



 I certify that I have received a copy of these regulations and will comply with the regulations contained herein.

Name **Date**

INSPECTIONAL SERVICES DIVISION
630-823-5860

VILLAGE OF HANOVER PARK FIRE DEPARTMENT

Central Air Conditioners

UPDATED FEBRUARY 2018

Screening Requirements

Location Restrictions

To reduce noise and ensure proper maintenance, Village ordinances restrict central air conditioners to the following locations:

1. An air conditioner compressor must be a minimum of 24 feet from the front, rear, or corner side property line.
2. An air conditioner compressor must be a minimum of 6 feet from an interior side property line.

To make the air conditioner less visible from adjoining properties, Village ordinances require landscaping screening around the air conditioner or fencing around the yard. Following are some suggestions for fulfilling the landscape requirement:

1. Evergreen shrubs provide the most effective screens.
2. Plantings should be placed a minimum of 30 to 48 inches from the air conditioner to allow sufficient room for the plantings to mature.
3. Plantings installed closer than 30 inches will require more trimming and maintenance.
4. Consult a local nursery for recommendations on specific plants.



Inspection Requirements

An inspection is required once installation of the air conditioner is completed. The Inspector will verify that the air conditioner compressor is labeled with the following information:

1. A NAMEPLATE indicating the manufacturer, phase, voltage, frequency, and required electrical specifications.
2. A TESTING LABORATORY LABEL indicating that the unit has been tested and approved by a qualified electrical testing laboratory, such as Underwriter's Laboratory.
3. No E.M.T. conduit is to be used outdoors, unless treated as per Section 300-6 of the National Electric Code. IMC and heavy wall are preferred materials.
4. The Inspector will verify that the unit has been installed in compliance with the requirements on the nameplate and/or label. **The Inspector must enter the home to inspect the service panel; therefore, the homeowner must be present for the inspection.**

To request an inspection, contact the Fire Department's Inspectional Services Division at 630-823-5860 at least twenty-four (24) hours in advance.

To Apply for a Permit

1. Complete a Building Permit application.
2. Submit two (2) non-reduced Plats of Survey showing the proposed air conditioner location.
3. Provide 2 copies of the equipment cut sheets showing the size of the units and their energy efficiency ratings. Comply with the current adopted IECC, International Energy Code requirements.
4. The IECC requires a programmable type thermostat.
5. Contractors installing air conditioners must be registered and bonded with the Village of Hanover Park. If you have any questions please call 630-823-5760. A permit cannot be issued without the contractor being registered.



REMEMBER TO SCHEDULE A FINAL INSPECTION OF THE JOB WHEN IT HAS BEEN COMPLETE. Do this as soon as possible so as to avoid expiration of the permit and the cost of extending the existing permit.



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