



Village of Hanover Park

APPLICATION & PERFORMANCE AGREEMENT Façade Improvement Program

Return Completed Form to:

Community & Economic
Development Department
P: 630-823-5780
cdevelopment@hpil.org

WORK ALREADY CONTRACTED OR BEGUN IS INELIGIBLE FOR GRANTS.

Applicant is: ___ New to Hanover Park ___ Relocation ___ Expansion ___ Existing Business

PROPERTY INFORMATION	
Project Address	TIF DISTRICT # (Only properties within TIF Districts are eligible)
Applicant Name	Applicant Address
Applicant Phone () -	Applicant Email:
Property Owner Name (If different from Applicant)	Property Owner Address
Property Owner Phone () -	Property Owner Email
Tenants:	

Width of storefront to be renovated (linear feet): _____

Please check planned improvements:

- ___ Awning/Canopy ___ Walls ___ Doors ___ Windows ___ Shutters
 ___ Gutters/Downspouts ___ Signage ___ Lighting ___ Landscaping ___ Fencing
 ___ Code Improvements ___ Dumpster Enclosure ___ Outdoor Seating
 ___ Stairs/Sidewalks/Porches/Porticos/Railings/Colonnades
 ___ Screening Mechanical Equipment or Utilities
 ___ Other (Please Specify): _____

REQUIRED INFORMATION FOR GRANT CONSIDERATION

- Business description (including product/service)
- Proposed project designs, façade drawings, and/or elevation/projection
- Narrative description and projected budget for scope of work to be performed
- Evidence of title or control of property;
- Plat of Survey
- Site Plan
- Proof of Ownership (warranty deed or title insurance) and/or lease
- Photos of building exterior/façade
- \$100.00 Application Fee

**APPLICANT CANNOT BE IN ARREARS WITH ANY FINANCIAL OBLIGATIONS
TO THE VILLAGE .**



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PERFORMANCE AGREEMENT

I hereby make application to participate in the Hanover Park Façade Improvement Program. In making this application I understand that the purpose of the program is to help encourage and leverage private investment in the Village's business community and help my business bring an underperforming property into more productive use.

I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. Applicants must meet with Community and Economic Development staff prior to paying for improvements in order to review how much, if any, the Village may reimburse for the project.

I understand that all improvements made through the help of the program must be in accordance with all Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I further understand that any work started or completed prior to approval of the project and my participation in the program is not eligible for reimbursement.

In making this application, I understand that the program is competitive, funds are limited and selection for participation is at the sole discretion of the Village of Hanover Park. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project, and this may be at a lower amount than requested or less than half of the anticipated cost of the project.

I further understand that the Façade Grant operates as a rebate program and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors. I understand that the actual rebate amount will be calculated at 50% of the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the program.

Signature of Applicant

Print Name

Date

Signature of Property Owner
(If different from Applicant)

Print Name

Date