

Village of Hanover Park Department Numbers

630.823. _____

<i>Village Main Number</i>	5600
<i>Administration</i>	5608
<i>Clerk's Office</i>	5602
<i>Community Development</i>	5780
<i>Engineering</i>	5700
<i>Finance</i>	5790
<i>Fire Department</i>	5800
<i>Human Resources</i>	5660
<i>Inspectional Services</i>	5860
<i>IT Department</i>	5673
<i>Police Department</i>	5500
<i>Public Works</i>	5700
<i>Water Billing</i>	5799

UTILITIES

Electric Company	ComEd	800.334.7661
Gas Company	Nicor Gas	888.642.6748
Cable TV & Internet	ATT U-Verse	800.288.2020
	Comcast	866.594.1234
Refuse	Groot Industries	630.463.1036

TRANSPORTATION

METRA	RTA
547 W. Jackson Blvd.	Travel Information Center
Chicago, IL 60606	PH: 312.836.7000
PH: 312.322.6777	



www.hpil.org

[ABOUT THE VILLAGE](#)

The Village of Hanover Park is a dynamic community of over 37,000 residents and over 600 businesses. It can provide TIF incentives and has a AA Bond rating making Hanover Park a smart place to do business.

It is located less than 30 miles northwest of Chicago and in two counties, Cook and DuPage. Many Corporate and regional businesses such as Insight, Jabil Packaging Solutions, Camcraft and Fisher Scientific are located here.

[Council-Manager Form of Government](#)

The council-manager form of government as defined by the Illinois Constitution and is a home-rule community providing a full range of municipal services including police/fire protection; building code and fire prevention inspection services; paramedic services; water and stormwater utilities; a commuter and residential parking system; community development services; and the construction and maintenance of streets, stormwater, and other municipal infrastructure. The Village of Hanover Park was adopted in 1971, a municipality that consists of the President/Mayor and six Trustees who are elected at large and are responsible for making policy decisions and providing legislative action. A Village Manager is hired by the President and Board of Trustees to oversee the day-to-day operations of the Village and its employees.

[Fast Facts](#)

- Population estimate: 37,470 (2020 U.S. Census)
- The Village was incorporated on August 14, 1958
- Median household income: \$85,106
- Estimated land area: 6.52 square miles
- Number of employees: 205 full time and 19 part-time approximate
- Served by three community colleges; Elgin Community College, Harper College, and the College of DuPage
- Metra Station: Canadian Pacific Kansas City Railroad (CPKC)
- FY 2023 Operating Budget is \$57,191,411 in revenue and \$57,167,991 in expenditures.

[Cultural Inclusion & Diversity Committee](#)

- 8 members
- 2 auxiliary members
- Members serve for 4 years; terms are staggered.

[Economic Development Committee](#)

- 11 members
- 3 auxiliary members
- Members serve for 4 years; terms are staggered.

[Environmental Committee](#)

- 9 members
- 3 auxiliary members
- Members serve for 4 years; terms are staggered.

[Historic Committee](#)

- 5 members
- 3 auxiliary members
- Members serve for 4 years; terms are staggered.

[Sister Cities Committee](#)

- 11 members
- 2 auxiliary members
- Members serve for 4 years; terms are staggered.

[Special Events Committee](#)

- 5 members
- 2 auxiliary members
- Members serve for 4 years; terms are staggered.

[Veterans Committee](#)

- 10 members
- 2 auxiliary members
- Members serve for 4 years; terms are staggered.

CATAGORIES OF RECORDS AVAILABLE PROPTLY

- Collective Bargaining Contracts
- Village Board Rules of Order
- Current Job Postings
- Minutes & Agendas
- Municipal Code
- Comprehensive Annual Financial Reports
- Monthly Statistical Reports
- GIS Maps
- Village Operating Budget

TYPES & CATAGORIES OF PUBLIC RECORDS (5ILCS 140/5)

