



Hanover Park^{USA}

Inspectional Services Division

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Permit Application Requirements

Complete permit application, online or in-person.

Submit a signed agreement or estimate between applicant and contractor detailing the scope of work and list of all materials that will be used for the construction. Provide a general site plan if any configuration changes are taking place, or changes to the number or layout of parking stalls.

Contractors are required to be registered and bonded with the village.

Accessible Parking Requirements (See Pg 4, Graphics and References)

Any facility offering parking for employees or visitors must provide accessible parking for people with disabilities. An accessible parking space consists of a vehicle space and a diagonally striped access aisle. The entire space must be kept clear of obstructions - including ice, snow, shopping cart corrals, trash cans, seasonal garden displays and bicycle racks - at all times.

Each accessible parking space, except on-street spaces, shall be 16' 0" wide, including either an eight-foot or five-foot wide diagonally striped access aisle. The access aisle shall be located on either side of the vehicle space except for angled parking spaces, which shall have the access aisle located on the passenger side of the vehicle space.

Access aisles cannot be shared in diagonal parking. Provide 9'-0" access aisle for each space.

High-quality yellow paint, manufactured especially for pavement striping, must be used.

Accessible parking must be placed on level pavement (2% slope or less) on the shortest accessible route to an accessible entrance. The accessible route, which may include a curb ramp or curb cut, must be installed as close as possible to the accessible entrance it serves. Additionally, a curb ramp must never be built so that it protrudes into or interferes with the diagonally striped access aisle of an accessible space.

A U.S. Department of Transportation R7-8 (Reserved Parking) and R7-1101 (\$250 Fine) sign must be permanently mounted in the center of the accessible parking space. The signs must be placed no more than five feet from the front of the parking space. At a minimum, the bottom of the R7-8 sign must be five feet from the pavement.

Accessible parking is required where parking spaces are provided for the public, for visitors, or for employees.

10% of parking spaces at outpatient facilities providing medical care and other services for persons with mobility impairments shall be accessible parking spaces.

20% of total parking spaces at medical facilities specializing in treatment of persons with mobility impairments shall be accessible parking spaces.

Off Street Parking & Community Development Requirements (See Pg 3, Graphics and References)

Parking Lot spacing shall be designed to specifications as shown in Graphics and References.

Expansion or reconstructing of a parking lot subjects it to site plan and landscaping plan review.

The landscaping will need to be consistent with the approved landscaping plan prior to the Village refunding the bond.

Notable landscaping requirements include:

- Parking areas need to be screened from public view, generally with 8' of landscaping (5' on Irving Park Rd). Plantings shall be at least 3' tall at the time of installation.
- Planting areas should be separated from the parking lot and drive aisles by a 6" curb
- Parking lot islands shall be located so that the parking area contains no single series of more than 20 parking spaces.
- Each planting area shall have at least one shade tree and at least one tree per 15 spaces.
- Areas which aren't used for parking, drive aisles, loading, shopping carts, etc. should be landscaped.
- Buildings require 5' of foundation plantings around 50% of the building. Existing parking lots should be adjusted if this requirement isn't met.

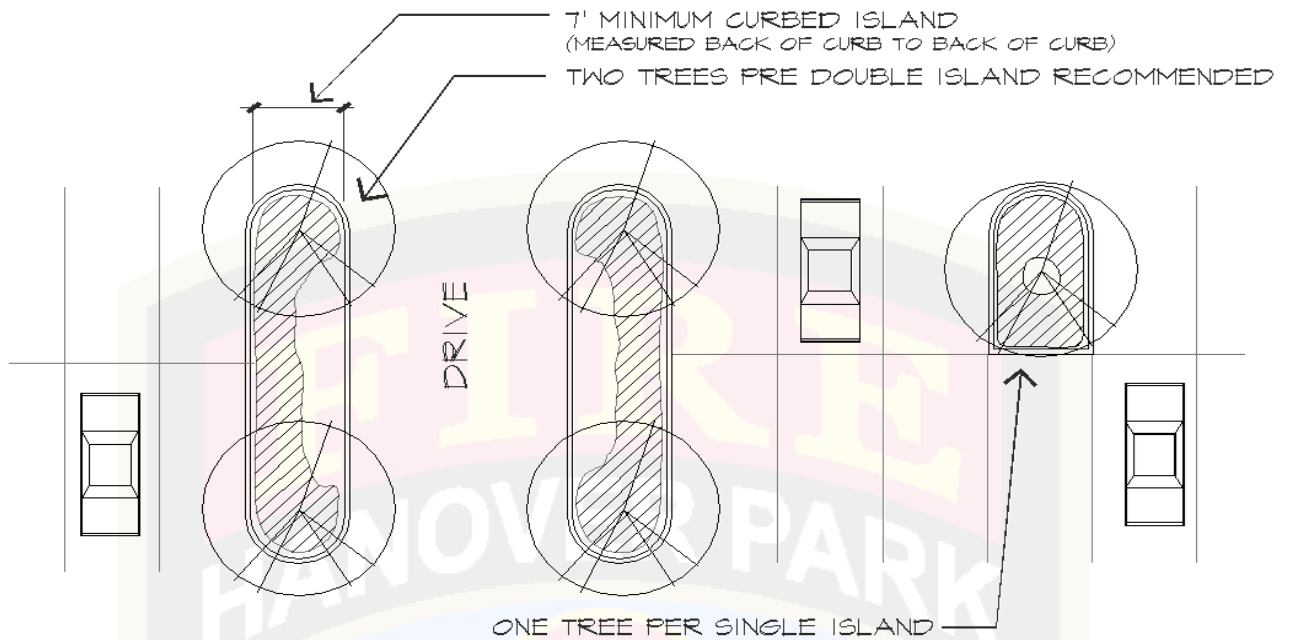
Engineering Requirements (See Pg 5, Graphics and References)

