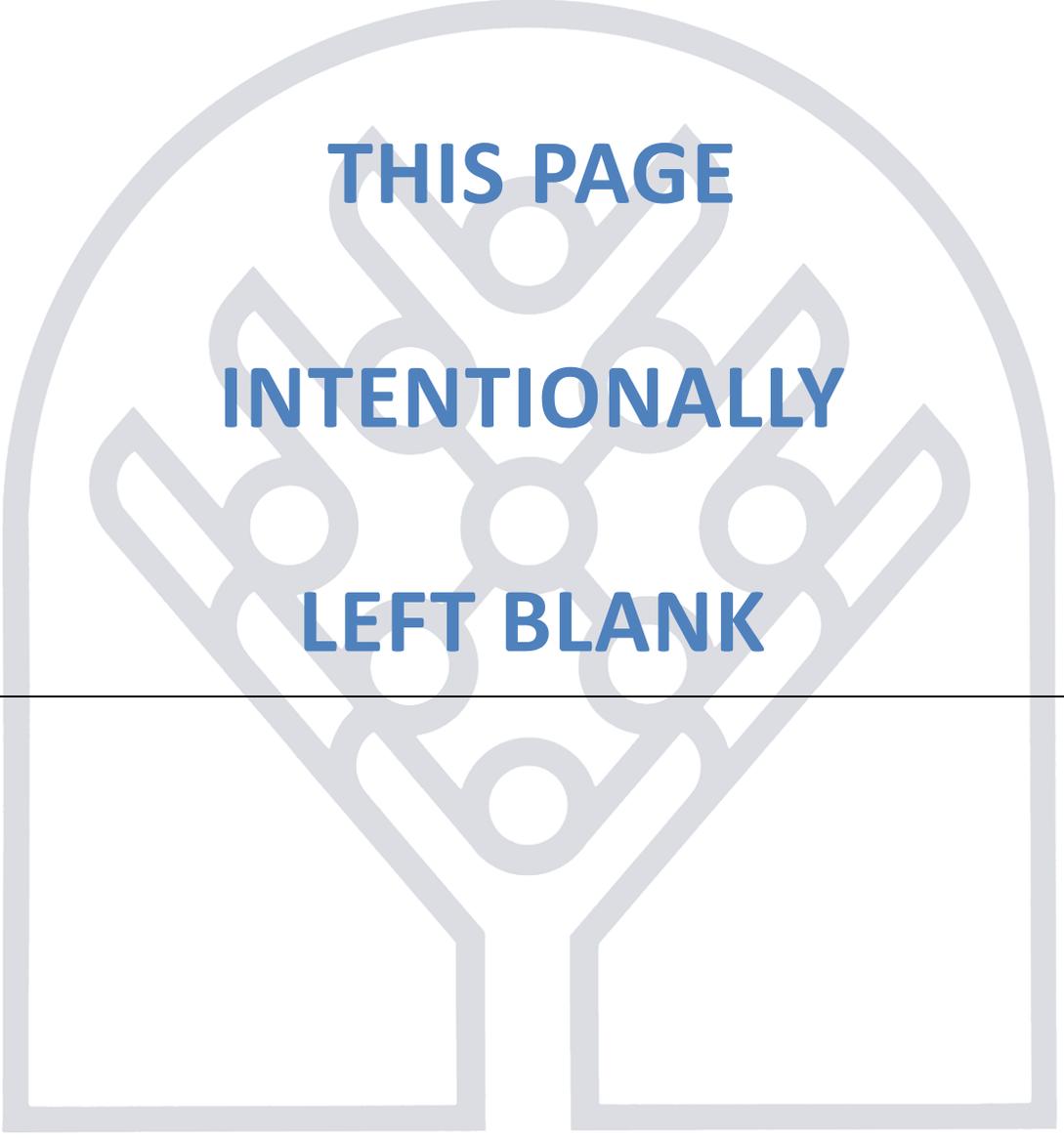
Fund 001 - General Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
3-39	M & R- Accident Claims	-	-	10,000	1,980	10,000
3-51	Equipment Rentals	545,418	569,003	631,074	632,774	657,777
3-52	Vehicle Maint & Replace	468,596	483,396	-	231,419	46,120
3-53	Furn & Equipment Replace	25,000	25,000	20,000	20,000	20,000
3-54	AS/400 Computer	-	-	-	-	-
3-56	Fence Escrow	33,153	35,464	37,837	37,837	37,837
3-61	Consulting Services	180,030	151,472	136,300	127,675	166,631
3-62	Legal Services	193,518	284,564	278,350	278,350	240,300
3-63	Auditing Services	18,312	18,802	20,200	20,200	20,200
3-64	Engineering Services	2,300	2,875	2,500	200	2,500
3-65	Medical Examinations	23,024	19,008	24,162	22,033	34,023
3-67	Legal Publications	14,539	10,978	19,000	11,000	21,000
3-68	Uniform Rentals	1,965	2,408	2,500	2,539	2,600
3-69	Testing Services	1,270	576	1,300	1,200	1,300
3-70	Binding & Printing	50,052	24,987	48,150	47,850	41,746
3-71	Schools/Conf/Meetings	156,351	182,780	192,648	194,058	205,139
3-72	Transportation	22,703	24,522	33,105	32,816	34,736
3-73	Elected Officials Initiative	-	-	-	-	15,050
3-78	Fire Corp	-	743	3,231	5,031	3,760
3-83	Shelter Inc	3,000	3,000	3,000	3,000	3,000
3-85	Miscellaneous Programs	-	2,600	15,000	15,000	15,000
3-86	Court Supervision Expense	-	-	-	-	-
3-87	PACE Bus Service	5,732	17,717	24,000	24,000	24,000
3-88	Pk Dist Youth Programs	2,575	3,996	4,000	4,000	4,000
3-89	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000
3-90	Local Law Enf Block Grant	-	-	-	-	-
3-91	Special Events	226,968	26,858	48,650	43,650	50,196
3-92	Drug Forfeiture	27,770	87,495	13,675	13,675	3,000
3-94	DUI Expense	1,157	100,251	7,850	7,850	2,850
3-95	WAYS	2,000	2,000	2,000	2,000	2,000
3-96	Collection Service	-	-	300	300	300
3-98	Contingency	118,200	10,000	10,000	10,000	10,000
3-99	Miscellaneous Expense	14,657	13,461	15,890	16,500	15,765
Total Contractual Services		3,586,441	3,452,954	3,241,173	3,527,513	3,335,835
Total Operating Expenditures		22,354,436	22,924,819	22,958,963	23,521,481	24,640,665
12-31	Transfer to Gen Capital	516,151	442,170	595,987	595,987	857,630
12-37	Transfer to T.I.F.#4	-	-	-	-	-
12-39	Transfer to Municipal Building	200,000	600,000	-	-	-
Total Interfund Transfers		716,151	1,042,170	595,987	595,987	857,630
Total Other Expenditures		716,151	1,042,170	595,987	595,987	857,630
Total Expenditures and Other Financing Uses		\$ 23,070,587	\$ 23,966,989	\$ 23,554,950	\$ 24,117,468	\$ 25,498,295

VILLAGE OF HANOVER PARK, ILLINOIS
Expenditure Budget Summary by Department
Fiscal Year Ending April 30, 2012

Fund 001- General Fund

Cost Center	Description	2008-2009 Actual	2009-2010 Actual	2009-2010 Budget	2010-2011 Projected	2011-2012 Request
110	President and Board of Trustees	\$ 81,854	\$ 172,951	\$ 94,594	\$ 85,418	\$ 104,148
120	Village Clerk	105,989	75,760	92,887	92,377	101,613
125	Village Collector	-	55,364	62,588	62,588	69,974
135	Environmental & Utility Committee	1,337	874	4,200	3,865	5,500
160	CI & D Committee	2,821	4,932	5,166	5,166	5,166
165	Sister Cities Committee	2,138	2,052	4,560	4,555	7,260
170	Citizens Corp Council	-	7,862	6,544	6,544	3,500
175	Veterans Committee	-	-	-	1,000	3,360
180	Development Commission	447	24	2,223	1,053	1,403
195	Hanover Park CONECT Committee	58,093	18,374	11,075	9,635	11,075
Total Village Board, Clerk, Committees and Commissions		<u>252,679</u>	<u>338,193</u>	<u>283,837</u>	<u>272,201</u>	<u>312,999</u>
410	Village Manager	585,228	639,912	343,422	306,578	333,525
420	Legal Department	218,819	150,626	-	-	-
440	Human Resources Department	404,892	436,989	365,810	343,467	426,437
450	Public Information	81,462	41,661	-	-	-
460	Special Events	244,600	9,217	19,200	17,200	13,700
470	Information Technology	422,817	377,822	559,527	582,977	652,313
Total Administrative Services		<u>1,957,818</u>	<u>1,656,227</u>	<u>1,287,959</u>	<u>1,250,222</u>	<u>1,425,975</u>
510	Administration	229,648	241,882	230,424	231,489	225,211
520	Collections	139,824	150,186	164,133	164,133	164,447
530	General Accounting	167,369	169,809	174,299	175,331	178,732
550	General Administrative Services	1,528,487	1,639,214	1,736,194	1,736,194	2,091,263
Total Finance Department		<u>2,065,328</u>	<u>2,201,091</u>	<u>2,305,050</u>	<u>2,307,147</u>	<u>2,659,653</u>
610	Administration	167,014	145,899	146,178	145,923	150,441
620	Streets	1,100,730	1,165,119	984,619	1,050,431	1,089,047
630	Forestry	526,889	509,323	501,421	494,494	452,675
640	Public Buildings	383,969	435,925	369,411	387,425	502,146
650	Fleet Services	746,928	741,633	722,265	725,620	1,040,134
660	Engineering	337,880	323,878	322,925	323,300	331,858
Total Public Works Department		<u>3,263,410</u>	<u>3,321,777</u>	<u>3,046,819</u>	<u>3,127,193</u>	<u>3,566,301</u>
710	Fire Administration	-	-	-	-	434,698
720	Fire Suppression	4,796,525	5,106,728	5,152,556	5,445,241	4,490,292
730	Inspectional Services	-	-	-	-	193,128
740	Non-Emergency 911	-	-	-	-	190,359
Total Fire Department		<u>4,796,525</u>	<u>5,106,728</u>	<u>5,152,556</u>	<u>5,445,241</u>	<u>5,308,477</u>
810	Police Administration	789,935	880,461	663,463	618,523	717,339
820	Patrol	5,270,191	5,913,120	6,096,772	6,119,521	6,423,225
830	Investigations	1,670,098	1,740,676	1,526,731	1,727,209	1,669,859
840	Community Services	78,083	90,626	302,923	343,267	471,547
850	Staff Services	1,396,473	1,433,643	1,528,921	1,518,233	1,611,476
860	Emergency Services	24,990	11,416	12,582	12,590	11,550
870	Code Enforcement	532,871	466,778	563,946	587,082	604,055
Total Police Department		<u>9,762,641</u>	<u>10,536,720</u>	<u>10,695,338</u>	<u>10,926,425</u>	<u>11,509,051</u>
920	Economic Development	214,092	191,127	206,314	215,667	218,706
930	Inspection Services	758,094	615,126	577,077	573,372	497,133
Total Community Development		<u>972,186</u>	<u>806,253</u>	<u>783,391</u>	<u>789,039</u>	<u>715,839</u>
Total General Fund		<u>\$ 23,070,587</u>	<u>\$ 23,966,989</u>	<u>\$ 23,554,950</u>	<u>\$ 24,117,468</u>	<u>\$ 25,498,295</u>



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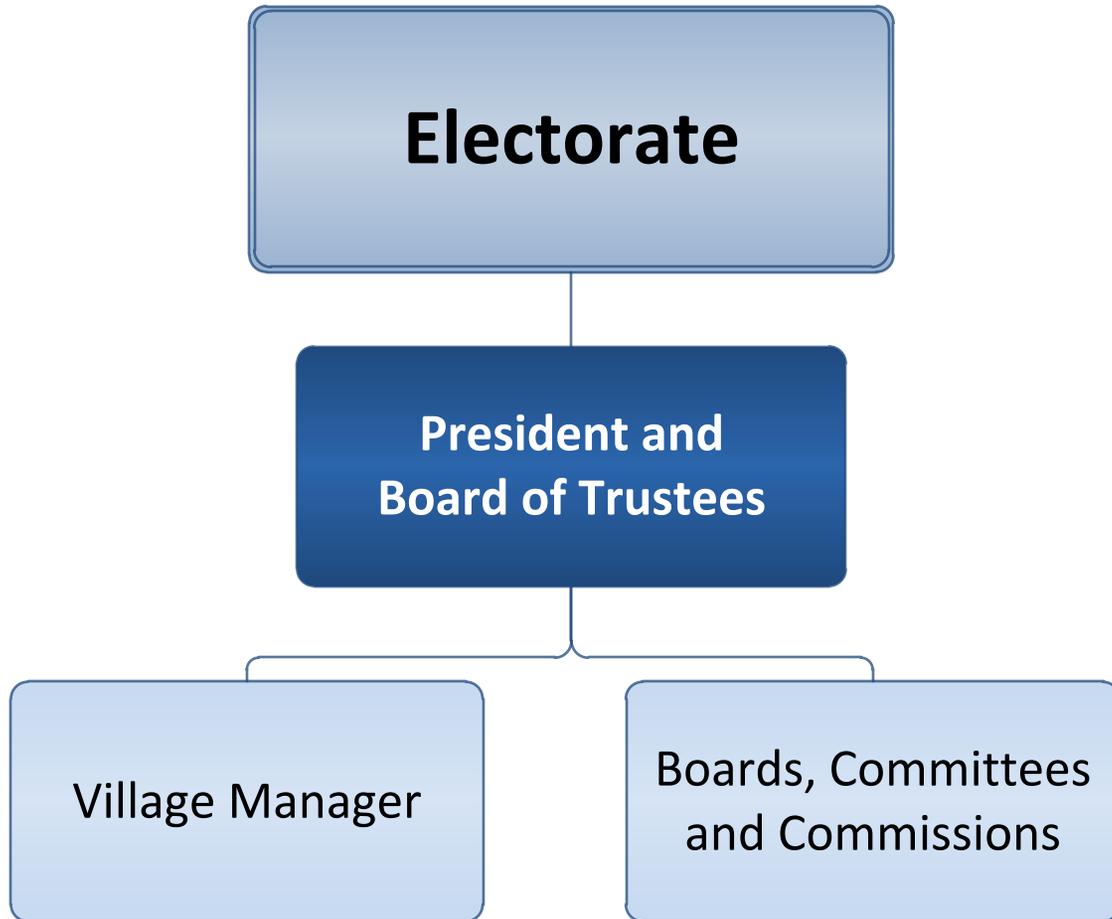
Hanover Park

VILLAGE BOARD VILLAGE CLERK COMMITTEES AND COMMISSIONS

Cost Control Centers

Village President and Board of Trustees	0110
Village Clerk	0120
Village Collector	0125
Environmental Committee	0135
Cultural Inclusion & Diversity Committee	0160
Sister Cities Committee	0165
Citizens Corp Council	0170
Veterans Committee	0175
Development Commission	0180
Hanover Park CONECT Committee	0195

110 – Village Board



PRESIDENT AND BOARD OF TRUSTEES 110 – ADMINISTRATION

MISSION STATEMENT

The mission of the Village is to provide responsive and effective municipal services toward the goal of maintaining a good quality of life for residents and businesses within the community.

DESCRIPTION OF FUNCTIONS

The Village President and Board of Trustees are the elected representatives and policy makers for the Village of Hanover Park. Their function is to formulate policies and ordinances necessary to guide the orderly development and administration of the Village. The Village Board also serves the residents through a system of public participation, public board meetings, and boards and commissions.

FY'12 VILLAGE BOARD VISION

To be recognized as a community that:

- I. Is a great place to live, work and do business**
- II. Offers convenience through technology**
- III. Is fiscally responsible and transparent**

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

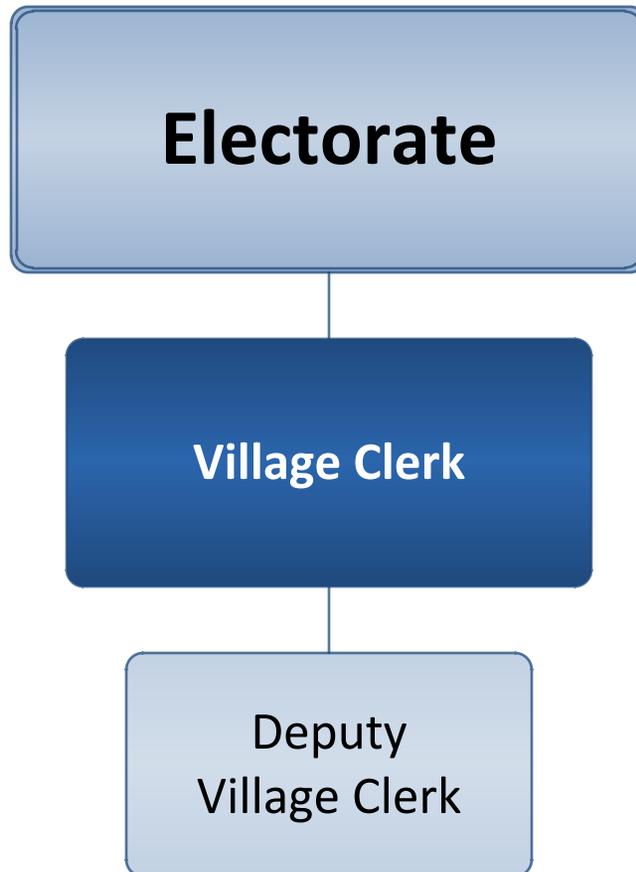
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0110 - President & Board of Trustees

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-12	Salaries-Part Time	\$ 19,935	\$ 19,915	\$ 20,400	\$ 20,400	\$ 20,400
1-41	State Retirement	-	-	-	-	-
1-42	Social Security	1,525	1,524	1,561	-	1,561
Total Personal Services		21,460	21,439	21,961	20,400	21,961
2-11	Office Supplies	1,674	1,701	1,700	1,700	2,050
2-13	Memberships/ Subscriptions	41,997	43,381	46,393	43,895	48,412
2-27	Materials & Supplies	282	-	400	400	1,800
2-31	Uniforms	-	666	1,050	550	-
2-99	Miscellaneous Expen.	-	41	300	100	300
Total Commodities		43,953	45,789	49,843	46,645	52,562
3-12	Postage	1,204	362	500	500	600
3-61	Consulting Services	-	-	500	-	-
3-62	Legal Services	9,052	93,775	-	-	-
3-71	Schools/Conf/Meetings	5,404	9,238	16,290	13,000	7,600
3-72	Transportation	675	2,237	2,900	2,373	4,275
3-73	Elected Officials Initiative	-	-	-	-	15,050
3-91	Special Events	106	111	2,600	2,500	2,100
Total Contractual Services		16,441	105,723	22,790	18,373	29,625
Total Operating Expenditures		81,854	172,951	94,594	85,418	104,148
Total President & Board of Trustees		\$ 81,854	\$ 172,951	\$ 94,594	\$ 85,418	\$ 104,148

120 – Village Clerk



VILLAGE CLERK

120 -- ADMINISTRATION

GOALS

The goals of the Village Clerk's Office are to continue to create and maintain accurate records and files of all Village documents; to index all of the records and maintain a comprehensive Records Management Program; to comply with the Public Information Act by providing information requested by the public and Village departments in a competent manner; to strive to improve job knowledge of staff members; to maintain good working relationships with the staff, the media, and legislative bodies.

DESCRIPTION OF FUNCTIONS

The Village Clerk is, by statute, the keeper of the official records of the municipality and as such, is responsible for maintaining accurate records of the proceedings of the President and Board of Trustees. The Village Clerk maintains a file of ordinances, resolutions, bonds, contracts and agreements, which are part of the official records of the Village. Legal publications for the Village such as public hearings, notices of annexation, etcetera, are published by the Village Clerk; all documents are recorded in their respective counties as required. The Village Clerk is the local Election Official and is Deputy Registrar for voter registration in both Cook County and DuPage County. The Village Clerk is responsible for issuance of solicitor's permits, Business Licenses, Taxi Licenses, and Contractor Licenses and is required to maintain complete records of same. The Clerk also serves as secretary to the Liquor Commission, recording the proceedings of the Commission and maintaining a complete record of each license, issuing all licenses as directed by the Commission. In addition, the Village Clerk's Office provides research and copies of documents as required by other departments and/or the public. The Village Clerk is also the designated Freedom of Information Officer and is responsible for Freedom of Information requests, responding in a timely manner, within 5 workdays or 21 workdays on requests for commercial purposes. The Village Clerk maintains an up-to-date municipal code and prepares the weekly calendar of meetings.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and enhance staff training and service capacity

1. Provide Updates to Municipal Website. (First through fourth quarters)

Completed

2. Attend Clerk's Institute Seminar. (Second quarter)

Completed

3. Update the Business License Renewal Process. (Second through Third Quarter)

Completed

2011- 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Attend Clerk's Institute Seminar. (Second quarter)

2. Image and index clerk's documents utilizing the Munimetrix Imageflo Lite Software. (First through fourth quarters)

3. Update the Liquor License Renewal Process. (Second through Third Quarter)

II. Offers convenience through technologies

4. Provide Updates to Municipal Website. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0120 - Village Clerk

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 71,711	\$ 38,946	\$ 49,500	\$ 50,490	\$ 50,490
1-12	Salaries-Part Time	-	11,547	3,500	3,500	3,500
1-21	Salaries - Overtime	-	-	-	-	500
1-41	State Retirement	6,741	4,373	5,391	5,391	6,109
1-42	Social Security	5,439	3,490	4,055	4,055	4,169
1-44	Employee Insurance	5,109	7,370	5,526	5,526	11,930
Total Personal Services		89,000	65,726	67,972	68,962	76,698
2-11	Office Supplies	1,007	832	600	600	600
2-13	Memberships/Subscriptions	124	155	515	515	515
2-31	Uniforms	-	163	150	150	150
Total Commodities		1,131	1,150	1,265	1,265	1,265
3-12	Postage	610	1,339	800	800	800
3-32	Office Equipment	-	-	-	-	-
3-36	Maintenance Agreements	899	400	900	900	900
3-62	Legal Services	-	254	700	700	700
3-67	Legal Publications	5,668	4,399	8,000	7,000	8,000
3-70	Binding & Printing	8,170	500	10,500	10,000	10,500
3-71	Schools/Conf/Meetings	511	1,550	2,485	2,485	2,485
3-72	Transportation	-	442	265	265	265
Total Contractual Services		15,858	8,884	23,650	22,150	23,650
Total Operating Expenditures		105,989	75,760	92,887	92,377	101,613
Total Village Clerk		\$ 105,989	\$ 75,760	\$ 92,887	\$ 92,377	\$ 101,613

125 – Village Collector



VILLAGE COLLECTOR

125 -- ADMINISTRATION

GOALS

The goals of the Village Collector's Office are to provide information and assistance to Village citizens and the general public in matters concerning various services.

DESCRIPTION OF FUNCTIONS

Annually reviews the types of fees allowed for collection. Maintains satisfactory level of, and exercises control over, notification of business, liquor, taxi and contractor licenses as well as alarm applications. Answers public inquires about diverse areas of the Village such as giving directions, quoting various license and permit fees. Authorizes the intake of monies for business, liquor, taxi, contractor, raffle and special event licenses as well as solicitor permits and alarm applications. Ensures appropriate collector staffing for all hours of Village operation. Conducts a monthly and annual review of food and beverage taxes. If necessary, submits delinquent business accounts to Village Attorney for hearing proceedings. Reviews and signs liens. Serves as the Freedom of Information Act (FOIA) and Open Meetings Act Officer for the Village.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and enhance staff training and service capacity

1. Provide Updates to Municipal Website. (First through fourth quarters)

Completed

2. Update Policies and provided staff training and support to comply to the 2010 changes to the Freedom of Information Act and the Open Meetings Act. (First through fourth quarters)

Completed

3. Update the Business License, Taxi License, and Alarm Permit Renewal Notification Process. (Second through Third Quarter)

Completed

4. Serve as the Village liaison for the Census Bureau for the 2010 Census. (First through Fourth Quarter)

Completed

2011- 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Update the Liquor License and Contractor Registration Renewal Notification Process. (Second through Third Quarter)
2. Serve as the Village liaison for the Census Bureau for the 2010 Census. (First through Fourth Quarter)

II. Offers convenience through technologies

1. Provide updates to municipal website. (First through fourth Quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

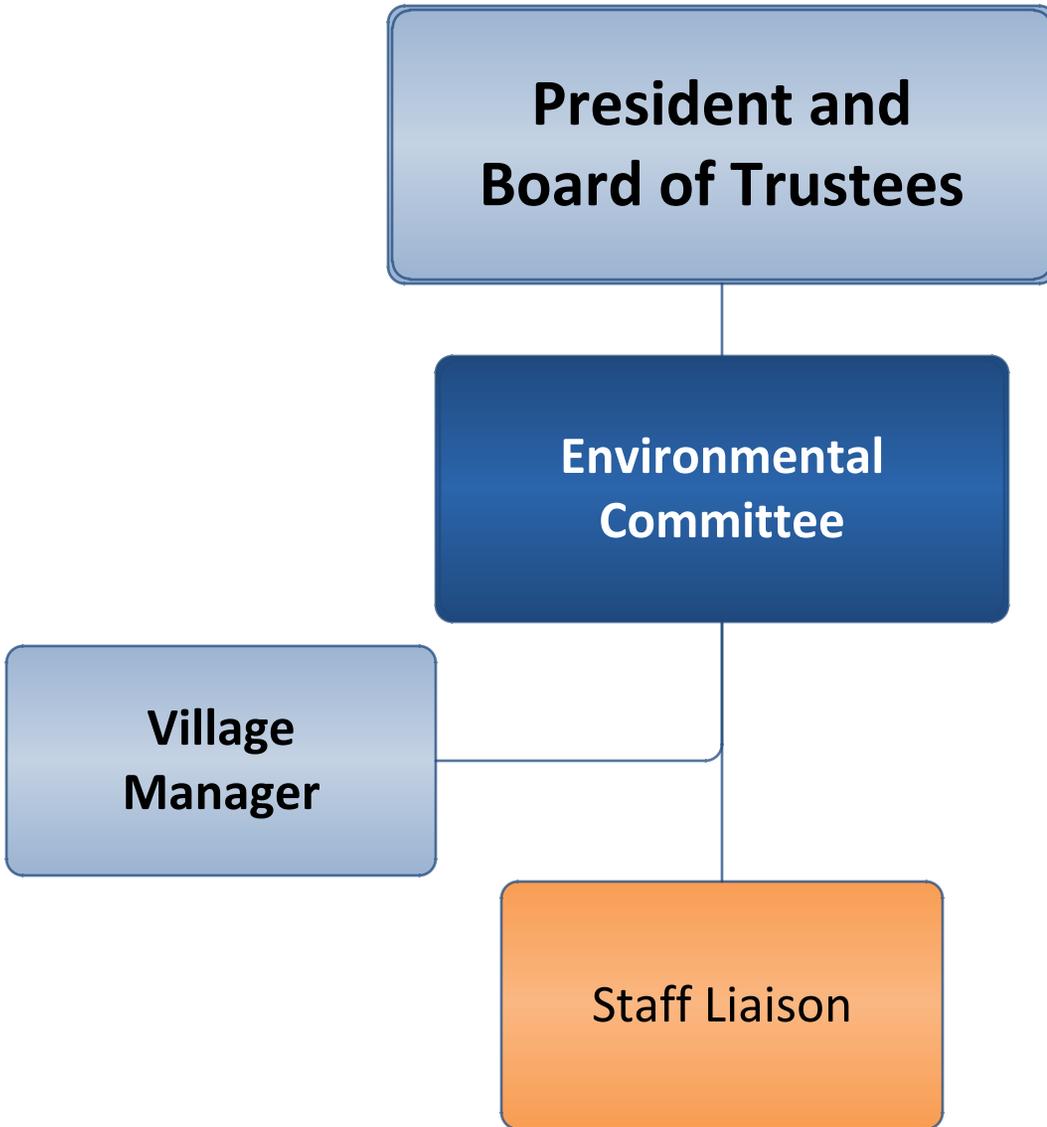
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0125 - Village Collector

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ -	\$ 43,643	\$ 48,009	\$ 48,009	\$ 48,000
1-41	State Retirement	-	4,190	5,228	5,228	5,750
1-42	Social Security	-	3,258	3,673	3,673	3,672
1-44	Employee Insurance	-	4,273	5,528	5,528	12,402
Total Personal Services		-	55,364	62,438	62,438	69,824
2-11	Office Supplies	-	-	50	50	50
Total Commodities		-	-	50	50	50
3-12	Postage	-	-	100	100	100
Total Contractual Services		-	-	100	100	100
Total Operating Expenditures		-	55,364	62,588	62,588	69,974
Total Village Collector		\$ -	\$ 55,364	\$ 62,588	\$ 62,588	\$ 69,974

135 – Environmental Committee



PRESIDENT AND BOARD OF TRUSTEES

0135 – ENVIRONMENTAL COMMITTEE

GOALS

The goal of the Environmental Committee is to review and provide direction on items relating to environmental issues affecting the Village, its residents, and businesses.

DESCRIPTION OF FUNCTIONS

To present information and programs concerning environmental issues that affect the Village, its residents, and businesses; to create new or coordinate existing environmental programs suitable for achieving the goals of this committee; to cooperate with local, state, and national public and private agencies and individuals who are working on environmental programs; to provide advice to the Village President and Board of Trustees on environmental issues and programs; to recommend to the Village President and Board of Trustees such programs and staffing as may be appropriate to achieve the goals of this committee; and to complete projects assigned by the Village President or designated Trustee on environmental issues or programs.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

VIII. Support Environmental Issues

1. Host a spring and fall recycling event. (First and third quarters)

Fall recycling event was held. Committee decided not to host a spring event, but to replace it with storm inlet stenciling.

2. Develop a rain barrel distribution program. (First quarter)

Committee is still developing.

3. Continue to investigate and recommend environmentally friendly programs to the Village Board. (Third quarter)

Committee began household battery recycling this year, in addition to holiday light recycling. Committee is currently investigating the idea of a community beehive at Bayside.

ADDITIONAL ACCOMPLISHMENTS

1. Applied for and received Governor's Home Town Award for the Household Recycling Event.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business.

1. Obtain grant and plant a demonstration rain garden. (Second quarter)
2. Continue current recycling programs and begin new ones. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

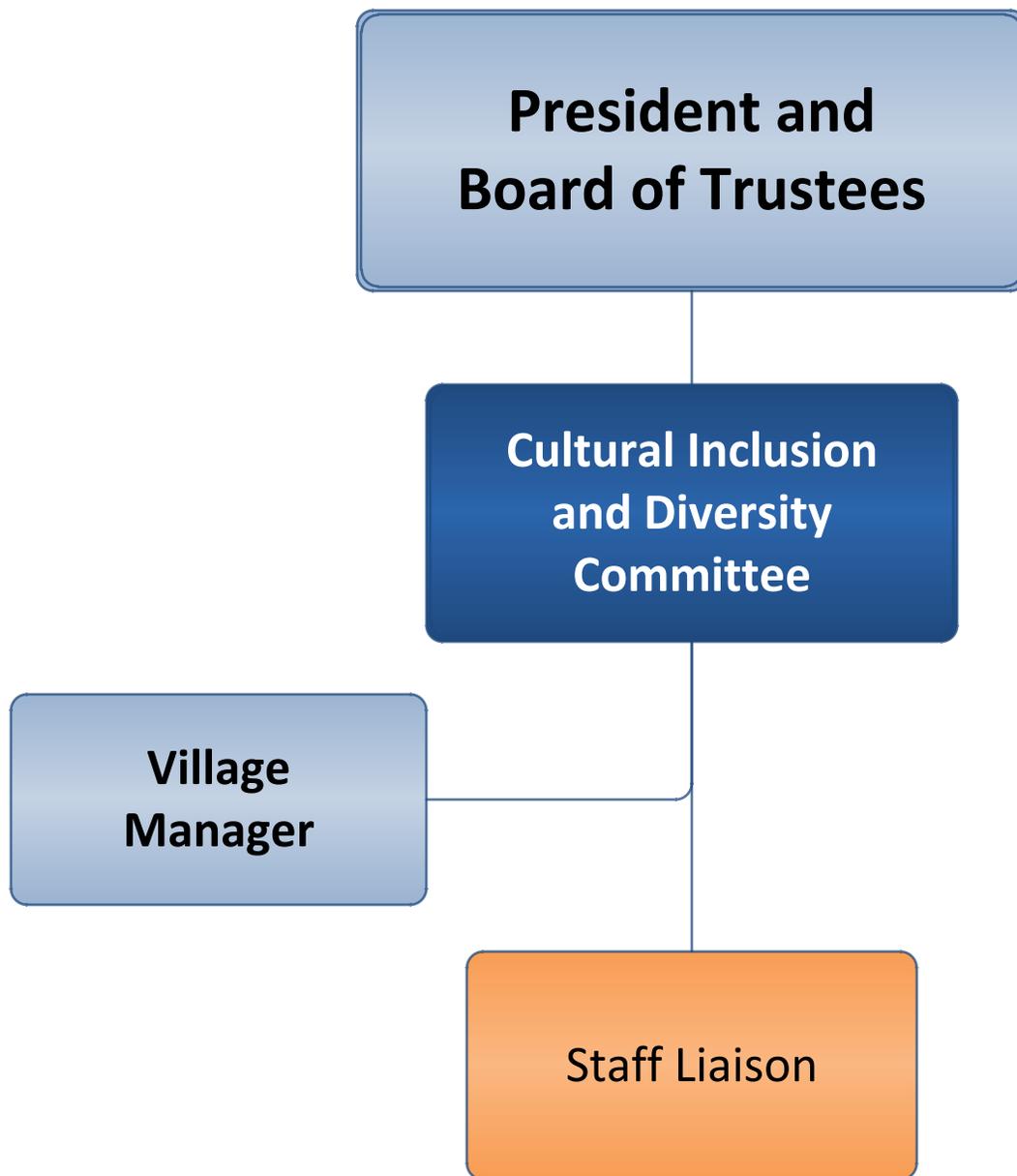
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0135 - Environmental Committee

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
2-11	Office Supplies	\$ -	\$ 56	\$ 50	\$ 50	\$ 50
2-13	Memberships/Subscriptions	-	-	250	200	1,050
Total Commodities		-	56	300	250	1,100
3-71	Schools/Conf/Meetings	-	175	900	615	1,400
3-91	Special Events	1,337	643	3,000	3,000	3,000
Total Contractual Services		1,337	818	3,900	3,615	4,400
Total Operating Expenditures		1,337	874	4,200	3,865	5,500
Total Environmental Committee		\$ 1,337	\$ 874	\$ 4,200	\$ 3,865	\$ 5,500



PRESIDENT AND BOARD OF TRUSTEES

160 – CULTURAL INCLUSION AND DIVERSITY COMMITTEE

GOALS

The goals of the Cultural Inclusion and Diversity Committee are to foster and promote understanding, mutual respect, cooperation, and positive relations between and among all residents of the Village; to create a sense of shared community among residents; and to affirm the value of each resident. The committee will act as a catalyst in promoting social harmony in the Village and help deter, through educational and action programs, prejudice, discrimination, and intolerance.

DESCRIPTION OF FUNCTIONS

The functions of the Cultural Inclusion and Diversity Committee are to assist the members of our community in any way possible by identifying cultural and social service needs of the residents of the Village and working with existing entities to address these needs in the most meaningful way. The Cultural Inclusion and Diversity Committee will work closely with all community groups, local businesses and other public agencies in promoting a better understanding and tolerance for inclusion and diversity within the community by establishing and promoting programs that serve to educate and bring the community together.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen Community Involvement and Participation

1. To continue the revolving poster display providing awareness and celebrating diversity and inclusion. (First quarter)

Ongoing. The posters in the Village lobby and stairway are changed monthly based on the celebration.

2. Participate in the Relay for Life Event hosted by the Village of Hanover Park and American Cancer Society to show support to the local programs. (First quarter)

Committee members participated in the Relay for Life Event held on June 25-26, 2010 by walking and holding a face painting/henna painting booth at the event. All monies collected were given to support the American Cancer Society.

3. To hold an essay contest “What Diversity Means to Me” involving the local schools. (Second quarter)

Deferred until 2nd quarter of FY’12. Program specifics were identified and are ready for the beginning of the next school year.

4. To participate in the annual Village of Hanover Park Holiday Tree Lighting event including the planning process to involve cultural celebrations. (Third quarter)

Committee members attended the event and decorated a Holiday tree representing difference cultures for the CIDC.

5. To provide supporting sponsorship to the Illinois Commission on Diversity & Human Relations Annual Martin Luther King, Jr. Remembrance and Celebration. (Third quarter)

The committee sponsored the event by purchasing a table. Ten (10) committee members and Village officials attended the January 13, 2011 event.

6. To hold an April Symposium on Strengthening the Family that will focus on prevalent issues facing Hanover Park residents. (Fourth quarter)

Event scheduled for April 30, 2011 titled Growing Strong Hometown Seminar. The event consisted of workshops discussing education, consumer and homeowner protection, finances, veteran affairs, jobs and health initiatives. Additionally a roundtable luncheon was held to have open dialogue about Cultural Communications.

ADDITIONAL ACCOMPLISHMENTS

1. The committee identified organizations through the community and surrounding areas which support diversity and inclusion initiatives with proclamations made by the Village President at Village Board Meetings throughout the year.
2. A CIDC article for the Village newsletter "Highlighter" was started discussing celebrations and bringing awareness.

2011 - 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Create and distribute a Hanover Park recipe cookbook celebrating the family food traditions of the committee members and residents. (First quarter)
2. Support local community events which foster inclusion and cultural diversity through participation and financial donations. The anticipated events include HPCRC Basketball Tournament, HPCRC Movie at the Park, Hanover Park Park District Mexican Independence Day Celebration, HPPD Community Day, Township Mental Health Fair and Interfaith Ramadan Event. (All year)
3. Participate in the Bartlett, Hanover Park and Streamwood Relay for Life Event hosted by the American Cancer Society to show support to the local programs. (First quarter)
4. To hold an essay contest "What Diversity Means to Me" involving the local schools. (Second quarter)
5. To participate in the annual Village of Hanover Park Holiday Tree Lighting event including the planning process to involve cultural celebrations. (Third quarter)
6. To provide supporting sponsorship to the Illinois Commission on Diversity & Human Relations Annual Martin Luther King, Jr. Remembrance and Celebration. (Third quarter)
7. To hold an April Seminar on Strengthening the Community/Family that will focus on prevalent issues facing Hanover Park residents. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

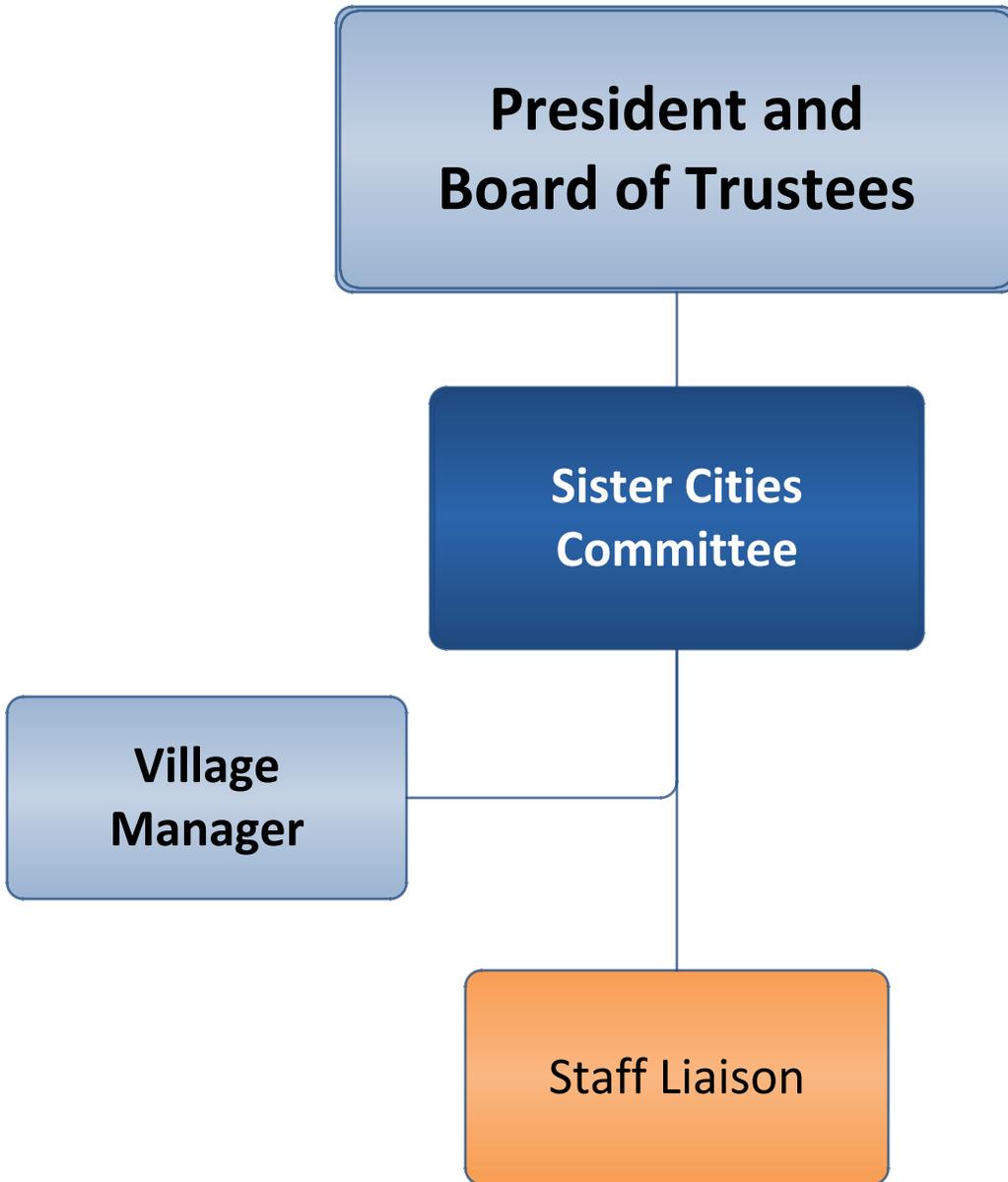
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0160 - Cultural Inclusion and Diversity Committee

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
	2-11 Office Supplies	210	-	260	260	260
	2-13 Memberships/Subscriptions	-	433	500	500	500
Total Commodities		<u>210</u>	<u>433</u>	<u>760</u>	<u>760</u>	<u>760</u>
	3-12 Postage	-	-	175	175	175
	3-71 Schools/Conf/Meetings	-	1,548	1,300	1,300	1,300
	3-72 Transportation	-	-	116	116	116
	3-91 Special Events	2,611	2,951	2,815	2,815	2,815
Total Contractual Services		<u>2,611</u>	<u>4,499</u>	<u>4,406</u>	<u>4,406</u>	<u>4,406</u>
Total Operating Expenditures		<u>2,821</u>	<u>4,932</u>	<u>5,166</u>	<u>5,166</u>	<u>5,166</u>
Total Cultural Inclusion and Diversity Committee		<u>2,821</u>	<u>4,932</u>	<u>5,166</u>	<u>5,166</u>	<u>5,166</u>

165 – Sister Cities Committee



PRESIDENT AND BOARD OF TRUSTEES

165 - SISTER CITIES COMMITTEE

GOALS

The goal of the Sister Cities Committee is to foster knowledge and understanding between the people of the Village and the people of other nations' cities.

DESCRIPTION OF FUNCTIONS

The functions of the committee are to promote, advance and publicize local, state, and national Sister Cities programs. The committee acts to support international municipal cooperation through aid and education.

2010-2011 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen community involvement and participation

1. Form a delegation and coordinate travel itinerary for visit to Cape Coast by an elected official for the furtherance of cultural, educational and infrastructure information exchanges. (Fourth quarter)

This item was removed from the FY11 final budget.

2. Form a delegation and coordinate travel itinerary for visit to Valparaiso, Mexico by an elected official for continued exploration and possible development of a Sister Cities relationship. (Third quarter)

Completed. At the beginning of the second quarter, an official travel delegation consisting of the Mayor, Clerk and three committee members traveled to Valparaiso, Mexico for the signing of the Sister Cities Friendship Agreement.

3. Contribute towards repair and replacement of window shutters at Hanover Park Primary School in Cape Coast. (First quarter)

Pending. It's anticipated that improvements to the school will be completed by the end of the fourth quarter.

4. Award three scholarships to students in Cape Coast, Ghana. (First quarter)

Pending. A total of \$1,200 was included in the FY11 for scholarships with an anticipated distribution to be made during the fourth quarter.

5. Explore grant or alternative funding that supports Sister City activities. (First through fourth quarters)

Grant opportunities continue to be explored and it is anticipated that application will be made for the last phase of the Gates Foundation Grant. Although proposed projects submitted with grant applications in FY10 were very competitive and worthy of funding, money was not awarded. Thus far no funding has been generated through alternative sources, such as the Friends of Cape Coast, during FY11.

6. Assist with Cape Coast Hanover Park School students' general needs. (First through fourth quarters)

Ongoing. Two committee members traveled to Ghana during the first quarter and delivered supplies that had been carried in their personal luggage.

7. Pursue school-to-school relationships between Cape Coast and the Village. (First through fourth quarters)

Ongoing. Opportunities continue to be explored for developing projects or programs involving students

8. Continue exploration of potential for Sister City relationship with a town in India. (First through fourth quarters)

Since July 2009 open forums have been scheduled to coincide with the monthly meetings of the Sister Cities Committee for the purpose of encouraging discussion about possible Sister Cities relationships in India and Mexico. There was active participation by the public to explore and develop a relationship in Mexico which subsequently resulted in the signing of a Friendship Agreement with Valparaiso in September 2010. However, no one has attended the open forums during FY11 nor have they contacted the Sister Cities Committee Chair to express an interest to be involved in discussions about the possible development of a relationship with a city in India. The Committee continues to welcome suggestions and engage in discussions about possible exploration of a Sister Cities relationship in India or any other country, and therefore encourages interested parties to attend a regular monthly Committee meeting.

VII. Support and enhance staff training and service capacity

1. Attend local and regional Sister City Conferences. (First and fourth quarters)

Hanover Park Sister Cities Committee members will participate in the annual state convention in Tinley Park during the third quarter and the international conference in Arlington, Virginia during the fourth quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Representatives from the Hanover Park Sister Cities Committee attended Federacion de Clubes conference events in July 2010 which took place in Chicago.
2. In July 2010, the Committee hosted an information meeting with Valparaiso Municipal President Laura Isela Ruiz Gonzales of Valparaiso at which time she officially accepted the proposed dates for a visit in September 2010 by the Hanover Park Mayor's travel delegation. Representatives from the Valparaiso City Council and citizenry were also introduced at the meeting, and a tentative schedule was proposed. The Valparaiso host committee/organizing contact person was in attendance as well, and from that point forward, the schedule for the visit quickly developed and the appropriate logistical arrangements were made. There was a great amount of energy and effort put forth to establish a relationship with Valparaiso, and it was successfully accomplished in record time.
3. The Valparaiso travel delegation consisting of the Mayor, Village Clerk and four committee members visited Valparaiso September 7-10, 2010 for the signing of the Sister Cities Friendship Agreement. They met with Valparaiso municipal officials and made contact with volunteers who wish to be part of the inaugural Sister Cities Committee. Additionally, initial contacts were made with school administrators and teachers.
4. During the Valparaiso visit, the Hanover Park travel delegation also attended the Day of the Migrant conference in Zacatecas on September 9, 2010, and a proclamation from Hanover Park was delivered.
5. The Hanover Park Sister Cities Committee became a member of the United States/Mexico Sister Cities Association which provides information and organizational support for existing and newly formed affiliations. The US/MSCA serves as a clearinghouse for information, as a reference source for its affiliated members on both sides of the border, and as an arbiter on matters of protocol.
6. The Sister Cities Committee provides ongoing support to, and participates with, the Cultural Inclusion & Diversity Committee.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Form a delegation and coordinate travel itinerary for visit to Cape Coast by an elected official for the furtherance of cultural, educational and infrastructure information exchanges. (Fourth quarter)
2. Contribute towards maintenance and improvements to the exterior of the Hanover Park Primary School in Cape Coast. (First quarter).
3. Award scholarships to students in Cape Coast and Valparaiso. (Fourth quarter)
4. Assist with students' general needs. (First through fourth quarters)
5. Pursue school-to-school relationships with Cape Coast, Valparaiso and Hanover Park with areas of focus being competitions in academics, art, writing and athletics; and community service projects. (First through fourth quarters)
6. Support and assist in the facilitation of a Pen Pal Letter program involving students in Hanover Park, Cape Coast and Valparaiso.
7. Explore possible student outreach through Hanover Park schools and area libraries to create awareness of and encourage participation in Sister Cities activities. (First through fourth quarters)
8. Recruit teachers from Hanover Park schools to become part of the Sister Cities Committee membership in an effort to ensure support and continuation of student activities and programs. (First through fourth quarters).
9. Participate in Cultural Day activities with the Cultural Inclusion & Diversity Committee. (First through fourth quarters).
10. Attend local, state, national and international Sister City Conferences. (First and fourth quarters)

III. Is fiscally responsible and transparent

11. Explore grant or alternative funding that supports Sister City activities. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

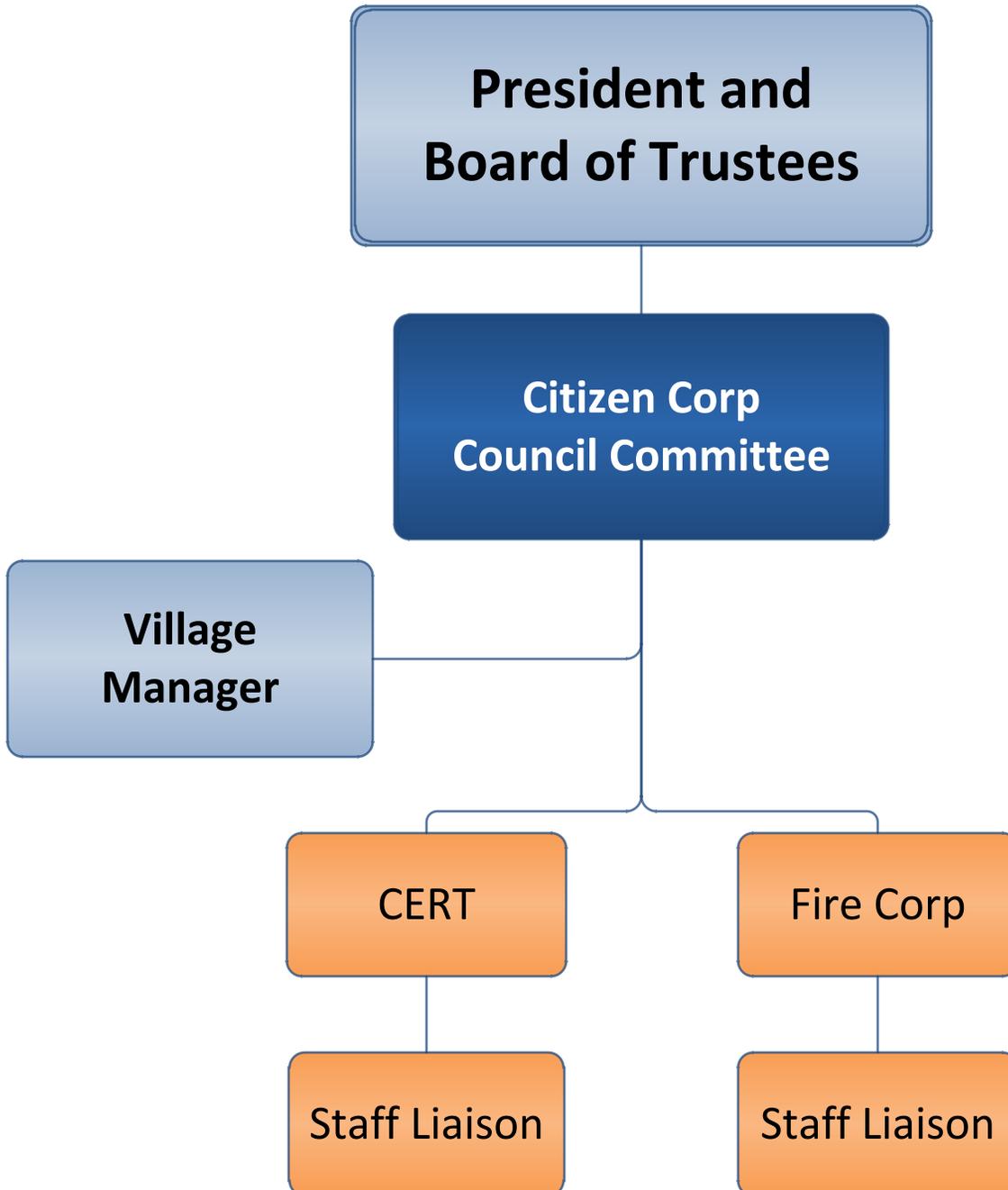
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0165 - Sister Cities Committee

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
2-11	Office Supplies	\$ -	\$ -	\$ 60	\$ 60	\$ 60
2-13	Memberships/Subscriptions	545	545	700	695	700
Total Commodities		<u>545</u>	<u>545</u>	<u>760</u>	<u>755</u>	<u>760</u>
3-12	Postage	-	-	100	100	100
3-71	Schools/Conf/Meetings	1,059	1,075	2,000	2,000	4,200
3-91	Special Events	534	432	1,700	1,700	2,200
Total Contractual Services		<u>1,593</u>	<u>1,507</u>	<u>3,800</u>	<u>3,800</u>	<u>6,500</u>
Total Operating Expenditures		<u>2,138</u>	<u>2,052</u>	<u>4,560</u>	<u>4,555</u>	<u>7,260</u>
Total Sister Cities Committee		<u>\$ 2,138</u>	<u>\$ 2,052</u>	<u>\$ 4,560</u>	<u>\$ 4,555</u>	<u>\$ 7,260</u>

170 – Citizen Corp Council Committee



PRESIDENT AND BOARD OF TRUSTEES

170 - CITIZEN CORPS COUNCIL COMMITTEE

GOALS

The goals of the Citizen Corps Council are to match the needs of first responders with the skills and abilities of volunteers, educate the public on safety in an effort to help citizens take an active role in protecting themselves from harm, spearhead efforts to offer citizens new and existing volunteer opportunities, promote Citizen Corps programs and activities throughout the Village, and identify innovative practices that can be replicated in other communities.

DESCRIPTION OF FUNCTIONS

The Citizen Corps Council responsibilities include:

1. Promoting the Village's programs available to Hanover Park citizens who wish to volunteer their time and services.
2. Providing recommendations and guidance regarding volunteer programs related to emergency management and Homeland Security.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen community involvement and participation

1. Conduct two CERT seven week training programs. (Second Quarter)

Completed. One training program completed in December 2010.

2. Maintain a database of all trained CERT members. (Second quarter)

Completed. The Deputy Chief of Support Services maintains the database.

ADDITIONAL ACCOMPLISHMENTS

1. CERT Team members assisted the Environmental Committee with a Recycling Event.
2. CERT Team members assisted the Police Department as role players during two Rapid Deployment Drills at Horizon School.

2011- 2012 OBJECTIVES

I. Is a safe place to live and work

1. Conduct a CERT seven week training program. (Second quarter)

II. Offers convenience through technology

2. Maintain a database of all trained CERT members. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

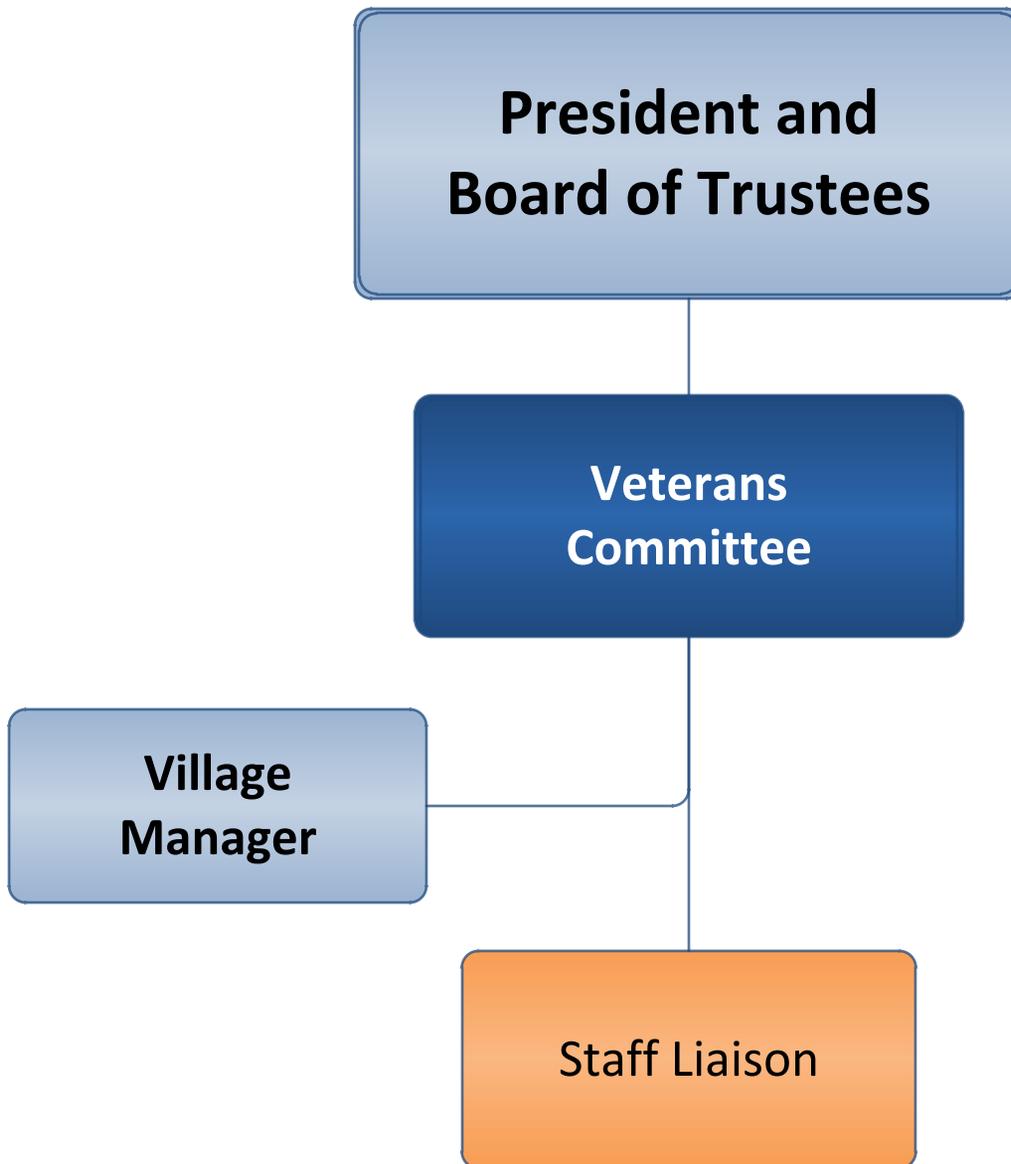
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0170 - Citizens Corp Council

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
2-11	Office Supplies	\$ -	\$ -	\$ 200	\$ 200	\$ 200
2-13	Memberships/ Subscriptions	-	-	200	200	200
2-14	Books/Publications/Maps	-	-	50	50	50
2-23	Communications Parts	-	2,059	100	100	100
2-27	Materials & Supplies	-	1,714	500	500	500
2-31	Uniforms	-	142	150	150	150
2-34	Small Tools	-	-	100	100	100
Total Commodities		-	3,915	1,300	1,300	1,300
3-12	Postage	-	-	200	200	200
3-71	Schools/Conf/Meetings	-	3,947	5,044	5,044	2,000
Total Contractual Services		-	3,947	5,244	5,244	2,200
Total Operating Expenditures		-	7,862	6,544	6,544	3,500
Total Citizen Corp Council		\$ -	\$ 7,862	\$ 6,544	\$ 6,544	\$ 3,500

175 – Veterans Committee



PRESIDENT AND BOARD OF TRUSTEES

0175 – VETERANS COMMITTEE

GOALS

The goal of the Veterans Committee is to promote veterans issues and bring forward topics relating to Hanover Park veterans.

DESCRIPTION OF FUNCTIONS

To promote veteran awareness within the community and the value of those who served their country in the military; to promote and coordinate activities that bring merit to residents who have served their country including adding names to memorial plaques to honor all veterans as well as prisoners of war and those missing in action; to cooperate with local Veteran's Organizations and other groups who represent the interests of the veterans; to recommend to the President and Board of Trustees programs and support for veteran causes as may be appropriate to attain the purposes of the committee; and to complete such projects as are assigned by the Village President and Board of Trustees.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen community involvement and participation

1. None – New Committee.

ADDITIONAL ACCOMPLISHMENTS

1. Hosted Veterans Breakfast, Memorial Day Ceremony and two Veterans round tables.
2. Participated in the Touch a Truck event for Operation Air Lift, Veterans Information Day at Post 5151, DuPage Veterans seminar, and Christmas tree lighting at Village Hall.
3. Sent vet care packages to Hanover Township, dropped off supplies for Hanover Township Veterans weekend, sent letters from Hanover Park schools to our troops, and contacted several veterans in Hanover Park with VA information.
4. Added 18 new names to the Veterans Plaque this year, making it a total of 72 names, with four additional names waiting to be added.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Reach out to as many Veterans who reside or work in Hanover Park to make sure they are recognized by the Village and are made aware of the Veterans Committee activities. (First through Fourth quarters)

III. Is fiscally responsible and transparent

2. Plan the proposed Veterans Memorial and investigate ways to raise funds for construction. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

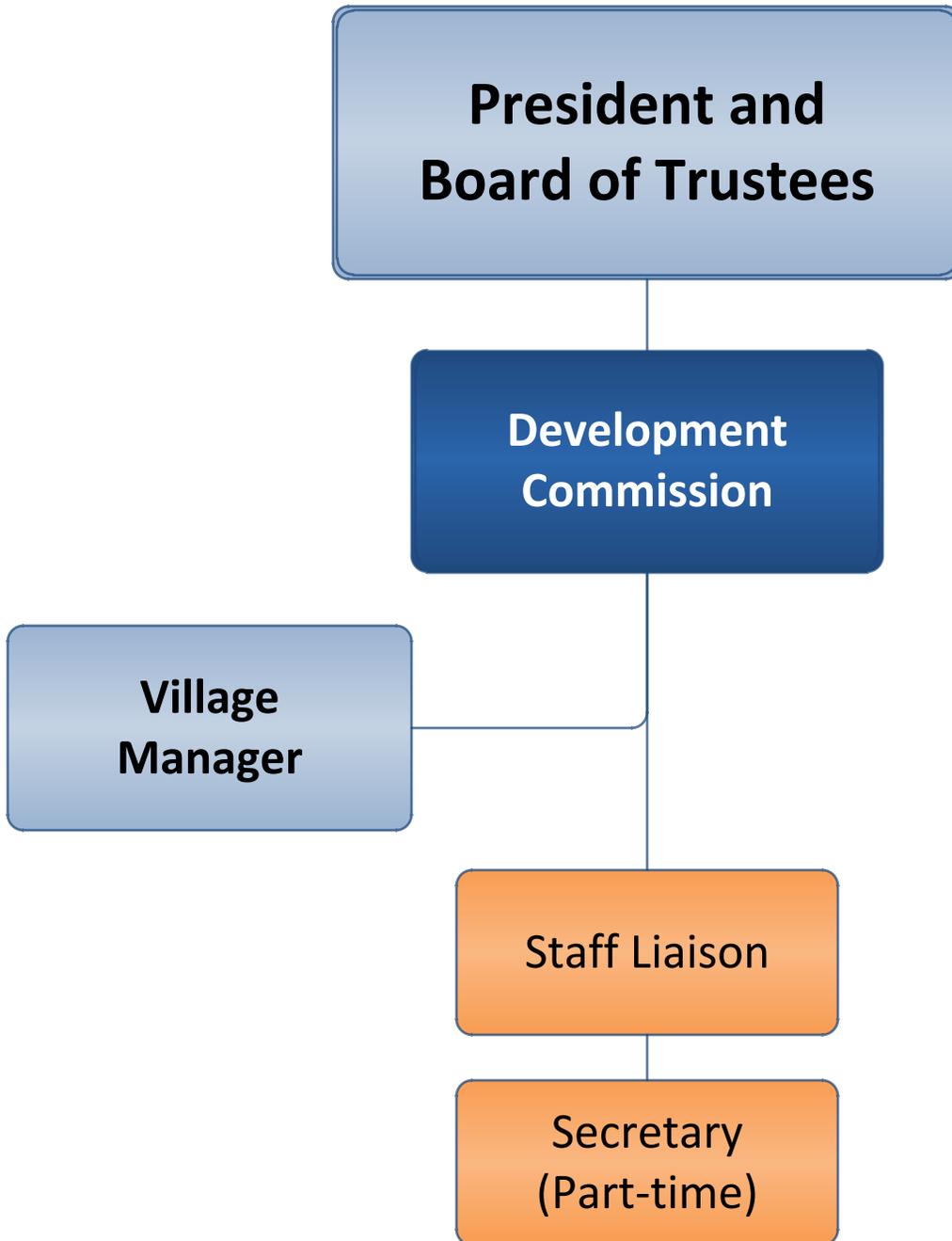
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0175 - Veterans Committee

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
2-11	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ 50
2-13	Memberships/ Subscriptions	-	-	-	-	200
2-27	Materials & Supplies	-	-	-	1,000	660
Total Commodities		-	-	-	1,000	910
3-12	Postage	-	-	-	-	100
3-71	Schools/Conf/Meetings	-	-	-	-	2,350
3-91	Special Events	-	-	-	-	2,350
Total Contractual Services		-	-	-	-	2,450
Total Operating Expenditures		-	-	-	1,000	3,360
Total Veterans Committee		\$ -	\$ -	\$ -	\$ 1,000	\$ 3,360



PRESIDENT AND BOARD OF TRUSTEES

180 -- DEVELOPMENT COMMISSION

GOALS

The goals of the Development Commission are to create and maintain the Comprehensive Plan for the Village to provide long-term policy direction, to review all proposed developments and subdivisions in a timely and professional manner and provide thorough and concise recommendations to the Village Board, to conduct public hearings on all petitions for zoning variations, special uses, planned unit developments, rezonings (zoning map amendments), text amendments, and comprehensive plan amendments. All petitions are considered in a fair and equitable manner, in accordance with the established standards and ordinances.

DESCRIPTION OF FUNCTIONS

Prepare and recommend to the Village Board a comprehensive plan for present and future development of the Village, review all subdivisions, zoning requests and proposed developments to ensure conformance with the comprehensive plan, zoning and subdivision regulations. Review and recommend revisions to the Comprehensive Zoning Ordinance and review decisions of the Zoning Administrator. Review and interpret the Zoning Ordinance and make recommendations on petitions for variations from the provisions of the Zoning Ordinance.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

IV. Pursue economic development as a strategy for the future

1. Continuing to evaluate and provide recommendations to the Village Board regarding current and proposed Village Center and TIF #3 development proposals. (First through fourth quarters)

Ongoing. Proposals continue to be made regarding various properties within TIF #3 and the Village Center area.

2. To evaluate and provide recommendations to the Village Board regarding development in TIF #4. (First through fourth quarters)

Ongoing. The Development Commission stands ready to provide necessary commentary on proposals in TIF #4.

3. To provide support in the Village's efforts in the new Comprehensive Plan and Zoning Code rewrite. (First through fourth quarters)

The Development Commission provided a significant amount of time and effort in preparing the Comprehensive Plan for consideration by the Village Board. The same effort has gone into the Zoning Code, which should be adopted before the end of this fiscal year.

VII. Support and enhance staff training and service capacity

4. To seek additional training opportunities as they present themselves. (First through fourth quarters)

Ongoing. The Development Commission continues to seek appropriate training opportunities through the APA or other allied organizations and through the local Community College Districts.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Provide necessary support in the development of an RTA Study of the Village Center area. (First through fourth quarters)
2. Pursue development strategies outlined in the Comprehensive Plan when reviewing development proposals. (First through fourth quarters)

II. Offers Convenience through technologies

3. Seek additional training opportunities as they present themselves. (First through fourth quarters)

III. Is fiscally responsible and transparent

4. Assist in a study for consideration of a new TIF surrounding the old Menards. (First quarter)
5. Evaluate and provide recommendations to the Village Board regarding development in all TIF Districts. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

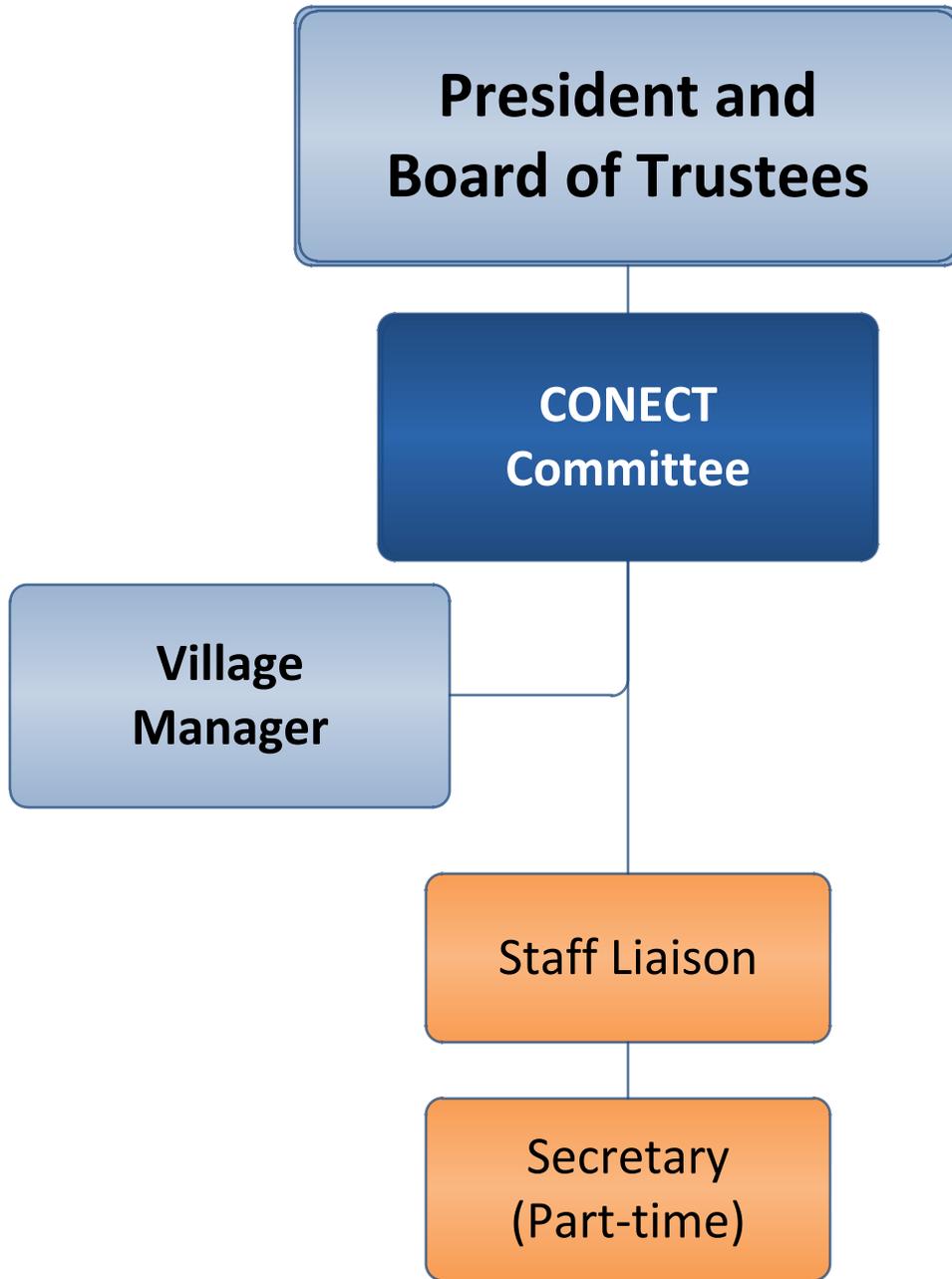
Fund 001 - General Fund

Department 0180 - Development Commission

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-21	Salaries-Overtime	\$ 257	\$ -	\$ 750	\$ 200	\$ 300
1-41	State Retirement	24	-	75	20	40
1-42	Social Security	19	-	58	18	23
Total Personal Services		300	-	883	238	363
2-11	Office Supplies	-	-	150	100	150
2-13	Memberships/Subscriptions	-	-	160	160	160
2-14	Books/Publications/Maps	-	-	305	305	305
2-99	Miscellaneous Expen.	-	-	50	-	50
Total Commodities		-	-	665	565	665
3-12	Postage	64	24	300	100	150
3-71	Schools/Conf/Meetings	83	-	375	150	225
Total Contractual Services		147	24	675	250	375
Total Operating Expenditures		447	24	2,223	1,053	1,403
Total Development Commission		\$ 447	\$ 24	\$ 2,223	\$ 1,053	\$ 1,403

195 – Hanover Park CONECT Committee

(Committee on Networking Education and Community Teamwork)



PRESIDENT AND BOARD OF TRUSTEES

195 - CONECT COMMITTEE

GOALS

The goal of the Committee on Networking, Education and Community Teamwork (CONECT) is to strengthen the Village's business community by encouraging retention and expansion of existing businesses in the community. Where possible, CONECT also encourages efforts to attract new businesses to the Village. These efforts strengthen the Village's economic base while facilitating networking opportunities for the business community.

DESCRIPTION OF FUNCTIONS

The CONECT Committee's responsibilities include promoting the Village's business opportunities through events and activities. CONECT also reviews and updates materials, such as the Village's business directory, which advertises businesses in the Village. CONECT also facilitates formal and informal networking opportunities at various Village functions and meetings with representatives of the business community. Specifically, CONECT coordinates the following programs and activities on an ongoing basis.

Coordinate and host annual activities promoting Hanover Park and encouraging networking among local businesses including Mayor's Choice Business Award Program and activities such as business or developer breakfast programs.

Continue outreach and public relations with residential and commercial real estate community by hosting the annual Real Estate Luncheon and Seminar to continue enhancement of the Village's image.

Provide recommendations and guidance regarding business retention and attraction activities. Staff continues to work with CONECT regarding development updates and potential business retention, expansion, and attraction proposals.

2010 – 2011 OBJECTIVES

III. Strengthen Community Involvement and Participation

1. To host a Realtor Luncheon event to showcase development opportunities in Hanover Park. (Fourth quarter)

Ongoing. The CONECT Committee will be considering a Realtor's Luncheon for spring 2011 at an upcoming meeting.

2. To sponsor an "After-Hours" event through the Chamber of Commerce. (Third quarter)

Ongoing. CONECT is working with the Chamber of Commerce to select an appropriate date to host an "After-Hours" event.

3. Work with Chamber to promote economic activity and visibility in Hanover Park. (First through fourth quarters)

Ongoing. CONECT continues to work with the Chamber of Commerce and has supported many of their hosted events.

IV. Pursue Economic Development as a Strategy for the Future

4. Develop marketing plan to “brand” Hanover Park for use in a promotional campaign. (First through fourth quarters)

Ongoing. CONECT is working with a company to develop a “Shop Hanover Park” initiative which would give all Hanover Park businesses a website for their business from a link on our Home Page.

5. Explore efforts to help/assist home-based businesses. (First through fourth quarters)

Ongoing. As part of the “Shop Hanover Park” initiative, home-based businesses would be encouraged to participate.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. To host a Realtor Luncheon event to showcase development opportunities in Hanover Park. (Fourth quarter)
2. To sponsor an “After-Hours” event through the Chamber of Commerce. (Third quarter)
3. Work with Chamber to promote economic activity and visibility in Hanover Park. (First through fourth quarters)
4. Seek full membership of the Committee. (First through fourth quarters)

II. Offers convenience through technologies

5. Continue and strengthen “Shop Hanover Park” initiatives. (First through fourth quarters)
6. Continue “Dine in Hanover Park” promotion whereby coupons for Village restaurants are distributed to residents. (First through fourth quarters)
7. Consider expanding coupon availability to other businesses. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

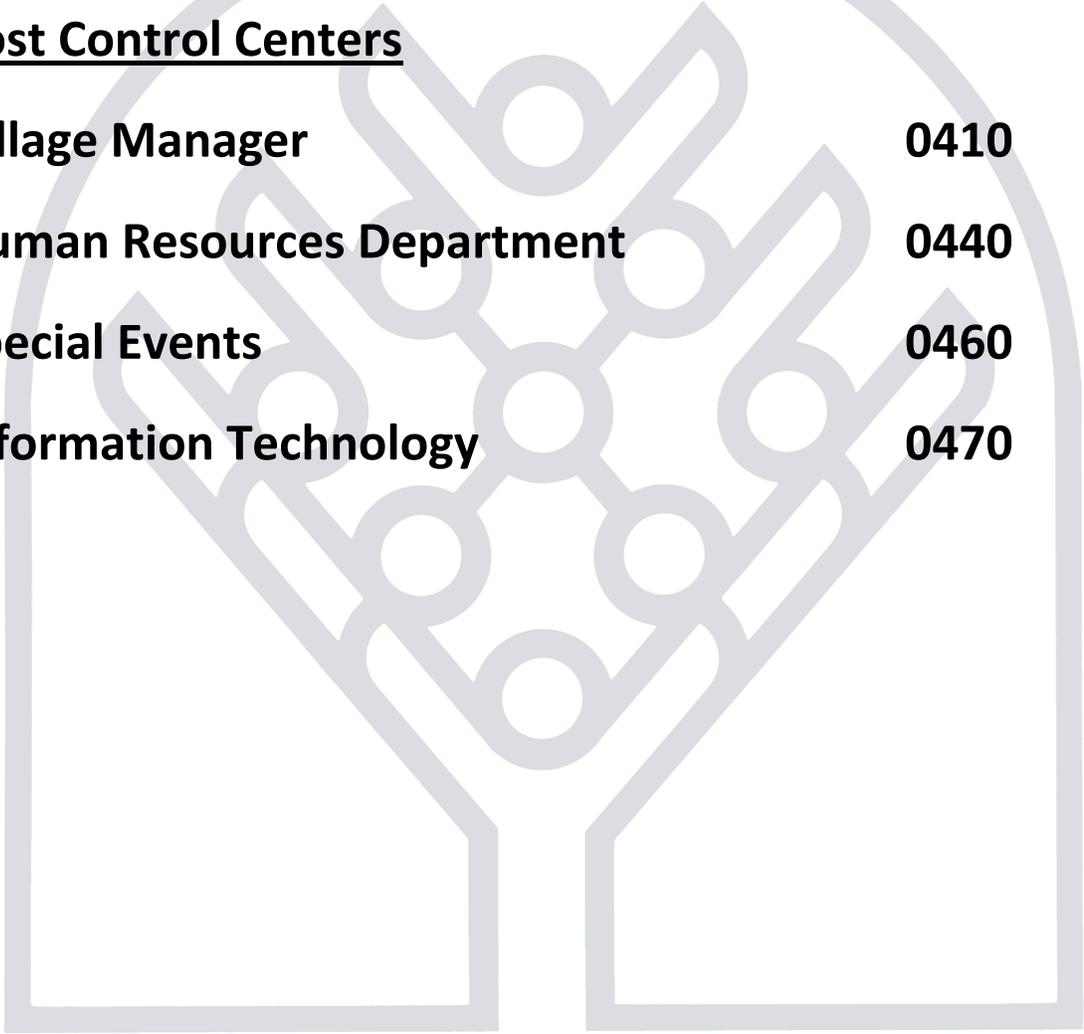
Department 0195 - Hanover Park CONECT Committee

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
2-11	Office Supplies	\$ 65	\$ -	\$ 700	\$ 500	\$ 700
2-13	Memberships/Subscriptions	525	-	525	560	525
2-99	Miscellaneous Expenses	-	-	50	-	50
Total Commodities		590	-	1,275	1,060	1,275
3-12	Postage	218	370	1,200	600	1,200
3-61	Consulting Services	55,000	15,000	-	-	-
3-71	Schools/Conf/Meetings	-	-	-	475	-
3-91	Special Events	2,285	3,004	8,600	7,500	8,600
Total Contractual Services		57,503	18,374	9,800	8,575	9,800
Total Operating Expenditures		58,093	18,374	11,075	9,635	11,075
Total Hanover Park CONECT Committee		\$ 58,093	\$ 18,374	\$ 11,075	\$ 9,635	\$ 11,075

ADMINISTRATIVE SERVICES

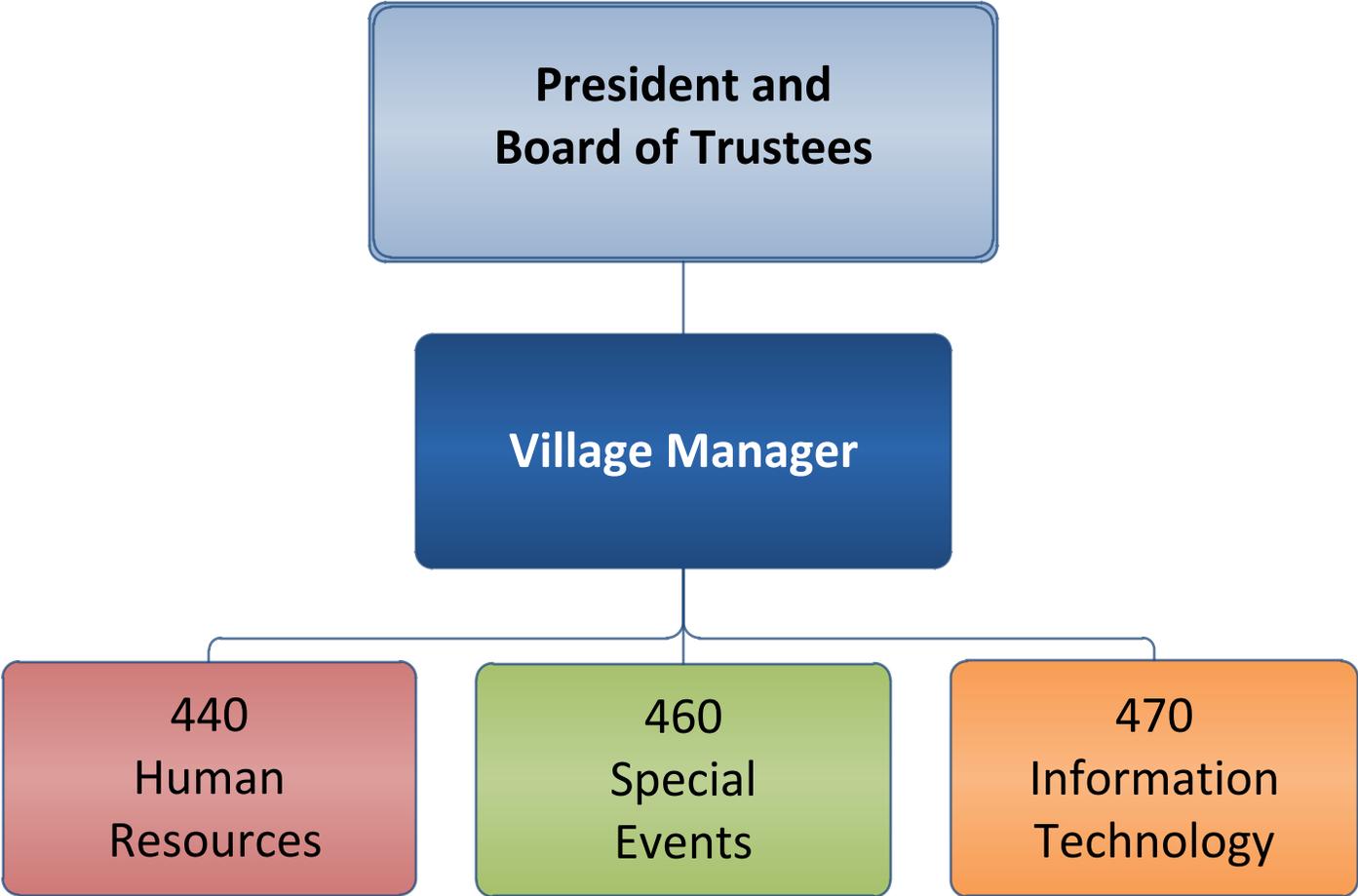
Cost Control Centers

Village Manager	0410
Human Resources Department	0440
Special Events	0460
Information Technology	0470

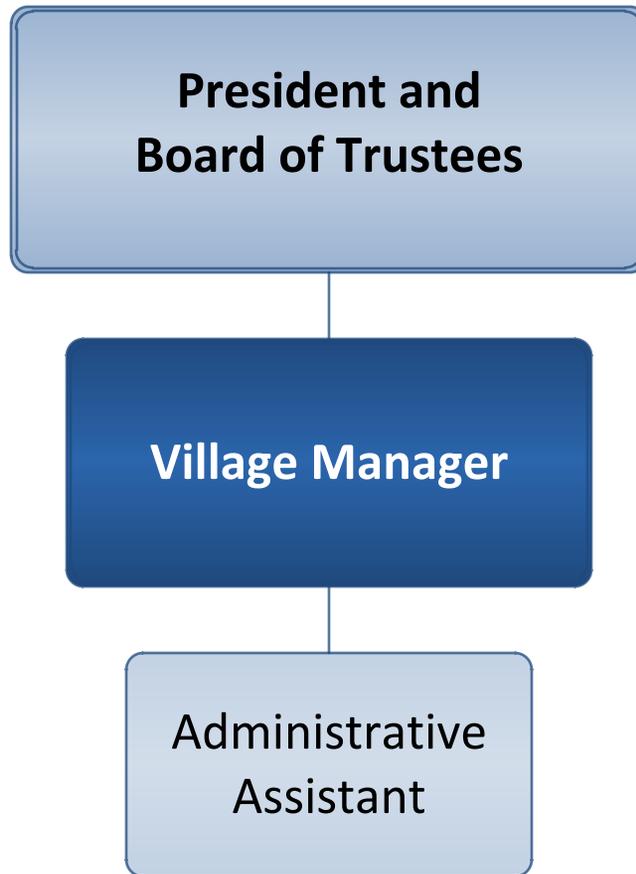


Hanover Park

Organization of Administrative Services



410 – Village Manager



VILLAGE MANAGER

410 - ADMINISTRATION

GOALS

The goal of the Village Manager's Office is to provide professional management of the Village operations and continually strive to improve the efficiency and effectiveness of all municipal services through the careful selection and maintenance of a qualified workforce. This means greater productivity, effective policy implementation, improved financial conditions, policy alternatives, public relations and increased communication between all levels of government.

