



Village of Hanover Park Village Clerk
Eira L. Corral Sepúlveda



HANOVER PARK'S MAXWELL STREET

MARKET @ THE METRA

Metra Train Station: LAKE STREET & BARRINGTON ROAD



**FOOD
CRAFTS
NEW &
USED**



Saturday September 16, 2017
No rain date is planned for this event.
9:00 a.m. - 4:00 p.m.
vendor set-up: 7-9 a.m.

SPACE RENTAL APPLICATION

Information/questions: contact the Village Clerk's Office 630-823-5602 or www.hpil.org/Dur-Community/Village-Events.aspx
(Please Print)

Name: _____ Phone: _____

Address: _____ City: _____

Zip: _____ E-mail: _____

Item(s) to be sold: _____

FEES

FEES ARE NON-REFUNDABLE, NON-TRANSFERABLE.

Hanover Park Resident

One Space \$25.00 _____ Two Spaces \$40.00 _____

Non- Resident

One Space \$30.00 _____ Two Spaces \$50.00 _____

*Food Vendor: approved pre-packaged

One Space \$40.00 _____ Two Spaces \$60.00 _____

Total Amount: _____

RULES AND REGULATIONS

ALL VENDORS: Please make checks payable to: Village of Hanover Park. Submit your application Attn: Village Clerk Eira L. Corral Sepúlveda 2121 Lake St. Hanover Park, IL 60133
VEHICLES ARE TO BE BROUGHT INTO THE VENDOR AREA FOR LOADING AND UNLOADING OF MERCHANDISE ONLY. NO VEHICLES ARE PERMITTED IN VENDOR AREA DURING MAXWELL STREET HOURS AFTER 9 AM
The Village reserves the right to restrict and prohibit the type of merchandise that can be sold from the Village's commuter parking lot. There will be NO sales of live animals, illegal products, weapons of any kind, sexually-oriented products, or other material that in the sole discretion of the Village is deemed inappropriate for this event.

***FOOD VENDORS:** Only pre-packaged food items will be permitted. No preparation or sampling of food products is allowed. Products must be room temperature stable. Products must be purchased from an approved source. Products must be in manufacturer packaging with complete ingredient labels. All products must be within the manufacture sell by/use by dates. Products must be displayed and stored in a manner that prevents contamination. All food items for sale at the event must be listed and pre-approved by the Village Health Officer. Applications for food vendors must be submitted a week prior to the event. Certificate of Insurance must be attached to your application with the following information:

The Special Event: Hanover Park Maxwell Street Metra @ the Market must be named in the Certificate of Insurance and include the dates of the event.

The Village of Hanover Park must be listed as a certificate holder.

Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 in the aggregate.