- Proof roll parking lot after milling. Patching shall be completed before placing any asphalt.
- All parking lots with 5 or more parking spaces shall have either B6.12 or B6.18 concrete curb around the perimeter of the lot.
- The subbase shall be mechanically compacted before placing any asphalt and/or concrete.
- Utility appurtenances (i.e. b-box, water valve, manhole, catch basin, fire hydrant, etc.) shall be located, protected, accessible at all times, and kept clean during and after work is completed.
- Existing drainage patterns/conditions shall not be altered in a way that causes stormwater runoff to adjacent properties to increase.

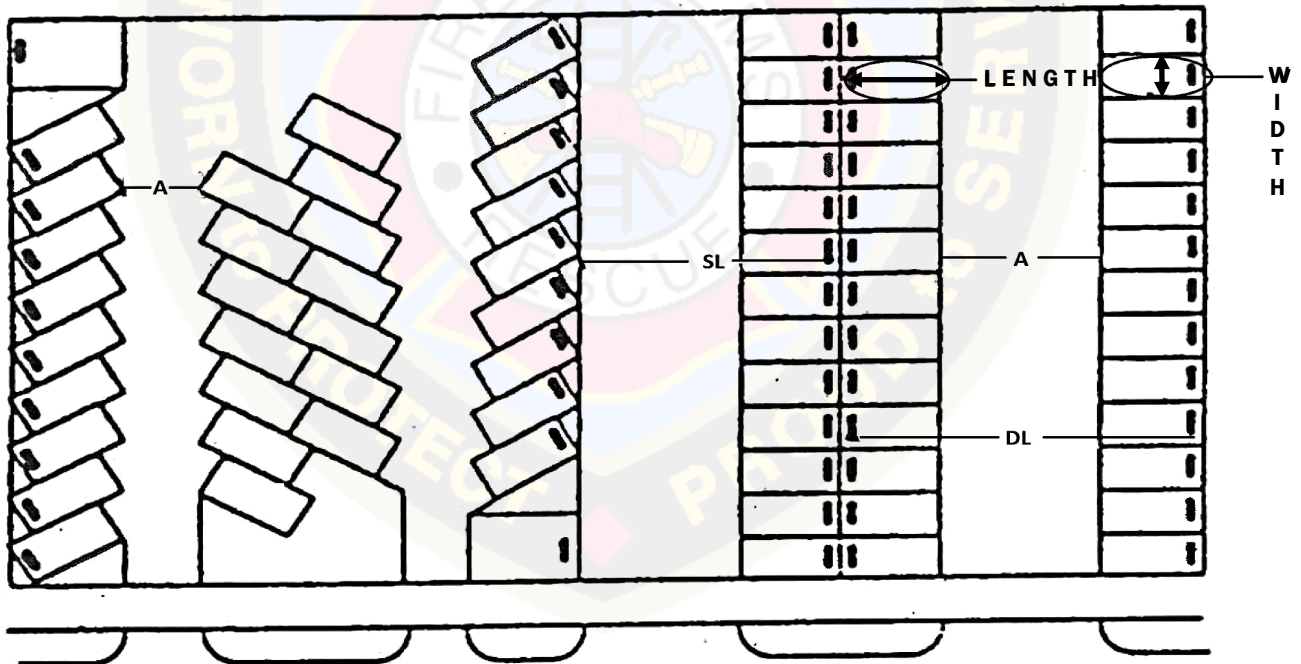
Inspections

To request an inspection, contact The Inspectional Services Division at (630)823-5860 at least 24 hours in advance to coordinate an inspection by Inspectional Services and Engineering, as applicable.