DESCRIPTION OF FUNCTIONS

The Village Manager provides the day-to-day administrative functions necessary for the professional management of the Village. The Manager provides recommendations, options, and evaluations to the Village Board for their selection and direction. The Village Manager evaluates municipal services performed by each department and assures the effective and efficient delivery of municipal services in accordance with fiscal restraint and Board policies. The Manager responds to citizen inquiries and acts as a liaison between special interest groups and other governmental units and the elected officials of the Village.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and maintain the property values and village appearance as a quality community

1. To reduce the decline in value of residential properties. As can be seen from the listed mean values and median values of residential property sales throughout the sales for fiscal year 2008, 2009 and through February of 2010, there have been significant declines.

For the period May 1, 2007 – February 25, 2010

<u>Fiscal Year</u>	<u>Average</u>	<u>% Change</u>	<u>Median</u>	<u>% Change</u>
2008	\$214,372		\$208,333	
2009	\$170,985	-20.2%	\$170,000	-18.4%
2010	\$145,424	-14.9%	\$140,000	-17.6%

Administration will closely monitor the sales amounts and report to the Board. Steps taken to try to reduce this decline in the budget year include the following:

- Overhead Sewer Program – *As of March, 2011, the Village has completed ten at a total cost of \$50,000. We do not have anyone in line to complete the program the remainder of this year.*
- Depressed Driveway program – *19 were completed in FY'11 at a cost of \$80,388, well below the budget amount of \$115,000.*
- Police Residence program – *Staff is currently preparing a more comprehensive plan to be considered in Fiscal Year 2012. The Village has developed a partnership with the Northwest Housing Authority.*
- Total reconstruction of Astor Avenue – *Completed at a cost of \$352,390, well below the budget amount of \$550,000. In addition, a \$100,000 DCEO grant was obtained to offset the Village expenditure.*

- Arterial Fence Program – Completed at a cost of \$37,464, well below the budget amount of \$50,000. The section completed was the east side of County Farm Rd., north of Arlington.
 - Resurfacing of 16 Village streets – Completed at a cost of \$697,921, well below the budget amount of \$800,000.
 - Area Response Team (ART) program - The ART Program has been received very well in the community and was a contributing factor in the Village posting it lowest Part 1 crime rate in the history of the police department.
 - Bike path at gas pipeline – The project was completed. We are waiting on IDOT to do the final accounting.
 - Single Family Rental Residential Program – The Single Unit Rental Residential Inspection (SURRI) program started in 2009. Single unit rentals, which include single-family homes, townhomes, duplexes, and condo units, are now licensed every two years after successfully passing an inspection(s) by the Code Enforcement Unit, ensuring the units are compliant with property maintenance code standards. Unit owners (landlords) are charged a fee of \$100.00 for a two-year license. The program has been successful in ensuring well-maintained rental properties. Also many violations, including illegal conversions, overcrowded conditions, and life-safety issues such as people sleeping in basements without proper emergency escape egress, have been uncovered during interior inspections.
 - Burial of overhead utilities – At the June 17, 2010 Board meeting the Village Board decided not to pursue the burial of utilities on the north side of Irving Park and the east side of Barrington.
 - Ontarioville streetscape - Staff has prepared a preliminary design scheme, but with the upcoming study of the area via the grant, staff feels it is better warranted to have the area simply repaired at this time.
 - General streetscape/beautification - The brick pavers have been reset at the seating nodes, and the gazebo area has been cleaned up. Crews have cut back the overgrowth around the fencing and a repainting of the fences, street lights and benches has occurred where needed.
 - New Police building - The contractor has begun working on the project and it is scheduled to be substantially completed by December 2011.
 - Claremont – Open in December 2010.
 - M/I Homes – Completed all the obligations left by Neumann Homes.
 - 41 new street lights - Completed
2. To continue TIF #2 upgrades (Westview Shopping Center area) through the burial of overhead utility lines, installation of street lights, repaving of Jenson and Tower and the installation of an entry monument. (First through fourth quarters)

Finalize TIF #2 improvements that may include land acquisition, façade renovations, tenant improvements, landscape and signage upgrades, surveillance installations and right-of-way improvements.

3. To design and construct the Ontarioville Road Upgrade – Street beautification project. (First and second quarters)

Staff has prepared a preliminary design scheme, but with the upcoming study of the area via the grant, staff feels it is better warranted to have the area simply repaired at this time.

4. To complete the improvements within the newly created SSA #6, which includes the repaving of streets and reconstruction of the dumpster enclosure pads. (First and second quarters)

Completed

5. To begin the creation of a Police Residency program. The Pilot program will be initiated in which one residence will be appropriated with Village resources. This program involves selecting a foreclosed property which has not been inhabited for a minimum of one year and upgrading it and making it attractive for a law enforcement officer to purchase and reside at. This will be advantageous to the Village as another law enforcement officer will reside here and will enhance that specific property, as well as the surrounding neighborhood. (First through fourth quarters)

Not completed. Staff is currently preparing a more comprehensive plan to be considered in Fiscal Year 2012. The Village has developed a partnership with the Northwest Housing Authority.

VI. Support and Enhance Staff Training and Service Capacity.

6. To create an organized administrative policy manual. At this time, many policies are outdated and not efficiently organized. The Police accreditation model of directive policies will be used as a model for organization. These policies will be those that effect the entire Village organization and the administrative section. (First through fourth quarters)

A format has been created. Basic dialogue on some policies was had and revisions made. Newer polices and outdated polices will be forwarded to the Board for review and approval or cancellation.

7. Centralize approval and logging of Village forms. A process will be developed to catalog, number, approve and revise forms that are used by all departments. (First through fourth quarters)

No action yet. Discussions have taken place. May not be considered to continue.

ADDITIONAL ACCOMPLISHMENTS

1. Made revisions to the Corporate Partnership Program and completed a mailing to solicit donations from businesses.
2. Offered Early Retirement Incentive program to employees which will help the Village realize a cost savings in both wages and benefits.
3. Proposed an insurance option plan for new employees which will help the Village realize a cost savings with healthcare premiums.
4. Significantly reduced legal costs throughout all departments.
5. Acquired and demolished the old Corfu Restaurant at 1311 Irving Park Road through TIF #4.
6. Initiation and completion of Strategic Plan.

2011 - 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Implement comprehensive orientation process for newly elected officials. (First quarter)
2. Coordinate grand opening of Police building with Police Administration, Public Works Administration and other departments, elected officials and community. (Second through third quarter)
3. Transition use of former Police headquarters to other Village staff, offices, and/or other purposes. (Second through third quarter)

4. Finish administrative policy book and present to the Board for approval. (Fourth quarter)
5. Aggressively promote business incentives through TIFs and other measures. This includes contacts at ICSC Las Vegas and a comprehensive advertising campaign. (First quarter)
6. Develop advertising campaign to seek development in TIF districts. (First quarter)

III. Is fiscally responsible and transparent

7. Finalize plan and implement program to offer incentives for persons to acquire foreclosed properties. (First through second quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

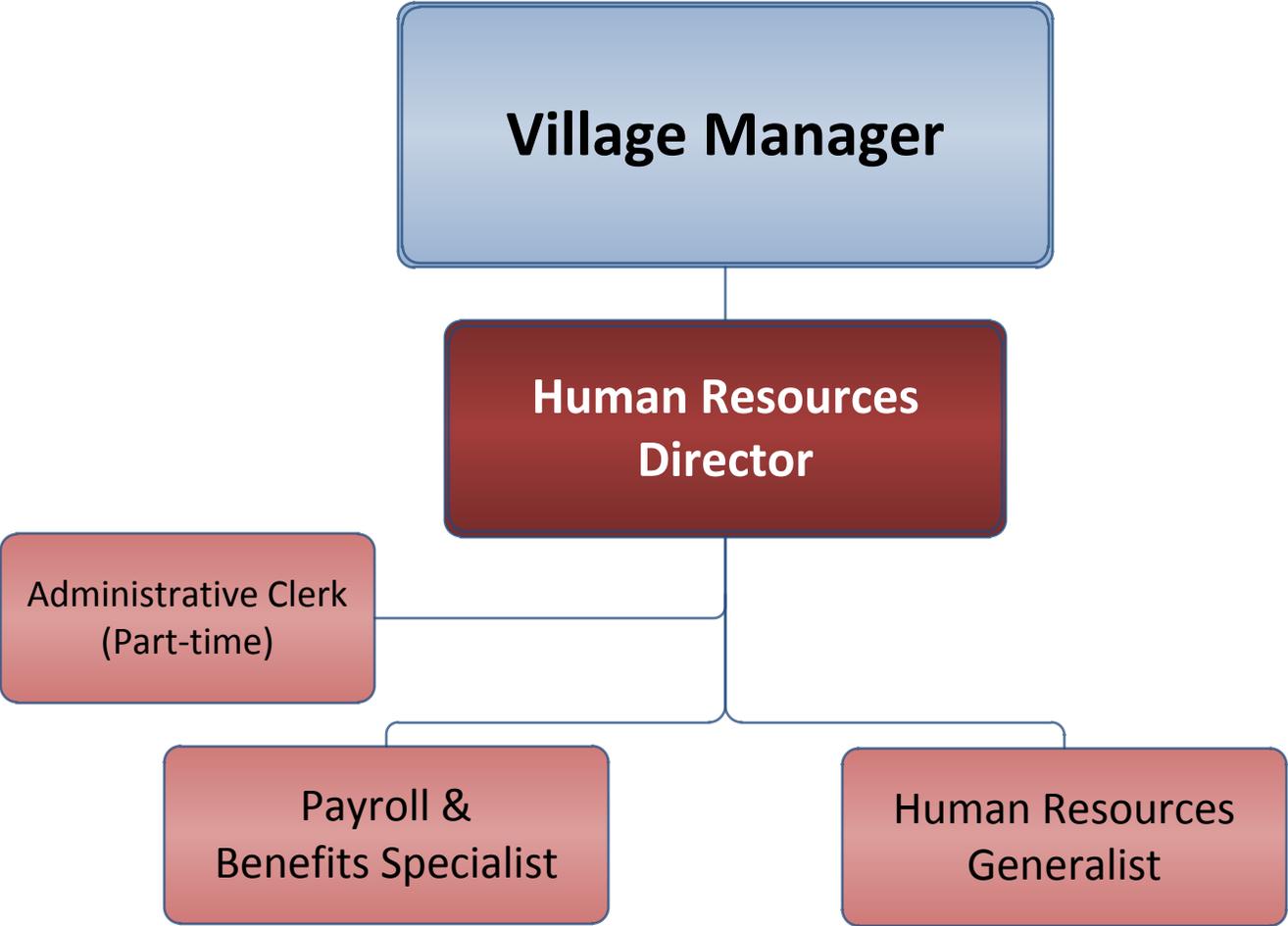
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0410 - Village Manager

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 368,360	\$ 354,907	\$ 192,070	\$ 191,333	\$ 193,266
1-21	Salaries-Overtime	892	9,313	5,000	9,534	9,000
1-41	State Retirement	35,710	41,710	21,008	20,896	24,180
1-42	Social Security	23,432	21,896	13,449	12,922	14,159
1-44	Employee Insurance	50,913	85,259	45,930	34,800	25,026
Total Personal Services		479,307	513,085	277,457	269,485	265,631
2-11	Office Supplies	694	840	800	793	800
2-13	Memberships/Subscriptions	3,645	1,468	1,955	1,955	2,330
2-14	Books/Publications/Maps	-	-	50	25	50
2-21	Gasoline & Lube	-	-	-	-	-
2-27	Materials & Supplies	51	-	100	100	200
2-99	Miscellaneous Expen.	52	70	250	250	250
Total Commodities		4,442	2,378	3,155	3,123	3,630
3-12	Postage	742	159	1,050	250	1,050
3-32	M & R- Office Equipment	-	-	-	-	-
3-36	Maintenance Agreements	479	236	-	650	2,524
3-51	Equipment Rentals	-	-	-	2,700	-
3-52	Vehicle Maint & Replace	-	-	-	-	-
3-61	Consulting Services	2,400	1,400	50,000	20,000	50,000
3-62	Legal Services	94,768	119,937	-	-	-
3-71	Schools/Conf/Meetings	2,488	2,588	4,065	3,550	1,915
3-72	Transportation	602	129	670	820	250
3-91	Special Events	-	-	7,000	6,000	8,500
3-99	Miscellaneous Expen.	-	-	25	-	25
Total Contractual Services		101,479	124,449	62,810	33,970	64,264
Total Operating Expenditures		585,228	639,912	343,422	306,578	333,525
Total Village Manager		\$ 585,228	\$ 639,912	\$ 343,422	\$ 306,578	\$ 333,525

440 – Human Resources Department



440 - HUMAN RESOURCES DEPARTMENT

GOALS

The goal of the Human Resources Department is to participate in and guide the selection and maintenance of the Village workforce. A well-administered Human Resources function provides residents with cost-effective services by Village employees. Without proper selection and retention of qualified employees, effective services could not be maintained at competitive costs.

DESCRIPTION OF FUNCTIONS

The function of a centralized Human Resources Department is to administer all aspects of personal services, including employee recruitment and selection; wage and benefit administration; position classification, training and development; risk management, labor and employee relations; and ensuring uniformity and consistency in applying rules and regulations throughout the Village.

The Human Resources Department maintains records and develops reporting procedures that inform management and employees of the related cost impact of personnel decisions and employee benefits.

Under the Village's Risk Management Program, the Human Resources Department provides adequate resources and coordination for the servicing and payment of claims for all Village risk management insurance programs which include workers' compensation, automobile, property and liability insurance. This function is maintained through a public entity risk pool described below:

The Village became a member of the Intergovernmental Risk Management Agency (IRMA) on May 1, 1995. IRMA is a public entity risk pool whose members are Illinois municipalities. IRMA manages and funds first-party property losses, third party claims, workers' compensation claims and public officials' liability claims of its member municipalities. The annual contribution to IRMA is based on eligible revenue as defined in the bylaws of IRMA; assessment factors based on past member experience and the funding need for the membership year. To improve risk management throughout the Village, a Safety Committee was established in June 1996.

As strategic staffing partners with operating departments, the Human Resources Department works to ensure the best qualified people are recruited and promoted while recognizing and encouraging the value of diversity in the workplace and maintaining such quality through the use of effective performance evaluation systems.

The Human Resources Department assists operating departments in carrying out any labor negotiations that arise as a result of State-mandated collective bargaining measures. It is also responsible for establishing, administering, and effectively communicating sound employment policies, rules, and practices that treat employees with dignity, respect, and equality, while maintaining Village compliance with all employment and labor laws, management directives, and labor agreements.

Some of the specific ongoing operations in the Human Resource Department in support of these functions include the following:

- Ongoing collective bargaining and labor contract administration for five labor unions: Hanover Park Professional Firefighters Association, Local 3452, I.A.F.F. representing full-time Firefighters and Lieutenants; Metropolitan Alliance for Police (M.A.P.) representing Police Officers; Metropolitan Alliance for Police, Hanover Park Sergeants Chapter #103 representing Police Sergeants; Local Service Employees International Union (S.E.I.U.) representing part-time Paid-on-Call Firefighters; and Teamsters Local 714 representing full-time Public Works Employees.
- Wage and salary administration to include job analysis and evaluation and the development and maintenance of job descriptions for all Village positions, as well as any proposed new positions or reclassifications. Also included under this function is payroll administration with Human

Resources staff processing four payrolls a month. The Human Resources Department also is responsible for the design and administration of any incentive pay plans, such as the Language Competency Pay Program for non-represented employees and police officers who demonstrate specific skills in foreign language.

- Ongoing recruitment responsibility for all departments, including management recruitment and promotional testing, as well as administering all facets of entry-level police and fire recruitment, to include working jointly with each department to determine testing and selection procedures.
- Working closely with all departments to identify training needs and coordinate efforts to provide employees with necessary training. The Human Resources Department also schedules employees for various computer skills courses with external training providers.
- Benefits design and/or administration to include insurance, deferred compensation, pension, unemployment, and flexible spending accounts, as well as the administration of the Village's vacation and other leave policies.
- Coordination of various annual employee events, such as the annual Employee Appreciation Picnic, Employee Holiday Luncheon, and Service Recognitions, etc.
- Ongoing administration and coordination with all departments regarding worker's compensation related to occupational injuries and illnesses. The Human Resources Department works closely with all departments in identifying and addressing safety issues, developing safety policies, conducting safety training and developing accident prevention programs. In addition, the Human Resources Department coordinates the Village's random drug testing program for all employees required to hold a commercial driver's license.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Village-Wide Full Time Employees	187	193	196	193	193
Village-Wide Part Time Employees	61	61	48	49	49
Number of Full Time Employees Per 1,000 Population	4.89	5.04	5.12	5.04	5.04
Employee Terminations:					
Voluntary Resignations	23	20	20	8	13
Retirements	3	3	3	3	5
Dismissals	2	3	0	3	4
Seasonal Layoffs	8	7	10	8	4
Deaths	3	1	0	0	0
Reductions in Force	0	0	1	6	4
Applications Handed Out or Downloaded	762	854	880	472	534
Job Applications Received	516	672	705	391	456
Number of Candidates Interviewed	168	165	165	115	148
Number of New Hires	47	40	36	33	31
Number of In-House Training Sessions Conducted	8	5	5	9	7
Number of Participants	212	112	128	209	140
Training Topics:					
Employee Assistance Program	0	0	0	0	0
Hazard Communications	0	0	0	0	0

Description of Measurement	2006	2007	2008	2009	2010
Safety (Back & Fall Prevention)	0	0	0	106	0
Sexual Harassment	212	0	0	0	0
Cultural Diversity	0	0	0	0	0
Blood borne Pathogens	0	70	67	62	84
Drug and Alcohol Awareness	0	0	0	0	0
Accident Investigation Training	0	0	0	0	13
First Aid and AED	0	0	0	0	0
Performance Appraisal Training	0	0	48	0	4
Supervisory Training/Teambuilding	0	42	13	8	8
New Employee Orientations	47	40	36	33	31
Employee Recognition Events	5	5	5	5	5
Number of Employees	415	446	425	398	411
Wellness Events	5	6	5	4	3
Number of Employees	253	197	178	56	33
Benefit Events	6	4	11	14	16
Number of Employees	117	67	44	35	32
Employee Newsletter	0	1	2	0	0
Labor Relations					
Collective Bargaining Agreements	1	1	0	1	3
Grievances	2	0	3	0	0
Non-Union	0	0	1	0	0
Union	2	0	2	0	0
Representation Elections/Card Check	0	0	1	0	0
Total Expenditures	\$345,766	\$358,147	\$396,941	\$404,892	\$436,989
Cost of Services Per Capita	\$9.03	\$9.36	\$10.37	\$10.58	\$11.42

RISK MANAGEMENT PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2006	2007	2008	2009	2010
Village-Wide Insurance Claims:					
Total Worker Compensation Claims	24	23	35	28	22
Worker Compensation Losses	\$368,666	\$132,642	\$294,640	\$120,598	\$360,666
All Other Claims (Auto, GL, Property)	15	17	40	44	24
Non-Worker Compensation Losses	\$31,081	\$31,507	\$52,697	\$106,686	\$168,094
Total Claims	39	40	75	72	46
Total Losses	\$399,747	\$164,149	\$347,337	\$227,284	\$528,760
Administration Departments/Divisions Insurance Claims:					
Total Worker Compensation Claims	0	0	2	1	1
Worker Compensation Losses	\$0	\$0	\$11,411	\$5,951	\$15,599

Description of Measurement	2006	2007	2008	2009	2010
All Other Claims	0	0	1	0	1
Non-Worker Compensation Losses	\$0	\$0	\$0	\$0	\$66,001
Total Claims	0	0	3	1	2
Total Losses	\$0	\$0	\$11,411	\$5,951	\$81,600

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and enhance public safety

1. Purchase and implement a new Performance Appraisal system. The current software will no longer be supported after December 31, 2009.

To be completed in the 4th quarter of FY'11.

2. Conduct recruitment for entry-level Police Officers (First quarter)

Completed. Received 442 applications through our new on-line application system. Eligibility list created and effective until July 5, 2012.

3. Conduct promotional testing for Battalion Chief (Third quarter)

Completed by November 16, 2010. List active for 24 months.

4. Negotiate collective bargaining agreement with IAFF Firefighter/Paramedics and Teamsters Public Works (First quarter)

IAFF Firefighter/Paramedics wage reopener for May 1, 2010 completed with additional wage reopener for years 2011. Teamsters Public Works full collective bargaining agreement completed with wage reopeners for years 2011 and 2012.

5. To meet the calendar year 2010 IRMA target frequency and experience member goals. (First through fourth quarters)

We met our frequency member goal but our experience numbers were higher. While there were fewer incidents, a few were more severe.

6. Complete the IRMA IMAP self evaluation and the directives of the IRMA Member Service Plan conducted in April 2008. (First through fourth quarters)

Completed with coordination from the Safety Coordinator. The Village received a 97% score.

VII. Support and enhance staff training & service capacity

7. Continue to develop a procedure manual for Human Resources operations. (First quarter)

Continuing progress. New on-line application process operations manual completed 3rd quarter. Additionally, Safety Manual for Village wide use is on progress.

8. Update, complete and upon Board approval, distribute the Personnel Rules and Regulations Handbook. (Second quarter)

Handbook approved by the Village Manager and concurred by the Village President and Board of Trustees effective March 1, 2011. Communication to employees is being completed 4th quarter of FY'11.

9. Conduct mandatory employee training:
 - a. Cultural Diversity (Second quarter)

- b. Customer Service (Third quarter)
- c. Workplace Violence (Fourth quarter)

Customer Service Training conducted 3rd quarter and 83 employees attended training. Cultural Diversity and Workplace Violence training have been deferred to FY'12. Sexual Harassment training will be conducted in 4th quarter.

ADDITIONAL ACCOMPLISHMENTS

1. In the first 9 months of FY11, the Human Resources Department has processed 18 new hires, of which 4 positions were full-time, 17% were minority and 22% were female.
2. The Human Resources Department implemented an on-line application system which increased the access to Village jobs for an applicant and reduced manual staff duties for processing applications.
3. Administered First Aid/CPR training to all employees on a voluntary basis.
4. Conducted Succession Planning training for IPELRA and the Fire Department. Additionally conducted career development training for the firefighter/paramedics for the Village.
5. Co-chaired the IPELRA Employment Law Seminar held in February 2011.
6. Conducted a RFQ for Employee Relations/Labor Attorney Services in the 4th quarter.
7. Human Resources Department assisted with the Village new website training to staff. Created a compact disk for the employee handbook which reduced paper cost.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct Performance Management Training with new system for all Supervisors. (Second quarter)
2. Conduct recruitment for Part time Paid-on-Call Firefighters (First quarter)
3. Conduct promotional testing for Fire Lieutenant (First quarter)
4. Conduct promotional testing for Police Sergeant (First quarter)
5. Conduct promotional testing for Police Lieutenant if necessary. (Second quarter)
6. Negotiate collective bargaining agreement with IAFF Firefighter/Paramedics, MAP Sergeants, Teamsters Public Works, SEIU – POC Firefighters and MAP Police Officers. (First quarter for IAFF, MAP Sgt, Teamsters, and SEIU. Second quarter for MAP – Police Officers)
7. Begin Succession Planning process with Administration. (Second quarter)
8. Conduct mandatory employee training:
 - a) Cultural Diversity (Second quarter)
 - b) Customer Service (Third quarter)
 - c) Workplace Violence (Fourth quarter)

RISK MANAGEMENT PROGRAM

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Develop a formal Supervisory Training Policy that requires the development of training plans for all supervisors and those with supervisory responsibilities.
2. Finalize and implement a Village-wide Accident Investigation policy.

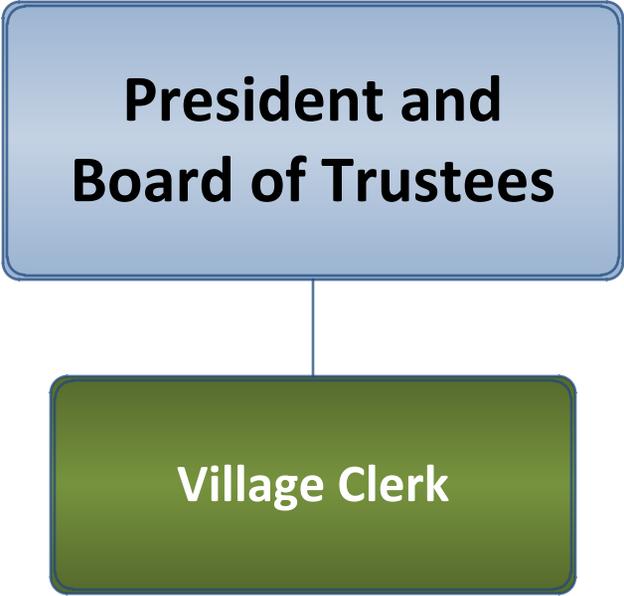
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0440 - Human Resources

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 191,578	\$ 188,320	\$ 175,950	\$ 175,950	\$ 179,456
1-12	Salaries-Part Time	-	-	14,014	3,000	14,294
1-21	Salaries-Overtime	666	1,825	750	1,600	1,500
1-41	State Retirement	18,338	18,826	20,182	20,182	22,409
1-42	Social Security	13,574	14,592	15,187	15,187	15,425
1-44	Employee Insurance	27,923	24,363	20,860	20,860	21,572
Total Personal Services		252,079	247,926	246,943	236,779	254,656
2-11	Office Supplies	2,863	3,072	1,800	1,000	1,800
2-13	Memberships/Subscriptions	1,546	1,848	1,860	1,860	1,924
2-14	Books/Publications/Maps	217	-	650	650	650
2-27	Materials & Supplies	2,141	226	600	600	400
2-90	Employee Recognition	34,709	38,511	33,446	31,000	34,353
2-99	Miscellaneous Expense	-	-	-	300	-
Total Commodities		41,476	43,657	38,356	35,410	39,127
3-12	Postage	1,093	1,155	1,000	1,000	1,100
3-32	M & R- Office Equipment	964	493	450	450	450
3-36	Maintenance Agreements	6,020	7,795	8,971	8,971	4,463
3-51	Equipment Rentals	1,927	5,195	5,500	5,500	5,500
3-61	Consulting Services	11,622	43,784	24,205	24,205	58,296
3-62	Legal Services	54,732	70,401	-	-	-
3-65	Medical Examinations	12,264	6,976	12,133	10,000	33,773
3-67	Legal Publications	8,354	5,380	10,000	3,000	13,000
3-70	Binding & Printing	3,544	-	-	-	-
3-71	Schools/Conf/Meetings	9,600	3,964	17,152	17,152	14,972
3-72	Transportation	1,217	263	1,100	1,000	1,100
Total Contractual Services		111,337	145,406	80,511	71,278	132,654
Total Operating Expenditures		404,892	436,989	365,810	343,467	426,437
Total Human Resources		\$ 404,892	\$ 436,989	\$ 365,810	\$ 343,467	\$ 426,437



460 - SPECIAL EVENTS

GOALS

The goal of the Special Events Department is to coordinate annual special events sponsored by the Village of Hanover Park.

DESCRIPTION OF FUNCTIONS

The functions of the Special Events Department are to determine annual events to be included in the special events program, and to oversee, administer or assist in the coordination of each event in cooperation with other Village Departments and Committees under the direction of the Editorial Review Board.

Annual events coordinated by the Special Events Department include: May and September - Maxwell Street, December - Village Holiday Tree Lighting, and April - Arbor Day. In addition, the Special Events Department coordinates the Community Appearance Awards and Deck the Homes Contests, and the STAARS (STudent Artist and AuthoRS) Program.

The Special Events Department also assists other departments in promotion and, if needed, planning/coordination of the special events.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

III. Strengthen community involvement and participation

1. Participate in the American Cancer Society's Relay for Life. (First quarter)

Completed

2. Host a "Touch a Truck" event in cooperation with the Hanover Park Park District. (First quarter)

Completed

3. Coordinate the Village's semi-annual Maxwell Street event. (First and Second quarters)

Completed

4. Host a Tree Lighting Ceremony. (Third quarter)

Completed

5. Host an Arbor Day celebration at Parkwood Elementary School. (Fourth quarter)

Completed

6. Coordinate the STAARS Program . (First through Fourth Quarters)

Completed

7. Coordinate the Village's Coffee with the Board events. (First through Fourth Quarters)

Completed

Additional Accomplishments

1. Added the Ontarioville Art Academy to our Summer STAARS Program, providing local art students to display their fine art.
2. Hosted the Third Annual Car Show Event in cooperation with the Hanover Park Community Resource Center.

2011 - 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Participate in the American Cancer Society's Relay for Life, a Tri-Village Event. (First quarter)
2. Host a "Touch a Truck" event in cooperation with the Hanover Park Park District. (First quarter)
3. Coordinate the Village's semi-annual Maxwell Street event. (First and Second quarters)
4. Host the Car Show Event. (Second quarter)
5. Host a Tree Lighting Ceremony. (Third quarter)
6. Host an Arbor Day celebration at a Hanover Park School. (Fourth quarter)
7. Coordinate the STAARS Program. (First through Fourth Quarters)
8. Coordinate the Village's Coffee with the Board events. (First through Fourth Quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

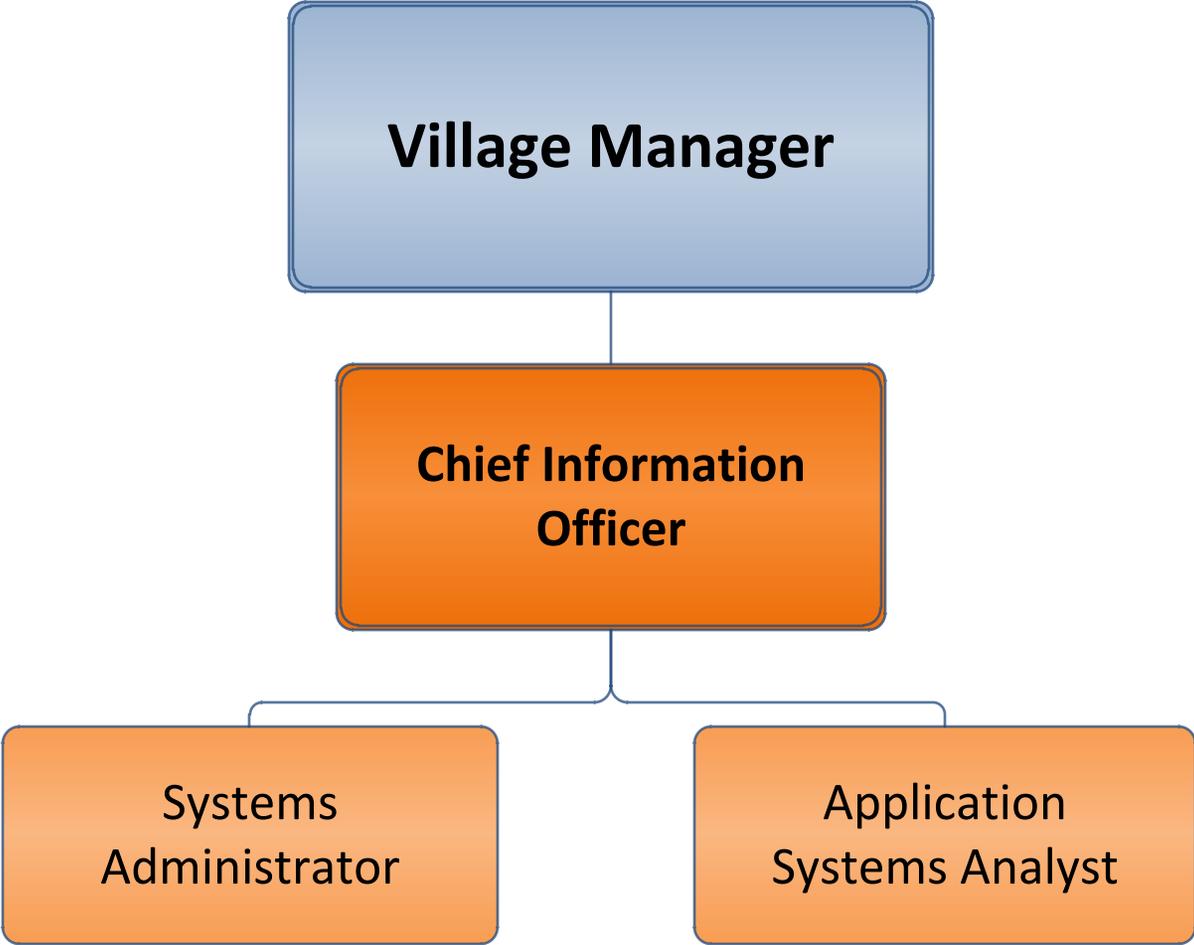
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0460 - Special Events

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-21	Salaries-Overtime	\$ 19,997	\$ -	\$ -	\$ -	\$ -
1-41	State Retirement	1,965	-	-	-	-
1-42	Social Security	1,522	-	-	-	-
Total Personal Services		23,484	-	-	-	-
3-12	Postage	-	165	200	200	200
3-70	Binding & Printing	3,489	-	2,000	2,000	2,000
3-71	Schools/Conf/Meetings	-	-	-	-	-
3-91	Special Events	217,627	9,052	17,000	15,000	11,500
Total Contractual Services		221,116	9,217	19,200	17,200	13,700
Total Operating Expenditures		244,600	9,217	19,200	17,200	13,700
Total Special Events		\$ 244,600	\$ 9,217	\$ 19,200	\$ 17,200	\$ 13,700



470 - INFORMATION TECHNOLOGY

GOALS

The goal of the Information Technology (IT) department is to provide the highest quality technology-based services in the most cost-effective manner, to facilitate the Village's mission as it applies to the management and delivery of services to the departments and community as established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

Under the direction of the Chief Information Officer (CIO), the IT department is responsible for the administration, software licensing, and safe-keeping of all technology-based systems and data utilized by Village departments.

The IT department researches new technologies, analyzes existing processes and procedures, and works closely with staff to understand existing needs. Working in conjunction with staff, cost-effective plans for new technologies and processes that will address needs, improve communications, eliminate unnecessary redundancy between departments and lower operating costs are developed and implemented.

Finally, IT provides research and consultation on all technology-based questions that arise in the course of business. The IT department strives to educate staff, both through direct in-house training and through the coordinated use of outside services, on new technologies, as well as existing technologies, to ensure maximum return of technology investments.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Full Time Employees	2	2	3	3	3
Number of Full Time Employees Per 1,000 Population	.05	.05	.08	.08	.08
Total Information Technology Department Expenditures	\$274,117	\$297,151	\$323,227	\$422,817	\$377,822
Cost of Services Per Capita	\$7.16	\$7.76	\$8.44	\$11.05	\$9.87

2010 - 2011 OBJECTIVES

VII. Support and Enhance Staff Training and Service Capacity

1. Review printer usage, placements and processes village-wide to reduce the number of printers needed and reduce the amount of printed output to lower costs and reduce paper waste. (First through fourth quarters)

Deferred to next budget year

2. Replace 9 Police MDCs (one-third of the current inventory). (Second quarter)

Completed

3. Replace 5 Fire MDCs (one-half of the current inventory) (Second quarter)

Completed

4. Replace 18 aging Desktop PCs. (Fourth quarter)

Completed – Only 15 were purchased based on budget limitations.

5. Replace three older servers. (Second quarter)

The IT Department found it necessary to add additional servers instead of replacing existing servers to allow for central management of printing, split two services (DMS and Naviline), and provide secure storage of user accounts. Replacement of servers is deferred to next budget year.

6. Expand email access to all employees. (First through fourth quarters)

Partially Complete - 77 licenses were purchased this year and 123 will be purchased in the following year to standardize on a single email platform that matches the Office platform.

7. Support new Police building construction to ensure smooth integration with existing network and resources. (First through fourth quarters)

Ongoing – The IT Department reviewed the overall floor plan and bid specifications and made recommendations as follows:

- *Reduction of an IT Closet that will reduce the network infrastructure cost.*
- *Convert the IT closet into a general purpose closet to be used by the Police Department.*
- *Reduction of the number of cameras specified to further reduce building cost without compromising the safety of officers.*
- *Reviewed the access control system for compatibility with the current system.*
- *Removed the security camera standalone network switching environment and standardize on network architecture for the entire building.*
- *Completed our research on IT equipment needed for the new building.*

8. Start the creation of a Geographical Information System (GIS) to provide mapping of resources, assets and other information such as crime analysis, statistical analysis, land management, etc. to all areas of the village and residents. (Third quarter)

Not implemented due to budget constraints.

9. Implement 3 new touch screen tablet computers in the ambulances to provide for automated reporting with the hospitals and provide signature capture on electronic forms. (First quarter)

Partially Complete – 1 was implemented based on funding.

ADDITIONAL ACCOMPLISHMENTS

1. This year the IT Department renovated the server room. The existing floor was removed for the safety of employees and equipment. The floor was replaced with static free flooring. Installation of a KVM (single keyboard, video monitor, and mouse) allows staff to control the entire room from a single monitor and keyboard. New racks were also installed in the center of the room which allows for better air circulation and cooling, as well as, providing an improved work area for troubleshooting.
2. Installation of a high speed internet connection from Comcast which allows for 10Mb. download speeds and a 5Mb. upload. The existing DSL connection was kept for redundancy and fault tolerance. If one provider is down, our systems automatically switch to the other provider.

3. The AS400 hardware maintenance cost was reduced by 66 percent by removing obsolete hardware.
4. A SunGard HTE software test environment was implemented for the Finance Department.
5. The Village's website redesign was unveiled this past year. Part of that redesign has given the capability for each department to update their information to the website which enables content to be posted in a more timely fashion. RSS Feeds were also implemented to notify citizens when agendas are posted, as well as, any eNews and eAlerts that are issued.
6. Automation of new computer rollouts has been initiated. Some software packages used in multiple departments are now pushed out through our centralized system instead of manually installing software on each desktop computer. This will reduce the time it takes to roll out new desktop computers and also allows IT to accurately account for software licensing. Rebuilding a standard computer image is reduced to 1 hour and increases productivity for the user as well as the IT Department.
7. After close review of prior years budgets, the IT Director consolidated maintenance contracts for software from individual cost control centers to an IT centralized location. This will better enable IT to track expenses and manage licensing so that we have a complete and accurate inventory.
8. IT is in the process of researching network infrastructure and a phone system for implementation in FY 2011-2012. This is an on-going process.

2011 - 2012 OBJECTIVES

II. Offer Convenience through Technologies

1. Replace entire network infrastructure Village-wide. (First through fourth quarters)
2. Replace phone system Village-wide. (First through fourth quarters)
3. Replace 9 Police MDCs and 5 Fire MDCs. (Second quarter)
4. Replace 50 aging Desktop PCs and implement a 4 year computer replacement program. (Fourth quarter)
5. Replace three older servers. (Second quarter)
6. Expand email access to all employees. (First through fourth quarters)
7. Create a standard for computer deployments and standardize an Office platform. (First quarter)
8. Support new Police building construction to ensure smooth integration with existing network and resources. (First through fourth quarters)
9. Replace the Time Keeping software utilized by Public Works. (Third Quarter)
10. Implement one new touch screen tablet ambulance computer to provide for automated reporting with hospitals, and provide signature capture on electronic forms. (First quarter)
11. Implement a new Scheduling System for our Cable Channel. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

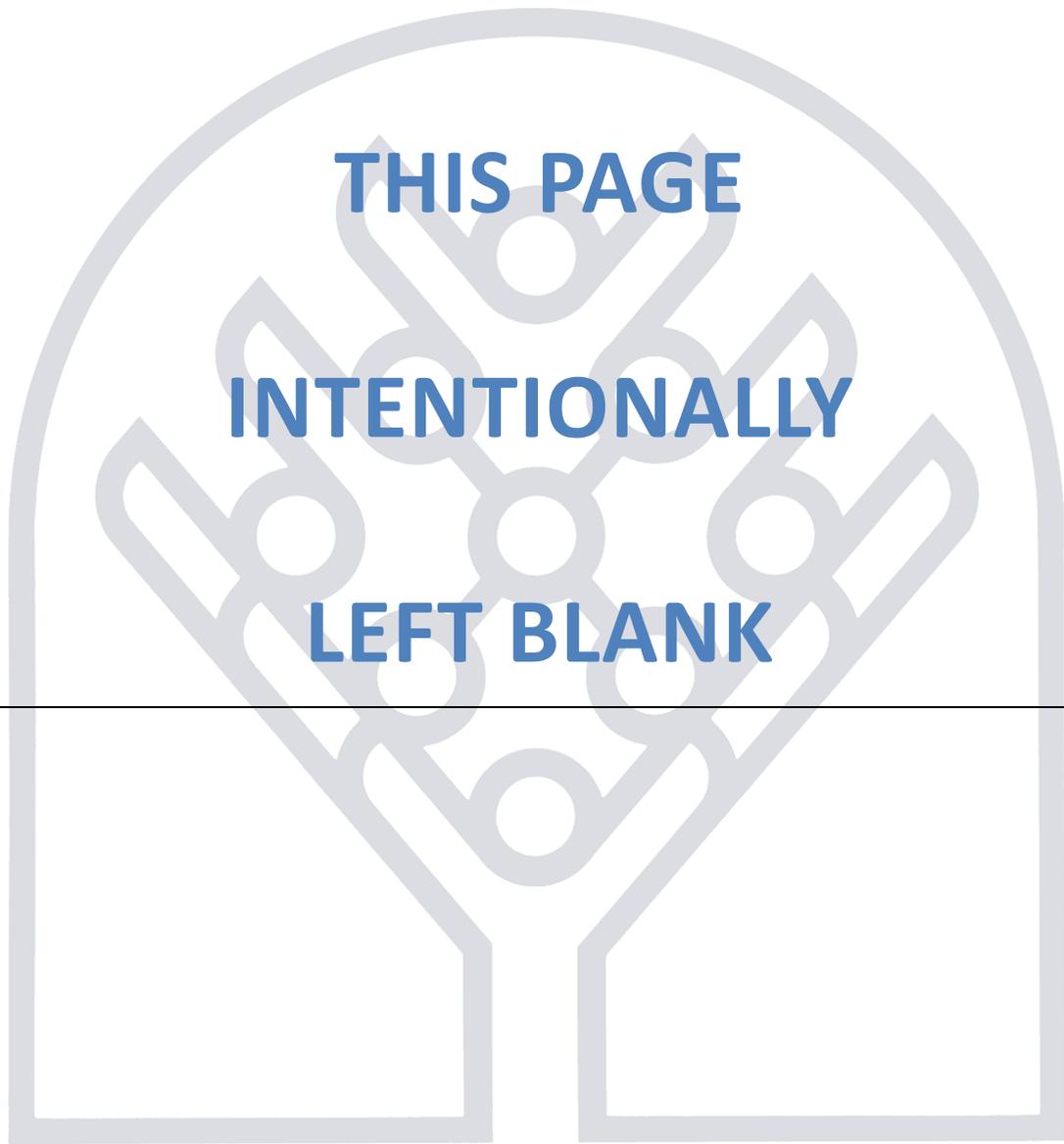
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0470 - Information Technology

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 216,834	\$ 168,229	\$ 185,110	\$ 185,110	\$ 165,930
1-21	Salaries-Overtime	713	1,785	4,000	4,000	4,000
1-41	State Retirement	19,965	19,762	20,555	20,555	20,474
1-42	Social Security	15,506	14,678	14,467	14,467	13,075
1-44	Employee Insurance	38,172	26,020	40,260	40,260	28,488
Total Personal Services		291,190	230,474	264,392	264,392	231,967
2-11	Office Supplies	50,500	59,448	55,430	60,000	80,430
2-13	Memberships/Subscriptions	730	583	990	990	990
2-14	Books/Publications/Maps	172	397	200	200	200
2-27	Materials & Supplies	4,511	8,797	18,000	18,000	16,050
2-34	Small Tools	2,007	335	600	600	200
Total Commodities		57,920	69,560	75,220	79,790	97,870
3-11	Telephone	-	-	89,182	98,000	150,010
3-12	Postage	15	100	12,195	12,195	500
3-32	M & R - Office Equipment	324	400	1,500	1,500	3,600
3-36	Maintenance Agreements	68,102	70,486	76,988	87,000	144,916
3-54	AS/400 Computer	-	-	-	-	-
3-61	Consulting Services	1,640	34	10,000	10,000	10,000
3-70	Binding & Printing	-	-	28,600	28,600	-
3-71	Schools/Conf/Meetings	2,795	6,335	-	50	12,000
3-72	Transportation	37	58	1,000	1,000	1,000
3-99	Miscellaneous Expen.	794	375	450	450	450
Total Contractual Services		73,707	77,788	219,915	238,795	322,476
Total Operating Expenditures		422,817	377,822	559,527	582,977	652,313
Total Information Technology		\$ 422,817	\$ 377,822	\$ 559,527	\$ 582,977	\$ 652,313

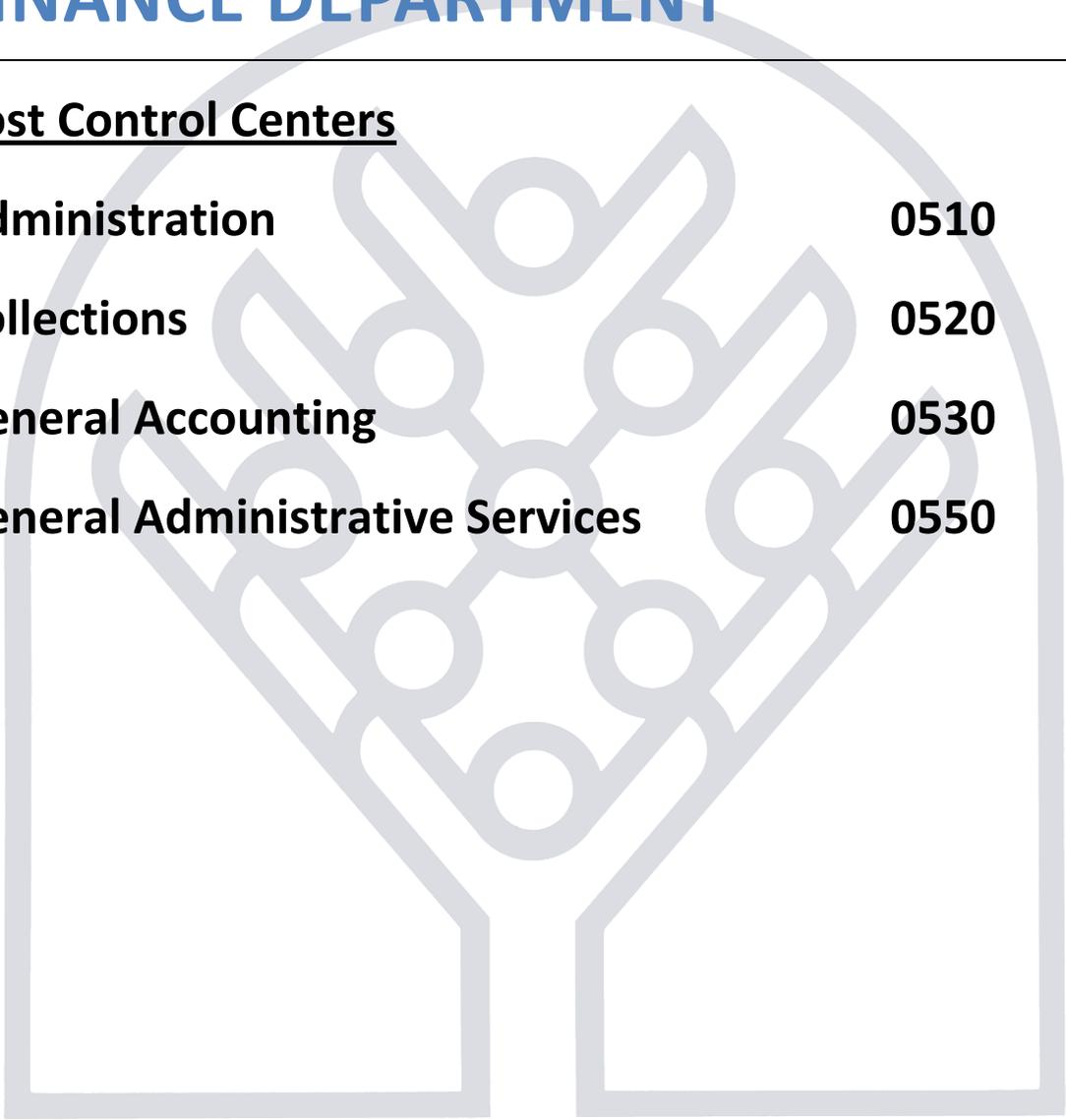


Hanover Park

FINANCE DEPARTMENT

Cost Control Centers

Administration	0510
Collections	0520
General Accounting	0530
General Administrative Services	0550



Hanover Park

Organization of the Finance Department





DEPARTMENT OF FINANCE 510 – ADMINISTRATION

GOALS

Coordinate the financial activity in compliance with the financial policies established by the Village Board under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Village. The administrative duties of the Director involve the overall accounting and financial reporting, budgeting, collections, investment and water billing functions. The duties involve providing technical assistance and financial information to department personnel, administration and Village officials as well as executing and monitoring compliance with the broad financial policies of the Village.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Full Time Employees	12	12	12	13	12
Number of Part Time Employees	2	2	0	0	0
Number of Full Time Employees Per 1,000 Population	.31	.31	.31	.31	.31
Total Finance Department Expenditures	\$1,183,614	\$941,230	\$1,069,403	\$1,291,023	\$1,262,880
Cost of Services Per Capita	\$30.92	\$24.59	\$27.94	\$33.73	\$32.99

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Preserve financial stability and reduce reliance upon property tax

1. Prepare written procedures and policies for compliance with the Internal Revenue Service's general obligation bond post issuance requirements to retain tax exempt status.

This project will be carried forward to the Second Quarter of Fiscal Year 2012

2. Perform a complete analysis of the Central Equipment Fund, including funding level, vehicle replacement schedule, vehicle replacement cost and total vehicle fleet capacity.

This project is scheduled for the fourth quarter of the current fiscal year to be finalized and published in the next fiscal year

VII. Support and enhance staff training and service capacity

3. Continue the preparation of the Finance Director Procedure manual including a budget, annual audit and pension section.

This will be carried forward to the next fiscal year

4. Prepare a detailed procedures manual for the receptionist position. Review procedures and make recommendations for change.

This will be carried forward to the next fiscal year

5. Revise the daily, weekly and monthly essential task schedule for the Finance Director and Assistant Finance Director to improve internal management.

This will be carried forward to the next fiscal year

6. Review HTE to ascertain the remaining useful life of the current software version and the hardware needed to run the software and present the findings to the Finance Committee.

This project is scheduled for the fourth quarter of the current fiscal year to be finalized and published in the next fiscal year

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting award for Fiscal Year 2010.
2. The Village received the Government Finance Officers Association Distinguished Budget Award for Fiscal Year 2011.
3. Illinois Division of Insurance reports for the Police and Fire Pension were completed and submitted to the State for the Fiscal Year Ended April 30, 2010.
4. Prepared a RFP for new auditors and selected new auditing firm.

2011 - 2012 OBJECTIVES

III. Is fiscally responsible and transparent

1. Complete analysis of the Central Equipment Fund, including funding level, vehicle replacement schedule, vehicle replacement cost and total vehicle fleet capacity. This project began fourth quarter of the previous fiscal year and should be finalized and published in the current fiscal year. (First Quarter)
2. Continue the preparation of the Finance Director Procedure manual including a budget, annual audit and pension section. (Second Quarter)
3. Prepare a detailed procedures manual for the receptionist position. Review procedures and make recommendations for change. (Third Quarter)
4. Revise the daily, weekly and monthly essential task schedule for the Finance Director and Assistant Finance Director to improve internal management. (Second Quarter)
5. Prepare written procedures and policies for compliance with the Internal Revenue Service's general obligation bond post issuance requirements to retain tax exempt status. (Second Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0510 - Finance Administration

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 165,293	\$ 135,756	\$ 139,745	\$ 139,745	\$ 133,802
1-21	Salaries-Overtime	21	10	-	20	-
1-41	State Retirement	15,729	14,957	15,488	15,488	16,113
1-42	Social Security	11,638	11,734	10,940	10,940	10,292
1-44	Employee Insurance	22,585	40,006	33,767	33,767	34,520
Total Personal Services		215,266	202,463	199,940	199,960	194,727
2-11	Office Supplies	565	251	750	750	750
2-13	Memberships/Subscriptions	1,080	1,297	1,885	1,885	1,885
2-14	Books/Publications/Maps	455	406	375	455	375
2-31	Uniforms	-	-	-	124	-
2-99	Miscellaneous Expen.	-	25	-	87	-
Total Commodities		2,100	1,979	3,010	3,301	3,010
3-12	Postage	-	-	-	84	-
3-32	M & R - Office Equipment	-	-	-	-	-
3-36	Maintenance Agreements	65	65	65	65	65
3-51	Equipment Rentals	-	15,703	15,939	15,939	15,939
3-61	Consulting Services	2,300	14,084	2,700	2,700	2,700
3-71	Schools/Conf/Meetings	4,520	3,757	3,850	4,520	3,850
3-72	Transportation	431	935	920	920	920
3-99	Miscellaneous Expen.	4,966	2,896	4,000	4,000	4,000
Total Contractual Services		12,282	37,440	27,474	28,228	27,474
Total Operating Expenditures		229,648	241,882	230,424	231,489	225,211
Total Finance Administration		\$ 229,648	\$ 241,882	\$ 230,424	\$ 231,489	\$ 225,211

520 – Village Collections



DEPARTMENT OF FINANCE 520 - COLLECTIONS

GOALS

The goals of the Division are to continue to provide prompt, efficient and friendly service to all people who come in contact with the office; to handle funds in an accurate and professional manner; to provide the Department of Finance with cash flow information in a timely and accurate manner; to provide quality service and to strive for self-improvement in all areas of responsibility.

DESCRIPTION OF FUNCTIONS

This division is responsible for the collection of all cash funds that come into the Village, the majority of which are water and sewer payments. Collections processes all local citations issued by the Police Department, as well as setting court dates, handling booted vehicles and processing tickets for the collection agency. In addition, the Division is responsible for the issuance of animal licenses, commuter parking lot permits and real estate transfer stamps, the maintenance of all escrow agreements and the maintenance of the contractor's license database.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Animal Licenses	438	370	284	247	345
Parking Tickets Paid	10,138	7,815	8,005	6,040	6,805
Monthly Commuter Parking Permits	8,669	9,483	9,590	9,714	9,755
Contractor and Business Licenses	1,068	675	874	720	883
Real Estate Transfer Tax Stamps	1,290	1,013	729	738	742
Water Bill Payments Collected	63,167	60,552	63,276	62,082	59,491
Yard Waste Stickers	7,538	8,614	6,926	7,685	7,798
Parking Tickets Entered	17,823	13,554	12,299	10,544	9,721
Mediation Requests Processed	2,308	1,517	1,513	1,469	2,253
Tickets sent to Collections	5,814	4,161	4,023	3,012	3,528
Vehicles Placed on Boot List	208	129	119	120	106

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and enhance staff training and service capacity

1. Coordinate the review of records held by the Finance Department by the Local Records unit of the Illinois Secretary of State's office. (First quarter)

This will be carried over into the next Fiscal Year.

2. Prepare a Request for Proposal for collection agency services. (Third quarter)

This will be carried over into the next Fiscal Year.

3. Prepare a collections division procedures manual. Review and revise procedures as necessary. (First through third quarters)

This will be carried over into the next Fiscal Year.

4. Investigate the use of an alternative plan for an online credit card payment acceptance program on our website without charging a fee to the customer. (First and second quarters)

This will be carried over into the next Fiscal Year.

5. Investigate the use of an electronic lockbox that would eliminate the large volume of paper checks received when residents pay their water bills from their banks online payment system. (First and second quarters)

This will be carried over into the next Fiscal Year.

ADDITIONAL ACCOMPLISHMENTS

1. The process for sending overdue parking tickets to our collection agency was changed to utilize a spreadsheet and email and resulted in a lower collection agency fee.

2011-2012 OBJECTIVES

II. Offers convenience through technologies

1. To continue to provide more methods of electronic payments. (Second Quarter)
2. Coordinate the review of records held by the Finance Department by the Local Records unit of the Illinois Secretary of State's office. (First quarter)
3. Prepare a Request for Proposal for collection agency services. (Third quarter)
4. Prepare a collections division procedures manual. Review and revise procedures as necessary. (First through third quarters)
5. Investigate the use of an alternative plan for an online credit card payment acceptance program on our website without charging a fee to the customer. (First and second quarters)
6. Investigate the use of an electronic lockbox that would eliminate the large volume of paper checks received when residents pay their water bills from their banks online payment system. (First and second quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

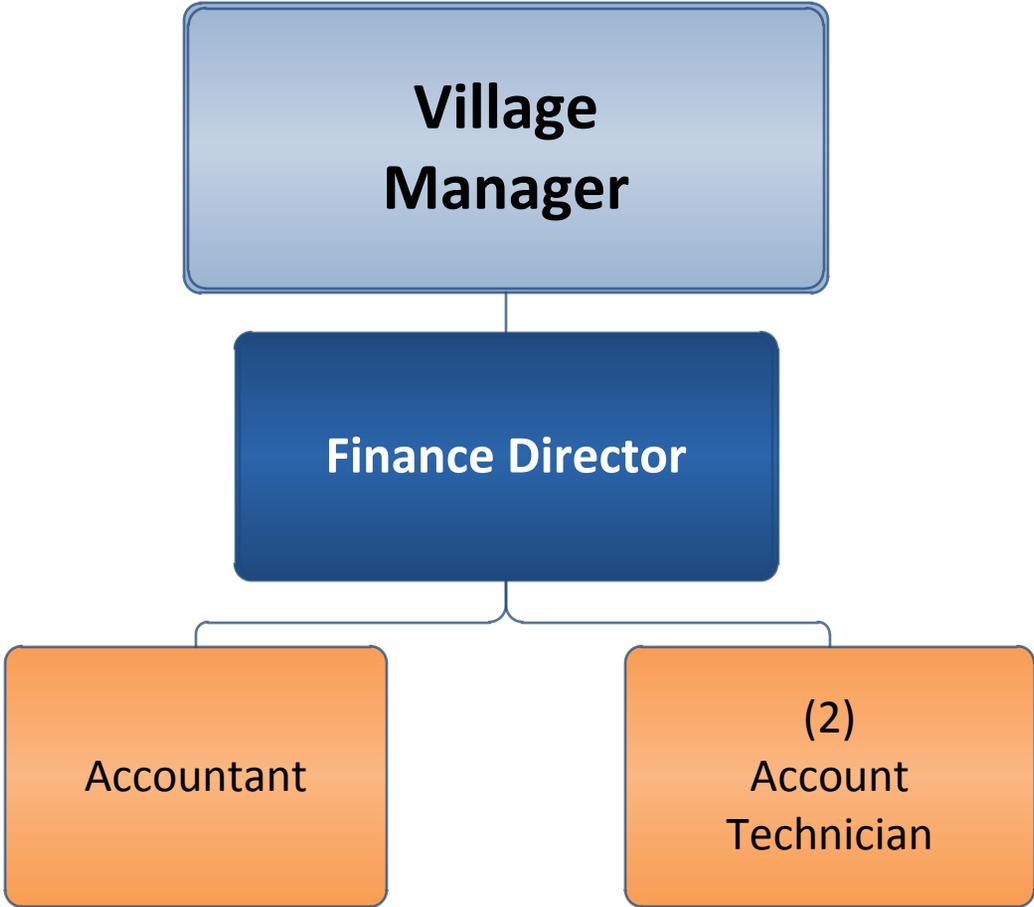
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0520 - Collections

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 93,872	\$ 98,908	\$ 101,993	\$ 101,993	\$ 104,014
1-12	Salaries-Part Time	-	-	-	-	-
1-21	Overtime Compensation	54	48	100	100	100
1-41	State Retirement	10,078	9,260	11,607	11,607	12,884
1-42	Social Security	8,117	7,260	8,165	8,165	8,241
1-44	Employee Insurance	14,774	23,270	24,048	24,048	20,838
Total Personal Services		126,895	138,746	145,913	145,913	146,077
2-11	Office Supplies	8,800	8,769	11,775	11,775	11,775
2-31	Uniforms	-	136	-	-	150
Total Commodities		8,800	8,905	11,775	11,775	11,925
3-12	Postage	3,956	2,218	5,000	5,000	5,000
3-36	Maintenance Agreements	173	-	665	665	665
3-37	M & R - Other Equipment	-	-	-	-	-
3-71	Schools/Conf/Meetings	-	307	700	700	700
3-72	Transportation	-	10	80	80	80
Total Contractual Services		4,129	2,535	6,445	6,445	6,445
Total Operating Expenditures		139,824	150,186	164,133	164,133	164,447
Total Collections		\$ 139,824	\$ 150,186	\$ 164,133	\$ 164,133	\$ 164,447



DEPARTMENT OF FINANCE 530 - GENERAL ACCOUNTING

GOALS

To provide complete and accurate financial data in proper form on a timely basis to all responsible for the financial administration of the Village.

DESCRIPTION OF FUNCTIONS

This Division is responsible for all accounting functions including processing accounts payable, accounts receivable and purchase orders and general accounting for all departments in the Village. In addition, this Division maintains capital asset records, prepares financial reports and coordinates the annual audit.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Invoices Processed	9,253	9,546	10,259	9,385	9,303
Number of Purchase Orders Processed	251	276	448	234	205
Number of Checks Issued	4,365	4,216	5,162	4,175	4112

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and enhance staff training and service capacity

1. Complete the detailed procedures manual for the accounts payable position. Evaluate job responsibilities and procedures and make revisions as necessary.

This will be carried over into the next Fiscal Year.

2. Complete a detailed procedures manual for the accountant position.

This will be carried over into the next Fiscal Year.

3. Investigate new services such as ACH vendor payments, emailing of remittance advices and emailing of employee direct deposit forms and present them to the Finance Committee.

During the First Quarter this process was completed.

ADDITIONAL ACCOMPLISHMENTS

1. The Village received the Government Finance Officers Association Certificate for Achievement for Excellence in Financial Reporting for our Comprehensive Annual Report for the Fiscal Year Ended April 30, 2010.
2. The Finance Department assisted in the completion of the audit of the Fiscal Year Ended April 30, 2010. Numerous spreadsheets were prepared and considerable assistance was provided to the firm of Lauterbach and Amen.

2011 - 2012 OBJECTIVES

III. Is fiscally responsible and transparent

1. Successfully complete the audit of Fiscal Year Ended April 30, 2011 with assistance from the new audit firm Sikich. (Third Quarter)
2. Complete a detailed procedures manual for the new Procurement Card process which allows Village Employees to use Company credit cards to buy approved purchases. The Finance Department will work with the IT Department to successfully complete the manual. (First Quarter)
3. Complete the detailed procedures manual for the accounts payable position. Evaluate job responsibilities and procedures and make revisions as necessary. (Second Quarter)
4. Complete a detailed procedures manual for the accountant position. (Second Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0530 - General Accounting

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 105,173	\$ 104,255	\$ 102,874	\$ 102,875	\$ 104,926
1-21	Salaries-Overtime	-	53	250	250	250
1-41	State Retirement	9,675	10,039	11,580	11,580	12,982
1-42	Social Security	7,618	7,869	8,156	8,156	8,313
1-44	Employee Insurance	13,152	14,245	13,434	13,434	14,256
Total Personal Services		135,618	136,461	136,294	136,295	140,727
2-11	Office Supplies	983	803	1,025	1,025	1,025
2-13	Memberships/Subscriptions	220	170	240	240	240
2-14	Books/Publications/Maps	-	-	100	100	100
2-31	Memberships/Subscriptions	-	36	-	-	-
2-34	Books/Publications/Maps	-	-	-	-	-
2-99	Miscellaneous Expen.	-	-	-	-	-
Total Commodities		1,203	1,009	1,365	1,365	1,365
3-12	Postage	2,939	2,666	3,195	3,195	3,195
3-32	M & R - Office Equipment	-	-	-	-	-
3-36	Maintenance Agreements	1,497	887	915	1,146	915
3-51	Equipment Rentals	600	589	600	650	600
3-61	Consulting Services	-	-	-	-	-
3-63	Auditing Services	18,312	18,802	20,200	20,200	20,200
3-70	Binding & Printing	935	1,257	1,900	2,650	1,900
3-71	Schools/Conf/Meetings	150	180	525	525	525
3-72	Transportation	22	70	105	105	105
3-96	Collection Fee Service	-	-	300	300	300
3-99	Miscellaneous Expen.	6,093	7,888	8,900	8,900	8,900
Total Contractual Services		30,548	32,339	36,640	37,671	36,640
Total Operating Expenditures		167,369	169,809	174,299	175,331	178,732
Total General Accounting		\$ 167,369	\$ 169,809	\$ 174,299	\$ 175,331	\$ 178,732



VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

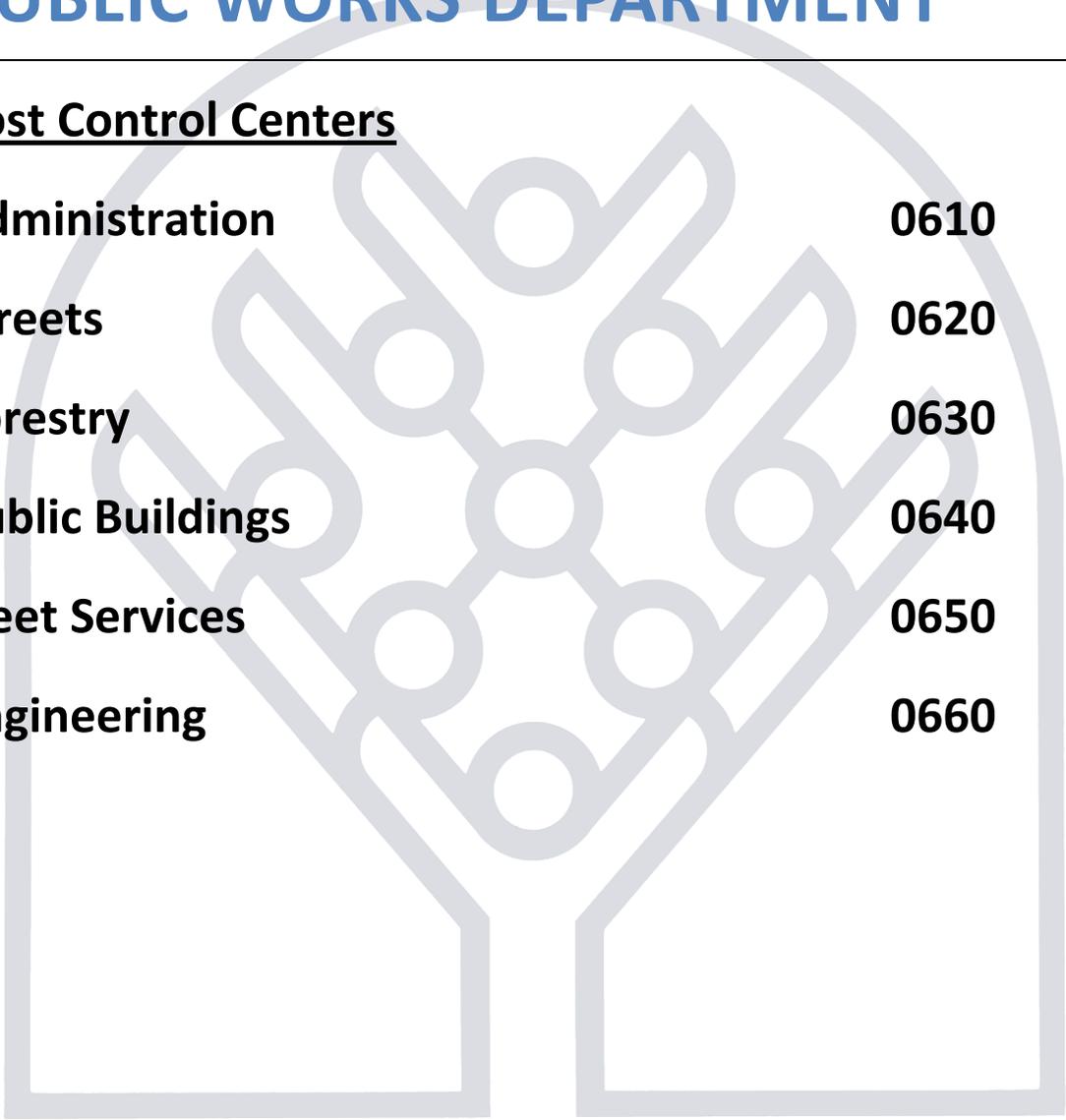
Fund 001 - General Fund

Department 0550 - Administrative Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ -	\$ -	\$ 32,218	\$ 32,218	\$ 141,610
1-12	Salaries-Part Time	-	-	-	-	7,818
1-27	Language Proficiency	17,675	14,975	19,220	19,220	20,500
1-41	State Retirement	(30)	-	4,638	4,638	5,248
1-42	Social Security	-	-	2,596	2,596	9,972
1-45	Special Pension	52,470	39,880	39,108	39,108	39,108
1-46	Unempl Compensation	12,929	19,389	24,780	24,780	24,780
Total Personal Services		83,044	74,244	122,560	122,560	249,036
3-11	Telephone	24,333	38,097	-	-	-
3-14	Natural Gas	7,553	2,952	7,950	7,950	7,950
3-21	Liability Insurance Program	494,473	381,974	621,210	621,210	621,210
3-51	Equipment Rentals	13,273	-	-	-	-
3-53	Furn & Equipment Replace	25,000	25,000	20,000	20,000	20,000
3-56	Fence Escrow	33,153	35,464	37,837	37,837	37,837
3-62	Legal Services	-	-	272,650	272,650	239,600
3-83	Shelter Inc	3,000	3,000	3,000	3,000	3,000
3-85	Miscellaneous Programs	-	2,600	15,000	15,000	15,000
3-87	PACE Bus Service	5,732	17,717	24,000	24,000	24,000
3-88	Pk Dist Youth Programs	2,575	3,996	4,000	4,000	4,000
3-95	WAYS	2,000	2,000	2,000	2,000	2,000
3-98	Contingency	118,200	10,000	10,000	10,000	10,000
Total Contractual Services		729,292	522,800	1,017,647	1,017,647	984,597
Total Operating Expenditures		812,336	597,044	1,140,207	1,140,207	1,233,633
12-31	Transfer to Gen Capital Proj	516,151	442,170	595,987	595,987	857,630
12-37	Transfer to TIF #4	-	-	-	-	-
12-39	Transfer to Municipal Building	200,000	600,000	-	-	-
Total Interfund Transfers		716,151	1,042,170	595,987	595,987	857,630
Total Other Expenditures		716,151	1,042,170	595,987	595,987	857,630
Total Administrative Services		\$ 1,528,487	\$ 1,639,214	\$ 1,736,194	\$ 1,736,194	\$ 2,091,263

PUBLIC WORKS DEPARTMENT

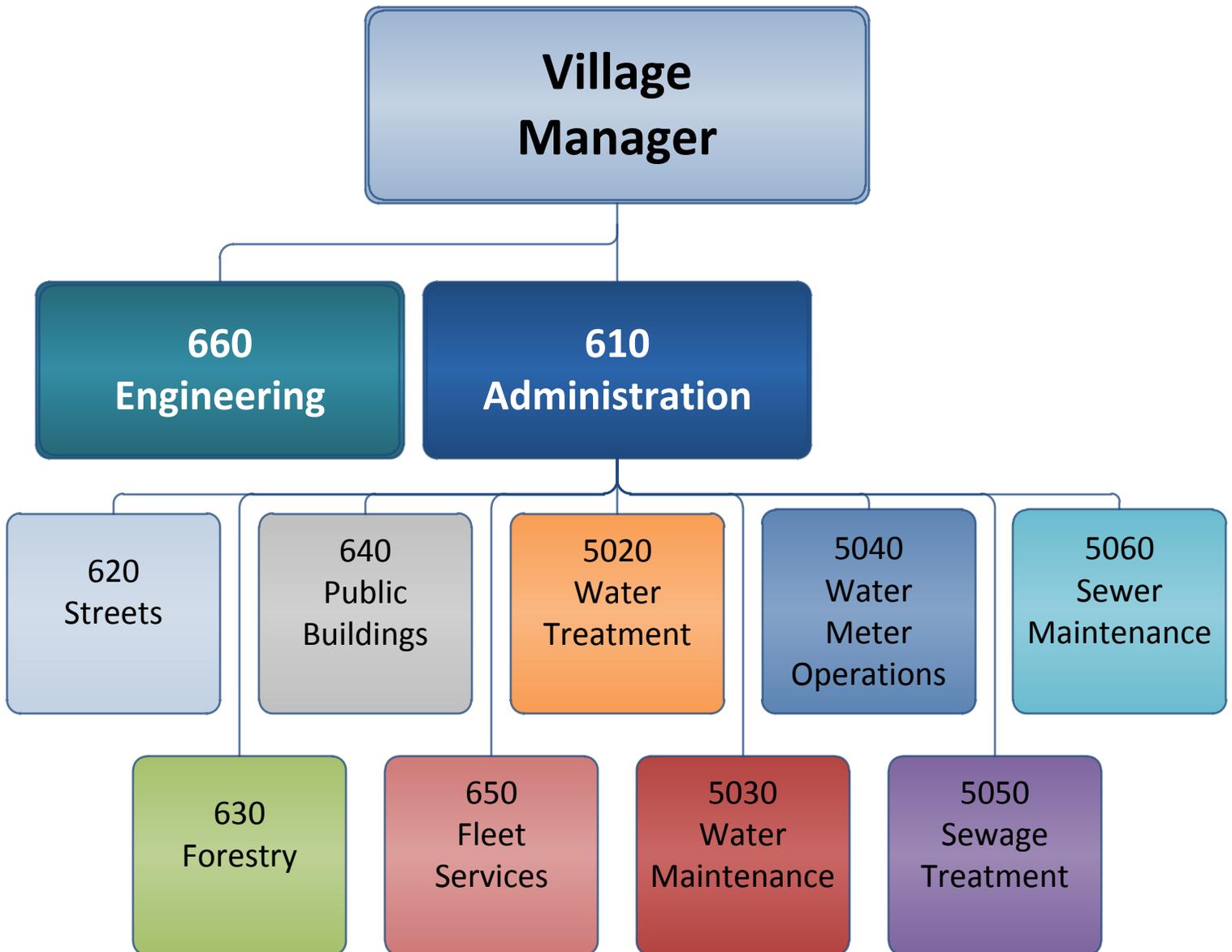
Cost Control Centers

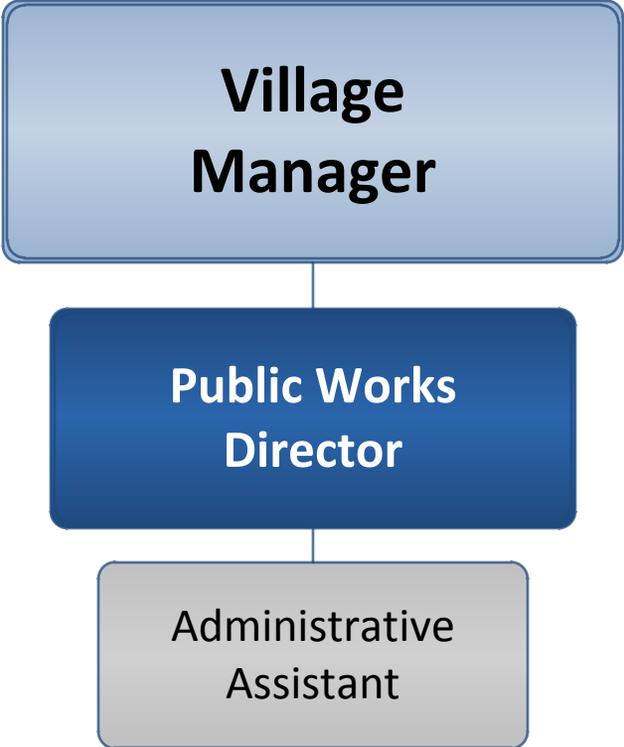


Administration	0610
Streets	0620
Forestry	0630
Public Buildings	0640
Fleet Services	0650
Engineering	0660

Hanover Park

Organization of the Public Works Department





DEPARTMENT OF PUBLIC WORKS 610 - ADMINISTRATION

GOALS

Provide for safe, efficient and effective delivery of public services through the optimum administration of those departments responsible for such delivery.

DESCRIPTION OF FUNCTIONS

To develop intermediate and long-range plans; to propose policy as it relates to department personnel and operations; to formulate budgets for operation and capital improvements; and to evaluate the operations and revise them accordingly.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Full Time Employees	44	44	44	43	42
Number of Part Time Employees	4	4	4	4	4
Number of Full Time Employees Per 1,000 Population	1.15	1.15	1.15	1.15	1.11
Public Works Department Insurance Claims:					
Total Worker Compensation Claims	10	8	6	6	6
Worker Compensation Losses	\$79,461	\$186,336	\$77,494	\$11,635	\$263,364
All Other Claims	10	16	25	25	15
Non Worker Compensation Losses	\$17,610	\$49,346	\$41,799	\$59,495	\$48,781
Total Claims	20	24	31	31	21
Total Losses	\$97,071	\$235,682	\$119,293	\$71,130	\$312,145
Total Expenditures	\$2,571,833	\$2,769,315	\$3,331,597	\$3,263,408	\$2,699,826
Cost of Services Per Capita	\$67.19	\$72.35	\$87.04	\$85.26	\$70.53

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Coordinate construction of new salt dome. (First quarter)
Completed in July 2010.
2. Oversee Police Station construction project. (First quarter)
Ongoing.

RISK MANAGEMENT PROGRAM

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and enhance staff training and service capacity

1. Complete bloodborne pathogen training. (Third quarter)
Will be completed fourth quarter.

2. Update fall protection procedures. (Third quarter)
Policy wide review with updates being recommended.
3. Develop occupational noise exposure program. (Second quarter)
Draft policy has been created.

ADDITIONAL ACCOMPLISHMENTS

1. Applied for and received an RTA Grant to study the possibility of County Farm Road public transit options.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Oversee Police Station construction project. (First and Second quarter)
2. Oversee County Farm Road Transit Study. (Second quarter)

RISK MANAGEMENT PROGRAM

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Develop a formal Supervisory Training Policy that requires the development of training plans for all supervisors and those with supervisory responsibilities.

