

**STEP 1 –**

**DO NOT SIGN IN**

1. *Click on Create User Profile*

## Village of Hanover Park Utilities Services

Powered by Tyler Technologies

### Sign In

Username

Password

Remember Me

SIGN IN

[Create User Profile](#)

[Forgot Username?](#)

[Forgot Password?](#)

**STEP 2**

1. *Use the Account Number (including dash)*
2. *Use Name on Water Bill (just as it is written on your bill, including spaces)*
3. *Click on Confirm Account*

**Effective January 1, 2019** a service fee of 2.75% with a minimum of \$1.00 will be applied to the total charge. All service fees charged on debit/credit transactions are retained by the payment processing company and will show as "**AMS Service Fee**" on your cardholder statement.  
All Service fees are non-refundable.  
The Village of Hanover Park, IL **does not** charge or retain any of these fees.

### Confirm account

Provide the following information to create an account.

\* Account Number  *Including any dashes (ie. 002923-001)*

\* Full Name  *Exactly as it appears on your bill*

CONFIRM ACCOUNT

### STEP 3

#### Create Your Account

1. User Name of Your Choice
2. Password of your Choice
3. Confirm Password
4. E-mail
5. Confirm E-mail
6. Click to REGISTER

**Create Your Account**

Username: MyChoice

Password: .....

Confirm Password: .....

Email: YourEmail@gmail.com

Confirm Email: YourEmail@gmail.com

**REGISTER**

#### Step 4

- Once you Register You will see this Message – Go to your E-Mail

**Activate Your Account**

Create your account.

An email has been sent to your email address containing an account activation link.

#### Step 5

- Check your E-Mail for Message
- Click on Link and you will be directed to the Login page

someone@newworlderp.com  
eSuite UM Account Creation Requested  
Hello,

**eSuite UM Account Creation Requested**

someone@newworlderp.com  
To: Water Billing

Reply Reply All Forward ...

Fri 6/21/2019 8:51 AM

Hello,

We have received your request to create an account on Friday, June 21, 2019 8:50 AM.

[Click here to finish creating your account.](#)

If you are unable to click this link to create your account, please contact your system administrator. If you did not request to create an account, please disregard this email.

Best regards,

**New World Utility Management**

### Step 6

- Click to Login

## Account Activation Confirmation

USERNAME

Current Owner and/ or Re

Confirmation has been received and your account has been activated.

 [Click to login.](#)

### Step 7

- Sign in Using your New Username & Password
- Click Sign In

## Sign In

Username

Name on Water Bill

Password

••••••••

Remember Me

 **SIGN IN**

[Create User Profile](#)

[Forgot Username?](#)

[Forgot Password?](#)