



Village of Hanover Park Administration

Municipal Building
2121 Lake Street
Hanover Park, IL 60133-4398

630-823-5600
FAX 630-823-5786
www.hpil.org

Dear Contractor:

If you wish to do work in the Village of Hanover Park, you will need to register with the Village by submitting a completed application, original Permit Bond in the correct amount, your original license, where applicable, and Contractor's fee.

Contractor Fees are as follows:

- General Contractor (**OVER-SEEING JOBS**) \$105.00
- All other Contractors\$50.00*
- *Contractors; additional trade..... \$10.00

Permit Bonds must be made out to the Village, contain a 30 day cancellation clause, be specific in trade, be signed by the owner or corporate officer, his (her) signature needs to be notarized and the bond must run through our licensing year. Our licensing year runs from February 01, 2016 through January 31, 2017.

- Sewer Contractors.....\$20,000 Permit Bond
- All other Contractors.....\$10,000 Permit Bond

The following Contractors are also required to submit original licenses as follows:

- **ELECTRICIANS** - Current License from a Town/City where they were tested
- **ROOFERS** - Current License from the State of Illinois and Photo I.D of Roofer

No Contractor may do work within the corporate limits of the Village of Hanover Park without first obtaining a Contractor's License and Building Permit. Failure to comply will result in work stoppage, penalties and possible legal action.

If you have any questions pertaining to your licensing, please contact the Inspectional Services Division at 630-823-5860 or at iservices@hpil.org.

CONTRACTOR REGISTRATION

VILLAGE OF HANOVER PARK
2121 LAKE STREET
HANOVER PARK, IL 60133
PHONE (630)823-5860

FIRM NAME _____ ADDRESS _____

TYPE OF BUSINESS* _____ CITY _____ ZIP _____

PHONE NUMBER _____ EMERGENCY PHONE NUMBER _____ NO. OF EMPLOYEES _____

EMAIL _____

THIS SECTION MUST BE COMPLETED

INDICATE ONE: (LIST PRINCIPAL'S NAMES, HOME ADDRESSES AND HOME PHONE NUMBERS BELOW)

() SOLE OWNER () PARTNERSHIP () CORPORATION

NAME _____ NAME _____

ADDRESS _____ ADDRESS _____

CITY _____ ZIP _____ CITY _____ ZIP _____

PHONE _____ PHONE _____

COMMUNITES IN THE AREA IN WHICH APPLICANT HAS WORKED DURING THE PAST YEAR:

DOES APPLICANT HAVE A CURRENT LICENSE IN ANY OTHER MUNICIPALITIES? _____

IF YES, PLEASE LIST _____

HAS APPLICANT EVER BEEN REFUSED A CONTRACTOR LICENSE BY ANY MUNICIPALITY? _____

HAS APPLICANT EVER HAD A CONTRACTOR LICENSE REVOKED BY ANY MUNICIPALITY? _____

IF EITHER ANSWER ABOVE IS "YES", GIVE PARTICULARS: _____

- *ATTACHMENTS REQUIRED:
- SEWER CONTRACTOR - \$20,000 SURETY BOND
- ALL OTHER - \$10,000 SURETY BOND
- GENERAL CONTRACTOR FEE - \$105.00
- BASIC CONTRACTOR FEE - \$ 50.00
- ADDITIONAL TRADES - \$ 10.00

SURETY BOND MUST SHOW EXPIRATION DATE OF JANUARY 31, 2018
AND THIRTY (30) DAY CANCELLATION NOTICE.

- *ROOFERS – MUST PRESENT A VALID STATE OF ILLINOIS LICENSE.
- *ELECTRICIANS – LICENSE FROM A MUNICIPALITY THAT REQUIRED TESTING.

I AFFIRM THAT THE INFORMATION IS CORRECT, AND FURTHER I UNDERSTAND THAT
THE ISSUANCE OF THIS REGISTRATION IS DEPENDENT UPON MY COMPLIANCE WITH
ALL REGULATIONS AND ORDINANCES IN THE VILLAGE OF HANOVER PARK WHILE
THIS REGISTRATION IS IN EFFECT.

OWNER/OFFICER SIGNATURE _____

DATE _____