VILLAGE OF HANOVER PARK, ILLINOIS

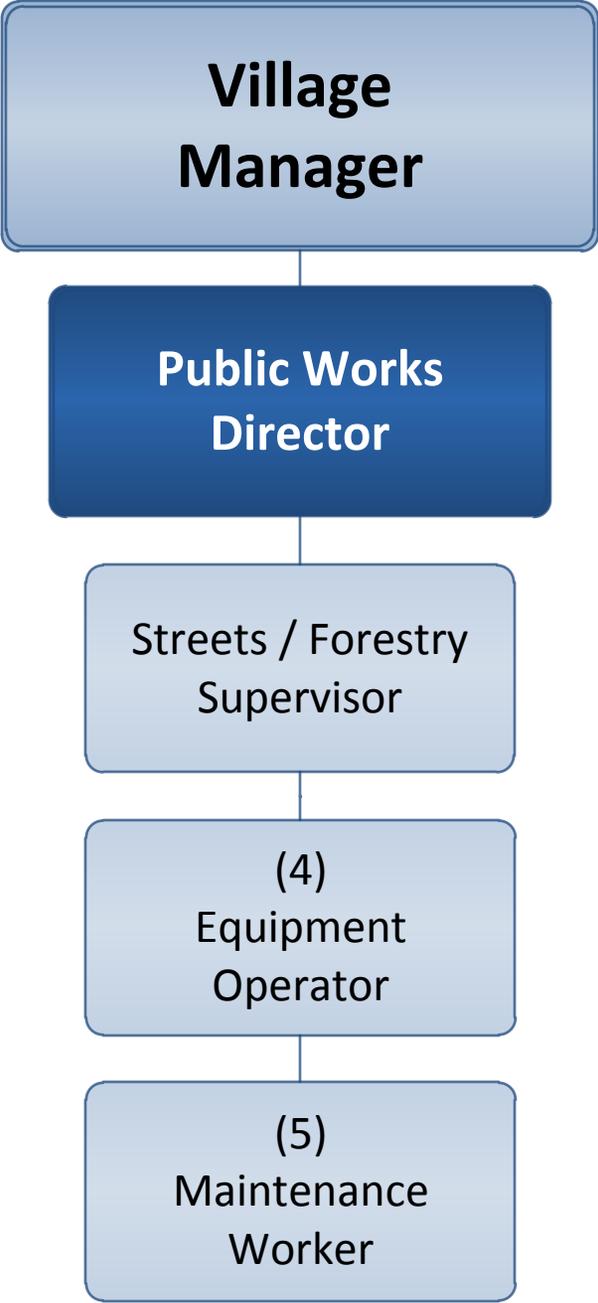
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0610 - Public Works Administration

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 113,955	\$ 97,338	\$ 96,146	\$ 96,284	\$ 98,039
1-21	Salaries-Overtime	-	305	100	100	100
1-41	State Retirement	10,307	8,871	10,470	10,009	11,745
1-42	Social Security	7,637	6,640	7,355	7,224	7,500
1-44	Employee Insurance	25,949	23,460	21,664	22,251	23,454
Total Personal Services		157,848	136,614	135,735	135,868	140,838
2-11	Office Supplies	897	1,219	1,370	1,000	1,295
2-13	Memberships/Subscriptions	3,858	2,423	2,165	2,100	580
2-14	Books/Publications/Maps	-	25	50	25	50
2-21	Gasoline & Lube	553	505	625	625	-
Total Commodities		5,308	4,172	4,210	3,750	1,925
3-12	Postage	418	550	400	542	400
3-32	M & R - Office Equipment	-	-	50	-	50
3-33	M & R - Comm Equipment	-	-	-	-	-
3-36	Maintenance Agreements	595	605	1,030	1,030	1,608
3-51	Equipment Rentals	1,133	1,080	1,133	1,133	1,750
3-71	Schools/Conf/Meetings	644	1,756	2,320	2,300	2,420
3-72	Transportation	68	122	300	300	450
3-89	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000
Total Contractual Services		3,858	5,113	6,233	6,305	7,678
Total Operating Expenditures		167,014	145,899	146,178	145,923	150,441
Total Public Works Administration		\$ 167,014	\$ 145,899	\$ 146,178	\$ 145,923	\$ 150,441



DEPARTMENT OF PUBLIC WORKS

620 - STREETS

GOALS

To provide for the maintenance and upgrading of Village Streets, providing a safe and efficient transportation system for residents of the Village and to provide and maintain a system for controlling storm water on public thoroughfares.

DESCRIPTION OF FUNCTIONS

Maintenance of Village streets, including the following operations: street sweeping; graffiti removal; snow plowing and salting; pothole patching; crack filling; preparation work in conjunction with resurfacing programs; construction of asphalt patches on minor residential streets.

Maintenance of the Village storm sewer system, including the following operations: cleaning and removal of debris from inlets and catch basins; high-pressure hydraulic cleaning of storm sewers and ditch culverts; channel maintenance on the West Branch of the DuPage River; patching and rebuilding of existing catch basins, manholes and inlets.

Construction of new storm sewer system to alleviate drainage problems.

Construction, reconstruction, and maintenance of Village sidewalks, curbs and gutters.

Installation and maintenance of traffic regulatory signs and pavement markings necessary to ensure a safe and efficient transportation system.

Clean/vacuum 400 storm sewer basins and 35,000 linear feet of pipe for preventative storm sewer maintenance program. Cleaned 283 basins and 41,775 linear feet of pipe to date.

Provide rapid removal of graffiti utilizing in-house forces.

Provide contract administration to remove and replace 22,000 square feet of public sidewalk and 2,000 linear feet of curb and gutter.

Provide contract administration for the installation of 25,000 pounds of crack seal material with emphasis on previous year's overlay program areas.

Provide contract administration for the installation of 13,000 linear feet of thermoplastic pavement markings, with emphasis on school crossings.

Upgrade and repaint all stop bars and crosswalks in the Village.

Totally rebuild any failing storm sewer basins in the Village.

Continue to upgrade and maintain the signage throughout the Village, including maintenance of sign posts.

Asphalt patches – to remove and replace deteriorating asphalt to a minimum of 200 square yards.

Continue with the 50/50 cost share program for replacement of curb, gutter, and public sidewalk to assist residents during reconstruction of their driveways. Assisted 28 residents for a total cost of \$13,108 to date.

PERFORMANCE ACTIVITIES AND MEASURES

Description of Measurement	2006	2007	2008	2009	2010
Miles of Streets	99.36	99.36	99.36	99.36	99.36
Miles of Public Sidewalks	154.66	154.84	155.13	155.13	155.13
Miles of Storm Sewer	109.58	110.41	111.60	112.1	112.65
Number of Storm Sewer Structures	6,184	6,237	6,317	6,358	6,404
Number of Streetlight Poles	1,076	1,081	1,086	1,090	1,130
Cost of Annual Resurfacing Program	\$630,085	\$553,835	\$584,161	\$563,027	\$647,921
Street Division Graffiti Removal	233	179	142	99	194
Sidewalk Replaced (sq. ft.)	22,511	21,148	17,629	18,377	25,100
Curb and Gutter Replaced (lin. ft.)	2,421	2,045	2,400	2,495	3,154
Crack Sealing (lbs. installed)	24,910	24,900	0	29,400	27,000
Thermoplastic Pavement Markings (lin. ft. installed)	31,383	23,450	15,082	18,018	12,557
Number of Storm Sewer Basins Rebuilt	19	22	16	22	18

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Coordinate the design and construction of the new salt dome. (Second quarter)

Completed second quarter.

VIII. Support environmental issues

2. Contractual repairs to the West Branch of the DuPage River as noted in the FY10 study. (Third quarter)

Repair not required. Completed third quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Assisted Forestry Division with three scheduled and one emergency brush pickup.
2. Reduced road salt usage by 25 percent from previous years by using more liquids.
3. Made adjustment to the storm sewer system to assist Don Carlos area with storm water flows after the major rainstorm in July 2010.
4. Oversaw the contractual replacement of 19 downward sloping driveways to assist homeowners in keeping street water out of their homes.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Oversee the contractual replacement of 20 downward sloping driveways to assist homeowner in keeping street water out of their homes. (First quarter)
2. Implement additional procedures to lower the amount of chlorides used in winter snow and ice operations. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

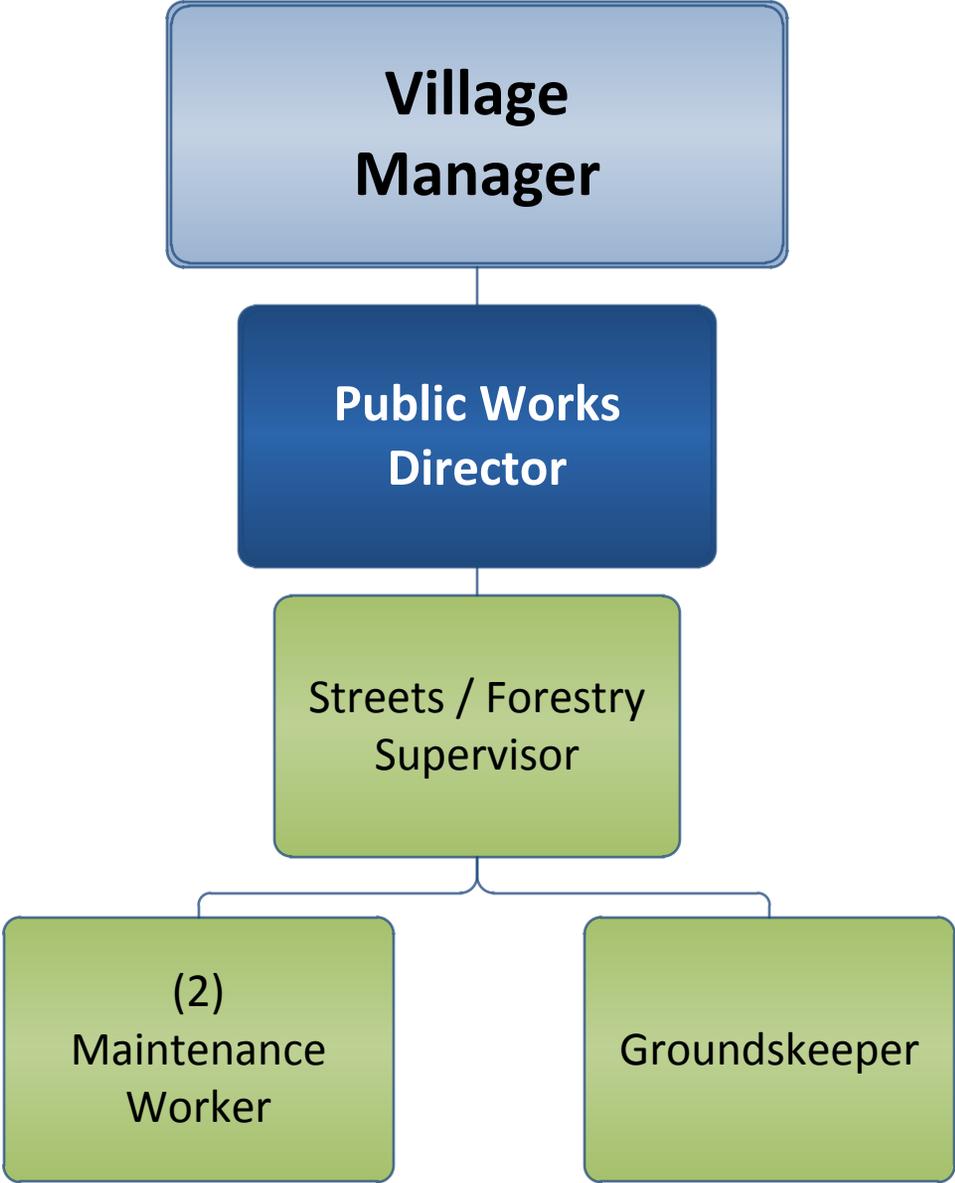
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0620 - Streets

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 404,541	\$ 449,700	\$ 459,939	\$ 446,933	\$ 488,197
1-12	Salaries-Part Time	12,878	11,643	14,688	12,638	15,200
1-21	Salaries-Overtime	73,361	54,690	30,000	62,504	55,000
1-28	On-Call Premium Pay	2,251	2,879	4,224	1,116	4,224
1-41	State Retirement	45,584	49,169	52,657	52,891	69,047
1-42	Social Security	36,974	39,301	36,389	38,897	41,183
1-44	Employee Insurance	109,334	124,002	112,878	134,261	133,106
Total Personal Services		684,923	731,384	710,775	749,241	805,957
2-11	Office Supplies	67	89	100	142	100
2-13	Memberships/Subscriptions	368	311	245	227	245
2-14	Books/Publications/Maps	-	-	50	83	50
2-21	Gasoline & Lube	36,915	30,656	39,575	42,595	-
2-27	Materials & Supplies	86,210	100,074	86,292	68,954	101,292
2-31	Uniforms	1,999	2,152	3,800	1,397	3,800
2-33	Safety & Protective Equip	4,889	1,423	3,872	2,227	3,872
2-34	Small Tools	348	1,142	1,800	1,387	1,800
2-99	Miscellaneous Expen.	208	80	100	223	100
Total Commodities		131,004	135,927	135,834	117,235	111,259
3-33	M & R - Comm Equipment	-	-	75	-	75
3-35	M & R - Streets & Bridges	179,512	180,423	125,000	179,152	158,821
3-37	M & R - Other Equipment	-	-	300	-	300
3-39	M & R - Accident Claims	-	-	10,000	1,980	10,000
3-51	Equipment Rentals	-	-	100	-	100
3-52	Vehicle Maint & Replace	101,741	115,236	-	-	-
3-71	Schools/Conf/Meetings	3,490	1,860	2,175	2,201	2,175
3-72	Transportation	60	289	360	623	360
Total Contractual Services		284,803	297,808	138,010	183,955	171,831
Total Operating Expenditures		1,100,730	1,165,119	984,619	1,050,431	1,089,047
Total Streets		\$ 1,100,730	\$ 1,165,119	\$ 984,619	\$ 1,050,431	\$ 1,089,047



DEPARTMENT OF PUBLIC WORKS 630 - FORESTRY

GOALS

The Forestry Division goals are to continue to research and promote more effective forestry procedures to cut costs (i.e., manpower usage, equipment updating, equipment renewal, etc.). To set minimum standards for appearance of Village grounds and all public plantings. To maintain, treat and spray with proper chemicals all Village owned or maintained trees and properties. To continue the training and education of Forestry personnel. Also, to provide community service information on control of insects and rodents related to health and damage to forestry. Most importantly, to assist in the beautification of the Village.

DESCRIPTION OF FUNCTIONS

Maintenance of all trees, shrubs and planting features in Village right-of-ways and retention areas; treatment and maintenance of trees that are infested with various diseases; inspection, grooming, trimming and removal, as needed, of all forestry that is the responsibility of the Village; mowing and turf care of all large fields, retention areas, wells, Municipal Complex grounds, and right-of-ways under our jurisdiction; commuter parking complex turf, trees, shrub and planting feature maintenance; tree planting programs; removing snow and salting at Municipal Building and Commuter Lot walkways and parking lots; repair and maintenance of Forestry Department non-licensed equipment; rodent control, including baiting of fields, vacant lots, and problem breeding areas; resident assistance, answering questions and being helpful regarding trees, shrubs and turf; residential brush pickup and recycling program; municipal yardwaste recycling program; resident assistance with recycling; creek bank mowing/maintenance; landscape planning, upgrades and reviews; assisting other departments with priority projects; Banner Program – banners and maintenance.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Parkway Trees Planted	36	12	38	42	50
Number of Parkway Trees Trimmed:					
Contractual	1,761	1,734	1,324	1,622	1,743
In-House	696	709	400	372	351
Brush Pickup Program (Cubic Yards Collected)	2,205	2,314	1,593	1,660	1,765
Annual Cost	\$67,447	\$70,946	\$57,188	\$58,607	\$65,257
Cost per Cubic Yard Collected	\$30.59	\$30.66	\$35.90	\$35.30	\$36.97
Leaf Pickup Program (Cubic Yards Collected)	860	720	980	1,220	960

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

VIII. Support environmental issues

1. Emerald Ash Borer Management Program. Ash tree removal and replacement due to Emerald Ash Borer. Remove 50 high-risk for infestation Ash trees and replace with mixed species plantings. This will help establish street trees in areas that are predominantly Ash before complete removal due to infestation requirements. (Fourth quarter)

Completed third quarter.

2. Contractual parkway tree trimming program in Area 3. Scheduled trimming of 1,743 parkway trees in the Old Section, Highlands, and Longmeadow South. The majority of these trees have not been trimmed in 7 to 9 years. (Fourth quarter)

Completed third quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Took back two mowing contracts and completed with in-house crews for a savings of over \$6,000.
2. Completed one additional brush pick up cycle due to June wind storm.
3. Released 350,000 Lady Bugs to help control Cottony Maple Scale.
4. Improved overall appearance of the Village Hall using additional seasonal labor.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Emerald Ash Borer Management Program. Ash tree removal and replacement due to Emerald Ash Borer. Remove 50 high-risk for infestation Ash trees and replace with mixed species plantings. This will help establish street trees in areas that are predominantly Ash before complete removal due to infestation requirements. (Fourth quarter)
2. Contractual parkway tree trimming program in Area 6. Scheduled trimming of 1,668 parkway trees in the Woodlake subdivision. The majority of these trees have not been trimmed in 7 to 9 years. (Fourth quarter)

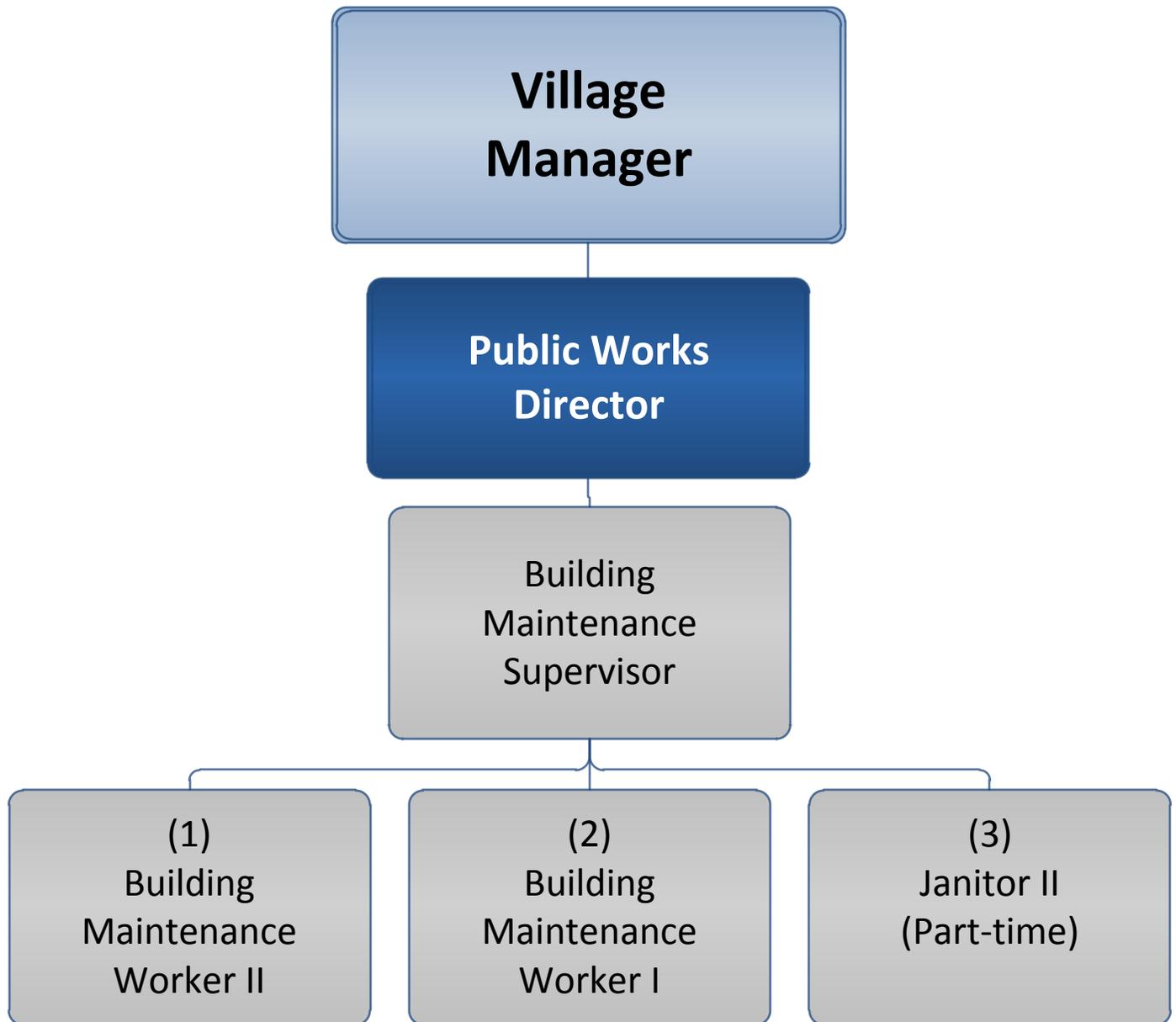
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0630 - Forestry

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 177,024	\$ 173,657	\$ 124,159	\$ 124,086	\$ 124,143
1-12	Salaries-Part Time	20,916	18,580	31,485	25,268	28,000
1-21	Salaries-Overtime	7,012	2,663	6,000	6,000	6,000
1-28	On-Call Premium Pay	125	50	350	267	350
1-41	State Retirement	18,106	17,897	14,070	13,770	15,852
1-42	Social Security	15,900	15,491	12,439	13,122	12,188
1-44	Employee Insurance	33,362	35,396	21,458	22,156	23,132
Total Personal Services		272,445	263,734	209,961	204,669	209,665
2-11	Office Supplies	79	178	100	-	100
2-13	Memberships/Subscriptions	150	-	300	300	300
2-14	Books/Publications/Maps	-	-	50	50	50
2-21	Gasoline & Lube	8,438	6,800	8,670	7,500	220
2-27	Materials & Supplies	1,963	1,492	3,800	3,800	3,800
2-29	Part & Access-Non Auto	6,267	2,803	4,000	4,000	4,000
2-31	Uniforms	302	1,100	1,000	1,000	1,000
2-33	Safety & Protective Equip	1,955	1,045	1,500	1,500	1,500
2-34	Small Tools	33	902	1,255	1,250	1,255
Total Commodities		19,187	14,320	20,675	19,400	12,225
3-33	M & R - Comm Equipment	-	-	50	50	50
3-34	M & R - Buildings	1,958	3,339	2,500	2,500	2,500
3-35	M & R - Streets & Bridges	138,093	132,945	170,810	170,810	122,810
3-37	M & R - Other Equipment	-	-	100	100	100
3-38	M & R - Forestry	78,740	78,612	96,300	96,000	104,300
3-51	Equipment Rentals	-	-	100	100	100
3-52	Vehicle Maint & Replace	16,080	16,119	-	-	-
3-71	Schools/Conf/Meetings	386	254	925	865	925
Total Contractual Services		235,257	231,269	270,785	270,425	230,785
Total Operating Expenditures		526,889	509,323	501,421	494,494	452,675
Total Forestry		\$ 526,889	\$ 509,323	\$ 501,421	\$ 494,494	\$ 452,675



DEPARTMENT OF PUBLIC WORKS

640 - PUBLIC BUILDINGS

GOALS

The goals of the Department of Public Buildings are to maintain and enhance the appearance and function of the Village-owned buildings; to make available technical skills to do the jobs that may fall under departmental jurisdiction and to accomplish the work required in the most efficient and cost-effective manner.

DESCRIPTION OF FUNCTIONS

The functions of the Department of Public Buildings are the complete maintenance of all buildings and properties owned by the Village, to perform necessary tasks needed to keep the mechanical systems working, and to maintain the aesthetic appearance of all Village properties. The Department assists in snow removal. Also, preventative maintenance is utilized to reduce system failures. Departmental personnel are available to provide technical assistance to other departments.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Continue to monitor the operation of our buildings to incorporate the most efficient ways to utilize the buildings until the new Police Station is built. (First through fourth quarters)

Equipment was replaced on the Municipal Building rooftop units to increase their reliability. Also relocated furniture to better utilize office space in Human Resources, Administrative wing, Room 212 and Police Department.

2. Assist in the design and development of the new Police Station mechanical and operation equipment. (First through fourth quarters)

Reviewed plans, made recommendations, and assisted in infrastructure changes and improvements. Assisted in the demolition of the salt dome, building of the new dome with conveyor system, and installation of the electrical feed to the dome building.

ADDITIONAL ACCOMPLISHMENTS

1. Installed six new commuter parking meters.
2. Renovation of the Municipal Building main computer room.
3. The change out and upgrade of 12 CoRayVac heating burners for the Public Works facility.
4. Six garage door openers for Fire Station #1 were changed out with newer safety device.
5. A new Liebert air conditioner was installed in the main computer room.
6. A new ventilation system is being installed for the Public Works Fleet Services Department.
7. Improving environmental policies by operating numerous recycling programs.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Assist in the commissioning and implementation for the operation of the new Police Station. (First through fourth quarters)
2. Coordinate the relocation of departments in the Municipal Building for proper utilization of space. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

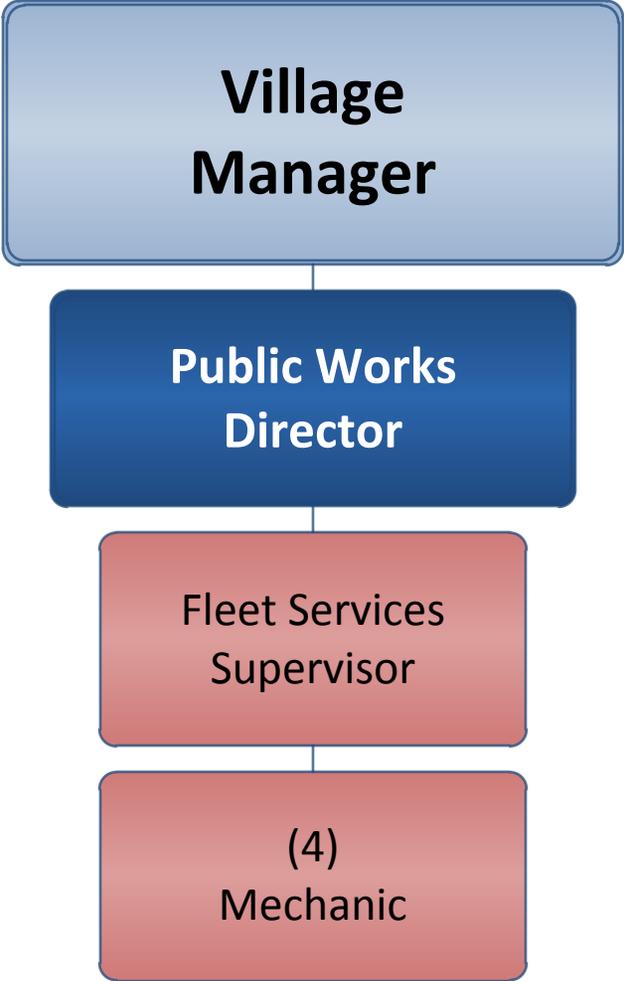
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0640 - Public Buildings

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 139,610	\$ 129,521	\$ 132,671	\$ 132,547	\$ 137,458
1-12	Salaries-Part Time	30,889	31,726	32,404	33,407	36,724
1-21	Salaries-Overtime	12,348	10,246	12,000	12,000	12,000
1-28	On-Call Premium Pay	479	832	600	600	900
1-41	State Retirement	14,568	13,301	15,682	14,977	16,154
1-42	Social Security	14,033	13,057	13,598	13,496	13,168
1-44	Employee Insurance	28,151	27,303	25,796	26,460	33,322
Total Personal Services		240,078	225,986	232,751	233,487	249,726
2-11	Office Supplies	127	206	200	178	200
2-13	Memberships/Subscriptions	115	65	60	60	60
2-14	Books/Publications/Maps	-	-	50	-	50
2-21	Gasoline & Lube	2,168	1,710	3,290	2,665	-
2-27	Materials & Supplies	40,515	61,813	37,000	44,000	67,000
2-28	Cleaning Supplies	14,702	18,732	12,750	14,000	23,750
2-29	Part & Access-Non Auto	8,760	11,592	11,000	17,000	11,000
2-31	Uniforms	1,382	1,070	2,700	2,700	2,700
2-33	Safety & Protective Equip	1,516	1,457	1,985	1,985	1,985
2-34	Small Tools	2,976	4,098	1,800	1,800	7,000
2-99	Miscellaneous Expen.	-	-	25	-	25
Total Commodities		72,261	100,743	70,860	84,388	113,770
3-14	Natural Gas	-	-	-	-	15,350
3-33	M & R - Comm Equipment	-	-	50	-	50
3-34	M & R - Buildings	29,559	66,207	26,000	30,000	57,500
3-36	Maintenance Agreements	33,310	34,756	38,700	38,700	62,700
3-37	M & R Other Equipment	-	-	200	50	200
3-39	Accident Claims	-	-	-	-	-
3-51	Equipment Rentals	-	-	50	-	50
3-52	Vehicle Maint & Replace	7,968	7,716	-	-	-
3-71	Schools/Conf/Meetings	793	517	800	800	2,800
Total Contractual Services		71,630	109,196	65,800	69,550	138,650
Total Operating Expenditures		383,969	435,925	369,411	387,425	502,146
Total Public Buildings		\$ 383,969	\$ 435,925	\$ 369,411	\$ 387,425	\$ 502,146



DEPARTMENT OF PUBLIC WORKS 650 - FLEET SERVICES

GOALS

To supply user Departments with the best possible vehicles and equipment at the lowest possible costs.

DESCRIPTION OF FUNCTIONS

This Department is responsible for the maintenance and repair of all Village vehicles and mobile equipment. This is accomplished through our aggressive preventative maintenance programs, in-house repairs, and outside vendor repairs when cost-effective. Computer data systems are used to supply information on inventory levels, equipment usage and unit costs. This information is used to determine cost-effective replacement recommendations and to develop specifications for new equipment that will achieve maximum utility and economy.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Vehicles Maintained	150	150	150	150	152
Fleet Maintenance & Replacement Cost	\$919,051	\$874,587	\$873,536	\$757,154	\$757,154
Average Cost Per Vehicle	\$6,127.01	\$5,831	\$5,824	\$5,048	\$4,981
Miles Driven	862,598	814,395	867,118	909,364	863,166
Total Fleet Miles	4,264,392	5,784,974	5,821,458	6,140,301	5,574,488

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Research and evaluate different salt spreader controls to determine the system that minimizes chemical usage and provides documentation of chemical usage. (Third quarter)

We are currently evaluating the spreader control systems on our two newest snow control trucks. The system allows for a more precise salt application rate. This has allowed us to use a continuous application at a lower rate, saving 30 to 40 percent of salt usage with comparable results. This also controls the less expensive liquid application. We hope our results continue through this winter season. We would expand use of these controllers with any additional units, potentially saving 40 percent of the complete truck cost (\$150,000) over its 10 year life.

2. Improve our small engine maintenance program. This includes a preventative maintenance component in the off-season to improve overall dependability. (Second quarter)

Completed. We have centralized small engine repairs and documentation under one mechanic. This has allowed him to become more familiar with the equipment and decrease repair down time.

VII. Support and enhance staff training and service capacity

3. Research the costs and manpower requirements of maintenance of Forestry mowers and small equipment by Fleet Services. (First quarter)

Completed. Fleets experience over the first season has shown a lower level of maintenance than we expected. During peak usage periods it required less than a quarter of a mechanics time to keep the required equipment available for use.

4. Experiment with back up warning systems to increase vehicle safety and decrease accident costs. (Fourth quarter)

We are still experimenting with various systems but the backup cameras seem to be the best approach. We have had good driver acceptance of the system with no backing accidents at this point. The ultrasonic systems supplied by the OEM manufacturers are effective and less costly. The add-on ultrasonic systems have been plagued by intermittent problems.

ADDITIONAL ACCOMPLISHMENTS

1. Fleet took over responsibility for all the maintenance and repair of Forestry equipment and mowers.
2. Conducted class for Fire Department personnel on Public Works equipment.
3. Expanded our capabilities to spread liquid anti-icing chemicals by improving our truck configurations.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Upgrade the Public Works VHF radio system to meet new FCC regulations for narrow-band operation. This will include the replacement of older radios, upgrading the base system and possible modification of our current license. (Third quarter)

II. Is fiscally responsible and transparent

2. Research best option for new Police squads. The Ford Crown Victoria will no longer be produced and none of the potential replacement vehicles appear to be ideal units. (Third quarter)
3. Reorganize Fleet parts room and eliminate obsolete parts. (Second quarter)

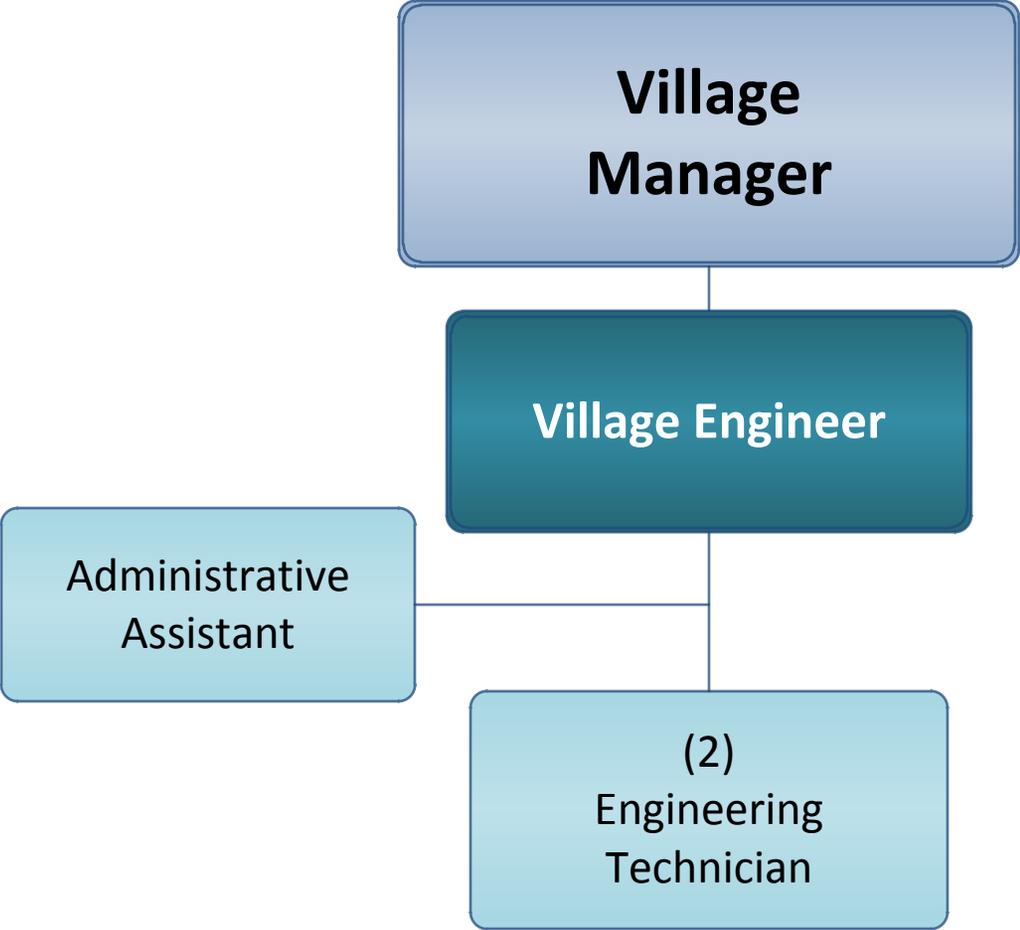
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0650- Fleet Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 360,597	\$ 368,893	\$ 373,846	\$ 373,655	\$ 375,919
1-21	Salaries-Overtime	6,903	9,057	7,500	10,016	7,500
1-41	State Retirement	34,987	36,554	40,645	39,822	46,485
1-42	Social Security	27,445	28,606	28,942	28,857	29,156
1-44	Employee Insurance	68,558	74,496	71,812	74,328	76,724
Total Personal Services		498,490	517,606	522,745	526,678	535,784
2-11	Office Supplies	212	682	400	400	400
2-13	Memberships/Subscriptions	1,148	1,181	1,175	1,270	1,200
2-14	Books/Publications/Maps	2,216	1,500	2,300	2,600	2,600
2-21	Gasoline & Lube	11,088	10,706	11,540	11,500	267,645
2-22	Auto Parts & Accessories	94,959	92,244	79,500	80,000	108,000
2-23	Communications Parts	1,006	1,338	1,500	1,500	1,500
2-27	Materials & Supplies	13,836	15,068	13,000	13,000	13,000
2-29	Part & Access-Non Auto	31,207	25,752	22,500	22,000	22,500
2-31	Uniforms	524	719	800	800	800
2-33	Safety & Protective Equip	1,032	1,202	1,200	1,200	1,200
2-34	Small Tools	7,183	4,925	4,800	4,800	12,800
2-36	Photo Supplies	-	-	25	-	25
Total Commodities		164,411	155,317	138,740	139,070	431,670
3-12	Postage	-	-	50	48	50
3-31	M & R- Auto Equipment	37,653	39,435	33,000	33,000	47,500
3-32	M & R- Office Equipment	-	-	50	25	50
3-33	M & R- Comm Equipment	258	-	400	400	400
3-37	M & R- Other Equipment	4,039	9,769	12,000	12,000	9,900
3-51	Equipment Rentals	11,064	2,327	4,900	4,000	4,300
3-52	Vehicle Maint & Replace	1,662	1,940	-	-	-
3-61	Consulting Services	18,398	6,150	-	-	-
3-65	Medical Examinations	-	-	250	250	250
3-68	Uniform Rentals	1,965	2,408	2,500	2,539	2,600
3-69	Testing Services	1,270	576	1,300	1,200	1,300
3-71	Schools/Conf/Meetings	5,066	3,860	4,505	4,500	4,505
3-72	Transportation	311	113	525	500	525
3-99	Miscellaneous Expense	2,341	2,132	1,300	1,410	1,300
Total Contractual Services		84,027	68,710	60,780	59,872	72,680
Total Operating Expenditures		746,928	741,633	722,265	725,620	1,040,134
Total Fleet Services		\$ 746,928	\$ 741,633	\$ 722,265	\$ 725,620	\$ 1,040,134



DEPARTMENT OF PUBLIC WORKS

660 - ENGINEERING

GOALS

To be responsible for the administrative and operational tasks related to overall planning, engineering, construction, inspection and acceptance of new improvements such as streets, sanitary, storm and water facilities and other related improvements. To promote the optimum physical and aesthetic integrity of the above improvements and thus, enhance the value of land and buildings in the Village of Hanover Park while providing the best possible environment for habitation. To provide and maintain a centralized record keeping facility for all plans, plats and specifications dealing with public and private land improvements for subdivisions and commercial developments within the Village.

DESCRIPTION OF FUNCTIONS

Enforcement of statutes, ordinances, and regulations pertaining to existing and newly-engineered Public Works and transportation facilities.

Procurement of funding and liaison for Motor Fuel Tax, Road and Bridge, Federal and State grants for Public Works projects and transportation projects.

Monitoring of all Public Works projects and new land developments to ensure compliance with all Village ordinances and specifications.

Design and/or approval of plans and specifications for all projects, including the following annual projects:

- Street resurfacing.
- Curb and gutter and sidewalk removal and replacement program.
- Improvements to the sewer and water systems, including water main replacements and sanitary sewer point repairs and relining.

Inspection of all projects and recommendation on all projects regarding payouts, security reductions, acceptance resolutions and approvals.

Consultation for the general public and other departments of the Village.

Maintenance of Village streetlight system.

Production and maintenance of all Village maps, including street maps, zoning maps, and utility atlases, as well as customized mapping for all Village departments.

Act as administrator for the Village Stormwater Management program.

Provide locating services for public streetlight cables as required through the JULIE system.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and maintain the property values and village appearance as a quality community

1. To provide all engineering, contract administration, and construction inspection for the installation of an eight foot fence on the east side of County Farm Road north of Arlington Drive. (Second quarter)

Completed

2. To oversee and implement the second year of the depressed driveway program for approximately 25 Village residents who signed up for the program last year. (Second quarter)

Completed

V. Maintain and enhance village infrastructure

3. To provide contractual Phase III engineering and contract administration for the NGPL bike path from Ranger Park to Atcher Park and coordinate all activities related to construction. (Second quarter)

Completed

4. To provide all engineering, contract administration, and construction inspection for the fifth phase of the Tanglewood Special Service Area private street rehabilitation. (Second quarter)

Completed

5. To provide all engineering, contract administration, and construction inspection for the Hanover Square Special Service Area (SSA #6) private street rehabilitation and dumpster enclosure project. (Second quarter)

Completed

6. To provide all engineering, contract administration, and construction inspection for the reconstruction of Astor Ave. from Narcissus to Briarwood. (Third quarter)

Completed

ADDITIONAL ACCOMPLISHMENTS

1. 3.37 miles of Village streets were resurfaced this past summer by A.Lamp Concrete Contractors, Inc. as part of the Village's annual MFT program.
2. An ERP grant in the amount of \$300,000 from IDOT was received to help finance the annual street resurfacing program.
3. 40 new streetlights were installed on Irving Park Road and Barrington Road as part of the IDOT project to modernize the traffic signals along Irving Park Road.
4. A DCEO grant in the amount of \$100,000 was awarded to the Village to partially finance the reconstruction of Astor Avenue.
5. A settlement agreement with the bonding company for Neumann Homes was approved for the Church Street Station Townhome development. Under this agreement a successor developer, M/I Homes completed the remaining public improvements for the development.
6. A drainage study was completed for the section of the Village near the intersection of Schick Road and Morton Road. As a result of this study a restrictor was installed at the existing detention pond at Morton and DeForest which will afford additional protection against street flooding on the south side of Schick Road in the Hanoverian Estates subdivision.
7. Inhouse engineering and construction management was provided for the site improvements necessary to accommodate the relocation of the Village's roadway salt storage facility.

8. An 80% grant from IDOT was secured to fund the phase one engineering for the replacement of the Longmeadow bridge over the West Branch of the DuPage River.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. To provide all engineering, contract administration, and construction inspection for the installation of an eight foot fence on the west side of County Farm Road south of Stearns Road. (Second quarter)
2. To oversee and implement the third year of the depressed driveway program for approximately 10-15 Village residents. (Second quarter)
3. To coordinate all activities, including engineering and construction contract administration, for the replacement of the Longmeadow bridge over the West Branch of the DuPage River. (Third quarter)
4. To provide all engineering, contract administration, and construction inspection for the reconstruction of Iris Ave. from Hollywood to Briarwood and the reconstruction of Flower Ct. (Third quarter)

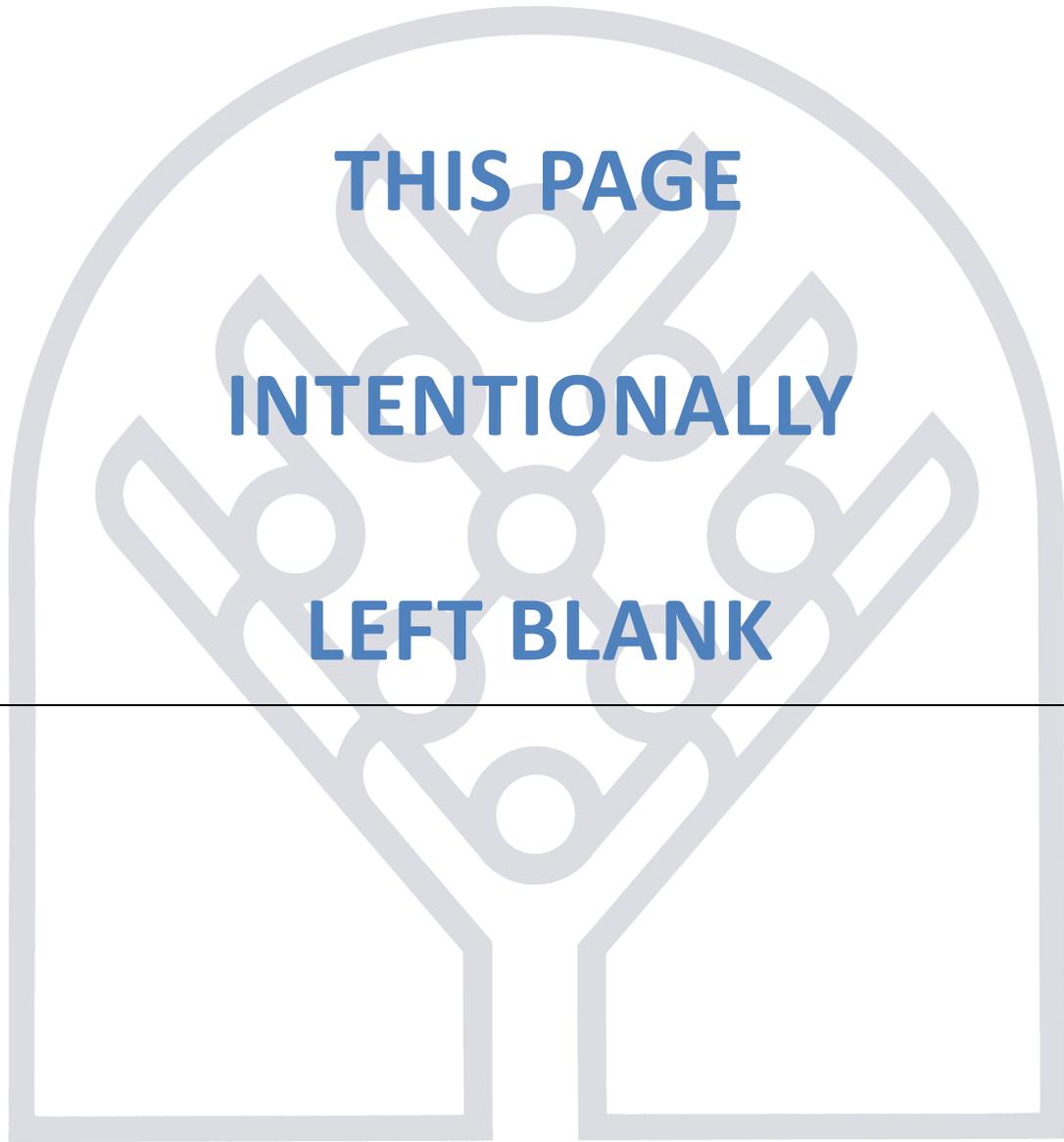
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0660 - Engineering

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 226,260	\$ 209,612	\$ 210,781	\$ 210,781	\$ 214,711
1-21	Salaries-Overtime	5,470	5,673	4,514	9,500	4,514
1-41	State Retirement	21,801	20,735	23,581	20,233	25,841
1-42	Social Security	16,255	15,638	16,565	15,726	16,505
1-44	Employee Insurance	44,321	47,263	47,518	48,101	51,236
Total Personal Services		314,107	298,921	302,959	304,341	312,807
2-11	Office Supplies	1,409	1,441	1,470	1,200	1,470
2-13	Memberships/Subscriptions	369	432	471	471	471
2-14	Books/Publications/Maps	9	50	175	125	175
2-21	Gasoline & Lube	5,225	3,966	5,560	5,400	5,460
2-27	Materials & Supplies	834	721	700	717	700
2-31	Uniforms	153	147	200	200	200
2-33	Safety & Protective Equip	115	115	230	230	230
2-34	Small Tools	41	1,695	200	150	200
2-99	Miscellaneous Expen.	-	-	50	25	50
Total Commodities		8,155	8,567	9,056	8,518	8,956
3-12	Postage	821	961	475	300	475
3-32	M & R- Office Equipment	-	381	100	50	100
3-33	M & R- Comm Equipment	-	-	25	13	25
3-36	Maintenance Agreements	2,354	2,177	2,025	1,968	1,275
3-52	Vehicle Maint & Replace	5,488	5,228	-	-	-
3-61	Consulting Services	2,920	2,768	3,275	5,900	3,210
3-64	Engineering Services	2,300	2,875	2,500	200	2,500
3-71	Schools/Conf/Meetings	1,505	1,819	2,260	1,800	2,260
3-72	Transportation	230	181	250	210	250
Total Contractual Services		15,618	16,390	10,910	10,441	10,095
Total Operating Expenditures		337,880	323,878	322,925	323,300	331,858
Total Engineering		\$ 337,880	\$ 323,878	\$ 322,925	\$ 323,300	\$ 331,858

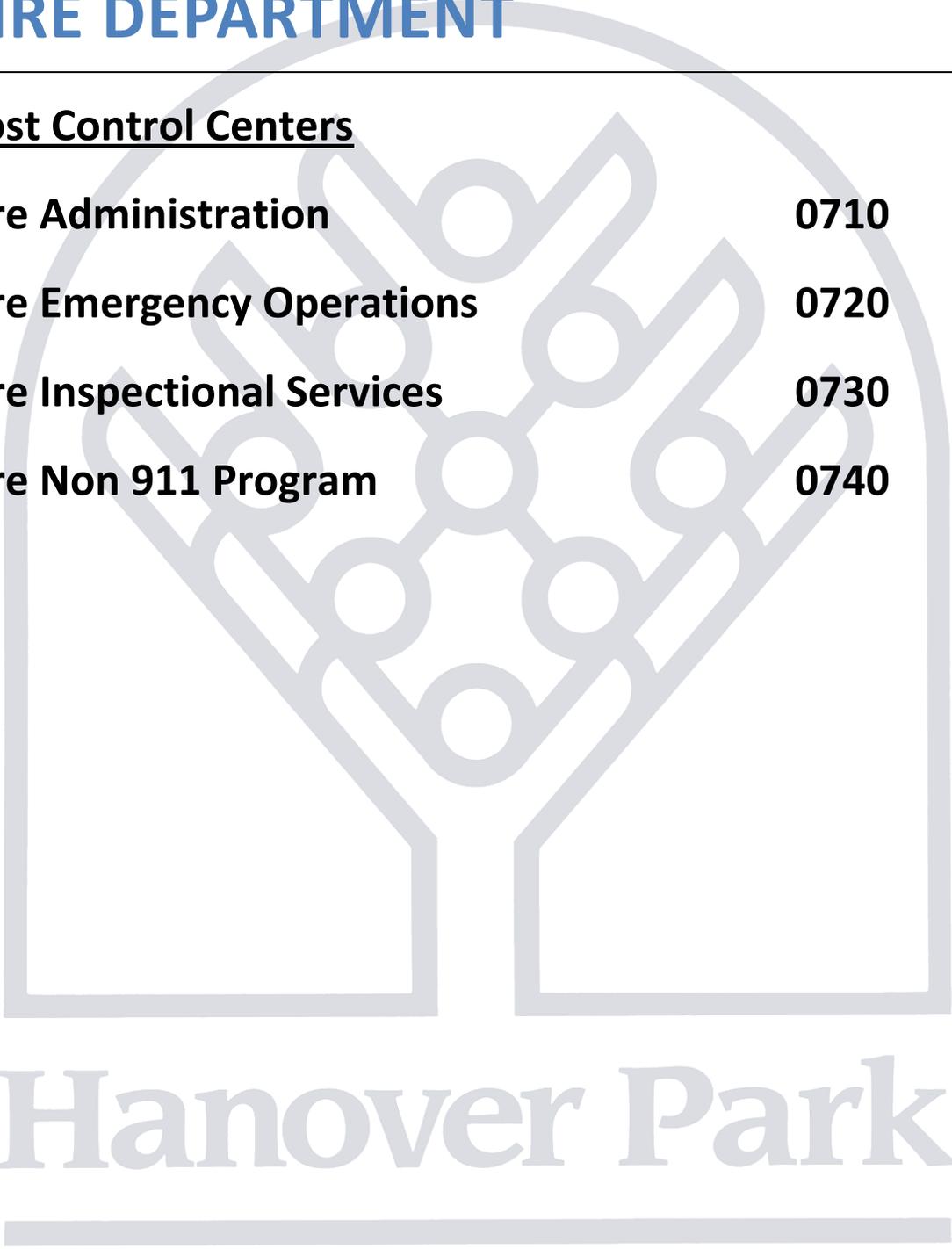


Hanover Park

FIRE DEPARTMENT

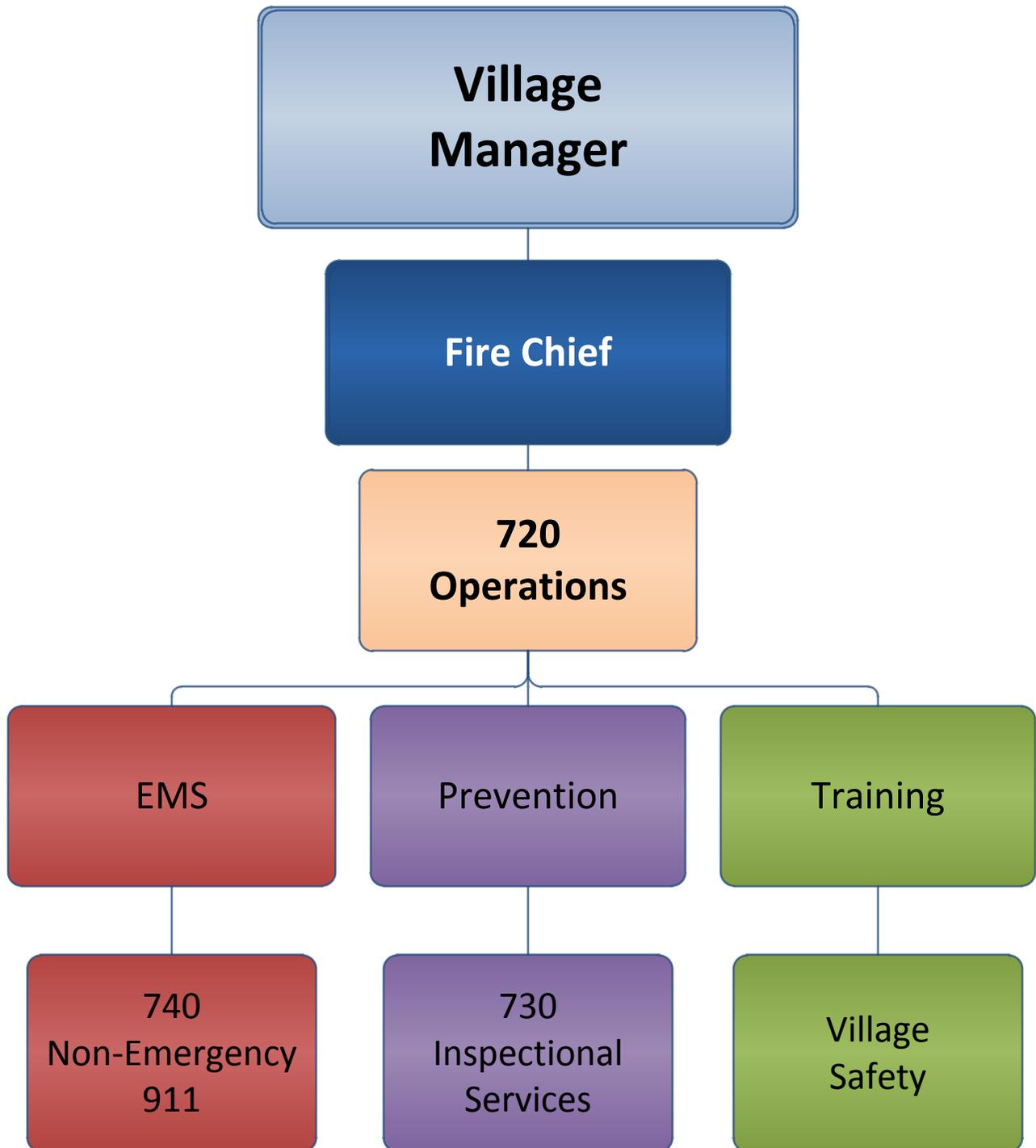
Cost Control Centers

Fire Administration	0710
Fire Emergency Operations	0720
Fire Inspectional Services	0730
Fire Non 911 Program	0740



Hanover Park

Organization of the Fire Department



710 – Fire Administration



FIRE DEPARTMENT 710 – ADMINISTRATION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services. Administration provides leadership, oversight and support for each departmental division.

DESCRIPTION OF FUNCTIONS

Fire Department Administration consists of the Fire Chief, one Assistant Fire Chief, and one Administrative Assistant. Payroll and benefit funds also account for one quarter of the cost of the Battalion Chief of Training who is assigned the duties of Safety Director for the Village.

Fire Administration is part of the executive staff of the Village of Hanover Park and reports to the Village Manager. Personnel assigned to this division regularly interact and support the initiatives of Village Elected Officials and are responsible to translate those initiatives into working directives to be accomplished by the department. The division interacts daily with other Village Departments and neighboring fire departments/districts. Personnel represent the department and its interests as part of the leadership within the MABAS Division and the Greater Elgin Mobile Intensive Care Program. Personnel also represent the department and Village at local, state and national events, including assignment to taskforces or projects that have a national fire service impact. The division is responsible for the department's financial management as well as short and long term planning. Labor Management, including negotiations, is handled by the division for contracts with the International Association of Firefighters Local 3452 and the Service Employees International Local 73. Recruitment and pre-employment testing as well as all promotional testing are managed by the division. Personnel currently have additional assigned responsibilities that include liaison to the Mallard Lake Landfill Methane Mitigation Project as well as development of the Village's Corporate Strategic Plan.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2006	2007	2008	2009	2010
Fire Department Insurance Claims:					
Total Worker Compensation Claims	5	9	5	9	5
Worker Compensation Losses	\$158,091	\$4,420	\$17,217	\$19,188	\$18,642
All Other Claims	0	4	3	3	3
Non-Worker Compensation Losses	\$0	\$4,172	\$5,040	\$1,357	\$1,357
Total Claims	5	13	8	12	8
Total Losses	\$158,091	\$8,592	\$21,140	\$20,545	\$19,999
Total Expenditures	\$3,798,508	\$4,179,733	\$4,413,163	\$4,796,525	\$5,092,377
Cost of Services Per Capita	\$99.23	\$109.19	\$115.29	\$125.31	\$133.04

2010 – 2011 OBJECTIVES

I. Maintain and enhance public safety

1. Test and certify a new Battalion Chief Eligibility list.

Completed

2. Conduct specialized training for department command staff on the process and procedures associated with internal employee investigations.

Not yet scheduled

ADDITIONAL ACCOMPLISHMENTS

1. Conducted testing and certified a two-year promotional list for fire battalion chief.
2. Negotiated and settled the first of two wage reopeners during the life of the collective bargaining agreement with the International Association of Firefighters Local 3452.
3. Certified a new 2-year hiring list for full-time Firefighter/Paramedic.
4. Chief Haigh successfully completed his third reaccreditation as a “Chief Fire Officer” through the Commission on Professional Credentialing.
5. Chief Haigh published an article entitled “Legacy of Leadership – Hiring the Right People and Developing Them For The Future” published in the August 2010 edition of *Firehouse Magazine*.
6. The department provided speakers for the International Association of Fire Chiefs Conference (FRI), Illinois Fire Service Institute Research Symposium, the Salvation Army’s Divisional Emergency Disaster Services Conference, IPELRA Public Sector Succession Planning workshop, and the Fire Department Instructors Conference (FDIC).
7. Chief Zaccard continues to instruct in the area FIREHOUSE[®] users group and to assist other departments with computer technology concerns.
8. Developed software applications and instructed all Code Enforcement Inspectors in the use of FIREHOUSE[®] records management for Rental Residential and Curb Appeal programs.
9. Chief Zaccard served on the NFPA Fire Protection Research Foundation Project Technical Panel which produced a second report on the use of residential fire sprinklers entitled Incentives for the Use of Residential Fire Sprinkler Systems in U.S. Communities (Oct 2010).
10. All remaining apparatus MDT computers using radio modems were upgraded to Verizon wireless cards.
11. Chief Haigh led the development of the Village’s comprehensive 3-year strategic plan.
12. The department participated in a MABAS response drill that involved nearly 1,000 firefighters from Indiana, Illinois, Wisconsin and Michigan. The drill was put on by MABAS as part of the International Association of Fire Chiefs Fire Rescue International Conference held in Chicago. The exercise used 33 MABAS Divisional task forces with 297 different fire agency vehicles responding to a simulated outbreak of tornadoes. Hanover Park responded with a 4-person engine company and a 2-person ambulance.

RISK MANAGEMENT PROGRAM

2010 - 2011 OBJECTIVES

VII. Support and enhance staff training and service capacity

1. Provide ongoing driver training programs, and continue monthly facility self-inspections at both fire stations. Also develop a department specific written emergency evacuation plan that covers

additional exposures other than fire and severe weather and conduct annual drills on each identified component. (First through fourth quarters)

Completed

2. Continued participation in the Cardiovascular Impact of Heat Stress Research conducted at the University of Illinois Fire Service Institute. (First through fourth quarters)

Ongoing. Chief Haigh participated as a reviewer of the DHS grant funded report Sudden Cardiac Events in the Fire Service: Understanding the Cause and Mitigating the Risk, written by Doctors Denise Smith and Pat Fehling. Several sections of the report reference practices developed by Hanover Park including numerous photos.

3. Work with the Human Resource Department to conduct CPR and AED training for all Village staff.

Completed

ADDITIONAL ACCOMPLISHMENTS

1. Purchased, as part of the order for new Medic 382, a second Stryker Power Lift Cot. This places power cots on two of the four ambulances.
2. All personnel completed the IRMA Back Safety class.
3. Completed the development and implementation of a Village-wide safety manual.
4. Completed IRMA IMAP self inspection.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Conduct testing and certify a new lieutenants promotional List. (First quarter)
2. Evaluate options for staffing Tower 371 with a designated leader trained to a minimum of Fire Officer I, per the Illinois Office of State Fire Marshal standards. (Second quarter)
3. Conduct a response time analysis using ISO, NFPA 1710 and fire service accreditation standards to determine the most appropriate area to construct a replacement Fire Station No. 2. (Fourth quarter)
4. Disconnect Village area from the Bloomingdale Fire Protection District creating coterminous Village and fire protection boundaries. (First through fourth quarters)

III. Is fiscally responsible and transparent

5. Conduct a semiannual review of ambulance and cost recovery revenue against insurance and Medicare standards and area comparables. (Third quarter)
6. Complete wage reopener settlement with the International Association of Firefighters Local 3452. (First quarter)
7. Negotiate and settle contract with Service Employees International Local 73. (First quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0710 - Fire Administration

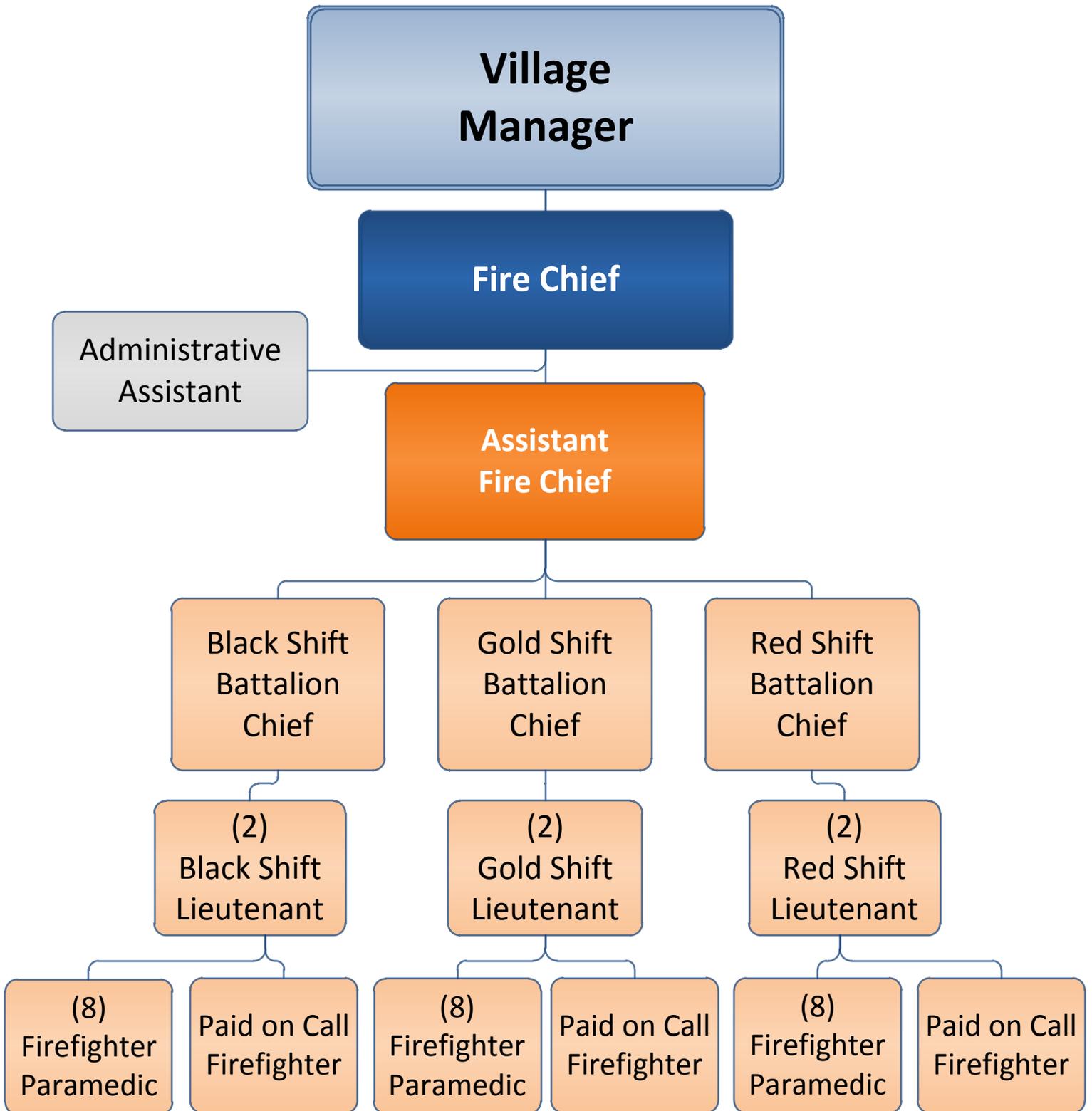
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ -	\$ -	\$ -	\$ -	\$ 325,613
1-12	Salaries-Part Time	-	-	-	-	-
1-21	Salaries-Overtime	-	-	-	-	2,500
1-41	State Retirement	-	-	-	-	7,517
1-42	Social Security	-	-	-	-	13,358
1-43	Police/Fire Pension	-	-	-	-	-
1-44	Employee Insurance	-	-	-	-	60,582
1-46	Unempl Compensation	-	-	-	-	-
Total Personal Services		<hr/>		<hr/>		409,570
2-11	Office Supplies	-	-	-	-	3,000
2-13	Memberships/Subscriptions	-	-	-	-	3,748
2-14	Books/Publications/Maps	-	-	-	-	1,450
2-21	Gasoline & Lube	-	-	-	-	-
2-22	Automotive Parts	-	-	-	-	-
2-23	Communication Parts	-	-	-	-	-
2-26	Bulk Chemicals	-	-	-	-	-
2-27	Materials & Supplies	-	-	-	-	1,500
2-28	Cleaning Supplies	-	-	-	-	-
2-29	Parts & Accesories	-	-	-	-	-
2-31	Uniforms	-	-	-	-	-
2-33	Safety & Protective	-	-	-	-	-
2-34	Small Tools	-	-	-	-	-
2-36	Photo Supplies	-	-	-	-	200
2-99	Miscellaneous Expense	-	-	-	-	100
Total Commodities		<hr/>		<hr/>		9,998
3-11	Telephone	-	-	-	-	-
3-12	Postage	-	-	-	-	700
3-13	Light & Power	-	-	-	-	-
3-14	Natural Gas	-	-	-	-	-
3-21	Liability Insurance Program	-	-	-	-	-
3-31	Auto Equipment	-	-	-	-	-
3-32	Office Equipment	-	-	-	-	4,875
3-33	Communication Equipment	-	-	-	-	-

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0710 - Fire Administration

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures (continued)						
3-34	Buildings	-	-	-	-	-
3-36	Maintenance Agreements	-	-	-	-	-
3-37	M & R- Other Equipment	-	-	-	-	-
3-51	Equipment Rentals	-	-	-	-	-
3-52	Vehicle Maint & Replacement	-	-	-	-	-
3-53	Furniture Replacement	-	-	-	-	-
3-61	Consulting Services	-	-	-	-	500
3-62	Legal Services	-	-	-	-	-
3-65	Auditing Services	-	-	-	-	-
3-67	Legal Publications	-	-	-	-	-
3-71	Schools/Conf/Meetings	-	-	-	-	8,270
3-72	Transportation	-	-	-	-	785
3-78	Fire Corp	-	-	-	-	-
3-91	Special Events	-	-	-	-	-
3-99	Miscellaneous Expense	-	-	-	-	-
Total Contractual Services		-	-	-	-	15,130
Total Operating Expenditures		-	-	-	-	434,698
Total Fire Administration		\$ -	\$ -	\$ -	\$ -	\$ 434,698



720 – FIRE DEPARTMENT EMERGENCY OPERATIONS DIVISION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

The department responds from two stations utilizing a complement of 35 full-time and 17 part-time firefighters and officers. These personnel are supplemented by a full-time Administrative Assistant, a full-time Health and Property Inspector, 2 volunteer Fire Chaplains and 25 Fire Corps volunteers. Responses surpass 3,000 emergency calls annually with approximately 70% of these being EMS in nature. Services are provided using two staffed Paramedic Equipped Engine Companies, two Mobile Intensive Care Ambulances, one of which is a jump company to a Tower Ladder and a Battalion Commander, along with a myriad of other ancillary response equipment. All personnel are trained at a minimum to the level of Firefighter II as recognized by the Illinois State Fire Marshal's Office and the International Fire Accreditation Council as well as Illinois EMT-Basic. All full-time personnel are required to possess an Illinois Paramedic license. The department actively participates and responds as part of MABAS Division XII. The Department houses and transports the MABAS Division XII "Level A" Haz Mat Trailer, which provides technician level and decontamination services.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2006	2007	2008	2009	2010
Number of Fire Stations	2	2	2	2	2
Number of Full Time Firefighters	35	35	35	35	35
Number of Paid On Call Firefighters	13	13	17	17	17
Total Full Time Employees	36	36	36	36	37
Number of Full Time Personnel Per 1,000 Population	0.94	0.94	0.94	0.94	0.94
ISO Rating	Class 4	Class 4	Class 4	Class 4	Class 4
Fire Calls	787	907	909	830	923
EMS Calls	1,885	2,022	2,225	2,045	2,160
Total Number of Calls	2,672	2,929	3,134	2,875	3,083
Total Number of Patients Contacted	2,148	2,351	2,577	2,237	2,379
Number of Advanced Life Support Calls (ALS)	1,050	1,116	1,270	1,192	1,307
Number of Basic Life Support Calls (BLS)	835	906	955	1,045	853
Actual Property Loss Due To Fire	\$183,775	\$434,701	\$718,150	\$678,601	\$802,600
Number Auto/Mutual Aid Received	197	224	216	221	152
Number Auto/Mutual Aid Given	363	386	339	349	465
Number of Overlapping Incidents	644	755	984	862	1,018
Property Value of Fire Damaged Property	\$6,831,490	\$7,887,801	\$6,742,200	\$15,323,590	\$7,156,695
Number of Structural Fire Calls	30	25	28	29	21
Number of Non-Structural Fire Calls	55	25	30	28	23

Description of Measurement	2006	2007	2008	2009	2010
Number of Malicious False Alarm Calls	7	5	3	7	2
Number of Non-Malicious False Alarm Calls	236	253	286	256	263
Total False Alarm Calls	243	258	289	263	265
Average Emergency Response Time (fire calls only)	0:03:32	0:03:54	0:03:32	0:03:46	0:03:27

2010 – 2011 OBJECTIVES

1. Maintain and enhance public safety

Transferred to new budget divisions.

ADDITIONAL ACCOMPLISHMENTS

Operations

1. Completed first ever comprehensive equipment inventory and implemented tracking system inside Firehouse® Software.
2. The Foreign Fire Tax Board purchased SCBA voice amplifiers for all personnel at a cost of \$17,897 and paid to install quick release SCBA brackets on all frontline engines.
3. Replaced Duo-Dote cache of first-responder self-administered antidotes for nerve agent exposure or organophosphate pesticide poisoning for use during a Weapons of Mass Destruction event.
4. Hired three additional part-time firefighters.

Emergency Medical Services

1. The department completed an RFP process to evaluate EMS billing services. Through the process a 50% reduction in service charges was realized and a new contract was signed with Andrea's Medical Billing.
2. All Village Automatic Cardiac Defibrillators were upgraded and standardized along with replacement of all storage cabinets. Additional units were added to ensure coverage in Village facilities. The new units will now be the responsibility of the department and will be maintained through the PhysioControl Service Contract. Two of the units replaced were donated to the Hanover Park Hurricanes. The remaining units were donated to One Mission Society for use in their medical clinics in Haiti.
3. Developed a system to transmit patient data obtained via cardiac monitor to ImageTrend patient reporting software.
4. Approval was received from the American Heart Association to allow department instructors to teach first-aid, CPR and AED through the use of interpreters.

Training

1. A surplus engine (3361) was sold to the University of Illinois Fire Service Institute for \$15,000 in future tuition dollars.
2. Six part-time firefighters graduated from Sherman Hospital's Paramedic Program.
3. The Training Division underwent an Illinois State Fire Marshal's audit. No deficiencies were found and the department passed with no follow up required.
4. Hosted "Aspects of the Fire Scene Investigator" class presented by National Forensics Training Institute.

5. The Department continued participation with the area battalion chief training program as well as the in-house training for officer development/succession.
6. The department hosted personnel from the Hong Kong Fire Department for three weeks in March while they attended hazmat training sponsored by the Illinois Fire Service Institute. Along with the Hong Kong personnel, seven (7) Hanover Park firefighters received their Technician A certification, fourteen (14) received their Technician B certification and six (6) received their Hazardous Material Incident Commander certification.
7. Twelve (12) department personnel attended training at the National Fire Academy.
8. Battalion Chief Ames continues to serve on the Board of Directors of the Fire Service Women of Illinois.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Develop a plan in which company movement for daily training and meetings is kept to a minimum in order to maintain emergency response times of 4 minutes or less, 90% of the time. (First quarter)
2. Develop and implement a formalized mentor program. (First through third quarters)
3. Provide a minimum of six annual officer development training classes, open to all department members, specifically designed to focus on management and leadership issues needed for future career success. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0720 - Fire Suppression

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 2,574,137	\$ 2,715,800	\$ 2,830,329	\$ 2,830,329	\$ 2,447,109
1-12	Salaries-Part Time	245,176	298,514	361,408	361,408	297,829
1-21	Salaries-Overtime	212,919	202,608	181,266	209,045	194,925
1-41	State Retirement	5,031	5,250	11,783	11,783	-
1-42	Social Security	61,607	68,327	82,217	82,217	58,362
1-43	Fire Pension	471,152	574,010	698,763	698,763	805,643
1-44	Employee Insurance	455,506	517,191	499,473	499,473	505,604
1-46	Unempl Compensation	5,387	8,079	10,325	10,325	-
Total Personal Services		4,030,915	4,389,779	4,675,564	4,703,343	4,309,472
2-11	Office Supplies	2,687	2,230	3,000	3,000	-
2-13	Memberships/Subscriptions	6,973	14,763	1,628	2,053	1,150
2-14	Books/Publications/Maps	6,055	2,288	4,906	5,356	5,382
2-21	Gasoline & Lube	38,491	30,249	40,800	37,560	-
2-22	Automotive Parts	21,020	30,469	12,000	16,000	-
2-23	Communication Parts	3,272	1,193	500	3,453	1,200
2-26	Bulk Chemicals	3,857	5,441	4,400	4,400	5,000
2-27	Materials & Supplies	12,057	13,970	8,065	17,218	10,095
2-28	Cleaning Supplies	7,653	7,018	7,100	6,500	7,705
2-29	Part & Access-Non Auto	7,838	8,864	1,500	1,300	5,116
2-31	Uniforms	18,316	18,702	6,400	6,400	11,450
2-33	Safety & Protective Equip	5,414	3,787	2,068	2,068	2,743
2-34	Small Tools	5,675	3,391	1,750	6,110	2,046
2-36	Photo Supplies	97	1,003	200	200	-
2-99	Miscellaneous Expen.	75	7	100	100	100
Total Commodities		139,480	143,375	94,417	111,718	51,987
3-11	Telephone	25,212	30,425	30,827	30,827	-
3-12	Postage	558	601	700	500	-
3-14	Natural Gas	4,106	1,615	4,350	4,350	-
3-21	Liability Insurance Program	93,858	76,124	122,832	122,832	-
3-31	M & R - Auto Equipment	18,337	14,428	14,000	20,000	-
3-32	M & R - Office Equipment	2,408	3,549	4,767	4,767	-
3-33	M & R - Comm Equipment	43	-	-	-	-
3-34	M & R - Buildings	25,043	14,306	11,550	15,000	-

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

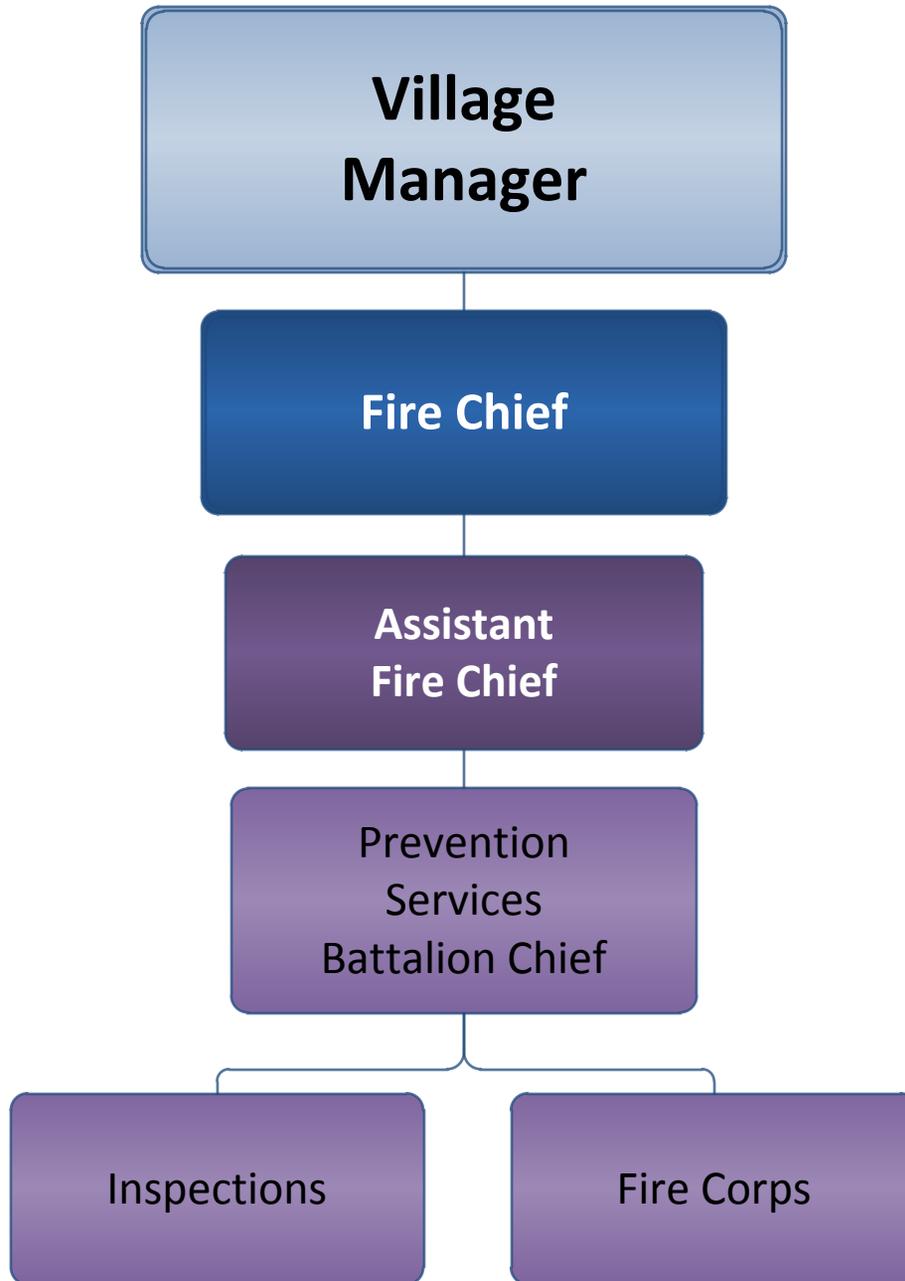
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0720 - Fire Suppression

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures (continued)						
3-34	Buildings	38,717	43,821	47,598	47,598	30,467
3-36	Maintenance Agreements	-	-	100	100	100
3-37	M & R- Other Equipment	61,028	62,096	62,197	62,197	63,744
3-51	Equipment Rentals	234,328	231,419	-	231,419	-
3-52	Vehicle Maint & Replacement	-	-	-	-	-
3-53	Furniture Replacement	34,760	33,301	23,495	23,495	-
3-61	Consulting Services	34,966	197	5,000	5,000	-
3-62	Legal Services	7,972	5,665	5,529	5,529	-
3-65	Auditing Services	517	1,199	1,000	1,000	-
3-67	Legal Publications	40,617	42,579	38,879	44,000	30,087
3-71	Schools/Conf/Meetings	2,059	1,569	1,710	1,700	575
3-72	Transportation	-	743	3,231	5,031	3,760
3-78	Fire Corp	1,384	9,857	4,585	4,585	-
3-91	Special Events	217	80	225	250	100
3-99	Miscellaneous Expense	-	-	-	-	-
Total Contractual Services		626,130	573,574	382,575	630,180	128,833
Total Fire Suppression		\$ 4,796,525	\$ 5,106,728	\$ 5,152,556	\$ 5,445,241	\$ 4,490,292

730 – Inspectional Services



730 – FIRE DEPARTMENT INSPECTIONAL SERVICES DIVISION

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response, and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

Inspectional Services is responsible for incident prevention through a multi-hazards approach that includes public education, plan review, life safety code compliance, annual commercial, assembly and school inspections as well as formalized pre-incident planning. The Division also manages the annual business license inspection program, all commercial code enforcement, and health and sanitation services as well as cause and origin investigations.

