

**ADMINISTRATIVE POLICY
HANOVER PARK, ILLINOIS**



DIRECTIVE: Outdoor Dining – Recovery Phase of COVID-19 Pandemic Guidelines

POLICY: To provide necessary structure to allow outdoor onsite dining at food service establishments in the Village pursuant to the State of Illinois Executive Order 2020-32 (Stay at Home Order)

What is new: Bars and restaurants in Illinois will be allowed to reopen with outdoor seating starting May 29, 2020 as part of Governor JB Pritzker's plan to Restore Illinois. As part of this plan, the Village of Hanover Park is temporarily modifying the outdoor dining regulations in order to allow restaurants and bars to re-open without jeopardizing the health and safety of the public and their employees.

Contact us: All restaurants that intend to provide outdoor dining areas must contact the Inspectional Services Division at 630-823-5860 or via email at iservices@hpil.org for instructions on how to obtain a permit, to obtain compliance guidelines, to sign an agreement and to schedule an inspection to ensure all the regulations within the guidelines are met.

Outdoor Dining Area Requirements: All tables must maintain six-foot social distancing and be located away from sidewalks and walkways. Entrance and exit doors along with fire lanes shall not be blocked. No rubbish or trash cans shall be permitted in the dining area and shall be relocated to the businesses dumpster when full or before closing each day to avoid attracting pests. Allow for adequate and safe parking for other businesses within the shopping center, (if applicable). Barriers or fencing around the outdoor dining area shall be required if alcohol is served or to protect the temporary dining area. A separate queue area for curb side pick-up shall be provided.

Restaurant Responsibilities: Dining Areas shall adhere to all social distancing requirements set forth by the Illinois Department of Public Health. Food transported from the restaurant to the outdoor dining areas shall meet all Food Safety requirements and abide by all applicable Health Codes and COVID-19 restrictions. Provide face coverings for employees to be worn at all times. Regularly clean and sanitize outdoor dining areas and all frequently touched surfaces (i.e. door handles, etc.) No outdoor food or drink preparation is permitted. Provide disposable menus or sanitize menus per the guideline requirements. Provide restrooms and handwashing inside the restaurant with social distancing along with hand sanitizer outside.