Graphics and Reference (Landscaping & Off Street Park-

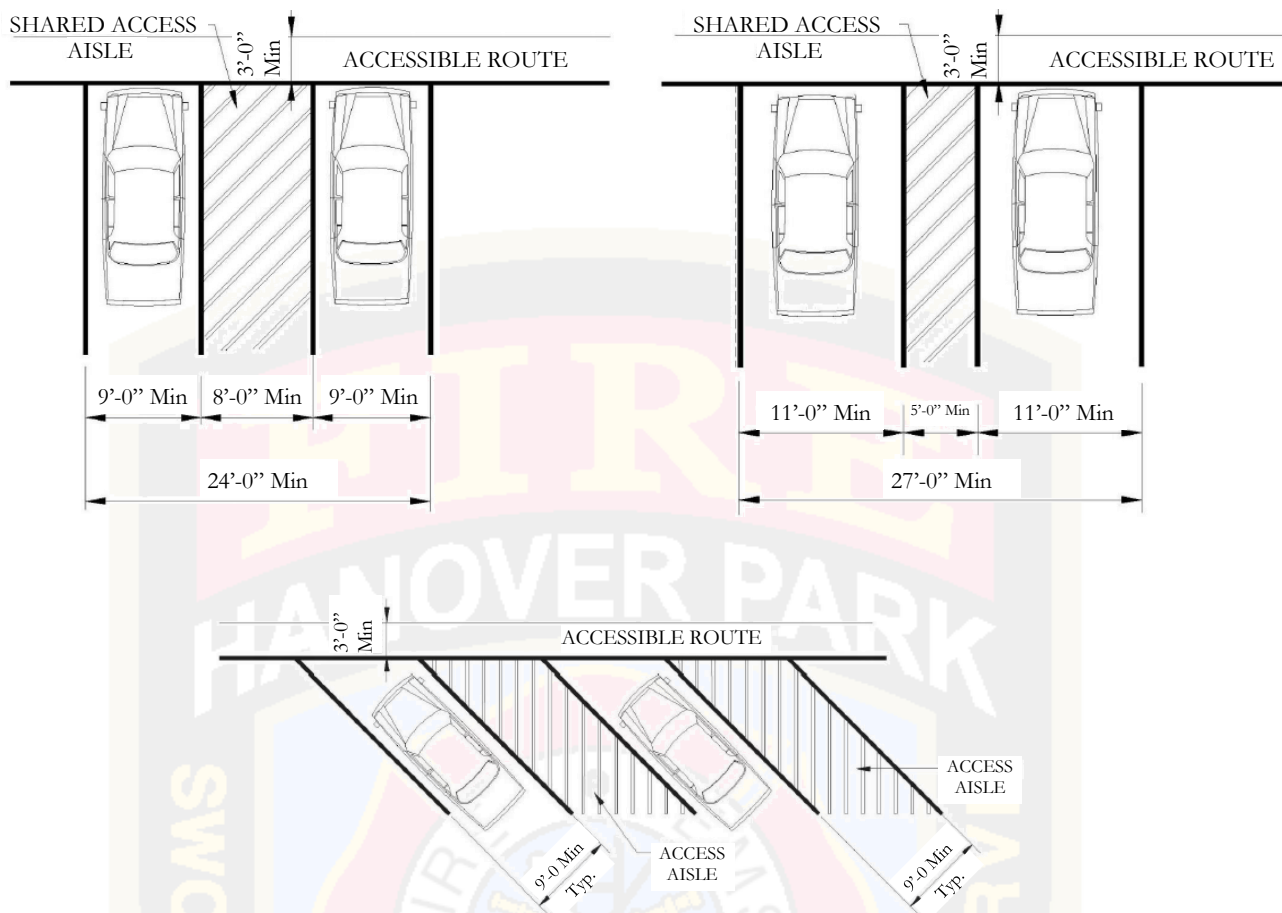


Example of a Planting Island Equal to a Parking Space



'O' – Parking Angle	'W' – Parking Space Width	'L' – Parking Space Length	'A' – Aisle Width	'SL' – Single Loaded Module Width	'DL' – Double Loaded Module Width
0°	9.0	22.0	11.0	20.0	29.0
30°	9.0	19.0	9.0	28.25	43.6
45°	9.0	19.0	10.0	32.25	49.6
60°	9.0	19.0	17.0	36.25	59.0
90°	9.0	18.0	24.0*	42.0*	60.0

Graphics and Reference (Accessibility Parking)



Total Parking Spaces Provided in Facility	Minimum Required Accessible Parking Spaces
1 to 25	1
26 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1000	2 percent of total
1001 and over	20, plus 1 for each 100, or fraction thereof, over 1000

Graphics and Reference (Parking Lot Paving)

PARKING LOT PAVING