Due to the division's role in prevention and public education the responsibility for management of the department's Fire Corps program rests with the Chief of Inspectional Services and the assigned Fire Corps Coordinator. Fire Corps is a component of the Village's Citizen Corps Council and functions as an operational team within the Fire Department. Fire Corps members are volunteers tasked with the responsibility of providing on-scene emergency rehab for firefighters. The team serves Hanover Park Fire Department and is an active part of the MABAS response system. Additionally, Fire Corps assists with public fire and life safety education, community events, fire ground/emergency incident support and emergency management activities. They also conduct public CPR training.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2006	2007	2008	2009	2010
Business License Inspections					827
School Inspections					33
Fire Protection System Inspections					216
Health Inspections					4
Food Service Inspections					122
Property Maintenance Inspections					72
Life Safety Inspections					24
Fire Corps					
Incident Rehab Activity			13	38	34
Non-Incident Rehab Activities			9	4	5

2010 – 2011 OBJECTIVES

1. Maintain and enhance public safety

1. Continue development of an inspection services program that conducts annual on-site visits of all commercial, residential and assemblies that have fire detection systems and automatic suppression systems. (Fourth quarter)

Completed

ADDITIONAL ACCOMPLISHMENTS

1. The Commercial Code/Health and Sanitation Inspector was transferred from Community Development to the Fire Department.
2. Assumed responsibility for all Village business license inspections, commercial code enforcement inspections and enforcement, and health and sanitation inspections and enforcement.
3. Developed a process to issue provisional business licenses for those not able to successfully pass their business license inspection thereby granting an extended period to gain compliance.
4. The department received grants from the Academy of Certified Hazardous Materials Managers and Sam's Club to fund Fire Corps operations.
5. Fire Corps' 3-year Strategic Plan was updated and carried forward through fiscal years 2013 – 2014.
6. Bob Wachsmuth, President – Chicago Chapter of Academy of Hazardous Materials Professionals and Hanover Park CERT and Fire Corps team member presented "Using Fire Corps Teams to Reduce Firefighter Line-of-Duty Deaths and Injuries" at the Academy of Hazardous Material Professionals National Conference.
7. Added two additional fire investigators to the DuPage County Investigation Taskforce.
8. Appointed two Fire Corps "Team Leaders".
9. In conjunction with the Police Department and the Veterans Committee held a Patriots Day Memorial Service.
10. Fire Corps members provided an estimated 746 hours of volunteer time to the Department. Using 2010 calculations from the Corporation for National and Community Service, Hanover Park Fire Corps members donated in excess of \$15,557 in hourly services to the Village.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Develop a mail-out educational program. This program will explain what an inspector will be checking for and encourage quarterly self inspections in order to enhance safety and minimize concerns during Fire Department visits. (Third quarter)
2. Complete a comprehensive review and re-write of Village codes and ordinances pertaining to inspectional services including fee structures, fines and the ticketing process. (First through fourth quarters)
3. Conduct a staffing analysis of the division. (Second quarter)
4. Consolidate existing inspection checklists to eliminate duplication and allow multiple inspectional aspects to be reviewed during a single site visit. (First through fourth quarters)
5. Evaluate options for the implementation of an inspectional services fee structure. (First quarter)

RISK MANAGEMENT PROGRAM

2010 - 2011 OBJECTIVES

VII. Support and enhance staff training and service capacity

1. Continue utilization of Fire Corps to provide rehab services at emergency incidents and live fire trainings. (First through fourth quarters)

Ongoing

2011 - 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue utilization of Fire Corps to provide rehab services at emergency incidents and live fire trainings. (First through fourth quarters)
2. Continue to seek grant support to supplement the operation of Fire Corps. (First through fourth quarters)
3. Purchase and issue cold weather gear. (Second quarter)
4. Conduct a Basic CERT Training course, including fire ground rehab module. (Fourth quarter)
5. Develop a formalized job description and evaluation tool for Fire Corps Team Leaders. (Third quarter)
6. Hold annual Fire Corps Open House and Recruitment Event (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0730 - Inspectional Services

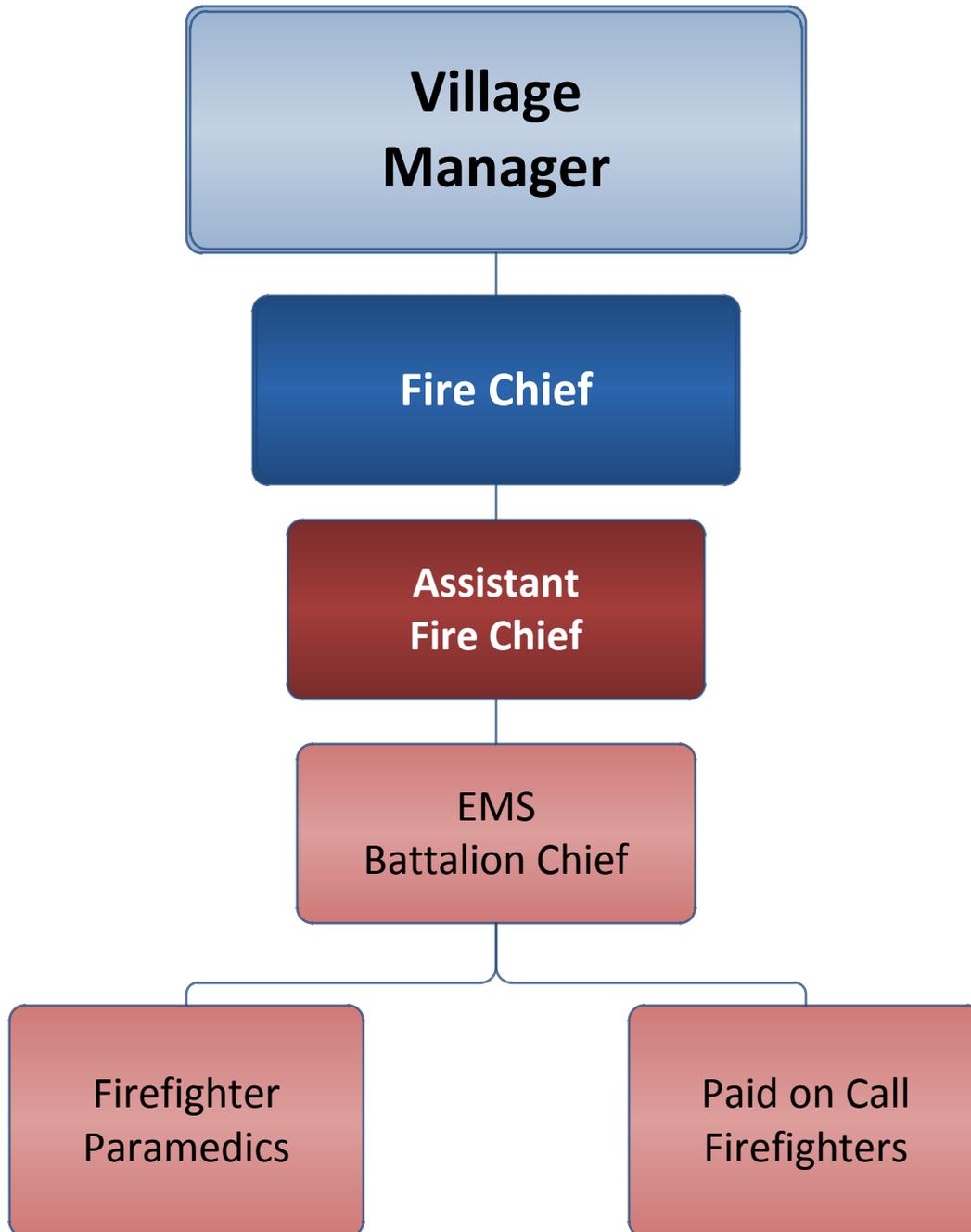
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ -	\$ -	\$ -	\$ -	\$ 128,339
1-12	Salaries-Part Time	-	-	-	-	15,517
1-21	Salaries-Overtime	-	-	-	-	9,519
1-41	State Retirement	-	-	-	-	9,753
1-42	Social Security	-	-	-	-	11,871
1-43	Fire Pension	-	-	-	-	-
1-44	Employee Insurance	-	-	-	-	-
1-46	Unempl Compensation	-	-	-	-	-
Total Personal Services		-	-	-	-	174,999
2-11	Office Supplies	-	-	-	-	-
2-13	Memberships/Subscriptions	-	-	-	-	875
2-14	Books/Publications/Maps	-	-	-	-	3,600
2-21	Gasoline & Lube	-	-	-	-	-
2-22	Automotive Parts	-	-	-	-	-
2-23	Communication Parts	-	-	-	-	-
2-26	Bulk Chemicals	-	-	-	-	-
2-27	Materials & Supplies	-	-	-	-	250
2-28	Cleaning Supplies	-	-	-	-	-
2-29	Part & Access-Non Auto	-	-	-	-	-
2-31	Uniforms	-	-	-	-	750
2-33	Safety & Protective Equip	-	-	-	-	-
2-34	Small Tools	-	-	-	-	-
2-36	Photo Supplies	-	-	-	-	300
2-99	Miscellaneous Expen.	-	-	-	-	-
Total Commodities		-	-	-	-	5,775
3-11	Telephone	-	-	-	-	-
3-12	Postage	-	-	-	-	-
3-13	Light & Power	-	-	-	-	-
3-14	Natural Gas	-	-	-	-	-
3-21	Liability Insurance Program	-	-	-	-	-
3-31	M & R - Auto Equipment	-	-	-	-	-
3-32	M & R - Office Equipment	-	-	-	-	-
3-33	M & R - Comm Equipment	-	-	-	-	-
3-34	M & R - Buildings	-	-	-	-	-

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0730 - Inspectional Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures (continued)						
3-36	Maintenance Agreements	-	-	-	-	-
3-37	M & R - Other Equipment	-	-	-	-	-
3-51	Equipment Rentals	-	-	-	-	-
3-52	Vehicle Maint & Replacement	-	-	-	-	-
3-53	Furniture Replacement	-	-	-	-	-
3-61	Consulting Services	-	-	-	-	-
3-62	Legal Services	-	-	-	-	-
3-65	Medical Examinations	-	-	-	-	-
3-67	Legal Publications	-	-	-	-	-
3-71	Schools/Conf/Meetings	-	-	-	-	5,373
3-72	Transportation	-	-	-	-	-
3-78	Fire Corp	-	-	-	-	-
3-91	Special Events	-	-	-	-	6,981
3-99	Miscellaneous Expen.	-	-	-	-	-
Total Contractual Services		-	-	-	-	12,354
Total Inspectional Services		\$ -	\$ -	\$ -	\$ -	\$ 193,128



740 – FIRE DEPARTMENT EMS DIVISION: NON-911 PROGRAM

GOALS

The goal of the Fire Department is to provide efficient and high quality service in the areas of Inspections and Prevention, Fire Suppression, EMS (including emergency and non-emergency ambulance transport), Hazardous Materials response and mitigation as well as vehicle and basic technical rescue services.

DESCRIPTION OF FUNCTIONS

The cost of providing existing services continues to increase. The Non-911 Ambulance Transport Program is designed to enhance revenue and bring an increased level of financial sustainability to the provision of fire department services. It also is a significant enhancement to the services already offered by the Department. Under this program the Department's ambulances provide both emergency and non-emergency ambulance transport services.

Patients who are in a convalescent state frequently require stretcher transports as part of their overall care plan. These transports include the movement of patients between care facilities or their home for the purpose of diagnostic testing, specialized medical treatment procedures and rehabilitation services. Although these transports require an ambulance and skilled emergency medical technicians or paramedics, the transport is typically scheduled and is non-emergency in nature. Medicare and medical insurance regulations recognize that non-emergency ambulance transports are an integral part of a comprehensive patient care plan and reimburse for ambulance transport services that are deemed medically necessary and ordered by the patient's attending physician.

The department's goal is to be the preferred non-emergency ambulance provider within the Village of Hanover Park by offering exceptional service and competitive pricing. The department offers both local and long distance transport service.

PERFORMANCE ACTIVITIES AND MEASURES	
Description of Measurement	2010
Non-Emergency Transfer	1

2010 – 2011 OBJECTIVES

1. Maintain and enhance public safety

Transferred to new budget divisions.

ADDITIONAL ACCOMPLISHMENTS

1. Received Village Board approval to expand services and to develop a non-911 transport program and to add a fourth Advanced Life Support Ambulance to the fleet.
2. Received Village Board approval on ambulance rate adjustments with the addition of a fee structure for non-emergency transports, including critical care transportation services.
3. Signed a contract with Claremont – Hanover Park to provide non-911 ambulance transport services for patients at their facility.
4. Signed a contract with Du-Comm to serve as the primary answering service and dispatch/communication center for the non-911 ambulance transport program.

5. Signed a letter of understanding with Elgin Medi Transport to provide mutual aid for non-emergency ambulance calls.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Develop and implement an advertisement system to make residents, facilities, and hospitals aware of the services offered by the department.
2. Maintain response times of 30 minutes or less, 90% of the time.
3. Restrict the use of non-911 mutual aid to 10% of dispatched calls or less.

III. Is fiscally responsible and transparent

4. Monitor program revenue to ensure payback of service start-up costs.

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0740 - Non-Emergency 911

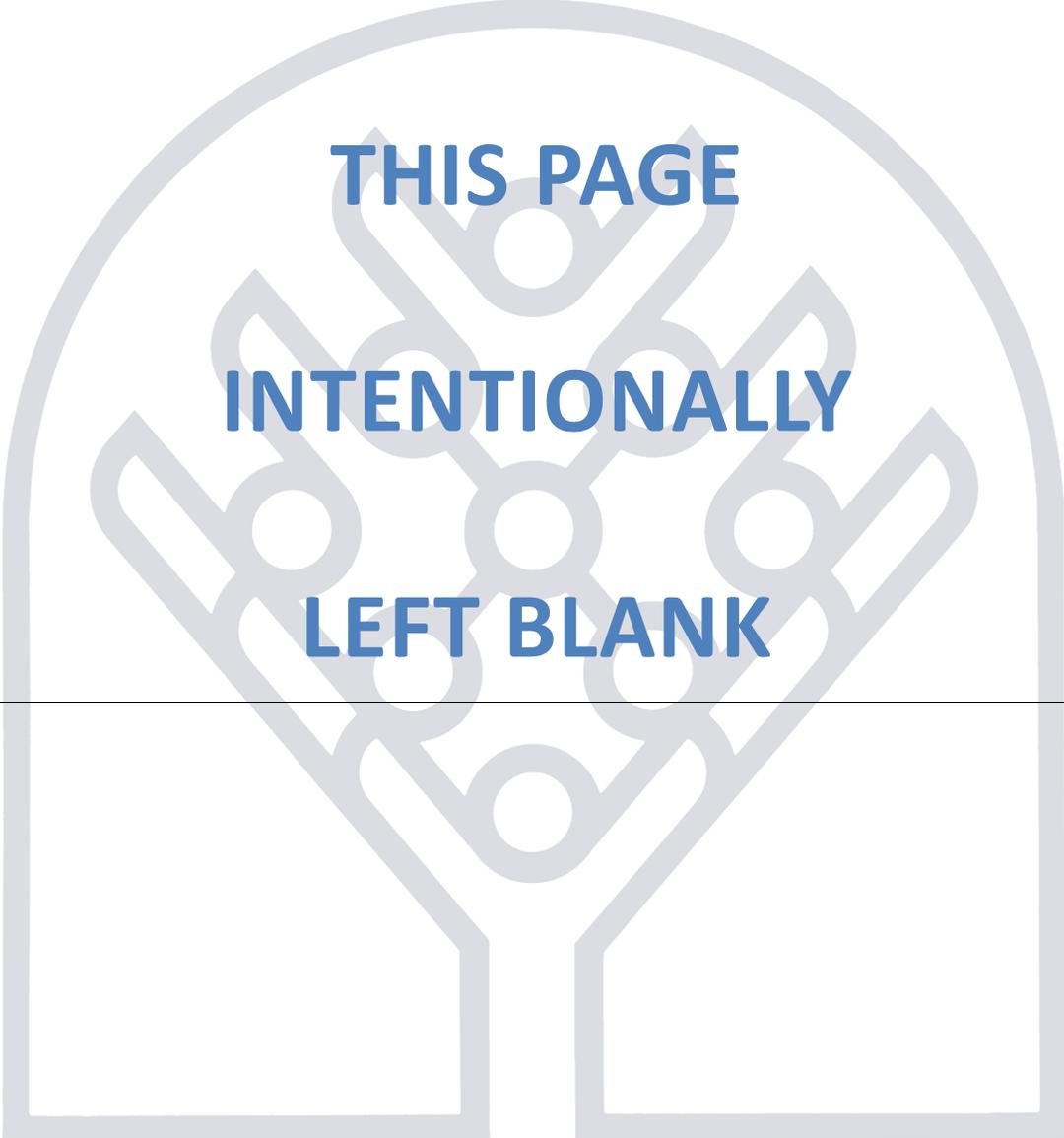
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ -	\$ -	\$ -	\$ -	\$ 46,925
1-12	Salaries-Part Time	-	-	-	-	38,792
1-21	Salaries-Overtime	-	-	-	-	4,562
1-41	State Retirement	-	-	-	-	297
1-42	Social Security	-	-	-	-	10,139
1-43	Fire Pension	-	-	-	-	-
1-44	Employee Insurance	-	-	-	-	21,418
1-46	Unempl Compensation	-	-	-	-	-
Total Personal Services		-	-	-	-	122,133
2-11	Office Supplies	-	-	-	-	1,000
2-13	Memberships/Subscriptions	-	-	-	-	-
2-14	Books/Publications/Maps	-	-	-	-	-
2-21	Gasoline & Lube	-	-	-	-	2,000
2-22	Automotive Parts	-	-	-	-	-
2-23	Communication Parts	-	-	-	-	-
2-26	Bulk Chemicals	-	-	-	-	1,000
2-27	Materials & Supplies	-	-	-	-	-
2-28	Cleaning Supplies	-	-	-	-	-
2-29	Part & Access-Non Auto	-	-	-	-	-
2-31	Uniforms	-	-	-	-	-
2-33	Safety & Protective Equip	-	-	-	-	-
2-34	Small Tools	-	-	-	-	-
2-36	Photo Supplies	-	-	-	-	-
2-99	Miscellaneous Expen.	-	-	-	-	-
Total Commodities		-	-	-	-	4,000
3-11	Telephone	-	-	-	-	-
3-12	Postage	-	-	-	-	-
3-13	Light & Power	-	-	-	-	-
3-14	Natural Gas	-	-	-	-	-
3-21	Liability Insurance Program	-	-	-	-	6,726
3-31	M & R - Auto Equipment	-	-	-	-	-
3-32	M & R - Office Equipment	-	-	-	-	-
3-33	M & R - Comm Equipment	-	-	-	-	-
3-34	M & R - Buildings	-	-	-	-	-

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Department
 Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0740 - Non-Emergency 911

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures (continued)						
3-36	Maintenance Agreements	-	-	-	-	-
3-37	M & R - Other Equipment	-	-	-	-	-
3-51	Equipment Rentals	-	-	-	-	10,000
3-52	Vehicle Maint & Replacement	-	-	-	-	40,000
3-53	Furniture Replacement	-	-	-	-	-
3-61	Consulting Services	-	-	-	-	-
3-62	Legal Services	-	-	-	-	-
3-65	Medical Examinations	-	-	-	-	-
3-67	Legal Publications	-	-	-	-	-
3-71	Schools/Conf/Meetings	-	-	-	-	6,000
3-72	Transportation	-	-	-	-	-
3-78	Fire Corp	-	-	-	-	-
3-91	Special Events	-	-	-	-	1,500
3-99	Miscellaneous Expen.	-	-	-	-	-
Total Contractual Services		-	-	-	-	64,226
Total Non-Emergency 911		\$ -	\$ -	\$ -	\$ -	\$ 190,359

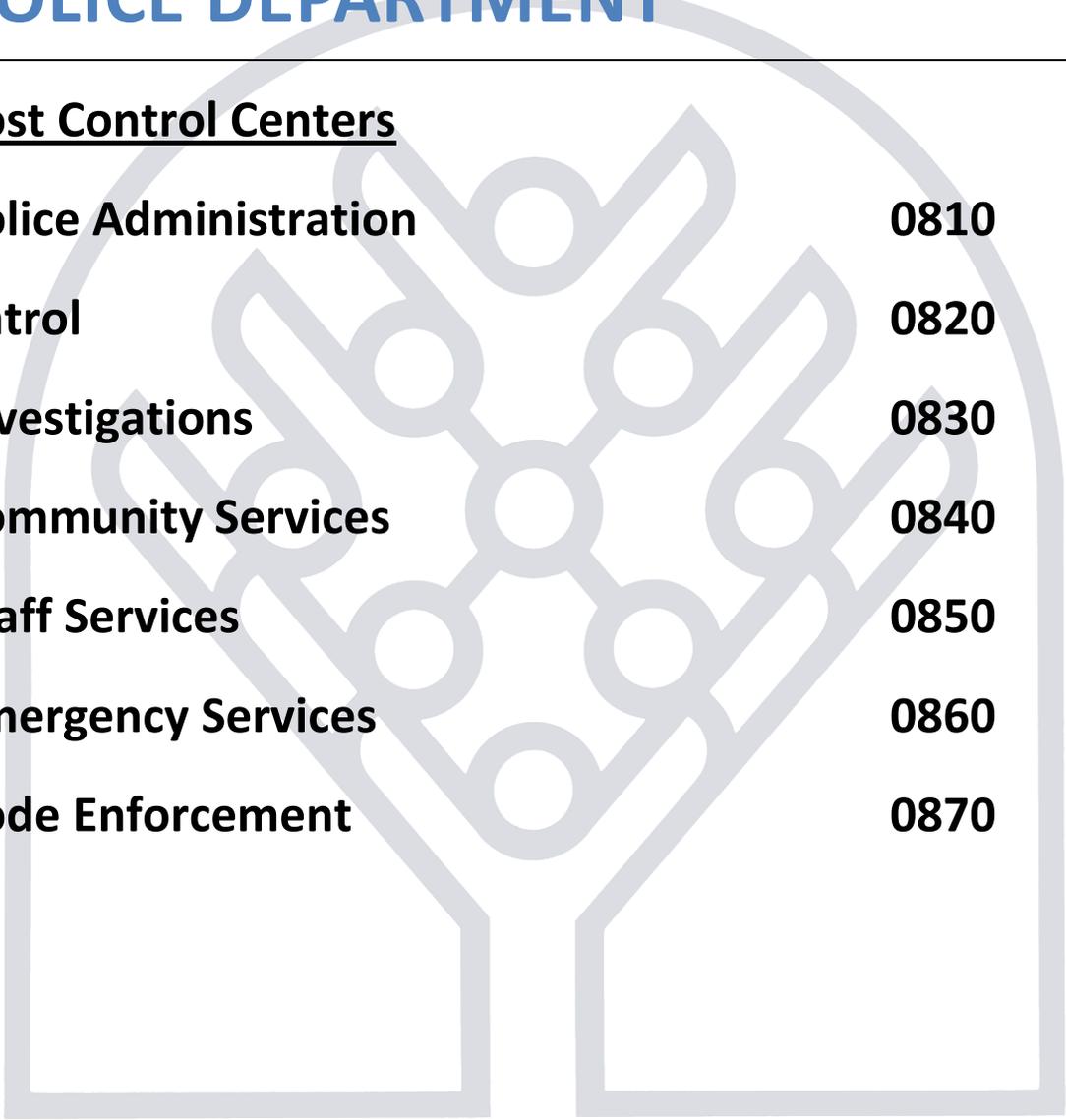


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Hanover Park

POLICE DEPARTMENT

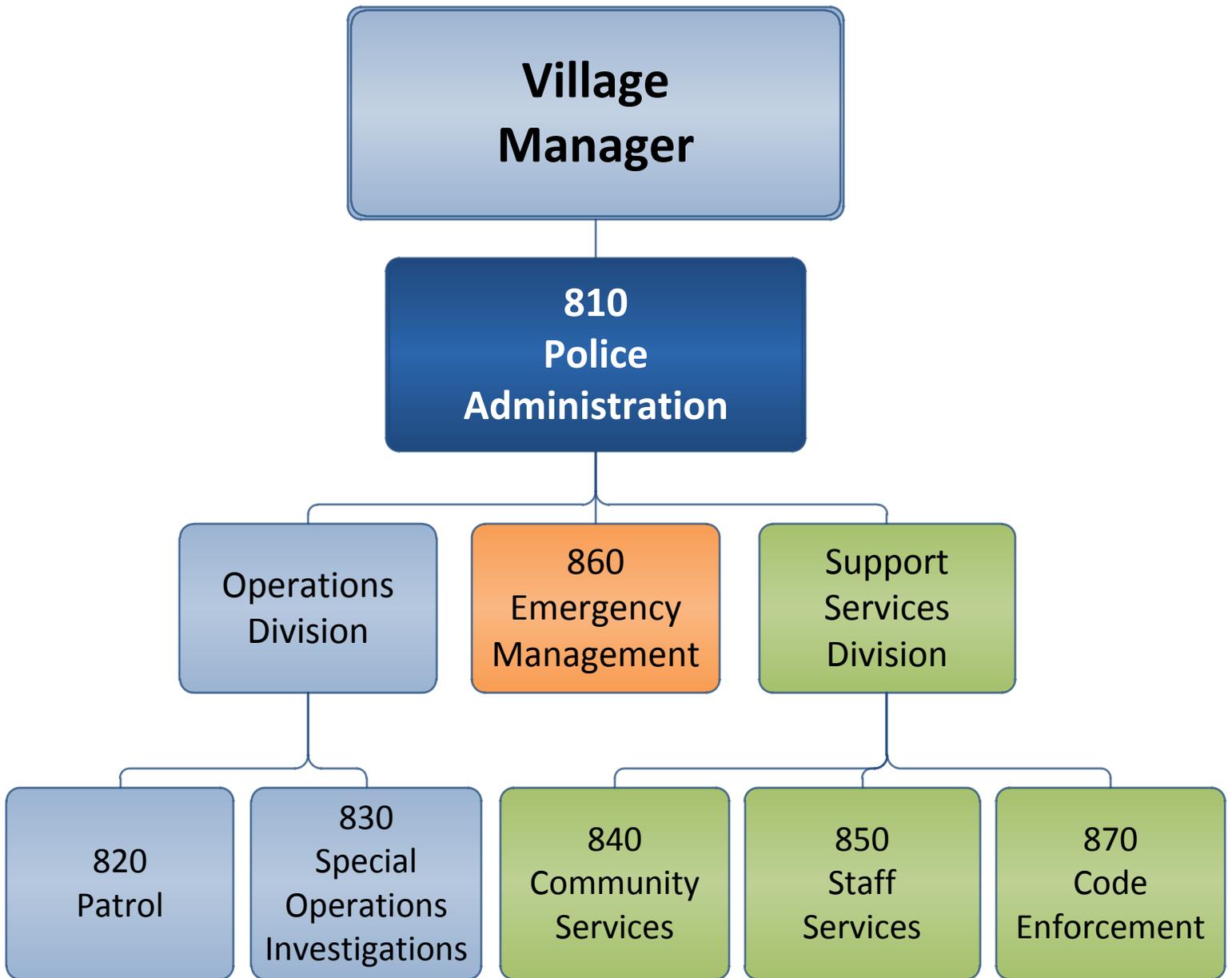
Cost Control Centers



Police Administration	0810
Patrol	0820
Investigations	0830
Community Services	0840
Staff Services	0850
Emergency Services	0860
Code Enforcement	0870

Hanover Park

Organization of the Police Department





DEPARTMENT OF POLICE

810 - ADMINISTRATION

GOALS

The Administration Division has four basic goals which are made up of several functions that present a total community oriented philosophy. When considered with the detail of the budget plan, they reveal Administration's plans to provide responsive, cost-effective service to the community. The Chief of Police is responsible for the goals, objectives and functions of this division.

The four goals are identified from which all objectives and strategies are developed. Two goals address the department's mission directly. Two goals address the institutional factors that must be in place to achieve the mission.

Community Livability Goals

The first and second goals address the Police Department's approach to reducing the impact of crime on community livability.

1. Reduce Crime and Fear of Crime. Identify and implement approaches for addressing crime and fear of crime that can more effectively reduce both reported and non-reported crime of all types. Giving priority to addressing those crimes and conditions that most directly impact community livability.
2. Involve and Empower the Community. Create a more involved, responsible community by building stronger community partnerships, improving customer service, providing more open and responsive communications and delivering programs that promote involvement in problem solving and crime prevention.

Department Institutional Goals

The third and fourth goals address the internal changes we will make to ensure that we have the personnel, training, planning, and management practices in place to support the first two goals.

3. Develop and Empower Personnel. Implement training, management, and organizational approaches that are consistent with the mission and values of community policing. Strengthen staff skill level and morale. Make sure recruiting, hiring, training, and promotional practices are consistent with community characteristics and needs. Ensure work environments are supportive of customer service, innovation, personal accountability, and team contribution.
4. Strengthen Planning, Evaluation, and Fiscal Support. Strengthen planning, evaluation, analysis, and fiscal mechanisms to ensure responsive feedback, practical long-range planning, and effective budgeting and fiscal management.

By working toward the above-described goals, the Police Department can monitor its performance on all levels. It can modify programs as needs arise in a proactive manner.

DESCRIPTION OF FUNCTIONS

The Administration of the Police Department directs the activities of the Operations and Support Services Divisions and coordinates their efforts toward achievement of department goals and objectives.

The planning and research function of the Department is provided by this division. Planning and research identifies needs and priorities for police service and management of the tools to monitor the efficiency and cost effectiveness of the Police Department. Manpower allocation, reports review and budget maintenance are the primary tasks.

Administration inspects the Police Department to guarantee maintenance of standards and goals. To this end, personnel evaluations are compiled, department inspections are held, reports are reviewed and evaluated for content, internal investigations are conducted, and recognition of superlative performance is awarded.

This division coordinates the training efforts of the Department, evaluating overall training needs and providing necessary resources. To accomplish this, the division is constantly reviewing court decisions, new technology, administrative regulations, and available training classes in an effort to provide up-to-date training for the lowest possible cost. Shared training programs with other Departments and in-service training in our facility are given special attention.

The maintenance, revision and enforcement of policy, procedures, rules and regulations of the Police Department, Personnel Board and the Village Personnel Rules and Regulations is a function of the Administrative Division. Ensuring compliance with requirements of collective bargaining agreements between department personnel and the Village is another function. The processes and principles established in these documents are explained and enforced by this division.

This division conducts and attends staff meetings at all levels of the Village government to ensure that each division is aware of its responsibilities to the goals of the Police Department and the Village of Hanover Park. It also maintains liaison with other law enforcement agencies, the judicial systems of Cook and DuPage Counties, and other governmental bodies that provide support services to the Police Department.

Finally, as part of the total concept of Public Safety, the Administrative Division directs the Emergency Management Agency (EMA), through a combination of volunteers, police department staff and other Village personnel. The EMA unit prepares the Village for severe emergencies by coordinating the various resources available through a comprehensive "Disaster Plan."

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Sworn Officers	52	52	54	57	57
Number of Sworn Members Per 1,000 Population	1.36	1.36	1.41	1.49	1.49
Part I Crime	668	704	656	660	587
Part II Crime	4,394	4,469	3,799	3,674	4,476
Activity (calls for service)*	43,387	42,597	43,257	40,279	42,226
911 CFS	15,139	15,353	15,784	14,645	13,787
Officer Initiated CFS	28,248	27,244	27,473	25,634	28,439
Impounded Vehicles	2,013	1,501	1,365	1,380	1,322
Graffiti Incidents	151	173	121	127	179
"Y" (State) Tickets Issued	9,564	8,943	7,069	6,022	6,320
"C" (Compliance) Tickets Issued	118	43	5	14	26
"P" (Parking) Tickets Issued	17,752	13,710	14,147	10,539	12,161
Traffic Fine Revenue - Cook County	\$174,829	\$204,702	\$166,177	\$165,368	\$68,384
Traffic Fine Revenue - DuPage County	\$33,495	\$36,616	\$51,855	\$60,364	\$19,607
Ordinance Violation Revenue	\$350,899	\$344,900	\$279,777	\$288,368	\$169,563
False Alarm Fines	\$22,975	\$13,600	\$13,475	\$10,050	\$7,725
Police Department Insurance Claims:					

Total Worker Compensation Claims	9	6	21	12	10
Description of Measurement	2006	2007	2008	2009	2010
Worker Compensation Losses	\$90,384	\$14,962	\$133,427	\$83,824	\$63,061
All Other Claims	5	4	7	15	5
Non Worker Compensation Losses	\$13,471	\$5,191	\$29,931	\$45,835	\$50,956
Total Claims	14	11	28	27	15
Total Losses	\$103,855	\$66,018	\$131,168	\$129,659	\$114,017
Total Expenditures	\$8,491,055	\$9,022,275	\$9,176,459	\$9,762,642	\$10,536,720
Cost of Services Per Capita	\$221.83	\$235.70	\$239.73	\$255.05	\$275.27
*=revised CFS data					

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

1. Maintain and enhance public safety

1. Complete the third quarter CALEA accreditation process. (Second quarter)
Completed. Received reaccreditation at annual CALEA conference.
2. Appoint and Train a new Deputy Chief of Support Services. (Second quarter)
Completed. A new Deputy Chief was appointed and was trained. (First Quarter)
3. Conduct the annual School Principal Luncheon to discuss issues of mutual interest. (Third Quarter)
Completed. The annual luncheon was held in November and a presentation was given.
4. Continue with the planning and design of the new police facility. (First Quarter)
Completed. Planning and design of the police facility was completed, construction began in August.

ADDITIONAL ACCOMPLISHMENTS

1. Completed the design and pre-construction of new police facility.
2. Reorganization of the police department to implement the strategic enforcement officer position.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct the annual school Principal Luncheon to discuss issues of mutual interest.
2. Plan and execute transition to new police facility.
3. Secure Bureau of Justice Grant for Bullet Proof Vest Partnership.

RISK MANAGEMENT PROGRAM

2010-2011 OBJECTIVES AND ACCOMPLISHMENTS

1. Continue to provide periodic driver training programs. (Fourth quarter)
Completed. In this fiscal year, 18 police officers have successfully completed IRMA approved driver training.

2. Test and review the Emergency Notification System. (Fourth quarter)

Completed. The Emergency Notification System was tested in conjunction with the Severe Weather drill. (Fourth Quarter)

3. Continue participation on the Village Safety Review Board and Executive Safety Committees. (Fourth quarter)

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Continue to provide periodic driver training programs. (Fourth quarter)
2. Test and review the Emergency Notification System. (Fourth quarter)
3. Conduct monthly Safety Committee meetings. (Fourth quarter)

RISK MANAGEMENT PROGRAM

2011 - 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Review the police department blood borne pathogens/infectious control policy based on frequency of exposures within the department.
2. Provide additional training on back injury prevention as well as slips, trips, and fall reduction.
3. Develop a formal Supervisory Training policy that requires the development of training plans for all supervisors and those with supervisory responsibilities.

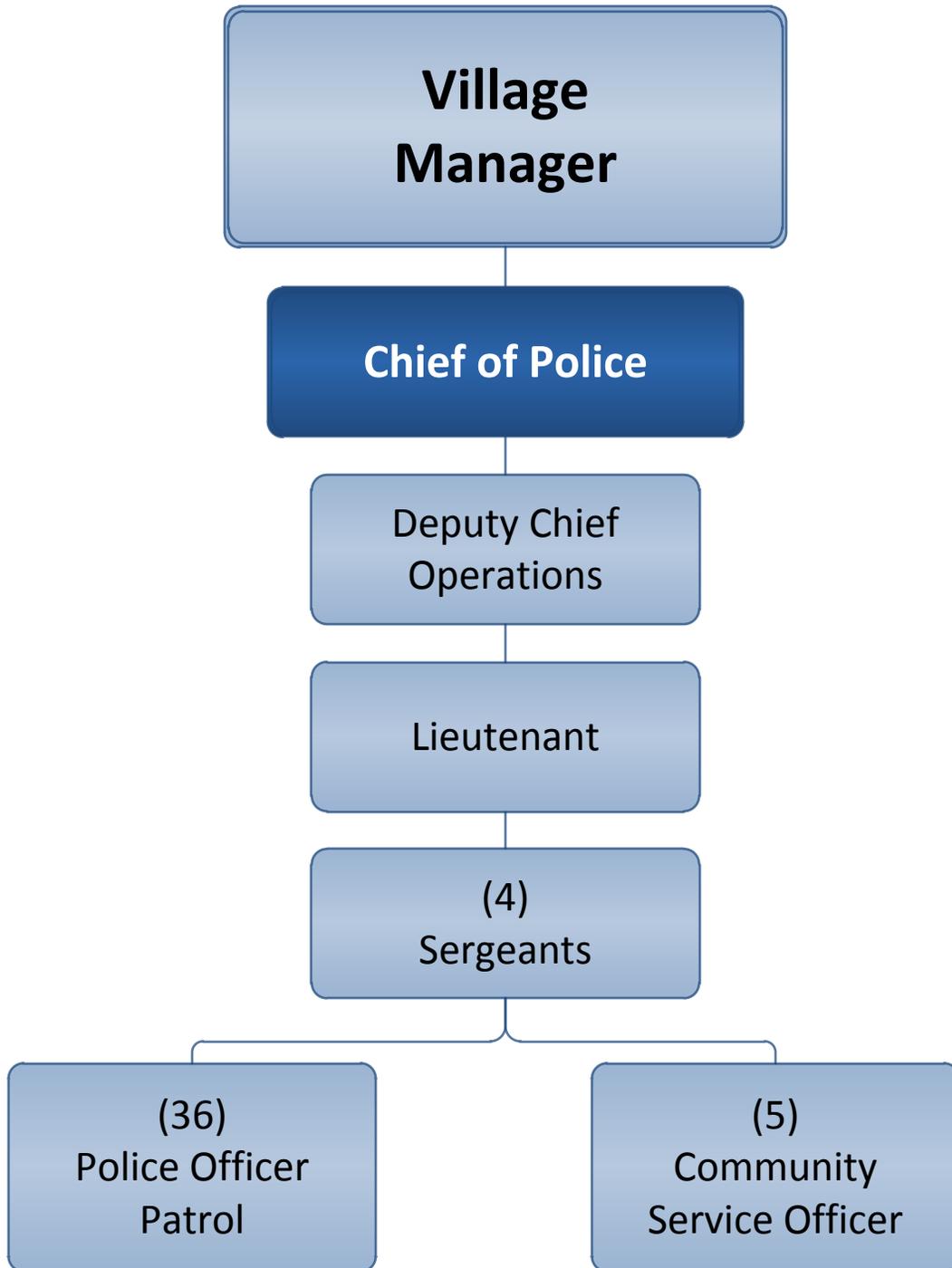
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0810 - Police Administration

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 489,491	\$ 444,787	\$ 449,427	\$ 396,004	\$ 463,405
1-21	Salaries-Overtime	8,174	7,934	6,000	10,732	5,000
1-23	Holiday Pay	2,783	-	-	-	-
1-30	Sick Leave Buy Back	-	-	-	-	-
1-41	State Retirement	27,571	11,898	7,330	11,954	13,364
1-42	Social Security	35,116	27,071	33,458	30,240	33,228
1-43	Police Pension	77,579	84,215	74,686	74,686	93,739
1-44	Employee Insurance	66,743	60,561	53,134	53,591	81,174
Total Personal Services		707,457	636,466	624,035	577,207	689,910
2-13	Memberships/Subscriptions	5,476	9,611	2,125	2,125	7,071
2-14	Books/Publications/Maps	184	306	235	235	235
2-21	Gasoline & Lube	2,097	2,225	2,340	3,728	-
2-27	Materials & Supplies	1,310	2,690	550	550	550
2-31	Uniforms	2,033	1,828	1,400	1,400	1,400
2-34	Small Tools	60	-	50	50	50
Total Commodities		11,160	16,660	6,700	8,088	9,306
3-52	Vehicle Maint & Replace	1,966	1,988	-	-	-
3-61	Consulting Services	18,956	22,961	1,500	1,500	1,500
3-65	Medical Examinations	325	498	350	350	-
3-71	Schools/Conf/Meetings	18,942	12,806	7,349	7,349	9,293
3-72	Transportation	2,154	1,296	1,604	1,604	1,080
3-86	Court Supervision Expense	-	-	-	-	-
3-90	Local Law Enf Block Grant	-	-	-	-	-
3-91	Special Events	-	-	50	50	50
3-92	Drug Forfeiture Expen.	27,770	87,495	13,675	13,675	3,000
3-94	DUI Expen.	1,157	100,251	7,850	7,850	2,850
3-99	Miscellaneous Expen.	48	40	350	850	350
Total Contractual Services		71,318	227,335	32,728	33,228	18,123
Total Operating Expenditures		789,935	880,461	663,463	618,523	717,339
Total Police Administration		\$ 789,935	\$ 880,461	\$ 663,463	\$ 618,523	\$ 717,339



DEPARTMENT OF POLICE

820 - PATROL

GOALS

The goals of the Patrol Division are to provide the proper deployment of patrol units to efficiently and effectively respond to calls for police service, prevent crime, and provide a visible presence to the public that instills confidence and security. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

Each patrol officer will be alert to the task of providing service to the community by preventing offenses against persons and property. Each Community Service Officer will be alert to the tasks of proactive enforcement of Village Codes.

The Patrol Division provides the primary police service, consisting of two main functions:

It initiates activity in the areas of criminal law enforcement, ordinance enforcement, crime prevention, and traffic law enforcement, while handling calls for service.

Its Police Patrol Officers and Community Service Officers provide input to support units of the Department to assist in planning, research, and development of departmental goals, objectives and directives.

DESCRIPTION OF FUNCTIONS

In addition to providing visible patrol to deter crime and antisocial behavior, personnel assigned to the division are responsible for the initial investigation of reported criminal and quasi-criminal offenses and violations of the Village Code. They are expected to investigate each reported incident in an effort to conclude the case, if possible, or to refer it to the proper authority for follow-up.

Patrol includes the necessary resources to provide the "first response" effort as well as immediate investigative effort such as evidence technicians, traffic accident investigators, and tactical units.

During routine patrol, the Police Patrol Officers are responsible for traffic enforcement, both random and selective. Each officer, while not assigned a specific job, is required to use his or her knowledge of problem areas to aggressively enforce the law.

The Community Service Officer, during routine patrol, is responsible for enforcing certain quasi-criminal, petty and local ordinance offenses, utilizing their knowledge of the Village Code. They also respond to animal control calls, provide traffic direction and control, process crime scenes, enforce parking regulations and provide services to other divisions within the department.

The Parking Enforcement Officer proactively enforces parking regulations throughout the Village as well as at specific locations for which the Village is directly responsible, such as the commuter parking lot. This Officer also provides services to the Finance Department, responds to directed patrol assignments relative to parking problems, supplements the Community Service Officers in code enforcement, and fills in for the crossing guards in their absence.

The part-time crossing guards provide safety patrol for school children at various school locations throughout the Village. These crossings are manned by seven adults who provide security for the children in the area.

The Patrol Division is responsible for maintaining a professional relationship with other divisions of the Department, other departments of the Village, and other agencies of the criminal justice system. This relationship should result in the proper exchange of information and assistance in areas of mutual concern.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and enhance public safety

1. Implement and maintain the Area Response Team Initiative. (First quarter)

Completed. The Area Response Team Initiative was implemented and utilized throughout the village.

2. Conduct four Neighborhood Area Meetings in compliance with the Area Response Team Initiative.

Completed. Four Area Response Team meetings were conducted in compliance with the initiative. (Fourth Quarter)

VII. Support and enhance staff training and service capacity

3. Conduct a rapid deployment exercise in one of the village's schools. (Second quarter)

Completed. A rapid deployment exercise was conducted in June at Horizon School (U-46).

ADDITIONAL ACCOMPLISHMENTS

1. Sgt. Eric Villanueva attended and graduated from Northwestern University Traffic Institutes School of Staff and Command.
2. The Police Department researched and purchased a prisoner transport van.
3. A new canine was selected, named after a school and citizen survey, and trained with Officer Mark Atkinson at TOPPS Canine Training Academy.
4. The Patrol Division Personnel attended 14 block Parties in the village from May to September.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Conduct two DUI Wolf Pack Saturation Patrols. (Second Quarter)
2. Conduct four Neighborhood Area Meetings in compliance with the Area Response Team initiative. (Fourth quarter)
3. Conduct a study on the feasibility of implementing a power shift. (Third Quarter)
4. Conduct a rapid deployment exercise in one of the Village's schools. (Second quarter)

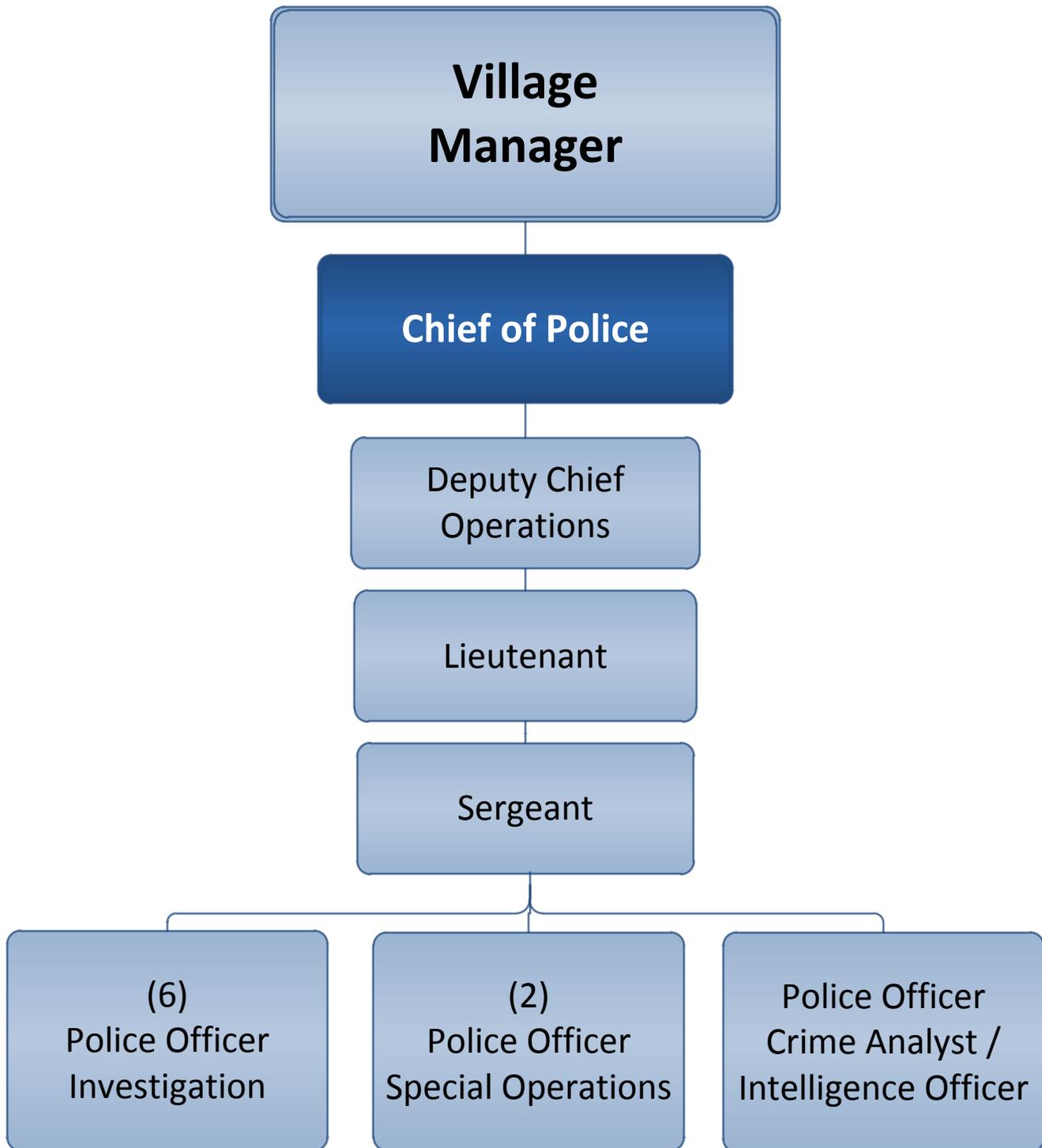
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0820 - Patrol

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 2,760,153	\$ 3,042,706	\$ 3,265,899	\$ 3,284,892	\$ 3,479,613
1-12	Salaries-Part Time	17,512	25,727	-	584	-
1-21	Salaries-Overtime	447,134	579,149	426,706	450,000	396,706
1-22	Court Appearances	114,282	104,671	111,000	115,615	111,000
1-23	Holiday Pay	79,196	92,650	83,240	83,689	100,000
1-29	Employee Incentive	24,544	21,214	28,055	27,735	26,950
1-30	Sick Leave Buy Back	7,936	-	-	-	-
1-41	State Retirement	35,546	33,744	30,773	32,000	38,920
1-42	Social Security	256,104	290,849	309,172	302,595	314,941
1-43	Police Pension	677,269	719,763	904,496	904,496	1,077,999
1-44	Employee Insurance	548,734	643,315	709,602	678,869	759,832
Total Personal Services		4,968,410	5,553,788	5,868,943	5,880,475	6,305,961
2-13	Memberships/Subscriptions	4,710	10,545	4,485	4,485	7,735
2-14	Books/Publications/Maps	49	189	300	300	300
2-21	Gasoline & Lube	105,330	97,858	109,200	115,492	-
2-25	Ammunition	7,925	-	1,500	6,392	-
2-27	Materials & Supplies	8,514	11,607	4,870	4,870	8,345
2-31	Uniforms	32,625	37,459	37,200	37,200	37,200
2-33	Safety & Protective Equip	3,596	5,521	5,000	5,000	5,000
2-34	Small Tools	6,261	26,543	850	850	1,570
Total Commodities		169,010	189,722	163,405	174,589	60,150
3-37	M & R- Other Equipment	-	102	100	133	100
3-52	Vehicle Maint & Replace	85,241	88,368	-	-	-
3-65	Medical Examinations	1,626	5,440	3,380	3,380	-
3-71	Schools/Conf/Meetings	34,710	64,143	44,864	44,864	40,934
3-72	Transportation	11,152	11,557	15,955	15,955	15,955
3-99	Miscellaneous Expen.	42	-	125	125	125
Total Contractual Services		132,771	169,610	64,424	64,457	57,114
Total Operating Expenditures		5,270,191	5,913,120	6,096,772	6,119,521	6,423,225
Total Patrol		\$ 5,270,191	\$ 5,913,120	\$ 6,096,772	\$ 6,119,521	\$ 6,423,225



DEPARTMENT OF POLICE

830 – SPECIAL OPERATIONS/INVESTIGATIONS

GOALS

The primary goal of the Special Operations/Investigation Division is to assist Patrol in the follow-up of cases that require investigative effort beyond the scope of the uniformed officer. The Special Operations/Investigation Division coordinates the resources of the Department to focus on the apprehension of criminals and the recovery of property. The Deputy Chief of Operations is responsible for the goals, objectives and functions of this division.

In conducting formal investigations, the goal of this Division is to aggressively follow up the cases generated by the preliminary investigations of the Patrol Division. A key responsibility of the Investigator is to inform Patrol, Administration, and complainant/victims of their progress in each case. This will assure continuity in all criminal matters handled by the Police Department.

The investigation, resolution, and station adjustment of juvenile offenders with redirection of behavior is another goal of the division.

Investigations will develop and maintain informational files to aid the Patrol Division in directing their efforts.

DESCRIPTION OF FUNCTIONS

The Special Operations/Investigation Division is responsible for follow-up investigation of crimes referred by constituted authority; gathering, coordinating, and disseminating criminal intelligence to other sections of the Police Department; investigating unusual incidents requiring the specialized skills and knowledge of trained detectives; conducting internal investigations when directed; maintaining a liaison with other investigative agencies/organizations; and effecting investigations of illegal alcohol, drugs and substance.

The coordination of enforcement activities related to the Illinois Juvenile Court Act is the responsibility of the Special Operations/Investigation Division. The Youth Officer assigned in this Division is responsible for administering the various programs aimed at the redirection of the behavior or adjudication of the criminal actions of the youthful offender. These include counseling, referral to social service agencies, station adjustment, and when necessary, petitioning into the juvenile court system.

Analyzing data related to crime and calls for service within the Village. The department Crime Analyst will provide bulletins and reports to various divisions of the department relative to crime trends, officer safety threats, and predictions of future activity.

The recovery of property, preparation of cases, and coordination of prosecution with all facets of the criminal justice system are responsibilities of this Division.

The priority of follow-up investigations is established with regard to community concerns, case solvability, severity of the crime, timeliness of the report, and available resources. To this end, the division is ever alert to detecting unreported criminal activity, such as vice, narcotics and gambling, that might go unnoticed without such effort. An Investigative Aide is assigned to the Investigations Division to assist during investigations and perform certain clerical duties.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

1. Maintain and enhance public safety

1. Conduct eight narcotic related search warrants or narcotic investigations. (Fourth quarter)

Completed. To date five narcotic related search warrants were executed and three narcotic related investigations were conducted.

2. Conduct two sex offender compliance checks. (First and fourth quarters)

Completed. Both sex offender compliance checks have been completed.

VII. Support and enhance staff training and service capacity

3. Implement and train personnel on the Hanover Park Safe Home Initiative. (First quarter)

Completed. All department personnel received training regarding the Hanover Park Safe Home Initiative.

4. Update and cross train Special Operations Group and Investigations personnel on the Gang Awareness Presentation.

Completed. Personnel in the Special Operations Group and Investigations personnel were trained to conduct Gang Awareness Presentations.

ADDITIONAL ACCOMPLISHMENTS

1. Operations command staff identified and implemented personnel to serve on the back up Investigations Team.
2. Four Investigators received homicide investigation training.
3. The Investigations Division Commander audited the vehicles in evidence and reduced the number of vehicles to a manageable level.
4. Purchased a new surveillance van trained Investigations and Special operations Group personnel to utilize it.
5. Successfully closed cold case homicide from 2009.
6. Implemented and customized village SharePoint website.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Conduct five narcotics related search warrants or narcotics investigations. (Fourth quarter)
2. Conduct two sex offender compliance checks. (First and third quarters)
3. Implement a comprehensive operational plan to proactively suppress gang activity during the active summer months in the village.
4. Enhance homicide investigation training to be in compliance with recent state law changes. (First and third quarters)
5. Continue to staff the Suburban Desk of the Chicago Fusion Center. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

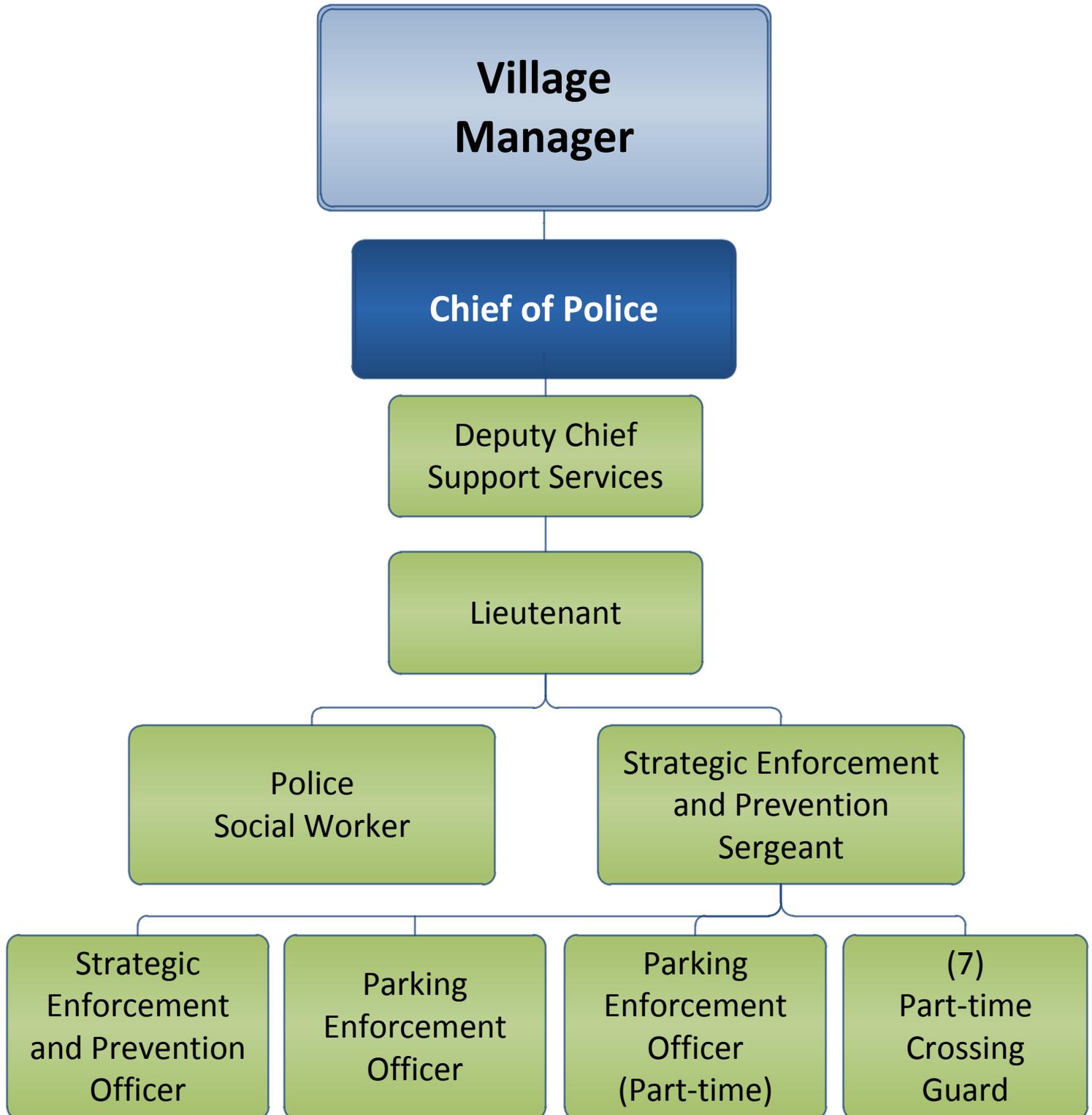
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0830 - Investigations

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 883,056	\$ 916,240	\$ 760,907	\$ 922,920	\$ 863,689
1-21	Salaries-Overtime	186,802	164,611	137,800	154,190	137,800
1-22	Court Appearances	26,295	30,800	20,000	30,481	20,000
1-23	Holiday Pay	30,002	32,693	25,783	25,966	25,783
1-26	Compensation Adjustment	9,393	9,629	12,000	10,800	8,400
1-30	Sick Leave Buy Back	913	-	-	-	-
1-41	State Retirement	(16)	-	-	-	-
1-42	Social Security	86,728	89,231	74,044	79,935	81,135
1-43	Police Pension	208,143	217,071	263,819	263,819	312,465
1-44	Employee Insurance	201,122	225,830	199,522	204,336	179,892
Total Personal Services		1,632,438	1,686,105	1,493,875	1,692,447	1,629,164
2-13	Memberships/Subscriptions	8,308	19,933	1,245	3,100	16,170
2-14	Books/Publications/Maps	49	120	100	100	100
2-21	Gasoline & Lube	8,799	8,143	9,100	9,147	-
2-27	Materials & Supplies	-	150	150	150	150
2-31	Uniforms	7,188	5,733	5,700	5,700	5,700
2-34	Small Tools	-	3,874	100	100	1,950
Total Commodities		24,344	37,953	16,395	18,297	24,070
3-32	M & R- Office Equipment	-	-	100	100	100
3-37	M & R- Other Equipment	-	-	50	50	50
3-52	Vehicle Maint & Replace	7,452	7,761	-	-	-
3-65	Medical Examinations	440	56	936	940	-
3-71	Schools/Conf/Meetings	4,288	6,235	13,900	13,900	15,000
3-72	Transportation	980	2,566	1,250	1,250	1,250
3-99	Miscellaneous Expen.	156	-	225	225	225
Total Contractual Services		13,316	16,618	16,461	16,465	16,625
Total Operating Expenditures		1,670,098	1,740,676	1,526,731	1,727,209	1,669,859
Total Investigations		\$ 1,670,098	\$ 1,740,676	\$ 1,526,731	\$ 1,727,209	\$ 1,669,859



DEPARTMENT OF POLICE 840 - COMMUNITY SERVICES

GOALS

The primary goal of the Community Services Division is to provide support services to the other divisions of the Police Department. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division. Personnel assigned to Community Services support the Patrol Division by relieving certain patrol and administrative duties. Ancillary services are provided to the Administrative Division in support of its goals and objectives. Social services are provided to the community by this division through the Police Social Worker. Traffic and crime prevention services are provided to the community by this division through the Strategic Enforcement and Prevention Division.

DESCRIPTION OF FUNCTIONS

The Police Social Worker provides evaluation, short-term counseling and social services referrals to residents of the community both in crisis and non-crisis situations. It also provides marital and family counseling to adults and youths. The Police Social Worker gives support to the patrol division by responding to scenes of crises and major incidents, as well as support to the Hanover Park EMA team as the shelter and welfare liaison. The Police Social Worker assists victims and witnesses of violent crime, elderly victims of crime, victims of domestic and sexual abuse and child victims of crime by locating community based services, providing guidance with the criminal justice process, facilitating transportation and offering other appropriate services and/or referrals. The Police Social Worker provides information and referrals to callers and walk-in clients on issues including, but not limited to, homelessness, basic needs (food, clothing and shelter), financial assistance, housing, legal matters and mental illness. The Police Social Worker acts as an Outreach liaison with community organizations, neighborhood groups and educational institutions regarding topical issues such as substance abuse and child abuse. The Police Social Worker provides in-service training to law enforcement personnel on issues relevant to officers from a social service point of view.

The Strategic Enforcement and Prevention Division under general supervision performs traffic control and enforcement, conduct traffic surveys, traffic accident investigation/reconstruction/total station tech, parking enforcement, organizes community events, maintains nuisance abatement program, maintains trespass program, review red light camera violations, serve as facilitator for administrative hearings, conducts taxi inspections, presents school assembly presentations, conducts BASSETT checks, prepares security surveys, monitors local pawn shops, tow yard inspections, finger prints individuals for alcohol business licensing, completes background checks of solicitors and employees of the local school districts, and conducts liquor and tobacco stings.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and enhance public safety

1. Create a report that tracks the monthly red light camera activity and statistics. (First quarter)

Completed. The report was completed and it is produced monthly.

2. Analyze and evaluate the Neighborhood Watch Program. (Fourth quarter)

In-Progress. At the time of this report the analysis and evaluation of the neighborhood Watch Program continues.

VII. Support and enhance staff training and service capacity

3. The Police Social Worker will participate in the Mayor's Public Safety Awareness Committee. (First quarter)

Completed. The Police Social Worker has attended the quarterly public Safety Awareness Committee.

4. The Police Social Worker will create a social services resource list for the use in the Hanover Park Safe Home Programs. (First Quarter)

Completed. The Police Social worker created a comprehensive resource pamphlet for the Hanover Park Safe Home Program.

III. Strengthen community involvement and participation

5. Document and track the distribution of information between the Area Response Team Initiative and the Neighborhood Watch Program. (Fourth quarter)

In progress.

6. Create a database of Neighborhood Watch Block Captains for the purpose of distribution of information. (First Quarter)

Completed. The database was developed and information has been forwarded to Neighborhood Watch Block Captains by e-mail and EAlert and Area Response Teams quarterly meetings.

ADDITIONAL ACCOMPLISHMENTS

1. Developed and implemented the Strategic Enforcement and Prevention Division.
2. Streamlined the duties of the Police Department impound program.
3. The department has effectively utilized the E-Alerts Program as a crime prevention strategy which notifies residents on issues of concern occurring in the community.
4. The department attends the Mayor's Public Safety and Awareness Committee.
5. The department hosted a COPS Day event at the Community Center.
6. Planned and implemented the village's domestic violence vigil.
7. Implemented school zone parking and traffic enforcement at all the village schools.

2011 – 2012 OBJECTIVES

1. Is a safe place to live and work

1. Conduct monthly parking and traffic enforcement details at all schools in the village. (Second quarter)
2. Coordinate and conduct two liquor stings at establishments that sell liquor within the village. (Fourth quarter)
3. Track and document all traffic accidents that occur in the village's intersections that have red light cameras. (Fourth Quarter)
4. The Police Social Worker will participate in the Mayor's Public Safety Awareness Committee. (First quarter)

5. Train Strategic Enforcement and Prevention Officer to the backup facilitator for the administrative adjudication hearings. (Second quarter)
6. Chief Webb will sponsor the annual principal's luncheon. (Third quarter)
7. The department will host the annual COPS Day Event in the community. (First quarter)
8. Increase outreach to Hispanic residents. (First quarter)

III. Is fiscally responsible and transparent

9. Transition local ordinance violations to the administrative adjudication hearings. (Fourth quarter)

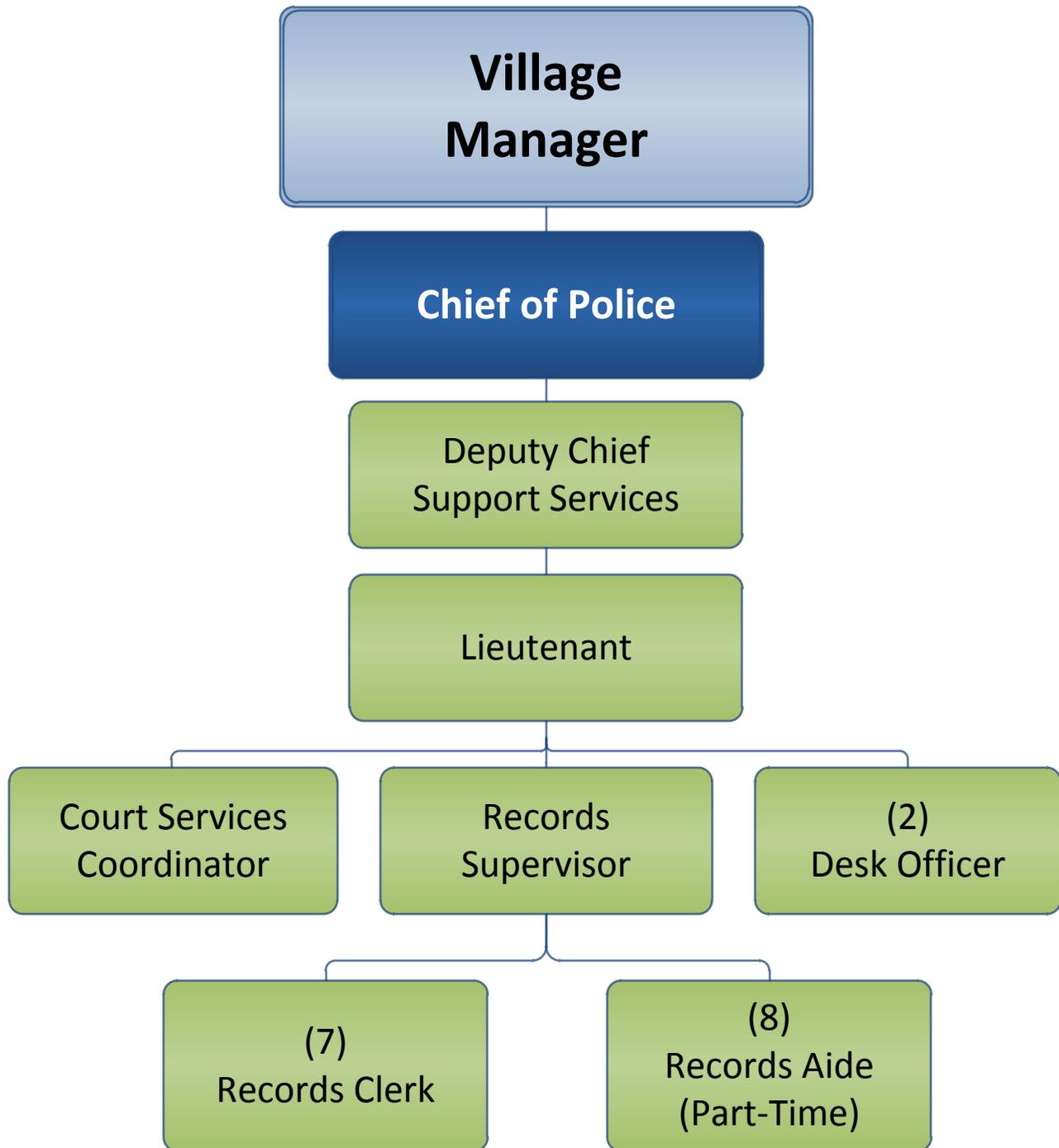
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0840 - Community Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 59,253	\$ 65,448	\$ 166,049	\$ 180,306	\$ 259,884
1-12	Salaries-Part Time	-	-	35,769	28,743	45,089
1-21	Salaries-Overtime	852	2,116	5,000	37,500	30,000
1-22	Court Appearances	(163)	-	5,000	5,000	2,500
1-23	Holiday Pay	-	-	2,600	2,600	2,600
1-30	Sick Leave Buy Back	-	-	-	-	-
1-41	State Retirement	6,030	6,502	9,434	9,253	11,204
1-42	Social Security	4,480	5,090	15,592	15,754	23,583
1-43	Police Pension	-	-	26,952	26,951	31,246
1-44	Employee Insurance	3,870	5,782	30,852	31,485	58,586
Total Personal Services		74,322	84,938	297,248	337,592	464,692
2-13	Memberships/Subscriptions	255	315	375	375	375
2-14	Books/Publications/Maps	-	-	25	25	25
2-21	Gasoline & Lube	674	(28)	-	-	-
2-27	Materials & Supplies	-	2,956	1,450	1,450	2,450
2-31	Uniforms	-	-	-	-	-
2-34	Small Tools	-	-	50	50	50
Total Commodities		929	3,243	1,900	1,900	2,900
3-37	M & R- Other Equipment	-	-	25	25	25
3-52	Vehicle Maint & Replace	-	-	-	-	-
3-61	Consulting Services	2,235	2,300	2,500	2,500	2,500
3-71	Schools/Conf/Meetings	501	95	910	910	1,090
3-72	Transportation	96	50	100	100	100
3-99	Miscellaneous Expen.	-	-	240	240	240
Total Contractual Services		2,832	2,445	3,775	3,775	3,955
Total Operating Expenditures		78,083	90,626	302,923	343,267	471,547
Total Community Services		\$ 78,083	\$ 90,626	\$ 302,923	\$ 343,267	\$ 471,547



DEPARTMENT OF POLICE

850 - STAFF SERVICES

GOALS

The maintenance of a records system that collects crime data and records of operational activities allowing crime conditions and the effects of patrol operations to be systematically retrieved and evaluated. The Deputy Chief of Support Services is responsible for the goals, objectives and functions of this division.

The maintenance of an incident file that contains documentation of all crimes, traffic accidents and non-criminal incidents investigated by the Department and the offenders, victims, witnesses, and complainants associated with them.

To coordinate court services, facilitate citizen entry into the judicial process, liaison to the Cook and DuPage County Court systems, and maintain court case files and records of dispositions.

To operate and control the inventory of all property and evidence that the police department has taken custody of and ensure this property is available for court.

To maintain and improve access and contribution of data to the statewide Law Enforcement Agencies Data System (LEADS).

To ensure that the Department facilities and equipment are maintained and readily available for use.

To assist the other divisions of the Department in their efforts to accomplish the goals of the Department.

DESCRIPTION OF FUNCTIONS

Receiving, indexing, filing and retrieving all police records and case files; maintaining certain administrative records and rosters such as key-holder lists, business roster and the like.

Act as the initial answering point for all incoming calls and visitors to the police department. Handle those capable of and responsible for and refer all others to the appropriate person or office within the Department.

Perform security checks on prisoners at frequent intervals.

Supervision of all part-time clerical staff and receptionists.

Staff Services is responsible for establishing and implementing a program that provides for regular inspection, maintenance, and upgrading of Department facilities and equipment.

The Court Services Coordinator prepares court schedules, attends regular court calls to assist the Village prosecutor, is liaison to both county court systems, monitors and reports on court attendance and case dispositions and assists citizens with filing criminal complaints.

The responsibility for the control and operation of the Property Room, maintaining inventory of all property and evidence, which comes into the possession of the Police Department and maintaining records of the property flow is a function of this division. This property includes evidence, recovered property and department-owned property.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and enhance staff training and service capacity

1. Implement the new LEADS computer based training program. (Fourth quarter)

Completed

2. Review and update the databases in the Rapid Reach System. (First quarter)

Completed

3. Conduct the annual department wide records destruction process. (First quarter)

Completed

4. Train a backup evidence room custodian. (Second quarter)

In progress

ADDITIONAL ACCOMPLISHMENTS

1. Court Services Coordinator will attend quarterly DuPage Circuit Clerks Meetings.
2. Conducted department wide stress management for law enforcement training.
3. Property Room.Com was effectively utilized to streamline the auction of department and village equipment.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Conduct the annual lock down drill of the Police Department and Village Hall. (Third quarter)

2. Review and update the databases in the Rapid Reach System. (First quarter)

3. Conduct the annual department wide records destruction process. (First quarter)

4. Coordinate the new traffic accident (TRACKS) reporting system. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

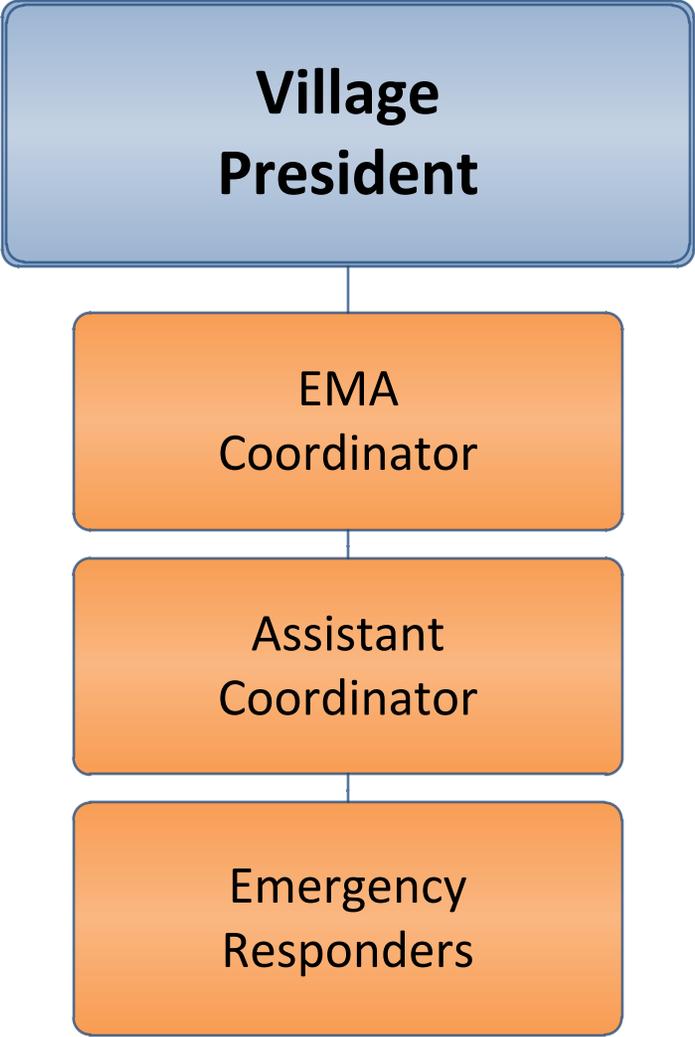
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 850 - Staff Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 506,405	\$ 503,547	\$ 518,934	\$ 516,876	\$ 529,223
1-12	Salaries-Part Time	113,018	99,628	132,227	123,493	131,046
1-21	Salaries-Overtime	10,322	17,849	17,466	15,155	17,466
1-23	Holiday Pay	5,119	4,908	6,233	6,233	6,233
1-30	Sick Leave Buy Back	-	-	-	-	-
1-41	State Retirement	40,989	41,029	48,904	46,668	53,414
1-42	Social Security	48,597	47,885	54,054	51,938	52,822
1-43	Police Pension	24,374	26,673	32,527	32,527	46,869
1-44	Employee Insurance	86,644	99,596	105,682	111,541	141,534
Total Personal Services		835,468	841,115	916,027	904,431	978,607
2-11	Office Supplies	8,242	7,232	5,250	5,250	5,250
2-13	Memberships/Subscriptions	355	380	620	620	620
2-14	Books/Publications/Maps	-	40	25	25	25
2-21	Gasoline & Lube	-	-	-	-	-
2-23	Communication Parts	2,148	2,412	2,500	2,500	2,500
2-27	Materials & Supplies	6,353	5,447	7,280	8,188	8,580
2-31	Uniforms	5,287	2,949	3,000	3,000	3,000
2-34	Small Tools	63	-	100	100	100
2-35	Evidence	3,710	3,882	5,000	5,000	5,000
2-36	Photo Supplies	1,067	892	2,000	2,000	1,000
2-99	Miscellaneous Expen.	154	-	75	75	75
Total Commodities		27,379	23,234	25,850	26,758	26,150
3-11	Telephone	33,810	46,708	-	-	-
3-12	Postage	20,661	18,655	20,000	20,000	20,000
3-32	M & R- Office Equipment	-	-	100	100	100
3-33	M & R- Comm Equipment	1,982	1,463	2,500	2,500	2,500
3-36	Maintenance Agreements	8,983	10,113	10,050	10,050	10,050
3-51	Equipment Rentals	454,930	480,087	538,445	538,445	553,584
3-52	Vehicle Maint & Replace	1,571	1,488	-	-	6,120
3-61	Consulting Services	8,615	7,310	9,000	9,000	9,000
3-65	Medical Examinations	397	373	1,584	1,584	-
3-70	Binding & Printing	1,629	1,099	1,500	1,500	1,500
3-71	Schools/Conf/Meetings	886	1,776	3,565	3,565	3,565
3-72	Transportation	162	172	250	250	250
3-99	Miscellaneous Expen.	-	50	50	50	50
Total Contractual Services		533,626	569,294	587,044	587,044	606,719
Total Operating Expenditures		1,396,473	1,433,643	1,528,921	1,518,233	1,611,476
Total Staff Services		\$ 1,396,473	\$ 1,433,643	\$ 1,528,921	\$ 1,518,233	\$ 1,611,476

860 – Emergency Management



DEPARTMENT OF POLICE

860 - EMERGENCY MANAGEMENT

GOALS

The goal of the Hanover Park Emergency Management Agency (EMA) is to coordinate the emergency readiness and disaster preparedness planning of the Village of Hanover Park. This will prepare the Village to respond promptly to save life, protect property and minimize damage when threatened or hit by an extraordinary emergency greater than that normally handled by local fire and police forces. The Deputy Chief of Support Services and the EMA Coordinator (Chief of Police) are responsible for the goals, objectives and functions of this division.

This includes the ability of key Village executives to coordinate the operation of police and fire forces, ambulance, hospitals, medical personnel, radio and television stations and all other people and units able to help under conditions of extraordinary emergency by a predetermined plan. It provides trained volunteers to support the regular forces, particularly in functions not normally performed by existing personnel, such as weather spotters and radiological monitoring.

EMA serves to assure coordination among operating departments of the Village with nongovernmental groups such as hospitals, medical professionals, and with higher and adjacent governments during non-emergency periods to take the lead in community-wide planning and other preparation needed to assure that the Village will be able to conduct coordination of operations should an emergency occur.

DESCRIPTION OF FUNCTIONS

The Emergency Management Agency provides the establishment of systems to warn the public of peacetime or attack disaster. It provides knowledge and advice to operating departments on the special conditions and operating requirements that would be imposed by extraordinary emergencies. It conducts tests and exercises to give key local officials practice in directing coordinated operations under simulated emergency conditions.

EMA develops and maintains the Village Emergency Operations Plan, outlining what local forces and supporting groups would do in disaster situations. EMA establishes systems for alerting key Village officials, activating Emergency Operating Centers, providing resources to the Police, Fire, and Public Works Departments, and establishing and exercising an Emergency Public Information System.

EMA coordinates welfare groups, developing emergency capabilities to care for people in disasters. It coordinates and participates in training programs for the public on disaster preparedness. It coordinates and maintains relationships with industry to develop support for the Village's emergency plans. It coordinates emergency communications planning, and assists in the establishment of mutual aid agreements to provide needed services, equipment or other resources in an emergency.

EMA prepares, submits and justifies the annual Emergency Management's Budget, secures matching funds and other assistance available through preparedness programs and through other federal programs. It prepares the annual program papers and other documents required for federal assistance programs.

2009 – 2010 OBJECTIVES AND ACCOMPLISHMENTS

1. Maintain and enhance public safety

1. Conduct an evacuation and Lock down drill of the Police Department and Village Hall. (Fourth Quarter)

Completed

2. Review and update the Emergency Operation Plan. (Second Quarter)

Completed

3. Review and update the NIMS 2010 compliance for the Police Department. (Second Quarter)

Completed. The Village and Police Department are NIMS compliant.

4. Monitor and plan the DuPage interoperability radio project. (Fourth Quarter)

In progress. The radio project is progressing on schedule. The new Motorola Starcom radios will be purchased with money budgeted in the FY2012 budget.

ADDITIONAL ACCOMPLISHMENTS

1. DC Cortese Coordinated the Police Departments Participation in the DuPage County Radio Interoperability Project.
2. Attended and participated in the DuPage County Office of Emergency Management Tactical Interoperable Communication Plan Tabletop Exercise.
3. Attended quarterly DuPage County Emergency Management meetings.
4. Conducted annual gas mask fit tests.