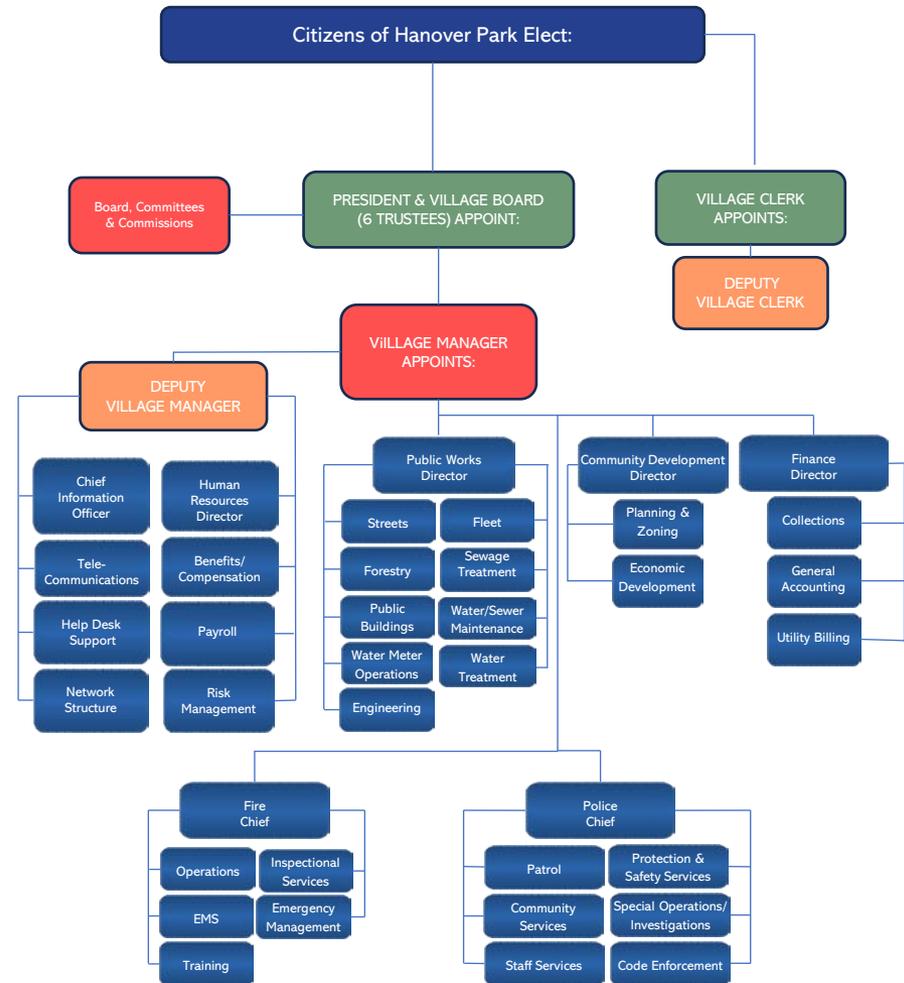
The Village of Hanover Park maintains public records that are available for review including but not limited to the following:

Village Board Meeting Packets
 Agendas/Minutes of Board,
 Committees & Commissions
 Ordinances
 Resolutions
 Agreements and Contracts
 Employee Salary Information

Police Reports
 Fire Reports
 Building Permits
 Certificate of Occupancy
 Code Violations
 Water Billing Records
 Village Financial Reports

Fees

- FOIA copies of records: No fee
- Color copies of records: No fee
- Maps, photographs, CDs, DVDs, other media: No fee



VILLAGE BOARD

The Village Board consists of the Village President/Mayor and six Trustees that are elected at large, terms are staggered.

BOARDS AND COMMISSIONS

Development Commission

- 7 members
- 3 auxiliary members
- Members serve for 3 years; terms are staggered.

Cultural Inclusion & Diversity Committee/Commission

- 7 members
- 3 auxiliary members
- Members serve for 3 years; terms are staggered.

Fire Fighters Pension Board

- 5 members
- No auxiliary members
- No terms, 2 members appointed by Village President 3 members elected and staggered

Foreign Fire Tax Board

- 5 members
- 2 auxiliary members
- Members serve for 4 years; terms are staggered.

Liquor Commission

- 5 members
- No auxiliary members
- Members are appointed and may serve indefinitely.

Police Pension Board

- 5 members
- No auxiliary members
- Members serve for 2 years; terms are staggered.

FREEDOM OF INFORMATION ACT

The Freedom of Information Act (ACT), **5 ILCS 140/1 et seq.**, is the principal Illinois statute governing the inspection of public records. The Act requires that public bodies make available for inspection or copying all public records to any person.

VILLAGE OF HANOVER PARK FOIA OFFICER

Kristy Merrill
2121 Lake Street
Hanover Park, IL 60133
PH: 630.823.5601 Fax: 630.823.5786

FILING A REQUEST

If you would like to inspect or receive copies of Village records, please complete a Request for Records form. Forms are available on the Village website and in the reception areas of:

- Village Hall: 2121 W. Lake Street; 630.823.5600
- Fire Station: 6850 Barrington Road; 630.823.5800
- Police Department: 2011 W. Lake Street; 630.823.5500
- Public Works Facility: 2041 W. Lake Street; 630.823.5700

All requests for records must be received during normal business hours of the general administrative offices of the Village. (Monday, Tuesday, Thursday, Friday between the hours of 8:00 a.m. and 4:30 p.m., excluding weekends, and holidays) Requests submitted electronically after normal business hours will be considered received by the Village on the next business day.

Completed forms may be submitted via:

- Email: vhpfoia@hpil.org
- FAX: 630.823.5786
- Mail: FOIA/Clerk's Office; 2121 W. Lake Street, Hanover Park, IL 60133

The Village will respond to general, non-commercial requests within five business days of the date the request was marked as received, unless the time for a response is otherwise extended pursuant to the Act.

Commercial requests will be responded to within 21 business days.