



OFFICE OF VILLAGE CLERK KRISTY MERRILL

2121 Lake Street
 Hanover Park, IL 60133
 630-823-5601
 Fax 630-823-5786

VILLAGE OF HANOVER PARK BLOCK PARTY

PERMIT APPLICATION

This application must be submitted to the Village Clerk (30) thirty days prior to the event

DATE OF EVENT _____ TIME OF EVENT From: _____ To: _____
(Not Later than Sunset)

LOCATION OF EVENT From: _____
(List Beginning and ending address on block)
 To: _____

BARRICADES NEEDED? YES NO
 FIRE DEPARTMENT PARTICIPATION? YES NO
 POLICE DEPARTMENT PARTICIPATION? YES NO

Sponsor Name		Phone Number	
Date of Birth		Email Address	
Address			
Secondary Contact Name		Phone Number	
Date of Birth		Email Address	
Address			

Sec. 58-894. - Restrictions and exemptions.

Any permit issued pursuant to this Article shall be subject to the following restrictions and exemptions:

- (a) No block party or gathering shall extend beyond sunset upon any portion of the public right-of-way.
- (b) No public right-of-way shall be completely blocked by any block party or gathering, but rather, access must be available for any person wishing to use the public right-of-way for either pedestrian or vehicular purposes to obtain access to private property within the area of the block party.
- (c) That portion of the public right-of-way to be used by the block party or gathering shall be closed to vehicular traffic by an appropriate number of barricades provided by the village. The sponsor of the block party or gathering shall be required to sign a statement of responsibility for such barricades. Barricades will be delivered and picked up from the sponsor's residence by the Village. The sponsor shall be responsible for placing the barricades upon the public right-of-way in accordance with village instructions.
- (d) No block party or gathering shall occupy more than one block or cul-de-sac of any public right-of-way.
- (e) No alcoholic liquor shall be sold at any block party or gathering.
- (f) The sponsor shall be responsible for the removal of all litter, refuse, or property deposited in the public right-of-way as a result of the block party or gathering at the end of such block party or gathering.
- (g) No person attending any block party or gathering in the public right-of-way shall make any unreasonably loud or raucous noise or disturbance in violation of section 54-323 for persons not attending the block party or gathering.
- (h) No portion of the public right-of-way for which a block party permit has been issued shall be considered as a street, highway, public sidewalk, or public place for purpose of sections 86-11 and Section 66-15 of this Code for the duration of such permit.

 Signature of Sponsor

 Date

Reverse side must be completed



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ALL PARTICIPANTS ARE ADVISED THAT THE STREET MUST BE MADE AVAILABLE TO EMERGENCY VEHICLES OR RESIDENTS REQUESTING ACCESS

Indemnification / Hold Harmless Agreement

In consideration of the Village of Hanover Park permitting _____ (name of sponsor / organization) to conduct _____ (name of event), the Organization recognizes, acknowledges and assumes any and all risks arising from or in any way related to the event.

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the Village of Hanover Park, its officers, officials, employees and agents from and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, cost, and expenses (including all attorney’s fees and costs), arising from, or resulting from or in any way related, directly and / or indirectly to the Event, except that arising out of the sole legal cause of the Village of Hanover Park, its officers, officials, employees and agents.

The organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Hanover Park, its officers, officials, employees and / or agents, in any such action, the Organization at its own expense shall satisfy and discharge same.

The invalidity of any provision(s) of this INDEMNIFICATION / HOLD HARMLESS or unenforceability shall not affect the validity or enforceability of the remainder of the INDEMNIFICATION / HOLD HARMLESS.

The Organization and the authorized signatory below warrant and represent that the authorized signatory below has full authority to execute and submit this application, including, but not by way of limitation, the INDEMNIFICATION / HOLDHARMLESS provisions contained herein.

The organization and the authorized signatory below agree to inform the Village of Hanover Park of any changes in the application at least Five (5) days prior to the event.

(Name of Sponsor) (Date) (Authorized Signatory)

Signed and sworn before me this _____ Day of _____ 20_____

(Notary Public)
ALL APPLICATIONS MUST BE SIGNED AND NOTARIZED.

After submitting all forms, your application will be reviewed by the Village of Hanover Park staff. All departments that will be involved in providing services or permits for the event will be notified. *Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services and scheduling of events.*
The Village of Hanover Park reserves the right to cancel any event at any time for reasons deemed necessary by the Village Board and / or Village Manager, or his designee.