2011 – 2012 OBJECTIVES

1. Is a great place to live, work and do business

1. Relocate EMNET equipment to the new police facility. (Fourth quarter)
2. Review and update the NIMS 2011 compliance for the Police Department. (Fourth quarter)
3. Transition the Police Department to Motorola Starcom Radios. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

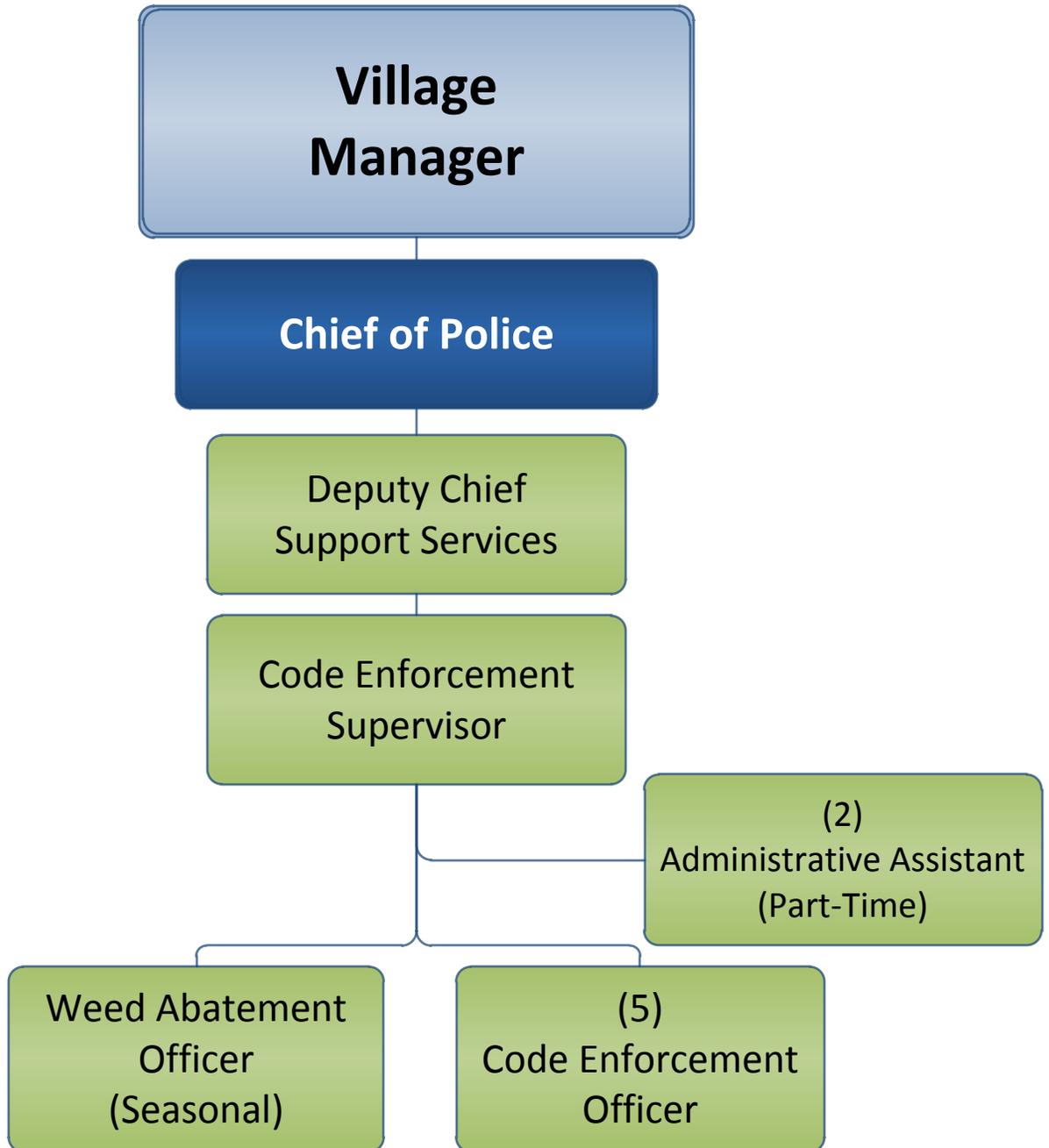
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0860 - Emergency Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 13,055	\$ 2,375	\$ -	\$ -	\$ -
1-41	State Retirement	2,276	403	-	-	-
1-42	Social Security	838	185	-	-	-
1-44	Employee Insurance	1,581	447	-	-	-
Total Personal Services		17,750	3,410	-	-	-
2-11	Office Supplies	-	-	100	100	100
2-13	Memberships/Subscriptions	-	-	55	55	55
2-14	Books/Publications/Maps	-	-	125	125	125
2-27	Materials & Supplies	1,171	947	2,500	2,500	2,500
2-31	Uniforms	-	-	1,000	1,000	500
2-34	Small Tools	-	-	100	100	100
2-91	CERT Training	-	-	-	-	-
Total Commodities		1,171	947	3,880	3,880	3,380
3-12	Postage	-	-	50	50	50
3-32	M & R- Office Equipment	-	-	100	100	100
3-33	M & R- Comm Equipment	-	-	100	100	100
3-37	M & R- Other Equipment	2,381	3,760	3,400	3,400	3,400
3-51	Equipment Rentals	1,463	1,926	2,110	2,110	2,110
3-71	Schools/Conf/Meetings	2,225	1,373	2,842	2,850	2,310
3-72	Transportation	-	-	100	100	100
Total Contractual Services		6,069	7,059	8,702	8,710	8,170
Total Operating Expenditures		24,990	11,416	12,582	12,590	11,550
Total Emergency Services		\$ 24,990	\$ 11,416	\$ 12,582	\$ 12,590	\$ 11,550

870 – Community Policing / Code Enforcement



DEPARTMENT OF POLICE

870 - CODE ENFORCEMENT

GOALS

The goal of the Code Enforcement Division of the Police Department is to protect public health, safety and welfare. This goal is accomplished by performing health and property maintenance inspections throughout the Village. The purpose of the inspection program is to insure a safe and sanitary environment for rental residential property by enforcing the property maintenance codes adopted by the Village. This division also acts as an enforcement liaison with other Village departments such as the Community Development Department in coordinating efforts and enforcing zoning and property standard regulations.

DESCRIPTION OF FUNCTIONS

The functions of the Code Enforcement Division include: inspection for compliance with the Village's rental residential housing code; inspection and investigation of complaints regarding all residential buildings for compliance with property maintenance, health and sanitation codes; advise and provide educational programs in cooperation with other Village departments regarding code requirements to residents, residential property owners and associations.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and maintain the property values and village appearance as a quality community

1. Conduct a scavenger service sweep & report on the rate of compliance. (Fourth quarter)

Completed. 6 individuals were cited for no scavenger service in FY11 as opposed to 40 in FY10.

2. Conduct a bi-annual parking enforcement sweep of overnight parking violations. (Fourth quarter)

Completed. 275 overnight citations were issued in the two overnight parking sweeps.

3. Increase efficiency by training all CEO's to use Firehouse program so they may enter dispositions for all re-inspection on their individual curb appeal cases and produce their own re-inspection sheets. (First quarter)

Completed

4. Train Code Enforcement Administrative Secretaries and then transfer responsibility for the administration of the Multi-Unit Rental Residential Licensing Program to them utilizing the Firehouse inspection software program. (First quarter)

Completed

ADDITIONAL ACCOMPLISHMENTS

1. Implemented and trained all CEO's in the use of the Firehouse program.
2. Assisted DuPage County Office of Emergency Management/FEMA with flood damage assessment within the village.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Conduct a scavenger service sweep & report on the rate of compliance. (Fourth quarter)
2. Conduct a bi-annual parking enforcement sweep of overnight parking violations. (Fourth quarter)
3. Train all CEO's to conduct SURRI investigations and enter cases in the Firehouse programs so that the unit will have trained backups. (First quarter)
4. Conduct training of all CEO's to investigate water shut-off cases. (First quarter)

II. Offers convenience through technology

5. CEO Supervisor will work with IT staff to assist in the installation of the Firehouse program in all of the units squads equipped with MDT's. (Fourth quarter)

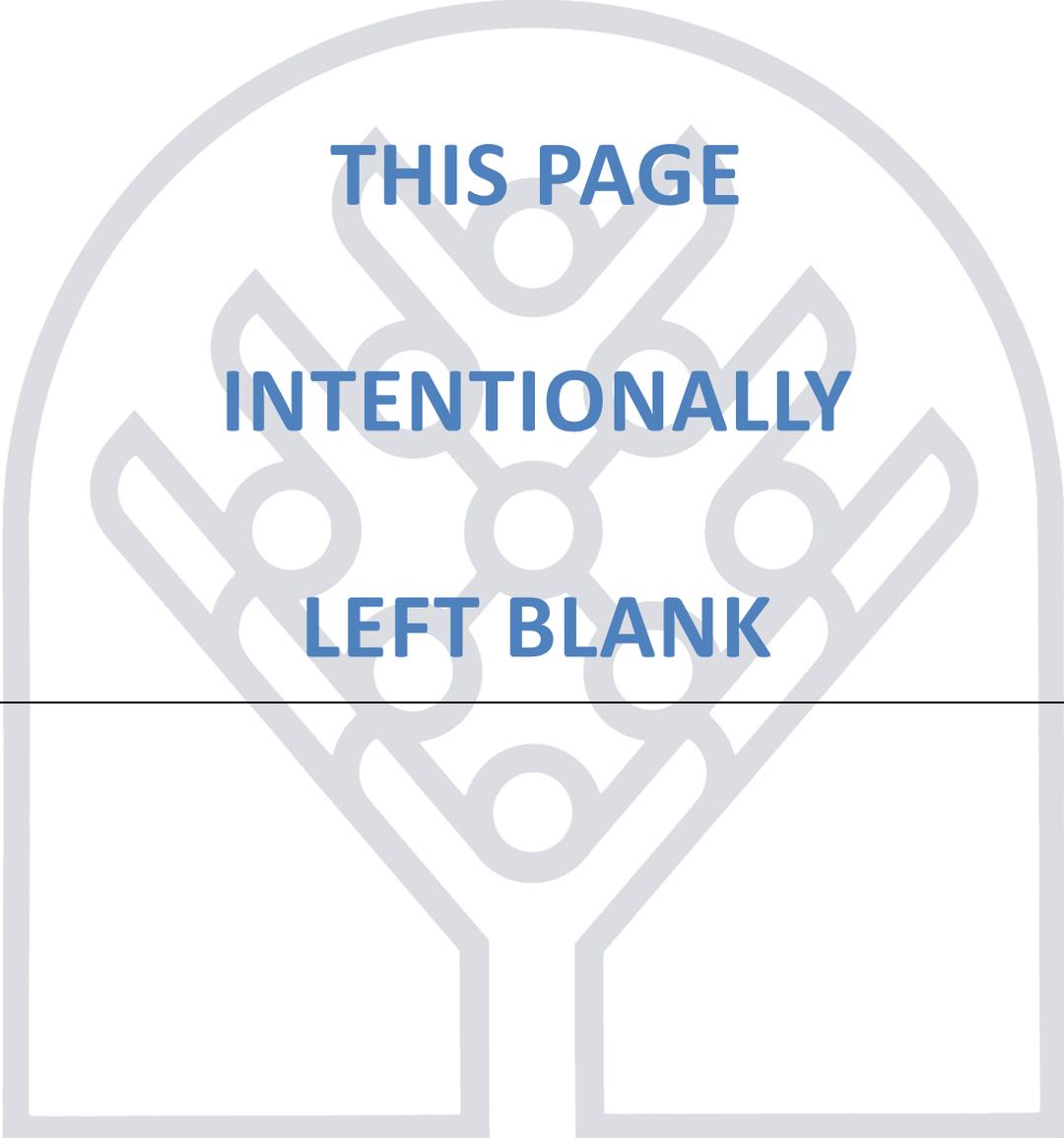
VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0870 - Code Enforcement

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 324,695	\$ 287,382	\$ 333,056	\$ 330,535	\$ 339,627
1-12	Salaries-Part Time	49,435	43,474	44,921	48,830	41,803
1-21	Salaries-Overtime	3,716	6,166	5,000	5,000	4,000
1-22	Court Appearances	2,196	1,014	2,139	2,139	-
1-23	Holiday Pay	3,295	2,622	6,445	6,445	6,445
1-41	State Retirement	30,542	30,202	38,859	36,708	42,400
1-42	Social Security	27,886	26,975	31,199	30,363	30,277
1-44	Employee Insurance	38,145	45,907	67,558	92,293	118,384
Total Personal Services		479,910	443,742	529,177	552,313	582,936
2-11	Office Supplies	709	87	500	500	500
2-13	Memberships/Subscriptions	420	150	210	210	210
2-14	Books/Publications/Maps	-	-	100	100	100
2-21	Gasoline & Lube	12,975	9,041	12,150	12,150	-
2-31	Uniforms	5,786	4,352	2,500	2,500	2,500
2-33	Safety & Protective Equip	-	-	150	150	150
2-34	Small Tools	60	245	50	50	50
2-36	Photo Supplies	-	-	50	50	50
2-99	Miscellaneous Expen.	330	243	400	400	400
Total Commodities		20,280	14,118	16,110	16,110	3,960
3-36	Maintenance Agreements	30,130	7,050	16,000	16,000	14,500
3-61	Consulting Services	235	265	375	375	375
3-70	Binding & Printing	323	453	500	500	500
3-71	Schools/Conf/Meetings	1,993	1,150	1,734	1,734	1,734
3-72	Transportation	-	-	50	50	50
Total Contractual Services		32,681	8,918	18,659	18,659	17,159
Total Operating Expenditures		532,871	466,778	563,946	587,082	604,055
Total Code Enforcement		\$ 532,871	\$ 466,778	\$ 563,946	\$ 587,082	\$ 604,055



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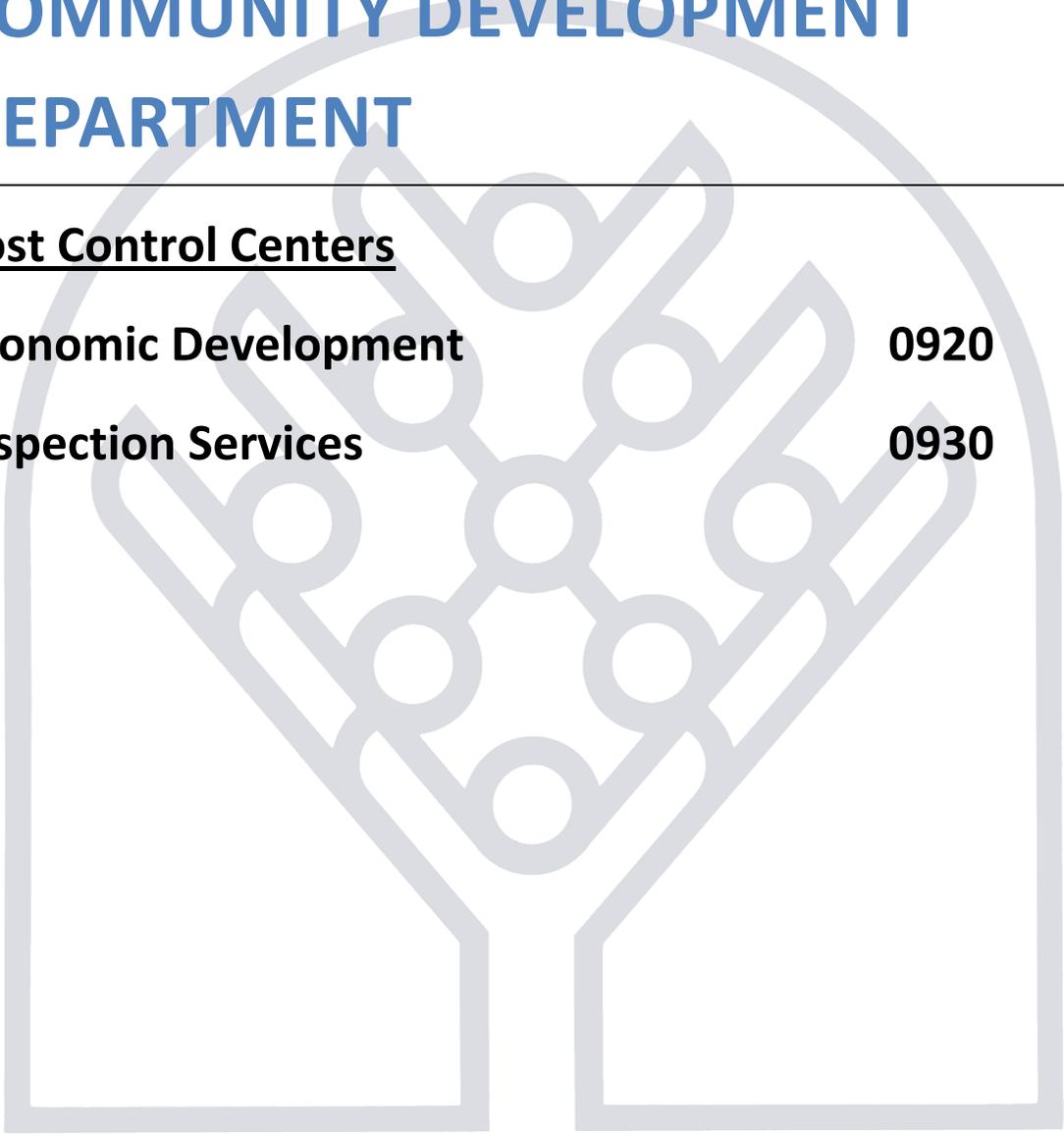
Hanover Park

COMMUNITY DEVELOPMENT DEPARTMENT

Cost Control Centers

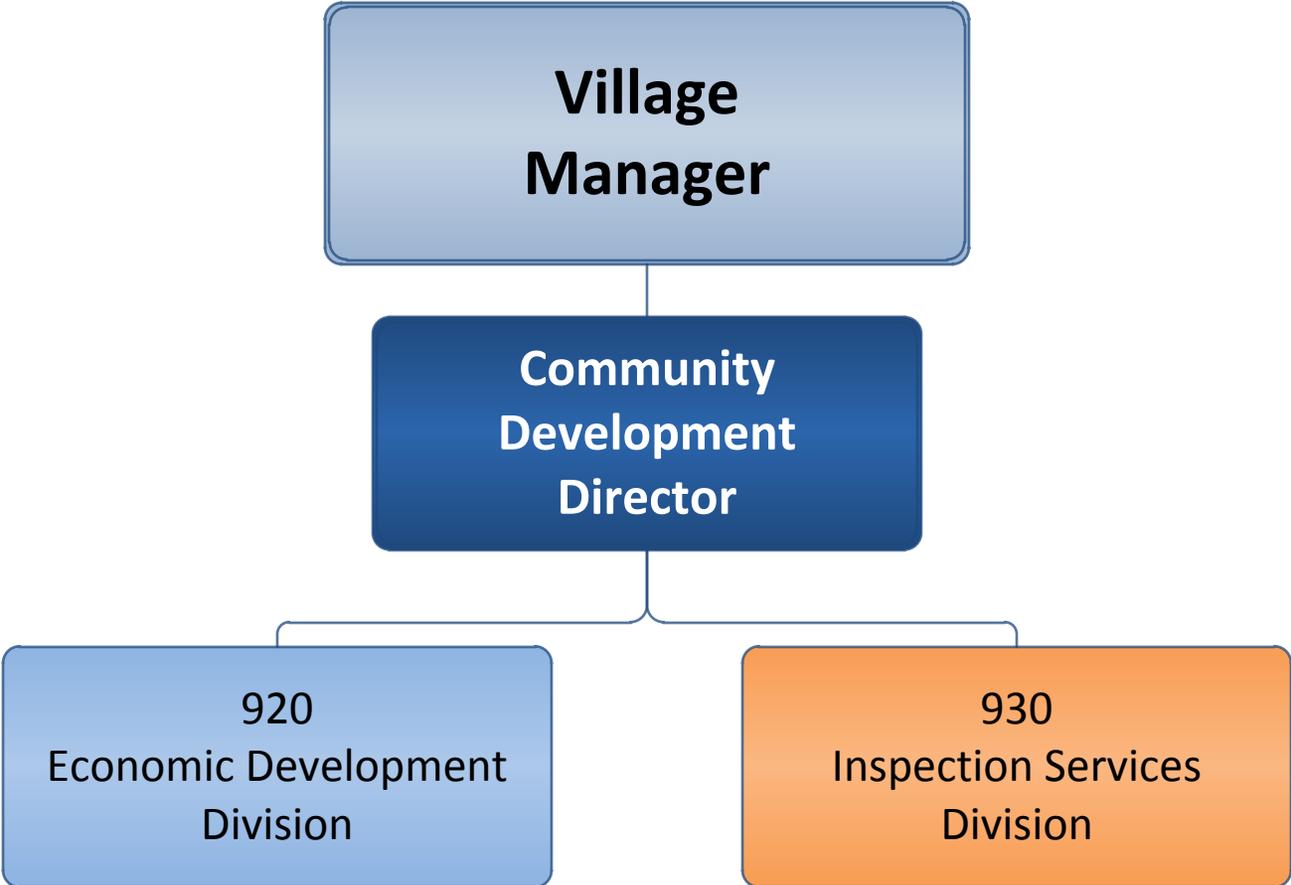
Economic Development 0920

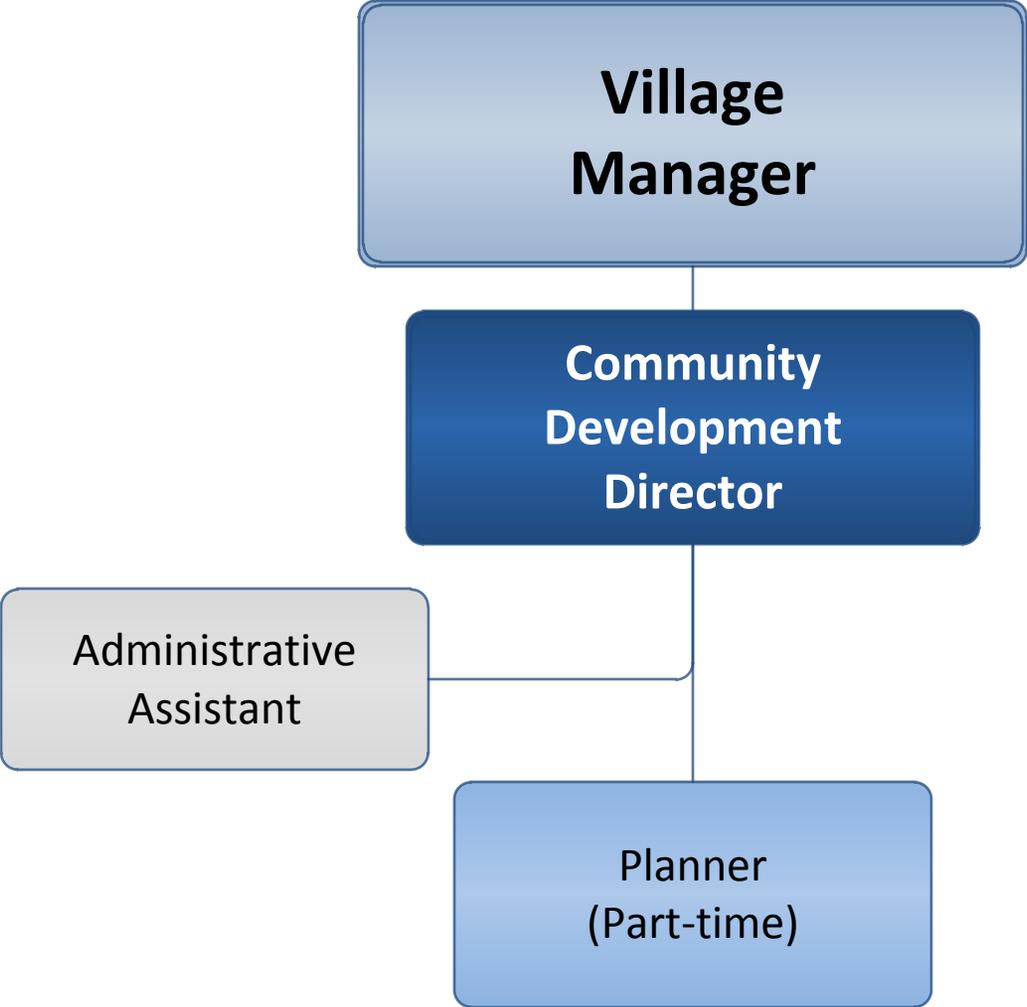
Inspection Services 0930



Hanover Park

Organization of the Community Development Department





DEPARTMENT OF COMMUNITY DEVELOPMENT

920 - ECONOMIC DEVELOPMENT

GOALS

The goal of the Economic Development Division is to encourage economic growth by retaining and expanding existing businesses and developments, as well as attracting new businesses and developments to the Village. These economic development efforts lead to the establishment of a solid, diversified tax base, increased property values, and an enhanced community image. Vital steps to achieving this goal include a thorough evaluation of new projects and careful long-range planning.

DESCRIPTION OF FUNCTIONS

The Economic Development Division's responsibilities include reviewing plans for proposed developments, administering land use regulations, long-range planning, and promoting economic development. Included in these responsibilities are providing staff and technical assistance to the Development Commission and CONECT Committee.

Planning and zoning administration are major functions of the Economic Development Division. All proposals for commercial, industrial, and residential development are reviewed for compliance with Village zoning and subdivision requirements. If a proposal requires development review by the Development Commission, the Staff prepares comments and recommendations for a public hearing. Following the public hearing, cases are forwarded to the Village Board for consideration and a final decision. The Staff works closely with developers, architects, and homeowners throughout this process to provide information and assistance.

Long-range planning activities include creation of redevelopment plans, evaluating projects and proposals, and periodic updating of the Comprehensive Plan, Zoning Ordinance, Subdivision Regulations, and Sign Code. Specifically, the Economic Development Division coordinates the following programs and activities on an ongoing basis:

1. Maintaining, updating, and revising presentation materials promoting business and industrial development in Hanover Park. Other miscellaneous information, such as top ten employment lists, vacant commercial properties, and the industrial buildings inventory are updated periodically.
2. Encouraging further development and redevelopment in existing industrial and commercial areas, including Turnberry Lakes, Hanover Corporate Center, Greenbrook Plaza, Hanover Square, Westview, Church Street Station, and West Lake Street. Staff continues to work closely with various industrial and commercial property representatives to ensure continued success.
3. To require staff to attend various professional training seminars. Staff members continue to attend various workshops and seminars.
4. Providing summary of economic development contacts on a regular basis. These summaries are included in the weekly Community Development update.

The Economic Development Division is also responsible for the Village's marketing program. Components of the marketing program include participation at trade shows, networking with real estate and development professionals, responding to inquiries and leads of businesses wishing to locate in the Village, and promoting the Village through press releases and articles in trade publications.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Full Time Employees	9	9	9	8	6
Number of Part Time Employees	1	2	2	1	2
Number of Full Time Employees Per 1,000 Population	0.24	0.24	0.24	0.21	0.16
Number of Building Permits Issued	1,442	1,794	1,402	1,233	1886
Estimated Value of Building Permits Issued	\$38,546,275	\$19,191,323	\$17,806,539	\$29,395,864	\$31,523,365
Number of Inspectors	4	4	4	3	2
Number of Inspectors per 1,000 Population	0.10	0.10	0.10	0.08	0.05
Number of Building Inspections	5,694	5,267	5,744	3,246	3,506
Total Expenditures	\$861,554	\$879,782	\$915,879	\$972,186	\$806,253
Cost of Services Per Capita	\$22.51	\$22.98	\$23.93	\$25.40	\$21.06

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and maintain the property values and village appearance as a quality community

1. Continue to work with developer on renovation of Hanover Square Shopping Center. (First through fourth quarters)

Ongoing. We continue to work with owner and tenants, however an earlier redevelopment agreement has lapsed. Staff is letting enforcements actions dictate the pace of redevelopment.

2. Oversee and improve development and redevelopment in TIF #3. (First through fourth quarters)

Ongoing. Staff assisted with completion of the Claremont by NuCare in third quarter and continues to assist with M/I Homes completion of Church Street Station. In addition, Staff has had numerous discussions with developers and tenants of potential development in TIF #3.

3. Oversee and improve development and redevelopment in TIF #4. (First through fourth quarters)

Ongoing. Staff assisted with acquisition of former Corfu Restaurant in third quarter and continues to provide oversight for development and redevelopment efforts in TIF #4.

4. Continue research and submit for applicable grant programs to address needs as established. (First through fourth quarters)

Ongoing. Staff secured an RTA grant for the Village Center area in third quarter, and continues to seek out available grants to address needs.

III. Strengthen community involvement and participation

5. Complete Comprehensive Plan and Zoning Code update. (First quarter)

Ongoing. Comprehensive Plan was adopted in first quarter and Zoning Code should be adopted by the fourth quarter.

IV. Pursue economic development as a strategy for the future

6. To pursue two developer/tenant events showcasing opportunities within the Village. (First through third quarters)

Completed. Staff attended the 2010 ICSC Spring Convention in Las Vegas during the first quarter of FY '10 and maintained a presence at the 2010 ICSC Chicago Dealmaking program in the second quarter of FY '10.

7. Explore additional incentives for development and redevelopment in TIF #2. (First through fourth quarters)

Ongoing. Staff completed a number of public improvements in TIF #2 during the first three quarters of FY '10, and is working on a potential private improvement that should be identified in the fourth quarter.

V. Maintain and enhance village infrastructure

8. Implement Infrastructure components of the Comprehensive Master Plan where practical. (First through fourth quarters)

Ongoing. Staff is pushing for transportation improvements outlined in the plan and particularly related to the extension of the Elgin-O'Hare expressway and expansion of public transit options.

VI. Preserve financial stability and reduce reliance upon property tax

9. Continue to engage in economic development activities such as ICSC conferences to entice new businesses to Hanover Park. (First through fourth quarters)

Ongoing. In addition to attending ICSC conferences and programs, Staff continues to participate in local programs sponsored by Choose DuPage, RTA, CMAP, DuPage County and the Chaddick Institute.

VII. Support and enhance staff training and service capacity

10. Training and continuing education for Director, Chief Planner and Administrative Secretary to maintain current professional capacities and certifications. (First through fourth quarters)

Ongoing. Staff continues to attend American Planning Association and Gold STAR 12 programs, and other professional seminars and conferences to keep certifications intact.

11. Pursue planning and economic development seminars and conferences. (First through fourth quarters)

Ongoing. Staff continues to attend ICSC, CMAP, Chaddick Institute and Planners Training Service seminars and workshops.

ADDITIONAL ACCOMPLISHMENTS

1. Maintained procedures for processing property violations affecting real estate transfer tax stamps for 28 properties during 2010.
2. Applied for and received RTA grant for additional study of the Village Center area. This will dovetail with the RTA grant to study additional transit options down County Farm Road to the DuPage County Center and with efforts associated with the Elgin-O'Hare expressway.
3. Maintained appointment and involvement with the DuPage Community Development Commission Executive Committee and HOME Advisory Group.
4. Revised economic development handout for ICSC events.
5. Became a partner with CMAP (Chicago Metropolitan Agency for Planning) to support their efforts in developing the GoTo2040 plan, a regional comprehensive plan for the Chicago area.

2011 – 2012 OBJECTIVES

I. Is a safe place to live, work and do business

1. Implement Infrastructure components of the Comprehensive Master Plan where practical. (First through fourth quarters).
2. Complete Comprehensive Plan and Zoning Code update. (First quarter)

II. Offers convenience through technologies

3. Training and continuing education for Director, Planner and Administrative Secretary to maintain current professional capacities and certifications. (First through fourth quarters)

III. Is fiscally responsible and transparent

4. Continue to work with developer on renovation of Hanover Square Shopping Center. (First through fourth quarters)
5. Oversee and improve development and redevelopment in TIF #3. (First through fourth quarters)
6. Oversee and improve development and redevelopment in TIF #4. (First through fourth quarters)
7. Continue research and submit for applicable grant programs to address needs as established. (First through fourth quarters)
8. To pursue two developer/tenant events showcasing opportunities within the Village. (First through third quarters)
9. Explore additional incentives for development and redevelopment in TIF #2. (First through fourth quarters)
10. Continue to engage in economic development activities such as ICSC conferences to entice new businesses to Hanover Park. (First through fourth quarters)
11. Pursue planning and economic development seminars and conferences. (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 001 - General Fund

Department 0920 - Economic Development

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 130,837	\$ 128,652	\$ 134,825	\$ 120,000	\$ 97,940
1-12	Salaries-Part-time	8,451	5,779	5,771	11,500	18,441
1-21	Salaries-Overtime	146	91	500	300	500
1-41	State Retirement	12,929	12,418	15,097	15,097	12,170
1-42	Social Security	10,358	9,814	11,043	11,043	9,152
1-44	Employee Insurance	17,903	21,059	20,168	20,168	7,786
Total Personal Services		180,624	177,813	187,404	178,108	145,989
2-11	Office Supplies	1,401	1,321	1,900	1,850	1,900
2-13	Memberships/Subscriptions	1,359	1,766	2,785	2,785	2,700
2-14	Books/Publications/Maps	235	132	125	75	250
2-99	Miscellaneous Expen.	14	-	100	50	100
Total Commodities		3,009	3,219	4,910	4,760	4,950
3-12	Postage	676	735	850	850	11,335
3-36	Maintenance Agreements	65	65	801	400	-
3-61	Consulting Services	19,879	-	-	20,000	20,000
3-70	Binding & Printing	-	-	100	100	22,546
3-71	Schools/Conf/Meetings	7,624	6,550	8,254	8,254	9,391
3-72	Transportation	1,131	1,937	2,695	2,695	3,895
3-91	Special Events	1,084	808	1,300	500	600
Total Contractual Services		30,459	10,095	14,000	32,799	67,767
Total Operating Expenditures		214,092	191,127	206,314	215,667	218,706
Total Economic Development		\$ 214,092	\$ 191,127	\$ 206,314	\$ 215,667	\$ 218,706



DEPARTMENT OF COMMUNITY DEVELOPMENT

930 – INSPECTION SERVICES

GOALS

The goal of the Inspectional Services Division of the Community Development Department is to protect public health, safety and welfare. This is accomplished by performing periodic health and property maintenance inspections and inspections on all business buildings and tenant spaces. The Division also performs construction inspections on all new buildings to assure compliance with the codes adopted by the Village. Finally, the Division is responsible for ensuring a safe and sanitary environment for food service and sales and commercial properties to enforce the property maintenance and other health-related codes of the Village.

DESCRIPTION OF FUNCTIONS

The functions of the Inspectional Services Division are: review plans and specifications submitted for building permits; conduct inspections for construction, business registrations, and other inspections within the scope of the Division's duties; answer inquiries from residents, contractors and business owners concerning code and general construction requirements of the Village; inspection on a quarterly basis of all food stores and food service establishments, and commercial properties in the Village; inspection of cosmetology, child care, medical and animal care facilities; inspection and investigation of complaints regarding all nonresidential buildings for compliance with property maintenance, health and sanitation codes; and provide educational programs in cooperation with other Village departments regarding code requirements to residents and businesses.

2010 – 2011 OBJECTIVES and ADDITIONAL ACCOMPLISHMENTS

I. Maintain and enhance public safety

1. Maintain same day or next day availability for residential and commercial new construction and remodeling inspections. Coordinate commercial plan reviews and inspections with Village departments and outside agencies. (First through fourth quarters)

Ongoing. Staff is maintaining availability for inspections on a same day or next day schedule. Plan reviews continue to be coordinated with other Village departments and outside agencies for detailed review.

2. Adoption of 2009 International Building Codes. (First quarter)

A significant increase in building permit activity left little time to perform the necessary review of the 2009 International Building Codes.

II. Enhance and maintain the property values and village appearance as a quality community

3. Enhance commercial code enforcement activities. (First through fourth quarters)

Ongoing. These activities were transferred to the Fire Department in the Second Quarter.

4. Oversee and improve development and redevelopment in all TIF Districts. (First through fourth quarters)

Ongoing. Building Department staff reviewed and inspected a number of projects in TIF areas, most notably NuCare.

VI. Preserve financial stability and reduce reliance upon property tax

5. Oversee development at NuCare and Church Street Station. (First through fourth quarters)

Ongoing. Completed final inspections of NuCare during the Third Quarter. Inspections at Church Street Station continue.

VII. Support and enhance staff training and service capacity

6. Pursue building, permitting and health-related seminars and conferences. (First through fourth quarters)

Ongoing. Staff continues to attend various seminars and conferences related to building and code enforcement topics to keep certifications current.

ADDITIONAL ACCOMPLISHMENTS

1. Issued almost 1900 building permits in calendar year 2010 with an estimated value of over \$31 million. This represents an increase of over 30% from the previous year. The estimated value of permits also increased almost 7% from 2009. Staff expects the number of permits issued in 2011 to be flat or increase slightly. More than anything else, the economy will dictate the overall number of permits we will see next year.
2. Charged more than 40 residences and commercial owners double permit fees for starting construction projects without the necessary permits.
3. Three Community Development staff members provided translation services to the Police Department on several occasions.
4. Oversaw the completion of the construction of "The Claremont" by NuCare. This 150 bed skilled-nursing facility is the first of its kind in Hanover Park. The cost of construction was approximately \$15 million and was a welcome addition to TIF #3 and added to the visual appeal of Lake Street.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Adoption of 2009 International Building Codes. (First quarter)
2. Oversee and improve development and redevelopment in all TIF Districts. (First through fourth quarters)
3. Oversee development of new Police Station. (First through fourth quarters)

II. Offers convenience through technologies

4. Maintain same day or next day availability for residential and commercial new construction and remodeling inspections. Coordinate commercial plan reviews and inspections with Village departments and outside agencies. (First through fourth quarters)
5. Pursue building, review and permitting seminars and conferences (First through fourth quarters)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department
Fiscal Year Ending April 30, 2012

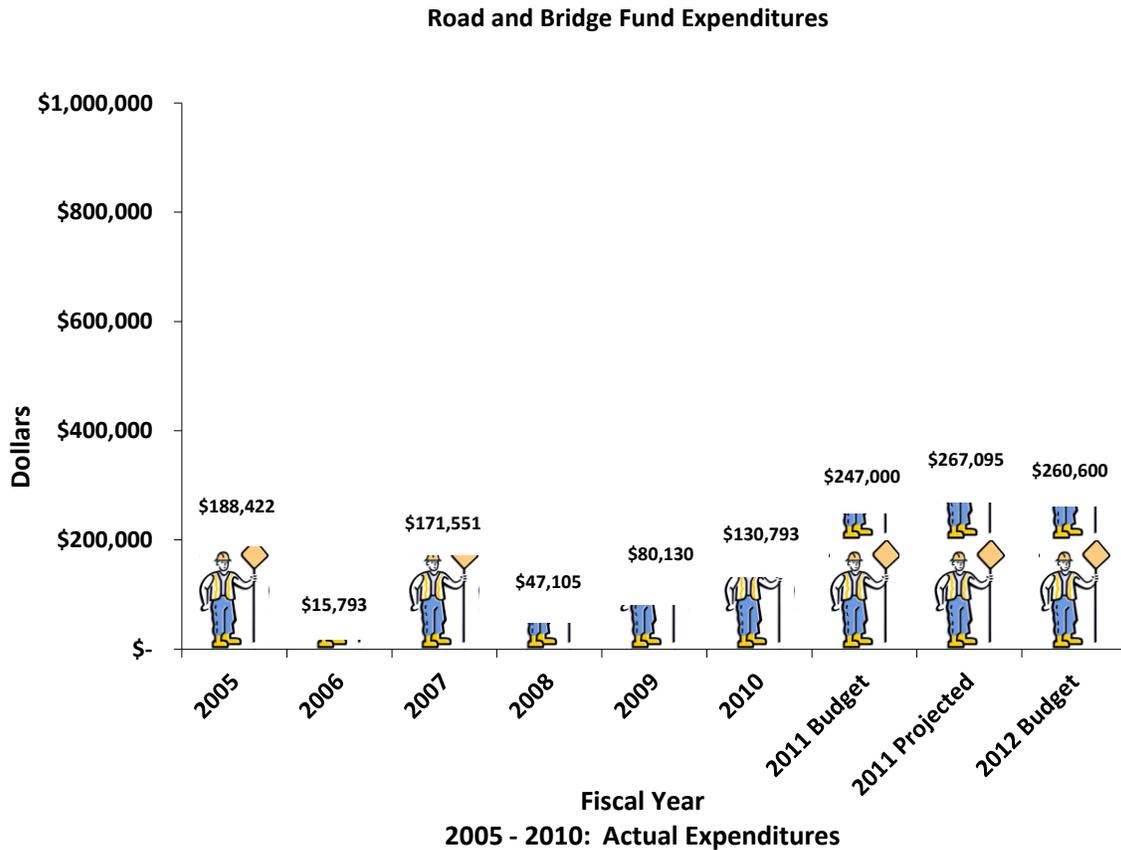
Fund 001 - General Fund

Department 0930 - Inspection Services

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 509,914	\$ 425,237	\$ 389,968	\$ 389,968	\$ 325,294
1-12	Salaries-Part time	19,722	13,485	13,467	13,467	26,232
1-21	Salaries-Overtime	671	2,857	3,350	2,000	1,000
1-41	State Retirement	49,521	41,945	43,505	43,505	39,473
1-42	Social Security	40,089	33,540	31,566	31,566	27,218
1-44	Employee Insurance	118,164	79,827	70,561	70,561	53,246
Total Personal Services		738,081	596,891	552,417	551,067	472,463
2-11	Office Supplies	1,313	960	780	750	680
2-13	Memberships/Subscriptions	930	742	1,165	1,165	855
2-14	Books/Publications/Maps	568	2,532	1,085	750	850
2-21	Gasoline & Lube	4,553	3,250	4,300	3,850	4,350
2-31	Uniforms	1,428	1,300	1,500	1,500	1,500
2-33	Safety & Protective Equip	-	-	500	350	200
2-99	Miscellaneous Expen.	28	33	50	40	50
Total Commodities		8,820	8,817	9,380	8,405	8,485
3-52	Vehicle Maint & Replace	5,099	6,133	-	-	-
3-61	Consulting Services	1,070	565	8,750	8,000	8,550
3-70	Binding & Printing	853	881	3,050	2,500	2,800
3-71	Schools/Conf/Meetings	3,398	1,343	2,680	2,600	3,835
3-72	Transportation	773	496	800	800	1,000
Total Contractual Services		11,193	9,418	15,280	13,900	16,185
Total Operating Expenditures		758,094	615,126	577,077	573,372	497,133
Total Inspection Services		\$ 758,094	\$ 615,126	\$ 577,077	\$ 573,372	\$ 497,133

ROAD AND BRIDGE FUND

The Road and Bridge Fund accounts for expenditures for the operation and maintenance of Village roads and bridges funded by the Townships' annual property tax levies.



The Lake Street Reconstruction Project was substantially completed in 2006; however the final payment to the State of Illinois for the project is budgeted in Fiscal Years 2010, 2011 and 2012.

010 – Road and Bridge Fund



010 - ROAD AND BRIDGE FUND

GOALS

To provide for a capital expansion program as well as a reconstruction program for the Village's transportation system, including streets, bridges, and accompanying drainage system.

DESCRIPTION OF FUNCTIONS

The Road and Bridge Fund provides monies needed to accomplish the following functions necessary to implement a transportation system improvement: corridor studies and specifications; right-of-way and easement acquisitions; construction costs; construction engineering; contract administration.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. To provide funding for the excavation and grading of the southeast corner of Lake Street and County Farm Road as part of the Lake Street widening project by IDOT. (First quarter)

Waiting for final accounting by IDOT.

2. To provide funding for engineering and construction for a proposed bike path on the NGPL easement from Ranger Park to Atcher Park. (Second quarter)

Completed.

ADDITIONAL ACCOMPLISHMENTS

1. Funding was provided for the phase one engineering for the reconstruction of the Longmeadow bridge.
2. Funding was provided for the widening of Maple Ave. at Barrington Rd.

2011 - 2012 OBJECTIVES

III. Is fiscally responsible and transparent

1. To provide funding for the excavation and grading of the southeast corner of Lake Street and County Farm Road as part of the Lake Street widening project by IDOT. (First quarter)
2. To provide funding for the traffic signal upgrade by IDOT at the intersection of Irving Park Road and East Av. (Second quarter)
3. To provide funding for the phase 2 and phase 3 engineering associated with the reconstruction of the Longmeadow bridge over the West branch of the DuPage river. (Third quarter)
4. To provide funding for the installation of four new streetlights at various locations throughout the Village. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 010 - Road and Bridge Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.02-00	Personal Property Replacem	\$ 2,702	\$ 2,478	\$ 1,500	\$ 2,042	\$ 2,042
311.04-00	Township Tax Levy	98,407	107,255	95,000	114,542	115,542
Total Taxes		101,109	109,733	96,500	116,584	117,584
361.00-00	Interest on Investments	16,132	9,010	13,200	7,836	7,836
362.00-00	Net Change in Fair Value	10,709	727	-	6,879	6,879
Total Investment Income		26,841	9,737	13,200	14,715	14,715
380.02-00	Reimbursed Exp	8,096	6,213	12,103	-	-
380.16-00	IDOT Reimbursement	-	-	-	-	-
380.37-00	Energy Efficiency Grant	-	53,913	-	133,635	-
Total Miscellaneous		8,096	60,126	12,103	133,635	-
399.00-00	Reappropriation	-	-	125,197	127,200	127,701
Total Other		-	-	125,197	127,200	127,701
Total Revenues and Other Financing Sources		\$ 136,046	\$ 179,596	\$ 247,000	\$ 392,134	\$ 260,000

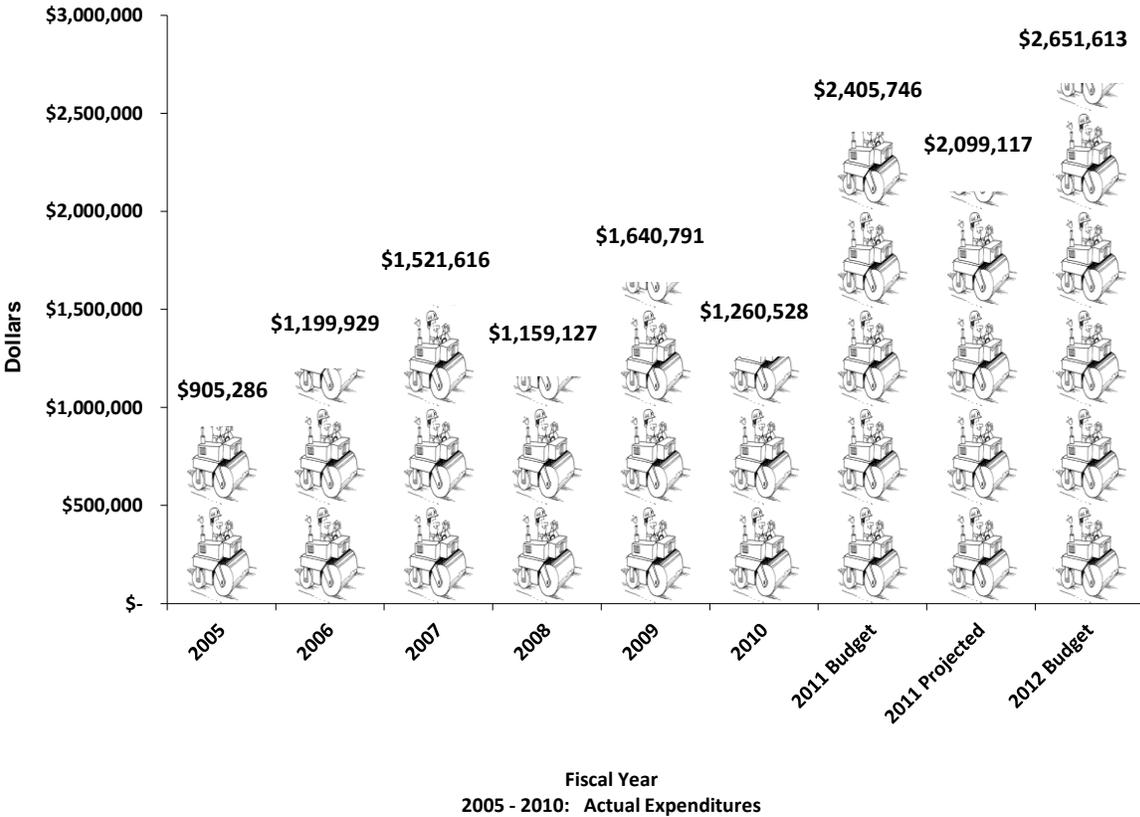
Expenditures and Other Financing Uses

3-64	Engineering Services	\$ 59,884	\$ 57,888	\$ 37,000	\$ 52,095	\$ 77,600
Total Contractual Services		59,884	57,888	37,000	52,095	77,600
Total Operating Expenditures		59,884	57,888	37,000	52,095	77,600
13-22	Impr Other Than Buildings	20,246	72,905	210,000	215,000	183,000
Total Capital Outlay		20,246	72,905	210,000	215,000	183,000
Total Other Expenditures		20,246	72,905	210,000	215,000	183,000
Total Expenditures and Other Financing Uses		\$ 80,130	\$ 130,793	\$ 247,000	\$ 267,095	\$ 260,600

MOTOR FUEL TAX FUND

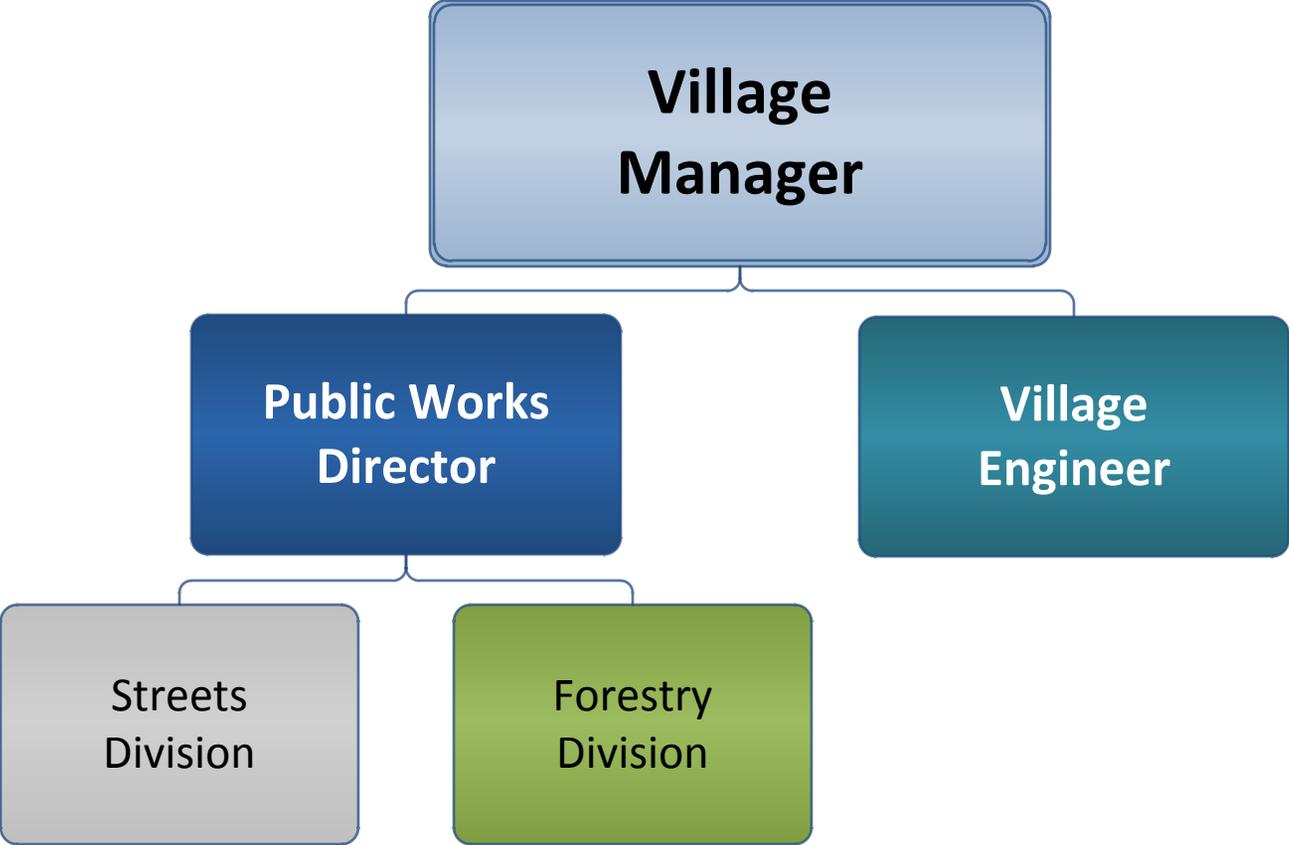
The Motor Fuel Tax Fund accounts for expenditures for the maintenance of streets and storm sewers authorized by the Illinois Department of Transportation. Financing is provided from the Village's share of State gasoline taxes. State law requires these gasoline taxes be used to maintain streets.

Motor Fuel Tax Fund Expenditures



The final payment for the Lake Street Reconstruction Project was budgeted in Fiscal Years 2007, 2008, 2009 and 2010; however, it has been carried forward to the Fiscal year 2011 & 2012 budget because the final payment request from the State has not yet been received. Personal services and contractual expenditures previously budgeted in the General Fund have been included in the Motor Fuel Tax Fund beginning in Fiscal Year 2005.

011 – Motor Fuel Tax Fund



011 - MOTOR FUEL TAX FUND

GOALS

To assure the Village of Hanover Park receives its proportionate share of the Illinois State Fuel Tax. The funds provide for the construction, operation, and maintenance of the Village's transportation and drainage network.

DESCRIPTION OF FUNCTIONS

Through this funding the Village provides the following activities:

Reconstruction and rehabilitation of existing Village streets including annual programs for resurfacing and sidewalk and curb and gutter replacement.

Provide local matching funds for federal grant programs under which arterial and collector streets in the Village are constructed or reconstructed.

Snow removal and ice control. This activity includes plowing of snow after two inches or more and the salting of all intersections.

Traffic signals. This activity includes an annual maintenance contract.

Capital improvements to the transportation system within the Village, including new traffic signals, roadway lighting, new sidewalk additions, etcetera.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. To provide funding for the annual resurfacing of various Village streets. (Second quarter)

Completed

2. To provide funding for the annual sidewalk and curb and gutter replacement program. (Second quarter)

Completed

3. To provide funding for the annual crack filling program on various Village streets. (Second quarter)

Completed

4. To provide funding for traffic signals, roadway lighting and sidewalks as part of the Lake Street reconstruction project by IDOT. (First quarter)

Construction completed. Awaiting final accounting by IDOT.

5. To provide funding for the Village's portion of the Irving Park Rd. traffic signal modification and streetlight installation project currently under construction by IDOT. (Second quarter)

Ongoing

2011 - 2012 OBJECTIVES

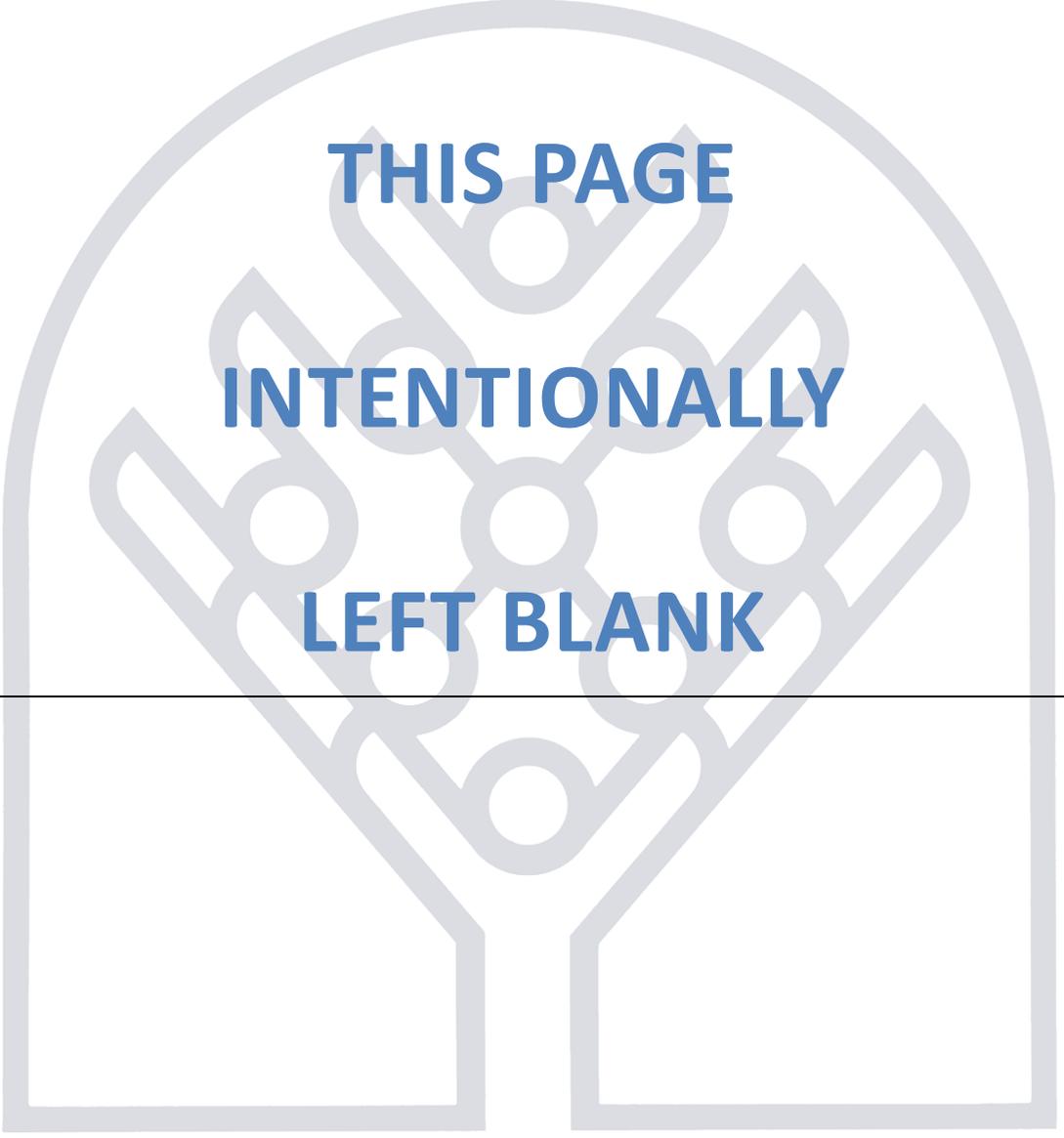
III. Is fiscally responsible and transparent

1. To provide funding for the annual resurfacing of various Village streets. (Second quarter)
2. To provide funding for the annual sidewalk and curb and gutter replacement program. (Second quarter)
3. To provide funding for the annual crack filling program on various Village streets. (Second quarter)
4. To provide funding for traffic signals, roadway lighting and sidewalks as part of the Lake Street reconstruction project by IDOT. (First quarter)
5. To provide funding for the reconstruction of the Longmeadow Bridge over the West Branch of the DuPage River. (Third quarter)
6. To provide funding for the total reconstruction of Iris Ave. from Hollywood to Briarwood and the reconstruction of Flower Ct. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 011 - Motor Fuel Tax Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
314.03-00	Motor Fuel Tax	\$ 1,022,090	\$ 988,216	\$ 920,969	\$ 1,273,786	\$ 1,273,786
Total Taxes		<u>1,022,090</u>	<u>988,216</u>	<u>920,969</u>	<u>1,273,786</u>	<u>1,273,786</u>
361.00-00	Interest on Investments	98,518	34,111	36,800	17,884	18,170
362.00-00	Gain on Sale of Investments	(8,290)	(11,281)	-	2,312	2,349
Total Investment Income		<u>90,228</u>	<u>22,830</u>	<u>36,800</u>	<u>20,196</u>	<u>20,519</u>
380.02-00	Reimbursed Expenditures	19,962	-	-	400,000	-
380.11-00	Reimb Exp-MFT	1,050	18,693	10,550	800	10,550
380.11-00	Miscellaneous Income	-	-	-	1,414	1,414
Total Miscellaneous Revenue		<u>21,012</u>	<u>18,693</u>	<u>10,550</u>	<u>402,214</u>	<u>11,964</u>
399.00-00	Reappropriation	-	-	1,437,427	1,437,427	1,345,344
Total Other		<u>-</u>	<u>-</u>	<u>1,437,427</u>	<u>1,437,427</u>	<u>1,345,344</u>
Total Revenues and Other Financing Sources		<u>\$ 1,133,330</u>	<u>\$ 1,029,739</u>	<u>\$ 2,405,746</u>	<u>\$ 3,133,623</u>	<u>\$ 2,651,613</u>
Expenditures and Other Financing Uses						
1-11	Salaries-Regular	\$ 101,979	\$ 111,129	\$ 101,389	\$ 101,389	\$ 109,396
1-21	Overtime Compensation	36	20	-	12	-
1-27	Language Proficiency	-	-	-	-	-
1-28	On Call Premium Pay	-	-	-	-	-
1-41	State Retirement	9,809	10,733	11,151	11,151	12,594
1-42	Social Security	7,744	8,424	7,860	7,860	8,044
1-44	Employee Insurance	26,028	29,064	24,314	24,314	45,770
Total Personal Services		<u>145,596</u>	<u>159,370</u>	<u>144,714</u>	<u>144,726</u>	<u>175,804</u>
2-27	Materials and Supplies	365,628	180,323	210,000	210,000	210,000
Total Commodities		<u>365,628</u>	<u>180,323</u>	<u>210,000</u>	<u>210,000</u>	<u>210,000</u>
3-15	Street Lighting	72,258	68,198	75,245	75,245	75,245
3-35	M&R-Streets and Bridges	246,532	250,571	243,000	246,350	243,000
3-36	Maintenance Agreements	29,402	21,254	31,129	31,129	31,129
3-37	M&R-Other Equipment	752	970	4,000	2,000	4,000
Total Contractual Services		<u>348,944</u>	<u>340,993</u>	<u>353,374</u>	<u>354,724</u>	<u>353,374</u>
Total Operating Expenditures		<u>860,168</u>	<u>680,686</u>	<u>708,088</u>	<u>709,450</u>	<u>739,178</u>
13-22	Impr Other Than Buildings	780,623	579,842	1,697,658	1,389,667	1,912,435
Total Capital Outlay		<u>780,623</u>	<u>579,842</u>	<u>1,697,658</u>	<u>1,389,667</u>	<u>1,912,435</u>
Total Other Expenditures		<u>780,623</u>	<u>579,842</u>	<u>1,697,658</u>	<u>1,389,667</u>	<u>1,912,435</u>
Total Expenditures and Other Financing Uses		<u>\$ 1,640,791</u>	<u>\$ 1,260,528</u>	<u>\$ 2,405,746</u>	<u>\$ 2,099,117</u>	<u>\$ 2,651,613</u>



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Hanover Park

VILLAGE OF HANOVER PARK, ILLINOIS
Schedule of Legal Debt Margin
April 30, 2011

The Village of Hanover Park is a home rule municipality.

Article VII, Section 6(k) of the Illinois Constitution governs computation of legal debt margin.

The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property ... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: indebtedness which is outstanding on the effective date (July 1, 1971) of this constitution or which is thereafter approved by referendum ... shall not be included in the foregoing percentage amounts.

To date the General Assembly has set no limits for home rule municipalities.

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Summary
April 30, 2011

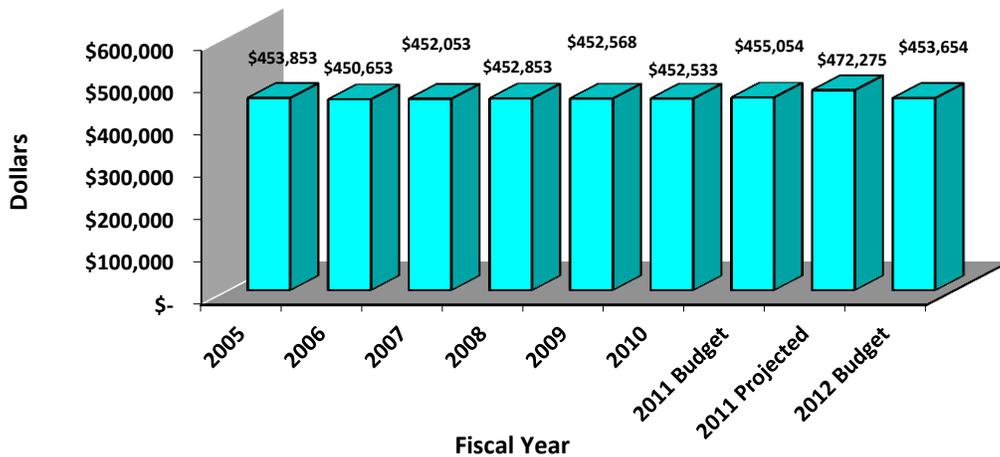
Tax Levy Year	General Obligation Bond Series 2001	General Obligation Refunding Bond Series 2002	General Obligation Bond Series 2004	General Obligation Bond Series 2010	Total
2010	453,054	683,100	278,474	320,423	1,735,051
2011			698,474	600,423	1,298,897
2012			698,774	600,419	1,299,193
2013			698,549	599,399	1,297,948
2014			702,798	597,800	1,300,598
2015			700,878	600,609	1,301,487
2016			702,934	597,679	1,300,613
2017			708,744	593,864	1,302,608
2018			707,544	594,752	1,302,296
2019			710,544	590,035	1,300,579
2020			711,824	589,953	1,301,777
2021			716,325	584,345	1,300,670
2022			719,234	583,357	1,302,591
2023			720,360	581,820	1,302,180
2024				1,299,957	1,299,957
2025				1,298,480	1,298,480
2026				1,299,001	1,299,001
2027				1,298,124	1,298,124
2028				1,299,866	1,299,866
	<u>\$ 453,054</u>	<u>\$ 683,100</u>	<u>\$ 9,475,456</u>	<u>14,530,306</u>	<u>\$ 25,141,916</u>

Detailed debt schedules are included in the Debt Service Funds section of this document.

GENERAL OBLIGATION BOND SERIES OF 2001 FUND

The General Obligation Bond Series of 2001 Debt Service Fund (2001 GO Bond Fund) accounts for the accumulation of resources for the payment of bond principal and interest. Financing is provided by property tax revenues. These bonds were used for various capital improvements including Well #2 elevated tank and the Lake Street utility line burial.

General Obligation Bond Series of 2001 Fund
Expenditures



2005 - 2010: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 040 - General Obligation Bond Series of 2001 Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 453,279	\$ 447,097	\$ 453,054	\$ 453,054	\$ 460,303
Total Taxes		<u>453,279</u>	<u>447,097</u>	<u>453,054</u>	<u>453,054</u>	<u>460,303</u>
361.00-00	Interest on Investments	3,483	1,060	2,000	2,000	1,016
Total Investment Income		<u>3,483</u>	<u>1,060</u>	<u>2,000</u>	<u>2,000</u>	<u>1,016</u>
399.00-00	Reappropriation	-	-	-	-	-
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 456,762</u>	<u>\$ 448,157</u>	<u>\$ 455,054</u>	<u>\$ 455,054</u>	<u>\$ 461,319</u>
Expenditures and Other Financing Uses						
3-61	Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ 600
3-99	Miscellaneous Expense	300	858	2,000	2,000	-
Total Contractual Services		<u>300</u>	<u>858</u>	<u>2,000</u>	<u>2,000</u>	<u>600</u>
11-25	Principal-G.O. 2001 Bonds	385,000	400,000	435,000	435,000	435,000
11-26	Interest-G.O. 2001 Bonds	67,268	51,675	18,054	35,275	18,054
Total Debt Service		<u>452,268</u>	<u>451,675</u>	<u>453,054</u>	<u>470,275</u>	<u>453,054</u>
Total Other Expenditures		<u>452,568</u>	<u>452,533</u>	<u>455,054</u>	<u>472,275</u>	<u>453,654</u>
Total Expenditures and Other Financing Uses		<u>\$ 452,568</u>	<u>\$ 452,533</u>	<u>\$ 455,054</u>	<u>\$ 472,275</u>	<u>\$ 453,654</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bond Series of 2001
April 30, 2011

Date of Issue July 1, 2001
Date of Maturity December 1, 2011
Authorized Issue 3,600,000
Denomination of Bonds 5,000
Interest Rates 4.00% - 4.15%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Midwest Trust Company, Chicago, IL

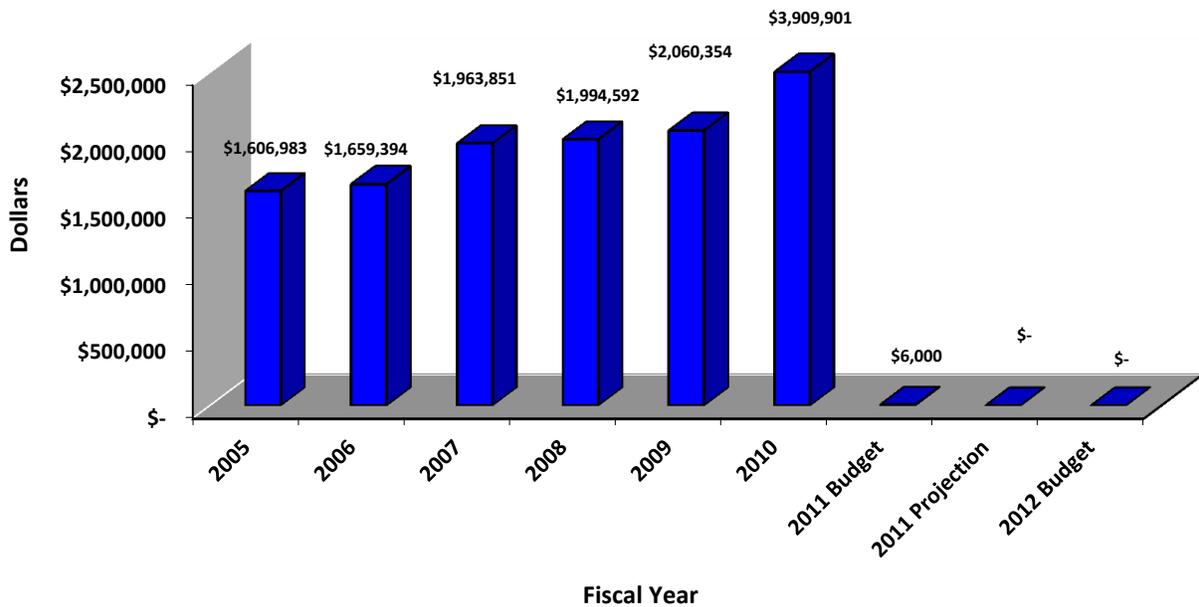
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2010	634-720	435,000	18,054	453,054	2011	9,027	2011	9,027
		\$ 435,000	\$ 18,054	\$ 453,054		\$ 9,027		\$ 9,027

TAX INCREMENT FINANCE DISTRICT DEBT SERVICE FUND

The Tax Increment Finance (TIF) District Debt Service Fund accumulates resources for the payment of principal and interest on the TIF Revenue Bonds. Financing is provided by incremental property tax and sales tax revenues. Proceeds from these bond issues were used for capital improvements in the TIF #2 project area.

TIF District Debt Service Fund Expenditures



2005 - 2010: Actual Expenditures

The TIF debt service payments were structured to be slightly higher in later years when TIF revenues were expected to be greater. The final payment on the bonds was made in Fiscal Year 2010 and excess funds were transferred to the TIF #2 Capital Projects Fund.

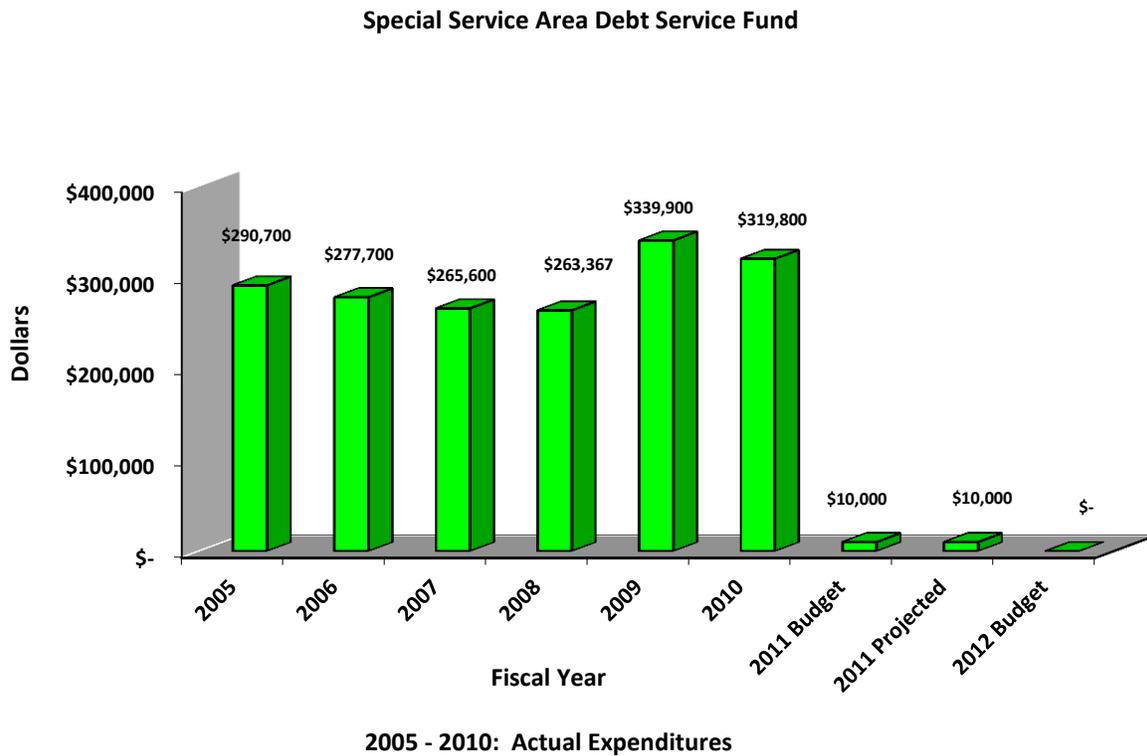
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 043 - Tax Increment Finance District Debt Service

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 1,444,456	\$ 2,484,305	\$ -	\$ -	\$ -
	Total Taxes	<u>1,444,456</u>	<u>2,484,305</u>	<u>-</u>	<u>-</u>	<u>-</u>
361.00-00	Interest on Investments	30,733	2,722	-	-	-
	Total Investment Income	<u>30,733</u>	<u>2,722</u>	<u>-</u>	<u>-</u>	<u>-</u>
399.00-00	Reappropriation	-	-	6,000	6,000	-
	Total Other	<u>-</u>	<u>-</u>	<u>6,000</u>	<u>6,000</u>	<u>-</u>
	Total Revenues and Other Financing Sources	<u><u>\$ 1,475,189</u></u>	<u><u>\$ 2,487,027</u></u>	<u><u>\$ 6,000</u></u>	<u><u>\$ 6,000</u></u>	<u><u>\$ -</u></u>
Expenditures and Other Financing Uses						
3-99	Miscellaneous Expense	\$ 15,011	\$ 9,444	\$ 6,000	\$ 6,000	\$ -
	Total Contractual Services	<u>15,011</u>	<u>9,444</u>	<u>6,000</u>	<u>6,000</u>	<u>-</u>
	Total Operating Expenditures	<u>15,011</u>	<u>9,444</u>	<u>6,000</u>	<u>6,000</u>	<u>-</u>
11-15	Principal-T.I.F.#2 '89 Issue	1,700,000	1,650,000	-	-	-
11-16	Interest-T.I.F.#2 '89 Issue	169,343	76,457	-	-	-
	Total Debt Service	<u>1,869,343</u>	<u>1,726,457</u>	<u>-</u>	<u>-</u>	<u>-</u>
12-32	Transfer to TIF #2 Capital	-	2,000,000	-	-	-
12-44	Transfer to SSA #2 D/S Fund	176,000	174,000	-	-	-
	Total Interfund Transfers	<u>176,000</u>	<u>2,174,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Other Expenditures	<u>2,045,343</u>	<u>3,900,457</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Expenditures and Other Financing Uses	<u><u>\$ 2,060,354</u></u>	<u><u>\$ 3,909,901</u></u>	<u><u>\$ 6,000</u></u>	<u><u>\$ 6,000</u></u>	<u><u>\$ -</u></u>

SPECIAL SERVICE AREA DEBT SERVICE FUND

The Special Service Area Debt Service Fund accumulates resources for the payment of principal and interest on Special Service Area #2 bonds. Resources are provided by special service area property taxes. Proceeds from this bond issue were used for public improvements to properties located in the Special Service Area #2 project area.



The Special Service Area Number Two debt service payments have been structured to require a fairly level debt service payment. The final debt service payment was paid in Fiscal Year 2010.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 044- Special Service Area Debt Service

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 8,656	\$ 964	\$ 125	\$ 100	\$ 127
362.00-00	Net Change in Fair Value	(1,547)	-	-	-	-
Total Investment Income		<u>7,109</u>	<u>964</u>	<u>125</u>	<u>100</u>	<u>127</u>
391.43-00	TIF Debt Service	176,000	174,000	-	-	-
Total Interfund Transfers		<u>176,000</u>	<u>174,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
399.00-00	Reappropriation	-	-	9,875	9,875	-
Total Other		<u>-</u>	<u>-</u>	<u>9,875</u>	<u>9,875</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 183,109</u>	<u>\$ 174,964</u>	<u>\$ 10,000</u>	<u>\$ 9,975</u>	<u>\$ 127</u>

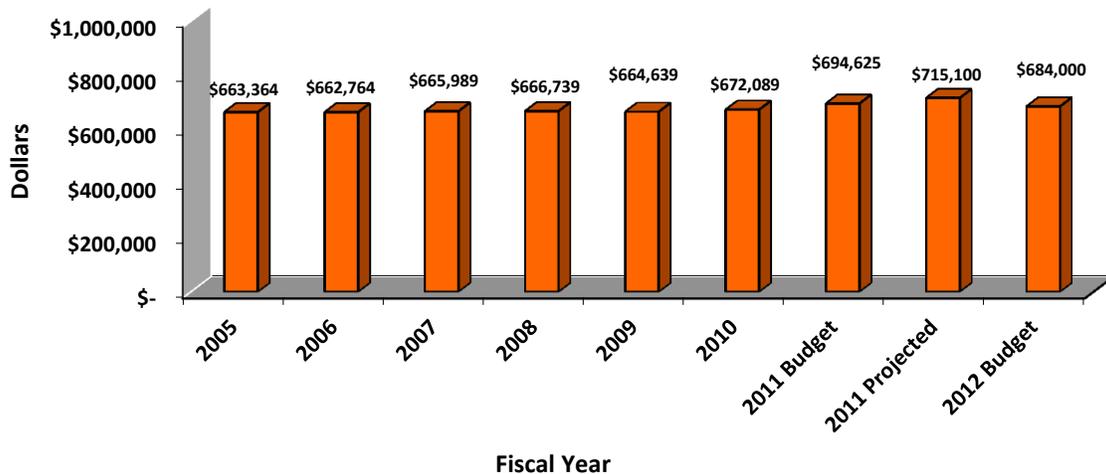
Expenditures and Other Financing Uses

3-99	Miscellaneous Expense	\$ 900	\$ 300	\$ 10,000	\$ 10,000	\$ -
Total Contractual Services		<u>900</u>	<u>300</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>
Total Operating Expenditures		<u>900</u>	<u>300</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>
11-09	Principal-S.S.A. #2 '97 Issue	300,000	300,000	-	-	-
11-10	Interest-S.S.A. #2 '97 Issue	39,000	19,500	-	-	-
Total Debt Service		<u>339,000</u>	<u>319,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Expenditures		<u>339,000</u>	<u>319,500</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 339,900</u>	<u>\$ 319,800</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ -</u>

GENERAL OBLIGATION REFUNDING BOND SERIES OF 2002 FUND

The General Obligation Refunding Bond Series of 2002 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Refunding Bonds Series of 2002. Financing is provided by property and real estate transfer tax revenues.

General Obligation Refunding Bond
Series of 2002 Fund Expenditures



2005 - 2010: Actual Expenditures

The 2002 General Obligation Refunding Bonds were issued to refund the 1996 General Obligation Bonds. The 1996 Bonds were used to finance the payment of a judgment against the Village.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 045 - General Obligation Refunding Bond Series of 2002 Fund

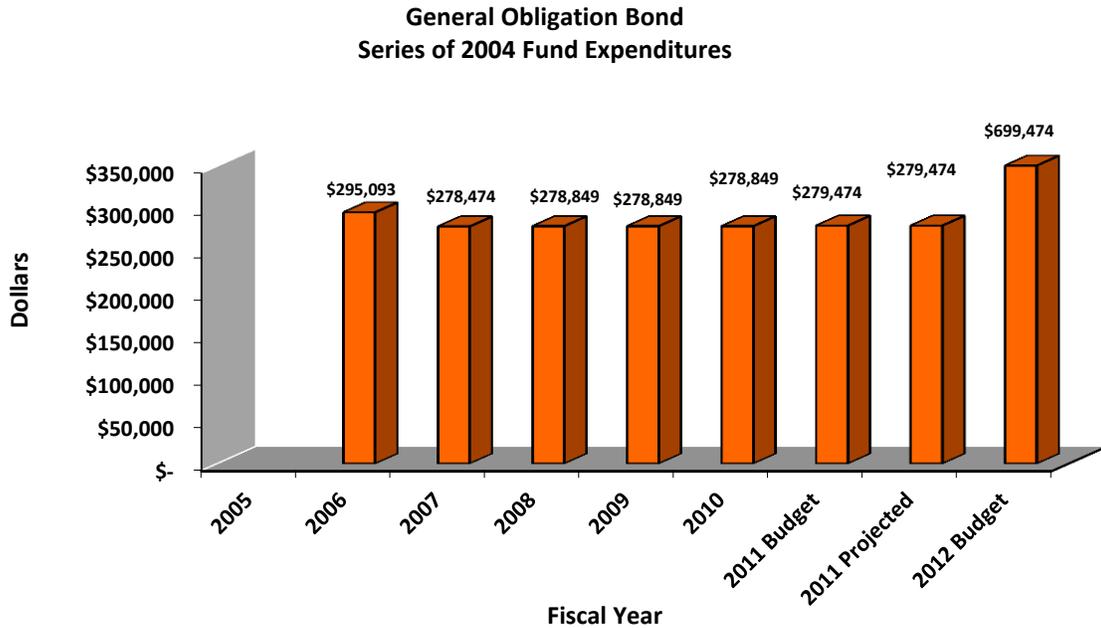
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 166,873	\$ 166,440	\$ 170,755	\$ 170,755	\$ 173,487
313.04-00	Real Estate Transfer Tax	196,003	167,871	192,000	192,000	195,072
Total Taxes		<u>362,876</u>	<u>334,311</u>	<u>362,755</u>	<u>362,755</u>	<u>368,559</u>
361.00-00	Interest on Investments	7,863	1,473	3,000	3,000	203
362.00-00	Net Change in Fair Value	8,341	1,075	-	-	-
Total Investment Income		<u>16,204</u>	<u>2,548</u>	<u>3,000</u>	<u>3,000</u>	<u>203</u>
399.00-00	Reappropriation	-	-	328,870	328,870	315,238
Total Other		<u>-</u>	<u>-</u>	<u>328,870</u>	<u>328,870</u>	<u>315,238</u>
Total Revenues and Other Financing Sources		<u>\$ 379,080</u>	<u>\$ 336,859</u>	<u>\$ 694,625</u>	<u>\$ 694,625</u>	<u>\$ 684,000</u>

Expenditures and Other Financing Uses

3-99	Miscellaneous Expense	\$ 214	\$ 214	\$ 11,525	\$ 11,525	\$ 900
Total Contractual Services		<u>214</u>	<u>214</u>	<u>11,525</u>	<u>11,525</u>	<u>900</u>
Total Operating Expenditures		<u>214</u>	<u>214</u>	<u>11,525</u>	<u>11,525</u>	<u>900</u>
11-28	Principal-G.O.2002 Bonds	79,425	61,875	23,100	43,575	23,100
11-27	Interest-G.O. 2002 Bonds	585,000	610,000	660,000	660,000	660,000
Total Debt Service		<u>664,425</u>	<u>671,875</u>	<u>683,100</u>	<u>703,575</u>	<u>683,100</u>
Total Other Expenditures		<u>664,425</u>	<u>671,875</u>	<u>683,100</u>	<u>703,575</u>	<u>683,100</u>
Total Expenditures and Other Financing Uses		<u>\$ 664,639</u>	<u>\$ 672,089</u>	<u>\$ 694,625</u>	<u>\$ 715,100</u>	<u>\$ 684,000</u>

GENERAL OBLIGATION BOND SERIES OF 2004 FUND

The General Obligation Bond Series of 2004 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bonds Series of 2004. Financing is provided by property tax revenues.



2005 - 2010: Actual Expenditures

The 2004 Bonds were issued in Fiscal Year 2004 primarily to finance the construction of a new fire station headquarters. The debt payments have been structured so that they are lower in the earlier years, while the 2001 and 2002 bond issues are outstanding. Principal payments begin in FY 2011-2012.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 046 - General Obligation Bond Series of 2004 Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ 279,160	\$ 275,823	\$ 278,474	\$ 278,474	\$ 698,474
Total Taxes		<u>279,160</u>	<u>275,823</u>	<u>278,474</u>	<u>278,474</u>	<u>698,474</u>
323.15-00	Impact Fees-Fire Building	1,905	-	-	6,985	-
Total Charges for Services		<u>1,905</u>	<u>-</u>	<u>-</u>	<u>6,985</u>	<u>-</u>
361.00-00	Interest on Investments	889	115	250	250	102
Total Investment Income		<u>889</u>	<u>115</u>	<u>250</u>	<u>250</u>	<u>102</u>
399.00-00	Reappropriation	-	-	750	750	898
Total Other		<u>-</u>	<u>-</u>	<u>750</u>	<u>750</u>	<u>898</u>
Total Revenues and Other Financing Sources		<u>\$ 281,954</u>	<u>\$ 275,938</u>	<u>\$ 279,474</u>	<u>\$ 286,459</u>	<u>\$ 699,474</u>
Expenditures and Other Financing Uses						
3-99	Miscellaneous Expense	\$ 375	\$ 375	\$ 1,000	\$ 1,000	\$ 1,000
Total Contractual Services		<u>375</u>	<u>375</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total Operating Expenditures		<u>375</u>	<u>375</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
11-03	Principal 2004 Go Bonds	-	-	-	-	420,000
11-04	Interest-G.O. 2004 Bonds	278,474	278,474	278,474	278,474	278,474
Total Debt Service		<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>698,474</u>
Total Other Expenditures		<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>278,474</u>	<u>698,474</u>
Total Expenditures and Other Financing Uses		<u>\$ 278,849</u>	<u>\$ 278,849</u>	<u>\$ 279,474</u>	<u>\$ 279,474</u>	<u>\$ 699,474</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2004
April 30, 2011

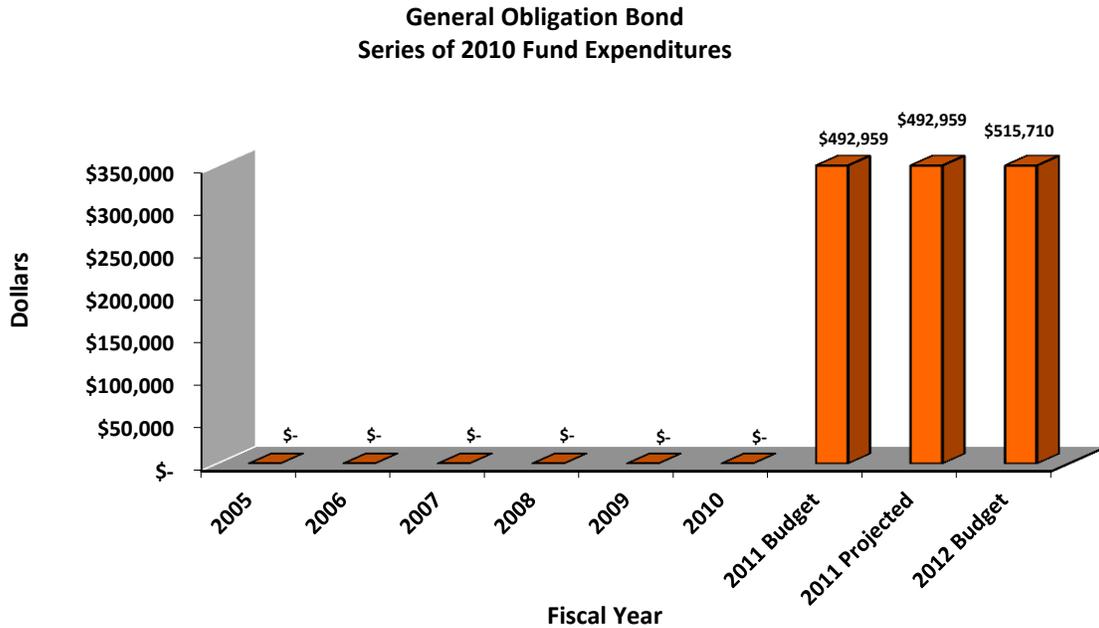
Date of Issue November 1, 2004
Date of Maturity December 1, 2024
Authorized Issue \$7,000,000
Denomination of Bonds \$5,000
Interest Rates 3.50% - 4.40%
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Midwest Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2010			278,474	278,474	2011	139,237	2011	139,237
2011	1-84	\$ 420,000	278,474	698,474	2012	139,237	2012	139,237
2012	85-171	435,000	263,774	698,774	2013	131,887	2013	131,887
2013	172-261	450,000	248,549	698,549	2014	124,274	2014	124,275
2014	262-355	470,000	232,798	702,798	2015	116,399	2015	116,399
2015	356-452	485,000	215,878	700,878	2016	107,939	2016	107,939
2016	453-553	505,000	197,934	702,934	2017	98,967	2017	98,967
2017	554-659	530,000	178,744	708,744	2018	89,372	2018	89,372
2018	660-769	550,000	157,544	707,544	2019	78,772	2019	78,772
2019	770-884	575,000	135,544	710,544	2020	67,772	2020	67,772
2020	885-1004	600,000	111,824	711,824	2021	55,912	2021	55,912
2021	1005-1130	630,000	86,325	716,325	2022	43,162	2022	43,163
2022	1131-1262	660,000	59,234	719,234	2023	29,617	2023	29,617
2023	1263-1400	690,000	30,360	720,360	2024	15,180	2024	15,180
		<u>\$ 7,000,000</u>	<u>\$ 2,475,456</u>	<u>\$ 9,475,456</u>	<u>\$ 1,237,727</u>		<u>\$ 1,237,729</u>	

GENERAL OBLIGATION BOND SERIES OF 2010 FUND

The General Obligation Bond Series of 2010 Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bonds Series of 2010. Financing is provided by property tax revenues.



2005 - 2010: Actual Expenditures

The 2010 Build America Bonds were issued in Fiscal Year 2010 to finance the construction of a new police station headquarters. The debt payments have been structured so that they are lower in the earlier years, while the 2001 and 2002 bond issues are outstanding.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 047 - General Obligation Bond Series of 2010 Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ -	\$ -	\$ 492,959	\$ 492,959	\$ 334,827
Total Taxes		-	-	492,959	492,959	334,827
361.00-00	Interest on Investments	-	-	-	-	600
Total Investment Income		-	-	-	-	600
380.38-00	BAB Federal Subsidy	-	-	-	106,169	180,288
Total Miscellaneous		-	-	-	106,169	180,288
Total Revenues		\$ -	\$ -	\$ 492,959	\$ 599,128	\$ 515,715
Expenditures and Other Financing Uses						
3-99	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ 600
Total Contractual Services		-	-	-	-	600
Total Operating Expenditures		-	-	-	-	600
11-29	Principal-G.O. 2010 Bonds	\$ -	\$ -	\$ -	\$ -	\$ 280,000
11-30	Interest-G.O. 2010 Bonds	-	-	492,959	492,959	235,110
Total Debt Service		-	-	492,959	492,959	515,110
Total Other Expenditures		-	-	492,959	492,959	515,110
Total Expenditures		\$ -	\$ -	\$ 492,959	\$ 492,959	\$ 515,710

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010
April 30, 2011

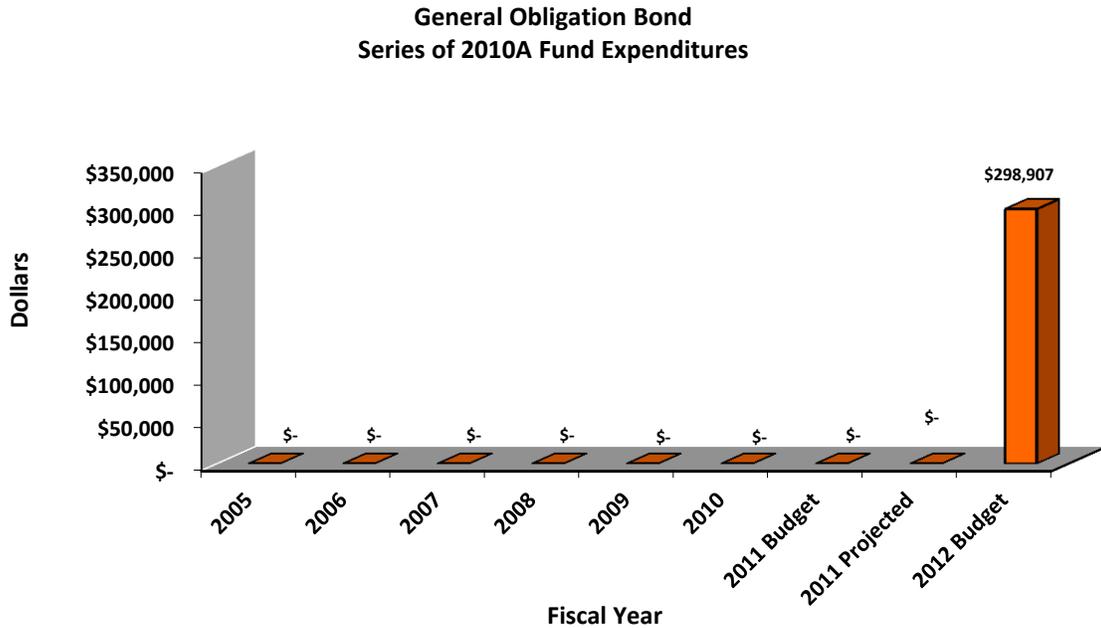
Date of Issue April 29, 2010
Date of Maturity December 1, 2029
Authorized Issue \$10,000,000
Denomination of Bonds \$5,000
Interest Rates Unknown
Interest Dates December 1 and June 1
Principal Maturity Date December 1
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

Tax Levy Year	Bond Numbers	Tax Levy			Interest Due On			
		Principal	Interest	Totals	Jun 1	Amount	Dec 1	Amount
2010			320,423	320,423	2011	160,212	2011	160,212
2011	\$	280,000	320,423	600,423	2012	160,212	2012	160,212
2012		285,000	315,418	600,418	2013	157,709	2013	157,709
2013		290,000	309,398	599,398	2014	154,699	2014	154,699
2014		295,000	302,800	597,800	2015	151,400	2015	151,400
2015		305,000	295,609	600,609	2016	147,805	2016	147,805
2016		310,000	287,679	597,679	2017	143,840	2017	143,840
2017		315,000	278,864	593,864	2018	139,432	2018	139,432
2018		325,000	269,752	594,752	2019	134,876	2019	134,876
2019		330,000	260,035	590,035	2020	130,017	2020	130,017
2020		340,000	249,953	589,953	2021	124,977	2021	124,977
2021		345,000	239,345	584,345	2022	119,673	2022	119,673
2022		355,000	228,357	583,357	2023	114,179	2023	114,179
2023		365,000	216,820	581,820	2024	108,410	2024	108,410
2024		1,095,000	204,957	1,299,957	2025	102,479	2025	102,479
2025		1,130,000	168,480	1,298,480	2026	84,240	2026	84,240
2026		1,170,000	129,001	1,299,001	2027	64,500	2027	64,500
2027		1,210,000	88,124	1,298,124	2028	44,062	2028	44,062
2028		1,255,000	44,866	1,299,866	2029	22,433	2029	22,433
		<u>\$ 10,000,000</u>	<u>\$ 4,530,306</u>	<u>\$ 14,530,306</u>	<u>\$ 2,134,160</u>		<u>\$ 2,134,160</u>	

GENERAL OBLIGATION BOND SERIES OF 2010A FUND

The General Obligation Bond Series of 2010A Debt Service Fund accounts for the accumulation of resources for the payment of bond principal and interest on the General Obligation Bonds Series of 2010. Financing is provided by property tax revenues.



2005 - 2010: Actual Expenditures

The 2010A Build America Bonds were issued in Fiscal Year 2011 to finance the construction of a new police station headquarters. Currently, only interest payments are budgeted. The debt payments have been structured so that they are lower in the earlier years, while the 2001 and 2002 bond issues are outstanding.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 048 - General Obligation Bond Series of 2010A Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Real Property Tax	\$ -	\$ -	\$ -	\$ -	\$ 193,899
Total Taxes		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>193,899</u>
361.00-00	Interest on Investments	-	-	-	-	600
Total Investment Income		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>600</u>
380.38-00	BAB Federal Subsidy	-	-	-	-	104,407
Total Miscellaneous		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>104,407</u>
Total Revenues		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 298,906</u>

Expenditures and Other Financing Uses

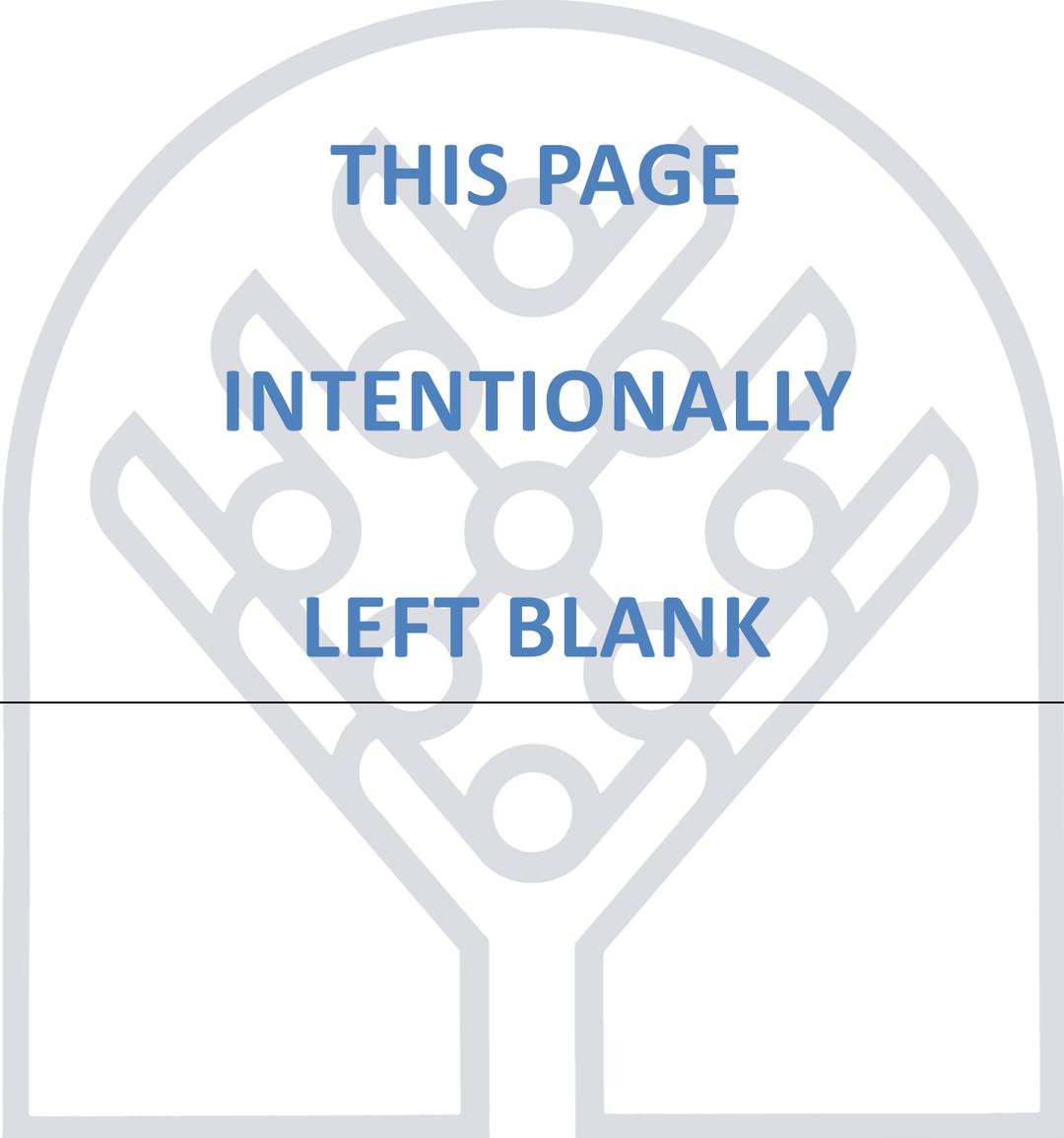
3-99	Miscellaneous Expense	-	-	-	-	600
Total Contractual Services		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>600</u>
11-30	Interest-G.O. 2010 Bonds	\$ -	\$ -	\$ -	\$ -	\$ 298,307
Total Debt Service		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>298,307</u>
Total Expenditures		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 298,907</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
General Obligation Bonds, Series 2010 A
April 30, 2011

Date of Issue December 2, 2010
Date of Maturity December 2, 2030
Authorized Issue \$5,000,000
Interest Rates Varied
Interest Dates December 1 and June 1
Principal Maturity Date December 1, 2030
Payable at BNY Mellon Trust Company, Chicago, IL

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Jun 1</u>	<u>Principal</u>	<u>Interest</u>	<u>Dec 1</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2011			2011	-	298,307	298,307
2012	\$ -	149,569	2012	-	149,569	299,138
2013	-	149,569	2013	50,000	149,569	349,138
2014	-	149,031	2014	100,000	149,031	398,063
2015	-	147,706	2015	150,000	147,706	445,413
2016	-	145,456	2016	175,000	145,456	465,913
2017	-	142,219	2017	200,000	142,219	484,438
2018	-	138,019	2018	200,000	138,019	476,038
2019	-	133,519	2019	200,000	133,519	467,038
2020	-	128,619	2020	200,000	128,619	457,238
2021	-	123,419	2021	200,000	123,419	446,838
2022	-	117,919	2022	200,000	117,919	435,838
2023	-	112,069	2023	200,000	112,069	424,138
2024	-	106,219	2024	225,000	106,219	437,438
2025	-	99,188	2025	250,000	99,188	448,375
2026	-	91,375	2026	275,000	91,375	457,750
2027	-	82,438	2027	275,000	82,438	439,875
2028	-	73,500	2028	300,000	73,500	447,000
2029	-	63,000	2029	300,000	63,000	426,000
2030	-	52,500	2030	1,500,000	52,500	1,605,000
	<u>\$ -</u>	<u>\$ 2,205,331</u>		<u>\$ 5,000,000</u>	<u>\$ 2,503,638</u>	<u>\$ 9,708,969</u>



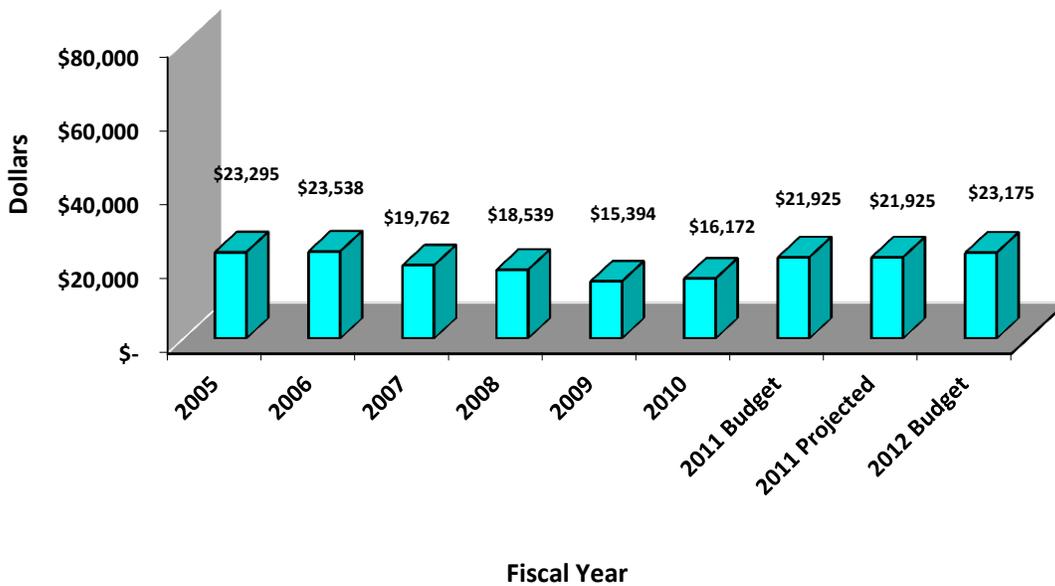
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Hanover Park

SPECIAL SERVICE AREA #3 FUND

The Special Service Area #3 Fund accounts for the financing of street improvements, and scavenger and snow removal services, for multifamily housing units located on Astor Avenue. Initial funding was provided by an advance from the General Fund. Resources are provided by special service area property taxes.

Special Service Area #3 Fund Expenditures



2005 - 2010: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 013 - Special Service Area #3 Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.90-00	Prop Taxes-SSA #3/SSA #4	\$ 8,653	\$ 36,698	\$ 21,880	\$ 21,880	\$ 17,725
Total Taxes		<u>8,653</u>	<u>36,698</u>	<u>21,880</u>	<u>21,880</u>	<u>17,725</u>
361.00-00	Interest on Investments	620	46	45	61	61
Total Investment Income		<u>620</u>	<u>46</u>	<u>45</u>	<u>61</u>	<u>61</u>
399.00-00	Reappropriation	-	-	-	-	5,389
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,389</u>
Total Revenues and Other Financing Sources		<u>\$ 9,273</u>	<u>\$ 36,744</u>	<u>\$ 21,925</u>	<u>\$ 21,941</u>	<u>\$ 23,175</u>

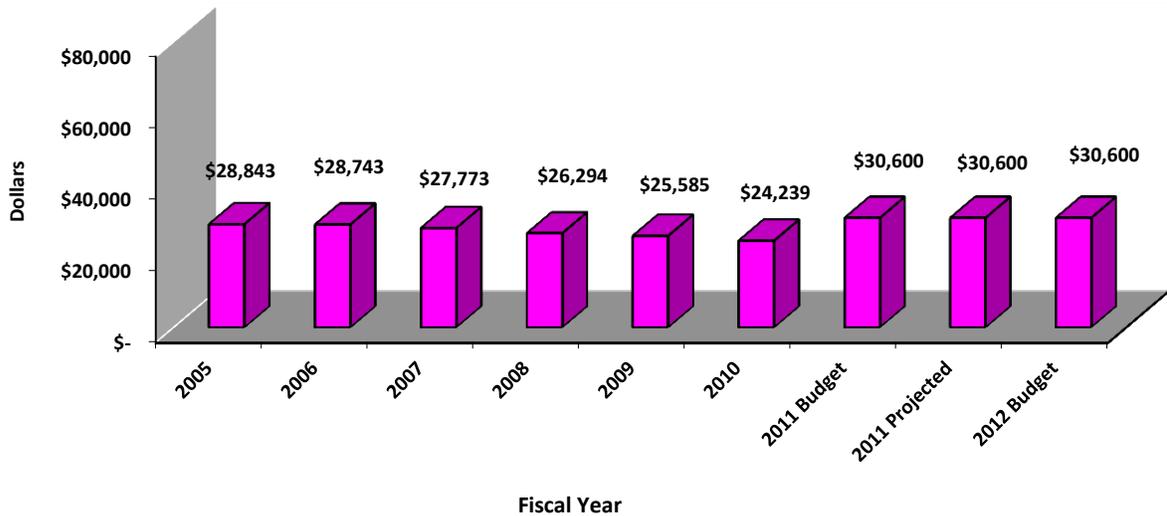
Expenditures and Other Financing Uses

3-51	Equipment Rentals	\$ 14,613	\$ 16,172	\$ 21,925	\$ 21,925	\$ 23,175
Total Contractual Services		<u>14,613</u>	<u>16,172</u>	<u>21,925</u>	<u>21,925</u>	<u>23,175</u>
Total Operating Expenditures		<u>14,613</u>	<u>16,172</u>	<u>21,925</u>	<u>21,925</u>	<u>23,175</u>
12-01	Transfer to General	781	-	-	-	-
Total Interfund Transfers		<u>781</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
13-22	Impr Other Than Buildings	-	-	-	-	-
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 15,394</u>	<u>\$ 16,172</u>	<u>\$ 21,925</u>	<u>\$ 21,925</u>	<u>\$ 23,175</u>

SPECIAL SERVICE AREA #4 FUND

The Special Service Area #4 Fund accounts for the financing of public improvements, and scavenger and snow removal services, for multifamily housing units located on Mark Thomas and Leslie Lanes. Initial funding was provided by an advance from the General Fund. Resources include special service area property taxes.

Special Service Area #4 Fund Expenditures



2005 - 2010: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 014 - Special Service Area #4 Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.90-00	Prop Taxes-SSA #3/SSA #4	\$ 49,476	\$ 53,686	\$ 30,545	\$ 30,545	\$ 22,579
Total Taxes		<u>49,476</u>	<u>53,686</u>	<u>30,545</u>	<u>30,545</u>	<u>22,579</u>
361.00-00	Interest on Investments	472	56	55	65	55
Total Investment Income		<u>472</u>	<u>56</u>	<u>55</u>	<u>65</u>	<u>55</u>
389.03-00	Miscellaneous Income	-	-	-	30	-
Total Miscellaneous Income		<u>-</u>	<u>-</u>	<u>-</u>	<u>30</u>	<u>-</u>
399.00-00	Reappropriation	-	-	-	-	7,966
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,966</u>
Total Revenues and Other Financing Sources		<u>\$ 49,948</u>	<u>\$ 53,742</u>	<u>\$ 30,600</u>	<u>\$ 30,640</u>	<u>\$ 30,600</u>

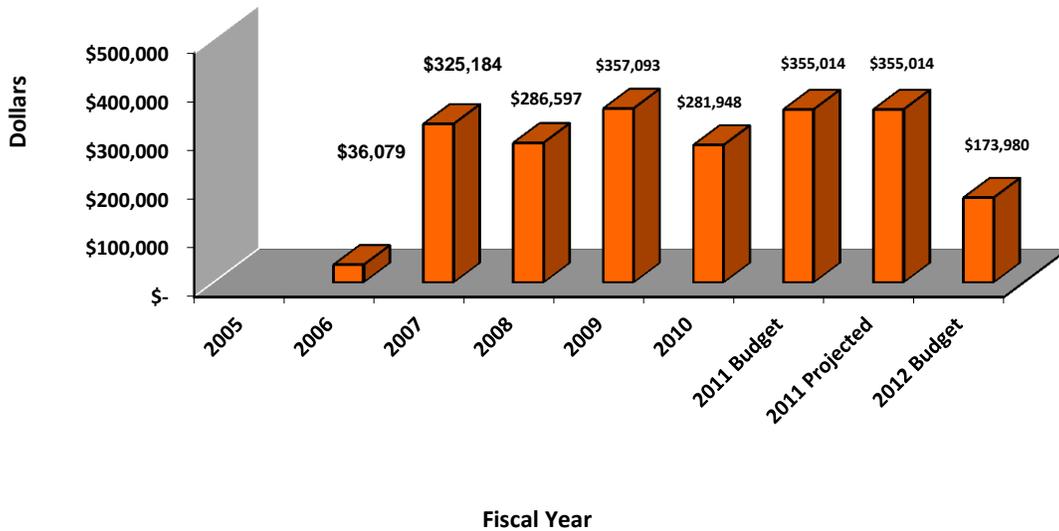
Expenditures and Other Financing Uses

3-51	Equipment Rentals	\$ 23,669	\$ 23,900	\$ 30,600	\$ 30,600	\$ 30,600
Total Contractual Services		<u>23,669</u>	<u>23,900</u>	<u>30,600</u>	<u>30,600</u>	<u>30,600</u>
Total Operating Expenditures		<u>23,669</u>	<u>23,900</u>	<u>30,600</u>	<u>30,600</u>	<u>30,600</u>
12-01	Transfer to General	1,916	339	-	-	-
Total Interfund Transfers		<u>1,916</u>	<u>339</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 25,585</u>	<u>\$ 24,239</u>	<u>\$ 30,600</u>	<u>\$ 30,600</u>	<u>\$ 30,600</u>

SPECIAL SERVICE AREA #5 FUND

The Special Service Area #5 Fund accounts for the financing of street improvements, and scavenger and snow removal services, for the Tanglewood multifamily housing units. Resources are provided by special service area property taxes.

Special Service Area #5 Fund Expenditures



2005 - 2010: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

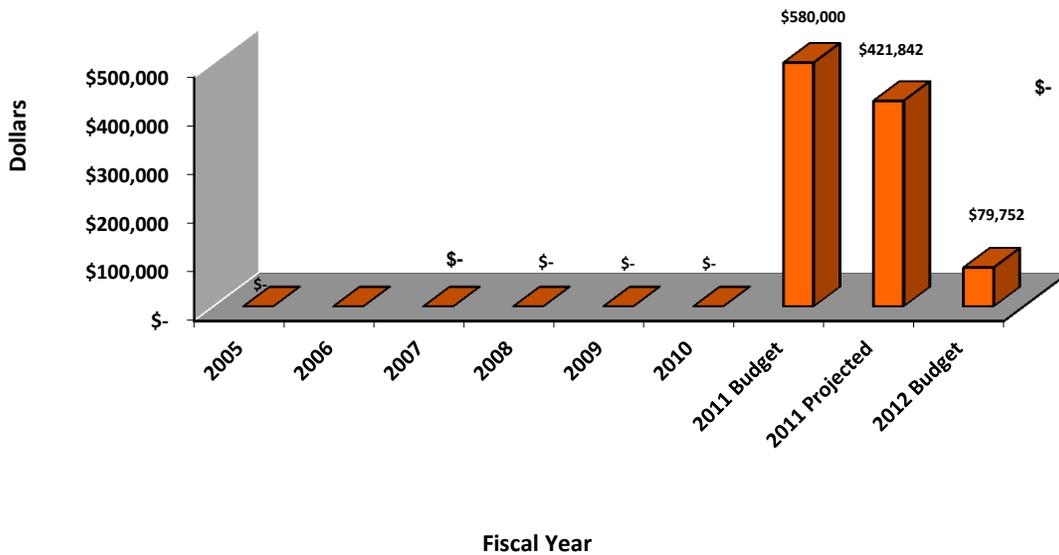
Fund 035 - Special Service Area #5

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.90-00	Property Taxes	\$ 333,076	\$ 329,153	\$ 316,422	\$ 320,500	\$ 173,980
Total Taxes		<u>333,076</u>	<u>329,153</u>	<u>316,422</u>	<u>320,500</u>	<u>173,980</u>
361.00-00	Interest on Investments	2,239	223	-	-	406
Total Investment Income		<u>2,239</u>	<u>223</u>	<u>-</u>	<u>-</u>	<u>406</u>
380.09-00	Reimb Exp - Miscellaneous	17,061	30,645	38,592	38,592	-
Total Miscellaneous		<u>17,061</u>	<u>30,645</u>	<u>38,592</u>	<u>38,592</u>	<u>-</u>
399.00-00	Reappropriation	-	-	-	-	-
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 352,376</u>	<u>\$ 360,021</u>	<u>\$ 355,014</u>	<u>\$ 359,092</u>	<u>\$ 174,386</u>
Expenditures and Other Financing Uses						
3-51	Equipment Rentals	\$ 89,971	\$ 92,837	\$ 105,014	\$ 105,014	\$ -
3-61	Consulting Services	-	-	-	-	\$ 105,014
Total Contractual Services		<u>89,971</u>	<u>92,837</u>	<u>105,014</u>	<u>105,014</u>	<u>105,014</u>
Total Operating Expenditures		<u>89,971</u>	<u>92,837</u>	<u>105,014</u>	<u>105,014</u>	<u>105,014</u>
13-22	Improvements other than Buildings	267,122	189,111	250,000	250,000	68,966
Total Capital Outlay		<u>267,122</u>	<u>189,111</u>	<u>250,000</u>	<u>250,000</u>	<u>68,966</u>
Total Expenditures and Other Financing Uses		<u>\$ 357,093</u>	<u>\$ 281,948</u>	<u>\$ 355,014</u>	<u>\$ 355,014</u>	<u>\$ 173,980</u>

SPECIAL SERVICE AREA #6 FUND

The Special Service Area #6 Fund accounts for the financing of street improvements and scavenger service, for the Hanover Square multifamily housing units. Resources are provided by special service area property taxes.

Special Service Area #6 Fund Expenditures



2005 - 2010: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

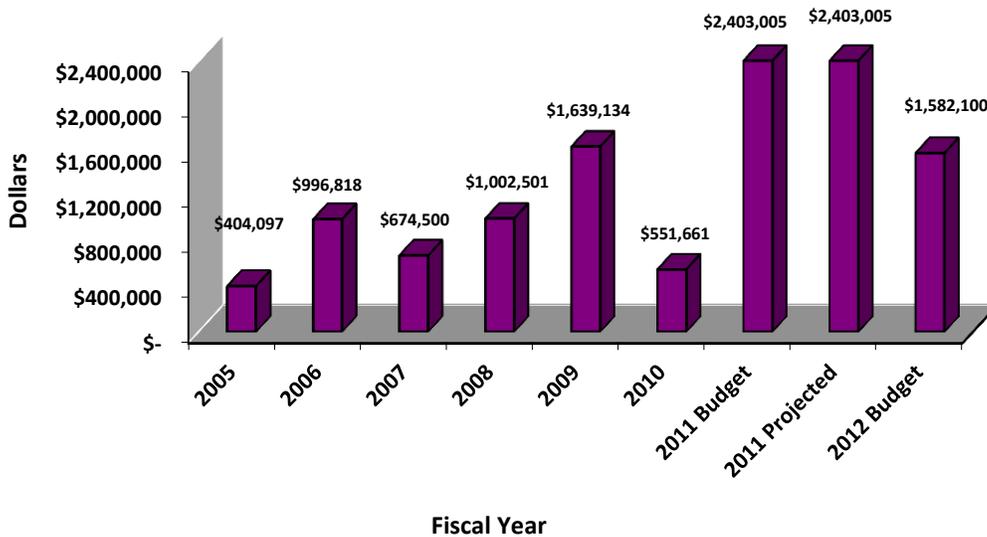
Fund 016 - Special Service Area #6 Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.90-00	Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ 79,752
Total Taxes		-	-	-	-	79,752
361.00-00	Interest on Investments	-	-	-	-	10
362.00-00	Net Change in Fair Value	-	-	-	-	30
Total Investment Income		-	-	-	-	40
399.00-00	Reappropriation	-	-	580,000	421,842	-
Total Other		-	-	580,000	421,842	-
Total Revenues and Other Financing Sources		\$ -	\$ -	\$ 580,000	\$ 421,842	\$ 79,792
Expenditures and Other Financing Uses						
3-61	Consulting Services	-	-	-	-	36,288
Total Contractual Services		-	-	-	-	36,288
12-01	Transfer to General	-	-	-	-	43,464
Total Interfund Transfers		-	-	-	-	43,464
13-22	Impr Other Than Buildings	\$ -	\$ -	\$ 580,000	\$ 421,842	\$ -
Total Capital Outlay		-	-	580,000	421,842	-
Total Expenditures and Other Financing Uses		\$ -	\$ -	\$ 580,000	\$ 421,842	\$ 79,752

GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the purchase of land, office equipment, furniture and other equipment, and for various capital improvements. Resources are provided by transfers from other funds.

General Capital Projects Fund Expenditures



2005 - 2010: Actual Expenditures

The General Capital Projects Fund was established in Fiscal Year 2003 to account for miscellaneous capital expenditures including land acquisition, furniture replacement and other equipment and improvements. During FY 2011, \$900,000 was transferred to the Municipal Building Fund for construction of the new Police Station. No additional transfers are scheduled for FY 2012.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2012

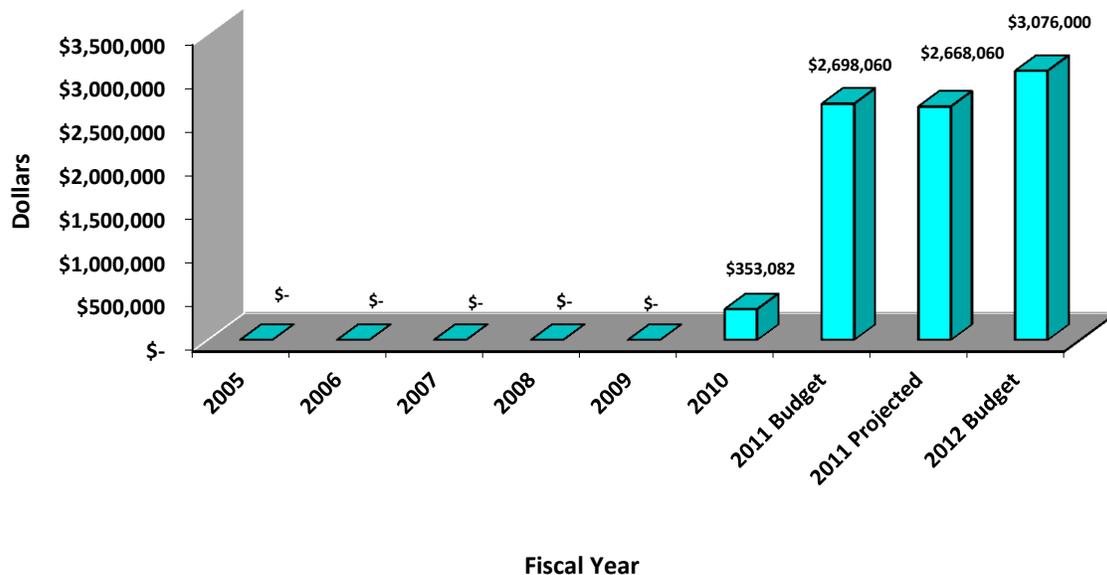
Fund 031- General Capital Projects

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 65,059	\$ 23,741	\$ 17,163	\$ 8,283	\$ 8,416
362.00-00	Net Change in Fair Value	5,268	1,675	-	6,312	9,620
Total Investment Income		70,327	25,416	17,163	14,595	18,036
364.00-00	Rental Income	72,000	90,000	-	-	-
380.09-00	Reimb Expenditures - Misc	4,901	16,500	157,500	157,500	43,434
380.18-00	FEMA Grant	-	31,500	-	-	-
389.03-00	Miscellaneous Revenue	-	-	-	-	-
Total Miscellaneous Revenue		76,901	138,000	157,500	157,500	43,434
391.01-00	General Fund	574,304	502,634	653,824	653,824	857,630
391.50-00	Water/Sewer Fund	47,319	11,274	74,518	74,518	663,000
Total Interfund Transfers		621,623	513,908	728,342	728,342	1,520,630
399.00-00	Reappropriation	-	-	1,500,000	1,500,000	-
Total Other		-	-	1,500,000	1,500,000	-
Total Revenues and Other Financing Sources		\$ 768,851	\$ 677,324	\$ 2,403,005	\$ 2,400,437	\$ 1,582,100
Expenditures and Other Financing Uses						
3-16	Property Taxes	\$ -	\$ 26,673	\$ 55,000	\$ 55,000	\$ -
Total Contractual Services		-	26,673	55,000	55,000	-
12-39	Transfer to Municipal Building	-	-	900,000	900,000	-
Total Interfund Transfers		-	-	900,000	900,000	-
13-11	Land	950,648	-	-	-	-
13-21	Buildings	148,281	56,532	190,000	190,000	105,000
13-22	Impr Other Than Buildings	205,243	292,048	1,005,000	1,005,000	324,200
13-31	Office Equipment	185,309	105,382	158,880	158,880	777,635
13-32	Office Furniture & Fixtures	120,114	23,545	20,000	20,000	-
13-43	Other Equipment	29,539	47,481	74,125	74,125	375,265
Total Capital Outlay		1,639,134	524,988	1,448,005	1,448,005	1,582,100
Total Expenditures and Other Financing Uses		\$ 1,639,134	\$ 551,661	\$ 2,403,005	\$ 2,403,005	\$ 1,582,100

TAX INCREMENT FINANCE DISTRICT #2 FUND

The Tax Increment Finance (TIF) District #2 Fund accounts for the financing of improvements in the TIF redevelopment district located at the northwest corner of Barrington and Irving Park Roads. Funding was provided by revenues from incremental property taxes from the TIF district and will be used for public improvements within the district.

TIF District #2 Fund Expenditures



2005 - 2010: Actual Expenditures

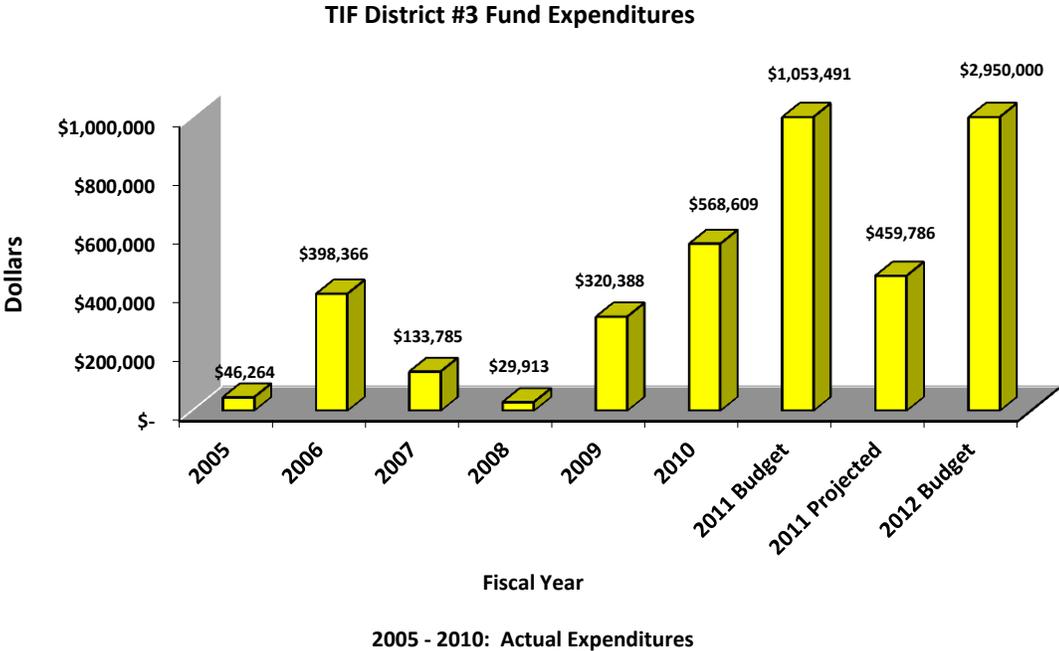
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary By Account
 Fiscal Year Ending April 30, 2012

Fund 032- TIF #2 Capital Projects

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Property Taxes	\$ -	\$ -	\$ 1,833,640	\$ 1,833,640	\$ 650,000
Total Taxes		-	-	1,833,640	1,833,640	650,000
361.00-00	Interest on Investments	-	784	4,000	4,000	3,454
362.00-00	Net Change in Fair Value	-	524	-	-	-
Total Investment Income		-	1,308	4,000	4,000	3,454
391.43-00	TIF #2 Debt Service	-	2,000,000	-	-	-
Total Interfund Transfers		-	2,000,000	-	-	-
399.00-00	Reappropriation	-	-	860,420	860,420	2,422,546
Total Other		-	-	860,420	860,420	2,422,546
Total Revenues and Other Financing Sources		\$ -	\$ 2,001,308	\$ 2,698,060	\$ 2,698,060	\$ 3,076,000
Expenditures and Other Financing Uses						
1-21	Overtime Compensation	\$ -	\$ 31,850.00	\$ 40,000	\$ 40,000	\$ 60,000
1-42	Social Security	-	3,340.00	3,060	3,060	4,590
Total Personal Services		\$ -	\$ 35,190.00	\$ 43,060	\$ 43,060	\$ 64,590
3-61	Consulting Services	-	775	50,000	50,000	250,000
3-62	Legal Services	-	-	30,000	-	50,000
3-64	Engineering Services	-	72,890	-	-	-
Total Contractual Services		-	73,665	80,000	50,000	300,000
13-11	Land	-	-	500,000	500,000	400,000
13-22	Impr Other Than Buildings	-	25,754	2,075,000	2,075,000	2,221,410
13-72	Water Mains	-	218,473	-	-	90,000
Total Capital Outlay		-	244,227	2,575,000	2,575,000	2,711,410
Total Expenditures and Other Financing Uses		\$ -	\$ 353,082	\$ 2,698,060	\$ 2,668,060	\$ 3,076,000

TAX INCREMENT FINANCE DISTRICT #3 FUND

The Tax Increment Finance (TIF) District #3 Fund accounts for the financing of improvements in the Village Center TIF redevelopment district located at Barrington Road and Lake Street. Revenues include incremental property taxes from the TIF district.



Consulting services, engineering, redevelopment agreement payments, and capital improvements in the TIF #3 project areas have been budgeted in Fiscal Year 2012.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

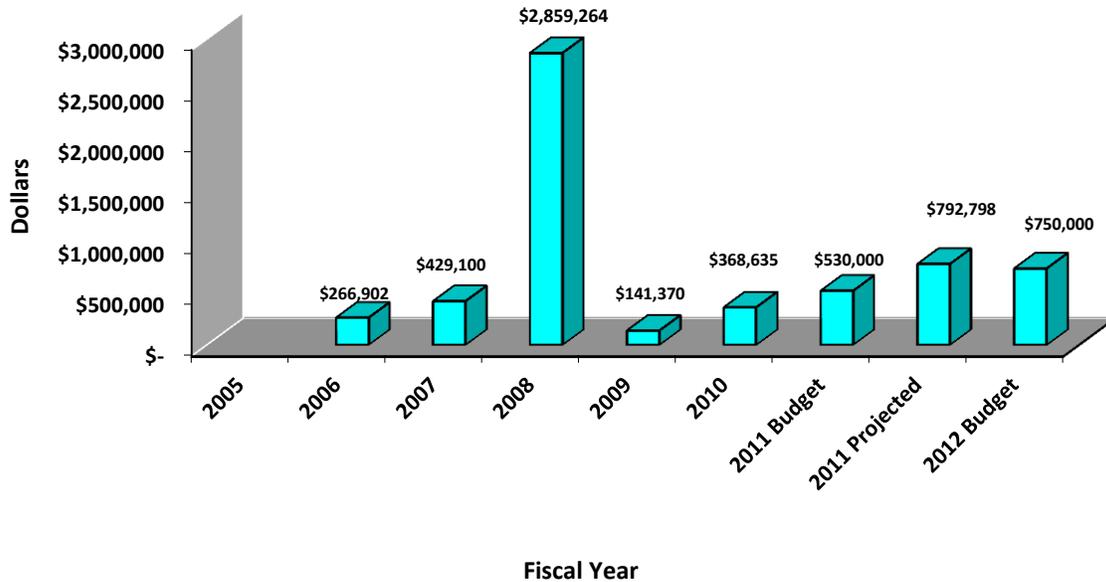
Fund 033 - Tax Increment Financing #3 Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Property Taxes	\$ 972,695	\$ 919,948	\$ 919,172	\$ 919,172	\$ 933,879
Total Taxes		<u>972,695</u>	<u>919,948</u>	<u>919,172</u>	<u>919,172</u>	<u>933,879</u>
361.00-00	Interest on Investments	40,928	15,325	15,730	4,923	3,556
362.00-00	Net Change in Fair Value	2,976	2,865	-	-	5,704
Total Investment Income		<u>43,904</u>	<u>18,190</u>	<u>15,730</u>	<u>4,923</u>	<u>9,260</u>
399.00-00	Reappropriation	-	-	118,589	118,589	2,006,861
Total Other		<u>-</u>	<u>-</u>	<u>118,589</u>	<u>118,589</u>	<u>2,006,861</u>
Total Revenues and Other Financing Sources		<u>\$ 1,016,599</u>	<u>\$ 938,138</u>	<u>\$ 1,053,491</u>	<u>\$ 1,042,684</u>	<u>\$ 2,950,000</u>
Expenditures and Other Financing Uses						
1-21	Overtime Compensation	\$ -	\$ -	\$ -	\$ 26,649	\$ 50,000
1-42	Social Security	-	-	-	2,241	-
Total Personal Services		<u>-</u>	<u>-</u>	<u>-</u>	<u>28,890</u>	<u>50,000</u>
3-61	Consulting Services	\$ 23,454	\$ 2,725	\$ 50,000	\$ 50,000	\$ 350,000
3-62	Legal Services	4,553	33,784	30,000	7,405	50,000
3-64	Engineering Services	-	-	-	-	-
3-79	TIF Redevelopment Agreements	92,170	32,100	104,175	104,175	-
Total Contractual Services		<u>120,177</u>	<u>68,609</u>	<u>184,175</u>	<u>161,580</u>	<u>400,000</u>
Total Operating Expenditures		<u>120,177</u>	<u>68,609</u>	<u>184,175</u>	<u>190,470</u>	<u>450,000</u>
12-01	Transfer to General	-	500,000	269,316	269,316	-
Total Interfund Transfers		<u>-</u>	<u>500,000</u>	<u>269,316</u>	<u>269,316</u>	<u>-</u>
13-11	Land	16,884	-	-	-	500,000
13-22	Impr Other Than Buildings	183,327	-	600,000	-	2,000,000
Total Capital Outlay		<u>200,211</u>	<u>-</u>	<u>600,000</u>	<u>-</u>	<u>2,500,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 320,388</u>	<u>\$ 568,609</u>	<u>\$ 1,053,491</u>	<u>\$ 459,786</u>	<u>\$ 2,950,000</u>

TAX INCREMENT FINANCE DISTRICT #4 FUND

The Tax Increment Finance (TIF) District #4 Fund accounts for the financing of improvements in the TIF redevelopment district located at Barrington and Irving Park Roads. Initial funding was provided by transfers from the General Fund. Revenues include incremental property taxes from the TIF district and developer reimbursements.

TIF District #4 Fund Expenditures



2005 - 2010: Actual Expenditures

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 037 - Tax Increment Financing District #4

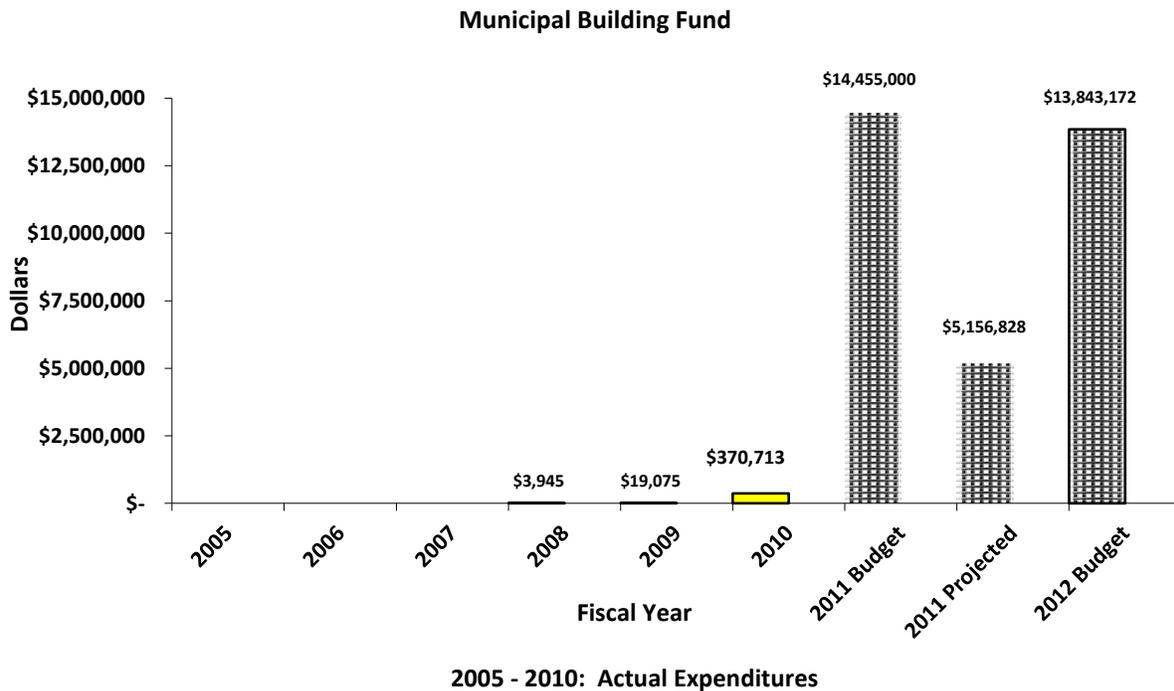
Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
311.01-00	Property Taxes	\$ 358,299	\$ 330,012	\$ 350,000	\$ 350,000	\$ 355,600
Total Taxes		<u>358,299</u>	<u>330,012</u>	<u>350,000</u>	<u>350,000</u>	<u>355,600</u>
361.00-00	Interest on Investments	624	173	100	225	102
Total Investment Income		<u>624</u>	<u>173</u>	<u>100</u>	<u>225</u>	<u>102</u>
380.09.-00	Reimbursed Exp-Miscellaneous	-	32	-	450	-
Total Miscellaneous		<u>-</u>	<u>32</u>	<u>-</u>	<u>450</u>	<u>-</u>
391.01-00	Transfer from General Fund	68,085	-	-	-	-
399.00-00	Reappropriation	-	-	179,900	-	394,298
Total Other		<u>68,085</u>	<u>-</u>	<u>179,900</u>	<u>-</u>	<u>394,298</u>
Total Revenues and Other Financing Sources		<u>\$ 427,008</u>	<u>\$ 330,217</u>	<u>\$ 530,000</u>	<u>\$ 350,675</u>	<u>\$ 750,000</u>

Expenditures and Other Financing Uses

3-61	Consulting Services	\$ 1,202	\$ 3,500	\$ 50,000	\$ 50,000	\$ 250,000
3-62	Legal Services	79,219	129	30,000	30,000	50,000
3-79	Redevelopment Agreements	54,149	165,006	250,000	250,000	-
Total Contractual Services		<u>134,570</u>	<u>168,635</u>	<u>330,000</u>	<u>330,000</u>	<u>300,000</u>
Total Operating Expenditures		<u>134,570</u>	<u>168,635</u>	<u>330,000</u>	<u>330,000</u>	<u>300,000</u>
12-01	Transfer to General	-	200,000	200,000	200,000	-
Total Interfund Transfers		<u>-</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
13-11	Land	-	-	-	262,798	400,000
13-22	Improvements other than Buildings	6,800	-	-	-	50,000
Total Capital Outlay		<u>6,800</u>	<u>-</u>	<u>-</u>	<u>262,798</u>	<u>450,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 141,370</u>	<u>\$ 368,635</u>	<u>\$ 530,000</u>	<u>\$ 792,798</u>	<u>\$ 750,000</u>

MUNICIPAL BUILDING FUND

The Municipal Building Fund is used to accumulate resources for the Police building construction project. Initial funding was provided by transfers from the General Fund.



The construction of the new Police Station began FY 2011 and is expected to be completed during FY 2012. All budgeted Expenditures are to be used to complete the new Police Station.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail By Fund
 Fiscal Year Ending April 30, 2012

Fund 039 - Municipal Building Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 17,084	\$ 12,102	\$ 25,000	\$ 25,000	\$ 25,400
362.00-00	Net Change in Fair Value	9,600	2,907	-	-	-
Total Investment Income		26,684	15,009	25,000	25,000	25,400
391.01-00	Transfer from General Fund	200,000	600,000	-	-	-
391.31-00	Transfer from Capital Projects	-	-	900,000	900,000	-
393.95-00	GO Bonds	-	10,000,000	6,000,000	6,000,000	-
399.00-00	Reappropriation	-	-	7,530,000	7,530,000	13,843,172
Total Other Financing Sources		200,000	10,600,000	14,430,000	14,430,000	13,843,172
Total Revenues and Other Financing Sources		\$ 226,684	\$ 10,615,009	\$ 14,455,000	\$ 14,455,000	\$ 13,868,572

Expenditures and Other Financing Uses

3-61	Consulting Services	\$ 19,075	\$ 100,719	\$ -	\$ -	\$ -
Total Contractual Services		19,075	100,719	-	-	-
Total Operating Expenditures		19,075	100,719	-	-	-
13-21	Building Improvements	-	189,994	14,455,000	5,156,828	13,843,172
Total Capital Outlay		-	189,994	14,455,000	5,156,828	13,843,172
14-01	Bond Discount	-	80,000	-	-	-
Total Expenditures and Other Financing Uses		\$ 19,075	\$ 370,713	\$ 14,455,000	\$ 5,156,828	\$ 13,843,172

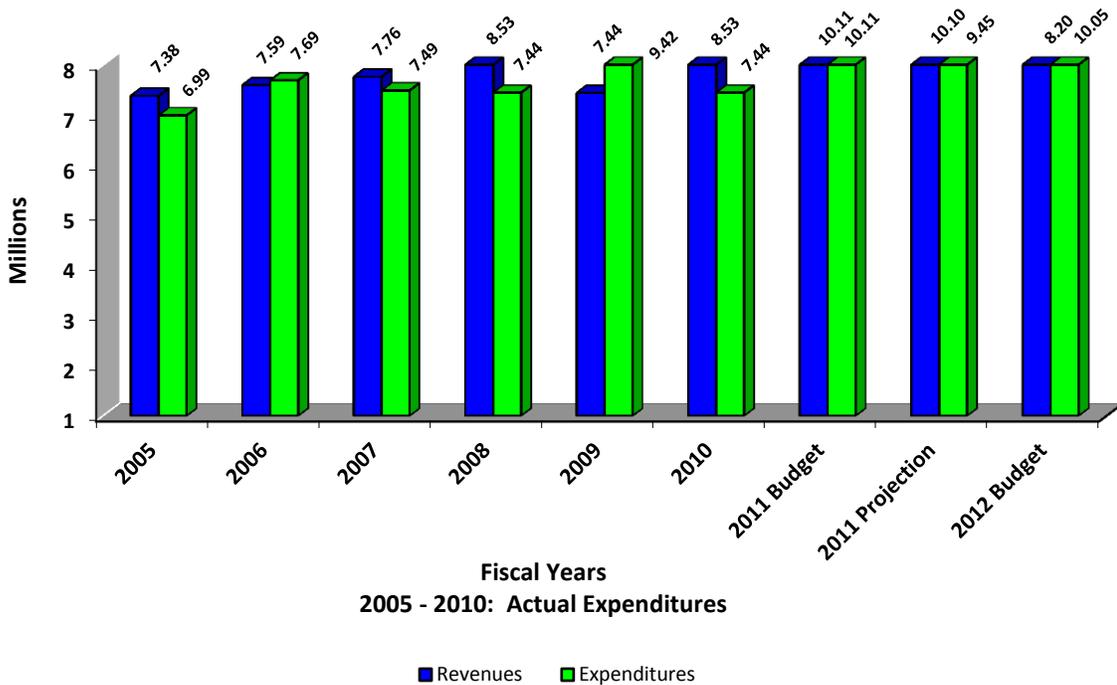
WATER AND SEWER FUND

The Water and Sewer Fund accounts for the provision of water and sewer services to the residents of the Village. All activities necessary to provide such services are accounted for in this fund including, but not limited to: administration, operations, maintenance, financing and related debt service, billing and collection.

Cost Control Centers

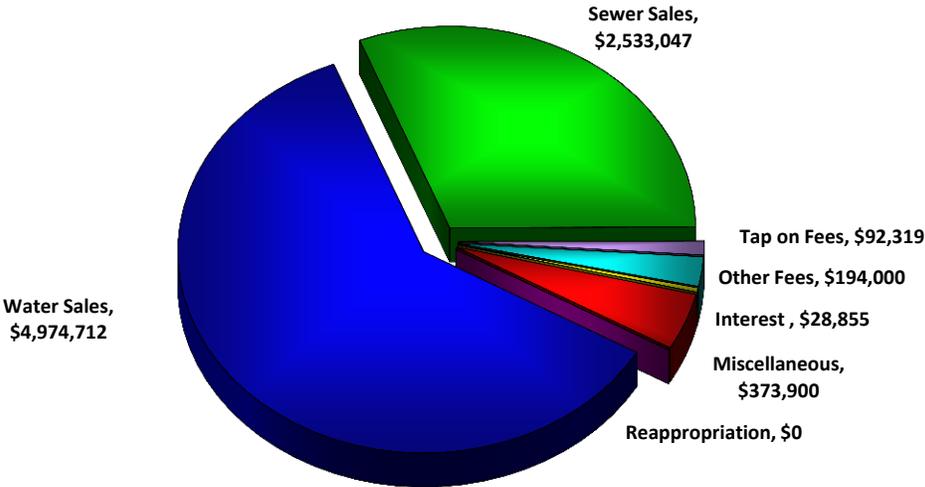
Administration	5010
Water Treatment	5020
Water Maintenance	5030
Water Meter Operations	5040
Sewage Treatment	5050
Sewer Maintenance	5060
Depreciation and Debt Service	5070

Water and Sewer Fund Revenues and Expenditures



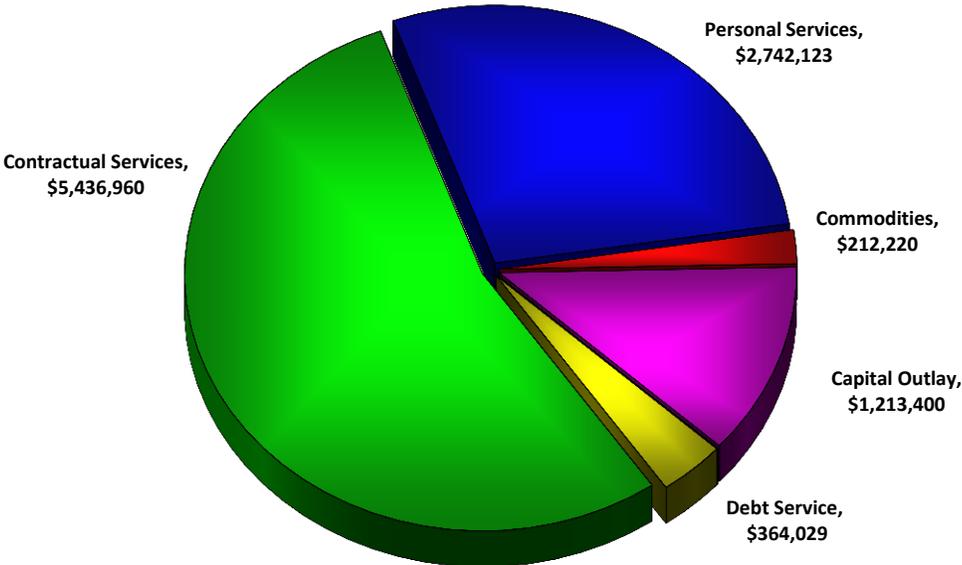
WATER AND SEWER FUND

Revenues by Category



Water and sewer sales account for 91.5% of the revenues in the Water and Sewer Fund.

Expenditures by Category



Contractual Services, the largest expenditure category, includes payments to the Joint Action Water Agency for water, operations and fixed costs.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
321.07-00	Penalties on Licenses	\$ 834	\$ 1,234	\$ 1,000	\$ 1,200	\$ 1,193
321.10-00	Wastewater Discharge	-	6,000	-	-	-
Total Licenses and Permits		834	7,234	1,000	1,200	1,193
344.01-00	Water Sales-Cook Cty	2,122,324	2,218,577	2,494,778	2,494,778	2,500,566
344.02-00	Water Sales-DuPage Cty	2,124,045	2,258,882	2,432,246	2,492,246	2,474,146
345.01-00	Sewer Sales-Cook Cty	708,813	712,396	739,200	739,200	739,915
345.02-00	Sewer Sales-DuPage Cty	1,691,370	1,740,121	1,783,834	1,783,834	1,793,132
346.00-00	Water Penalties	172,351	169,633	179,136	179,136	186,671
347.01-00	Water Tap-On Fees-Cook	3,885	51,411	34,265	34,265	46,626
347.02-00	Water Tap-On Fees-DuPage	-	-	8,566	8,566	-
348.01-00	Sewer Tap-On Fees-Cook	4,568	51,041	33,579	33,579	45,693
348.02-00	Sewer Tap-On Fees-DuPage	-	-	8,394	-	-
349.01-00	Water Meters-Cook Cty	4,396	6,589	4,188	4,800	7,303
349.02-00	Water Meters-DuPage Cty	1,324	1,791	1,008	1,008	26
Total Charges for Services		6,833,076	7,210,441	7,719,194	7,771,412	7,794,078
361.00-00	Interest on Investments	166,091	54,084	83,183	20,931	21,266
362.00-00	Net Change in Fair Value	5,275	(12,763)	-	-	7,589
368.00-00	Declared IPBC Dividend	74,104	21,768	-	-	-
Total Investment Income		245,470	63,089	83,183	20,931	28,855
380.04-00	Reimb Exp-Property Damage	7,272	3,173	3,188	5,700	8,578
380.09-00	Reimb Exp-Miscellaneous	6,362	8,077	10,041	10,041	4,715
389.03-00	Miscellaneous Income	30,980	26,154	23,000	23,000	21,378
389.09-00	Leachate Treatment Rev	312,894	332,967	332,713	332,713	338,036
Total Miscellaneous		357,508	370,371	368,942	371,454	372,707
392.01-00	Gain-Sale of Capital Assets	1,995	425	-	-	-
392.04-00	Capital Contributions	-	-	-	-	-
399.00-00	Reappropriation	-	-	1,934,255	1,934,255	-
Total Other		1,995	425	1,934,255	1,934,255	-
Total Revenues and Other Financing Sources		\$ 7,438,883	\$ 7,651,560	\$ 10,106,574	\$ 10,099,252	\$ 8,196,833

Expenditures and Other Financing Uses

1-11	Salaries-Regular	\$ 1,831,159	\$ 1,834,411	\$ 1,834,775	\$ 1,842,962	\$ 1,848,905
1-12	Salaries-Part Time	37,824	35,858	43,217	37,716	50,538
1-21	Overtime Compensation	91,969	82,918	78,956	89,748	80,626
1-27	Language Proficiency	6,546	930	1,000	1,000	1,000
1-28	On-Call Premium Pay	21,036	20,110	23,252	22,762	23,102
1-41	State Retirement	186,609	187,489	212,595	209,962	233,572
1-42	Social Security	146,774	146,864	151,709	152,923	154,400

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses (Continued)						
1-44	Employee Insurance	339,147	390,967	372,762	381,637	406,142
1-45	Special Pension	7,308	7,742	7,960	7,960	7,960
1-46	Unempl Compensation	3,232	4,847	5,032	5,032	5,032
1-50	OPEB	18,600	16,513	14,102	14,102	14,102
Total Personal Services		2,690,204	2,728,649	2,745,360	2,765,804	2,825,379
2-11	Office Supplies	3,120	2,541	3,393	3,266	3,400
2-13	Memberships/ Subscriptions	11,747	12,800	12,280	12,205	12,230
2-14	Books/Publications/Maps	747	461	720	685	720
2-21	Gasoline & Lube	42,685	34,957	43,775	38,736	46,000
2-26	Bulk Chemicals	10,418	10,228	10,969	10,484	12,720
2-27	Materials & Supplies	89,485	93,561	88,450	84,450	96,711
2-28	Cleaning Supplies	2,277	1,335	2,263	2,307	2,285
2-29	Part & Access-Non Auto	42	4,969	7,100	7,060	7,100
2-31	Uniforms	4,404	5,473	6,500	5,876	6,500
2-33	Safety & Protective Equip	11,662	4,561	9,758	9,755	9,313
2-34	Small Tools	2,406	1,975	2,450	1,800	2,450
2-36	Photo Supplies	-	-	110	32	100
2-37	Resale Merchandise	4,855	3,325	10,000	9,000	12,691
2-99	Miscellaneous Expense	-	-	-	-	-
Total Commodities		183,848	176,186	197,768	185,656	212,220
3-11	Telephone	41,360	41,022	50,530	44,578	50,530
3-12	Postage	28,209	35,453	35,490	36,941	37,140
3-13	Electricity	259,171	254,672	265,869	234,040	265,869
3-14	Natural Gas	12,010	9,825	13,724	12,374	13,724
3-21	Liability Insurance Program	248,242	192,608	327,145	327,145	327,145
3-32	M & R- Office Equipment	-	-	50	25	50
3-33	M & R- Comm Equipment	-	-	310	235	310
3-34	M & R- Buildings	21,197	21,281	17,750	16,433	27,350
3-35	M & R- Streets & Bridges	20,258	15,122	11,000	14,997	11,000
3-36	Maintenance Agreements	54,274	48,983	48,151	47,198	55,216
3-37	M & R- Other Equipment	5,145	3,027	6,260	5,886	14,260
3-41	M & R- Sewage Treat Plant	34,775	31,413	51,000	58,295	71,000
3-42	M & R- Sewer Lines	25,589	12,646	12,000	12,000	12,000
3-43	M & R- Wells	1,804	1,020	253,500	241,400	127,500
3-44	M & R- Water Mains	4,030	5,913	10,500	7,000	10,500
3-45	M & R- Water Tanks	2,770	11,270	342,500	217,670	10,500
3-46	M & R- Water Meters	371	228	2,000	1,000	2,000
3-51	Equipment Rentals	155,036	161,993	148,296	148,271	148,296
3-52	Vehicle Maint & Replace	158,279	164,032	367,889	367,889	238,000
3-54	iSeries Computer	-	-	-	-	-

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Summary by Account
 Fiscal Year Ending April 30, 2012

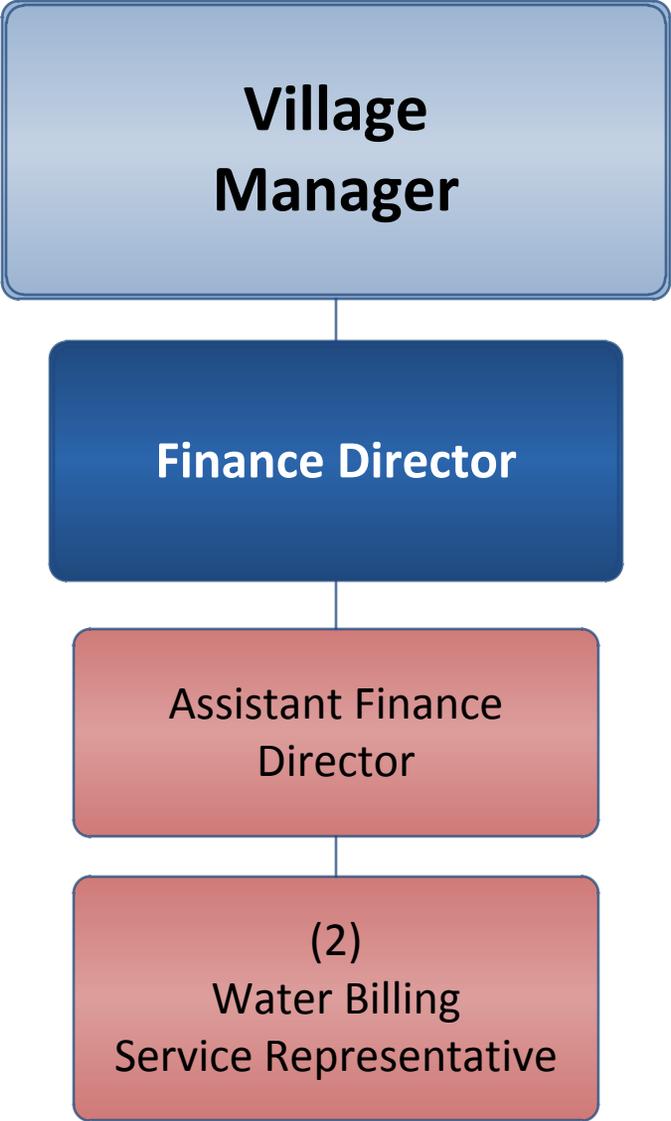
Fund 050 - Water and Sewer Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
3-61	Consulting Services	3,900	3,746	15,000	15,000	15,000
3-63	Auditing Services	9,461	9,706	10,150	10,150	10,150
3-64	Engineering Services	108,311	96,817	171,000	126,924	252,000
3-65	Medical Examinations	-	-	300	150	300
3-69	Testing Services	30,694	21,491	20,545	20,446	25,299
3-70	Binding & Printing	14,380	26,600	24,588	22,997	24,588
3-71	Schools, Conf, Meetings	5,453	4,746	7,150	4,810	7,150
3-72	Transportation	35	74	560	175	565
3-82	JAWA-Fixed Cost	635,864	592,341	600,000	511,920	552,873
3-89	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500
3-93	Depreciation	805,553	809,219	805,552	805,552	805,552
3-96	Collection Services	-	538	500	500	500
3-97	JAWA-Operating Costs	1,841,646	2,075,752	2,282,893	2,301,683	2,282,893
3-99	Miscellaneous Expense	29,360	18,918	20,200	20,200	20,200
Total Contractual Services		4,574,677	4,687,956	5,939,902	5,651,384	5,436,960
Total Operating Expenditures		7,448,729	7,592,791	8,883,030	8,602,844	8,474,559
11-18	Principal-IEPA Loan	-	-	296,901	194,134	305,140
11-21	Interest-IEPA Loan	81,852	74,024	67,125	46,649	58,889
Total Debt Service		81,852	74,024	364,026	240,783	364,029
12-31	Transfer to General Capital	47,319	11,274	74,518	28,950	-
Total Interfund Transfers		47,319	11,274	74,518	28,950	-
13-21	Buildings	-	-	-	-	-
13-22	Impr Other Than Buildings	-	-	-	-	65,900
13-43	Other Equipment	24,775	5,620	30,000	15,000	130,000
13-61	Sewage Treatment Plant	1,455	32,755	180,000	185,656	300,000
13-62	Sewer Lines	97,221	141,924	155,000	155,000	160,000
13-72	Water Mains	13,537	-	420,000	217,940	557,500
Total Capital Outlay		136,988	180,299	785,000	573,596	1,213,400
Total Other Expenditures		266,159	265,597	1,223,544	843,329	1,577,429
Total Expenditures and Other Financing Uses		\$ 7,714,888	\$ 7,858,388	\$ 10,106,574	\$ 9,446,173	\$ 10,051,988

VILLAGE OF HANOVER PARK, ILLINOIS
 Expenditure Budget Summary by Department
 Fiscal Year Ending April 30, 2012

050 - Water and Sewer Fund

Cost Center	Description	2008-2009 Actual	2009-2010 Actual	2009-2010 Budget	2010-2011 Projected	2011-2012 Request
5010	Administration	\$ 1,543,213	\$ 1,480,983	\$ 1,645,107	\$ 1,646,993	\$ 1,654,539
5020	Water Treatment	2,362,906	2,589,119	3,433,858	3,300,275	3,165,992
5030	Water Maintenance	450,215	442,670	918,054	718,453	1,033,526
5040	Water Meter Operations	172,094	164,619	190,524	187,042	202,853
5050	Sewage Treatment	1,119,406	1,134,117	1,389,997	1,321,639	1,547,118
5060	Sewer Maintenance	496,466	559,930	684,938	684,566	725,506
5070	Depreciation/Debt Service	1,570,588	1,486,858	1,844,096	1,587,205	1,722,454
Total Water and Sewer Fund		<u>\$ 7,714,888</u>	<u>\$ 7,858,296</u>	<u>\$ 10,106,574</u>	<u>\$ 9,446,173</u>	<u>\$ 10,051,988</u>



WATER AND SEWER FUND 5010 - ADMINISTRATION

GOALS

Coordinate the financial activity of the Water and Sewer Fund under the direction of the Village Manager.

DESCRIPTION OF FUNCTIONS

The Director of Finance is responsible for the financial administration of the Water and Sewer Fund. The duties of this department include billing residents for water and sewer service on a bimonthly basis, collection of amounts billed and maintenance of customer account records. This department also handles customer inquiries regarding water and sewer accounts.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Number of Water Bills:					
Original Bills	62,599	62,794	62,892	62,511	62,314
First Late Notice	14,480	15,164	16,095	16,950	16,296
Second Late Notice	5,876	6,848	6,134	6,951	7,069
Turn Offs	997	1,114	1,248	1,172	966
Final Bills	1,534	1,357	1,194	1,190	1,285
Work Orders Requested	7,098	6,822	6,781	6,479	6,363

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

VII. Support and enhance staff training and service capacity

1. Review our records retention procedures and policies with the State of Illinois. (First quarter)

Completed

ADDITIONAL ACCOMPLISHMENTS

1. Staff members attended the SUGA Conference in Oak Brook.
2. Staff members attended a seminar in Schaumburg for communications.

2011-2012 OBJECTIVES

III. Is fiscally responsible and transparent

1. Review auto pay program instituted in 2010 to ascertain productivity of the program and increase usage. (First Quarter)
2. Seek additional training opportunities for accounting staff. (First through Fourth Quarters)
3. Review and update water billing manuals to increase efficiency. (Second Quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

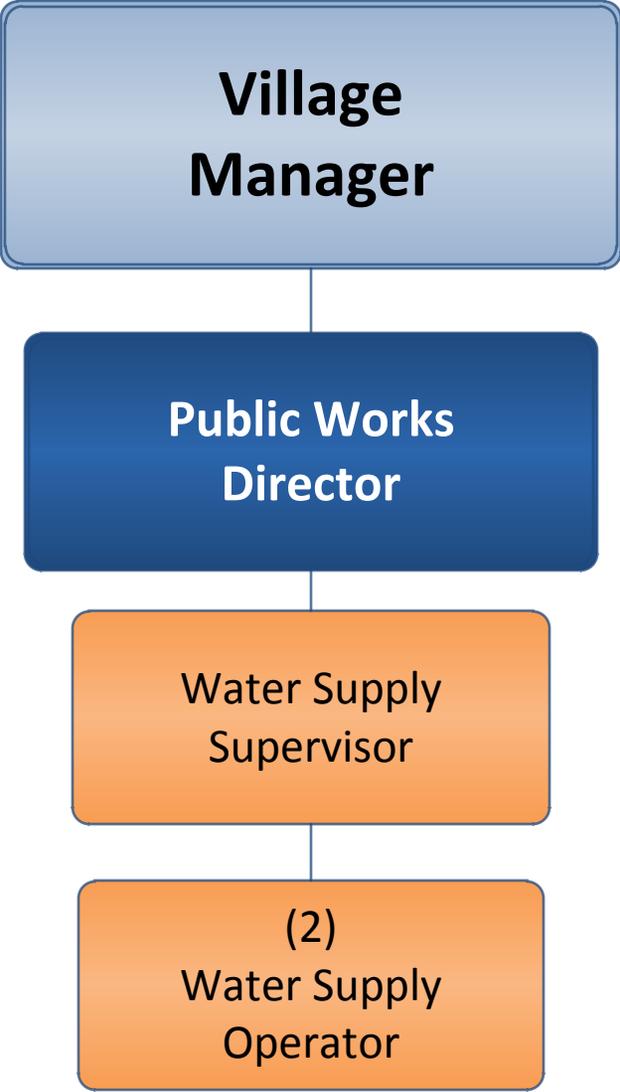
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5010 - Water & Sewer Administration

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 813,330	\$ 788,868	\$ 789,158	\$ 789,158	\$ 775,428
1-12	Salaries-Part Time	10,389	10,322	15,818	15,818	18,496
1-21	Salaries-Overtime	1,042	2,892	1,700	3,581	-
1-27	Language Proficiency	6,546	930	1,000	1,000	1,000
1-28	On-Call Premium Pay	-	38	150	150	-
1-41	State Retirement	78,473	76,890	87,351	87,351	93,483
1-42	Social Security	59,979	58,246	62,663	62,663	62,452
1-44	Employee Insurance	150,327	167,146	158,572	158,572	174,980
1-45	Special Pension	7,308	7,742	7,960	7,960	7,960
1-46	Unempl Compensation	3,232	4,847	5,032	5,032	5,032
1-50	OPEB	18,600	16,513	14,102	14,102	14,102
Total Personal Services		1,149,226	1,134,434	1,143,506	1,145,387	1,152,933
2-11	Office Supplies	2,265	1,588	2,025	2,025	2,025
2-13	Memberships/Subscriptions	4,744	4,744	4,530	4,530	4,530
2-14	Books/Publications/Maps	455	399	500	500	500
2-99	Miscellaneous Expense	-	-	-	-	-
Total Commodities		7,464	6,731	7,055	7,055	7,055
3-11	Telephone	12,894	15,953	20,396	20,396	20,396
3-12	Postage	27,562	33,255	34,620	34,620	34,620
3-14	Natural Gas	2,518	1,002	2,700	2,700	2,700
3-21	Liability Insurance Program	248,242	192,608	327,145	327,145	327,145
3-32	M & R- Office Equipment	-	-	-	-	-
3-36	Maintenance Agreements	32,793	33,296	33,331	33,331	33,331
3-37	M & R- Other Equipment	-	-	-	-	-
3-51	Equipment Rentals	6,865	7,919	8,046	8,046	8,046
3-54	iSeries Computer Pymt	-	-	-	-	-
3-61	Consulting Services	3,900	3,746	15,000	15,000	15,000
3-63	Auditing Services	9,461	9,706	10,150	10,150	10,150
3-70	Printing & Binding	11,218	22,501	21,388	21,388	21,388
3-71	Schools/Conf/Meetings	1,679	310	1,000	1,000	1,000
3-72	Transportation	31	66	70	75	75
3-96	Collection Services	-	538	500	500	500
3-99	Miscellaneous Expense	29,360	18,918	20,200	20,200	20,200
Total Contractual Services		386,523	339,818	494,546	494,551	494,551
Total Operating Expenditures		1,543,213	1,480,983	1,645,107	1,646,993	1,654,539
13-61	Office Equipment	-	-	-	-	-
Total Capital Outlay		-	-	-	-	-
Total Other Expenditures		-	-	-	-	-
Total Water & Sewer Administration		\$ 1,543,213	\$ 1,480,983	\$ 1,645,107	\$ 1,646,993	\$ 1,654,539



WATER AND SEWER FUND

5020 - WATER TREATMENT

GOALS

The goal of Water Treatment is to provide water of adequate quantity and quality that is free of health hazards and aesthetically acceptable for household, commercial and industrial use at a reasonable cost.

DESCRIPTION OF FUNCTIONS

To meet all applicable water quality and testing standards. To monitor all plant operations and perform routine and preventative maintenance on pumping equipment. To schedule major repairs for water treatment facilities.

To monitor "source of supply" for future requirements of the community.

To contact outside contractor or consulting engineer services for major repairs, upgrading and maintenance of the treatment system.

To research possible system improvements and advise management of alternatives for improved service.

To keep informed of changing standards and new processes in water treatment techniques and equipment.

To complete annual Consumer Confidence Report.

To oversee the Village's Backflow Preventer Certification program.

To stay in compliance with Environmental Protection Agency Safe Drinking Water Act rules and regulations.

To provide all drinking water reports to the Illinois Environmental Protection Agency.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

I. Maintain and enhance public safety

1. Implement recommended security measures at water facilities. (Fourth quarter)

Ongoing. Have completed ladder gate and overflow check valve at Longmeadow Pump Station. Will continue with additional measures in FY12.

2. Continue research on alternate methods of disinfecting the Villages water supply. (Fourth quarter)

Will continue in FY12.

V. Maintain and enhance village infrastructure

3. Rehab the ground storage reservoir at Longmeadow Pump Station. (Fourth quarter)

Completed third quarter.

2011 – 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Implement recommended security measures at water facilities. (Fourth quarter)
2. Complete lead/copper sampling as required every three years. (Fourth quarter)

II. Offers convenience through technology

3. Upgrade supervisory control monitoring and data acquisition water system. (Fourth quarter)

III. Is fiscally responsible and transparent

4. Continue research on alternate methods of disinfecting the Villages water supply. (Fourth quarter)
5. Rehab the ground storage reservoir at the Schick Road Pump Station. (Third quarter)
6. Complete installation of new high efficiency submersible well pump assembly for Well #3 at the Longmeadow Pump Station. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 219,197	\$ 224,742	\$ 222,442	\$ 223,925	\$ 227,420
1-21	Salaries-Overtime	7,307	4,867	10,000	18,000	13,370
1-28	On-Call Premium Pay	6,213	6,220	6,462	6,185	6,462
1-41	State Retirement	22,455	22,792	25,563	25,917	29,034
1-42	Social Security	17,674	17,852	17,981	18,681	18,620
1-44	Employee Insurance	27,418	34,750	33,210	33,959	35,924
Total Personal Services		300,264	311,223	315,658	326,667	330,830
2-11	Office Supplies	404	154	318	343	325
2-13	Memberships/Subscriptions	340	346	460	460	350
2-14	Books/Publications/Maps	199	62	150	150	150
2-21	Gasoline & Lube	3,400	2,874	3,540	3,276	3,700
2-26	Bulk Chemicals	2,306	2,408	2,984	2,984	2,925
2-27	Materials & Supplies	8,336	9,108	10,000	10,000	14,216
2-28	Cleaning Supplies	317	140	265	265	265
2-31	Uniforms	666	696	700	700	700
2-33	Safety & Protective Equip	4,594	1,339	5,470	5,601	5,025
2-34	Small Tools	151	143	150	150	150
2-36	Photo Supplies	-	-	50	25	50
Total Commodities		20,713	17,270	24,087	23,954	27,856
3-11	Telephone	13,385	12,397	14,736	14,900	14,736
3-12	Postage	410	1,856	490	2,008	2,140
3-13	Electricity	74,464	76,874	75,469	70,870	75,469
3-14	Natural Gas	6,761	6,114	7,509	6,868	7,509
3-32	M & R- Office Equipment	-	-	50	25	50
3-33	M & R- Comm Equipment	-	-	50	25	50
3-34	M & R- Buildings	1,582	5,573	3,150	2,500	6,750
3-36	Maintenance Agreements	13,004	15,687	12,920	12,920	13,130
3-37	M & R- Other Equipment	5,100	2,688	5,210	5,000	13,210
3-43	M & R- Wells	1,804	1,020	253,500	241,400	127,500
3-45	M & R- Water Tanks	2,770	11,270	342,500	217,670	10,500
3-51	Equipment Rentals	-	-	50	25	50
3-52	Vehicle Maint & Replace	8,475	7,893	14,941	14,941	9,520
3-64	Engineering Services	24,682	20,728	35,000	32,000	20,000
3-65	Medical Examinations	-	-	300	150	300
3-69	Testing Services	17,404	10,398	10,545	9,000	12,799

VILLAGE OF HANOVER PARK, ILLINOIS

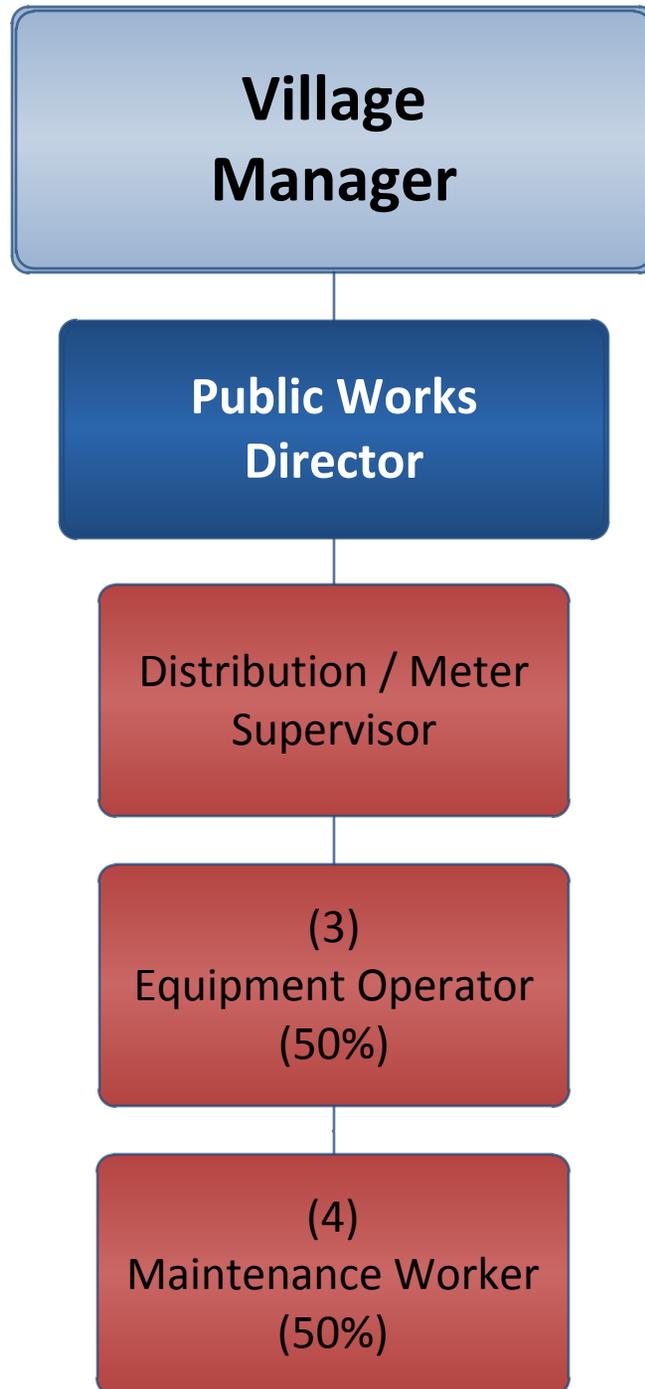
Budget Detail by Department

Fiscal Year Ending April 30, 2011

Fund 050 - Water and Sewer Fund

Department 5020 - Water Treatment

Account	Description	2007-2008 Actual	2008-2009 Actual	2009-2010 Budget	2009-2010 Projected	2010-2011 Request
Expenditures (Continued)						
	3-70 Binding & Printing	3,162	4,099	3,200	1,609	3,200
	3-71 Schools/Conf/Meetings	2,505	2,657	1,450	1,000	1,450
	3-72 Transportation	-	-	150	60	150
	3-97 JAWA-Operating Costs	1,841,646	2,075,752	2,282,893	2,301,683	2,282,893
	Total Contractual Services	<u>2,017,154</u>	<u>2,255,006</u>	<u>3,064,113</u>	<u>2,934,654</u>	<u>2,601,406</u>
	Total Operating Expenditures	<u>2,338,131</u>	<u>2,583,499</u>	<u>3,403,858</u>	<u>3,285,275</u>	<u>2,960,092</u>
	13-22 Improvemts other than Bldgs	-	-	-	-	65,900
	13-43 Other Equipment	24,775	5,620	30,000	15,000	140,000
	Total Capital Outlay	<u>24,775</u>	<u>5,620</u>	<u>30,000</u>	<u>15,000</u>	<u>205,900</u>
	Total Other Expenditures	<u>24,775</u>	<u>5,620</u>	<u>30,000</u>	<u>15,000</u>	<u>205,900</u>
	Total Water Treatment	<u>\$ 2,362,906</u>	<u>\$ 2,589,119</u>	<u>\$ 3,433,858</u>	<u>\$ 3,300,275</u>	<u>\$ 3,165,992</u>



WATER AND SEWER FUND 5030 - WATER MAINTENANCE

GOALS

To provide an adequate measure of potable water for consumption by our residents as well as continuing supply for the Fire Department's use in the protection of life and property.

DESCRIPTION OF FUNCTIONS

Provide maintenance on the Village's water distribution system, including the following operations:

- Repair water main breaks and repair fire hydrants.
- Emergency repair of b-boxes for breakage, leaking, etc.
- Emergency repair of water distribution valves.
- Evaluate the water system for installation of new distribution valves to reduce the number of homes that must be shut off during main breaks.
- Annual fire hydrant flushing of 1,469 hydrants.
- Yard restoration after a dig-up, water main break, sewer repair, b-box, valves, etc.
- Locate and exercise water distribution valves.
- JULIE location of Village underground utilities.
- Assist other Public Works Departments as needed - snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Miles of Water Mains	111.75	111.83	111.78	112.05	112.35
Number of Fire Hydrants	1,452	1,459	1,464	1,469	1,474
Number of System Valves	1,517	1,521	1,519	1,524	1,529
B-Box (clean, locate, repair)	243	263	1,117	427	186
Gate/Auxiliary Valves (clean, locate, repair)	26	42	42	12	20
Water Main Breaks	37	39	49	37	38
Water Main Breaks - Possible	42	22	33	27	45
JULIE Locates	3,052	3,432	3,438	4,343	2,559
B-Box - Installation	1	2	0	5	7
Hydrants Flushed	1,443	1,455	1,463	1,462	1,474
Hydrants Painted	18	88	21	0	0
Hydrants Repaired	211	183	135	217	53
Yard Preparation - hours	754	1,145	562	635	1,248
Yard Repairs - Square Yards	4,466	7,306	7,518	11,000	10,499

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Water main replacement. (Second quarter)

Cook County: 650 feet – Bristol Lane (Valve #632 to Valve #554)
450 feet – Cumberland Drive (Valve #554 to Parkview Drive)
800 feet – Parkview Drive (Cumberland Drive to Valve #566)
417 feet – Anne Fox School (Valve #566 to 8" Water Main along Natural Gas Pipeline Easement)
150 feet – Astor Avenue (Water Main Crossings for Astor Avenue Reconstruction)

Completed second quarter.

ADDITIONAL ACCOMPLISHMENTS

1. Completed yard restoration for Engineering Department, snow plow damage for Street Department, and after tree removal for Forestry Department.
2. Assisted Forestry Division with brush pickup cycles.
3. Assisted Street Division with snow and ice removal operations.
4. Completed inspection and maintenance of all air pressure relief valves.
5. Continued to repair b-boxes in Cook and DuPage Counties that were found to have an offset or broken column, broken curb stop, etcetera, that require excavation.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Water main replacement. (Second quarter)

Cook County: 320 feet – Bristol Lane (Valve #608 to Valve #610)
450 feet – Old Mill Lane (Stratford Lane to Churchill Drive)
600 feet – Glenwood Lane (Valve #1164 to Valve #1204)
600 feet – Westchester Drive (Valve #1184 to Valve #1192)
400 feet – Public Works Complex (Complete Loop Connection in front of Public Works)

2. Sandblast and paint fire hydrants in Cook County. (Second quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

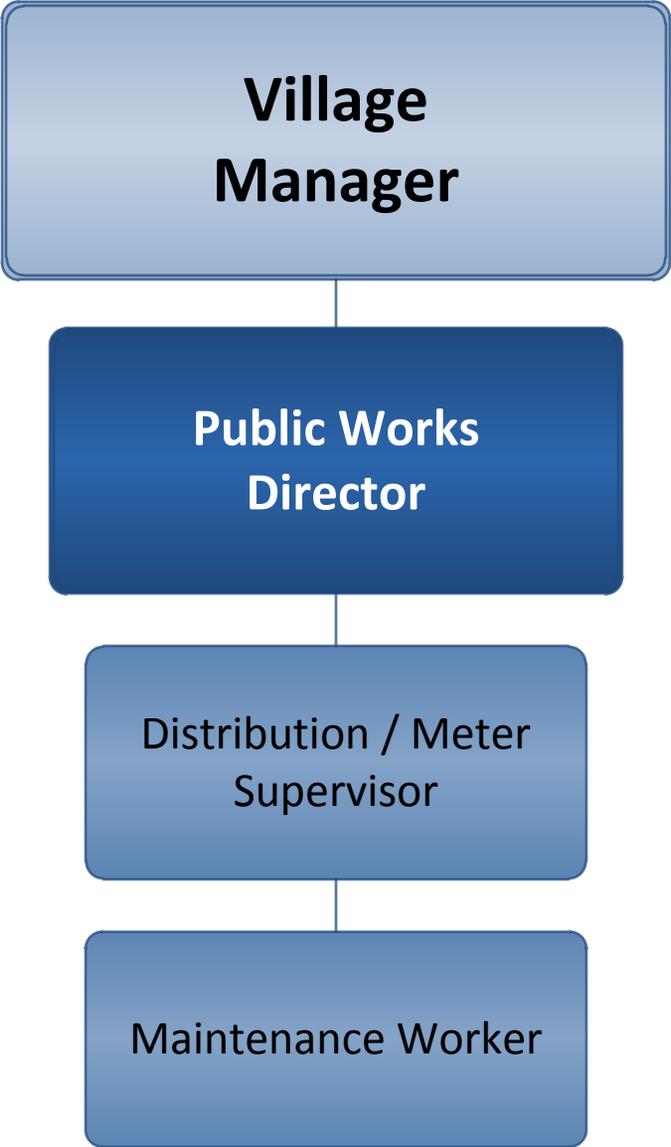
Budget Detail by Department
Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5030 - Water Maintenance

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 194,019	\$ 193,218	\$ 197,440	\$ 200,220	\$ 203,547
1-12	Salaries-Part Time	4,632	6,650	7,815	5,000	8,292
1-21	Salaries-Overtime	42,268	39,693	30,000	30,000	30,000
1-28	On-Call Premium Pay	1,029	1,177	1,200	1,200	1,200
1-41	State Retirement	22,488	22,949	25,427	24,402	28,316
1-42	Social Security	18,073	18,442	18,034	17,782	18,841
1-44	Employee Insurance	29,217	39,270	38,520	41,212	41,350
Total Personal Services		311,726	321,399	318,436	319,816	331,546
2-11	Office Supplies	-	12	-	-	-
2-13	Memberships/Subscriptions	75	549	60	65	120
2-21	Gasoline & Lube	11,966	8,720	11,660	12,290	12,850
2-27	Materials & Supplies	35,354	44,745	37,350	37,350	37,350
2-31	Uniforms	600	850	900	900	900
2-33	Safety & Protective Equip	2,887	764	950	950	950
2-34	Small Tools	2,002	1,594	1,800	1,200	1,800
2-36	Photo Supplies	-	-	20	-	20
Total Commodities		52,884	57,234	52,740	52,755	53,990
3-33	M & R- Comm Equipment	-	-	150	150	150
3-35	M & R- Streets & Bridges	17,400	7,509	8,000	11,997	8,000
3-37	M & R- Other Equipment	45	-	400	246	400
3-44	M & R- Water Mains	4,030	5,913	10,500	7,000	10,500
3-51	Equipment Rentals	-	-	200	200	200
3-52	Vehicle Maint & Replace	45,539	47,667	103,028	103,028	66,640
3-69	Testing Services	4,619	2,773	3,500	4,771	3,500
3-71	Schools/Conf/Meetings	435	175	1,100	550	1,100
Total Contractual Services		72,068	64,037	126,878	127,942	90,490
Total Operating Expenditures		436,678	442,670	498,054	500,513	476,026
13-72	Water Mains	13,537	-	420,000	217,940	557,500
Total Capital Outlay		13,537	-	420,000	217,940	557,500
Total Other Expenditures		13,537	-	420,000	217,940	557,500
Total Water Maintenance		\$ 450,215	\$ 442,670	\$ 918,054	\$ 718,453	\$ 1,033,526

5040 – Water Meter Operations



WATER AND SEWER FUND 5040 - WATER METER OPERATIONS

GOALS

Operate the Water Meter Operations Division effectively; attain complete meter registration accuracy on all accounts; improve the relationship between the consumer and the Village and to improve upon the interrelationship with the Finance Department.

DESCRIPTION OF FUNCTIONS

Billing Department:

- A. Final read - move outs, hang deposit tag
- B. Turn water on/off
- C. Meter checks - high water bill
- D. Meter leaking
- E. No water - frozen service/low pressure
- F. Hang red tags for delinquent promissory note or NSF check

Monthly meter reading.

Water turn off for nonpayment of bill.

Water off/on at resident's request for repair of plumbing, etc.

Final inspections - seal new meters, install R900 system, inspect meter and b-box for new construction as needed.

Meter reading system repairs - repairs to meters that do not read during billing cycle, cable chewed by dogs, new siding, meter stopped working, etc.

Test water meters for high bills.

Replace frozen/broken water meters.

To assist in repair of water main breaks, sanitary sewer backups and other work related to the Water and Sewer Department.

Disassemble, clean, assemble and test reconditioned meters.

Assist other Public Works Divisions as needed - snow plowing, brush pickup, etc.

<u>PERFORMANCE ACTIVITIES AND MEASURES</u>					
Description of Measurement	2006	2007	2008	2009	2010
Water Meters Read	66,547	97,025	68,140	66,798	66,861
Water Meters Replaced (5/8 x 3/4)	31	17	29	32	62
Water Meter Service Requests	6,566	6,050	5,870	6,266	6,139
Water Turn On/Off	2,587	2,817	3,066	2,767	2,419
Install R900 Radios	6	58	81	85	144
Meter Repair/Cable/Register/Reseal Meter	226	220	293	305	445
Meter Checks - High Water Bill	162	146	175	150	135

Description of Measurement	2006	2007	2008	2009	2010
Meter Leaking	38	15	33	20	34
Meters Tested	53	149	138	117	45
Meters Tested/High Billing	7	6	1	3	7
No Water - Frozen Service/Low Pressure	16	49	19	23	7
Replace Meters - Frozen/Broken Bottom	6	29	24	62	32
Replace Meters - Test/High Bill	5	5	1	2	3
Seal New Meters/Install RF900-New Construction	87	73	12	11	13
Service Status	731	588	1,149	937	1,008
Tags – Red	176	207	71	6	217
Tags - Service/Deposit	2,270	1,791	1,923	1875	1,732
Tags - Theft of Service	65	85	78	64	71

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Improve the efficiency of the customer service request process. (Second quarter)

Ongoing

VI. Preserve financial stability and reduce reliance upon property tax

2. Installation of meters and radios in new construction. (Fourth quarter)

Ongoing

3. Continue improving the efficiency and accuracy of the entire water meter testing process including rebuilding, high bill, etc. (Fourth quarter)

Ongoing

2011-2012 OBJECTIVES

II. Offers convenience through technologies

1. Improve the efficiency of the customer service request process. (Fourth quarter)

III. Is fiscally responsible and transparent

2. Installation of meters and radios in new construction. (Fourth quarter)

3. Continue improving the efficiency and accuracy of the entire water meter testing process including rebuilding, high bill, etc. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5040 - Water Meter Operations

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 86,038	\$ 93,465	\$ 91,996	\$ 92,619	\$ 94,125
1-21	Salaries-Overtime	6,931	6,912	9,000	7,428	9,000
1-28	On-Call Premium Pay	8,104	6,139	7,000	7,000	7,000
1-41	State Retirement	10,344	10,172	11,760	11,355	13,102
1-42	Social Security	7,879	7,988	8,030	8,065	8,425
1-44	Employee Insurance	8,170	9,680	9,206	9,313	9,940
Total Personal Services		127,466	134,356	136,992	135,780	141,592
2-11	Office Supplies	217	101	650	398	650
2-13	Memberships/Subscriptions	-	349	370	350	370
2-21	Gasoline & Lube	7,692	6,019	7,200	7,440	7,650
2-27	Materials & Supplies	12,711	10,758	12,600	12,600	16,725
2-31	Uniforms	158	142	600	500	600
2-33	Safety & Protective Equip	272	363	450	450	450
2-34	Small Tools	4	61	150	100	150
2-36	Photo Supplies	-	-	20	2	20
2-37	Resale Merchandise	4,855	3,325	10,000	9,000	12,691
Total Commodities		25,909	21,118	32,040	30,840	39,306
3-11	Telephone	265	516	600	600	600
3-12	Postage	23	28	200	130	200
3-36	Maintenance Agreements	7,817	-	-	-	6,855
3-37	M & R- Other Equipment	-	-	100	100	100
3-46	M & R- Water Meters	371	228	2,000	1,000	2,000
3-52	Vehicle Maint & Replace	10,243	8,343	18,292	18,292	11,900
3-71	Schools/Conf/Meetings	-	30	300	300	300
Total Contractual Services		18,719	9,145	21,492	20,422	21,955
Total Water Meter Operations		\$ 172,094	\$ 164,619	\$ 190,524	\$ 187,042	\$ 202,853



WATER AND SEWER FUND

5050 - SEWAGE TREATMENT

GOALS

The primary goal is to protect the receiving stream water quality by continuous and efficient plant performance and produce a quality effluent that meets the parameters set forth by the Federal and State Environmental Protection Agencies. Also, to continue the practice of high safety work methods.

To keep operational problems to a minimum, to operate at maximum efficiency, and to maintain a safe, neat, and clean plant appearance.

In the field of public relations, to explain the purpose and operations of the treatment plant to visitors, civic organizations, and school classes.

DESCRIPTION OF FUNCTIONS

The Sewage Treatment Plant treats all wastewater from the Hanover Park community for properties lying in DuPage County. We have to maintain and keep lift stations running; filters, blowers, pumps and motors in good operating condition. We inspect, observe, and record conditions and make calculations to determine the plant is working effectively.

To provide the necessary maintenance needs to assure continuous effective operations of the plant through a preventative maintenance program. To perform all necessary laboratory testing, analyze results, and make all necessary adjustments to keep the treatment plant in compliance.

To operate an efficient and cost-effective biosolids management program and comply with all Federal and State biosolids regulations.

2010 - 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Digester steel wall recoating. (First quarter)

Completed (Third quarter)

VIII. Support environmental issues

2. Continue Zinc Industrial Program permitting process. (Fourth quarter)

Ongoing (Fourth quarter)

ADDITIONAL ACCOMPLISHMENTS

1. Replaced two 6-inch plug valves in STP 1 aerobic digester.
2. Rebuilt raw sewage pump #1 with new seal and impellor.
3. Rebuilt return activated sludge pump #2 seal and impellor.
4. Rebuilt pump #2 seal and impellor at Plum Tree Lift Station.
5. Installed additional plantings at the entrance to STP 1.
6. Reviewed STP 1 blower energy reduction options.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Continue Zinc program, permitting process, and research of other options. (Fourth quarter)

III. Is fiscally responsible and transparent

2. STP 1 main pump station rehabilitation. Pumps, guide rails, check valves, and level controls. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 329,347	\$ 339,013	\$ 336,299	\$ 336,827	\$ 344,838
1-12	Salaries-Part Time	4,274	-	-	-	4,550
1-21	Salaries-Overtime	27,039	23,835	23,256	25,544	23,256
1-28	On-Call Premium Pay	6,016	6,134	6,240	6,227	6,240
1-41	State Retirement	33,844	35,264	39,681	38,784	44,059
1-42	Social Security	26,782	27,683	27,555	27,783	28,222
1-44	Employee Insurance	93,758	100,873	94,874	97,438	102,722
Total Personal Services		521,060	532,802	527,905	532,603	553,887
2-11	Office Supplies	234	686	400	500	400
2-13	Memberships/Subscriptions	6,588	6,812	6,860	6,800	6,860
2-14	Books/Publications/Maps	93	-	70	35	70
2-21	Gasoline & Lube	8,084	6,229	8,875	6,280	9,200
2-26	Bulk Chemicals	8,112	7,820	7,985	7,500	9,795
2-27	Materials & Supplies	23,127	16,465	17,000	13,000	16,920
2-28	Cleaning Supplies	1,960	1,195	1,998	2,042	2,020
2-29	Part & Access-Non Auto	42	-	100	60	100
2-31	Uniforms	2,456	2,826	3,300	2,776	3,300
2-33	Safety & Protective Equip	1,730	684	1,083	954	1,083
2-34	Small Tools	249	177	250	250	250
Total Commodities		52,675	42,894	47,921	40,197	49,998
3-11	Telephone	14,816	12,156	14,798	8,682	14,798
3-12	Postage	214	314	180	183	180
3-13	Electricity	184,707	177,798	190,400	163,170	190,400
3-14	Natural Gas	2,731	2,709	3,515	2,806	3,515
3-33	M & R- Comm Equipment	-	-	50	-	50
3-34	M & R- Buildings	19,615	15,708	14,600	13,933	20,600
3-36	Maintenance Agreements	660	-	1,900	947	1,900
3-37	M & R- Other Equipment	-	-	150	50	150
3-41	M & R- Sewage Treat Plant	34,775	31,413	51,000	58,295	71,000
3-42	M & R- Sewer Lines	9,162	8,836	9,000	9,000	9,000
3-51	Equipment Rentals	148,171	154,074	140,000	140,000	140,000
3-52	Vehicle Maint & Replace	18,731	19,415	46,378	46,378	30,940
3-64	Engineering Services	83,629	76,089	136,000	94,924	132,000
3-69	Testing Services	8,671	8,320	6,500	6,675	9,000

VILLAGE OF HANOVER PARK, ILLINOIS

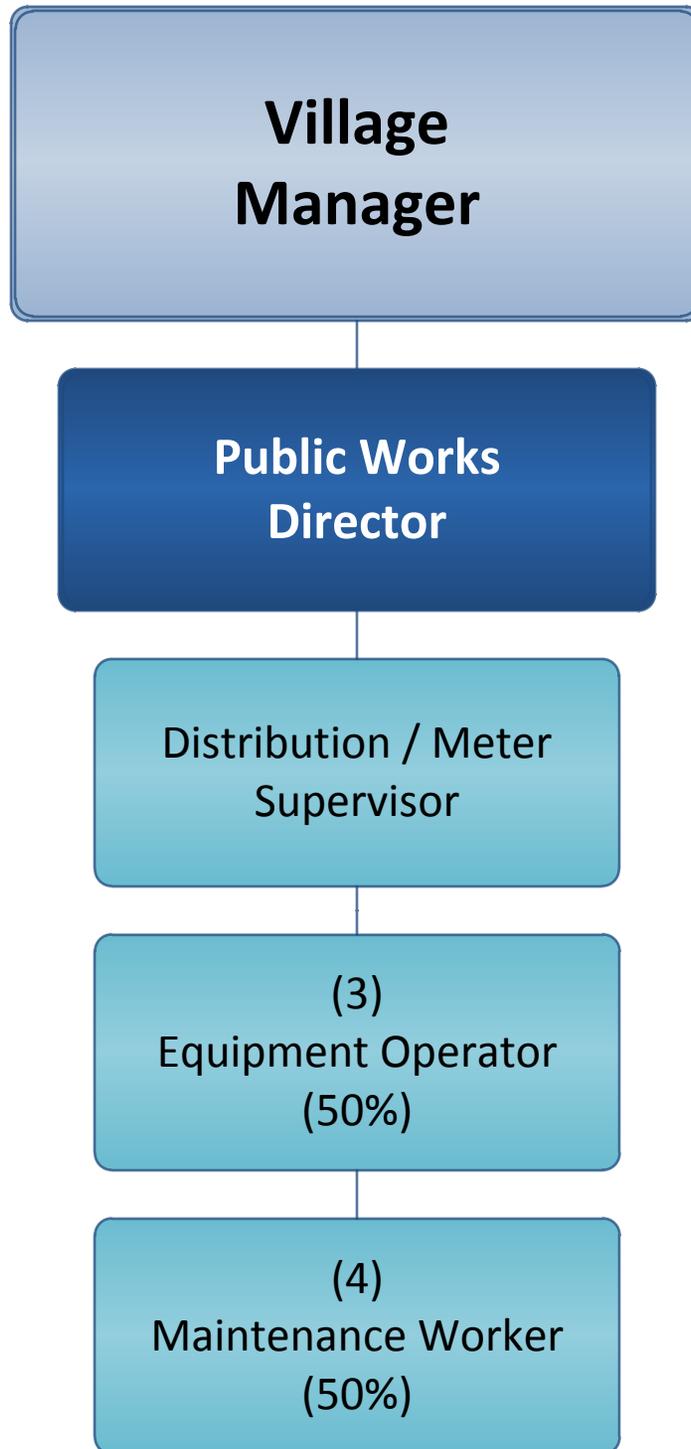
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5050 - Sewage Treatment

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures (Continued)						
	3-71 Schools/Conf/Meetings	834	1,334	1,900	640	1,900
	3-72 Transportation	-	-	300	-	300
	3-89 IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500
	Total Contractual Services	<u>544,216</u>	<u>525,666</u>	<u>634,171</u>	<u>563,183</u>	<u>643,233</u>
	Total Operating Expenditures	<u>1,117,951</u>	<u>1,101,362</u>	<u>1,209,997</u>	<u>1,135,983</u>	<u>1,247,118</u>
	13-21 Buildings	-	-	-	-	-
	13-61 Sewage Treatment Plant	1,455	32,755	180,000	185,656	300,000
	Total Capital Outlay	<u>1,455</u>	<u>32,755</u>	<u>180,000</u>	<u>185,656</u>	<u>300,000</u>
	Total Other Expenditures	<u>1,455</u>	<u>32,755</u>	<u>180,000</u>	<u>185,656</u>	<u>300,000</u>
	Total Sewage Treatment	<u>\$ 1,119,406</u>	<u>\$ 1,134,117</u>	<u>\$ 1,389,997</u>	<u>\$ 1,321,639</u>	<u>\$ 1,547,118</u>



WATER AND SEWER FUND 5060 - SEWER MAINTENANCE

GOALS

To ensure a healthy environment for the residents of Hanover Park by maintaining the Village's sanitary sewer system in a clean, free-flowing condition for conveyance to the treatment facility.

DESCRIPTION OF FUNCTIONS

Provide maintenance of the Village's sanitary sewer collection system, including the following operations:

- Respond to residents' complaints about sewer backups.
- Annual preventative maintenance of sanitary sewers (jetting/root cutting) in Cook County, consisting of 222,117 feet or 42.05 miles. Additionally, bi-annual preventative maintenance of sanitary sewers in DuPage County consisting of 273,873 feet or 51.89 miles including inspection of manhole conditions.
- Emergency dig up due to complete blockage of roots or collapsed section of sewer main.
- Repair or reconstruct sanitary sewer manhole due to deteriorating condition, as needed.
- Visual inspection of sewer lines using portable television camera and monitor, as needed, when problems occur during preventative maintenance; and to assist residents to determine responsibility of sewer problem.
- Assist other Public Works Divisions as needed – snow plowing, brush pickup, etc.

PERFORMANCE ACTIVITIES AND MEASURES					
Description of Measurement	2006	2007	2008	2009	2010
Miles of Sanitary Sewers	93.86	93.96	93.96	93.76	93.76
Number of Manholes	2,347	2,351	2,351	2,342	2,343
Sanitary Sewer Backups	11	10	19	13	11
Sanitary Sewer Backup – Possible	79	39	51	52	55
Sanitary Sewer Inspections	1,403	1,164	1,692	1,155	1,423
Sanitary Sewer PM Root Cut/Jet (in. ft.)	427,506	222,034	329,939	239,876	265,247
Sanitary Sewer Televising (ft.)	25,547	39,422	3,851	41,425	38,865
Sanitary Sewer Repair – Each	7	4	1	3	1

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

V. Maintain and enhance village infrastructure

1. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)
To be completed in fourth quarter.
2. Reline sanitary sewers in Cook County. Locations to be determined. (Third quarter)
To be completed in fourth quarter.

ADDITIONAL ACCOMPLISHMENTS

Sanitary Sewer Improvement Program

<u>Televising of Sanitary Sewer Lines Completed by Calendar Year (feet)</u>		<u>Relining of Sanitary Sewer Lines Completed by Calendar Year (feet)</u>	
1988	14,774	1988	0
1989	18,576	1989	0
1990	17,864	1990	0
1991	14,491	1991	6,943
1992	19,679	1992	10,636
1993	51,207	1993	12,053
1994	18,355	1994	3,684
1995	22,227	1995	5,054
1996	0	1996	2,875
1997	49,007	1997	0
1998	0	1998	0
1999	37,051	1999	0
2000	66,218	2000	1,580
2001	42,065	2001	2,816
2002	30,917	2002	0
2003	1,320	2003	222
2004	505	2004	182
2005	20,551	2005	0
2006	25,547	2006	0
2007	39,422	2007	1,400
2008	3,851	2008	2,764
2009	41,425	2009	0
2010	38,865	2010	2,338
Total:	573,917 feet or 108.696 Miles	Total:	52,547 feet or 9.95 Miles

*No televising due to loss of vehicle.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business

1. Sanitary sewer main replacement in Cook County across Barrington Road. (Second quarter)

III. Is fiscally responsible and transparent

2. Continue televising Cook County sanitary sewers to evaluate the rehab priorities. (Fourth quarter)
3. Determine locations and severity of infiltration entering into the sanitary system. (Fourth quarter)

VILLAGE OF HANOVER PARK, ILLINOIS

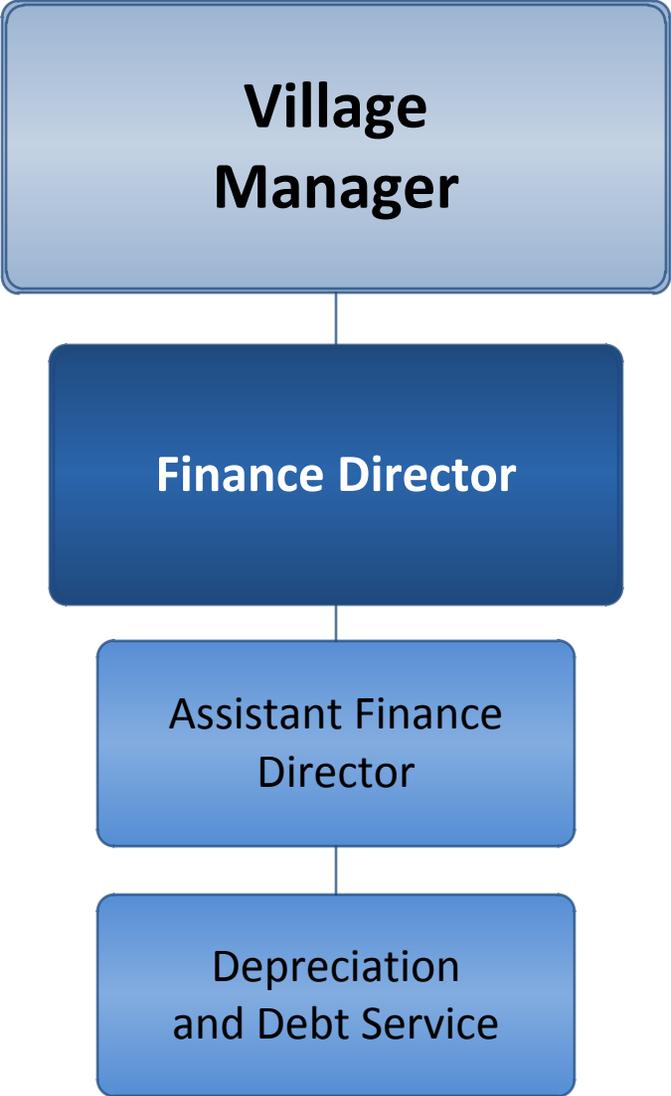
Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5060 - Sewer Maintenance

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
1-11	Salaries-Regular	\$ 189,228	\$ 195,105	\$ 197,440	\$ 200,213	\$ 203,547
1-12	Salaries-Part Time	18,529	18,886	19,584	16,898	19,200
1-21	Salaries-Overtime	7,382	4,719	5,000	5,195	5,000
1-28	On-Call Premium Pay	(326)	402	2,200	2,000	2,200
1-41	State Retirement	19,005	19,422	22,813	22,153	25,578
1-42	Social Security	16,387	16,653	17,446	17,949	17,840
1-44	Employee Insurance	30,257	39,248	38,380	41,143	41,226
Total Personal Services		280,462	294,435	302,863	305,551	314,591
2-21	Gasoline & Lube	11,543	11,115	12,500	9,450	12,600
2-27	Materials & Supplies	9,957	12,485	11,500	11,500	11,500
2-29	Part & Access-Non Auto	-	4,969	7,000	7,000	7,000
2-31	Uniforms	524	867	1,000	1,000	1,000
2-33	Safety & Protective Equip	2,179	1,411	1,805	1,800	1,805
2-34	Small Tools	-	-	100	100	100
2-36	Photo Supplies	-	-	20	5	10
Total Commodities		24,203	30,847	33,925	30,855	34,015
3-33	M & R- Comm Equipment	-	-	60	60	60
3-35	M & R- Streets & Bridges	2,858	7,613	3,000	3,000	3,000
3-37	M & R- Other Equipment	-	339	400	490	400
3-42	M & R- Sewer Lines	16,427	3,810	3,000	3,000	3,000
3-52	Vehicle Maint & Replace	75,291	80,714	185,250	185,250	119,000
3-64	Engineering Services	-	-	-	-	100,000
3-71	Schools/Conf/Meetings	-	240	1,400	1,320	1,400
3-72	Transportation	4	8	40	40	40
Total Contractual Services		94,580	92,724	193,150	193,160	226,900
Total Operating Expenditures		399,245	418,006	529,938	529,566	575,506
13-62	Sewer Lines	97,221	141,924	155,000	155,000	150,000
Total Capital Outlay		97,221	141,924	155,000	155,000	150,000
Total Other Expenditures		97,221	141,924	155,000	155,000	150,000
Total Sewer Maintenance		\$ 496,466	\$ 559,930	\$ 684,938	\$ 684,566	\$ 725,506



VILLAGE OF HANOVER PARK, ILLINOIS

Budget Detail by Department

Fiscal Year Ending April 30, 2012

Fund 050 - Water and Sewer Fund

Department 5070 - Depreciation & Debt Service

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures						
3-82	JAWA-Fixed Cost	\$ 635,864	\$ 592,341	\$ 600,000	\$ 511,920	\$ 552,873
3-93	Depreciation	805,553	809,219	805,552	805,552	805,552
Total Contractual Services		<u>1,441,417</u>	<u>1,401,560</u>	<u>1,405,552</u>	<u>1,317,472</u>	<u>1,358,425</u>
Total Operating Expenditures		<u>1,441,417</u>	<u>1,401,560</u>	<u>1,405,552</u>	<u>1,317,472</u>	<u>1,358,425</u>
11-18	Principal-IEPA Loan	-	-	296,901	194,134	305,140
11-21	Interest-IEPA Loan	81,852	74,024	67,125	46,649	58,889
Total Debt Service		<u>81,852</u>	<u>74,024</u>	<u>364,026</u>	<u>240,783</u>	<u>364,029</u>
12-31	Transfer to General Capital	47,319	11,274	74,518	28,950	-
Total Interfund Transfers		<u>47,319</u>	<u>11,274</u>	<u>74,518</u>	<u>28,950</u>	<u>-</u>
Total Other Expenditures		<u>129,171</u>	<u>85,298</u>	<u>438,544</u>	<u>269,733</u>	<u>364,029</u>
Total Depreciation & Debt Service		<u>\$ 1,570,588</u>	<u>\$ 1,486,858</u>	<u>\$ 1,844,096</u>	<u>\$ 1,587,205</u>	<u>\$ 1,722,454</u>

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
1997 Illinois Environmental Protection Agency Note
April 30, 2011

Date of Issue	April 9, 1997
Date of Maturity	April 9, 2017
Authorized Issue	\$3,750,000
Interest Rates	2.815%
Interest Dates	April 9 and October 9
Principal Maturity Date	April 9 and October 9
Payable at	Illinois Environmental Protection Agency

CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
10/9/2011	104,215	19,030	123,245
4/9/2012	105,682	17,564	123,246
10/9/2012	107,169	16,076	123,245
4/9/2013	108,677	14,568	123,245
10/9/2013	110,207	13,038	123,245
4/9/2014	111,758	11,487	123,245
10/9/2014	113,331	9,914	123,245
4/9/2015	114,926	8,319	123,245
10/9/2015	116,544	6,701	123,245
4/9/2016	118,184	5,061	123,245
10/9/2016	119,848	3,397	123,245
4/9/2017	121,535	1,710	123,245
	\$ 1,352,076	\$ 126,866	\$ 1,478,942

VILLAGE OF HANOVER PARK, ILLINOIS
Long Term Debt Requirements
2000 Illinois Environmental Protection Agency Note
April 30, 2011

Date of Issue	April 12,2000
Date of Maturity	July 1,2019
Authorized Issue	\$1,784,916
Interest Rates	2.625%
Interest Dates	January 1 and July 1
Principal Maturity Date	January 1 and July 1
Payable at	Illinois Environmental Protection Agency

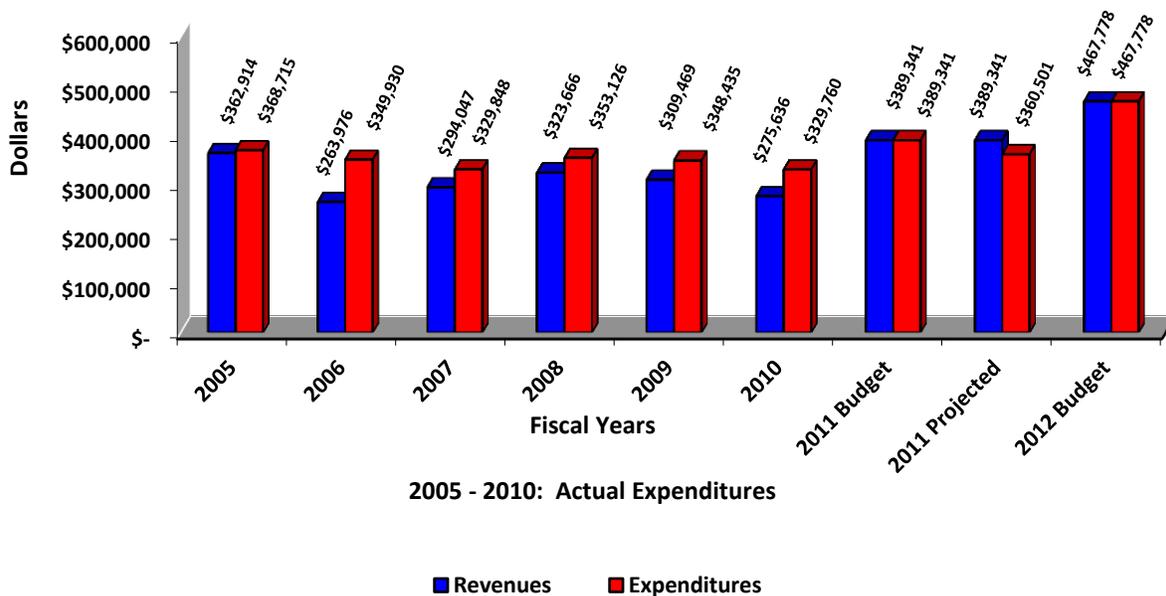
CURRENT AND FUTURE PRINCIPAL AND INTEREST REQUIREMENTS

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
7/1/2011	47,311	11,458	58,769
1/1/2012	47,932	10,837	58,769
7/1/2012	48,561	10,207	58,769
1/1/2013	49,199	9,570	58,769
7/1/2013	49,845	8,924	58,769
1/1/2014	50,499	8,270	58,769
7/1/2014	51,162	7,607	58,769
1/1/2015	51,833	6,936	58,769
7/1/2015	52,513	6,256	58,769
1/1/2016	53,203	5,566	58,769
7/1/2016	53,901	4,868	58,769
1/1/2017	54,608	4,161	58,769
7/1/2017	55,325	3,444	58,769
1/1/2018	56,051	2,718	58,769
7/1/2018	56,787	1,982	58,769
1/1/2019	57,532	1,237	58,769
7/1/2019	36,694	482	37,176
	\$ 872,956	\$ 104,523	\$ 977,480
	872,956	104,523	977,480

MUNICIPAL COMMUTER PARKING LOT FUND

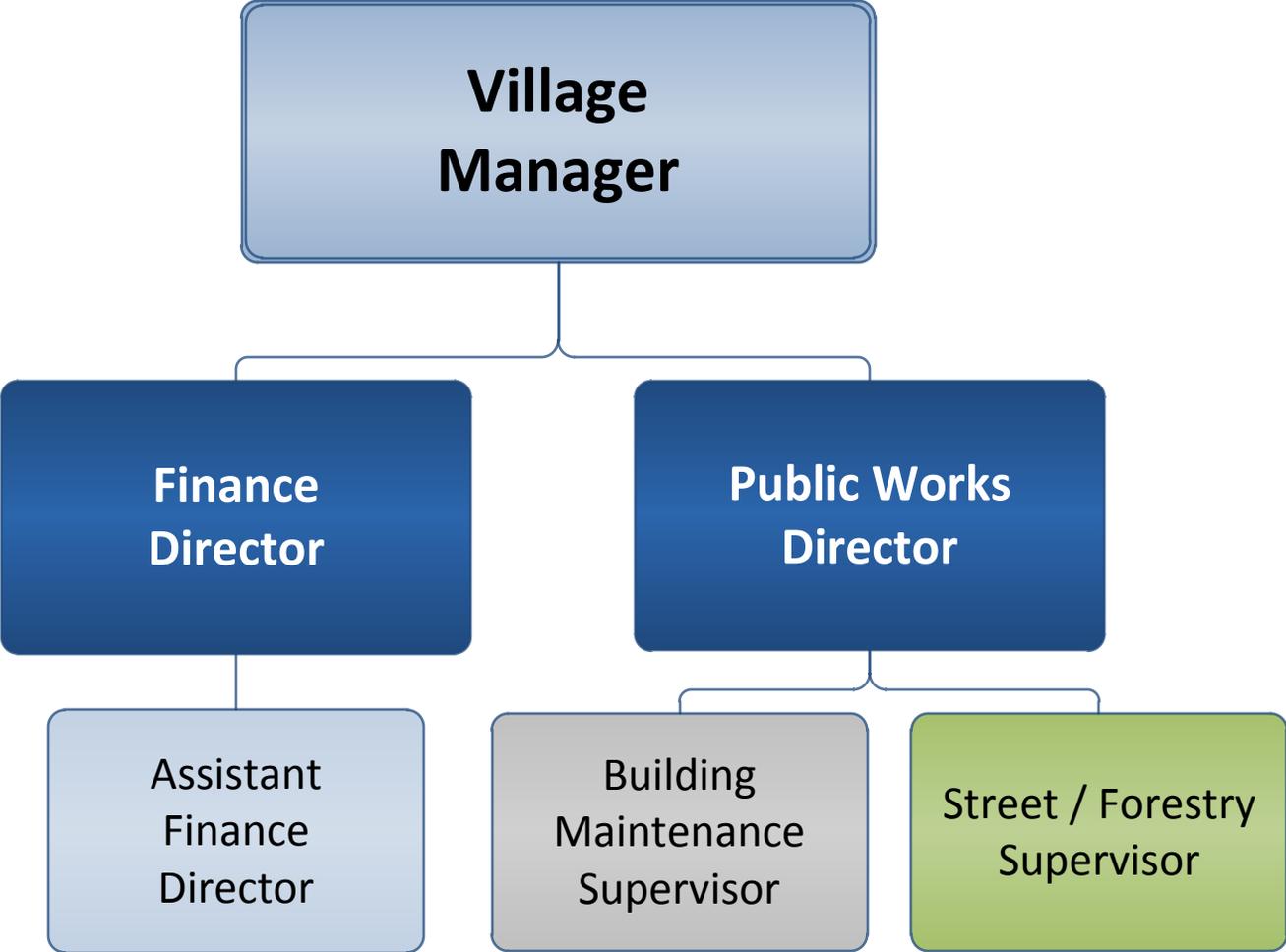
The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

**Municipal Commuter Parking Lot Fund
Revenues and Expenditures**



Municipal Parking lot fees increased in FY 2011 due to a daily rate increase from \$1.00 to \$1.25 and the elimination of discounts for multi-month and yearly pass purchases. The FY 2012 budget includes the replacement of the current cash only meter boxes with meter boxes that will accept cash, credit and debit cards.

051 – Municipal Commuter Parking Lot



051 - MUNICIPAL COMMUTER PARKING LOT

GOALS

The goal of the Municipal Commuter Parking Lot is to maintain a clean and safe facility.

DESCRIPTION OF FUNCTIONS

To provide adequate parking places; assure safe and clean drives, walks, ramps and stairs; and to maintain, on a daily basis, the Commuter Station.

2010 – 2011 OBJECTIVES AND ACCOMPLISHMENTS

II. Enhance and maintain the property values and village appearance as a quality community

1. Install new parking fee collection meters. (Second quarter)

Meters were installed in September.

2. Raise commuter lot parking rates to offset cost of operating the lot. (Second quarter)

Fees were raised on October 4, 2010.

ADDITIONAL ACCOMPLISHMENTS

1. Replaced two concrete ramps at the station along with new fencing and hand rails at each location.
2. Metra rebuilt the platform along with new concrete stairs, handicap ramps and handrails.

2011 - 2012 OBJECTIVES

I. Is a great place to live, work and do business.

1. Continue to improve landscaping at the platform. (First quarter)
2. Install new platform lighting. (Third quarter)

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 051 - Municipal Commuter Lot Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
321.07-00	Penalties on Licenses	\$ -	\$ -	\$ -	\$ -	\$ -
323.09-00	Parking Lot Meter Fees	113,176	105,790	143,750	143,750	118,793
323.10-00	Parking Lot Permit Fees	177,369	164,508	185,500	185,500	168,289
Total Charges for Services		290,545	270,298	329,250	329,250	287,082
361.00-00	Interest on Investments	8,548	3,353	4,478	4,478	1,016
362.00-00	Net Change in Fair Value	1,685	(1,541)	-	-	-
368.00-00	Declared IPBC Dividend	2,691	1,026	-	-	-
Total Investment Income		12,924	2,838	4,478	4,478	1,016
364.00-00	Rental Income	6,000	2,500	-	-	-
Total Miscellaneous Revenue		6,000	2,500	-	-	-
399.00-00	Reappropriation	-	-	55,613	55,613	179,680
Total Other		-	-	55,613	55,613	179,680
Total Revenues and Other Financing Sources		\$ 309,469	\$ 275,636	\$ 389,341	\$ 389,341	\$ 467,778

Expenditures and Other Financing Uses

1-11	Salaries-Regular	\$ 117,265	\$ 116,878	\$ 111,587	\$ 111,673	\$ 113,534
1-12	Salaries-Part Time	-	3,574	-	585	-
1-21	Overtime Compensation	16,594	15,147	8,000	8,156	8,000
1-27	Language Proficiency	170	150	-	-	-
1-28	On-Call Premium Pay	(311)	(155)	130	65	130
1-41	State Retirement	12,844	12,781	13,149	12,292	14,328
1-42	Social Security	10,145	10,253	9,126	8,846	9,093
1-44	Employee Insurance	24,483	25,631	23,806	23,887	45,200
Total Personal Services		181,190	184,259	165,798	165,504	190,285
2-11	Office Supplies	1,403	1,182	1,394	1,317	1,394
2-26	Bulk Chemicals	7,205	8,056	7,000	7,000	5,000
2-27	Materials & Supplies	3,936	3,886	5,000	5,000	7,000
2-28	Cleaning Supplies	1,143	924	900	900	900
2-34	Small Tools	-	-	50	-	50
2-99	Miscellaneous Expense	-	-	50	-	50
Total Commodities		13,687	14,048	14,394	14,217	14,394

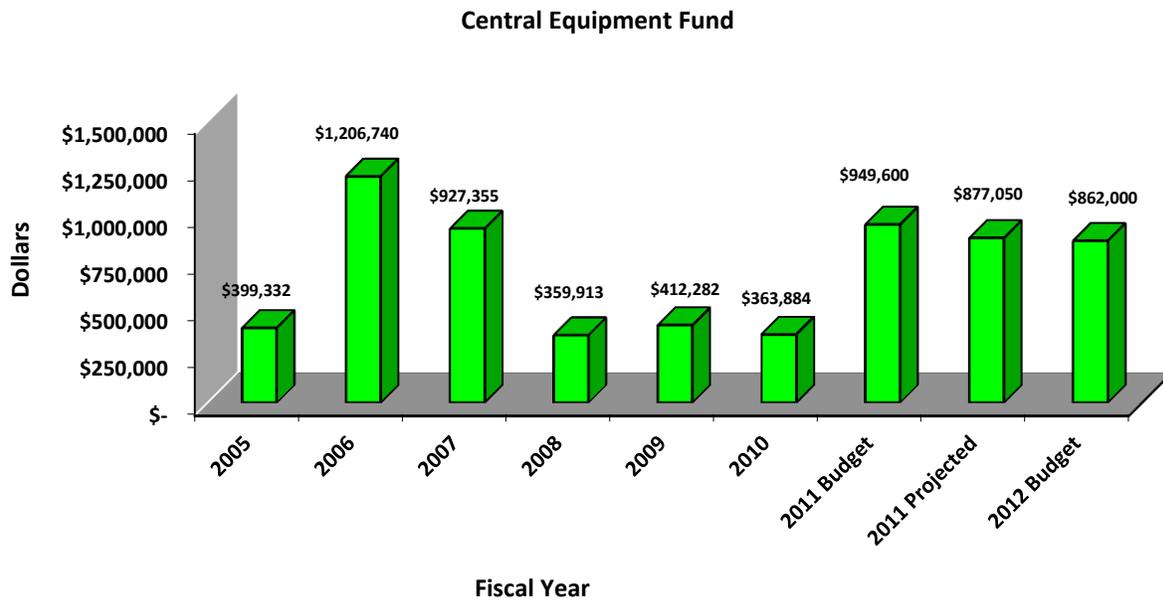
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 051 - Municipal Commuter Lot Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Expenditures and Other Financing Uses (Continued)						
3-12	Postage	294	253	300	270	300
3-13	Electricity	14,756	13,278	15,153	12,393	15,153
3-14	Natural Gas	2,752	2,050	2,891	1,642	2,891
3-21	Liability Insurance Program	15,669	12,120	20,751	20,259	20,751
3-34	M & R- Buildings	150	1,696	1,500	1,500	1,500
3-35	M & R- Streets & Bridges	64,578	56,789	41,700	41,000	45,650
3-36	Maintenance Agreements	2,403	4,159	1,500	-	1,500
3-55	Real Property Rental	775	775	800	775	800
3-93	Depreciation	32,304	38,527	32,304	16,152	32,304
3-99	Miscellaneous Expense	1,780	1,806	2,250	2,149	2,250
Total Contractual Services		<u>135,461</u>	<u>131,453</u>	<u>119,149</u>	<u>96,140</u>	<u>123,099</u>
Total Operating Expenditures		<u>330,338</u>	<u>329,760</u>	<u>299,341</u>	<u>275,861</u>	<u>327,778</u>
13-22	Improvements Other Than Buildings	18,097	-	90,000	84,640	140,000
Total Capital Outlay		<u>18,097</u>	<u>-</u>	<u>90,000</u>	<u>84,640</u>	<u>140,000</u>
Total Other Expenditures		<u>18,097</u>	<u>-</u>	<u>90,000</u>	<u>84,640</u>	<u>140,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 348,435</u>	<u>\$ 329,760</u>	<u>\$ 389,341</u>	<u>\$ 360,501</u>	<u>\$ 467,778</u>

CENTRAL EQUIPMENT FUND

The Central Equipment Fund accounts for the purchase of all vehicles for other Village funds. Financing is provided through transfers from the General and Water and Sewer Funds.



2005 - 2010: Actual Expenditures

Central Equipment Fund expenditures vary from year to year based on fleet replacement requirements and recommended additions to the fleet. Monies are transferred to the Central Equipment Fund annually in order to accumulate funding for the cost of the vehicle by the scheduled replacement year.

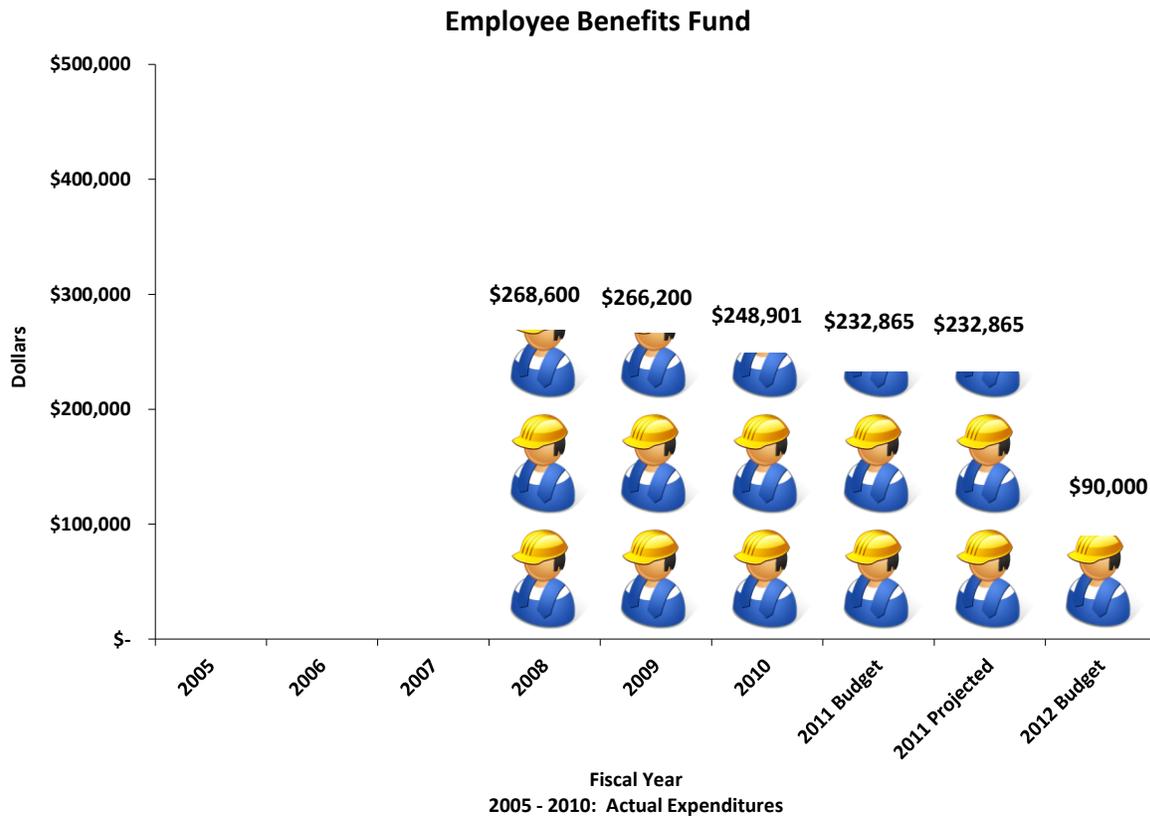
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 061 - Central Equipment Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 209,350	\$ 98,578	\$ 125,000	\$ 52,450	\$ 11,808
362.00-00	Net Change in Fair Value	11,666	(14,226)	-	-	12,192
Total Investment Income		<u>221,016</u>	<u>84,352</u>	<u>125,000</u>	<u>52,450</u>	<u>24,000</u>
391.01-00	General Fund	468,596	483,396	-	-	-
391.50-00	Water & Sewer Fund	-	-	197,232	197,232	238,000
Total Interfund Transfers		<u>468,596</u>	<u>483,396</u>	<u>197,232</u>	<u>197,232</u>	<u>238,000</u>
392.01-00	Gain-Sale of Capital Assets	30,516	30,208	-	-	-
392.02-00	Loss-Sale of Capital Assets	(15,717)	(21,652)	-	-	-
399.00-00	Reappropriation	-	-	627,368	627,368	600,000
Total Other		<u>14,799</u>	<u>8,556</u>	<u>627,368</u>	<u>627,368</u>	<u>600,000</u>
Total Revenues and Other Financing Sources		<u>\$ 704,411</u>	<u>\$ 576,304</u>	<u>\$ 949,600</u>	<u>\$ 877,050</u>	<u>\$ 862,000</u>
Expenditures and Other Financing Uses						
3-93	Depreciation	\$ 367,005	\$ 356,713	\$ -	\$ -	\$ -
Total Contractual Services		<u>367,005</u>	<u>356,713</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating Expenditures		<u>367,005</u>	<u>356,713</u>	<u>-</u>	<u>-</u>	<u>-</u>
11-03	Installment Note Payment	2,515	222	-	-	-
Total Debt Service		<u>2,515</u>	<u>222</u>	<u>-</u>	<u>-</u>	<u>-</u>
13-41	Automobiles	-	-	266,600	220,000	149,000
13-42	Trucks	42,762	-	340,500	352,000	527,000
13-43	Other Equipment	-	6,949	342,500	332,000	186,000
Total Capital Outlay		<u>42,762</u>	<u>6,949</u>	<u>949,600</u>	<u>904,000</u>	<u>862,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 412,282</u>	<u>\$ 363,884</u>	<u>\$ 949,600</u>	<u>\$ 904,000</u>	<u>\$ 862,000</u>

EMPLOYEE BENEFITS FUND

The Employee Benefits Fund accounts for the Governmental Accounting Standards Board Statement 45 Other Post Employment Benefit expenses. Financing is provided through the recording of the Intergovernmental Personnel Benefit Cooperative dividend.



The 2012 annual required contribution has decreased due to the actuarial valuation completed in FY 2011.

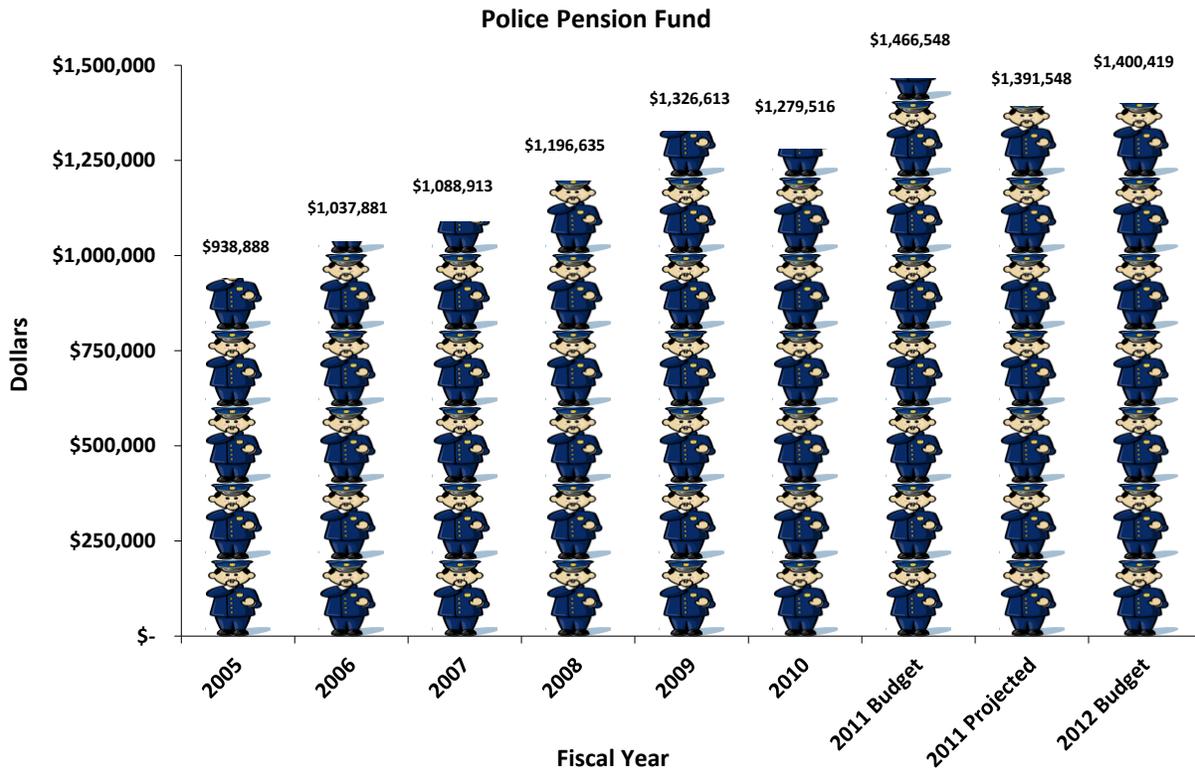
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 066 - Employee Benefits Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
368.00-00	Declared IPBC Dividend	\$ 516,490	\$ 88,224	\$ -	\$ -	\$ 92,000
Total Investment Income		<u>516,490</u>	<u>88,224</u>	<u>-</u>	<u>-</u>	<u>92,000</u>
399.00-00	Reappropriation	-	-	232,865	232,865	-
Total Other		<u>-</u>	<u>-</u>	<u>232,865</u>	<u>232,865</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 516,490</u>	<u>\$ 88,224</u>	<u>\$ 232,865</u>	<u>\$ 232,865</u>	<u>\$ 92,000</u>
Expenditures and Other Financing Uses						
1-50	OPEB	\$ 266,200	\$ 248,901	\$ 232,865	\$ 232,865	\$ 90,000
Total Personal Services		<u>266,200</u>	<u>248,901</u>	<u>232,865</u>	<u>232,865</u>	<u>90,000</u>
Total Operating Expenditures		<u>266,200</u>	<u>248,901</u>	<u>232,865</u>	<u>232,865</u>	<u>90,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 266,200</u>	<u>\$ 248,901</u>	<u>\$ 232,865</u>	<u>\$ 232,865</u>	<u>\$ 90,000</u>

POLICE PENSION FUND

The Police Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible police personnel. Resources include employee and employer contributions and investment income.



2005 - 2010: Actual Expenditures

Fiscal Year 2012 budgeted expenditures have increased due to anticipated additional retirements and expected annual pension increases.

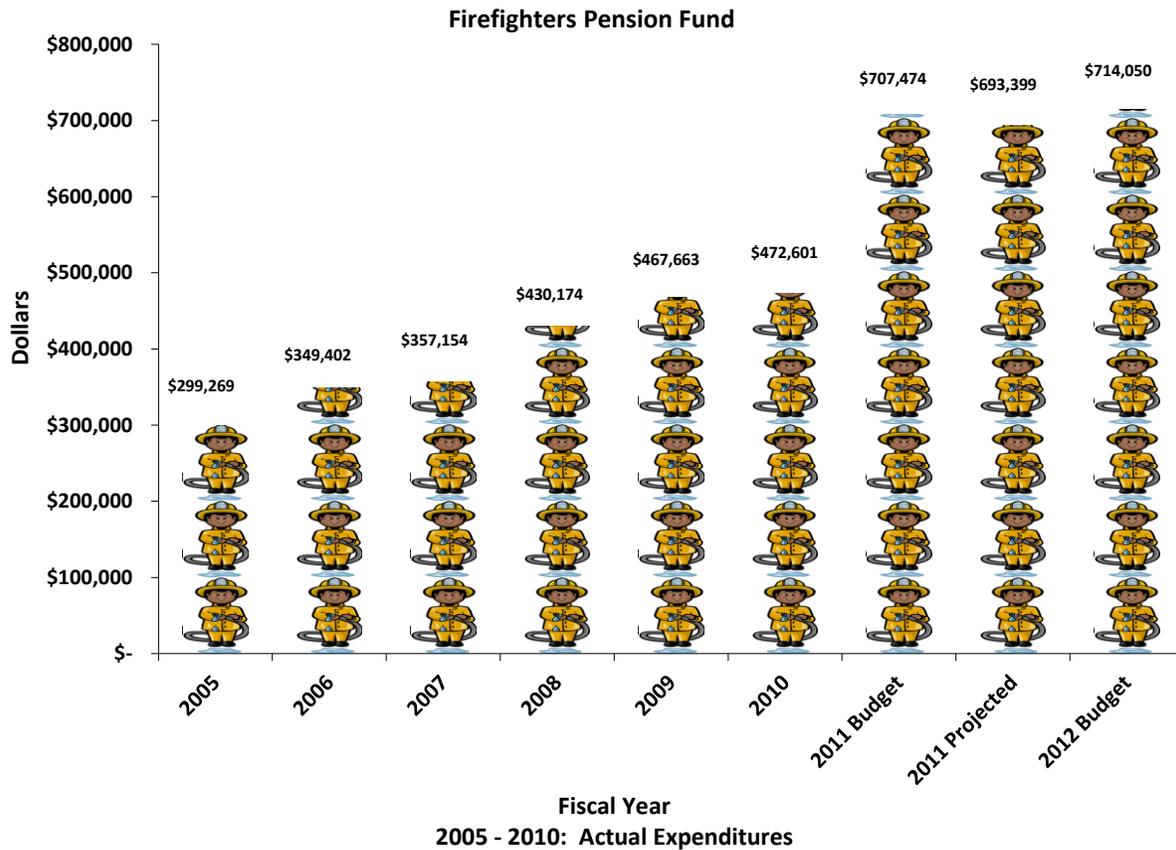
VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 070 - Police Pension Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 543,907	\$ 490,263	\$ 500,000	\$ 500,000	\$ 500,000
362.00-00	Net Change in Fair Value	(2,421,380)	2,390,095	225,000	886,801	900,990
Total Investment Income		(1,877,473)	2,880,358	725,000	1,386,801	1,400,990
365.70-00	Police Pension Contributions	356,257	406,544	415,287	415,287	433,412
365.90-00	Transfer of IMRF Service	9,826	-	-	-	-
389.03-00	Miscellaneous	1,818	3,264	-	-	-
Total Miscellaneous		367,901	409,808	415,287	415,287	433,412
391.01-00	Employer Contribution/General Fund	987,365	1,047,722	1,302,480	1,302,480	1,562,318
Total Interfund Transfers		987,365	1,047,722	1,302,480	1,302,480	1,562,318
Total Revenues and Other Financing Sources		\$ (522,207)	\$ 4,337,888	\$ 2,442,767	\$ 3,104,568	\$ 3,396,720
Expenditures and Other Financing Uses						
1-03	Refunds	\$ 28,552	\$ -	\$ 75,000	\$ -	\$ -
1-43	Police Pension	1,179,099	1,225,478	1,320,848	1,320,848	1,327,218
1-69	Portability Transfer	56,340	-	-	-	-
Total Personal Services		1,263,991	1,225,478	1,395,848	1,320,848	1,327,218
2-13	Membership & Subscription	750	750	1,000	1,000	1,000
Total Commodities		750	750	1,000	1,000	1,000
3-61	Consulting Services	24,327	22,739	26,900	26,900	28,251
3-62	Legal Services	6,483	4,110	4,500	4,500	11,124
3-65	Medical Examinations	6,330	450	5,000	5,000	-
3-66	Investment Expense	24,732	24,102	30,000	30,000	29,576
3-71	Schools, Conf, Meetings	-	1,800	3,000	3,000	3,000
3-72	Transportation	-	-	250	250	250
3-99	Miscellaneous Expense	-	87	50	50	-
Total Contractual Services		61,872	53,288	69,700	69,700	72,201
Total Operating Expenditures		1,326,613	1,279,516	1,466,548	1,391,548	1,400,419
Total Expenditures and Other Financing Uses		\$ 1,326,613	\$ 1,279,516	\$ 1,466,548	\$ 1,391,548	\$ 1,400,419

FIREFIGHTERS PENSION FUND

The Firefighters Pension Fund is a trust fund which accounts for the accumulation of resources to be used for current and future retirement and disability annuity payments for eligible fire personnel. Resources include employee and employer contributions and investment income.



Fiscal Year 2012 budgeted expenditures have increased over 2011 due to additional anticipated retirements and expected annual pension increases.

VILLAGE OF HANOVER PARK, ILLINOIS
 Budget Detail by Fund
 Fiscal Year Ending April 30, 2012

Fund 071 - Fire Pension Fund

Account	Description	2008-2009 Actual	2009-2010 Actual	2010-2011 Budget	2010-2011 Projected	2011-2012 Request
Revenues and Other Financing Sources						
361.00-00	Interest on Investments	\$ 287,076	\$ 269,367	\$ 275,000	\$ 275,000	\$ 279,400
362.00-00	Gain on Sale of Investments	(1,259,857)	1,204,907	190,000	-	501,215
Total Investment Income		(972,781)	1,474,274	465,000	275,000	780,615
365.71-00	Fire Pension Contributions	232,033	256,725	258,862	258,862	258,516
389.03-00	Miscellaneous Income	3,950	74	-	-	-
Total Miscellaneous		235,983	256,799	258,862	258,862	258,516
391.01-00	Employer Contribution/General Fund	471,152	574,010	698,763	698,763	805,643
Total Interfund Transfers		471,152	574,010	698,763	698,763	805,643
Total Revenues and Other Financing Sources		\$ (265,646)	\$ 2,305,083	\$ 1,422,625	\$ 1,232,625	\$ 1,844,774
Expenditures and Other Financing Uses						
1-03	Refunds	\$ -	\$ -	\$ 15,000	\$ -	\$ -
1-43	Fire Pension	432,459	441,822	649,424	649,424	668,907
Total Personal Services		432,459	441,822	664,424	649,424	668,907
2-13	Membership & Subscription	750	750	750	1,675	2,233
Total Commodities		750	750	750	1,675	2,233
3-61	Consulting Services	17,897	16,504	20,300	20,300	21,425
3-62	Legal Services	4,505	1,050	5,000	5,000	5,000
3-65	Medical Examinations	104	-	500	500	-
3-66	Investment Expense	11,948	12,025	13,200	13,200	13,235
3-71	Schools, Conf, Meetings	-	450	3,000	3,000	3,000
3-72	Transportation	-	-	250	250	250
3-99	Miscellaneous Expense	-	-	50	50	-
Total Contractual Services		34,454	30,029	42,300	42,300	42,910
Total Expenditures and Other Financing Uses		\$ 467,663	\$ 472,601	\$ 707,474	\$ 693,399	\$ 714,050

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify needed capital projects for improvements to Village-owned and operated infrastructure and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program for the Village of Hanover Park was developed in Fiscal Year 1984.



Village of Hanover Park Capital Improvement Program Fiscal Years 2012 through 2016

Introduction

The Capital Improvement Program (CIP) is a multiyear planning instrument used to identify necessary capital purchases and improvements and to coordinate the financing and timing of these improvements. The first long-range Capital Improvement Program was developed in Fiscal Year 1984. Each year, the Capital Improvement Program is updated to incorporate new capital projects, changing goals and priorities, and available funding sources. The document includes information regarding the Capital Improvement Program process, funding sources, program highlights, and the current and future impact of the Capital Improvement Program on the operating budget. The *Program Highlights* section provides narrative on significant capital improvements included in the program.

The tables after the narrative section itemize all approved Capital Improvement Program requests. **Table I** provides detailed information on each project included in the Fiscal Year 2012 budget by fund. **Tables II** and **III** display the Fiscal Year 2012 Capital Improvement Program by fund and category.

Fiscal Year 2012 capital improvements are incorporated into the annual budget. Capital budget appropriations lapse at the end of the fiscal year; however, they may be rebudgeted in a subsequent fiscal year until the completion of the project. The annual budget authorizes and provides the basis for control of expenditures, including operating and maintaining new capital facilities. Projects are programmed for Fiscal Years 2012 through 2016 based on information currently available, including Village Board goals and the need for the improvement. In future years, actual capital budgets enacted may vary from the amount included in the CIP. Financial constraints may make it impossible to budget for the entire amount programmed. Conversely, unexpected financial availability may make it possible to initiate projects earlier than scheduled.

All capital expenditures for \$10,000 and over are included in the CIP. Capital equipment purchases for multiple, like items for a total of over \$10,000 are also included. The following capital items are incorporated into the Capital Improvement Program:

1. Purchase, improvement, or development of land.
2. Construction of new facilities.
3. Remodeling or expansion of existing facilities.
4. Street construction, reconstruction, or resurfacing.
5. Water and sewer system improvements.
6. Purchase of equipment and machinery.

Capital Improvement Program Process

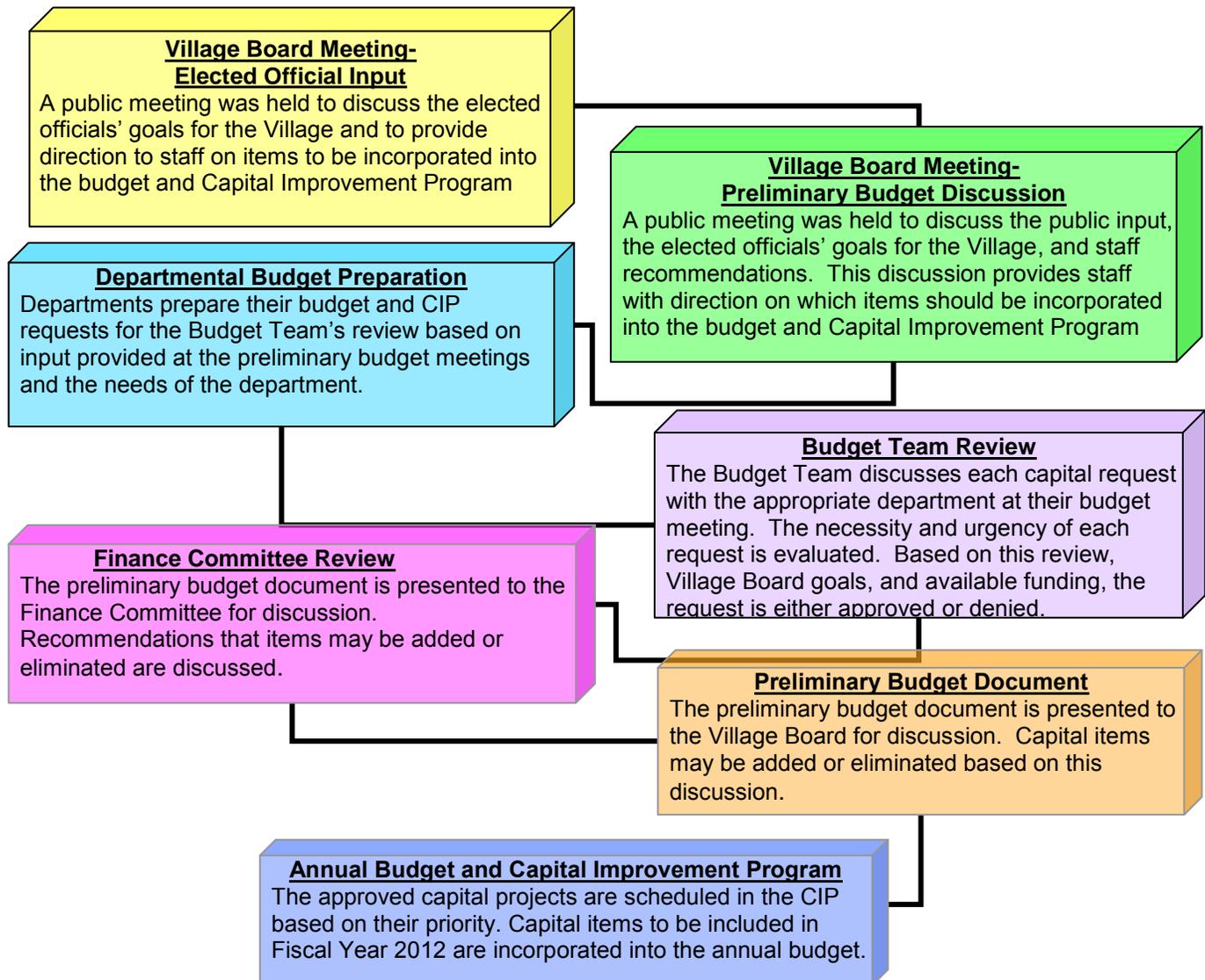


Exhibit 1

The development of the long-range Capital Improvement Program is a comprehensive process held in conjunction with the annual budgetary process. Village officials and management recognize the importance of planning and budgeting for future capital needs. A public meeting is held to elicit elected official input. Following these meetings, a preliminary budget meeting is held to discuss the public's priorities, elected officials' goals, and staff recommendations. At this planning meeting the goals and policies of the organization are solidified. Capital needs are also discussed and priorities are established. Each department is required to submit their capital requests to the Budget Team on designated forms in January. A *Capital Request Form* is prepared for each capital item to be included in the current fiscal year's budget. A *Five-Year Summary of Capital Requests* is also prepared, which itemizes each anticipated capital request for the current budget year plus four years into the future.

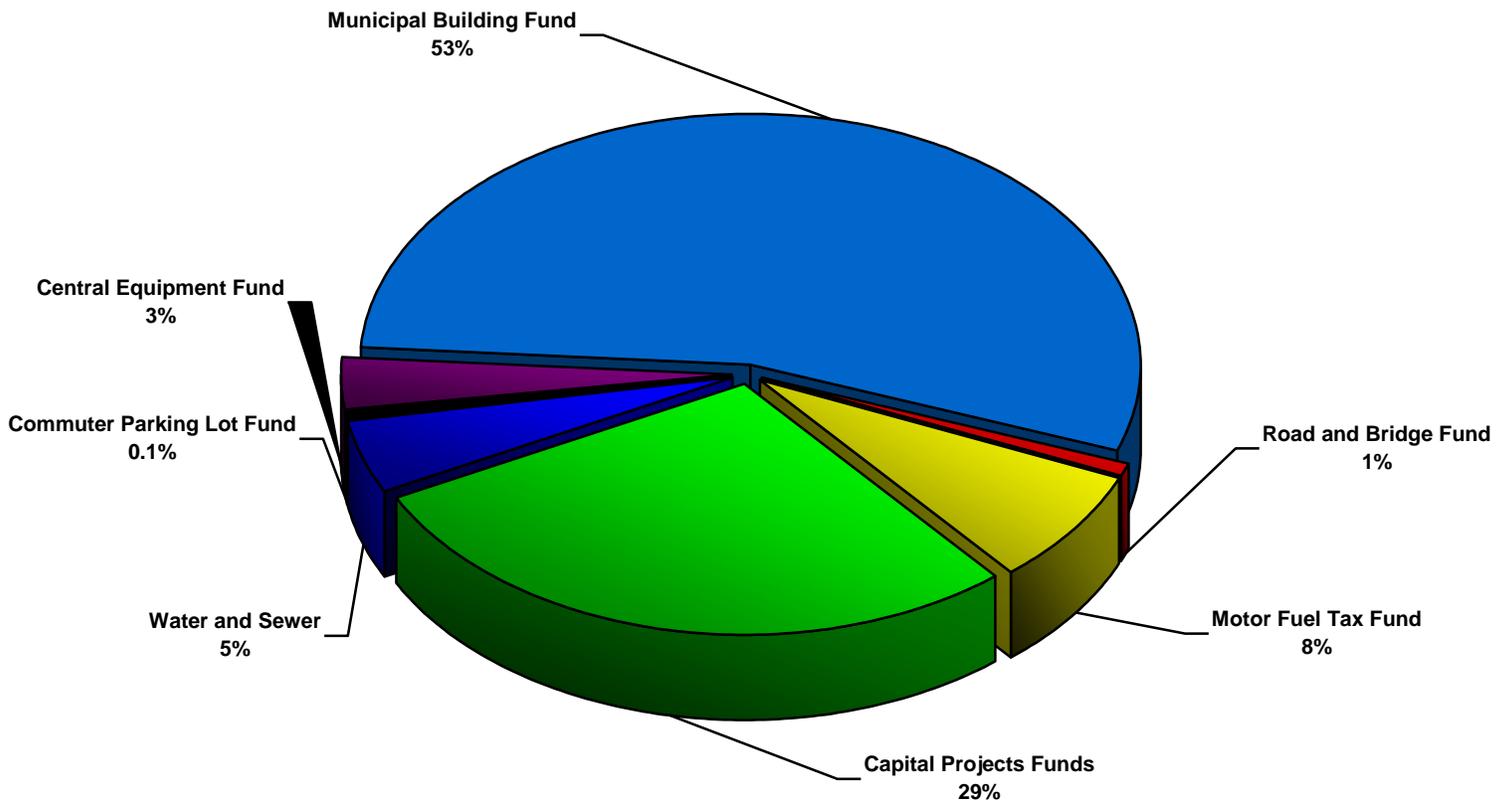
Representatives from each department meet with the Budget Team during January. At this time, the department's capital requests are evaluated by the Budget Team comprised of the Village Manager, the Finance Director and Assistant Finance Director. The Budget Team examines each request to ensure that all required elements have been included and that long-term operating budget impacts have been

considered. The Budget Team considers overall affordability, in terms of capital and operating costs, community concerns, available alternatives, coordination with other projects (including projects being considered by other governmental entities), impacts on services, and the beneficiaries of the project. The satisfaction of Village Board goals, timeframes, funding sources, and the implications of deferring the project are also considered. Each capital request is either approved or denied based on this evaluation. Each approved request is prioritized for inclusion in the Capital Improvement Program and the annual budget.

Additional budget meetings with the Village Board are held each year in February or March at which time a draft budget is presented. All capital requests are reviewed and evaluated by the Village Board at this time. The Board makes a final determination on which requests are to be included in the fiscal year's final budget submittal and in the Capital Improvement Program. The Capital Improvement Program is included in the annual budget document and is approved by the Village Board in April of each year.

Funding Sources

Capital Improvement Program **Summary by Fund** **Fiscal Year 2012 Budget**



**Capital Improvement Program
Summary by Fund**

Fund	Projected	Budget	Planned			
	2011	2012	2013	2014	2015	2016
Road and Bridge Fund	\$ 215,000	\$ 183,000	\$ -	\$ 520,000	\$ -	\$ 20,000
Motor Fuel Tax Fund	1,389,667	1,912,435	700,000	1,300,000	700,000	1,100,000
Capital Projects Funds	4,272,005	7,312,476	606,400	256,400	3,234,000	-
Municipal Building Fund	5,156,828	13,843,172	-	-	-	-
Water and Sewer Fund	573,596	1,213,400	1,814,000	1,270,000	1,910,000	640,000
Commuter Parking Lot Fund	84,640	140,000	105,000	50,000	50,000	50,000
Central Equipment Fund	904,000	862,000	3,113,000	1,344,000	606,000	407,000
Total	\$ 12,595,736	\$ 25,466,483	\$ 6,338,400	\$ 4,740,400	\$ 6,500,000	\$ 2,217,000

Each capital item is allocated to a Village fund or funds based on the nature of the project and the financial resources required for the project. A listing of the Village funds used to finance capital purchases, including a listing of the revenue sources for that fund, and the types of projects allocated to the fund are described below:

010 - Road and Bridge Fund

Road and Bridge Fund revenues are provided by township property tax revenues. The funds are used for road and bridge improvements and maintenance.

011 - Motor Fuel Tax Fund

Motor Fuel Tax revenues are provided by the Village's share of state motor fuel taxes. These funds are primarily used for the annual street resurfacing program and, in addition, street and storm sewer improvements and maintenance as authorized by the State of Illinois.

016, 031, 032, 033 & 035 - Capital Projects Funds

Revenues are provided by transfers from the General, Water and Sewer, TIF, and SSA Funds. Revenues may also be provided by federal, state, and local grants.

039 – Municipal Building Fund

This Fund was created to capture the sources and uses of funds utilized to design and construct a new police facility. Initial financing was provided by transfers from the General Fund. An additional \$15 million was secured by the issuance of general obligation bonds and approximately \$1 million will be transferred from reserves in the Capital Projects and other funds. The new police facility is currently under construction. We anticipate placing this facility in service during the winter of 2011.

050 - Water and Sewer Enterprise Fund

Water and Sewer Fund revenues are provided by water and sewer sales revenues and penalties, tap-on fees, and water meter sales. Funds are used for improvements to, and capital equipment used in the operation of, the water and sewer system.

051 - Municipal Commuter Parking Lot Enterprise Fund

The Municipal Commuter Parking Lot Fund accounts for the provision of commuter parking services to the residents of the Village of Hanover Park and surrounding communities. Resources include permit and daily parking fees.

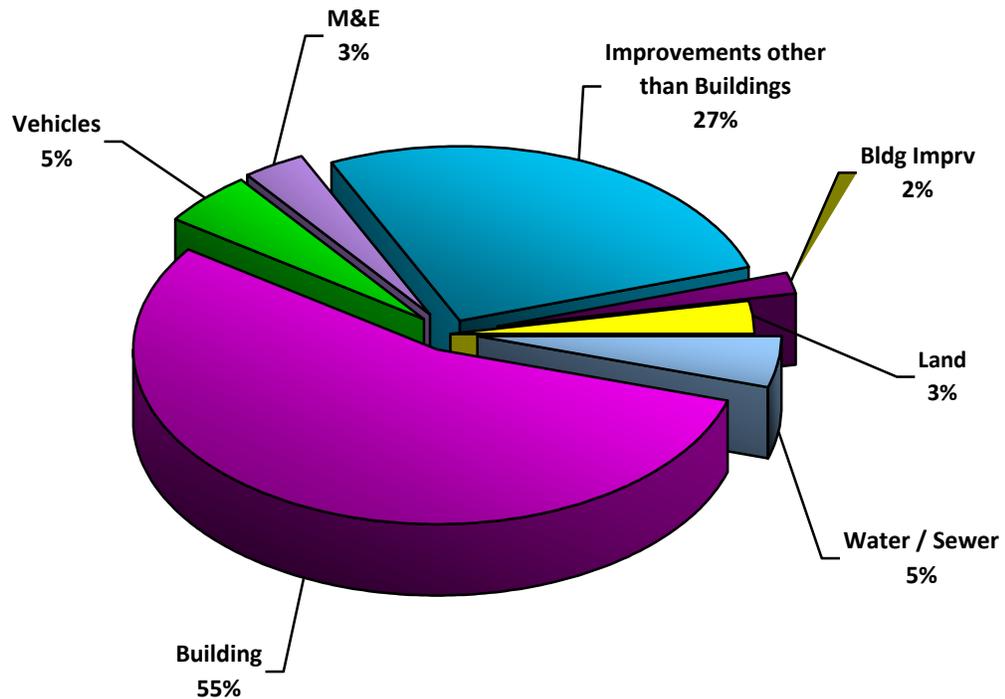
061 - Central Equipment Fund

Each department that utilizes vehicles contributes annually for their replacement via transfers to the Central Equipment Fund. The General Fund will not make its annual contribution to the Fund for fiscal year 2012 due to budget constraints. The Water and Sewer Fund will make its annual contribution to this fund for fiscal year 2012. Normally, the General and Water and Sewer Funds each contribute based on the expected replacement cost and expected useful life of each vehicle. The fund is structured such that adequate funding for each vehicle will be accumulated by the scheduled replacement date.

Program Highlights

The Fiscal Year 2011-2012 Capital Improvement Program totals \$25,466,483 or 39% of the total annual budget of all funds of \$65,234,813. Following is a summary of capital items by category:

Capital Improvement Program
Summary by Category
Fiscal Year 2012 Budget



Capital Improvement Program
Summary by Category

<u>Category</u>	<u>2012 Budget</u>
Buildings	\$13,948,172
Land	1,300,000
Improvements other than Buildings	7,055,911
Office Equipment	777,635
Water and Sewer Improvements	1,017,500
Other Equipment	691,265
Vehicles	<u>676,000</u>
Total	<u>\$25,466,483</u>

Municipal Buildings

The Buildings category includes capital expenditures for the construction of a new police facility. These costs are included in the Municipal Building Fund.

Municipal Building Fund

This fund was created to account for the revenues and expenditures associated with municipal building improvements including the construction of a new Police facility. A budget allocation of \$14,455,000 was included in the prior year's budget. However, the actual billing for the majority of the work in process has not been submitted and will be paid during fiscal year 2012. Therefore \$13,843,172 is included in the current year's budget, which includes re-appropriating some cost which was originally budgeted in the 2011 fiscal year. Total project cost is estimated to be \$19,082,500 and will include building construction, architect and engineering fees, soil surveys, furniture , fixtures and equipment, AV/Tele/security and miscellaneous. The timeline for the project is estimated to be eighteen months.

In Fiscal Year 2008, \$800,000 was transferred from the General Fund to finance the initial costs of the project. An additional \$200,000 was transferred in Fiscal Year 2009. In fiscal year 2009 and 2010 General Obligation Bond financing of \$15,000,000 was obtained to be used to finance a substantial portion of the project.

Improvements other than Buildings

This category includes expenditures associated with the construction of new roadways, the maintenance of existing roadways, curb and sidewalk replacement, streetlights, landscaping improvements, and commuter parking facility improvements.

Street Improvements

The majority of the roadway construction and improvement projects is funded via the Motor Fuel Tax Fund or the Road and Bridge Fund. In Fiscal Year 2012, it is anticipated that 11 streets will be resurfaced at a cost of \$600,000, Iris Ave. will be reconstructed from Hollywood to Briarwood and Flower Court at a cost of \$400,000 and the Longmeadow Bridge will be reconstructed at a cost of \$400,000. This work will begin in May and will include grinding approximately two inches of existing asphalt off of the street and replacing it with a new two-inch thick asphalt surface. Prior to resurfacing, drainage structures will be rebuilt, sections of deteriorated pavement will be patched, and deteriorated sections of curb and gutter will be replaced.

The Lake Street Reconstruction Project was substantially completed during Fiscal Year 2006. Lake Street is the busiest State roadway in the Village. This project included roadway widening, sidewalk replacement, decorative lighting, median planters, utility burial, landscaping, a bike path, pavers, and irrigation supply lines. This improvement greatly enhanced the appearance of Lake Street and the efficiency of traffic flow and safety in all directions at the intersection of Lake Street and Barrington Road. The final payment to the State of Illinois is included in the Fiscal Year 2012 budget in the Road and Bridge (\$160,000) and Motor Fuel Tax (\$512,435) Funds, these amounts were carried forward from the prior year's budget. The \$22 million plus project was financed by Federal, State, and Village Funds.

These street improvements address the Village Board goals to *Maintain and Enhance Village Infrastructure, Enhance the Village Appearance as a Quality Community, and Improve Public Safety*. The Lake Street project is expected to increase current and future operating budgets due to increased median landscape maintenance, flower planting, and maintenance in the median planters and maintenance and electricity costs associated with the new decorative lighting.

Concrete street reconstruction and street resurfacing is also programmed in Fiscal Years 2012 through 2016. Streets will be selected based on the condition of the pavement. The Road and Bridge and Motor Fuel Tax Funds will finance these improvements.

Other Improvements

Other improvements include the continuation of the Arterial Fence Program, creek bank repairs and other miscellaneous projects throughout the Village. The Arterial Fence Program is an aesthetic improvement program involving the construction of eight-foot high cedar fencing along major arterial roadways throughout the Village. All of these improvements seek to address the Village Board goal to *Maintain and Enhance Village Infrastructure* and/or to *Enhance the Village Appearance as a Quality Community*. The annual impact on the operating budget for each of these projects, if any, is included in Table I.

Machinery and Equipment and Vehicles

The Machinery and Equipment category includes computer hardware and software, furniture, fire equipment, brush chippers, mowers, generators, and all other equipment not classified as vehicles. The Vehicles category which is integrated into the Central Equipment Fund includes Police Department squad cars and other automobiles, trucks, and ambulances. In Fiscal Year 2012, \$862,000 is budgeted for Machinery and Equipment and for vehicle replacements.

These vehicle and equipment purchases will support the Village Board goals to *Maintain and Enhance Public Safety, Maintain and Enhance Village Infrastructure, and/or to Enhance the Village Appearance as a Quality Community*. The current and future operating budgets are not expected to be significantly impacted by these purchases. Machinery and Equipment purchases are funded by various Village funds. A detailed schedule of all Fiscal Year 2012 budgeted equipment purchases is included in Table I. Summary listings of all Fiscal Year 2012 budgeted Machinery and Equipment and Vehicles by fund and category are included in Tables II and III.

Water and Sewer Improvements

This category includes expenses for improvements to the water and sewer utility system in the Village including water and sewer main replacement, sewage treatment plant equipment and facility improvements, and water tower and well house improvements. These projects are funded via Water and Sewer Fund revenues. All these improvements support the Village Board goal to *Maintain and Enhance Village Infrastructure*.

A total of \$1,213,400 is included in the Fiscal Year 2012 budget for water and sewer improvements. This allocation includes \$500,000 for an expanded water main replacement program. Each year water main replacements are scheduled based on the level of deterioration of the pipe determined by the number of breaks that have occurred on the line. In Fiscal Year 2012, 2,467 feet of water mains are scheduled to be replaced. A minimal reduction in the future operating budgets is expected as a result of these improvements due to reduced overtime expense associated with repairing water main breaks in these areas.

Water and sewer improvements budgeted also include a scada system upgrade at a cost of \$100,000, STP pump station upgrades at a cost of \$300,000, inflow/infiltration study at a cost of \$100,000 and installation of sanitary backup prevention systems costing \$60,000.

Impact of the Capital Improvement Program on Current and Future Operating Budgets

The impact of the Capital Improvement Program on current and future operating budgets is described and enumerated in Table I, Capital Improvement Program Detail by Fund. The impact for each significant non-routine capital item is discussed in the ***Program Highlights*** section of the Capital Improvement Program narrative. The nature and amount of the impact of each improvement are developed using the best information currently available and inflated for future years. These costs may include additional staffing or increased maintenance or other cost of operation. This impact is considered at the time the capital request is evaluated. These costs have been incorporated into the Fiscal Year 2012 operating budget.

The operating budget must also pay interest and principal payments on all bonded debt and notes used for capital acquisitions and improvements. In addition, departments must contribute annually to the Central Equipment Fund for future vehicle replacements; however, a policy decision was made for the current year to suspend department contributions to the vehicle replacement. The fund has adequate reserves to sustain itself without contributions for the current year. Normally, the amount of the annual

required contribution increases when new vehicles are added to the fleet. These transfers are budgeted within each cost control center in Account 03-52, Vehicle Maintenance and Replacement.

The General and Water and Sewer Funds finance miscellaneous capital projects via the transfer of fund reserves to the General Capital Projects Fund. The amount of the transfer is calculated based on the expenditures budgeted in the fund, less any revenues earmarked to fund the expenditures; for example, grant revenues. These transfers are included in the operating budget of the appropriate funds.

Each year an additional amount is budgeted in Cost Center 550 in the General Fund for transfers to the General Capital Projects Fund to cover future fence and furniture replacements. The transfer for fence replacement is based on the linear feet of fences currently installed by the Village along roadways. As new fencing is installed, the amount of the required transfer increases. A portion of the fund balance in the General Capital Projects Fund is designated for these reserves.

Conclusion

The Capital Improvement Program is a multiyear planning instrument that identifies necessary capital improvements. The importance of long-range planning and replacement and modernization of infrastructure in the Village is recognized by Village Officials. Funding sources, such as grants, bonds, fund revenues, and reserves and the impact of the project on the operating budget are carefully evaluated prior to inclusion in the Capital Improvement Program. This program will be updated annually as part of the annual budget process.

Special thanks to Ron Moser, Village Manager, Howard Killian, Public Works Director, Rebekah Young, Assistant Finance Director, and Susan Krauser, Administrative Assistant to the Village Manager, for their assistance in the preparation of the Capital Improvement Program.

Respectfully submitted,



Lafayette Linear, CPA
Director of Finance
March 30, 2011

Table I
Village of Hanover Park
2012 Capital Improvement Program - Detail by Fund

Table 1 provides detailed information on each capital improvement included in the Fiscal Year 2012 Budget. The table displays the project description, the amount included in the 2012 Budget, Cost Control Center, if any, Account, the justification for the project, and the annual anticipated dollar impact on the operating budget in the fiscal year with a description of the nature of the impact. The funding source, cost control center and account to be charged are also indicated. Tables II and III provide summary information on the Fiscal Year 2012 Capital Improvement Program.

010 ROAD AND BRIDGE FUND
\$183,000



Description	2012 Budget	Cost Control Center	Account
Lake Street Streetscape – Final Cost	\$160,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This consists of the final 5% of the Triangle Park grading & the final 5% plus contingency for the streetscape items such as median planters and pavers. This will be paid to IDOT after the final accounting is completed for the Lake Street widening & reconstruction project.		None	None

Description	2012 Budget	Cost Control Center	Account
Additional Streetlights	\$20,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Four new streetlights at various locations throughout the Village		Unknown, but not significant.	Bike path maintenance

Description	2012 Budget	Cost Control Center	Account
Traffic signal upgrade	\$3,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Irving & East traffic signal upgrade by IDOT		None	None

011 MOTOR FUEL TAX FUND

\$1,912,435



Description	2012 Budget	Cost Control Center	Account
Lake Street Signals, Lighting, & Sidewalk	\$512,435		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This consists of the final 5% payout to IDOT for the following items related to the Lake Street project: Traffic signals, Lake Street lighting, new sidewalk, & street light contingency. (carry forward from prior yr)		None	None

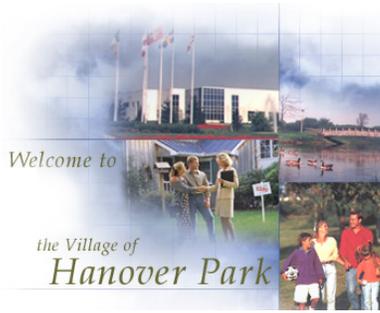
Description	2012 Budget	Cost Control Center	Account
Street Resurfacing Program	\$600,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The annual resurfacing of various Village streets. It is anticipated approximately 15 streets will be resurfaced.		None	None

Description	2012 Budget	Cost Control Center	Account
Iris Ave. & Flower Ct. Reconstruction	\$400,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Total reconstruction of Iris Ave. from Hollywood to Briarwood and Total reconstruction of Flower Court		None	None

Description	2012 Budget	Cost Control Center	Account
Longmeadow Bridge Reconstruction	\$400,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Reconstruction of Longmeadow Bridge		None	None

016, 031, 032, 033, 035 & 037 CAPITAL PROJECTS

\$7,312,476



Description	2012 Budget	Cost Control Center	Account
Network Infrastructure Replacement	\$406,635	0470	13-31
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current network infrastructure includes switches and routers from multiple manufactures and is not compatible with each other. They are over 7 years old and operate on outdated technology.		None	None

Description	2012 Budget	Cost Control Center	Account
Telephone System Replacement	\$325,000	0470	13-31
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current telephone system is in excess of ten years old and the manufacturer no longer supports the system. The system operates in a mixed environment with both digital and analog telephones in use. The IT department cannot provide adequate support for the system due to its proprietary nature.		None	None

Description	2012 Budget	Cost Control Center	Account
Computer Servers (4)	\$19,000	0470	13-31
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current configuration of software packages on the current servers create conflicts which will be resolved with newer servers and a redeployment of software housed on the Village's servers.		None	None

Description	2012 Budget	Cost Control Center	Account
Printer Replacements	\$15,000	0470	13-31
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
There are numerous printers that are nearing the end of their useful life and will cost the Village more to maintain them than to purchase a new one.		None	None

Description	2012 Budget	Cost Control Center	Account
iPads (18)	\$12,000	0470	13-31
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Pilot program to test delivery of paper document electronically		None	None

Description	2012 Budget	Cost Control Center	Account
Radios and Equipment system	\$289,265	0820	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Mobile and portable radios , remote microphones, batteries, chargers, radio holsters required to implement the new 700 MHz public safety radio system		None	None

Description	2012 Budget	Cost Control Center	Account
Parkway Tree Renewal Program	\$14,700	0630	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Parkway tree plantings for trees lost to storms, disease, Emerald Ash Borer, etc. These trees will be planted in areas that are predominantly Ash in the parkways.		None	None

Description	2012 Budget	Cost Control Center	Account
County Farm Road Transit Study	\$150,000	0610	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
A transit study to examine potential bus routes along County Farm Road.		None	None

Description	2012 Budget	Cost Control Center	Account
Veterans Memorial Design	\$11,500	0610	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The Veteran's committee is investigating the installation of constructing a Veteran's Memorial at Village Hall. This line item will fund the conceptual design, drawings and fund raising ideas.		None	None

Description	2012 Budget	Cost Control Center	Account
Municipal Building Renovation	\$75,000	0640	13-21
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Contractual services to improve Municipal Building for new Utilization Plan		None	None

Description	2012 Budget	Cost Control Center	Account
Village Hall Carpeting	\$30,000	0640	13-21
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Current carpeting is 16 years old and worn out		None	None

Description	2012 Budget	Cost Control Center	Account
County Farm Rd. Arterial fence	\$63,000	0660	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
8 ft. cedar fence on the west side of County Farm Road south of Stearns Road		None	None

Description	2012 Budget	Cost Control Center	Account
Depressed Driveway Program	\$70,000	0660	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This will fund 10-15 depressed driveways in the Highlands and Longmeadow south subdivisions and will entail raising the public sidewalk to provide greater protection from flooding due to street overtopping. Resident cost of participating is \$1,500 per driveway of the estimated cost of \$22,500 per driveway		None	None

Description	2012 Budget	Cost Control Center	Account
Westchester Storm Sewer	\$15,000	0660	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Installation of approximately 200' of 6" or 8" storm sewer to alleviate a drainage and icing problem at 1167 Westchester Dr.		None	None

Description	2012 Budget	Cost Control Center	Account
Radios and Equipment system	\$86,000	0720	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Mobile and portable radios , remote microphones, batteries, chargers, radio holsters required to implement the new 700 MHz public safety radio system.		None	None

Description	2012 Budget	Cost Control Center	Account
TIF #2 Land Acquisition & Improvements	\$400,000		13-11
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public land purchases and improvements.		None	None

Description	2012 Budget	Cost Control Center	Account
TIF #2 Improvements	\$2,311,410		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public improvements in the Tax incremental financing district at Westview Center, including street resurfacing, utility line burial, sidewalk removal and replacement and upgrades to the sanitary sewer lift station.		None	None

Description	2012 Budget	Cost Control Center	Account
TIF #3 Land Acquisition & Improvements	\$500,000		13-11
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public land purchases and improvements.		None	None

Description	2012 Budget	Cost Control Center	Account
TIF #3 Improvements	\$2,000,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public improvements in the Tax incremental financing district at Westview Center, including street resurfacing, utility line burial, sidewalk removal and replacement and upgrades to the sanitary sewer lift station.		None	None

Description	2012 Budget	Cost Control Center	Account
TIF #4 Improvements	\$50,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public improvements in the Tax incremental financing district.		None	None

Description	2012 Budget	Cost Control Center	Account
TIF #4 Land Acquisition	\$400,000		13-11
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various Public land purchases and improvements.		None	None

Description	2012 Budget	Cost Control Center	Account
SSA #5	\$68,966		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Various public improvements		None	None

039 Municipal Building Fund

\$13,843,172

Description	2012 Budget	Cost Control Center	Account
Police Station Construction	\$13,843,172	0000	13-21
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Includes portions of architect fees, Manager/Construction Fees, Construction, and Demolition of an old Building.		Unknown	The new building will cause an increase in building maintenance costs which can include personnel costs, commodities and contractual cleaning. These costs are unknown at this time.



050 WATER AND SEWER FUND
\$1,213,400

Description	2012 Budget	Cost Control Center	Account
Schick Rd. pumping station fence replacement	\$65,900	5020	13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replace 32 year old perimeter fencing with 8ft vinyl fuse bonded 1 inch mini mesh fencing/		None	None

Description	2012 Budget	Cost Control Center	Account
SCADA System Upgrade	\$100,000	5020	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This upgrade will replace and update hardware and software.		None	None

Description	2012 Budget	Cost Control Center	Account
Water Security Improvements	\$30,000	5020	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Security improvements to various water facilities including check valves or overflow pope for ground storage tank, vault improvements including locking hatches at the Schick Rd. pump station and Well #3 vault.		None	None

Description	2012 Budget	Cost Control Center	Account
Water Main Replacement	\$500,000	5030	13-72
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Replacement of water main due to severe deterioration & numerous water main breaks on these lines.		Positive	May reduce overtime costs associated with water main breaks.

Description	2012 Budget	Cost Control Center	Account
Sand Blast and Paint Fire Hydrants	\$57,500	5030	13-72
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
Fire hydrants are peeling, flaking and fading. They can no longer be painted without adequate prep work.		None	None

Description	2012 Budget	Cost Control Center	Account
STP 1 Main Pump Station Rehabilitation	\$300,000	5050	13-61
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The original pump station was installed in 1987. This construction will replace guide rails, level controller, check valves and pumps.		None	None

Description	2012 Budget	Cost Control Center	Account
Inflow/ Infiltration Study	\$100,000	5060	13-64
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
To determine locations and severity of infiltration entering into the sanitary system which causes increased treatment costs.		None	None

Description	2012 Budget	Cost Control Center	Account
Sanitary Sewer Backup Prevention Program	\$60,000	5060	13-62
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
To share the cost of providing overhead sewers to private property owners to alleviate sanitary sewer flooding. This is a 75/25 Program and the Village provides up to \$5,000 to residents.		None	None

051 COMMUTER PARKING LOT FUND
\$140,000

Description	2012 Budget	Cost Control Center	Account
Platform Lights	\$140,000		13-22
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The existing platform light standards are beginning to show signs of deterioration. New lights will match style of the Lake Street lights.		None	None

061 CENTRAL EQUIPMENT FUND

\$862,000



Description	2012 Budget	Cost Control Center	Account
Compact Pickup Truck	\$21,000	6110	13-41
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This compact sedan is beyond its scheduled life. The current unit has been transferred to Fire and the current sedan is inadequate.		None	None

Description	2012 Budget	Cost Control Center	Account
Police Squad Cars	\$128,000	0820	13-41
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
These squads would replace four Ford Crown Victoria squads. Due to their age and condition, these squads are no longer dependable for regular usage.		None	None

Description	2012 Budget	Cost Control Center	Account
2-1/2 Ton Dump	\$150,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit is a primary snow and ice response vehicle. It is no longer dependable for emergency response.		Positive	Possible reduced fuel costs.

Description	2012 Budget	Cost Control Center	Account
40 foot Aerial Work Truck	\$103,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This aerial truck is needed for emergency tree trimming caused by storms or high winds. It will also be used for some minor tree trimming.		None	None

Description	2012 Budget	Cost Control Center	Account
Main Break Truck	\$93,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current step van we use for main breaks is 15 years old and many parts to repair the unit are no longer available. This unit allows efficient main break repairs as a mobile repair shop.		None	Reduction of fuel costs.

Description	2012 Budget	Cost Control Center	Account
1 Ton Dump Truck	\$48,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This 1 ton dump is suffering from excessive corrosion.		None	None

Description	2012 Budget	Cost Control Center	Account
Fire Command Utility Truck	\$48,000	0720	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is the Fire Chief Command Suburban. It has proven to be a functional and dependable unit.		None	None

Description	2012 Budget	Cost Control Center	Account
3/4 Ton Pickup	\$36,000	0720	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
These light duty pickups are used for transportation of Haz-Mat trailers and other light duties.		None	None

Description	2012 Budget	Cost Control Center	Account
3/4 ton Cargo Van	\$28,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This unit is used by Police for Crisis Team and other light duty.		None	None

Description	2012 Budget	Cost Control Center	Account
Compact Pickup Truck	\$21,000	6110	13-42
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current unit has exceeded its scheduled life and is no longer dependable for the daily use required.		None	None

Description	2012 Budget	Cost Control Center	Account
Large Mower	\$55,500	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is our large mowing tractor used for large areas and roadsides. Parts are difficult to acquire and the mowers require replacement.		None	None

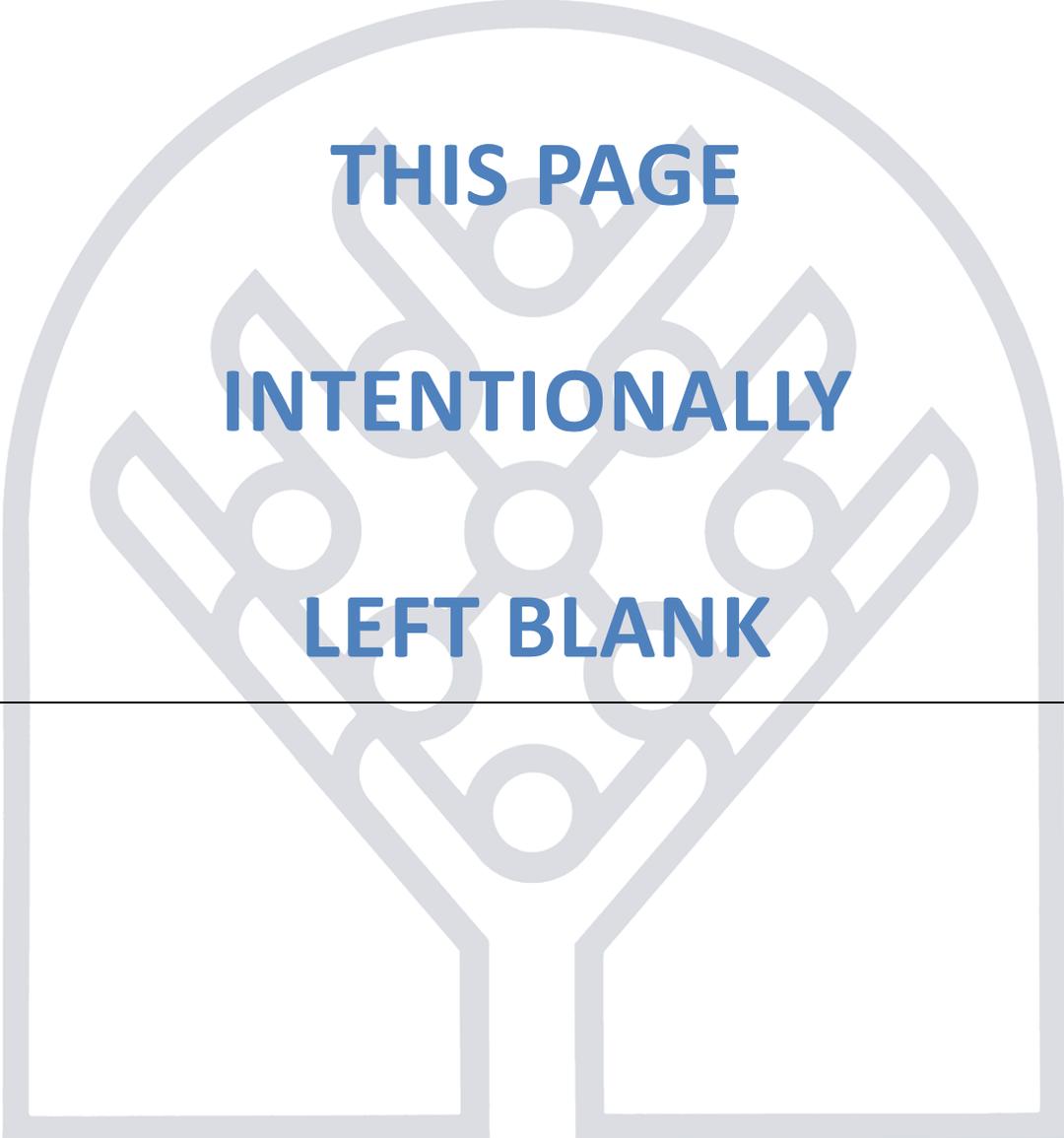
Description	2012 Budget	Cost Control Center	Account
Brush Chipper	\$45,000	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The current Vermeer brush chipper is 12 years old and no longer dependable for our heavy usage.		None	None

Description	2012 Budget	Cost Control Center	Account
Public Works Radio System Upgrade	\$35,000	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
New Federal regulations will require us to replace the majority of radios in Public Works. The new radios will be capable of greater frequency tuning		None	None

Description	2012 Budget	Cost Control Center	Account
Used Forklift	\$23,500	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
The forklift currently in use is 25 years old and does not meet current safety standards.		None	A decrease in maintenance costs and increased efficiency.

Description	2012 Budget	Cost Control Center	Account
Fuel Storage System Upgrade	\$15,000	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This is needed to upgrade the fueling and computer control system at four fuel storage sites.		None	None

Description	2012 Budget	Cost Control Center	Account
Parkway Mower	\$12,000	6110	13-43
Justification		Annual \$ Impact on Operating Budget	Description of Operating Budget Impact
This John Deere mower has problems with the deck and transmission. The mower we are considering would be a more maneuverable zero turn unit to improve productivity.		None	None



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Hanover Park

Table II
Village of Hanover Park
2012 Capital Improvement Program by Fund

4-Apr-11

Fund	CCC	Account	Description	FY'12 Cost
010		13-22	Lake Street Streetscape - Final Cost	\$160,000
		13-22	Additional Streetlights	\$20,000
		13-22	Traffic Signal Upgrade	\$3,000
				\$183,000
				0.72%
011		13-22	Lake Street Signals, Lighting & Sidewalk	\$512,435
		13-22	Street Light Resurfacing	\$600,000
		13-22	Iris Avenue and Flower Court Reconstruction	\$400,000
		13-22	Longmeadow Bridge Reconstruction	\$400,000
				\$1,912,435
				7.51%
031	0470	13-31	Network Infrastructure Replacement	\$406,635
	0470	13-31	Phone System Replacement	\$325,000
	0470	13-31	Printer Replacements	\$15,000
	0470	13-31	(4) Servers (\$4750 each)	\$19,000
	0470	13-31	(18) iPads and additional software	\$12,000
	0610	13-22	Veteran's Memorial Design	\$11,500
	0610	13-22	County Farm Road Transit Study	\$150,000
	0630	13-22	Parkway Tree Renewal Program	\$14,700
	0640	13-21	Municipal Building Renovations	\$75,000
	0640	13-21	Village Hall Carpeting	\$30,000
	0660	13-22	Arterial Fence Program	\$63,000
	0660	13-22	Depressed driveway program	\$70,000
	0660	13-22	Westchester Storm sewer	\$15,000
	0720	13-43	700 MHz Radio System	\$86,000
	0820	13-43	(41) Motorola Starcom21 Radios	\$289,265
				6.21%
032		13-11	TIF #2 Land Acquisition & Improvements	\$400,000
		13-22	TIF #2 Improvements	\$2,311,410
				\$2,711,410
				10.65%
033		13-11	TIF #3 Land Acquisition & Improvements	\$500,000
		13-22	TIF #3 Improvements	\$2,000,000
				\$2,500,000
				9.82%
035		13-22	SSA #5 Public Improvements	\$68,966
				\$68,966
				0.27%
037		13-11	TIF #4 Land Acquisition	\$400,000
		13-22	TIF #4 Improvements	\$50,000
				\$450,000
				1.77%

Table II
Village of Hanover Park
2012 Capital Improvement Program by Fund

4-Apr-11

Fund	CCC	Account	Description	FY'12 Cost
039		13-21	Police Station Construction	\$13,843,172
				\$13,843,172
				54.36%
050	5020	13-22	Schick Road pumping station fence replacement	\$65,900
	5020	13-43	Water Security Improvements	\$30,000
	5020	13-43	SCADA System Upgrade	\$100,000
	5030	13-72	Water Main Replacement	\$500,000
	5030	13-72	Sand Blast and Paint Fire Hydrants	\$57,500
	5050	13-61	STP 1 Main Pump Station Rehabilitation	\$300,000
	5060	13-62	Sanitary Sewer Backup Prevention Program	\$60,000
	5060	13-64	Inflow / Infiltration Study	\$100,000
				\$1,213,400
				4.76%
051		13-22	Platform Lights	\$140,000
				\$140,000
				0.55%
061	6110	13-41	Compact Pickup Truck	\$21,000
	6110	13-42	2-1/2 Ton Dump	\$150,000
	6110	13-42	40 foot Aerial Work Truck	\$103,000
	6110	13-42	Main Break Truck	\$93,000
	6110	13-42	1 Ton Dump Truck	\$48,000
	6110	13-42	3/4 Ton Cargo Van	\$28,000
	6110	13-42	Compact Pickup Truck	\$21,000
	6110	13-43	Large Mower	\$55,500
	6110	13-43	Brush Chipper	\$45,000
	6110	13-43	Public Works Radio System Upgrade	\$35,000
	6110	13-43	Used Forklift	\$23,500
	6110	13-43	Fuel Storage System Upgrade	\$15,000
	6110	13-43	Parkway Mower	\$12,000
	0720	13-42	Fire Command Utility Truck	\$48,000
	0720	13-42	3/4 Ton Pickup	\$36,000
	0820	13-41	Police Squad Cars	\$128,000
				\$862,000
				3.38%
Grand Total				\$25,466,483

Table III
Village of Hanover Park
2012 Capital Improvement Program by Category

4-Apr-11

Fund	CCC	Account	Description	FY'12 Cost
Land				
032		13-11	TIF #2 Land Acquisition & Improvements	\$400,000
033		13-11	TIF #3 Land Acquisition & Improvements	\$500,000
037		13-11	TIF #4 Land Acquisition	\$400,000
				\$1,300,000
				5.10%
Buildings				
031	0640	13-21	Municipal Building Renovations	\$75,000
031	0640	13-21	Village Hall Carpeting	\$30,000
039		13-21	Police Station Construction	\$13,843,172
				\$13,948,172
				54.77%
Improvements Other Than Buildings				
010		13-22	Lake Street Streetscape - Final Cost	\$160,000
010		13-22	Additional Streetlights	\$20,000
010		13-22	Traffic Signal Upgrade	\$3,000
011		13-22	Lake Street Signals, Lighting & Sidewalk	\$512,435
011		13-22	Street Light Resurfacing	\$600,000
011		13-22	Iris Avenue and Flower Court Reconstruction	\$400,000
011		13-22	Longmeadow Bridge Reconstruction	\$400,000
031	0610	13-22	Veteran's Memorial Design	\$11,500
031	0610	13-22	County Farm Road Transit Study	\$150,000
031	0630	13-22	Parkway Tree Renewal Program	\$14,700
031	0660	13-22	Arterial Fence Program	\$63,000
031	0660	13-22	Depressed driveway program	\$70,000
032		13-22	TIF #2 Improvements	\$2,311,410
033		13-22	TIF #3 Improvements	\$2,000,000
035		13-22	SSA #5 Public Improvements	\$68,966
037		13-22	TIF #4 Improvements	\$50,000
051		13-22	Platform Lights	\$140,000
031	0660	13-22	Westchester Storm sewer	\$15,000
050	5020	13-22	Schick Road pumping station fence replacement	\$65,900
				\$7,055,911
				27.71%
Office Equipment				
031	0470	13-31	Network Infrastructure Replacement	\$406,635
031	0470	13-31	Phone System Replacement	\$325,000
031	0470	13-31	Printer Replacements	\$15,000
031	0470	13-31	(4) Servers (\$4750 each)	\$19,000
031	0470	13-31	(18) iPads and additional software	\$12,000
				\$777,635
				3.05%
Other Equipment				
031	0720	13-43	700 MHz Radio System	\$86,000
031	0820	13-43	(41) Motorola Starcom21 Radios	\$289,265
061	6110	13-43	Large Mower	\$55,500
061	6110	13-43	Brush Chipper	\$45,000
061	6110	13-43	Public Works Radio System Upgrade	\$35,000
061	6110	13-43	Used Forklift	\$23,500
061	6110	13-43	Fuel Storage System Upgrade	\$15,000
061	6110	13-43	Parkway Mower	\$12,000
050	5020	13-43	SCADA System Upgrade	\$100,000
050	5020	13-43	Water Security Improvements	\$30,000
				\$691,265
				2.71%

Table III
Village of Hanover Park
2012 Capital Improvement Program by Category

4-Apr-11

Fund	CCC	Account	Description	FY'12 Cost
Vehicles				
061	6110	13-41	Compact Pickup Truck	\$21,000
061	6110	13-42	2-1/2 Ton Dump	\$150,000
061	6110	13-42	40 foot Aerial Work Truck	\$103,000
061	6110	13-42	Main Break Truck	\$93,000
061	6110	13-42	1 Ton Dump Truck	\$48,000
061	6110	13-42	3/4 Ton Cargo Van	\$28,000
061	6110	13-42	Compact Pickup Truck	\$21,000
061	0720	13-42	Fire Command Utility Truck	\$48,000
061	0720	13-42	3/4 Ton Pickup	\$36,000
061	0820	13-41	Police Squad Cars	\$128,000
				\$676,000
				2.65%
Water and Sewer Improvements				
050	5030	13-72	Water Main Replacement	\$500,000
050	5030	13-72	Sand Blast and Paint Fire Hydrants	\$57,500
050	5050	13-61	STP 1 Main Pump Station Rehabilitation	\$300,000
050	5060	13-62	Sanitary Sewer Backup Prevention Program	\$60,000
050	5060	13-64	Inflow / Infiltration Study	\$100,000
				\$1,017,500
				4.00%
			Grand Total	\$25,466,483

APPENDIX

This supporting section includes the following:

Appendix

- A Employee History**
- B Three Year Comparison of Budgeted Positions**
- C Schedule of Direct and Overlapping Bonded Debt**
- D Assessed Value and Actual Value of Taxable Property**
- E Direct and Overlapping Property Tax Rates – Cook County**
- F Direct and Overlapping Property Tax Rates – DuPage County**
- G Property Tax Levies and Collections**
- H Principle Property Taxpayers**
- I Ratios of Outstanding Debt by Type**
- J Ratios of General Bonded Debt Outstanding**
- K Principal Employers**
- L Glossary of Key Terms**

Village of Hanover Park Employee History

APPENDIX A

	<u>FY2003</u>	<u>FY2004</u>	<u>FY2005</u>	<u>FY2006</u>	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>
Police	68.75	68.75	68.75	70.75	72.75	73.75	76.75	76.75	85.65	85.65
Fire	27.00	27.00	30.00	30.00	33.00	36.00	36.00	36.00	36.00	36.00
Public Works	41.25	41.25	40.25	40.25	40.25	40.25	40.25	39.35	36.65	36.65
Community Development	10.00	10.00	9.18	9.18	9.18	9.18	9.18	8.18	8.00	8.00
Finance	7.30	7.10	6.10	6.10	6.10	6.10	6.10	6.10	6.07	6.07
Information Technology	0.00	0.00	0.00	0.00	0.00	1.95	1.95	1.95	1.95	1.95
Water & Sewer	12.17	11.87	10.69	10.69	10.69	11.94	11.94	11.39	11.42	11.42
Commuter Lot	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.90	2.40	2.40
Other (Administration, Engineering, etc.)	<u>12.53</u>	<u>13.03</u>	<u>12.03</u>	<u>12.03</u>	<u>12.03</u>	<u>12.03</u>	<u>10.83</u>	<u>10.83</u>	<u>7.86</u>	<u>7.86</u>
TOTAL FULL-TIME:	182.00	182.00	182.00	182.00	187.00	193.00	196.00	196.00	196.00	196.00
Added (Full-time Positions):	1	1	4	2	5	8	4	4	4	4
Deleted (Full-time Positions):	0	1	6	0	0	2	1	1	1	1
2003										
	+F.T. Code Enf. Supervisor									
2004										
	-F.T. Admin. Secretary (Finance Dept.)									
	+F.T. Village Services Rep.									
2005										
	+F.T. (3) FF/Paramedics									
	-F.T. Human Resource Asst									
	-F.T. Asst. Dir. Comm. Dev.									
	+F.T. Senior Planner									
	-F.T. Maintenance Worker (Streets Division)									
	-F.T. Maintenance Worker (Water & Sewer Division)									
	-F.T. Admin. Secretary (Comm. Dev. Dept.)									
	-F.T. Village Services Rep.									
2006										
	+F.T. Sergeant									
	+F.T. Records Clerk									
2007										
	+F.T. (3) FF/Paramedics									
	+F.T. (2) Police Officers									
2008										
	+F.T. (3) FF/Paramedics									
	+F.T. (2) Police Records Clerks									
	+F.T. (1) IT Director									
	-F.T. (1) CSO Code Enforcement									
	+F.T. (1) Maintenance Worker									
	-F.T. (1) Equipment Operator									
	+F.T. (1) Water Billing Service Representative									
2009										
	+F.T. (2) Police Officers									
	+F.T. (2) CSO Code Enforcement									
	-F.T. (1) Village Collector									
	-F.T. (1) Administrative Assistant (Legal)									
	-F.T. (1) Assistant Village Manager									
	-F.T. (1) Village Attorney									
	-F.T. (1) Executive Coordinator									
	+F.T. (1) Village Collector									
	+F.T. (3) Police Officers									
2010										
	-F.T. (1) IT Manager									
	-F.T. (1) Building Maintenance Worker II									
	-F.T. (1) Plumbing Inspector									
2011										
	+F.T. (4) Police Officers									
	-F.T. (1) Forestry Supervisor									

DEPARTMENT	FY 09/10	FY 10/11	FY 11/12
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VILLAGE CLERK

Deputy Village Clerk	1	1	1
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Total full-time employees	1	1	1
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VILLAGE COLLECTOR

Village Collector	1	1	1
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Total full-time employees	1	1	1
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VILLAGE ADMINISTRATION

Village Manager	1	1	1
Administrative Secretary	1	1	1

Total full-time employees	2	2	2
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HUMAN RESOURCE DEPARTMENT

Human Resources Director	1	1	1
Payroll & Benefits Specialist	1	1	1
Human Resources Generalist	1	1	1
PT Administrative Clerk (1)	0	0	P.T.

Total full-time employees	3	3	3
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INFORMATION TECHNOLOGY DEPARTMENT

Chief Information Officer	1	1	1
Application Systems Analyst	0	1	1
Network Systems Administrator	1	0	0
Senior Information Technology Technician	0	1	1

Total full-time employees	2	3	3
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FINANCE DEPARTMENT

Finance Director	1	1	1
Assistant Finance Director	1	1	1
Accountant	1	1	1
Account Technician	2	2	2
Water Billing Services Representative	3	3	3
Village Services Representative	3	3	3
Receptionist	1	1	1

DEPARTMENT	FY 09/10	FY 10/11	FY 11/12
Total full-time employees	12	12	12

PUBLIC WORKS DEPARTMENT

Director of Public Works	1	1	1
Fleet Services Manager	1	1	1
Wastewater Treatment Plant Supervisor	1	1	1
Water Supply Supervisor	1	1	1
Building Maintenance Supervisor	1	1	1
Distribution/Meter Supervisor	1	1	1
Forestry Supervisor	1	1	0
Street Supervisor	1	0	1
Mechanic	4	4	4
Wastewater Treatment Plant Operator	4	4	4
Water Supply Operator	2	2	2
Building Maintenance Worker II	1	1	2
Equipment Operator	7	7	7
Maintenance Worker	12	12	13
Building Maintenance Worker I	2	2	2
Groundskeeper	1	1	1
Administrative Secretary	1	1	1
P.T. Janitor II (3)	P.T.	P.T.	P.T.
Seasonal Laborers (+/-8)	P.T.	P.T.	P.T.

Total full-time employees	42	41	43
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ENGINEERING DEPARTMENT

Village Engineer	1	1	1
Engineering Technician	2	2	2
Administrative Secretary	0	1	1

Total full-time employees	4	4	4
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FIRE DEPARTMENT

Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Battalion Chief	3	3	3
Fire Lieutenant	6	6	6
Firefighter/Paramedic	24	24	24
Administrative Secretary	1	1	1
Health Officer/Commercial Code Official	0	0	1
Paid-on-Call Firefighter/EMT (+/-25)	P.T.	P.T.	P.T.

Total full-time employees	36	36	37
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POLICE DEPARTMENT

Police Chief	1	1	1
Deputy Chief	2	2	2
Lieutenant	3	3	3
Sergeant	6	6	6
Police Officer	45	49	49

VILLAGE OF HANOVER PARK, ILLINOIS

**Schedule of Direct and Overlapping Bonded Debt
April 30, 2012**

Governmental Unit	Gross Debt	Percentage to Debt Applicable to Village (1)	Village's Share of Debt
Village of Hanover Park	\$ 19,140,000	100.00%	\$ 19,140,000
School District # 20	7,400,000	36.91%	2,731,340
School District # 54	17,230,000	2.86%	492,778
School District #93	12,540,000	9.38%	1,176,252
High School Disrtict #87	47,050,000	2.14%	1,006,870
High School Disrtict #108	51,010,000	7.40%	3,774,740
High School Disrtict #211	33,615,000	1.75%	588,263
Community School District #46	323,658,890	4.75%	15,373,797
Community College District #502	140,050,000	0.67%	938,335
Community College District #509	82,616,878	2.03%	1,677,123
Community College District #512	193,570,000	0.71%	1,374,347
Total School Districts	<u>908,740,768</u>		<u>29,133,844</u>
Cook County	2,826,300,000	0.18%	5,087,340
DuPage County	210,940,000	1.09%	2,299,246
Cook County Forest Preserve Disrtict	108,665,000	0.18%	195,597
DuPage County Forest Preserve District	225,712,101	1.09%	2,460,262
Metropolitan Water Reclamation Disrtict	1,959,099,576	0.19%	3,722,289
Bartlett Park District	14,720,000	3.46%	509,312
Hanover Park Park Disrtict	754,300	95.00%	716,585
Schaumburg Park Disrtict	13,955,000	1.41%	196,766
Schaumburg Township Library District	4,460,000	2.94%	131,124
Bloomington Fire Protection Distrit	2,955,000	5.31%	156,911
Total Others	<u>5,367,560,977</u>		<u>15,475,431</u>
Total Overlapping Debt	<u>6,276,301,745</u>		<u>44,609,275</u>
Total Direct and Overlapping Debt	<u>6,295,441,745</u>		<u>63,749,275</u>

Data Source: Cook and DuPage County Clerk's

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Village. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Village. Every resident is not responsible for paying the debt of each overlapping government.

- (1) Determined by the ratio of assessed value of property in the Village subject to taxation by the Governmental Unit to the total assessed value of property of the Governmental Unit using the 2008 tax levy year equalized assessed values for Cook County and the 2009 tax levy year equalized assessed values for DuPage County.

VILLAGE OF HANOVER PARK, ILLINOIS

**Equalized Assessed Value of Taxable Property - Last Ten Fiscal Years
April 30, 2012**

Tax Levy Year	Residential Property	Farm	Commerical Property	Industrial Property	Total	Railroad	Total Assessed Value
2000	320,757,674	45,688	59,276,827	51,603,450	431,683,639	12,177	431,695,816
2001	362,342,460	34,323	69,584,892	60,433,256	492,394,931	9,809	492,404,740
2002	394,301,447	32,210	69,579,381	75,191,744	539,104,782	9,989	539,114,771
2003	419,588,106	29,274	68,514,689	73,309,516	561,441,585	7,791	561,449,376
2004	465,976,955	23,693	73,997,708	77,174,413	617,172,769	7,429	617,180,198
2005	499,096,061	23,971	77,236,570	80,121,173	656,477,775	7,429	656,485,204
2006	528,502,161	22,857	73,203,317	86,207,031	687,935,366	11,078	687,946,444
2007	582,778,860	20,611	78,601,640	84,771,160	746,172,271	15,750	746,188,021
2008	619,345,489	22,138	81,118,955	88,697,614	789,184,196	20,597	789,204,793
2009	N/A	N/A	N/A	N/A	N/A	N/A	810,756,275

N/A - Currently Not Available

Data Source: Cook and DuPage County Clerk's and Treasurer's Offices

VILLAGE OF HANOVER PARK, ILLINOIS

**Direct and Overlapping Property Tax Rates-Cook County
April 30, 2012**

	Last Ten Tax Levy Years									
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
Village of Hanover Park										
General Corporate rate	1.523	1.260	1.241	1.355	1.269	1.191	1.249	1.150	1.063	1.053
Debt Service Rate	0.171	0.140	0.129	0.131	0.168	0.152	0.153	0.136	0.120	0.119
Total Direct Tax Rate	1.694	1.400	1.370	1.486	1.437	1.343	1.402	1.286	1.183	1.183
Overlapping Rates (1)										
School District #46	6.243	5.350	5.080	5.606	4.945	4.746	4.874	4.565	4.435	4.635
School District #509	0.458	0.387	0.367	0.426	0.434	0.421	0.347	0.348	0.331	0.341
Hanover Park Park District	0.600	0.492	0.476	0.534	0.469	0.441	0.471	0.423	0.386	0.371
Hanover Park Fire Protection	-	-	-	-	-	-	-	-	-	-
County including Forest Preserve										
District and TB Sanitarium	0.901	0.820	0.757	0.693	0.654	0.598	0.562	0.499	0.466	0.486
Hanover Township	0.254	0.225	0.259	0.273	0.242	0.237	0.250	0.224	0.223	0.225
Metropolitan Water Reclamation District	0.415	0.401	0.371	0.361	0.347	0.315	0.284	0.263	0.252	0.261
Northwest Mosquito Abatement District	0.011	0.010	0.009	0.010	0.009	0.009	0.009	0.008	0.008	0.008
Poplar Creek Library	0.406	0.351	0.340	0.355	0.318	0.304	0.310	0.367	0.357	0.359
Community Mental Health	0.045	0.040	0.038	0.040	0.036	0.035	0.037	0.033	0.033	0.036
Consolidated Elections	-	0.032	-	0.029	-	0.014	-	0.012	-	0.021
Total Direct and Overlapping Tax Rate	11.027	9.508	9.067	9.813	8.891	8.463	8.546	8.028	7.674	7.926

N/A - Currently Not Available

Data Source: Cook County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

**Direct and Overlapping Property Tax Rates-DuPage County
April 30, 2012**

	Last Ten Levy Years									
	2001	2002	2003	2004	2005	2006	2007	2007	2008	2009
Village of Hanover Park:										
General Corporate rate	1.2314	1.2505	1.2248	1.1861	1.1960	1.1419	1.1635	1.0978	1.1095	1.2555
Debt Service Rate	0.1222	0.1248	0.1134	0.1027	0.1411	0.1297	0.1262	0.1146	0.1104	0.1200
Total Direct Tax Rate	1.3536	1.3753	1.3382	1.2888	1.3371	1.2716	1.2897	1.2124	1.2199	1.3755
Overlapping Rates										
School District #93	3.6455	3.5791	3.2923	3.0360	3.3667	3.5070	3.6473	3.6473	3.6442	3.7112
School District #87	1.9477	1.8586	1.9144	1.8530	1.7716	1.7200	1.7210	1.6612	1.6507	1.6749
Community College #502	0.1966	0.1930	0.2179	0.2100	0.1968	0.1874	0.1929	0.1888	0.1858	0.2127
Hanover Park Park District	0.4761	0.4700	0.4483	0.4340	0.4267	0.4055	0.4059	0.3801	0.3801	0.4091
Hanover Park Fire Protection	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
County including Forest Preserve										
District and Airport	0.4569	0.4278	0.3936	0.3650	0.3421	0.3266	0.3199	0.3008	0.2923	0.2919
Wayne Township	0.1938	0.1876	0.1722	0.1570	0.1450	0.1400	0.1370	0.1289	0.1253	0.1268
Poplar Creek Library	0.3614	0.3571	0.3573	0.3040	0.3022	0.3004	0.3131	0.3696	0.3522	0.4003
Total Direct and Overlapping Tax Rate	8.6316	8.4485	8.1342	7.6478	7.8882	7.8585	8.0268	7.8891	7.8505	8.2024

Data Source: DuPage County Clerk

Note: Overlapping rates are those of local and county governments that apply to property owners within the Village. Not all overlapping rates apply to all Village property owners.

VILLAGE OF HANOVER PARK, ILLINOIS

**Property Tax Levies and Collections
April 30, 2012**

Fiscal Year Ended April 30	Tax Levy Year	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2001	2000	6,248,890	1,225,076	19.60%	4,961,037	6,186,113	99.00%
2002	2001	6,448,319	1,316,255	20.41%	5,144,096	6,460,351	100.19%
2003	2002	6,698,440	1,337,936	19.97%	5,542,176	6,885,342	102.79%
2004	2003	7,194,040	1,409,463	19.59%	5,876,497	7,336,059	101.97%
2005	2004	7,940,587	1,461,007	18.40%	6,513,435	7,974,442	100.43%
2006	2005	8,113,730	1,597,398	19.69%	6,401,963	7,999,361	98.59%
2007	2006	8,669,475	1,581,476	18.24%	6,985,521	8,566,997	98.82%
2008	2007	8,771,573	1,643,467	18.74%	6,949,330	8,592,797	97.96%
2009	2008	8,997,079	1,689,164	18.77%	7,087,709	8,776,873	97.55%
2010	2009	9,360,557	1,840,527	19.66%	N/A	1,840,527	19.66%

N/A - Currently Not Available

Data Source: Village Records

Note: Levies for all Special Service Areas have been excluded from this table.

VILLAGE OF HANOVER PARK, ILLINOIS

Principal Property Tax Payers - Current Year and Nine Years Ago
April 30, 2012

Taxpayer	2010			2001		
	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Village Taxable Assessed Value
AMB-Turnberry Lakes	11,713,940	1	1.48%			
Westview Center-Bradley	\$ 11,097,950	2	1.41%	\$ 6,592,024	2	1.50%
Cabot Properties-Hanover Corp Center	8,047,530	3	1.02%			
Menards	7,993,491	4	1.01%			
IDI Services-Turnberry Lakes	6,942,650	5	0.88%			
Wheaton Bank Trust 1238	5,529,462	6	0.70%	2,907,615	8	0.70%
Fisher Scientific Company	5,114,500	7	0.65%	3,073,310	7	0.70%
Kmart Corporation	5,102,508	8	0.65%	3,233,383	6	0.70%
Pebblewood Court	4,779,945	9	0.61%			
NEQ-EOLA- Turnberry Lakes	4,463,360	10	0.57%	3,960,630	4	0.90%
Unknown				7,418,150	1	1.70%
Connecticut General Life Insurance				6,016,070	3	1.40%
Fellowes Manufacturing				3,685,990	5	0.90%
Circuit City Stores				2,902,110	9	0.70%
Individual Taxpayer				2,793,460	10	0.60%
	<u>\$ 70,785,336</u>		<u>8.97%</u>	<u>\$ 42,582,742</u>		<u>9.80%</u>

Data Source: Office of the Cook and DuPage County Clerk's

VILLAGE OF HANOVER PARK, ILLINOIS

**Ratios of Outstanding Debt By Type - Last Ten Fiscal Years
April 30, 2012**

Fiscal Year Ended April 30	Governmental Activities			Business-Type Activities		Total Primary Government	Total Equalized Assessed Value (EAV)	Percentage of EAV	Per Capita (1)
	General Obligation Bonds	Notes Payable	Tax Incremental Revenue Bonds	IEPA Loan	Total				
2001	6,280,000	481,300	10,575,000	4,858,161	22,194,461	431,695,816	5.14%	579.82	
2002	9,060,000	418,600	10,050,000	4,626,072	24,154,672	492,404,740	4.91%	631.03	
2003	8,560,000	197,700	9,250,000	4,387,545	22,395,245	539,114,771	4.15%	585.07	
2004	7,710,000	355,269	8,375,000	4,142,401	20,582,670	561,449,376	3.67%	537.72	
2005	13,850,000	502,846	7,400,000	3,890,457	25,643,303	617,180,198	4.15%	669.92	
2006	12,970,000	369,264	6,325,000	3,631,523	23,295,787	656,485,204	3.55%	608.59	
2007	12,060,000	232,021	4,900,000	3,365,405	20,557,426	687,946,444	2.99%	537.06	
2008	11,120,000	131,834	3,350,000	3,091,905	17,693,739	746,188,021	2.37%	462.24	
2009	10,150,000	49,250	1,650,000	2,810,817	14,660,067	789,204,793	1.86%	382.99	
2010	19,140,000	-	-	2,521,931	21,661,931	810,756,278	2.67%	565.91	

Data Source: Village's Records

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

VILLAGE OF HANOVER PARK, ILLINOIS

**Ratios of General Bonded Debt Outstanding - Last Ten Fiscal Years
April 30, 2012**

Fiscal Year Ended April 30	Gross General Obligation Bonds	Less: Amounts Available in Debt Service Funds	Total	Percentage of Equalized Assessed Value (1)	Per Capita (2)
2001	6,280,000	750,665	5,529,335	1.28%	144.45
2002	9,060,000	704,171	8,355,829	1.70%	218.29
2003	8,560,000	601,513	7,958,487	1.48%	207.91
2004	7,710,000	522,898	7,187,102	1.28%	187.76
2005	13,850,000	742,290	13,107,710	2.12%	342.43
2006	12,970,000	949,405	12,020,595	1.83%	314.03
2007	12,060,000	881,208	11,178,792	1.62%	292.04
2008	11,120,000	790,270	10,329,730	1.38%	269.86
2009	10,150,000	512,014	9,637,986	1.22%	251.79
2010	19,140,000	169,528	18,970,472	2.34%	495.60

Data Source: Village Records

- (1) See the Ratios of Outstanding Debt by Type Schedule for Equalized Assessed Value data (Actual Taxable Value of Property).
- (2) See the Demographic and Economic Statistics Schedule for the Per Capita Income data.

VILLAGE OF HANOVER PARK, ILLINOIS

**Principal Employers - Current Fiscal Year and Nine Fiscal Years Ago
April 30, 2012**

Employer	2010			2001		
	Employees	Rank	Percentage of Total Village Employment	Employees	Rank	Percentage of Total Village Employment
Maines Paper & Food Service	400	1	8.00%			
Fischer Scientific	300	2	6.00%	300	1	7.44%
Insight Enterprises, Inc.	250	3	5.00%			
Camcraft, Inc.	225	4	4.50%	186	4	4.61%
Everpure, LLC	200	5	4.00%			
Village of Hanover Park	193	6	3.86%	180	5	4.46%
Fuji Film	150	7	3.00%	160	6	3.97%
Wilson Pet Supply	120	8	2.40%	135	9	3.35%
Iron Mountain	100	9	2.00%			
Round Ground Metals, Inc.	95	10	1.90%			
Comark, Inc.				240	2	5.95%
Fellowes Manufacturing				150	7	4.71%
Dominicks				190	3	3.72%
Marriott Distribution Serv				150	8	3.72%
Canon USA				130	10	3.22%
	<u>2,033</u>		<u>40.66%</u>	<u>1,821</u>		<u>45.15%</u>

Data Sources: Village Community Development Department Records and U.S. Census Bureau.

VILLAGE OF HANOVER PARK

GLOSSARY OF KEY TERMS

ABATEMENT - A deduction from the full amount of a tax. Usually related to reduction of tax levies for payment of principal and interest on general obligation bonds.

ACCOUNTING SYSTEM - The total set of records and procedures which are used to record, classify and report information on the financial status and operations of an entity or fund.

ACCRUAL – Being a method of accounting that recognizes income when earned and expenses when incurred regardless of when cash is received or disbursed.

ACLS - Advance Cardiac Life Support.

ACTIVITY - An organization classification composed of related work programs aimed at accomplishing a major service or regulatory program for which a government is responsible. Activity expenditure functions relate to the principal purpose/service for which expenditures are made.

ADA - Americans with Disability Act. A law requiring public facilities to be accessible to all.

APPROPRIATION - A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

ARB - Automatic Reading and Billing. A device located on the exterior of buildings to allow remote reading of water meters.

ASSESSED VALUATION - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the County Assessor.)

ASSETS - Property owned by a government.

ATM – Advanced Tactical Mapping

AUDIT - A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine

whether the internal accounting controls are both available and being used.

AVL – Auto Vehicle Locators

AWWA – American Water Works Association.

BALANCE SHEET - The portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

BALANCED BUDGET - Operating revenues shall equal or exceed operating expenditures; capital equipment purchases (or transfers and associated capital grants) are not part of the operating budget.

BASIS OF ACCOUNTING - A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash, modified accrual or the accrual method.

BASSET - Beverage Alcohol Sales and Service Education Training. A training program for liquor sellers and servers.

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements.

BTLS - Basic Trauma Life Support.

BUDGET - A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled.

BUDGET MESSAGE - The opening section of the budget which provides the Village Board and the public with a general summary of the

most important aspects of the budget, changes from the current and previous fiscal years and the views and recommendations of the Village Manager.

CAAS - Commission on Accredited Ambulance Services

CAD - Computer Aided Dispatch or Computer Aided Drawing.

CALEA - Commission on Accreditation for Law Enforcement Agencies.

CAPITAL IMPROVEMENT PROGRAM (CIP) - A multiyear planning instrument used to identify needed capital acquisition and to coordinate the financing and timing of purchases/improvements.

CAPITAL OUTLAY - Capital items are defined as tangible items such as vehicles, machinery, desks and tools costing more than \$10,000 each and having a useful life of more than one year.

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

CDBG - Community Development Block Grant.

CEO - Code Enforcement Officer.

CERT – Community Emergency Response Team

CHARGES FOR SERVICE - User charges for services provided by the Village to those specifically benefiting from those services.

CIP – Capital Improvement Program

CJIS - Criminal Justice Information System.

CMAQ - Congestion Mitigation and Air Quality.

COMMODITIES - Items of expenditure in the Operating Budget which, after use, are consumed or show a material change in their physical condition, and which are generally of limited value and are characterized by rapid depreciation. Office supplies and small fixed assets are examples of commodities.

CONTINGENCY - Those funds included in the Budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

CONTRACTUAL SERVICES - Items of expenditure from services the Village received primarily from an outside company. Utilities, rent, travel and advertising are examples of contractual services.

COST CONTROL CENTER - The primary organizational breakdown within many Village funds. Each cost control center serves a specific function or functions within the given fund entity.

CPAP - Continuous Positive Airway Pressure

CRT – Critical Response Team.

DARE - Drug Awareness and Resistance Education. An educational program presented by local law enforcement agencies in elementary schools.

DEBT - A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes and land contracts.

DEBT SERVICE - Payments of principal and interest to lenders or creditors on outstanding debt.

DEFICIT - The excess of expenditures or expenses over revenues or income during a single accounting period.

DEPARTMENT - Departments are subdivided into cost control centers. While a department may refer to a single activity, it usually indicates a grouping of related activities. Cost control centers within a department are listed on the index tabs for each department.

DEPRECIATION - The allocation of the cost of a fixed asset over the asset's useful life. Through

this process the entire cost of the asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds.

DMS - Document Management System

DU-COMM - DuPage Communications. An intergovernmental agency providing emergency dispatch services to member communities and fire districts.

DUI - Driving Under Influence.

DUMEG - DuPage Metropolitan Enforcement Group. A drug enforcement agency consisting of police officers from member communities.

EFO – Executive Fire Officer

EMPLOYEE BENEFITS - Contributions made by the Village to designated funds to meet commitments or obligations for employee fringe benefits. Included are the Village's share of costs for social security and the various pension, medical and life insurance plans.

EMT - Emergency Medical Technician.

EMT A - Emergency Medical Technician - Ambulance.

EMT B/D - Emergency Medical Technician – Defibrillator.

EMT P - Emergency Medical Technician - Paramedic.

ENTERPRISE FUND - A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of the revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

EOC - Emergency Operations Center

EPA - Environmental Protection Agency.

EPO – Exclusive Provider Organization

ERP - Enterprise Resource Planning

ESDA - Emergency Services and Disaster Agency.

EXPENDITURES - Decreases in net financial resources. Expenditures include current operating expenses requiring the present of future use of net current assets, debt service and capital outlays, and intergovernmental transfers.

EXPENSES - Charges incurred, whether paid or unpaid, resulting from the delivery of Village services.

FAE - Fire Apparatus Engineer.

FIDUCIARY FUND – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension trust funds, investment trust funds, private-purpose trust funds, and agency funds.

FISCAL POLICY - The Village's policies with respect to revenues, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR (FY) - The accounting period for which an organization budgets is termed the fiscal year. In Hanover Park, the fiscal year begins May 1 and ends April 30 of the following year.

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture and other equipment.

FTO – Field Training Officer

FUND - A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. A brief description of the purpose of a fund appears on the white index page preceding each fund.

FUND BALANCE - The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenue exceeds expenditures and decrease when expenditures exceed revenues.

GASB - Governmental Accounting Standards Board.

GASB STATEMENT NO. 34 – BASIC FINANCIAL STATEMENTS AND MANAGEMENT'S DISCUSSION AND ANALYSIS. This new financial reporting model includes many aspects of conventional financial reporting, and in addition, several new features including: government-wide financial statements and management's discussion and analysis. This statement was developed to make financial reports easier to understand and more useful for oversight bodies, investors, and citizens.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GENERAL FUND - Accounts for all revenues and expenditures which are not accounted for in specific purpose funds. It finances the regular day-to-day operations of the Village. The General Fund is often referred to as the General Corporate Fund.

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

GFOA - Government Finance Officers Association.

GIS - Geographic Information System.

GOAL - A purpose or outcome toward which activities are directed.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects and permanent funds.

GPS - Global Positioning System.

GRANT - An amount provided by a governmental unit or other type organization in aid or support of a particular governmental function or program.

HI-LIGHTER - The Village of Hanover Park Newsletter.

HMO – Health Maintenance Organization

HR SALES TAX - A 1/2 of 1% Home Rule Sales Tax on sales other than groceries and prescriptions.

HTE - The provider of all Village centralized computer applications.

HVAC - Heating, Ventilation and Air Conditioning system.

IAFF - International Association of Firefighters.

IDDE - Illicit Discharge Detection and Elimination

IDOC - Illinois Department of Conservation.

IDOT - Illinois Department of Transportation.

IDNR - Illinois Department of Natural Resources.

IEPA - Illinois Environmental Protection Agency.

ILEOT - Illinois Law Enforcement Officers Training Board. An organization promoting training to local enforcement agencies.

IPSI – Illinois Public Service Institute

INCOME - A term used in proprietary fund-type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

INTERFUND TRANSFERS - Amounts transferred from one fund to another fund, primarily for work or services provided.

INTERGOVERNMENTAL REVENUES - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

IPAC – Illinois Police Accreditation Coalition

IPBC - Intergovernmental Personnel Benefits Cooperative. An intergovernmental pool providing employee health and life insurance coverage for Village employees.

IPSI – Illinois Public Service Institute

IRMA - Intergovernmental Risk Management Agency. An intergovernmental pool providing liability, worker's compensation, automobile and property coverage for the Village.

ISO - Insurance Standards Office.

ISP - Illinois State Police.

ISTEA - Intermodal Surface Transportation Efficiency Act.

JAWA - Northwest Suburban Joint Action Water Agency. A joint venture of seven northwest suburban municipalities to secure Lake Michigan water through a purchase agreement with the City of Chicago.

JSA – Job Safety Analysis

JULIE - Joint Utility Location Information for Excavators.

LAN/WAN - Local Area Network/Wide Area Network.

LEADS - Law Enforcement Agencies Data System.

LEVY - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village.

LIABILITY - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

MABAS - Mutual Aid Box Alarm System.

MAJOR FUND - Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Funds meeting criteria specified in GASB Statement No. 34 must also be reported as a major fund. Any other governmental or proprietary fund may be reported if the Village Officials believe that fund is particularly important to financial statement users.

MAP - Metropolitan Alliance for Police.

MCAT – Major Crimes Assistance Team.

METRA - A commuter rail system serving the six county northeast Illinois region.

MDT – Mobile data terminal

MFT - Motor Fuel Tax.

MWRD - Metropolitan Water Reclamation District.

MODIFIED ACCRUAL BASIS - The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to

accrual that is when they become both "measurable" and "available" to finance expenditures of the current period. "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET ASSETS – The difference between assets and liabilities as reported in the Government wide Financial Statement of the CAFR.

NET INCOME - Proprietary fund excess of operating revenues, non-operating revenues and operating transfers in over-operating expenses, non-operating expenses and operating transfers-out.

NEXTEL - A telecommunications company and system which provides two-way radio, cellular, paging and online messaging capabilities in a single cellular telephone unit.

NFPA - National Fire Protection Agency

NIPAS – Northern Illinois Police Alarm System.

NPDES – National Pollution Discharge Effluent System

NSA - Neighborhood Strategy Area.

NWSMTD - Northwest Suburban Mass Transit District

OBJECTIVE - An individual aim or course of action which activities are directed.

OSFM - Office of the State Fire Marshal.

OSHA - Occupational Safety and Health Administration.

PASS - Police Area Service Specialist.

PERSONAL SERVICES - All costs related to compensating employees, including employee benefit costs such as the Village's contribution for retirement, social security and health and life insurance.

PHCS - Private Health Care System

POC - Paid on Call Firefighter.

PPO – Preferred Provider Organization

PROPERTY TAX - Property taxes are levied on real property according to the property's valuation and the tax rate.

PROPRIETARY FUND – Funds that focus on the determination of operating income, changes in net assets, financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

PVC – Poly Vinyl Chloride.

R&B - Road and Bridge Fund.

REAPPROPRIATION - Utilization of existing reserves to fund future budgeted expenditures.

RETAINED EARNINGS - An equity account reflecting the accumulated earnings of the Village's Proprietary Funds.

REVENUE - Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

RFP - Request for Proposals.

RFQ - Request for Qualifications.

RMS – Records Management System.

ROW - Right of Way.

RTA - Regional Transportation Authority.

SAN – Storage Area Network

SCADA - Supervisory Control and Data Acquisition System.

SCBA – Self Contained Breathing Apparatus.

SEIU - Service Employees International Union.

SOG – Standard Operating Guidelines

SPEAR – Sexual Predator Enforcement Apprehension and Registration

SRB – Safety Review Board

SSA - Special Service Area.

STAARS Program - Student Artists and AuthoRS Program.

STP - Sewage Treatment Plant. Sewage Treatment Plant #1 is located at 5600 Greenbrook Boulevard in Hanover Park.

STEP - Selective Traffic Enforcement Program.

STT – Simplified Telecommunication Tax

SWAP – Sheriffs Work Alternative Program

TAC - Tactical Unit. A contingent of police officers performing special directed enforcement activities.

TAX EXTENSION - The total amount of taxes applied to properties within a taxing district as a result of a tax levy. Extensions in Illinois are increased by a loss factor to ensure that each taxing body receives the full amount of its levy after recognition that a small amount of taxes will not be paid.

TAX INCREMENT FINANCE DISTRICT - A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation.

TAX LEVY - An ordinance that directs the County Clerk to assess a tax proportionately against all properties located with a taxing district for the purpose of raising a specific amount of tax for the taxing district.

TAX RATE - The amount of tax levied for each \$100 of assessed valuation.

TEA-21 - Transportation Efficiency Act of the 21st Century.

TIF DISTRICT - Tax Increment Finance District.

TRUST FUNDS - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

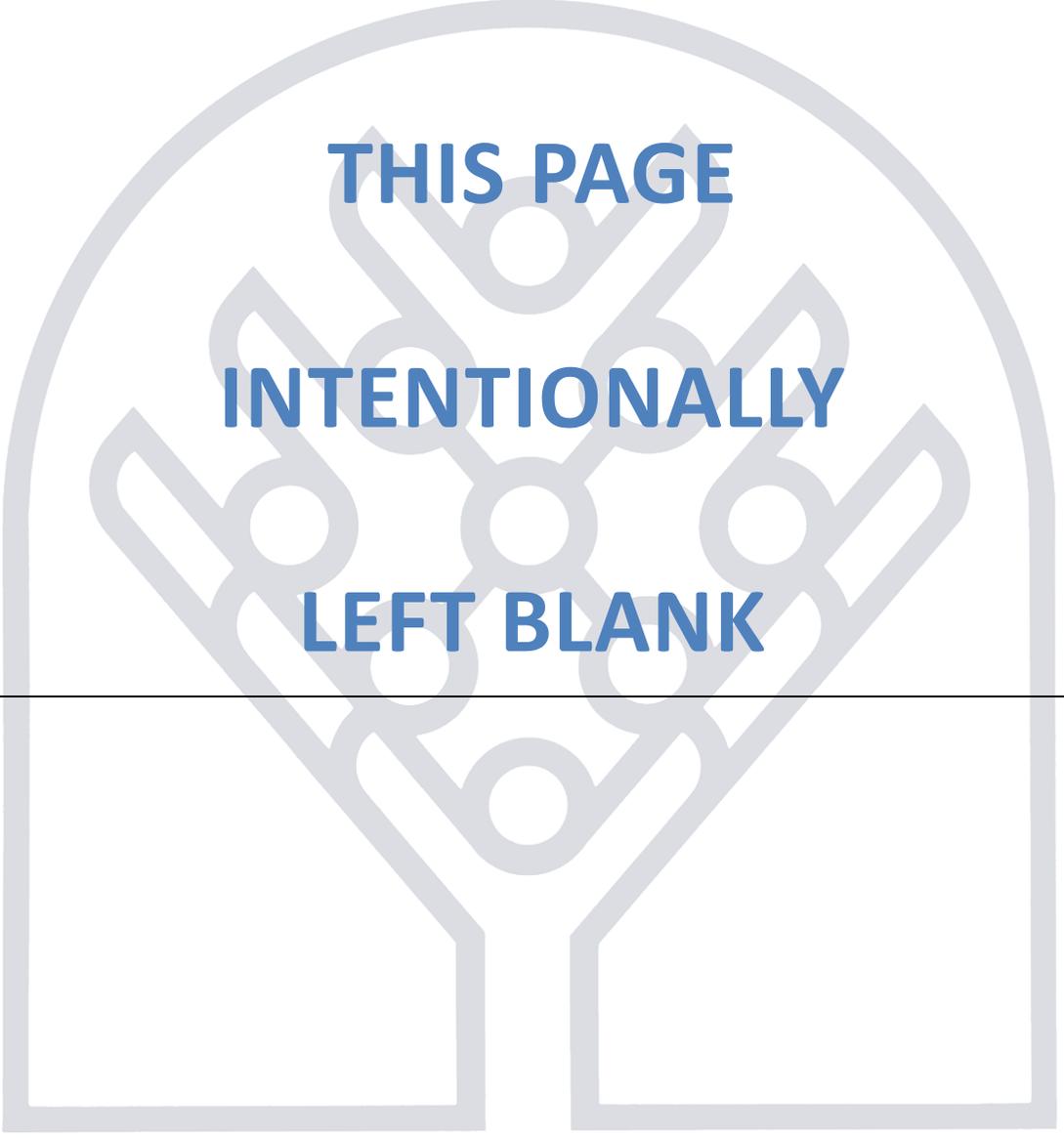
TQM - Total Quality Management. A strategy to improve the quality of the organization by encouraging communication, participation and empowerment of employees throughout the Village.

UNRESTRICTED NET ASSETS – Net assets not invested in capital assets, net of related debt, that are accessible for the general use of the fund.

UTILITY TAX – An approximately 2.25% tax on telecommunications, electric and natural gas.

UV – Ultraviolet.

UCMR2 - Unregulated Contaminate Monitoring Regulation



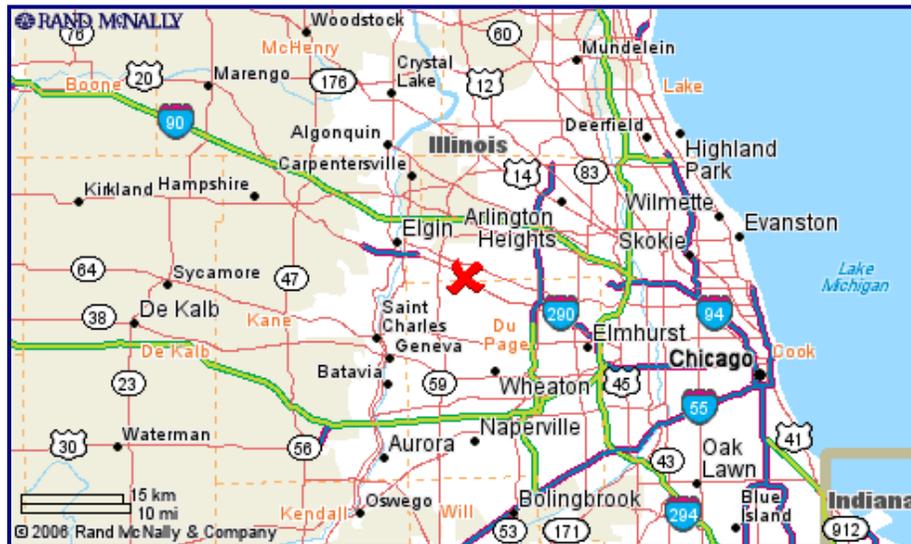
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Hanover Park

VILLAGE OF HANOVER PARK, ILLINOIS GENERAL INFORMATION

The Village of Hanover Park was incorporated in 1958 and operates under the council/manager form of government. It is a residential community located approximately 30 miles northwest of downtown Chicago.

A regional map is shown below:



The Village covers an area of approximately 7 miles including 2.75 miles in Cook County and 4.25 square miles in DuPage County. Population as certified in the 2010 Census is 37,973.

A seven member legislative body comprised of the Village President and six Trustees each elected to a staggered four-year term governs the Village of Hanover Park. The Village Board is responsible for enacting ordinances, adopting the budget, establishing policies and appointing the Village Manager. The Village Manager is the Chief Administrative Officer and is responsible for day-to-day Village operations and appoints Village Department Heads.

The Village provides a full range of services including police and fire protection, maintenance of streets and infrastructure, community development, code enforcement, municipal water and sewer utilities and general administrative services. The Village of Hanover Park currently budgets for 197 full-time employees. Separate school districts, park districts and library districts provide educational, recreational and reading services respectively.

While primarily a residential community, the Village has diversified its tax base. The 2009 assessed value increased 2.8% over the prior year. Numerous large employers are located in three municipal business parks.

The Village strives to provide excellent municipal services at an affordable cost. An Elected Board encourages public participation and a dedicated professional staff implements services. The Village of Hanover Park is a wonderful place to work and live.



Hanover Park

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